

CITY OF ALAMOGORDO  
APPLICATION FOR  
ZONING APPROVAL FOR A HOME OCCUPATION

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Date Received

The City of Alamogordo allows residents to use their homes for “home occupations” that comply with the regulations of Municipal Code Chapter 29, Zoning. The home occupation regulations for residentially zoned property are located at §29-03-010 (m) of the Zoning Chapter. Please, complete the information below so we may determine whether your requested home occupation complies with the zoning requirements.

Applicant Name:			
Address of Home Occupation:			
Business Name:			
Day Phone:		Evening Phone:	
		Fax:	
E-Mail			
May we use e-mail to contact you regarding this request?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are you the property owner?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you are not the property owner please complete.	Property Owner Name _____ Address: _____ Phone: _____ E-Mail: _____ What is your relationship to the property owner? _____ _____		
How would you describe your residence?	<input type="checkbox"/> Single-family detached <input type="checkbox"/> Townhouse with 3 or more units <input type="checkbox"/> Two-unit dwellings <input type="checkbox"/> Multi-family building <input type="checkbox"/> Recreational vehicle <input type="checkbox"/> Manufactured housing unit (If your residence is not an owner occupied, detached single-family house, verify that you are permitted to have a home occupation with your townhouse or condo association or your landlord. This is not a City matter.)		
Describe your home occupation and include the business operations that will take place at the subject property.	_____ _____ _____ _____ _____ _____		

Over

The City's zoning requirements for home occupations are listed in the following table. Please, check the box in the left hand column to signify that your home occupation will be operated in compliance with the individual requirement.

My home occupation complies with the requirements below.	
<input type="checkbox"/> True <input type="checkbox"/> False	The home occupation is carried on by a member of the family living on the subject property and has no employee at any time on the subject property who does not live on the subject property.
<input type="checkbox"/> True <input type="checkbox"/> False	No commodity will be sold on the subject property as part of a home occupation unless the commodity is prepared on the subject property.
<input type="checkbox"/> True <input type="checkbox"/> False	The home occupation does not use any equipment on the subject property other than equipment that one would typically find in a residence.
<input type="checkbox"/> True <input type="checkbox"/> False	The home occupation does not have any signage on the subject property other than one non-illuminated sign attached to the building entrance which has a maximum size of one square foot.
<input type="checkbox"/> True <input type="checkbox"/> False	The home occupation does not use any accessory building on the property, but is wholly contained within the principal residence.

I certify that I understand the zoning requirements for home occupations and that my home occupation will comply with these regulations.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date: