

Annual Budget

Fiscal Year 2010

City of Alamogordo



It Was a Long Journey By Ernie Lee Miller
Alamogordo Founders Park



It Was a Long Journey

Officials

CITY COMMISSION

Ron Griggs, Mayor, District Seven

Chris Lujan, Mayor Pro-Tem, District Two

Marion L. Ledford, Jr., Commissioner, District One

Robert Rentschler, Commissioner, District Three

Josh Rardin, Commissioner, District Four

Joe Ferguson, Commissioner, District Five

Ed Cole, Commissioner, District Six

EXECUTIVE

City Manager, Mark B. Roath (Start Date 10-5-09)

Matt McNeile, Assistant City Manager

ADMINISTRATIVE

Reneé Cantin, City Clerk

Stephen Thies, City Attorney

Personnel & Safety Manager, Vacant

DIRECTORS

LeeAnn Nichols, Director of Finance

Brian Cesar, Director of Public Works

Sam Trujillo, Director of Public Safety

Mark Threadgill, Director of Community Development

Matt McNeile, Director of Community Services

Alicia Rios, Operations Manager, Public Housing Authority

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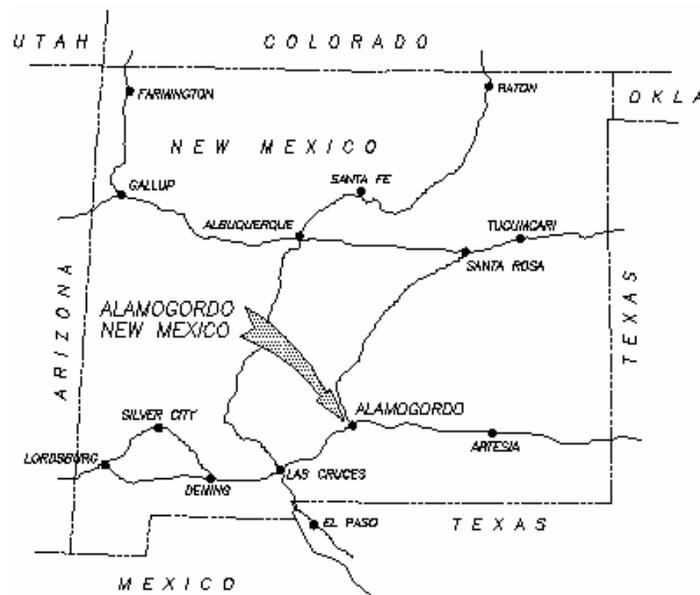
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WELCOME TO ALAMOGORDO

The City of Alamogordo is located in south central New Mexico and serves as county seat of Otero County. The City, founded in 1898 and incorporated in 1912, exists under City Charter, and operates under a Commission-City Manager form of government. Alamogordo is located along the southern portion of Highway 54 approximately 215 miles south of Albuquerque and 90 miles northeast of El Paso, Texas. The City has a land area of approximately 18 square miles and an estimated 2000 population of 35,582. The elevation is 4,350 ft. and the average temperature is 75^o.



Military installations in the vicinity of the City significantly affect its population, labor force and industrial base. Holloman Air Force Base is located six miles west of the City, and White Sands Missile Range, a United States Army post, is located near the City. The economy of the City is dependent upon the continued federal government spending for Holloman Air Force Base and White Sands Missile Range.

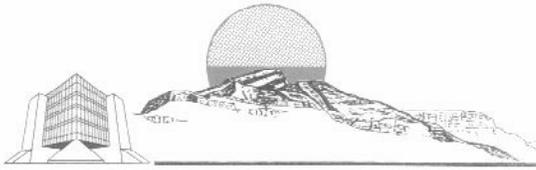
Tourism is a major business in Otero County because of the dry climate, national parks and forests and historic landmarks. The Omnimax Theatre and the International Space Hall of Fame attract an average of approximately 110,000 visitors per year. Another major attraction is the White Sands National Monument, which is situated about fifteen miles southwest of the City. At various times of the year, there are guided tours to Lake Lucero, a dry lakebed where formation of the White Sands started. Nearby Socorro County is home of Trinity Site where the first atomic bomb exploded. The Lincoln National Forest boundaries extend to the City and consist of 1,087,000 acres.

Mayor and City Commission

Seven Commissioners are elected by districts within the City. Commissioners' terms are four years and are staggered so that three commissioners are elected at one election and the other four commissioners are elected at the following regular election. At the organizational meeting following each election of commissioners, the commissioners select one of their members to serve as Mayor. The Mayor and the City Commission function as policy makers and are responsible for supervisory functions pursuant to Section 3-14-12, NMSA 1978.

The Commission appoints a City Manager who is responsible for the proper and efficient administration of municipal government and is charged with enforcing all ordinances, rules and regulations enacted by the Commission. The City Manager fully advises the Commission of the financial condition and needs of the City, prepares and submits an annual budget, and makes recommendations to the Commission on all matters concerning the welfare of the City.





City of Alamogordo



Budget Message for the City of Alamogordo Fiscal Year 2009-2010

The fiscal year 2010 Budget was developed during one of the most challenging economic times in the history of the United States. The downturn in the national economy affected our key source of revenue, the Gross Receipts Tax. The Gross Receipts Tax is economically sensitive, which means it historically declines when the economy is in a downturn. Last fiscal year we had a substantial decline on our collections of Gross Receipt Tax of approximately \$756,000, compared to the prior year (FY08). For the current fiscal year (2010), we projected a zero percent (0%) growth over the prior year collections. In addition, property tax is expected to be stagnant, with no increase in growth due to flat valuations and a projected decrease in new construction due to the restrictive credit market.

The long term water needs of the community continue to be a major focus of the City of Alamogordo. Staff has been working very hard to improve well production by updating equipment and re-drilling several existing wells. In addition, improvements were made to the mountain surface flow collection system in the Lower, Middle, and Upper Fresno to improve capacity. Repairs were made to the covers at the La Luz Reservoirs that were damaged by the remnants of Hurricane Dolly. The New Mexico Court of Appeals determination of the District Court ruling on the water rights allocation at the new well field north of town (also known as Snake tank) and the Environmental Impact Statement (EIS) are scheduled to be completed this fiscal year. The short term prognosis for water this year is good, the forecast is for a wet winter, the reservoirs are full, the well fields are rested, and as discussed, improvements to existing wells have been completed.

The largest capital project in the history of the City of Alamogordo is taking place this fiscal year. A total of thirteen (13) streets are being reconstructed. The street reconstruction includes water and sewer line replacement as well as ADA improvements. These major capital projects are funded by the 2004 ¼% and 2008 ¼% Gross Receipts Tax dedicated for street maintenance and street capital improvements.

The recommended budget represents reductions in expenses; staff reductions, service cutbacks, operating capital reductions and the reorganization of functions within departments. City employees and departments are called upon to do more with less. The recommended budget has placed a freeze on sixteen (16) full time positions, and seven (7) part-time positions, for a total savings of \$688,096.

The City Commission and City Staff will continue to plan and work as efficiently as possible to continue to provide the quality programs and services the citizens of Alamogordo currently enjoy.

Respectively Submitted:

Matt Mc Neile, Interim City Manager

Budget Overview

City of Alamogordo

Fiscal Year 2009-2010

The City of Alamogordo provides services to an estimated 41,001 residents who live, work and play in our community. In support of the programs and services needed to provide public services to residents, the City of Alamogordo's 2010 Budget totals \$87,500,723.

The Fiscal Year 2009-2010 budget is divided into seven (7) governmental fund types comprised of sixty-five (65) funds. These fund types are explained further on in this document.

SIGNIFICANT CHANGES THAT IMPACTED THE FY10 BUDGET:

Economy:

This year the economy took a dive into a recession, significantly impacting the Gross Receipts Tax collections in Alamogordo. This coupled with the city operating in a deficit with expenditures higher than revenue has put the City in a financial strain.

Salary and Benefit Changes:

Each year the Salaries and Benefits are reviewed with economic conditions as well evaluating cost increases. Due to the economic conditions, the City has forfeited implementation of a cost of living increase based on the CPI-U in FY2010. Due to the economic conditions in the country the CPI-U was only 0.10%.

The AFSCME union eligible positions wages are maintained at the FY2009 levels. City Administration in negotiations with AFSCME have agreed to no increases and the union is not favorable of furloughs and has accepted that lay offs may be needed in the coming year.

APSOA union eligible positions increased by \$0.95 per hour for all PSOs and Sergeants and 0.10% for all FEOs. This is due to the APSOA 4-year agreement which FY10 is the final year.

The City implemented a Merit Performance program in 1999 and has maintained this program for the past 10 years. The Merit Performance program for FY10 will be surrendered due to the economical conditions.

Group Insurance rates were budgeted at no increase. On April 30, the City Personnel was informed that health insurance premiums would not increase.

Worker's Compensation was budgeted at a 1.2% increase. Worker's Compensation is also explained further under the Personnel Section of this document.

There were no new positions added for fiscal year 2010. Due to the budget deficit, loss of gross receipts, and economic conditions, a number of positions were eliminated, frozen and some position hours were decreased. Detail explanations of Salary and Benefit changes will be covered under the Personnel section of this document.

Operations:

SIGNIFICANT MEASURES USED IN PROJECTING FY10:

Revenues: Gross Receipts Tax (GRT) collections were up a mere \$5,723 from July 08 to Sept 08 in the first quarter of FY09. By mid-year GRT fell -\$83,161 (July 08 – Dec. 08). By March 2009, (3rd quarter of fiscal year), GRT was down a total -\$370,322. In April, another \$165,934 was lost bringing the total loss to \$536,256 for the current year. This is caused by the economic down turn the nation faces. The Budget Committee projected zero growth in Fiscal Year 2010 over the reduced projection for FY09 collections.

Expenditures:

The General Fund faced a significant deficit in the preliminary projections for fiscal year 2010, due to this; departments were asked to cut 10% in operating expenses in FY10 projections.

Overall, the operating budget for FY10 was reduced 6% or \$2,388,678 for all funds combined (compared to FY09 Projections).

As always in projecting the new year budget, departments are required to review current year budget to actual expenditures and re-project the current year projections based on need. The current year operating budget was reduced drastically by \$2,740,698 or 6%, providing additional fund balance for FY10.

Combined, the operating budget was reduced a total of \$5,129,376.

The Utility Inspector budget has been moved from the Water/Sewer Operating fund to Fund 65, the Building Codes fund.

A rate increase for Water & Sewer fees have been included in the Water and Sewer Fund and are explained in further detail under that section.

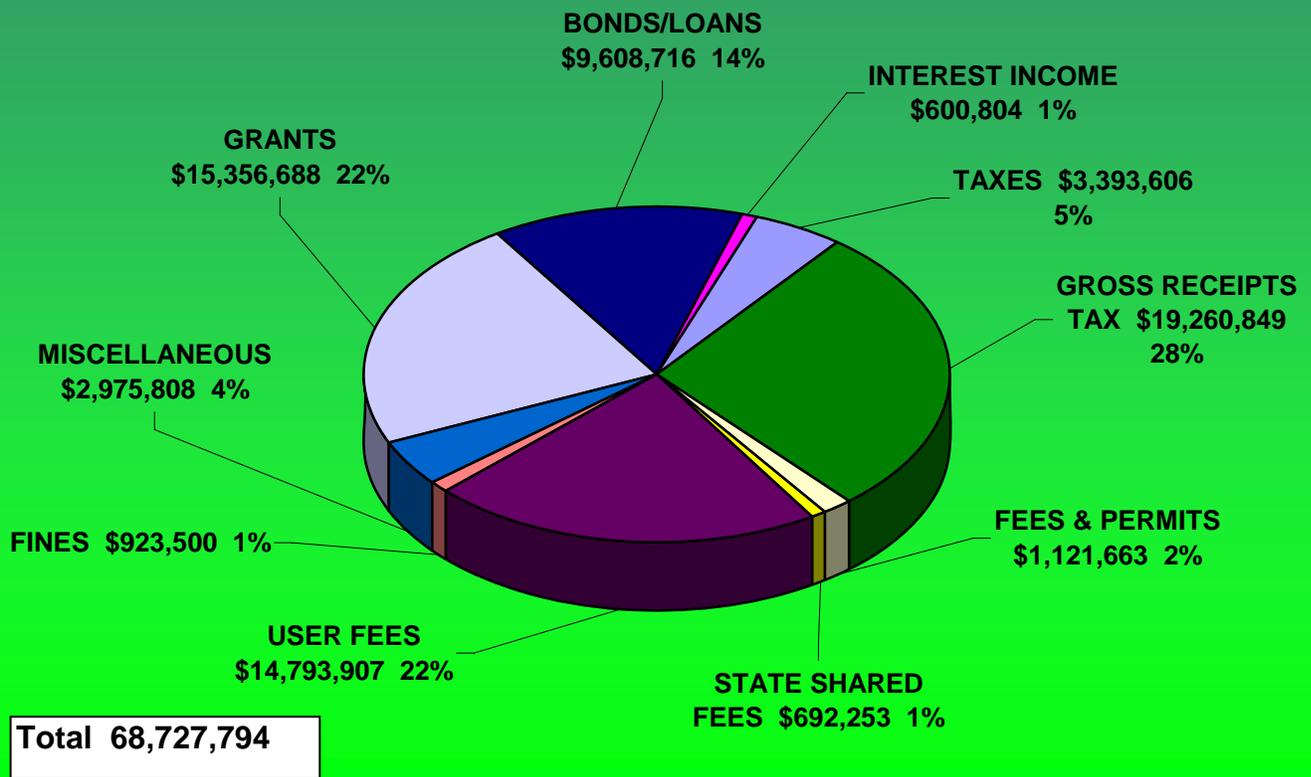
OVERVIEW OF CITY RESOURCES

(Where the money comes from)

Total estimated revenues for all funds combined are projected to be \$68,727,794. The Graph below best illustrates where these resources come from.

For Fiscal Year 2010, Gross Receipts remains as the City's largest resource representing 28% for all revenue, with User Fees (22%), as the second largest income. User Fees include all revenues charged for use of City services, utilities, recreation and fee based operations such as airport, solid waste removal services and internal service fees. Rate increases have been proposed within the budget figures for most of these revenues. Taxes at 5% include Franchise Fees, Property Tax, Lodger's Tax and Solid Waste Clean Up Fees. Miscellaneous Revenues representing 4% of total revenues is comprised of Administration Fees, Internal Service Fees, ESGRT Jt. Landfill collections, Engineering Fees and Land Sales and other miscellaneous revenue.

FY10 Budget REVENUE BY CATEGORY All Funds Combined



OVERVIEW OF CITY RESOURCES

(Where the money comes from) ...continued...

GROSS RECEIPTS TAX

The largest revenue resource the City receives is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businessmen from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax. (7-9-2; State of NM Taxation and Revenue Department Laws & Regulations).

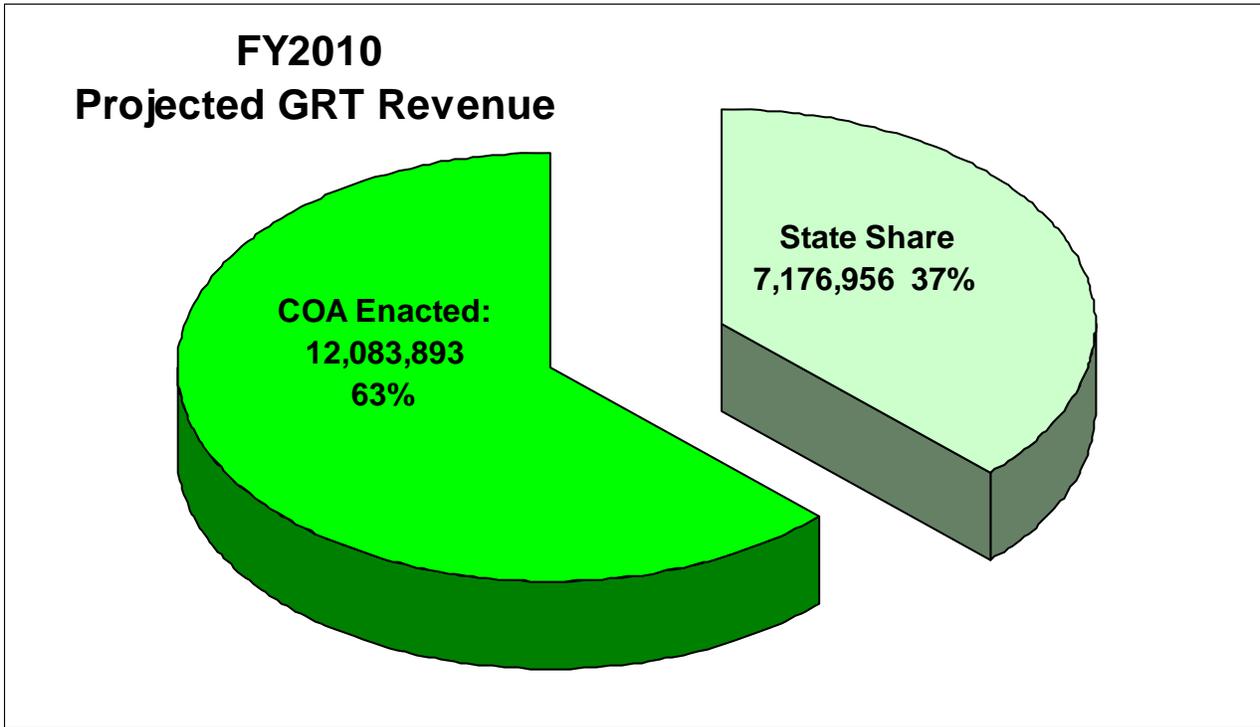
The GRT rate for Alamogordo beginning July 1, 2008 is 7.5%. Of the total rate, the City has imposed 2.0625%, the State of New Mexico imposed 5% and Otero County has imposed .4375%. Based on the impositions of each entity, 67% of collections go to the State New Mexico, 28% goes to the City of Alamogordo and 6% goes to the County. The State shares 1.225% of their percentage with Municipalities which is referred to as the "State Share" of GRT.

