



THE RETIRED AND SENIOR VOLUNTEER PROGRAM

VOLUNTEER WORK SITES

Margaret Lucero

Senior Volunteer Programs Administrator

Maria Roque

Retired & Senior Volunteer Program Coordinator

2201 PUERTO RICO AVENUE
ALAMOGORDO, NM 88310
OFFICE: (575)439-4154 FAX: (575)439-4371
www.ci.alamogordo.nm.us/RSVP/coarsvp.html

What is the Retired and Senior Volunteer Program?

The Retired and Senior Volunteer Program (RSVP) provides persons 55 and older an opportunity to improve their community's critical needs through volunteer service. RSVP Volunteers choose how and where they serve and how much time they desire to serve. Besides the satisfaction of helping their community, RSVP Volunteers receive many benefits such as supplemental insurance, mileage reimbursement, and are entitled to attend appreciation banquets and a fun summer social at no cost.

The purpose of the RSVP Program is to meet the unmet human, educational, environmental and public safety needs of our community. RSVP Volunteers serve through non-profit public and governmental organizations. They mentor and tutor children teenagers, as well as adults. They teach English and Spanish, computer skills, renovate and build homes and help people recover from natural disasters. They also serve as museum docents, visit and deliver meals to homebound and frail seniors, make calls and advocate for senior issues and/or whatever else their skills and interests leads them to do in order to meet the needs of their community.

If you are interested in Volunteering and helping your Community, please come by and see us at our office or give us a call at (575)439-4154.

VOLUNTEER STATIONS

12TH JUDICIAL DISTRICT COURT

1000 New York Avenue, Rm. 209, Alamogordo, NM 88310
To assist with Jury notification mailings and general light office work.
(575)437-7310

A.A.R.P. DRIVERS CLASS

(American Association of Retired Persons)
2201 Puerto Rico Avenue, Alamogordo, NM 88310
Teach 55 Alive Safe Driving Course and other volunteer programs. Hold office within the organization.
(575)437-4258

A.A.R.P. TAX AIDE PROGRAM – Alamogordo/ HAFB

(American Association of Retired Persons)
2201 Puerto Rico Avenue, Alamogordo, NM 88310
IRS trained, VITA volunteers prepare tax forms for Senior Citizens and low income persons.
Income counseling.
(575) 439-4154

ALAMOGORDO HOME CARE & HOSPICE

1859 Indian Wells Road, Alamogordo, NM 88310
Deliver health services, light office.
(575)437-3500

ALAMOGORDO HIGH SCHOOL

103 Cuba Ave., Alamogordo, NM 88310
Tutoring, teaching assistance, club chaperons, judge, fundraising projects
and light office work.
(575)443-2000

ALAMOGORDO PUBLIC SCHOOLS

1211 Hawaii Avenue, Alamogordo, NM 88310
Assist in light office duties; help with computer data entry,
special projects as they become necessary such as book inventory.
(575)439-3270

ALAMOGORDO SENIOR CENTER

2201 Puerto Rico, Alamogordo, NM 88310 (575) 439-4150

Activities/Entertainment
Education/Teaching
Friendly Visiting
Office Work
Senior Olympics
Office Work
Thrift Store

Arts & Crafts
Building & Home Repairs
Snack Bar/Refreshments
Mayor's Committee on Aging
Nutrition Office
Meals on Wheels

Exercise / Fitness
Escort Service
Lapidary
Plants/Landscaping
Dining Room and Kitchen
Nutrition Council

AMERICAN CANCER SOCIETY

Patient transportation for cancer treatments.
Coordinate and supply cancer information leaflets to other agencies.
Assist with light office work and fundraising projects.
(575) 437-1327

ANIMAL RESCUE MISSION

1601 A. Indian Wells, Alamogordo, NM 88310
Provide foster care for animals. Fundraising, transportation of rescued animals to foster homes and veterinary offices, deliver food to animals, help as needed in the thrift store, assist with special projects such as newsletters, mailings, etc.
(575)437-3020

BETTY DARE GOOD SAMARITAN CENTER

3101 North Florida Ave., Alamogordo, NM 88310
Assist residents with a variety of activities, friendly visitation, and light office.
(575)434-0033

BUENA VISTA ELEMENTARY SCHOOL

2600 19th Street, Alamogordo, NM 88310
Light office work, classroom work with children.
(575)439-3400

C.A.P.P.E.D.

