

**Transportation Guidelines**  
**Alamo Senior Center \*\*\* 2201 Puerto Rico Ave. \*\*\* (575)439-4150**

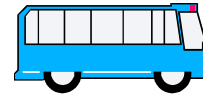
- ❖ **Transportation is available Monday – Friday except holidays.**

***Please call in for transportation or to cancel transportation:***

**Between 7:30 – 7:50 AM for the early run (8 AM),**

**By 9:30 AM for the lunch run (9:45 AM)**

**Or**



**Make regular pick-up arrangements with the Receptionist. At least one-day notice required for doctor appointments, unless an emergency occurs.**

- ❖ **Transportation is provided to registered seniors on a schedule. Only occasional exceptions are made with the approval of the Senior Services Manager. Transportation is provided to seniors 60+, spouse, and caregivers that need limited assistance (handhold to steady) in and out of bus.**
- ❖ **Transportation is made possible by YOUR generous donations. *Suggested donation is \$1.00 per ONE WAY ride.* Donations can be made in the Bus donation box inside the front doors (across from gift shop) or at the front desk. Donations can be made daily, weekly, or monthly. Transportation Punch Cards are available.**
- ❖ **Disabled passengers have priority to be seated on the front seats of the vehicles. The driver according to passenger ability and route efficiency makes seating arrangements and driving routes. When you are placed in the vehicle please stay seated in your assigned seat.**
- ❖ **For safety reasons passengers are required to accept assistance in and out of bus. To avoid extreme weather conditions, passengers should stay inside the building until drivers are ready to load the vehicles.**
- ❖ **When being picked up, the horn is sounded upon arrival at your home. If a client does not respond to the arrival of the vehicle when the horn is sounded, the driver will go to the door and knock. If there is no response, the driver will leave an orange card that will state that they were there for a pickup. Drivers will wait a maximum of three (3) minutes.**
- ❖ **FOR YOUR SAFETY, seat belts must be worn correctly. Please stay seated and leave seat belts fastened while the vehicle is in motion. Once the bus has stopped, all passengers will remain seated until the DRIVER opens the door.**
- ❖ **ONLY drivers will open or close doors or operate any part of the vehicle at any time.**
- ❖ **Smoking, chewing tobacco, illegal drugs, or open containers of alcoholic beverages are not permitted on the vehicles. Any one under the influence of alcohol or illegal drugs will not be transported.**
- ❖ **Abusive language, obscene language or gestures, or physical abuse is not permitted.**
- ❖ **All passengers are expected to keep clean and wear clean clothes. Consideration of other passengers is necessary because vehicles are usually crowded.**
- ❖ **Courtesy and kindness to each other is the general rule of the day.**