

CITY OF ALAMOGORDO
PLANNING AND ZONING COMMISSION
REGULAR MEETING

Minutes
January 7th, 2016

MEMBERS PRESENT: Ms. Pamela Lee, Chairman
Mr. Andrew "JR" Gomolak, First Vice-Chair
Mr. Arthur Alterson, Commissioner
Mr. Bill Arnold, Commissioner

MEMBERS ABSENT: Mr. Darron Williams, Commissioner

STAFF PRESENT: Mr. Ruben Segura, City Planner
Ms. Stella Rael, P&Z Administrator
Ms. Cristella Valdez, Asst. City Attorney
Ms. Melissa Walker, Recording Secretary

1. **Call to Order:** Ms. Lee, Chairwoman called the January 7th, 2016 Planning and Zoning regularly scheduled meeting to order at approximately 6:00 p.m. Ms. Lee pointed out that the Planning and Zoning Commission is meeting today to continue discussion on several assorted items. The Planning and Zoning Commission will also make recommendations to the City of Alamogordo Commission to either approve or deny the requests for variance, zoning, and subdivision cases.
2. **Approval of Minutes:** Ms. Lee asked if everyone had, had a chance to look over the minutes. Commissioner Gomolak moved to approve the December 3rd, 2015 minutes. Commissioner Alterson seconded the motion. Motioned passed 4-0-0
3. **Approval of the 2016 meeting schedule:** Ms. Lee asked if any changes had been made since last months meeting when the schedule was presented. Ms. Rael said no. Mr. Alterson motioned to approve the 2016 meeting schedule. Mr. Gomolak seconded. Motioned passed 4-0-0
4. **Public Hearing: Resolution 2016-01; Reasonable Notice of Meeting: The City of Alamogordo:** Ms. Rael presented Reasonable Notice of Meeting and stated that it is just something we do annually and needs to be voted on, passed and approved. Ms. Lee entertained a motion. Commissioner Arnold motioned to approve. Mr. Gomolak seconded. Motion passed 4-0-0
5. **Economic Development Strategic Plan Update:** City Planner Segura gave an update and told the Planning and Zoning Commissioners that no comments were received on the draft RFP (Recommendation for Proposal). He stated that he is just waiting on comments from Dr. Erickson; NMSU and that once he receives those comments, he can then sit down and speak with Mr. Espiritu from OCDEC to get further feedback from him. He said once all of this takes place, he can then present it to the City Manager for final approval and go through the RFP process to select a contractor to start working on the study.
6. **Comprehensive Plan Update:** Mr. Segura stated that it is still on hold and apologized, but said that the Community Development staff has had a lot of other tasks given at the moment. He reassured the Planning and Zoning Commissioners however, that it is still a commitment they hold as a priority.

7. White Sands Boulevard Economic Development

Corridor Strategic Plan: Ms. Lee stated that she, Mr. Segura and Ms. Rael met before tonight's meeting to discuss this plan. She said that their primary focus was on how to present the concept of this plan. Ms. Lee mentioned that Stella had been working on a spreadsheet to list all of the property owners on White Sands Boulevard and color coded them according to what zone they are. Mr. Segura stated that you can also go onto the city of Alamogordo's website and view a map that designates the area and districts of the proposed plan. Ms. Lee also added that as time goes on, the work will be done in sections according to type and zone and that she believes everyone will be quite pleased with how they are approaching this.

8. Main Street USA: Ms. Lee announced that the next upcoming meeting will be the next Monday, the 11th of January 2016. She was not completely certain of the time, but believed they are held starting at 5:30 p.m. every first Monday of the month. She said she would not be able to attend the meeting because she would be in Santa Fe, NM and asked if someone else would go in her place. Mr. Gomolak said he would try to attend the meeting.

9. JLUS Update: Mr. Segura stated that the implementation committee has been working on hiring a regional coordinator, but that the hiring process is taking a little longer than expected. He said once that person is hired he would like for them to come and give a presentation to the Alamogordo Planning and Zoning Commission.

10. Otero County Planning Report: There is nothing to report. Ms. Lee asked if there was any recent information on the court house because of a recent speech she heard, but there were no comments.

11. Holloman Air Force Base Report: Mr. Gomolak stated that they have closed the comment period on the photovoltaic project and that it is moving to signature by the wing commander, so we will have photovoltaic development starting in the next couple of months.

12. Unscheduled Public Communications: Ms. Rael confirmed with Chairwoman Lee the Main Street Meetings are in fact held beginning at 5:30 p.m. Ms. Lee then stated that just as we congratulated one another for a year well done for 2015, she would like to challenge each one of us to do better this year. She said she is counting on every one to deliver this year again. Mr. Segura said Happy New Year, and thanked the Planning and Zoning Commissioners for their volunteered time and effort that they put in as well.

13. Adjournment: Ms. Lee entertained a motion to adjourn. Mr. Gomolak motioned. Mr. Alterson seconded. Meeting adjourned at 6:22 pm.

APPROVED:

March 3, 2016
(Date)

Chair

ATTEST:


Melissa Walker, Recording Secretary

Copies of the recorded Planning and Zoning meeting audio may be obtained at no cost to Commissioners. A fee will be charged to the public.