

**FLOOD MAP INFORMATION**

ALL of the following information is required for accurate flood map information. A deposit of forty dollars \$40.00 will be collected at time of request. An additional forty five dollars \$45.00 will be due if property is determined to be in a zone other than B, C, or X that has never had a determination done. We have a three (3) business day turnaround time. If all of the information is not provided below, your request may not be processed. You may either pick up the information once it is complete or we will mail it to you. We WILL NOT FAX the information. If you have any questions, please call the Public Works Engineering Department at (575) 439-4220. You may fax this request to (575) 439-4343.

DATE \_\_\_\_\_

REQUESTOR'S NAME: \_\_\_\_\_

REQUESTOR'S PHONE NO. \_\_\_\_\_

REQUESTOR'S ADDRESS: \_\_\_\_\_

CHECK ONE: \_\_\_\_\_ MAIL DOCUMENT TO REQUESTOR'S ADDRESS

\_\_\_\_\_ CALL REQUESTOR WHEN READY FOR PICK UP

PROPERTY ADDRESS \_\_\_\_\_

FULL PROPERTY LEGAL DESCRIPTION \_\_\_\_\_

Legal descriptions may be found on Warranty Deeds, Mortgages, Tax Records, etc. EXAMPLE: Lot123, Block 123, Mountain Subdivision, Unit 123

CHECK ONE: \_\_\_\_\_ Existing Structure  
\_\_\_\_\_ Vacant Lot

Building Use: \_\_\_\_\_ Residential  
\_\_\_\_\_ Non-Residential

NAME TO BE PUT ON LETTER IF OTHER THAN REQUESTOR'S NAME: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

**Fees:**

**\$10.00** Copy of existing FEMA determination that requires nothing further.

**\$40.00** Determination on property that has never had a determination and is located in a X zone.

**\$40.00** Determination on property that has already had an elevation certificate and a new elevation certificate is required for a different owner.

**\$85.00** Determination on property in a zone other than X that has never been done before.

**OFFICE USE ONLY**

Date: \_\_\_\_\_ Zone: \_\_\_\_\_ Panel No. \_\_\_\_\_ December 17, 2010 \_\_\_\_\_

Datum: NAVD '88

Line Item No. FC-063-0000-312.11-20

Elevation: \_\_\_\_\_ Previous letter: \_\_\_\_\_