GROSS RECEIPTS TAX RATES

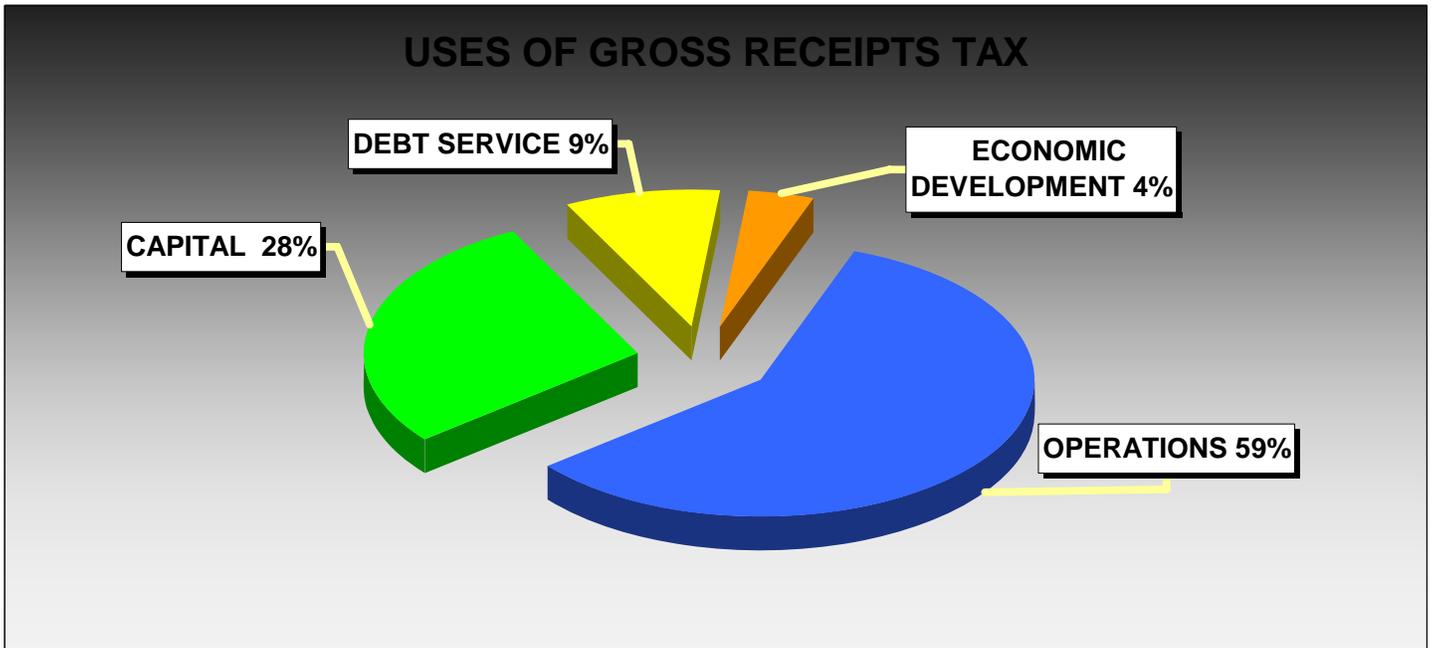
	Current Rate	Authorized Maximum	Remaining Authority	For Every \$100
Municipal:	1.2500%	1.2500%	0.0000%	\$ 1.25
Infrastructure:	0.1250%	0.1250%	0.0000%	\$ 0.13
Environmental:	0.0625%	0.0625%	0.0000%	\$ 0.06
Economic Development:	0.1250%	0.1250%	0.0000%	\$ 0.13
Capital Outlay - St. Maint Prog:	0.2500%	0.2500%	0.0000%	\$ 0.25
Municipal - Street Capital:	0.2500%	0.2500%	0.0000%	\$ 0.25
COA Enacted Tax:	2.0625%	2.0625%	0.0000%	\$ 2.06
** State Enacted Tax:	5.0000%			\$ 5.00
County Enacted Tax:	0.4375%			\$ 0.44
TOTAL ALAMOGORDO RATE:	7.5000%			\$ 7.50

** The City Receives a portion of the State's Share equal to 1.225%

The City is estimating to receive \$12,083,893 from our GRT imposition and has estimated \$7,176,956 from the State Share for a total GRT estimate of \$19,260,849. This estimate is 3% above the actual received last fiscal year (FY09) from July 2008 through December 2009.



GRT is imposed for operations as well as for specific purposes and Capital Improvements. The State share is not restricted and is used for operations of the General Fund as well as pledged security for bond issues. The Bonds and pledging of any GRT is explained in more detail under the Debt Service Section. The graph below illustrates the uses of the City's GRT.



OVERVIEW OF CITY RESOURCES

(Where the money comes from) ...continued...

Property Tax

Property Tax represents 7% of total combined revenues and for this fiscal year the City has estimated a collection of \$2,930,105. This amount represents two components of Property Tax; operations and debt service.

Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration. Otero County bills the property tax for all entities within the jurisdiction in November of each year, with half due in December and the other half due in May. The County distributes the proportionate share to each entity as collected each month. The County also receives a 1% administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Finance/Accounting division.

The Otero County Tax Assessor's office prepares the valuation of property in Otero County and re-evaluates these values every other year. The valuations for budget purposes are based on the 2007 valuations.

Municipal Operations Property Tax

The maximum levy allowable for operations are 7.650, the City's current levy is 7.059; with a remaining levy allowable is 0.591. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5% increase from one year to the next except for certain causes. This YCF is the reason there is a difference of the 7.059 rate imposed by the City and the rate actually charged.

Total Valuation:	Rate:	Valuation	Production
Residential	5.213	\$ 300,975,515	1,568,985.36
Non-Residential	7.059	\$ 118,581,678	837,068.07
Total:		\$ 419,557,193	\$ 2,406,053.42

Debt Service Property Tax

The New Mexico Constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. Further details of this limitation and the current obligations of the City are detailed further under the Debt Service Section.

Total Valuation:	Rate:	Valuation	Production
Residential	1.724	\$ 300,975,515	518,881.79
Non-Residential	1.724	\$ 118,581,678	204,434.81
Total:		\$ 419,557,193	\$ 723,316.60

TOTAL COMBINED RATES: RESIDENTIAL: 6.937 NON-RESIDENTIAL: 8.783

OVERVIEW OF CITY RESOURCES

(Where the money comes from) ...continued...

Example of Property Tax for certain Property Values: (Represents ONLY the City's Property Tax Rate)

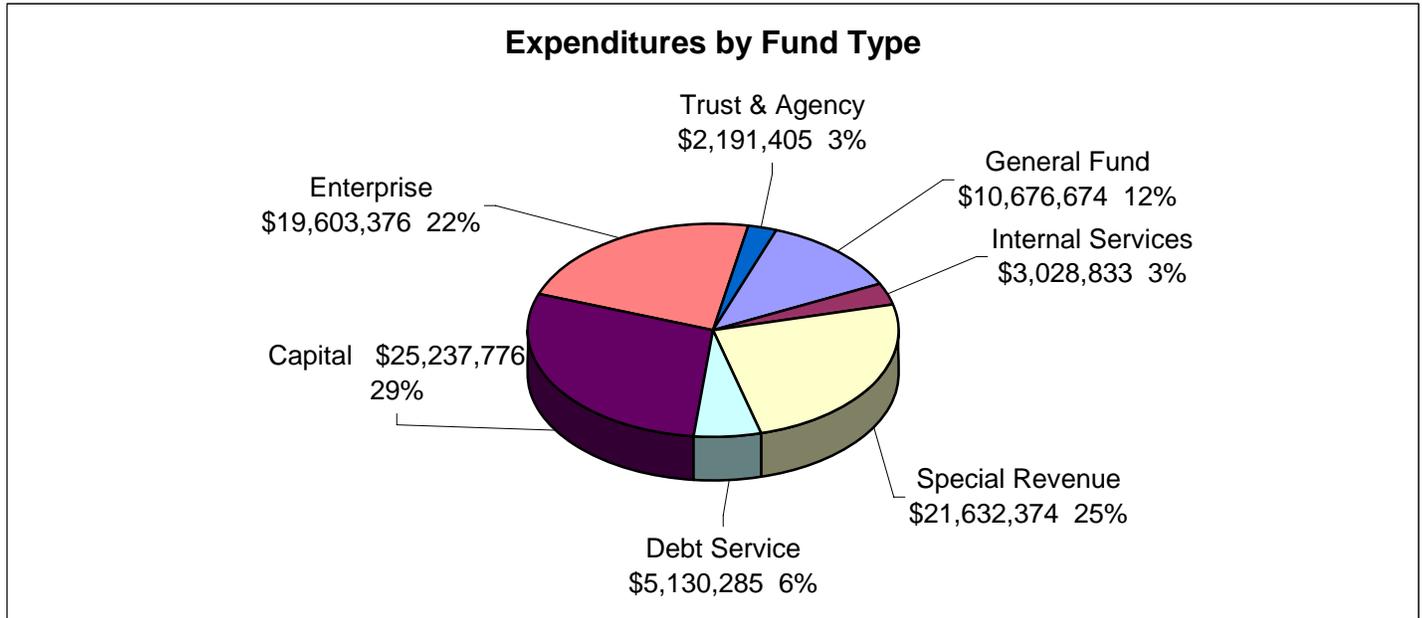
Full Value - Residential		Assessed Value	Total Rate	
\$	45,000	\$ 15,000	6.937	\$ 104.06
\$	60,000	\$ 20,000	6.937	\$ 138.74
\$	90,000	\$ 30,000	6.937	\$ 208.11
\$	120,000	\$ 40,000	6.937	\$ 277.48

Full Value - Non Residential		Assess Value	Total Rate	
\$	45,000	\$ 15,000	8.783	\$ 131.75
\$	60,000	\$ 20,000	8.783	\$ 175.66
\$	90,000	\$ 30,000	8.783	\$ 263.49
\$	120,000	\$ 40,000	8.783	\$ 351.32

OVERVIEW OF CITY RESOURCES

(Where the money goes....)

Total Expenditures for all funds combined are \$87,500,723. The Graph below illustrates expenditures by Fund Type:



Special Revenues represents 25% of all expenditures and includes Leisure Services, Transportation, Special GRT dedications, Grant Funded expenses, Community Development and Lodger's Tax; both City Share and Promotions.

Enterprise funds include Solid Waste, Golf Course, Airport, Landfill and Water & Sewer Funds, combined they represent 22% of total expenditures.

General Fund for 12% includes city administration, police and fire, planning and finance.

Debt Service includes all Funds which account for the principal and interest payments of the City's debt obligations and represents 6% of total expenditures.

Capital Improvements consist of all capital funds budgeted and represents 29% of the total budget.

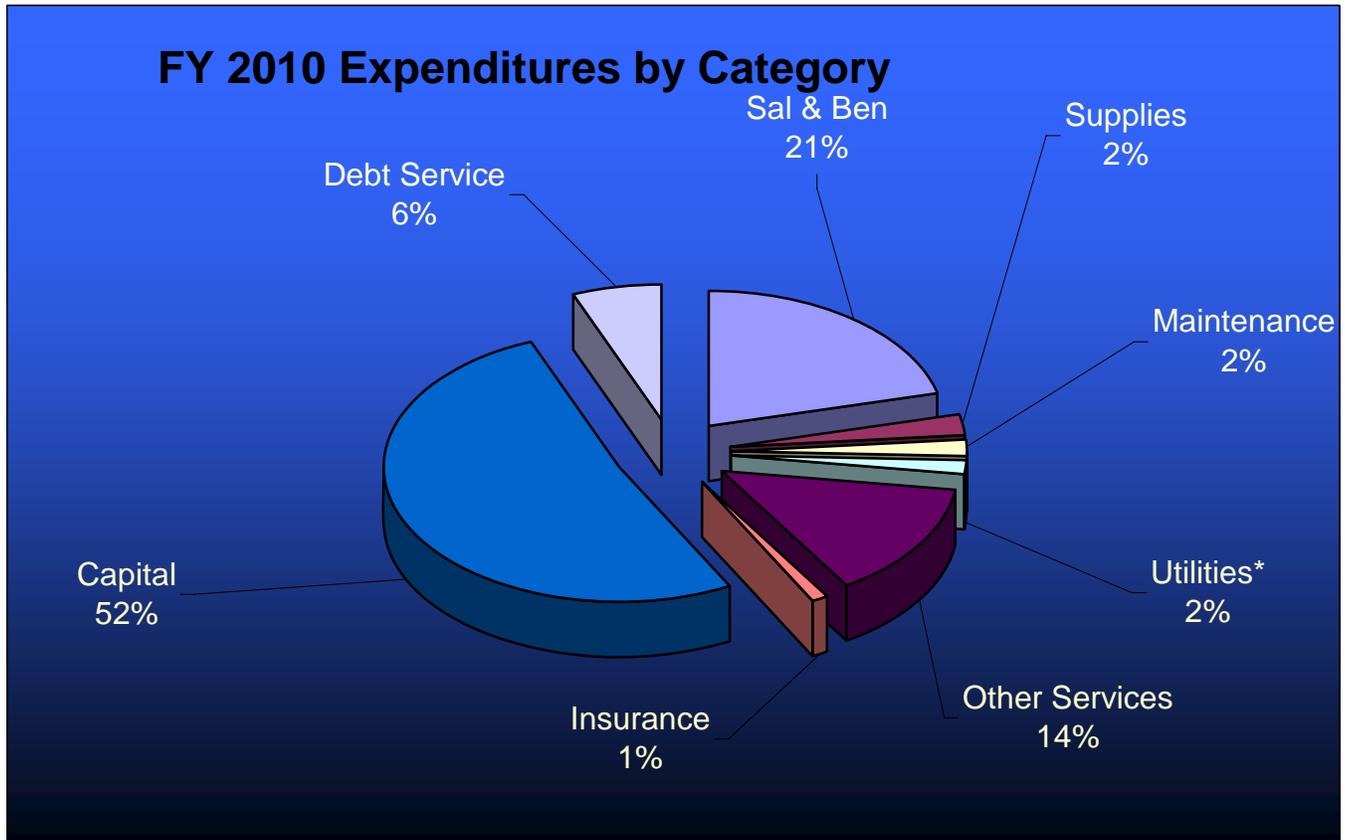
Internal Service, 3% of total budget contains the department operations of the City that provide internal service to the various departments for Fleet, Purchasing, Facility Maintenance, Management Information Systems (MIS) and Personnel.

Trust & Agency funds, representing 3% of the total budget is comprised of such funds as the State Judicial, Utility Deposits, Court Bonds, as well as the Bond Required Reserve accounts.

OVERVIEW OF CITY RESOURCES

(Where the money goes....)

Total Expenditures for all funds combined are \$87,500,723. The Graph below best illustrates where these expenditures are paid.



For Fiscal Year 2010, Salaries and Benefits remain our largest operating expense at 21% of total budget. Other Services is 14% and the break down of expenditures included in this category will be illustrated further in this report.

Further breakdown of expenditures follow on the next page.

OVERVIEW OF CITY RESOURCES

(Where the money goes...)

	FY09						
	Projected	FY09 Actual	\$ Diff	% Diff	FY10 Budget	\$ Diff	% Diff
Salaries	18,024,853	16,929,021	(1,095,832)	-6%	18,589,050	1,660,029	10%
Supplies	2,110,372	1,678,776	(431,596)	-20%	2,166,705	487,929	29%
Maintenance	1,537,741	1,342,343	(195,398)	-13%	1,562,986	220,643	16%
Utilities	1,235,672	1,020,542	(215,130)	-17%	1,403,949	383,407	38%
Other Services	10,508,622	8,522,439	(1,986,183)	-19%	12,164,192	3,641,753	43%
Insurance	934,800	867,135	(67,665)	-7%	1,097,285	230,150	27%
CER - Opr Capital	2,577,319	1,394,668	(1,182,651)	-46%	4,701,935	3,307,267	237%
Debt Service	4,653,210	4,649,339	(3,871)	0%	5,287,258	637,919	14%
Sub Total Operating	41,582,589	36,404,263	(5,178,326)	-12%	46,973,360	10,569,097	25%
Capital Improvements	49,801,097	9,500,719	(40,300,378)	-81%	40,527,363	31,026,644	327%
TOTAL EXPENSES:	91,383,686	45,904,982	(45,478,704)	-50%	87,500,723	41,595,741	46%

The chart above illustrates all Expenditures by category for all funds combined. Overall Expenditures have decreased by 4% over FY09 Projections but with Capital Carryovers from FY09 have increased 46%. Setting aside the Capital Improvements portion of the total, the City reduced expenditures by \$5,129,376 or 12% with FY09 projections and FY10 proposed expenditures.

It is important to point out that during the development of the proposed FY10 budget, departments are required to review current year (FY09) expenditures and make adjustments based on year-to-date data and operational needs for the remainder of the fiscal year. Due to the deficit we were facing in the General Fund, serious reductions were made in FY09. Operating expenditures were reduced a total of \$5,129,376.

Insurance includes General Liability, Auto Liability, Errors & Omissions, Property, Volunteer Insurance, etc. It does not include health insurance or workers compensation benefits on employees. The increase is due to increase in premium costs.

Debt Service increased \$637,919 in FY10 as a result of the new NMFA Loan for the Water and Sewer Infrastructure projects. FY10 Debt Service is expected to have further increases when the G.O. Bond is completed.

OVERVIEW OF CITY RESOURCES

(Where the money goes....)

Other Services: This category of expenditures has a variety of expenses within it. The list below is all Other Services, throughout the funds/departments, summarized and in alphabetical order for your review.