(Cancer Awareness, Prevalence Prevention and Early Detection)
907 New York Avenue, Alamogordo, NM 88310
Light office work, fundraising, cashiering, surveys.
(575)434-4673

C.H.I.N.S. FULL HOUSE

(Children in Need of Services)
501 24th Street, Alamogordo, NM 88310
Light office work, fundraising, baking for special events.
(575)434-3011

CASA (Court Appointed Special Advocates)

Volunteer's council and advocate for the best interests of abused and Neglected children in the courts.
(575) 443-1086

C.O.P.E.

(Center of Protective Environment)
909 South Florida Ave., Alamogordo, NM 88310
Light office work, handyman help, cooking instructors and child care help
(575) 434-3622

CHAMBER OF COMMERCE

1301 No. White Sands Blvd. , Alamogordo, NM 88310
Greet at the Visitors' Center, price surveyors, light office work, computer entry,
telephoning and assisting with special projects.
(575) 437-6120

CITY OF ALAMOGORDO

1376 East Ninth Street, Alamogordo, NM 88310
ADMINISTRATION - Light office work, answering phones. (575) 439-4205
CENTRAL RECEIVING - Assist in inventory, light office work and
some computer data entry. (575)439-4242
CITY CLERK'S OFFICE - Light office work, answering phones. (575)439-4205
DEPARTMENT OF PUBLIC SAFETY - 700 Virginia Ave., Alamogordo, NM 88310
Special projects and light office work. (575)439-4300
HOUSING AUTHORITY – 104 Avenida Amigos, Alamogordo, NM 88310
Light office work and answering phones. (575)437-5621
KEEP ALAMOGORDO BEAUTIFUL - Assist with special projects, light office work.
(575) 439-4250
PARKS & RECREATION (Community Services)–1100 Oregon Avenue,
Alamogordo, NM 88310
Assist with children activities, clean, paint, tennis court, fences and handyman work. (575)439-4142
PERSONNEL OFFICE - Light office work. (575)439-4399
ZOO -Receive visitors; assist in information and educational program opportunities.
Light duty with animals. Tour guide, work with children and crafts.
(575) 437-1292 or (575)439-4290
PUBLIC LIBRARY Categorize books, return books to shelves, and deliver books
to homebound, light office work. (575)439-4140 or (575)439-4149

CLASSY CAT THRIFT STRORE

921 N New York Ave Alamogordo, NM 88310
Greet, organize and help clerk the customers in the thrift shore.
(575) 437-8108

CLOUDCROFT SENIOR CENTER

212 Glorieta Ave., Cloudcroft, NM 88317
Assist in nutrition and social services of the Cloudcroft,
High Rolls and Timberon Senior Centers. Assist with office and driving.
(575) 682-3022

EARTH DAY FAIR

(Seasonal Volunteering-April)
Fundraising, operating/assistance with fair booths, advertising.
(575)434-6296

FATHER JAMES B. HAY SCHOOL

1000 East Eighth Street, Alamogordo, NM 88310
Work with students on a one-to-one basis. Act as teacher's aide.
(575)437-7821

FATHER JAMES B. HAY SCHOOL THRIFT STORE

1640 White Sands Boulevard, Alamogordo, NM 88310

Sort, price, stock and arrange inventory for sale, greet customers, cashiering.

(575)434-5450

FLICKINGER CENTER for PERFORMING ARTS

1110 No. New York Ave., Alamogordo, NM 88310

Ushering, sell tickets at box office, concession work, poster promotions, light office work.

