



Community Development • 1376 E. Ninth Street • Alamogordo, New Mexico 88310-5938 • (575)439-4220 FAX (575)439-4343 www.ci.alamogordo.nm.us

2010 FIREWORKS PROCEDURES

for

LICENSE, SPECIAL PERMIT & BUILDING PERMIT SEPARATE & COMPLETE SUBMITTAL REQUIRED FOR EACH LICENSE OR PERMIT

LICENSE (for sales):

Contact City Clerk Renee Cantin (575/439-4252 or <u>reantin@ci.alamogordo.nm.us</u>) or Deputy City Clerk (575/439-4205).

Deadline and meeting schedule (if applicable) provided by Clerk's office.

Complete application, as provided by the Clerk's office, and submit with \$25 fee (payable to the "City of Alamogordo").

NOTE: NO APPLICATION will be processed between May 8, 2009 and July 6, 2009.

SPECIAL PERMIT (for freestanding/temporary sales stand - tent or building greater than 10ftX10ft) NOT PART OF AN EXISTING BUSINESS AND/OR OPERATED BY THIRD PARTY:

Contact Rocío Domínguez, Planning & Zoning Coordinator (575/439-4257 or rdominguez@ci.alamogordo.nm.us). Request a site-specific application (provide complete legal description of property) at least 4 weeks before submittal deadline.

Submit completed application with all required documentation and \$150 fee (payable to the "City of Alamogordo").

Deadline for receipt of **completed applications** and City Commission meeting schedule follows:

DEADLINE DATE MONDAY	CITY COMMISSION TUES/7:30 PM
April 05	April 27
April 19	May 11
May 03	May 25

<u>Signature of property owner</u> is **required** on both application **and** "property data sheet" plus a letter from the fireworks supplier should accompany application.