ACCOUNT DESCRIPTION	FY08 ACTUALS	FY09 ACTUALS	FY10 BUDGET
ABATEMENT ACTIONS	11,554	8,665	16,000
ADMINISTRATIVE CHARGES	374,524	697,765	808,823
ADVERTISING	167,544	186,545	147,141
AIRPORT LIABILITY INS	0	1,760	2,167
ANIMAL EXPENSE	0	0	450
AUDIT	48,918	53,582	77,843
BANK/CREDIT CARD FEES	1,225	644	700
BLDG/LAND-RENTAL/LEASE	57,947	0	115,976
BUDGET PREPARATION	2,814	1,295	1,500
CITY NEWSLETTER	38,460	38,042	41,000
CNT SERV USF ELECTRIC	484,419	417,635	630,000
COLLECTION AGENCY FEES	7,773	8,143	10,784
COMMUNITY RELATIONS	0	0	25,000
CONSULTANT FEES	72,811	43,313	236,328
CONTRACT INSTRUCTORS	2,097	2,134	3,000
CONTRACT SERVICES	4,719,083	3,895,459	4,713,679
CONTRACT SERVICES-BONITO	11,323	143,719	153,826
COPIER CHARGES	2,608	2,719	4,623
COPIER LEASE	7,229	7,512	20,722
COPIER LEASE	20,041	19,433	22,280
COPIER SUPPLIES	0	0	50
COPIER SUPPLIES	54	106	100
DAMAGED/OBSOLETE INV	0	0	700
DARE PROMOTIONAL	1,753	3,455	5,372
DRUG TESTING	0	0	11,000
ECON DVLP HAFB GRANT	79,168	42,038	49,505
EQUIPMENT RENTAL/LEASE	63,557	61,148	76,833
FAX PAPER/SUPPLIES	83	0	100
FIRE PROTECTION FEE-WATER	7,625	0	0
GRAFFITI ERADICATION	3,741	2,994	6,900
INCENTIVES	440,308	83,852	964,394
INDIGENT ATTORNEYS	19,168	22,832	25,000
INOCULATION SERVICES	0	0	370
INVENTORY O/S CH	65	0	20
INVENTORY-OVER/SHORT	5,778	3,421	5,525
INVESTIGATIVE SERVICES	644	1,005	970
JANITORIAL SERVICES	66,737	70,906	58,781
JULY 4TH SPECIAL EVENTS	30,000	30,000	30,000
LAB SERVICES	19,792	16,470	20,100
LANDFILL TIPPING FEES	37,521	32,200	36,650
LAUNDRY SERVICE	212	208	300
LEASE OF LAND	0	12,000	12,000
LEGAL & EXPERT SERVICES	1,271	1,990	1,700
LINCOLN SWA REIMBURSEMENT	295,537	87,250	55,000
LINE LOCATES	3,319	6,352	5,544
LIQUOR LICENSE FEES	1,400	1,400	1,400

OVERVIEW OF CITY RESOURCES

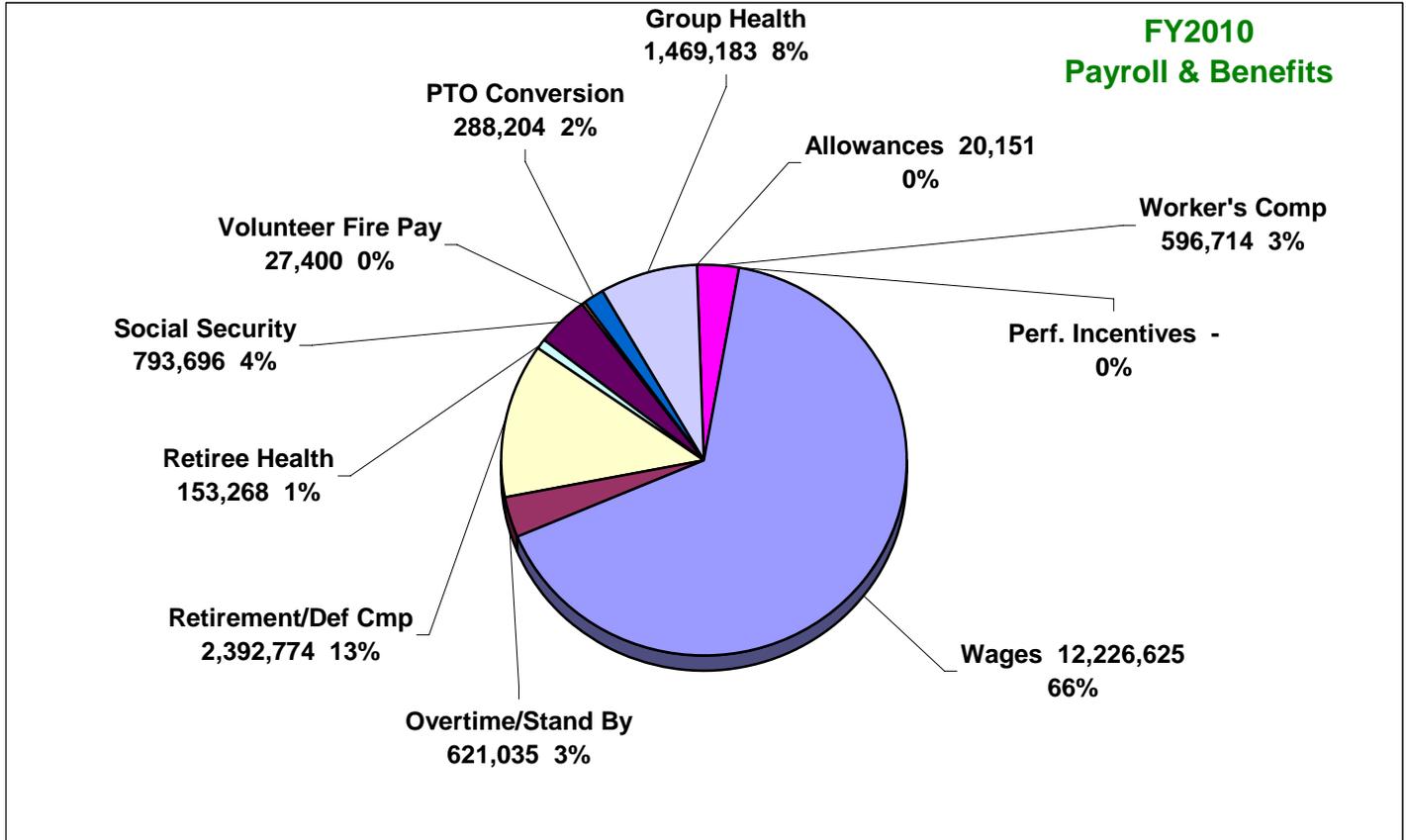
(Where the money goes....)

ACCOUNT DESCRIPTION	FY08 ACTUALS	FY09 ACTUALS	FY10 Budget
MANAGEMENT TRAINING PRGM	4,452	0	0
MARKETING PLAN (OCEDC)	43,603	56,397	50,000
MEAL REIMBURSEMENTS	8,320	6,043	8,701
MEMBERSHIPS & DUES	46,348	49,806	53,792
MIS SERVICES	17,676	18,764	30,642
MONITORING TEST	0	0	2,619
NM UNEMPLOYMENT SECURITY	53,135	75,624	57,318
NMED AIR QUALITY FEE	1,386	0	0
NOTARY BOND	280	0	350
OTERO COUNTY JPA-EMS	267,453	163,169	163,170
OTERO ESGRT REIMBURSEMENT	350,706	53,599	0
PERFORMANCE INCENTIVES	14,818	26,906	16,000
PERSONNEL SERVICE COSTS	49,681	40,376	23,998
PERSONNEL SERVICES	23,972	19,365	28,001
PHYSICALS	1,123	2,062	9,699
PLUMBING SERVICES	0	0	9,000
PORTABLE TOILET RENTAL	1,693	1,354	2,040
POST CLOSURE RESERVE COST	56,082	0	0
POSTAGE SUPPLIES/SVC/MNTC	46	3,048	4,066
PRINTING	40,128	15,859	47,081
PRISONER SUPPORT	183,956	212,547	225,000
PROFESSIONAL SERVICES	43,042	103,583	207,066
PROPERTY TAX ADMIN FEE	30,853	31,046	33,393
PUBLIC OFFICIAL'S BOND	0	500	1,000
PUBLIC RELATIONS	538	0	600
PURCHASING SERVICES	13,652	10,547	10,597
RELEASE OF LIEN	0	0	600
RUIDOSO ESGRT REIMBURSEMT	164,158	37,051	0
SEPTIC TANK SERVICE	4,861	5,785	7,581
SERTOMA CLUB-MISS AMERICA	5,000	0	0
SERVICES-GOLF PRO	711,612	679,706	685,287
SERVICES-NARCOTICS	64,157	13,665	19,100
SPECIAL EVENTS	13,318	33,983	67,751
SPECIAL LEGAL SERVICES	13,831	0	100,000
SPECIAL PROJECTS	5,038	3,519	2,500
SPONSORSHIP APPROPRIATION	936	1,731	3,114
STATE REIMBURSEMENT	615	0	0
TRAINING, TRAVEL & CONFER	133,432	143,656	178,161
TUITION REIMBURSEMENT	2,180	500	2,100
TULAROSA ESGRT REIMBURSE.	16,520	3,633	0
VIDEO ARRAIGNMENT	3,725	3,744	5,000
VOLUNTEER SERVICES	51,630	50,321	50,912
VOLUNTEER TRAVEL	51,328	42,729	30,319
WATER CONSERVATION FEE	121,235	125,353	138,488
WATER RIGHTS ATTY-EXPERTS	52,084	0	0
WATER TOWER LEASE(SPTC)	1,808	1,909	1,950
WELL MONITORING & TESTING	5,308	4,940	7,205
WINDOW COVERINGS	0	0	4,500
	9,783,822	8,050,812	10,688,857

OVERVIEW OF CITY RESOURCES

(Where the money goes) ...continued...

Salary & Benefits for Fiscal Year 2010 total \$18,589,050. Salaries and Wages (including overtime) equal \$12,847,660 and benefits total \$5,741,390 this is 69% and 31%, respectively for total Salary and benefits.

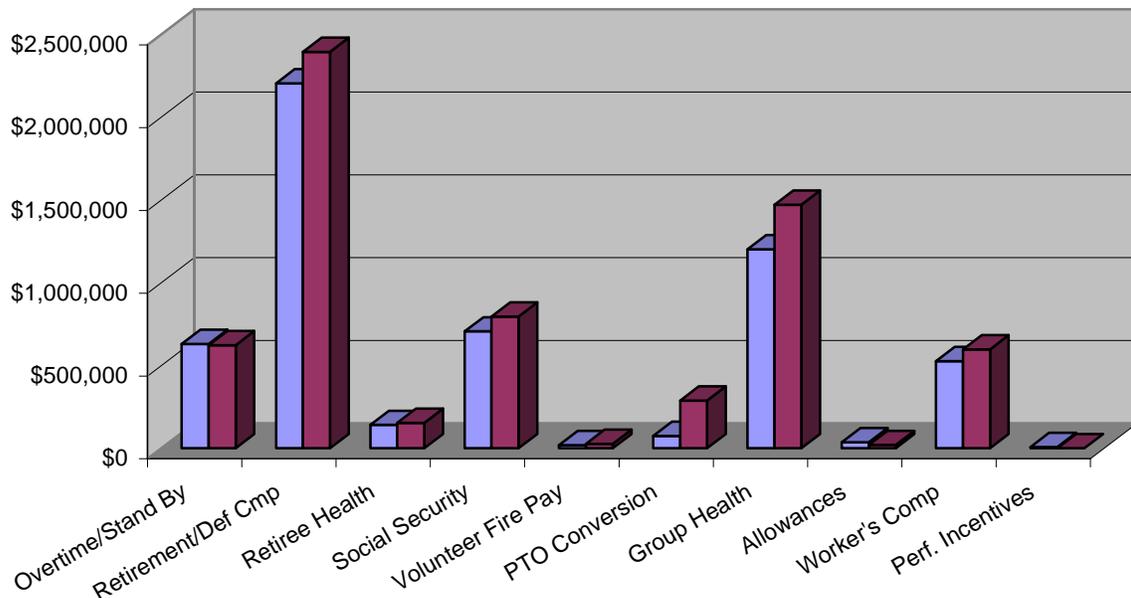


OVERVIEW OF CITY RESOURCES

(Where the money goes) ...continued...

	FY08 Actual	FY09 Actual	FY10 Budget
Wages	11,002,618	11,386,632	12,226,625
Overtime/Stand By	567,353	628,979	621,035
Retirement/Def Cmp	2,081,688	2,202,105	2,392,774
Retiree Health	135,648	141,043	153,268
Social Security	666,396	704,979	793,696
Volunteer Fire Pay	23,658	19,400	27,400
PTO Conversion	71,897	74,442	288,204
Group Health	1,213,320	1,201,702	1,469,183
Allowances	33,518	36,810	20,151
Worker's Comp	733,732	525,840	596,714
Perf. Incentives	26,172	7,089	-
TOTAL	16,556,000	16,929,021	18,589,050

Benefits FY09 vs. FY10



CITY OF ALAMOGORDO

ALL FUNDS SUMMARY

APPROVED BUDGET FISCAL YEAR 2009 - 2010

Various Funds

1/12TH REQ RSRV

889,723

Bal. Remaining

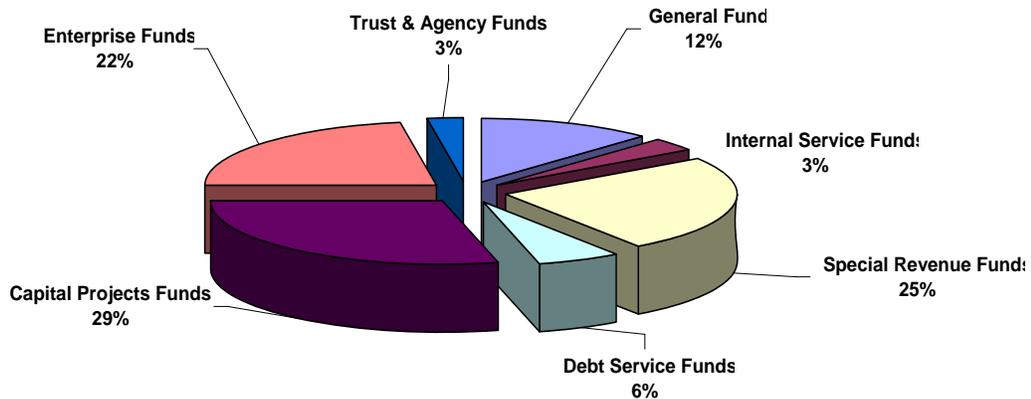
1,170,576

FUND NO.	FUND DESCRIPTION	UNAUDITED	ESTIMATED REVENUES	NET	BUDGETED EXPENDITURES	ESTIMATED
		BEGINNING CASH BALANCE		CASH TRANSFERS		ENDING CASH BALANCE
11	GENERAL OPERATING	3,183,813	15,185,628	(5,632,468)	10,676,674	2,060,299
	TOTAL GENERAL FUND	3,183,813	15,185,628	(5,632,468)	10,676,674	2,060,299
12	INTERNAL SERVICE	495,520	275,103	2,307,963	3,028,833	49,753
	TOTAL INTERNAL SERVICE FUND	495,520	275,103	2,307,963	3,028,833	49,753
15	CORRECTIONS - JAIL	4,845	159,986	69,731	225,600	8,962
16	LODGER'S TAX-PROMOTIONAL	100,315	218,392	(3,971)	209,345	105,391
19	COURT AUTOMATION	77,672	160,462	(18,702)	142,953	76,479
20	LODGER'S TAX-CITY	254,367	362,335	(28,161)	435,336	153,205
21	D.A.R.E. DONATIONS	22,494	5,389	0	15,344	12,539
27	MUNICIPAL COURT	33,745	11,600	376,860	422,055	150
28	POLICE CONTINGENCY	88,800	21,825	0	89,378	21,247
32	COMMUNITY SERVICES	350,341	2,174,113	2,691,090	5,178,580	36,964
33	STATE FIRE PROTECTION	288,400	361,114	0	548,720	100,794
36	LAW ENFORCEMENT	1,825	126,086	0	127,911	(0)
37	STATE HIGHWAY	19,566	90,430	(2,339)	63,751	43,906
38	TRAFFIC SAFETY	74,688	36,098	0	65,712	45,074
42	1984 GROSS RECEIPTS TAX	1,221,318	1,484,350	(1,427,234)	0	1,278,434
44	TRANSPORTATION	982,189	9,514,286	2,455,900	11,830,435	1,121,940
63	COMMUNITY DEVELOPMENT	(158,238)	481,264	89,440	412,093	373
65	BUILDING CODES	(31,758)	115,000	178,595	244,232	17,605
69	1994 GROSS RECEIPTS	457,681	1,481,979	(1,886,439)	4,864	48,357
71	SENIOR CENTER-MEALS	73,622	642,795	392,302	1,090,330	18,389
75	RETIRED & SENIOR VOL. PROGRAM	(28,204)	228,382	28,486	220,550	8,114
89	ESGRT .0625%	436,849	606,715	(748,350)	15,506	279,708
96	SELF-INSURED FUND	480,497	73,694	(25,500)	81,879	446,812
107	LIABILITIES/DEDUCTIBLES	163,982	3,293	103,000	155,000	115,275
114	SIDEWALKS REVOLVING LOANS	0	0	52,800	52,800	0
	TOTAL SPECIAL REVENUE FUNDS	4,914,995	18,359,588	2,297,508	21,632,374	3,939,717
53	GENERAL OBLIGATION	809,846	692,514	0	936,577	565,783
55	1993 JPA ESGRT P & I	(0)	0	0	0	(0)
59	REVENUE BOND P & I	7,696	0	2,370,919	2,370,919	7,696
82	98 JT WATER/SEWER BOND P&I	820,204	8,721	1,822,788	1,822,789	828,924
106	FLOOD CONTROL PROJECT RESERVE	373,192	8,795	0	0	381,987
	TOTAL DEBT SERVICE FUNDS	2,010,938	710,030	4,193,707	5,130,285	1,784,390

All Funds Summary

24	GRANT CAPITAL IMPROVEMENT	3,996	615,349	400,000	1,019,344	1
40	AIRPORT IMPROVEMENT PROJECTS	51,119	915,277	0	926,236	40,160
46	BONITO PIPELINE REPLACEMENT	(0)	0	0	0	(0)
48	NEW MEXICO C.D.B.G.	11,127	600,000	5,000	605,700	10,427
49	1986 GROSS RECEIPTS TAX	3,776,361	2,211,378	(841,813)	3,702,740	1,443,186
50	PROPERTY ACQUISITION	378,175	18,148	125,627	448,049	73,901
54	REVERSE OSMOSIS PROJECT RSV	503,835	2,349,028	259,304	3,083,307	28,860
56	99 GRT FLOOD CONTROL BOND PROJ	3,619,785	21,545	0	2,645,712	995,618
61	MUNICIPAL INFRASTRUCTURE .0625%	845,007	373,363	(602,563)	0	615,807
105	ECONOMIC DEVELOPMENT	1,632,875	1,155,963	0	976,094	1,812,744
108	2002 GRT (94 GRT REFUNDING)	212,358	0	0	188,247	24,111
109	STREET CAPITAL GRT	8,896,685	1,497,806	(1,663,283)	2,696,579	6,034,629
110	04 W/S REVBD EMER SEWER PROJECT	396,483	5,000	(381,363)	0	20,120
111	2004 GRT BOND ACQ	100,920	1,930	0	102,850	(0)
113	2009 SEWER IMPROVEMENT BOND ACQ FUND	0	7,420,000	0	7,420,000	0
904	HOUSING CAPITAL FUND PROJECTS	0	1,560,718	(137,800)	1,422,918	0
TOTAL CAPITAL PROJECTS FUNDS		20,428,726	18,745,505	(2,836,891)	25,237,776	11,099,564
81	WATER/SEWER OPERATING	8,464,734	8,916,323	(418,179)	14,402,395	2,560,483
86	SOLID WASTE COLLECTION SYSTEM	70,110	1,834,867	(104,471)	1,795,863	4,643
88	BONITO LAKE	411,670	166,243	25,164	409,014	194,063
90	GOLF COURSE	218,134	1,094,545	78,094	1,280,539	110,234
91	AIRPORT	287,487	217,347	(45,178)	201,411	258,245
901	HOUSING LOW RENT OPERATING	753,814	699,867	137,800	966,560	624,921
903	HOUSING HOMEOWNERSHIP OPER	462,150	300,723	0	547,594	215,279
TOTAL ENTERPRISE FUNDS		10,668,098	13,229,915	(326,770)	19,603,376	3,967,867
17	POLICE COURT BOND	338	0	0	0	338
22	DESIGNATED GIFT	35,769	575	0	35,850	494
31	CEMETERY-PERPETUAL CARE	648,706	26,929	0	0	675,635
39	STATE JUDICIAL	7,077	92,000	0	95,718	3,359
41	ESGRT INCOME FUND	0	0	0	0	0
74	ALAMO SENIOR CENTER GIFT	37,670	2,613	(549)	29,790	9,944
92	PHA/LOW RENT HOUSING PROGRAM	(13,790)	693,982	0	680,192	0
94	OTERO/LINCOLN REGIONAL LANDFILL	3,428,692	1,405,926	(2,500)	1,339,855	3,492,263
98	PAYROLL CLEARING	20,935	0	0	0	20,935
104	UTILITY DEPOSITS	565,459	0	0	0	565,459
905	HOUSING LOW RENT DEPOSITS	32,794	0	0	0	32,794
906	HOUSING HOMEOWNERSHIP RESERVE	60,143	0	0	10,000	50,143
TOTAL TRUST & AGENCY FUNDS		4,823,792	2,222,025	(3,049)	2,191,405	4,851,363
TOTAL APPROVED BUDGET		46,525,881	68,727,794	0	87,500,723	27,752,952

Total Expenditure Budget by Fund Type



General Fund

General Fund

Fund Description

The General Fund is used to account for all activities typically considered governmental functions of the city. These include administration, finance, public safety and community functions.