(575)437-2202 marni@zianet.com

GERALD CHAMPION REGIONAL MEDICAL CENTER

2669 Scenic Drive, Alamogordo, NM 88310

Gift shop clerk, meal service, information desk, helping with

Monthly blood drives and various other duties. Also can be a Pink Lady.

Pink Ladies serve as board member must attend VIP training and pay Auxiliary dues.

(575)439-6100

H.A.F.B. RETIREE ACTIVITIES OFFICE

Meet and assist military retirees with concerns to Veteran status. Assist at the base hospital and pharmacy with basic office duties.

Assist with VITA Tax Aide service from January-April.

(575)439-4154

HEIGHTS ELEMENTARY SCHOOL

2410 Tenth Street, Alamogordo, NM 88310

Teacher's aide in classrooms. Assist children who need extra help.

(575)439-3407 or (575)439-3407

HIGH ROLLS LIONS CLUB & MEAL SITE

High Rolls, NM

Assist with Cherry/Apple Festival activities. Prepare goodies, promote the Lions activities/community functions.

Assist around the site in include but not limited to serving meals, setting up and removing table settings and condiments, assist handicap diners,

dishwashing and wrapping silverware, cleaning tables, sweeping floors, tabulation and accounting of daily contributions and close and lock up of the building.

(575)682-3022

KING'S TREASURE THRIFT SHOP

1500 No. White Sands Blvd., Alamogordo, NM 88310

Sort, price and inventory items donated, cashier and sales.

(575)437-1944

Kitty City

56 Danley Ranch Rd.
Alamogordo NM 88310

Cleaning, socializing with the cats, helping with adoptions, light office work and fundraising.
(575)-430-6013

LA LUZ COMMUNITY CENTER

99 Alamo St La Luz, NM 88337
Answer phone and light office work.
(575) 812-5300

MAGISTRATE COURT

263 Robert H. Bradley Dr., Alamogordo, NM 88310
Light office work, work as bailiffs for the courtroom, assist as needed.
(575)437-9000

MESCALERO TRIBAL FISH HATCHERY

Mescalero, NM 88340
Assist in the cleaning, feeding and maintenance of fish tank/house. Care for native fish. Supervise student volunteers. Reading instruments & data recording.
Prepare supplemental food & drinks for staff as requested. Light office work.
Sort/deliver mail.
(575)464-8768

N.A.R.F.E. CHAPTER 698

(National Active & Retired Federal Employees)
Lobby for the protection of earned benefits.
(575) 437-6154

N.M. AGING & LONG –TERM SERVICES DEPARTMENT

2407 W. Picacho, Suite B2, Las Cruces, NM 88007
Maintain accurate office records, advocate for residents' rights, visit facilities & establish relationships, resolve complaints, follow provisions of the Ombudsman Act.
(575)647-2023

N.M. MUSEUM OF SPACE HISTORY

3198 State Road 2001, Alamogordo, NM 88310
Tour guides for space exhibits, transcribe from audio cassettes, archives, museum support, and assist educational and space-camp activities.
(575) 437-2840

NORTH ELEMENTARY SCHOOL

1300 No. Florida St., Alamogordo, NM 88310
Teachers' aides, tutors, instructing in Spanish.
(575) 439-3418

OLIVER LEE MEMORIAL STATE PARK

409 Dog Canyon Road, Alamogordo, NM 88310
Information center and museum tour guides and assistance with odd jobs,
answering phones, simple office work.
(575) 437-8284

OREGON ELEMENTARY SCHOOL

1500 Oregon Ave., Alamogordo, NM 88310
Teachers; aides, tutor and help in other school activities.
575) 439-3424

OTERO COUNTY COOPERATIVE EXTENSION SERVICE

401 Fairgrounds Road, Alamogordo, NM 88310
Assist with light office duties, receptionist duties, surveys and 4-H club.
(575) 437-0231