BUDGET SUMMARY

GENERAL FUND	<i>FY09-10 Budget</i>
Beginning Cash - July 1	\$3,183,813
Revenues	15,185,628
Transfers:	
Transfers In	25,500
Transfers Out	5,657,968
Net Transfers	(5,632,468)
Total Resources Available	\$12,736,973
Expenses	10,676,674
Ending Cash as of June 30:	\$2,060,299
DFA Required Reserve	889,723
Excess DFA Requirement	1,170,576

General Fund

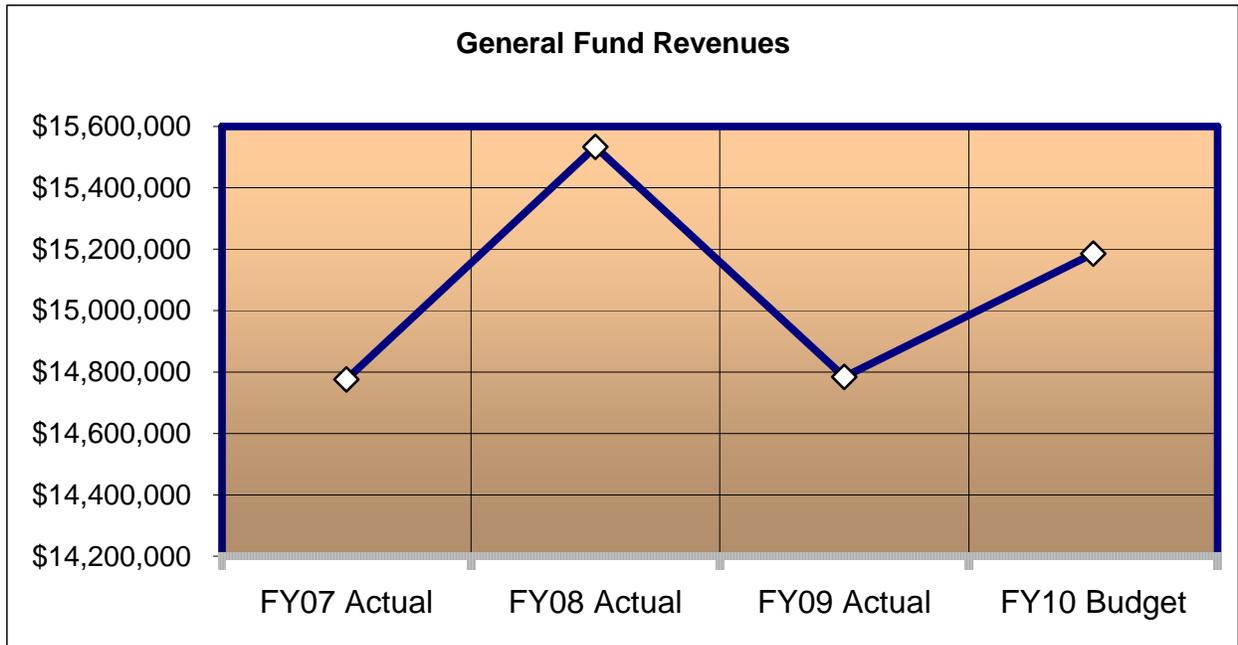
General Fund

REVENUE HISTORICAL SUMMARY

The General Fund is estimated to receive \$15,185,628 in total revenues for Fiscal Year 2010. This amount represents 3% over the prior year.

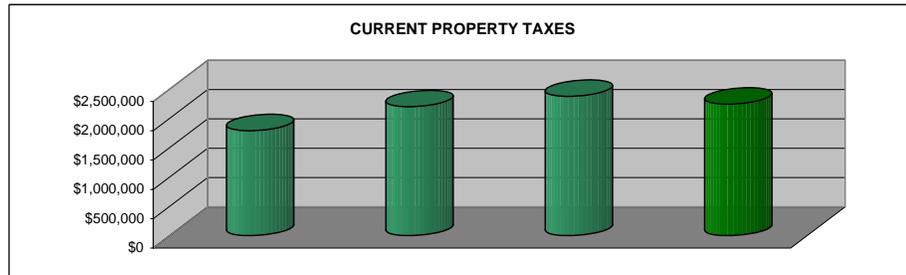
Gross Receipts show to be 2% above actual receipts in the previous year. The State Shared Fees category includes the 1.225% GRT received from the State.

	ACTUAL FY07	ACTUAL FY08	ACTUAL FY09	BUDGET FY10	\$ Diff FY09 Actual vs. FY10	% Diff
CURRENT PROPERTY TAXES	\$1,789,959	\$2,199,193	\$2,377,369	\$2,242,954	(\$134,415)	-6%
GROSS RECEIPTS TAX	\$2,857,165	\$3,005,207	\$2,880,639	\$2,929,613	\$48,974	2%
FRANCHISE FEES/FEES AND PI	\$963,999	\$927,334	\$880,702	\$940,076	\$59,374	7%
FEES AND PERMITS	\$602,712	\$380,444	\$102,507	\$105,640	\$3,133	3%
STATE SHARED FEES	\$7,051,621	\$7,412,520	\$7,109,319	\$7,227,302	\$117,983	2%
USER FEES	\$441,187	\$464,175	\$366,675	\$364,555	(\$2,120)	-1%
FINES	\$599,957	\$635,448	\$415,648	\$558,200	\$142,552	34%
MISCELLANEOUS REVENUE	\$374,300	\$392,781	\$605,941	\$539,775	(\$66,166)	-11%
GRANTS	\$7,539	\$4,320	\$5,735	\$200,600	\$194,865	0%
INTEREST INCOME	\$87,107	\$111,932	\$39,717	\$76,913	\$37,196	94%
	\$14,775,546	\$15,533,354	\$14,784,252	\$15,185,628	\$401,376	3%

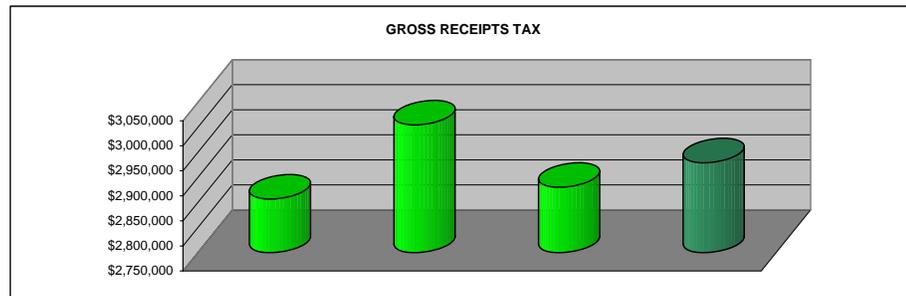


**CITY OF ALAMOGORDO
FISCAL YEAR BUDGET 2009-2010
GENERAL FUND OPERATING REVENUES
FUND 11**

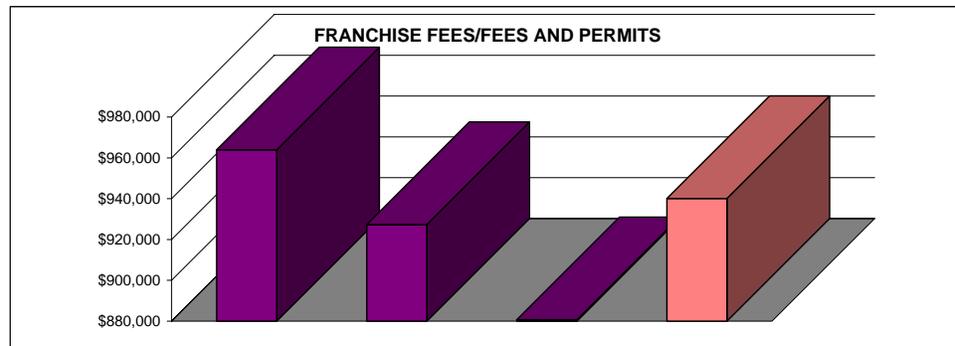
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2006-2007	ACTUAL 2007-2008	ACTUAL 2008-2009	BUDGET 2009-2010
1001	CURRENT PROPERTY TAXES	\$1,789,959	\$2,199,193	\$2,377,369	\$2,242,954



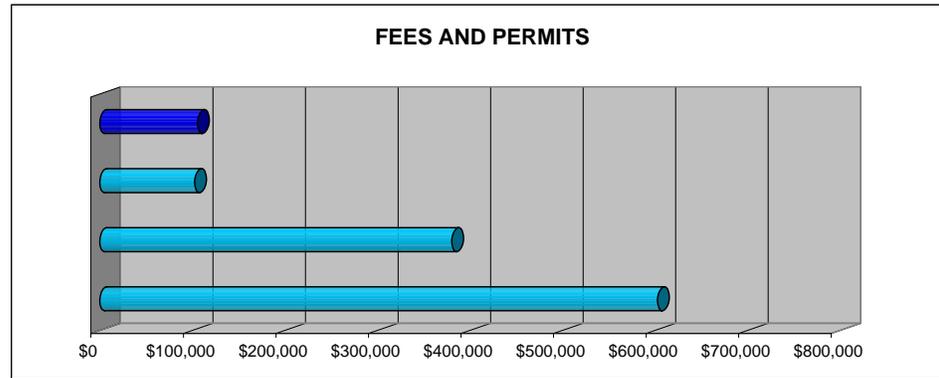
1010	GROSS RECEIPTS .5%	2,857,165	3,005,207	2,880,639	2,929,613
	GROSS RECEIPTS TAX	\$2,857,165	\$3,005,207	\$2,880,639	\$2,929,613



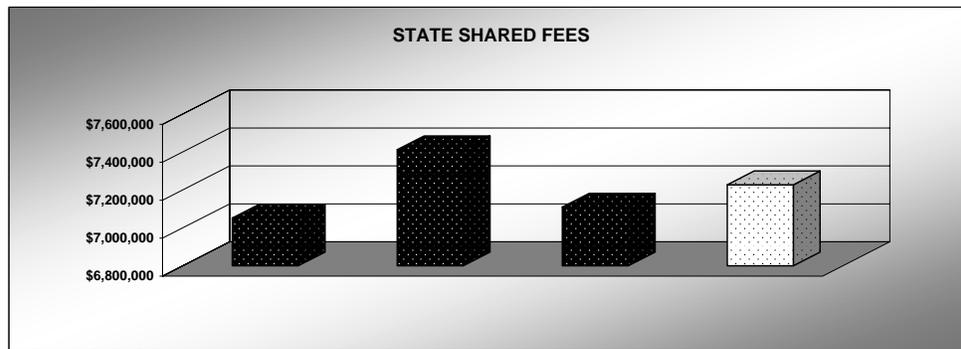
1130	FRANCHISE FEE - ELECTRIC	212,356	434,762	416,479	442,382
1131	FRANCHISE FEE - GAS	369,622	166,409	144,830	182,035
1132	FRANCHISE FEE-PHONE	129,143	118,899	104,720	117,312
1133	FRANCHISE FEE-TV CABLE	194,937	140,500	148,004	136,851
1134	FRANCHISE FEE-TOY TRAIN DEPOT	2,181	2,300	1,887	2,233
1135	FRANCHISE FEE-S.W. DISPOSAL	50,698	56,455	57,972	53,677
1136	FRANCHISE FEE - ALAMO DISP	639	1,288	1,684	1,131
1137	FRANCHISE FEE - TRUE VALUE	2,092	3,291	1,661	2,385
1138	FRANCHISE FEE - CHOICE WEST	2,331	3,430	3,465	2,070
	FRANCHISE FEES/FEES AND PERMITS	\$963,999	\$927,334	\$880,702	\$940,076



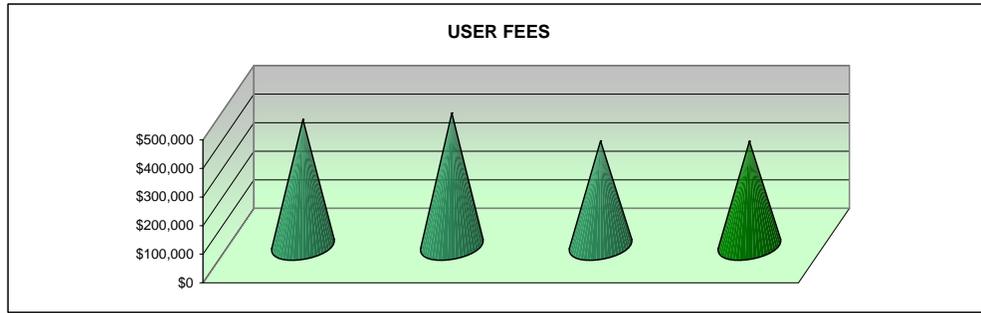
1102	BUSINESS REGISTRATION-RENEWAL	76,490	69,555	69,965	76,402
1103	BUSINESS REGISTRATION-PENALTY	2,190	1,230	2,070	1,948
1104	BUILDING PERMITS	236,367	141,156	0	0
1105	BLOCKING PERMITS	634	479	0	0
1106	PLANNING FEES	11,828	14,302	14,168	13,000
1108	PLUMBING PERMITS	105,197	50,920	0	0
1111	BIDDER'S LIST FEE	30	120	90	150
1113	ELECTRICAL PERMITS	110,946	56,750	0	0
1116	MISCELLANEOUS LICENSE FEES	3,756	5,955	7,265	2,140
1118	DWI SCREENING FEES	12,712	11,742	8,949	12,000
1119	TRADES TESTING FEES	125	100	0	0
1123	PLAN REVIEW FEES	42,437	28,135	0	0
FEES AND PERMITS		\$602,712	\$380,444	\$102,507	\$105,640



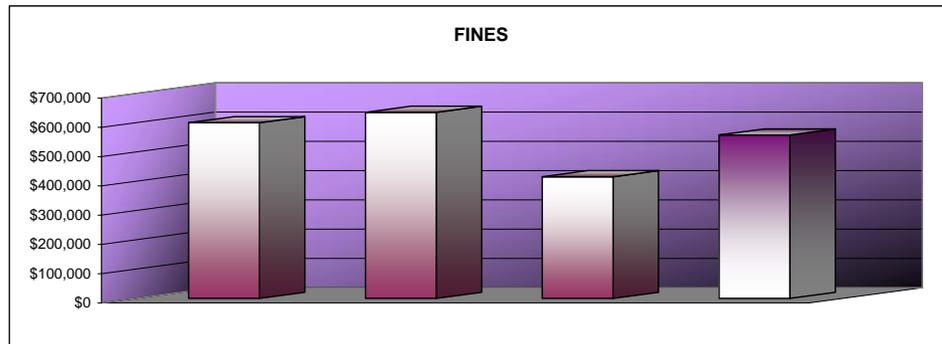
1204	CIGARETTE TAX \$.02	51,351	49,278	51,753	50,346
1209	GROSS RECEIPTS 1.225%	7,000,270	7,363,242	7,057,566	7,176,956
STATE SHARED FEES		\$7,051,621	\$7,412,520	\$7,109,319	\$7,227,302



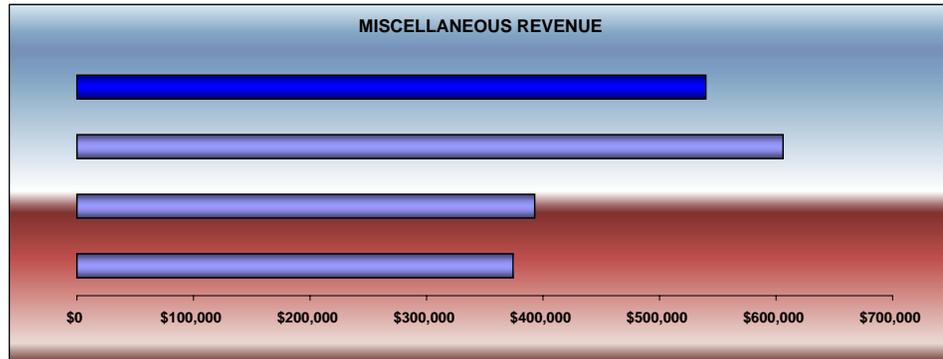
1301	MAPS & ORDINANCES	\$3,250	\$2,500	\$2,050	\$4,000
1302	PRINTING & COPYING	12,851	11,271	11,176	11,654
1303	AMBULANCE DISPATCH SVCS	172,927	162,816	60,677	61,000
1308	ALARM RESPONSE FEES	6,589	4,505	5,840	6,500
1321	ADOPTION FEES-ANIMAL SHELTER	68,173	62,646	59,147	58,000
1333	BLDG/ZONING BOOK PRINT FEES	335	150	0	350
1350	RELEASE OF LIEN	90	216	360	300
1356	SCHOOL RESRC CONTRACTS	81,674	91,374	90,287	85,345
1357	A.P.S. REIMBURSEMENT	95,222	128,697	137,106	137,106
1394	VENDING POOL	76	0	32	300
USER FEES		\$441,187	\$464,175	\$366,675	\$364,555



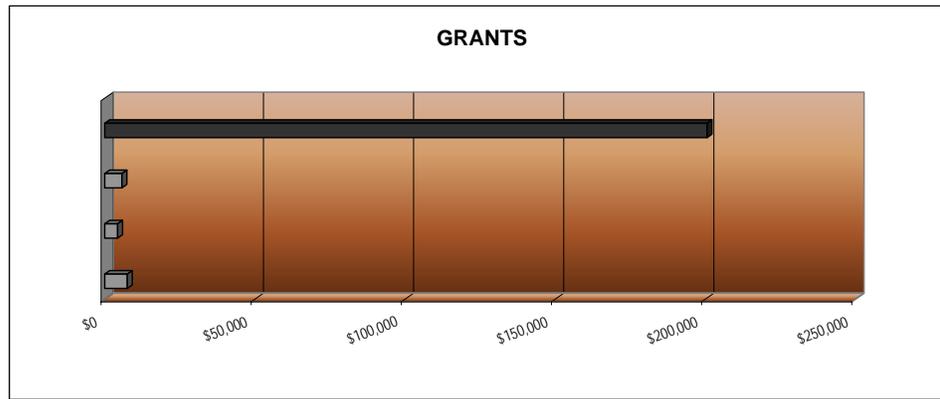
1401	COURT FINES	\$519,386	\$541,920	\$386,004	\$525,000
1406	BENCH WARRANT FEES	11,448	14,183	12,162	13,000
1414	RESTITUTIONS	871	1,619	663	0
1450	ANIMAL SHELTER FEES	57,432	77,596	16,619	20,000
1499	FORFEITED FINES	10,820	130	200	200
FINES		\$599,957	\$635,448	\$415,648	\$558,200



1501	REFUNDS & COLLECTIONS	\$5,060	\$4,092	\$7,196	\$8,000
1505	SALE OF SCRAP	0	3,300	20,470	3,500
1508	ABATEMENT RECOVERIES	8,930	11,560	7,815	8,000
1510	CASHIER'S OVER/SHORT	(304)	835	(1,286)	0
1513	INTEREST	247	242	906	700
1515	CITY MISC REIMB/CLAIMS	8,749	15,079	13,044	0
1516	VOIDED CHECKS-PRIOR YEAR	0	1,200	0	0
1556	ADMINISTRATION FEES	185,465	216,213	444,897	450,702
1566	CREDIT CARD FEES	(2,055)	(1,326)	(534)	(1,800)
1580	INSURANCE CREDITS	124,047	86,754	65,673	20,000
1581	EQUIPMENT/SERVICES	0	17,445	0	0
1594	LANDFILL ADMIN FEES	44,161	37,387	47,760	50,673
MISCELLANEOUS REVENUE		\$374,300	\$392,781	\$605,941	\$539,775

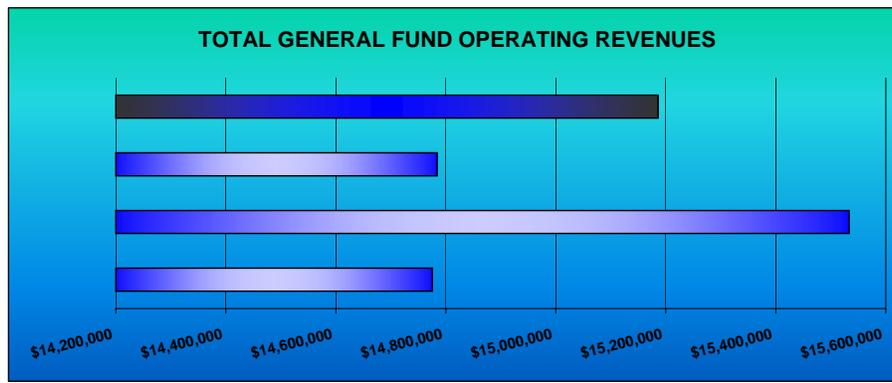


1613	STATE GRANT	\$0	\$0	\$0	\$200,000
1617	DPS-VEST PROGRAM GRANT	7,539	4,320	5,735	0
1673	FEDERAL GRANT	0	0	0	600
GRANTS		\$7,539	\$4,320	\$5,735	\$200,600



1701	INVESTMENT INCOME	\$87,107	\$111,932	\$39,717	\$76,913
	INTEREST INCOME	\$87,107	\$111,932	\$39,717	\$76,913

TOTAL GENERAL FUND OPERATING REVENUES	\$14,775,546	\$15,533,354	\$14,784,252	\$15,185,628
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TRANSFERS OUT

1812	TRAN TO (12) INTERNAL SERVICE	(\$1,198,472)	(\$1,139,833)	(\$1,166,477)	(\$1,114,425)
1815	TRAN TO (15) CORRECTIONS	(69,957)	(15,000)	0	(75,948)
1827	TRAN TO (27) MUN. COURT OPER.	(355,991)	(384,547)	(423,272)	(381,704)
1832	TRAN TO (32) COMMUNITY SERVICE	(2,797,146)	(3,025,296)	(3,011,799)	(3,141,092)
1844	TRAN TO (44) TRANSPORTATION	(170,039)	(39,543)	(1,020,372)	(2,712)
1848	TRAN TO (48) CDBG	0	0	0	(5,000)
1850	TRAN TO (50) PROPERTY ACQUISITION	0	0	(65,564)	0
1861	TRAN TO (61) 91 GRT	(76,434)	0	0	0
1863	TRAN TO (63) COMM DEVELOPMENT	0	0	0	(30,000)
1865	TRAN TO (65) BLDG CODES	0	0	(179,572)	(200,641)
1871	TRAN TO (71) SENIOR PROG.	(461,311)	(289,676)	(497,646)	(488,205)
1874	TRAN TO (74) SENIOR CENTER GIFT	(56,316)	0	0	0
1875	TRAN TO (75) RSVP	(50,000)	(36,000)	(42,254)	(39,407)
1890	TRAN TO (90) GOLF COURSE	(171,661)	(159,815)	(159,815)	(143,834)
1891	TRAN TO (91) AIRPORT	(52,504)	(52,504)	(52,504)	0
8107	TRAN TO (107) SELF-INSURED	(35,000)	(35,000)	(35,000)	(35,000)
	TRANSFER OUT - SUBTOTAL	(\$5,494,831)	(\$5,177,214)	(\$6,654,275)	(\$5,657,968)

TRANSFERS IN

1928	TRAN FR (28) POLICE CONT	59,450	42,473	0	0
1939	TRAN FR (39) STATE JUDICIAL	15,310	0	0	0
1969	TRAN FR (69) '94 GRT	0	29,690	261,762	0
1996	TRAN FR (96) COLLISION	0	0	376,355	25,500
	TRANSFER IN - SUBTOTAL	\$74,760	\$72,163	\$638,117	\$25,500

TOTAL NET TRANSFERS	(\$5,420,071)	(\$5,105,051)	(\$6,016,158)	(\$5,632,468)
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NET REVENUES AND TRANSFERS	\$9,355,475	\$10,428,303	\$8,768,094	\$9,553,160
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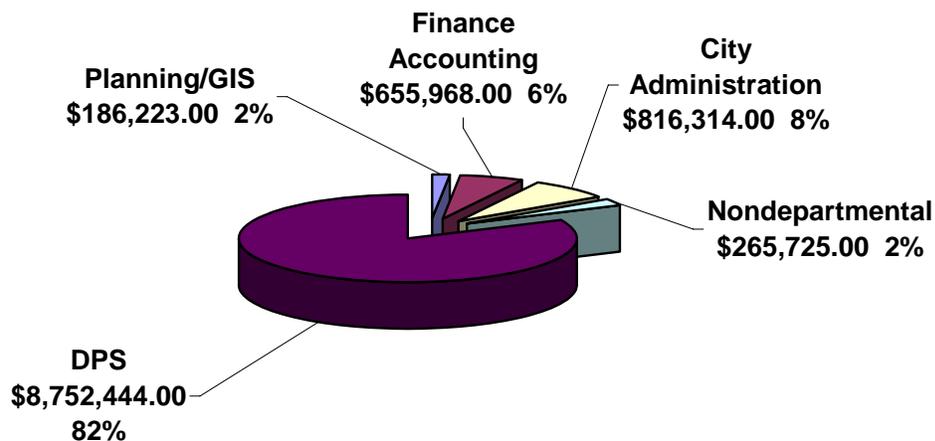
General Fund Expenditures

General Fund

GENERAL FUND OPERATING EXPENSES FUND 11

DEPARTMENT	ACTUAL 2007-2008	ACTUAL 2008-2009	BUDGET 2009-2010	% Of Total Exp	% Inc OR Decrease
Legislative 1101	\$84,909	\$87,078	\$89,126	0.83%	2%
City Manager 1301	270,911	209,524	323,084	3.03%	54%
Legal 1501	205,962	197,356	184,632	1.73%	-6%
Operations Analyst 1901	53,919	2,538	0	0.00%	-100%
City Clerk 2001	192,376	224,471	219,472	2.06%	-2%
Finance/Accounting 2102	540,848	521,779	560,657	5.25%	7%
Accounts Receivable 2302	123,146	101,436	95,311	0.89%	-6%
Nondepartmental 2400	442,139	543,779	265,725	2.49%	-51%
Bench Warrant Program 2804	13,567	13,313	33,129	0.31%	149%
Code Enforcement 3104	191,170	182,940	206,436	1.93%	13%
Building Codes 3605	4,332	moved to F65	moved to F65	0.00%	0%
Planning & Zoning 3705	108,401	106,281	133,225	1.25%	25%
Animal Control 3804	393,031	356,396	363,190	3.40%	2%
DPS-Dispatch 4004	393,918	426,159	481,794	4.51%	13%
DPS-Police 4104	5,533,058	5,313,750	6,074,594	56.90%	14%
DPS-Fire 4204	893,308	878,042	1,231,718	11.54%	40%
DPS-A.P.S. Res.Prog 4704	323,067	320,354	361,583	3.39%	13%
GIS/Land Management 5405	87,077	53,361	52,998	0.50%	-1%
TOTALS	\$9,855,139	\$9,538,557	\$10,676,674	100.00%	12%

GENERAL FUND EXPENDITURES BY DIVISION



General Fund

Legislative
City Manager
Legal
Operations Analyst
City Clerk
Non-Departmental
Personnel & Safety

Department Description

The City Commission is the legislative and policy making body of the City of Alamogordo, and is directly responsible to the general public. The Commission is vested with all powers and authority, except as otherwise provided for in the Charter, and is charged with all duties and obligations imposed on municipalities and their governing bodies by the Constitution and Statutes of the State of New Mexico. The Legislative division promotes and protects the well-being of the citizens of Alamogordo and assures continued improvement in the quality of services; provides necessary leadership so that policies and actions of the Commission result in efficient and effective government; enacts Ordinances, adopts a budget, develops rules and regulations; and provides a forum for citizen involvement in City government.

Mission Statement

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are also committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

Governing Body:

	<i>Governing Body:</i>	<i>Term Expires</i>	<i>District</i>
<i>Mayor</i>	Ron Griggs	March 2012	7
<i>Mayor Pro-Tem</i>	Chris Lujan	March 2010	2
<i>Commissioners:</i>	Marion L. Ledford	March 2012	1
	Robert Rentschler	March 2012	3
	Josh Rardin	March 2010	4
	Joe Ferguson	March 2012	5
	Ed Cole	March 2010	6

Administrative Division

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Compensation	8,200	8,100	7,600	8,400
Utilities	0	395	409	463
Other Services	82,953	76,414	79,069	80,263
Operating Capital	0	0	0	0
Total Operations	91,153	84,909	87,078	89,126
Capital Improvements	0	0	0	0
Total Expenditures	91,153	84,909	87,078	89,126

Budget Highlights

Other Services include:

- **Travel & Conferences** - Travel for Commissioners was reduced by \$2,000. I included travel expenses for (5) CC attending the NMML Annual conference in August to Albuquerque; (4) attending NMML Municipal Day in February; Mayor's trip for SNMEDD quarterly; NMML Board of Director's trips; Other boards & committees travel.
- **Basic Telephone Service & L. D. Telephone Services**
- **Printing** – Printing was reduced by \$400, for a total of \$400. Municipal Code Corporation supplements are charged for all 7 Commissioners, this is also used to purchase business cards.
- **Memberships & Dues** – SNMEDD/COG Annual Dues are \$10,638. They had in increase of \$3,065 in FY 09. NMML Annual Dues are \$30,625.
- **Public Relations** – Increased this line by \$400 to a total of \$600. For purchasing plaques for outgoing City Commissioner and spouses after the March regular elections, also for the Trustee plaques (phase 1) as the Commission approved.
- **Economic Development** – for OCEDC is a total of \$30,000, same as last year.

Department Description

The City Manager’s office is responsible for fulfilling the objectives of the Alamogordo City Commission, and effectively and efficiently managing the City organization. The City Manager is the chief executive officer of the City. Since July of 2008, the City has been managed by an Interim City Manager, Mr. Matt McNeile, who has been the City’s Assistant City Manager for 7 years. He is an accredited City Manager through the International City Manager’s Association.

Alamogordo’s City Charter states that the City Manager shall enforce and carry out all ordinances, rules, and regulations adopted by the Commission, and make recommendations to the Commission concerning the welfare of the community. The City Manager is assisted by an Administrative Secretary. The City Manager is also Department Director for the Administration Department, which includes the Grant Coordinator/ Public Communications, Personnel and Safety, Legal, and City Clerk Divisions.

As a division of the City Manager’s office, the Public Communications Manager position is responsible for assisting in identifying funding sources, administering certain grant programs, providing information to the public through written publications, the City website, media relations, and by hosting public meetings. This position also provides staff support to the Community Development Advisory Committee; a volunteer committee of seven citizens. (See also Community Development Block Grant, fund 048.)

Mission Statement

To implement the Commission directives and policies throughout the organization: coordinate the delivery of services to ensure efficient and effective delivery to the community; education and communication to the public on the City’s mission and progress toward serving the community.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
City Manager	1	1.000	1	1.000	0	0.000
Administrative Assistant	1	0.750	1	0.750	0	0.000
Grant Coord/Public Communications Mgr	1	1.000	1	1.000	0	0.000
Totals	3	2.750	3	2.750	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	205,912	220,888	189,375	266,251
Supplies	1,008	545	402	925
Utilities	0	1,485	852	1,650
Other Services	54,582	47,993	18,895	54,258
Operating Capital	665	0	0	0
Total Operating Cost	262,167	270,911	209,524	323,084
Capital Improvements	0	0	0	0
Total Expenditures	262,167	270,911	209,524	323,084

Budget Highlights

The budget for the City newsletter, the *Profile*, was moved from the General Fund (11) to the Promotion Fund (20).

Other services included increase of funds for new City Manager recruitment expenses.

Goals & Objectives

1. Effective communication with citizens: open dialogues with the Public to share information on how the City is improving the quality of life in the community and providing necessary services. Listen to citizen ideas and concepts on how to further address the needs of the community.
2. Provide information to, and receive information from, the Employees on the goals of the City and methods to improve the delivery of services, such as through “open door” policy, brainstorming sessions, and suggestion reward program.
3. Resolve and complete the search for a consistent and reliable additional water supply for the current population which will allow for projected growth over the next 40 years.
4. Increase Alamogordo’s use of renewable energy methods for viable programs, by seeking funding for projects such as electric vehicles, photo voltaic panels to reduce energy consumption, passive solar heating, etc; thus reducing the City’s use of fossil fuels and our emissions impact.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimates</i>
Public Speaking engagements	7	9	11	11
City Profile Newsletters to inform the public of city initiated projects/ activities	12	11	11	11
Annual Report, as a report card for the prior calendar year. (new performance measure as of FY 07)	1	1	1	1
Grant Applications Funded (new performance measure as of FY 07)	3	3	3	4
Town Hall Meetings Held to encourage citizen input on City operations and policy(new performance measure as of FY 07)	8	10	11	11

Last Year's Accomplishments

- ◆ Held Town Hall meetings to solicit input and open dialogue with citizens as follows:
 - July - Building a Better Community (ICIP input)
 - August - ICIP
 - September – ICIP – Planning Priorities
 - October – GO Bond
 - November - Library
 - January – Visioning for the Comprehensive Plan
 - February – GO Bond
 - March – Surfing Into Summer
 - April – Affordable / Fair Housing
 - May – ICIP top 10 projects
 - May - City Budget Hearings
 - June - Water

- ◆ Published and distributed the third Annual Report
- ◆ Progress on the Alamogordo Regional Water Supply Project (long-term water supply):
 - Worked with hydrologists/ hydro-geologists/ engineers
 - Worked closely with the BLM as lead agency to move forward on the NEPA study.
- ◆ Continued management of a grant-funded planning and marketing project for Holloman Air Force Base
- ◆ Oversaw planning for largest infrastructure project to be undertaken by the City's Public Works department: streets projects funded with the new ¼ % Gross Receipts Tax
- ◆ Attended International City Manager's Association Conference and New Mexico Municipal League workshops.

General Fund

Division of Administration

Department Description

The City’s legal department provides legal advice and drafting expertise to all City departments, except the Department of Public Safety. This function includes review of all types of contracts for compliance with the City’s Purchasing Ordinance and state law; drafting of all types of contracts; review, monitoring, and settlement negotiations of threatened and pending litigation; assisting with water rights acquisitions; preparation and monitoring of protests to applications for water wells filed both by the City and by outside parties; monitoring of contracts and services performed by outside counsel; providing oral legal advice and written legal opinions to City employees with regard to city matters; providing legal guidance and written legal opinions to the City Manager, city staff and City Commission; assisting with matters including contracts with regard to the Alamogordo-White Sands Regional Airport; coordinating claims and proceedings with the New Mexico Self Insurer’s Fund; preparing liens and releases of liens when requested by the DPS Code Enforcement Division and the Accounts Receivable Department; and, collections for the Alamogordo Public Library.

Works with the legal advisory to the Department of Public Safety to ensure continuity and consistency in carrying out the Commission's directives and implementation of the policies adopted by Commission.

Mission Statement

The Legal Department’s mission is to efficiently and effectively administer the legal affairs of the City by internally providing professional, timely, and useful legal advice and services, arranging and actively managing the services of outside counsel as needed; to minimize liability exposure by recommending and implementing appropriate policies, practices, and procedures; and to administer such legal affairs in a reasonable and cost-efficient manner.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
City Attorney	1	1.000	1	1.000	0	0.000
Asst. City Attorney	1	1.000	1	1.000	0	0.000
Paralegal	1	1.000	1	1.000	0	0.000
Administrative Assistant	1	1.000	1	1.000	0	0.000
Totals	4	4.000	4	4.000	0	0.000

**Frozen Positions: Asst. City Attorney
Administrative Assistant**

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	145,785	192,456	188,850	175,291
Supplies	11,447	4,333	2,913	3,996
Utilities	0	871	656	960
Other Services	16,753	5,578	4,274	4,385
Operating Capital	0	2,724	663	0
<i>Total Operating Cost</i>	173,985	205,962	197,356	184,632
Capital Improvements	0	0	0	0
Total Expenditures	173,985	205,962	197,356	184,632

Budget Highlights

A full-time Assistant City Attorney and a full-time Legal Assistant were approved for the FY08 year. The Legal Assistant position was filled during FY08. The Assistant City Attorney position was not filled during FY08 and a hold was placed on filling the position during FY09 to allow time to assess the need for an assistant city attorney as well as to allow budgetary flexibility to address other possible personnel needs within the City. During FY09 the Legal Assistant was transferred to another position with the City upon a determination that the Department's workload did not support a need for the position. After the transfer, the balance of the funding for that position budgeted in FY09 was cut as part of the reductions made to the FY09 budget. The position is currently frozen for FY10 with no funding. It will likely be eliminated in the near future. The funds allocated to the Assistant City Attorney for FY09 were likewise cut as part of the FY09 budget reductions. In FY10, the position is frozen and no money has been allocated for the position. At this time, the position has not been eliminated. The need for the position will continue to be analyzed

Performance Measures

A review of the Goals and Objectives stated in last year's budget summary reveals that some have been addressed while others can never be totally attained since they require an on-going effort in the current and future years. As for the specific Goals and Objectives stated in last year budget narrative, the first was to develop procedures for aggressively pursuing the collection of claims for damages to City property. The Legal Department did implement a process for review of claims for damage to City property. Since its implementation the policy has not been tested for functionality since property damage claims have been covered by the insurance of the party causing the damage. Nonetheless, a process has been implemented so uninsured and intentional claims are pursued with minimal delay.