OTERO COUNTY HABITAT FOR HUMANITY

1109 Tenth St. Suite B, Alamogordo, NM 88310
Assist in with various duties: carpentry, Family Selection and Support
Committees, delivery, light office.
(575) 437-6562

OTERO COUNTY TEEN COURT

1100 New York Avenue, Alamogordo, NM 88310
Act as coordinators of Teen Court paperwork and proceedings,
screen applicants, receive court fees, follow up paperwork, and assist District Attorney's Office.
(575) 437-3640

PREGNACY HELP CENTER

1222 N White Sands Blvd Alamogordo, NM 88310
Answering phones and light office duties.
(575) 434-5525

SACRAMENTO ELEMENTARY SCHOOL

300 Alaska Ave., Alamogordo, NM 88310
Assist children with basic educational study needs in classrooms.
(575) 439-3430

SACRAMENTO MOUNTAIN HISTORICAL MUSEUM

1000 James Canyon Highway 82, Cloudcroft, NM 88317
Research, transcription of tapes, general office work, set-up of exhibits and tour guides.
(575) 682-2932

SENIOR VOLUNTEER PROGRAMS

Alamogordo Senior Center
2201 Puerto Rico, Alamogordo, NM 88310

Senior advocates who serve to promote and support the Senior Volunteer Programs and staff.
(575) 439-4154

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| Animals | Arts & Crafts | Home Care |
| Baking | Children | Homeless |
| Companionship | Computer | Health |
| Construction | Counseling | Home Repair |
| Entertainment | Faith Based Visitation Fundraising | History |
| Hospice/Respite Care | Judge/Evaluate/Score | Law |
| Light Office | Literacy | Meal Service |
| Patrol | Personal Care | Sports/Athletics |
| Teaching | Teaching Exercise | Tour Guides |
| Transportation | Visitation | |

SHARED TABLE GRACE UNITED METHODIST CHURCH

1206 Greenwood Lane, Alamogordo, NM 88310

Assist with meal preparation and service.

(575) 439-5240 or (575) 437-6065

SIERRA ELEMENTARY SCHOOL

2211 Puerto Rico, Alamogordo, NM 88310

Teachers' aides in classrooms, piano player for music in call, light office work.

(575)439-3436

TOY TRAIN DEPOT

1991 White Sands Blvd., Alamogordo, NM 88310

Tour guides, gift shop cashiers, fundraising, and construction of new displays, operate model train layouts, light office work.

(575)437-2855

TULAROSA BASIN HISTORICAL SOCIETY MUSEUM

1301 N. White Sands Blvd., Alamogordo, NM 88310

Docent, tour guide, light office work.

(575) 434-4438

TULAROSA SENIOR CENTER

1050 Bookout Road, Tularosa, NM 88352

Meal service, arts and crafts for gift shop, outreach and escort service.

(575) 585-4532

TWICE BLEST THRIFT STORE

2920 N White Sands Blvd Alamogordo, NM 88310

Sort, inventory, price and stock items, cashier.

(575) 437-0944

U.S. FOREST SERVICE

1101 New York Avenue, Alamogordo, NM 88310
Light office work, information desk, outdoor assistance within the
Lincoln National Forest, assist with conservation and long range planning.
(575) 434-7200

UNITED WAY of OTERO COUNTY

1601 E. 10th Street, Alamogordo, NM 88310
Light office work, mailings, fundraising.
(575)437-8400

WHITE SANDS NATIONAL MONUMENT

Information service, gift shop, photographers, display artists and tour guides.
(575) 479-6124

YUCCA ELEMENTARY SCHOOL

310 Dale Scott Ave., Alamogordo, NM 88310
Teachers; aides, creative writing assistance for the children and other projects.
(575) 439-3442

ZIA THRIFT SHOP

816 Ninth St., Alamogordo, NM 88310
Sort, inventory, price and stock items, cashier.
(575) 437-0144