As for the balance stated in last year's budget narrative, as stated they are perpetual in nature requiring an annual assessment for progress, achievement and revision. One area identified during this past year as a significant part of the services the Legal Department provides to other department was contract development and review. In the attempt to centralize the development and review of contracts, and to prevent the various departments of the City from executing or even drafting contracts which are in the best interests of the City, a contract development and review policy was implemented. Although the process is on-going, contracts routinely used for the procurement of construction or professional services have been reviewed and updated. Another area have been scrutinized was the City's compliance with state and local procurement rules. With the assistance and efforts of the Purchasing Department, steps have been implemented to avoid violations of those rules. The ability of the Legal Department to accomplish certain aspects of the other stated Goals and Objectives, at least to the degree that I strive, are somewhat restrained by current organizational structure and fiscal constraints. Regardless of these constraints, the Legal Department will nevertheless continue to practice preventive law of behalf of the City, work with cooperatively with other departments, and stay abreast of abreast of legal and legislative changes affecting municipal government.

From a ministerial perspective, the following table reflects routine activities:

	<i>FY 06/07</i>	<i>FY 07/08</i>	<i>FY 08/09</i>	<i>FY 09/10</i>
<i>Performance Measures</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Estimate</i>
Water liens filed	58	20	40	34
Weed abatement liens	22	60	60	28
Water liens released	14	30	30	25
Weed abatement liens released	4	8	15	20
Library Civil Complaints filed	0	40	40	40
Walk-in Complaints Interviewed and screened	43	50	60	30

Last Year's Accomplishments

- Completed with the assistance of outside legal counsel the acquisition of the necessary easements to allow for the completion of the South Florida Avenue street reconstruction project.
- Completed negotiations with PNM on the terms and conditions of the natural gas franchise agreement.
- Implemented a policy on contract origination and review which established a centralized process which requires legal review or initiation of all contracts.
- Finalized with the assistance and cooperation of the Public Works Department a joint powers agreement with the New Mexico Game and Fish Department for the operation of a fishery at Bonito Lake.
- Worked with other departments to get the Environmental Impact Statement needed for the Snake Tank water project, and the project in general, moving forward.

General Fund

Division of Administration

Department Description

The Office of the Operations Analyst is a quasi-independent department responsible for research and data analysis; conducting investigations; preparing special reports and providing policy analysis for the City Commission, City Manager and City Departments.

Mission Statement

The mission of the Operations Analyst is to conduct factual, un-biased and independent studies of city operations, functions, policies and procedures for the City Commission, City Manager and City Departments.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Operations Analyst	1	1.000	1	1.000	0	0.000

Frozen Positions: Operations Analyst

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	41,282	53,164	2,416	0
Supplies	315	336	0	0
Utilities	0	200	106	0
Other Services	741	219	16	0
Operating Capital	540	0	0	0
Total Operating Cost	42,878	53,919	2,538	0
Capital Improvements	0	0	0	0
Total Expenditures	42,878	53,919	2,538	0

Budget Highlights

Due to budget constraints this department will remain inactive for FY09-10.

Goal

To provide objective analysis of city procedures and processes and offer pragmatic advice for measuring and improving service levels.

Objectives

Inactive department

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Surveys Administered (new measure FY08)	0	0	0	0
Department/Division Reviews	1	3	0	0
Performance Measures Implemented by Fund (new measure FY08)	1	2	0	0

Operations Analyst position vacant for all of FY09 and not budgeted to be filled in FY10.

Last Year's Accomplishments

- N/A

General Fund

Division of Administration

Department Description

The City Clerk’s Office is the official recording and corresponding secretary of the City Commission. It is responsible for being the custodian of all records of the municipality, including but not limited to, Ordinances, Resolutions, agreements, and City Commission minutes, and serves as the clearinghouse for information about the municipal government. It is responsible for providing election services to voters, petitioners, city departments and candidates so they can participate in the election process. We also administer all business registrations and special licenses.

Mission Statement

To maintain the integrity of the legislative process in the City of Alamogordo and ensure an informed citizenry by providing administrative and technical support to the City Commission; conducting their legislative meetings; disseminative information concerning legislative decisions and policy issues; protecting and preserving official City records; administering municipal elections; and administering business registrations and licenses.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
City Clerk	1	1.000	1	1.000	0	0.000
Deputy City Clerk	1	1.000	1	1.000	0	0.000
Deputy Records/Archive Clerk	1	1.000	1	1.000	0	0.000
<i>Admin. Specialist - Business Registrations</i>	1	1.000	1	1.000	0	0.000
Totals	4	4.000	4	4.000	0	0.000

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	111,168	138,494	162,595	167,428
Supplies	4,717	8,356	6,278	7,507
Maintenance	0	385	0	400
Utilities	0	1,396	1,432	1,711
Other Services	48,348	42,328	54,166	42,426
Operating Capital	0	1,417	0	0
<i>Total Operating Cost</i>	164,233	192,376	224,471	219,472
Capital Improvements	0	0	0	0
Total Expenditures	164,233	192,376	224,471	219,472

Budget Highlights

- ~ **Professional Services** – Reduced by \$14,000 which includes the UPS charges and canceling the Ubiquis Transcription services. Minutes will have to be done in-house with current personnel and this will affect services provided to the citizens and other city employees when it comes to requests for public records. Balance will be used to pay Municipal Code for codification of the Code of Ordinances.
- ~ **Travel & Conferences** - Reduced by \$1,300, to be used as follows: NMCFOA Election School - \$1,100 (Clerk/Deputy Clerk); NMCFOA Spring Meeting - \$1,100 (Clerk/Deputy Clerk). Election school will be mandatory us and we also need the Spring Meeting to keep up our CMC certifications. City Clerk was elected to serve on the NMCFOA as Vice President and will be required to attend meetings for the next four years.
- ~ **Office supplies** – Reduced by \$500 because of paperless agendas.
- ~ **Election Expense** – Reduced by \$1,258. Regular Election to be held March 2010.
- ~ **Notary Bond** – Increased \$140 for two notary bonds due in 2010 for renewal.
- ~ **Memberships & Dues** – Reduced by \$125, will cancel Deputy Clerk’s dues. It’s mandatory for City Clerk & Deputy/Records & Archives Clerk to keep membership for CMC Certification.

Goals & Objectives

1. To provide timely and accurate information and support to the City Commission so they have the resources needed to make decisions. Also providing meeting coordination to the City Commission so they can have assurance of citizen participation and an accurate, timely record of the meetings.
2. To preserve Commission approved records, manage the lifecycle of city generated records and to provide timely, convenient access to Commission approved documents and other information held by the Office of the City Clerk to the Commission, staff, media, candidates and the public. Identifies and preserves records with permanent value, and disposes of those according to the NMAC Records Retention Schedule.
3. Administers the issuance of business registrations, and special licenses.

Performance Measures

Performance Measures	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Estimate
Administered Special & Regular Commission Meetings (output)	65	43	41	40
Requests for Public Records processed.	384	472	430	450
Cubic feet of Records destroyed in accordance with NM Retention Schedules (Res. No. 1993-20)	174	179	165	160
Business Registrations – New businesses processed.	397	320	284	250
Business Registrations – Renewals processed.	1,764	1,686	1,664	1660
Special business licenses processed.	45	45	40	51 New Wineries
Elections Administered.	1	1	2	1

Last Year's Accomplishments

- ◆ Implemented paperless agenda process.
- ◆ Implemented updates and changes mandated by the 2008 Legislative Session.
- ◆ Secured increased storage capacity for vital records.
- ◆ City Clerk enrolled to work towards Master Municipal Clerk (MMC) designation.
- ◆ Deputy/Records & Archives Clerk completed third year of the three year academy for his certification and obtained his Certified Municipal Clerk (CMC) designation.
- ◆ Issued 25 Special licenses and 36 Liquor licenses for revenue of \$6,010.
- ◆ Issued Business Registration renewals for revenue of \$76,826.
- ◆ Completed the imaging of 25,000 documents for the following:
 - Planning and Zoning Commission minutes, 2008; and
 - City Commission agendas, minutes, ordinances, and resolutions for 2008; and Housing Authority minutes for 2008.
 - As of January 2009 scanning permits, agreements, and other documents.

General Fund

Department Description

The function of this division is to administer the financial operations of the City of Alamogordo. This division provides for payroll and accounting services, budgeting preparation and monitoring, and the administration of business license processing for other city departments and the general public. The Finance Director is responsible for investing city funds, safeguarding city assets, establishing and maintaining accounting policies and internal controls, and maintaining budgetary controls. The Finance Director also directs and oversees Accounts Receivable/Cashiering, Purchasing, Utility Billing, and Management Information Systems departments.

Mission Statement

To effectively and efficiently manage the City's financial resources, and provide professional support to City management for making fiscal and organizational decisions necessary to plan for the optimum use of City resources and to maximize internal customer satisfaction.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Finance Director	1	1.000	1	1.000	0	0.000
Accounting Manager	1	1.000	1	1.000	0	0.000
Accounting Technician	1	1.000	1	1.000	0	0.000
Asset Clerk/Acct. Spec.	1	1.000	1	1.000	0	0.000
Jr. Accountant	1	1.000	1	1.000	0	0.000
Admin Asst/Finance	1	1.000	1	1.000	0	0.000
Payroll Accounting Technician	2	2.000	2	2.000	0	0.000
Budget Analyst	1	1.000	1	1.000	0	0.000
Internal Control Analyst	1	1.000	1	1.000	0	0.000
Totals	10	10.000	10	10.000	0	0.000

Frozen Positions: Admin. Assistant - Finance to .475

Budget Summary

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	435,306	472,352	451,120	469,303
Supplies	15,682	8,082	8,011	10,113
Utilities	0	2,724	1,927	3,030
Other Services	59,190	57,690	60,721	65,880
Operating Capital	169	0	0	12,331
Total Operating Cost	510,347	540,848	521,779	560,657
Capital Improvement	0	0	0	0
Total Expenditures	510,347	540,848	521,779	560,657

Budget Highlights

- ◆ Overall, expenses decreased 10.2% or \$62,974 over the prior year and are due to budget cuts.
- ◆ Salaries and benefits have an overall decrease of 8.9% or \$46,117. Although Health Insurance increased by 8%, there were vacancies in FY09 and changes in positions which created a savings in FY09. FY10 includes a reduction in the Admin. Assistant/Finance position to .475, which is frozen.
- ◆ Supplies decreased by 9.5% or \$1,057. The decrease is due to budget cuts.
- ◆ Utilities decreased by 3.3% or \$98. The decrease is due to budget cuts.
- ◆ Other Services decreased by 3.5% or \$2,371. Although Audit Fees and Property Tax Admin Fees increased by 5% and 1% respectively, Training, Travel & Conferences was decreased by 58% and Uniforms were eliminated.
- ◆ Operating Capital decreased by \$13,331. This amount is the allocation for Capital Equipment replacement which has been eliminated in Fy10 due to budget cuts.

Goals & Objectives

1. Evaluate and improve the budget process and documentation. Insure Budget meets the criteria for the National GFOA Award for Distinguished Budget Presentation and the State of New Mexico Department of Finance & Administration Annual Budget Award.
2. Publish unaudited monthly financial statements no later than 8 working days after month end.
3. Complete Annual Audit with less than 2 findings within 93 days of year end, (10/1/2010).
4. Conduct four (4) payroll audits of departmental backup per year.
5. Process payroll without (payroll staff generated) errors or corrections.
6. Maintain an average investment portfolio yield at or above 4%
7. Achieve 100% of all capital assets properly recorded on books.
8. Conduct 25 internal audits of individual funds/accounts/budgets/and expenditures per year.

Performance Measures

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Department Improvement Workshops and training sessions	11	18	21	18
Monthly Financial Reporting – average post closing days.	14	12	10	8
Annual Audit Completion Date/Findings	11/15/2007 9	11/5/2008 2	10/30/2009 2 Est.	10/01/2010 2 Est.
Payroll/Kronos audits conducted	3	3	4	4
Payrolls completed w/o staff errors or corrections. (new measure FY08)	N/A	90%	99%	100%
Investment Portfolio Yield (Economic Downturn*)	4.94%	5.00%	2.70%*	3.50%*
Infrastructure Reporting	80%	90%	95%	100%
Internal Control Audits Conducted	25	26	30	25

Last Year's Accomplishments

- ◆ Reduced the average post closing days for Monthly Financial Reporting to ten working days.
- ◆ Identified additional prior year errors, omissions and duplication in general in Fixed Assets.
- ◆ Conducted thirty internal audits and will continue to measure, monitor and evaluate departmental policies and procedures.
- ◆ Provided training and conducted workshops for review of financial information. Hosted "Tips & Tricks" learning sessions for Excel and Word software.
- ◆ Conducted 4 kronos/payroll audits.
- ◆ Achieved 99% of error free payrolls.



Department Description

The primary functions of this division are: billing and collecting of Accounts Receivable, customer service, receiving payments, verifying departmental deposits and the expeditious processing of bank deposits. Customer service has the responsibility of assisting customers with Utility Billing Services and processing payments for various City transactions. This department is also responsible for invoicing and collecting miscellaneous accounts receivable requested by various city departments.

Mission Statement

Our mission is to conduct ourselves in a positive and professional manner. To provide efficient service and be knowledgeable of the services and resources the City has to offer in order to assist the citizens. To be attentive, listen to the needs of the customer and provide the highest quality of customer service.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Cashier Supervisor	1	1.000	1	1.000	0	0.000
General Cashier/Customer Service	2	2.000	1.50	1.500	-0.5	-0.500
Totals	3	3.000	2.5	2.500	-0.5	-0.500

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	90,620	92,786	97,857	87,019
Supplies	1,926	3,153	2,818	5,000
Utilities	0	219	210	340
Other Services	2,739	179	551	2,952
Operating Capital	150	193	0	0
Total Operating Cost	95,435	96,530	101,436	95,311
Capital Improvements	0	26,616	0	0
Total Expenditures	95,435	123,146	101,436	95,311

Budget Highlights

Overall, expenditures decreased 11.6% or \$12,521.

- ◆ Salaries and Benefits decreased by 16%; we reallocated 50% of a cashier position to be funded from the Water & Sewer Fund since 90% of the workflow of the A/R division is a result of the Water and Sewer customers. Benefits also include an 8% increase in health insurance.
- ◆ Supplies increased by \$2,000 and are a result of correcting supplies for A/R that have been charged to the Water and Sewer Utility Billing department in the past.
- ◆ Other Services increased by \$2,100 and is a result of restoring expenses for Travel & Conferences to provide essential training to the Cashier Staff.

Goals

- To provide accurate and efficient collection services to the City of Alamogordo customers.
- Continue monitoring expense levels while maintaining our high level of service.

Objectives

1. Develop methods and procedures to improve accuracy and efficiency in daily reconciliation to provide more time for customer services.
2. Provide tools and improve methods for expediting transactions and streamlining operations.
3. Cross train cashier staff in the entire Accounts Receivable process.

Performance Measures

Performance Measures (New)	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Minutes spent in Daily Reconciliation	40	30	20	20
Number of Annual Transactions	133,000	133,200	133,500	133,400
Trained Staff in Accounts Receivables	50%	50%	100%	100%

Last Year's Accomplishments

- ◆ Cross trained all cashier staff in the entire Accounts Receivable process but because of turnover this will be an ongoing process.
- ◆ Created an Accounts Receivable billing schedule.
- ◆ Reduced our daily reconciliation time by ten minutes. This was possible by the construction of the new balancing station away from the front line.

Non-Departmental 011-2400

General Fund

Department Description

This division within the General Fund accounts for the utilities, building maintenance/fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / ambulance services between the City of Alamogordo and Otero County.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Supplies	0	0	4,645	0
Maintenance	20,793	12,735	17,304	6,900
Utilities	70,517	70,877	59,771	73,406
Other Services	356,340	357,951	190,652	158,987
** Operating Capital	0	576	271,407	1,925
Total Operating Cost	447,650	442,139	543,779	241,218
Capital Improvement	0	0	0	24,507
Total Expenditures	447,650	442,139	543,779	265,725

** FY09 Operating Capital includes the Radio Replacement Program

OTHER SERVICES BREAKDOWN	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Copier-Lease	17,685	20,041	19,433	19,351
Contract Services	0	10,748	4,896	19,394
Bldg/Land-Rental/Lease	53,984	57,947	0	115,976
Otero County JPA-EMS	271,433	267,453	163,169	0
Fax Paper/Supplies	0	83	0	100
Postage Equipment Maintenanc	1,987	1,579	0	0
Postage Equipment Supplies	45	46	3,048	4,066
Copier Supplies	0	54	106	100
Emergency Disaster Relf	3,618	0	0	0
Total Other Services	348,752	357,951	190,652	158,987

Division of Administration

General Fund

Department Description

In 2002, the City Commission enacted Ordinance 1159, which states the fees collected on Warrants (\$100/per warrant) shall be distributed 50/50 to Municipal Court and Department of Public Safety.

In 2006, fund 11-2804 was created to track this revenue and expenses. These monies are used for overtime and equipment associated with serving Municipal bench warrants.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	21	5,192	0	16,970
Supplies	0	5,105	3,841	6,927
Other Services	1,501	1,508	892	2,389
Operating Capital	25,336	1,762	8,580	6,843
Total Operating Cost	26,858	13,567	13,313	33,129
Capital Improvements	0	0	0	0
Total Expenditures	26,858	13,567	13,313	33,129

Salary and benefits reflected within Fund 1128 are overtime only

Budget Highlights

- Operating Capital decreased from FY09 to FY10 due to one time purchase of the interface software between Full Court and H.T.E. Public Safety for traffic citations
- Overtime and Supplies decreased from FY09 to FY10 because they included fund balance of these monies

Division of Public Safety

Last Year's Accomplishments

- ❖ Provided Full Case training, which is the Prosecutor Module for Full Court (Municipal Court's software). This training provides a more efficient system in prosecuting Municipal Court cases
- ❖ 1,091 warrants were served in calendar year 2008
- ❖ Partial funding from this fund was used to purchase the AFIS (Automated Fingerprint Identification System)
- ❖ Conducted a warrant project in conjunction with Tularosa Police Department

General Fund

Department Description

The Alamogordo Department of Public Safety Code Enforcement Unit provides the services most commonly associated with the enforcement of code violations relating to: advertising; garbage, trash, refuse and debris; inoperable vehicles; unlawful accumulation of growth; business license/registrations enforcement; garage and yard sales; vegetation; and water. They also respond to complaints and develop a systematic method of identifying and addressing offenses related to code violations.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Code Enforcement Supervisor	1	1	1	1	0	0
Code Enforcement Officer	3	3	3	3	0	0
Administrative Secretary	1	1	1	1	0	0
Totals	5	5	5	5	0	0

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Expenditures				
Salaries & Benefits	133,078	167,054	162,453	179,380
Supplies	8,651	9,754	9,421	9,996
Maintenance	206	309	309	500
Utilities	0	978	1,014	1,003
Other Services	12,976	12,748	9,743	15,557
Operating Capital	0	327	0	0
Total Operating Cost	154,911	191,170	182,940	206,436
Capital Outlay	0	0	0	0
Total Expenditures	154,911	191,170	182,940	206,436

Budget Highlights

- Salaries and benefits decreased due to the hiring freeze for FY10
- Supplies reduction is due the decrease in fuel costs

Goals & Objectives

1. Maintain levels of voluntary compliance of 90% or higher through continued public education and issuance of notices of violations.
2. Maintain current levels of enforcement/citations with fewer manpower resources.
3. Maintain number of officers initiated calls with fewer manpower resources through continued proactive enforcement.

Performance Measures

1. Code Enforcement achieved a voluntary compliance rate of 96.5% in 2008, up from 93.9% in 2007.
2. Code Enforcement decreased issuance of non-traffic citations/summons by 51% from 112 in 2007 to 51 in 2008.
3. Code Enforcement increased self initiated calls by 36% from 812 calls in 2007 to 1,275 calls in 2008.

Work Product

<i>Performance Measures (Based on Calendar Year)</i>	<i>July - Dec 2005 *Actual</i>	<i>2006 Actual</i>	<i>2007 Actual</i>	<i>2008 Actual</i>
Calls for Service	736	1,785	1,904	2,357
Citizen initiated	736	1,419	1,092	1,082
Officer-initiated Calls	0	366	812	1,275
Total Code Violations Addressed	1,372	1,578	2,602	2,801
Non Traffic Citations/Summons Issued	66	63	112	51

*DPS Took over Code Enforcement in July of 2005

Last Year's Accomplishments

- Conducted approximately 32 abatements on property, including the Mountain View Trailer Park
- Educated public through several articles in the City Profile
- Increased voluntary compliance rate by 2.6%
- Increase officer initiated calls by 36%

General Fund

Division of Community Development

Division Description

This Division has been moved to a separate Fund (65). Please see details of this department under the Special Revenues Section of this document.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Budget	FY09/10 Budget
Salaries & Benefits	321,305	288,198	0	0
Supplies	10,123	7,137	0	0
Maintenance	847	1,415	0	0
Utilities	0	6,780	0	0
Other Services	14,133	9,777	0	0
Operating Capital	0	6,647	0	0
Total Operating Cost	346,408	319,954	0	0
Capital Improvements	0	0	0	0
Total Expenditures	346,408	319,954	0	0

* In FY09 Department 11-3605 has been moved to Fund 65 Building Codes

General Fund

Division of Community Development

Division Description

- ❖ Planning and Zoning is the division of the Community Development Department responsible for current and long-range municipal planning.
 - Responsible for planning, zoning, and other land use activity within COA and the extra-territorial platting jurisdiction as staff for the Planning and Zoning Commission.
 - Reviews requests for subdivisions, building permits, business licenses and certifications, and zoning certifications for compliance with zoning and subdivision regulations and conformity with the policies, objectives and goals of the Comprehensive Plan.
 - Manages the application, public meeting and hearing processes by which the City evaluates and responds to requests for land use changes (annexations, subdivisions, zoning, acquisition and devolution of City real estate, etc.) and other activities that relate to either current or long range planning for our community.
 - Engages with other public and private agencies and representing the City's interests within a regional planning context.

Mission Statement

- ❖ The mission of the Planning Division is to provide a framework through which the community can evaluate land use options and make incremental and comprehensive decisions to best position the City to maximize the benefits of change. We are focused on providing information and professional expertise to people to assist them in their efforts to formulate achievable images of their community across various planning horizons.
- ❖ We work to fulfill this mission by maximizing community and neighborhood involvement in the decision-making process.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
City Planner	1	1.000	1	1.000	0	0.000
Intern - Community Development	1	0.538	0	0.000	1	-0.538
Planning & Zoning Coordinator	1	1.000	1	1.000	0	0.000
Totals	3	2.538	2	2.000	1	-0.538

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	61,940	98,343	99,932	122,876
Supplies	3,370	3,526	2,572	2,685
Maintenance	0	0	0	1,000
Utilities	0	427	457	466
Other Services	3,210	4,953	3,320	2,748
Operating Capital	8,479	1,152	0	3,450
<i>Total Operating Cost</i>	76,999	108,401	106,281	133,225
Capital Improvements	0	0	0	0
Total Expenditures	76,999	108,401	106,281	133,225

Budget Highlights

FY10 budget reflects the elimination of 0.50FTE Intern position.

Increase in salaries and benefits include redistribution of Community Development Directors expenses to more accurately reflect workload.

Supplies budget reflects a requested change in city ordinance that will require applicants for variances and zoning changes to incur all costs for advertising and notification of adjacent property owners.

New Maintenance funding is to used to maintain vehicle now assigned to division. This vehicle formerly assigned to and inspector in Building Codes division.

Operating capital (CER) line item amount for FY10 reflects projected increased capital equipment replacement needs with addition of vehicle to division.

Goals & Objectives (For FY 09-10)

1. Process requests for land use approvals in an effective and efficient manner. Generate and analyze data relating to land use approval actions to reduce service delivery delays.
2. Ensure that City staff and the public are as knowledgeable as possible and that staff has prepared as thoroughly as possible concerning preparations for the 2010 Census a year before its commencement so that the region's count is as accurate as possible.
3. Provide and widen dissemination of information regarding the City's land use characteristics and planning policies; improve public participation in land use planning through staff performing outreach activities to solicit views and suggestions of stakeholders.
4. Improve cooperative resolution techniques for discretionary land use approvals through facilitation of interaction among between applicants and the public.
5. Create a public process to review the effectiveness of the City's land use regulations to encourage fashioning the built environment in a manner conducive to the City's policy determinations, while increasing administrative ease and eliminating unnecessary burdens.
6. Complete the rewrite of the City's comprehensive plan.
7. Continue the integration of the City's zoning and planning processes.

Performance Measures

Activity	FY 06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY 09/10 Estimate
P&Z Cases	36	35	27	27
Administrative Subdivisions	21	36	30	30
Zoning Determinations	15	37	26	26
Permit Zoning Determinations New for FY 09	N/A	N/A	150	150

As the above chart indicates division activity has declined as the economy has declined. We do not predict a significant increase during FY10.

FY 08/09 Accomplishments

1. Completed comprehensive re-write of the Zoning Ordinance.
2. Continued ongoing review of forms and procedures ancillary to zoning and other types of land use control.
3. Conducted "visioning sessions" with community groups and citizens for a comprehensive update to the City's Master Plan.
4. Inventoried and compiled all city planning documents.

Department Description

The function of the Animal Control Division is to enforce City of Alamogordo Animal Control ordinances; impound stray animals within Alamogordo; increase public health by reducing the spread of animal-borne diseases, such as rabies, plague, hookworm, roundworm and other parasites or diseases that can be transmitted to humans, to be a deterrent to violators of animal ordinances by issuing citations to offenders; and to provide a safe, caring and humane facility for the impoundment, adoption and occasional euthanasia of stray animals.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Animal Control Manager	1	1.000	1	1.000	0	0.000
Animal Control Officer	4	4.000	4	4.000	0	0.000
Kennel Officer	2	2.000	2	2.000	0	0.000
Animal Control Admin. Clerk	1	1.000	1	1.000	0	0.000
Totals	8	8.000	8	8.000	0	0.000

Frozen Positions: Animal Control Kennel Officer

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Expenditures				
Salaries & Benefits	265,600	290,811	262,008	273,917
Supplies	56,861	62,475	22,643	28,005
Maintenance	4,144	2,923	3,315	2,517
Utilities	0	15,864	15,322	16,470
Other Services	35,683	20,958	53,108	42,281
Operating Capital	0	0	0	0
Total Operating	362,288	393,031	356,396	363,190
Capital Improvements	0	0	0	0
Total Expenditures	362,288	393,031	356,396	363,190

Budget Highlights

- Salaries and benefits were reduced due to the freeze of hiring a Kennel Officer in FY10
- Other services were decreased due to the cancellation of our Euthanasia Contract
- Maintenance decreased due to moving building expenses under Facility Maintenance

Goals & Objectives

1. Update city ordinances to exclude the auction of animals
2. Have all Animal Control Officer's obtain New Mexico Licenses in euthanasia
3. Keep live exit rate about 60% for the year

Performance Measures

1. Due to fewer animals coming into facility , we were not able to meet previous goal set, however, we adopted out 881 animals and returned 444 to their owner
2. Continue to work toward voluntary compliance with Animal ordinances through issuance 105 non-traffic citations
3. Reduced number of animals euthanized from 1,239 to 759, a decrease of 39% from 2007

Work Product

<i>Performance Measures (Based on Calendar Year)</i>	<i>2005 Actual</i>	<i>2006 Actual</i>	<i>2007 Actual</i>	<i>2008 Actual</i>
Total Calls for Service	3,321	3,197	3,615	3,479
Total Euthanized Animals	1,411	1,300	1,239	759
Total Animals Adopted	1,177	1,201	1,378	881
Non Traffic Citations Issued	358	248	251	105
Animals Returned to Owner	519	585	588	444

Last Year's Accomplishments

- Purchased new cat dens to facilitate the safe handling of feral cats
- Purchased euthanasia chamber for the humane euthanasia of non-domestic animals
- Commissioned two vehicles for use as Animal Control units
- Renewed DEA licensing and passed New Mexico Board of Pharmacy Inspection
- Obtained grant monies to send one Animal Control Officer to NACA level I training and two Animal Control Officer's to Level III training
- Hired and trained three new Animal Control Officers
- Hired new Animal Control Manager
- Held three successful adoption events at local businesses
- Maintained facility and enforcement operations as well as answering 3,479 calls for service with significant personnel changes and field training by one Animal Control Officer for three months
- Amended five sections of the Animal Control Ordinances through resolution and adoption by the City Commission as follows: Requirement of persons involved in injury of an animal to transport to a place of care or notify DPS; Amendment regarding the rabies vaccinations; Ordinance change regarding spay/neuter deposit and hobby breeders; Fee increase for boarding of animals and dead animal pickup; and an ordinance was also added to regulate private sales of dogs and cats to avoid "puppy mill" experience in the past

General Fund

Department Description

The Alamogordo Department of Public Safety Police Dispatch Center provides the citizens of Alamogordo with the most professional and efficient dispatchers attainable for police, fire and EMS calls.

Mission Statement

The mission of the Alamogordo Department of Public Safety Police Dispatch is to gather and disseminate information on emergency and non-emergency requests for service, resulting in an efficient, professional response; and utilizing communications training and resources to assist other public safety personnel in reaching department objectives.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Dispatch Supervisor	1	1.000	1	1.000	0	0.000
Certified Dispatcher	10	10.000	10	10.000	0	0.000
Totals	11	11.000	11	11.000	0	0.000

Frozen Positions: DPS Dispatcher

BUDGET SUMMARY

	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	373,189	388,901	408,548	422,826
Supplies	478	485	0	0
Maintenance	999	0	9,367	21,906
Utilities	0	4,532	5,147	5,159
Other Services	4,889	0	0	0
Operating Capital	39,070	0	3,097	31,903
Total Operating Cost	418,625	393,918	426,159	481,794
Capital Improvements	0	0	0	0
Total Expenditures	418,625	393,918	426,159	481,794

Division of Public Safety

Budget Highlights

- Maintenance expenditures decreased as we were able to utilize Fund 33 to cover a portion of these fees
- Salaries and benefits decreased to the hiring freeze of one Communication Equipment Operator
- Operating Capital decreased due to the budget cuts

Goals & Objectives

1. Achieve EMD certification training for all dispatchers
2. Continue to receive a zero error rate for all NCIC and NMCIC entries
3. Continue to maintain training requirements for the required biennium NMLEA dispatch hours

Performance Measures

1. Eight out of 10 dispatchers received EMD certification
2. Maintained zero error rate for all NCIC and NMCIC entries for calendar year 2008
3. Provided training for biennium requirements for all dispatch personnel

Work Product

<i>Performance Measures (Based on Calendar Year)</i>	<i>2005 Actual</i>	<i>2006 Actual</i>	<i>2007 Actual</i>	<i>2008 Actual</i>
Total calls dispatched – Police	51,795	50,330	56,232	52,680
Total calls dispatched – Fire	374	353	421	460
Total calls dispatched – EMS	4,252	5,090	5,359	5,980

**NOTE: These calls are dispatched through CAD, including officer self-initiated calls.

Last Year's Accomplishments

- Completed initial stage of Phase I and Phase II wireless 911, which is able to locate cell phone caller. Phase I allows the department to receive the cell phone number and Phase II allows the department to locate caller on a GPS coordinate.
- Coordinated with NMLEA Basic Public Safety Telecommunicator (PST) training for one dispatcher, which was subsequently successfully completed
- Completed 317 Triple I requests for Public Housing Authority

General Fund

Public Safety Division

Department Description

The primary mission of the Alamogordo Department of Public Safety is to provide citizens with the most professional and effective law enforcement attainable. The primary functions include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Police Director	1	1.000	1	1.000	0	0.000
DPS Administrative Manager	1	1.000	1	1.000	0	0.000
DPS Executive Secretary	1	1.000	1	1.000	0	0.000
DPS Admin Secretary	2	2.000	2	2.000	0	0.000
DPS Records Clerk	3	3.000	3	3.000	0	0.000
DPS Captain	1	1.000	1	1.000	0	0.000
DPS Lieutenant	4	4.000	4	4.000	0	0.000
DPS Sergeant	8	8.000	8	8.000	0	0.000
Public Safety Officer	48	48.000	48	48.000	0	0.000
Public Safety Officer - Trainee	3	3.000	7	7.000	4	4.000
DPS Evidence Technician	1	1.000	1	1.000	0	0.000
DPS Legal Advisor	1	1.000	1	1.000	0	0.000
Totals	74	74.000	78	78.000	4	4.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	4,444,383	4,742,986	4,667,154	5,345,368
Supplies	183,102	199,335	161,109	223,050
Maintenance	51,889	53,522	49,792	52,717
Utilities	0	68,843	59,607	77,444
Other Services	297,984	99,594	227,833	223,015
Operating Capital	19,162	320,102	124,172	136,266
Total Operating Cost	4,996,520	5,484,382	5,289,667	6,057,860
Capital Improvements	137,162	48,676	24,083	16,734
Total Expenditures	5,133,682	5,533,058	5,313,750	6,074,594

Budget Highlights

- Salaries and benefits increased due to APSOA Contract
- Maintenance decreased due to building expenses were moved to Facility Maintenance
- Operating Capital decreased as part of the budget cuts

Goals & Objectives

1. Continue to maintain Violent Crime Rate below state average.
2. Continue to maintain Property Crime Rate below state average.
3. Maintain decreased incidence of traffic crashes at five intersections.
4. Maintain increased communication with the public through community policing project.

Performance Measures

1. Met goal of maintaining the Violent Crime Rate below the state average (State average is 63.82 per 10K, Alamogordo's is 30.41 per 10K)
2. Met goal of maintaining the Property Crime Rate below the state average (State average is 390.65 per 10K, Alamogordo is 299.20 per 10K)
3. Met goal of decreasing accidents at five intersections through the City, which were: White Sands and Glacier from 10 to 8; First Street and White Sands from 24 to 16; First and Florida Avenue from 30 to 15; Indian Wells and Florida from 15 to 11; and White Sands and Indian Wells from 11 to 7
4. Total injuries were decreased on the Bypass from 9 in 2007 to 6 in 2008
5. Total crashes on the Bypass were decreased from 10 to 1007 to 9 in 2008
6. Total injuries on White Sands were decreased from 99 in 2007 to 70 in 2008
7. Total crashes on White Sands were decreased from 200 in 2007 to 182 in 2008
8. Met goal of increased communication with the public through Community Policing projects (Increased from 82 in 2007 to 179 in 2008)

Work Product

	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Calls for Service (police)	27,265	25,002	25,305	24,135
Total Arrests	3,588	3,554	3,562	2,996
Felony Arrests	475	380	421	301
Drug Arrests	639	623	743	494
DWI Arrests	290	236	218	232
Traffic Accidents	1,173	1,244	1,230	1,116

Last Year's Accomplishments

- Certified seven new Public Safety Officers
- Purchased and installed new Computer Server within the evidence office to store In Car Video Surveillance Data
- Purchased replacement vehicles and equipment
- Changed from vinyl striping to painted striping for marked patrol vehicles, which have resulted in significantly longer service time for the units and better aesthetics

Department Description

The Department of Public Safety provides services for the suppression of fire within the City, educates the public on fire prevention, performs fire inspections and assists Community Development in ensuring a fire safe community. This Department also assists Otero County and Holloman AFB Fire Department and other departments in mutual aid response during emergencies.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Fire Services Commander	1	1.000	1	1.000	0	0.000
Fire Operations Mgr.	1	1.000	1	1.000	0	0.000
FEO Fire Inspector	0	0.000	0	0.000	0	0.000
Fire Equipment Operator	13	13.000	13	13.000	0	0.000
Totals	15	15.000	15	15.000	0	0.000

Frozen Position: Fire Equipment Operator

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	890,712	800,240	800,275	843,548
Supplies	16,525	38,720	17,961	100,000
Maintenance	9,137	10,760	8,137	0
Utilities	0	28,766	27,771	0
Other Services	104,304	14,822	8,560	163,170
Operating Capital	25,002	0	15,338	125,000
Total Operating Cost	1,045,680	893,308	878,042	1,231,718
Capital Improvements	0	0	0	0
Total Expenditures	1,045,680	893,308	878,042	1,231,718

Budget Highlights

- Salaries and Benefits decreased due to the hiring freeze of two positions within this Fund
- Supplies, Maintenance and Utilities all decreased due to moving these expenditures under Fund 33 (Fire Protection Fund)
- Other Services increased due to the budget committee moving the EMS JPA for the Ambulance Contract expense from Fund 11-24 to Fund 11-42

Goals & Objectives

1. Maintain I.S.O. Fire rating (Insurance Service Office) at level 4 for 90% of Alamogordo.
2. Ensure that response time for fire service calls is less than NFPA (National Fire Protection Association) standard of six minutes.
3. Continue long range planning for Fire Station #8 and Fire Station #2.

Performance Measures

- ❖ The City of Alamogordo's fire rating is equal to or below 87% of New Mexico communities in 2008.
- ❖ In 2008, ADPS responded to 100% of all emergency fire calls under the NFPA standard.

Work Product

Performance Measures (Based on Calendar Year)	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Calls for Service	608	497	539	518
Structure Fires	46	16	13	21
Vehicle Fires	46	16	10	19
False Alarms	114	50	139	100
Traffic Accidents	85	105	110	99

Last Year's Accomplishments

- Inspected, tested and performed maintenance on all City fire hydrants
- Hired and trained new Fire Operations Manager
- Conducted over 1,575 hours of Firefighter I training to new public safety officers
- Conducted 376 initial inspections and 143 follow up inspections
- Attended 20 planning and zoning meetings
- Gave 76 fire safety presentations to schools and local businesses
- Continued smoke detector safety program

A.P.S. Resource Program 11-4704

General Fund

Division of Public Safety

Department Description

This program is a joint effort between the Alamogordo Department of Public Safety, the Alamogordo Public Schools (APS) and the New Mexico School for the Blind and Visually Impaired (NMSBVI). Funding is provided by APS at 50% of total costs and by NMSBVI at 75% of total costs. The objective of the School Resource Program is to establish a spirit of community policing and to be a liaison between students, staff and law enforcement, which will ultimately reduce the number of juvenile incidences and crime.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Public Safety Officer	5	5.000	5	5.000	0	0.000

BUDGET SUMMARY

	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	246,695	318,358	316,852	344,892
Supplies	2,966	3,330	2,218	3,762
Maintenance	834	131	0	1,000
Other Services	1,589	1,248	1,284	1,929
Operating Capital	0	0	0	10,000
Total Operating Expenses	252,084	323,067	320,354	361,583
Capital Improvements				
Total Expenditures	252,084	323,067	320,354	361,583

Budget Highlights

- Operating Capital increased due to the start of CER equipment within this fund

Goals & Objectives

1. Enhance the Community Policing concept currently being utilized
2. Maintain high visibility around the High School and Middle Schools
3. Target juvenile crime related areas between education and enforcement
4. Promote participation in outside school related activities
5. Involve other law enforcement personnel in student and school related activities

Performance Measures

1. Organizing member of Take Back the Night March committee to increase community awareness of sexual assault problem within the community.
2. Continue to coordinate efforts with patrol division of ADPS and the two SRO's to insure visibility of marked units in and around the High School and Middle Schools at all hours the schools are open.
3. Coordinate efforts with department's resources and CDWI and ODWI grants to insure juvenile crime related to alcohol consumption and possession is targeted by both enforcement and education provided at presentations and community events.
4. Provided a lead role in organizing the Gus Macker Basketball tournament from the Chamber of Commerce. Assisting in providing organizational management, security and promotion for the event. Also provided security at after school programs and events to insure operational security at more events, which tends to promote increased participation.
5. Provided additional opportunities for patrol officers and detectives to participate in providing security and presence at after school events. This enhanced the department's exposure and interaction of non traditional community oriented law enforcement with the study body and faculty.

Last Year's Accomplishments

- Coordinated major investigation involving coach perpetrating sexually on a high school student. Investigation resulted in post offense briefings and awareness of issue and education on how to discover and combat in the future
- Coordinated with the Alamogordo Public Schools personnel to more effectively communicate, evacuate students and subsequently investigate bomb threats at the High School. Utilized Crimestoppers Program to enhance ability to gather information needed to arrest offenders and reduce the possibility of a reoccurrence through prosecution and education
- Began regular Saturday Child Safety Seat Clinics every month to insure the community has access to child safety seats and inspections to enhance the safety of children while traveling within our community
- Changed department uniform policy to insure SRO's assigned to both High School, Middle Schools, NMSBVI and NMSU-A are in police uniform at all times while patrolling the schools to increase visibility and overall effectiveness of program

General Fund

Division of Community Development

Department Description

The GIS/Land Management Division of the Community Development Department supports all City mapping functions. This division processes requests for property and special data from all City offices and the public. Working in conjunction with the Otero County Assessor, County Clerk, and the MIS department, GIS maintains the property database on all City-owned property.

Mission Statement

Develop and provide support for the use of GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage infrastructure resources for the City of Alamogordo; to provide easily understood information and mapping to assist all departments in accomplishing their mission.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
GIS Technician	1	1.000	1	1.000	0	0.000

BUDGET SUMMARY

	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
BUDGET SUMMARY				
Expenditures-GIS				
Salaries & Benefits	38,204	42,410	44,420	45,558
Supplies	762	1,344	512	1,414
Maintenance	0	0	0	100
Utilities	0	216	208	290
Other Services	2,188	43,107	8,221	636
Operating Capital	9,915	0	0	5,000
Total Operating Cost	51,069	87,077	53,361	52,998
Capital Improvements	0	0	0	0
Total Expenditures	51,069	87,077	53,361	52,998

Budget Highlights

FY10 proposed budget reflects required budget reductions.

For FY10 contract for Survey Control Monuments is not continued (\$11,104)

Goals & Objectives

1. Continue progress in mapping and populating table of city-owned easement layer.
2. Continue progress in mapping and populating table of city-owned property layer.
3. Implement property acquisition necessary for upcoming projects.
4. Continue progress in mapping city infrastructure to include acceptably geo-referenced water and sewer lines.
5. Continue review and update of official city addresses in HTE to bring our new address point layers to an acceptable level of usefulness.

Last Year's Accomplishments

1. Completed the population of the streets centerline layer's tabular data to enable its dependable use as an address finding tool for DPS dispatch and an infrastructure maintenance tool for the Public Works Department.
2. Began scanning city maps, plans, plats and deeds for use by city employees and for integration into the GIS.
3. Provided mapping support to several departments and the public.
4. Made significant progress in mapping city infrastructure.

Internal Service Fund

Internal Service Fund

Internal Service Fund Description

This fund was established to account for the financing activities of goods and services provided by service departments of the City to other departments within the City. The fund also accounts for all the Risk Management associated with City operations.

FUND BUDGET SUMMARY

INTERNAL SERVICE FUND	<i>FY09-10 Budget</i>
Beginning Cash - July 1	\$495,520
Revenues	275,103
Transfers:	
Transfers In	2,307,963
Transfers Out	0
Net Transfers	2,307,963
Total Resources Available	\$3,078,586
Expenses	3,028,833
Ending Cash as of June 30:	\$49,753

Internal Service Fund

INTERNAL SERVICES ALLOCATION SUMMARY

The Internal Service Fund is established to provide financing for activities of services provided in-house by the using department. The City currently provides central services for personnel, safety, fleet, management information systems, and facility maintenance. In addition the primary insurance for liability and auto and other insurance protection provided for all functions is recorded within the Internal Service Fund. These services are rendered to other departments of the city on a cost-reimbursement basis. Below is an explanation of how the cost-reimbursement is established for each service provided.

Fleet Management division charges each user the actual cost of fuels and insurance. An allocation based on the number of vehicles per department and their MRU (maintenance repair unit) rating is charged to those departments for preventive maintenance required for the upkeep of the city fleet.

Facility Maintenance allocations are based upon the percentage of time determined to service each function of facility maintenance activities. These activities included DPS, Electrical Maintenance, Heating & Cooling, Plumbing, Pool Maintenance, and Traffic Light Maintenance. Various methods were utilized to determine the allocation cost – time spent, square footage of buildings maintained or direct costs to users.

Purchasing Division - Operational costs, excluding salaries & benefits, for each division are calculated as a percentage of the total city operations. This percentage is then applied to the operational budget of the purchasing division to determine the allocation amount for each division. All divisions must utilize the purchasing division to process requisitions to spend budgeted operational monies.

MIS (Management Information Systems) operations are allocated by the total number of computer-related items utilized by each division and assessed a percentage of the total items. The MIS operational budget is then allocated to users based upon this percentage of computer-related items.

The **Personnel Division** allocation is based upon the total staffing in each division as a percentage of the total employees, which is applied to the operational costs of the Personnel Division.

The **Safety Division** allocation identifies the worker's compensation liability rate per staff member. A percentage of totals are calculated and this percentage is applied to the operational costs of the Safety Division.

Internal Service Fund

FUND REVENUE SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Revenues				
Non-Divisional	219,498	162,594	167,880	216,070
Procurement	11,648	13,652	10,547	10,597
Personnel/Safety Service Fees	22,013	24,258	20,300	13,486
Facility Maintenance Fees	52,546	39,954	14,571	11,988
MIS	16,218	17,676	18,764	17,081
Fleet Maintenance	5,468	6,435	6,263	5,881
Total Revenues	327,391	264,569	238,325	275,103

FUND EXPENDITURE SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Non Departmental	202,798	161,023	232,122	245,864
Procurement	172,929	190,326	169,345	175,710
Personnel/Safety	353,408	322,621	246,561	231,135
Insurance Premiums	215,479	227,685	230,277	242,391
Facility Maintenance	540,011	626,526	576,039	959,544
MIS	706,611	700,178	634,564	797,650
Fleet Maintenance	272,896	294,983	302,521	376,539
Total Expenditures	2,464,132	2,523,342	2,391,429	3,028,833

Internal Service Fund

FUND TRANSFER SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Transfers				
Transfers In				
(11) Gen Operating	1,198,472	1,139,833	1,166,477	1,114,425
(15) Corrections	11,242	9,352	6,186	6,217
(16) Lodger's	4,345	5,924	4,007	3,971
(19) Court Automation	18,561	16,967	20,342	18,702
(20) Lodger's Tax	24,221	24,581	24,099	26,161
(27) Corrections	2,358	9,163	6,441	4,844
(32) Leisure Services	452,779	465,176	437,024	432,502
(37) State Hwy Cleanup	6,171	3,906	2,832	2,339
(44) Transportation	200,036	208,949	192,946	187,612
(63) Engineering	23,398	29,976	35,618	35,560
(65) Building Codes	0	0	43,632	22,046
(71) ASC	109,791	110,239	101,404	95,903
(74) Senior Gift	844	160	546	549
(75) RSVP	12,196	14,912	12,748	10,921
(81) Water/Sewer	177,839	198,168	220,490	191,185
(86) Solid Waste	23,011	24,838	22,189	20,137
(88) Bonito Lake	16,819	29,150	22,769	25,971
(90) Golf Course	50,899	58,597	62,805	63,740
(91) Airport	24,250	10,733	42,351	45,178
Transfers Out	0	0	0	0
Total Net Transfers	2,357,232	2,360,624	2,424,906	2,307,963

Department Description

The Purchasing Department ensures that all quotes, purchases, IFB's, and RFP's are awarded according to the City Public Purchasing Ordinance and the State Procurement Code Regulations. The Purchasing Department is appointed to administer and review the entire Public Purchasing Ordinance rules to maintain integrity and offer assistance to all department/divisions within the City organization. The Purchasing Department oversees the Central Receiving warehouse, which provides departments with an inventory of in-house stocked supplies; and also oversees the Accounts Payable section, which processes invoices and check requests, and ensures timely payments to vendors.

Mission Statement

To provide efficient procurement services for the City while ensuring compliance with the City's Public Purchasing Ordinance and State Procurement Code Regulations.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Procurement Manager	1	1.000	1	1.000	0	0.000
Procurement Specialist	1	1.000	1	1.000	0	0.000
Inventory Administrator	1	1.000	1	1.000	0	0.000
Central Receiving Attendant	1	1.000	1	1.000	0	0.000
Accounts Payable Specialist	2	2.000	2	2.000	0	0.000
Totals	6	6.000	6	6.000	0	0.000

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	149,681	159,974	143,785	161,701
Supplies	10,317	7,973	6,839	6,015
Maintenance	2,925	1,977	1,035	650
Utilities	0	2,269	2,179	2,283
Other Services	8,886	17,380	6,666	3,903
Operating Capital	1,120	753	8,841	1,158
<i>Total Operating Cost</i>	172,929	190,326	169,345	175,710
Capital Improvement	0	0	0	0
Total Expenditures	172,929	190,326	169,345	175,710

Budget Highlights

- ◆ Overall, the Purchasing Department expenses decreased 4% or (\$7,121). over the prior year and is primarily due to budget cuts:
- ◆ Salaries and Benefits reflect an overall decrease of 5%. Although Health Insurance increased by 8%, there were vacancies in FY09 and changes in positions. The vacancy and pay changes in positions created a slight savings in FY09. FY10 represents all positions filled.
- ◆ Maintenance has decreased by \$2,110 or 76% and is due to Building, Heating and Cooling Maintenance being allocated through Facility Maintenance.
- ◆ Operating Capital decreased by 10,000. This amount is the allocation for Capital Equipment replacement which has been decreased in FY10 due to budget cuts.

Goals & Objectives

1. To ensure the Central Receiving warehouse maintains the inventory error ratio below one (1) percent on a monetary basis by providing a satisfactory measurement of inventory on actual stocked commodities. The industry-recognized national average is five (5) percent.
2. To ensure that one hundred (100) percent of all invoices are paid within 30 days of the invoice date.
3. To provide and accurately account for the City's purchases by ensuring each department is properly updated and trained in accordance with the Public Purchasing Ordinance. This is accomplished through individual training sessions for newly hired personnel and training updates as necessary. An in-house workshop is planned to provide group training on changes and enhancements within Purchasing, Accounts Payable, and Central Receiving.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Number of Purchase Orders Processed	2602	2492	2200	2100
Number of IFB's RFP's , and quotes processed and awarded	56	52	46	50
Inventory error ratio by dollars	0.24%	0.09%	.08%	.07%
Inventory error ratio by physical stock	4.28%	6.37%	5.00%	4.00%
Payments made within 30 days of invoice date.	N/A	97.13%	98.75%	100%

Last Year's Accomplishments

- ◆ Central Receiving had less than one tenth of one (1) percent error ratio in dollars on a \$710,000 inventory.
- ◆ Purchasing held a successful City Auction with total revenue of \$63,596 in October 2008.

Department Description

The Personnel & Safety Department provides support in personnel management, labor relations, risk management, human resource development & training, classification, compensation, benefits, and employee assistance programs, and is the official custodian for the City’s official personnel records. The department works with all directors, managers, and employees to assist them with compliance with current labor laws. The Personnel and Safety Department monitors staffing levels, salary, and benefit costs for the City. The department also supports departments in ensuring the City of Alamogordo provides a safe and healthy workplace for all the employees and that the public is held free from harm from the City’s negligence or misconduct.

Mission Statement

It is our mission to provide quality, effective government to the citizens of Alamogordo and a safe and healthy work place for the employees who serve. We will accomplish this by aggressively and continually improving all components of personnel and risk management. We will assure diverse, well qualified individuals are recruited, developed, and retained within the means provided by the City Commission. In addition, we will operate the personnel and risk management systems in compliance with all applicable laws and base all employment decisions and actions on individual merit within the means provided by the City Commission. We will help departments provide modern protective equipment and ensure safe working procedures are available for *City of Alamogordo employees*.

Our vision is to become an exemplary provider of Personnel & Safety services by creating professional partnerships with our customers. The Personnel & Safety team value integrity, efficiency, ethics, professionalism, quality customer service, public service, teamwork, and fun.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Administrative Assistant	1	1	1	1	0	0
Human Resource/Risk Mgmt. Generalists	3	3	3	3	0	0
Personnel & Safety Manager	1	1	1	1	0	0
Benefits/Accounting Technician	1	1	1	1	0	0
Totals	6	6	6	6	0	0

Frozen Position: Personnel & Safety Manager

Frozen Position: Human Resource/Risk Mgmt. Generalist

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	244,224	254,555	194,626	153,519
Supplies	4,322	3,500	3,744	4,110
Maintenance	40	374	424	650
Utilities	0	2,997	2,547	2,442
Other Services	85,137	57,258	45,210	51,414
Operating Capital	19,685	3,937	0	19,000
<i>Total Operating Cost</i>	353,408	322,621	246,551	231,135
Capital Improvements	0	0	0	0
Total Expenditures	353,408	322,621	246,551	231,135

Budget Highlights

In Fiscal Year 2009, we were able to maintain our current level of service in spite of having two positions frozen, Personnel & Safety Manager and Human Resources Risk Management Generalist. Our department was able to accept 100% of the cost of the Benefits and Accounting Specialist due to the cuts made to our budget. Also, the position has been reclassified to Benefits and Administrative Specialist.

Besides the position changes listed above and salary and benefit cost increases in fiscal year 2009 more than the requested 10% City Wide. In fiscal year 2010, besides salaries & benefit cost increases we are again decreasing our other expenditures by \$23,621.00 as part of city wide budget cuts.

Goals & Objectives

1. Provide and educate customers about training opportunities to develop City's workforce skills to improve performance and safety.
2. Help departments contain risk management costs through involving and educating employees.
3. Improve procedures for selection of employees to reduce introductory period terminations and increase efficiency city-wide.
4. Assist departments in retaining qualified employees within the means provided by the City Commission.
5. To offer a multitude of safety training opportunities for employees to become more knowledgeable in a variety of areas while making their work environment a safer place.
6. Educate supervisors in ways to retain employees and be able to provide a better work environment for their employees.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
% of employees meeting safety training requirement	99.73%	99.80%	88%	80%
% of regular employees who resigned for other employment	11.60%	9.58%	9.00%	9.55%
Workers Compensation Experience Modifier	1.18	1.29 (actual)	1.29	1.29
Percentage of new hires terminated during introductory period	10.98%	9.50%	8.00%	8.50%

Last Year's Accomplishments

- Provided a multitude of training opportunities to departments to educate and engage employees in working safer and smarter.
- Participated in audits of personnel practices and policies. Codified and updated several internal policies and practices as a result of the audits.
- Assisted with organizing the Surfing into Summer event, which gives the opportunity for the community to apply for Seasonal positions within the City. This program also educates people of the different opportunities available to their families from the Rec Center and other departments within the City.
- Completed the Safety Training logs for NMSIF and was able to assist all City employees in fulfilling their required safety training hours by offering classes and assisting in learning opportunities throughout the City functions.
- Provided a multitude of safety training classes and opportunities to assist supervisors and employees in how to make their work environment a safer and more enjoyable place to work.
- Assisted Osha representatives in completed audits within each department to ensure that all are in compliance with the proper standards and procedures.

General Fund

Department Description

This division within the Internal Service Fund accounts for the costs related to insurance coverage with the exception of automobiles.

BUDGET SUMMARY

Division of Finance

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
General Liability	58,549	65,510	67,012	69,865
Errors & Omissions	142,380	149,499	149,499	156,975
Commercial Property	11,632	10,108	11,265	11,830
Honesty Blanket Bond	2,036	2,036	2,036	2,138
Public Official's Bond	350	0	0	1,000
Commission Insurance	80	80	80	84
Fuel Tank Insurance	452	452	385	499
Total Expenditures	215,479	227,685	230,277	242,391

Internal Service Fund

Department Description

The Facility Maintenance Department consisting of Communications (Traffic lights, alarm systems, radio, and telephone), Electrical, Heating and Cooling, Carpentry, and Plumbing is responsible for all maintenance on city owned buildings and related equipment, including the public swimming pools and Airport Maintenance.

Mission Statement

Our mission is to provide a professional service to all city departments and their employees, as well as the citizens of Alamogordo by maintaining all city owned equipment and buildings to the best of our ability. To accomplish this we will strive to maintain a highly professional and knowledgeable staff.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Dispatcher/Clerk	1	1.000	1	1.000	0	0.000
Electrician	2	2.000	2	2.000	0	0.000
Electronics Technician	2	2.000	2	2.000	0	0.000
Facility Maintenance Superintendent	1	1.000	1	1.000	0	0.000
Facility Maintenance Technician II	1	1.000	1	1.000	0	0.000
Facility Maintenance Technician	2	2.000	2	2.000	0	0.000
Recreation Facility Maintenance	1	1.000	1	0.750	0	-0.250
Totals	10	10.000	10	9.750	0	-0.250

BUDGET SUMMARY

	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	408,435	446,465	446,431	499,616
Supplies	36,413	36,863	31,305	39,825
Maintenance	33,242	44,895	29,047	110,894
Utilities	0	9,735	9,493	11,404
Other Services	60,025	55,705	59,763	48,126
Operating Capital	1,896	32,863	0	249,679
Total Operating Cost	540,011	626,526	576,039	959,544
Capital Outlay	0	0	0	0
Total Expenditures	540,011	626,526	576,039	959,544

Budget Highlights

Salary and benefit line item reflects the absence of the Pool Technician for 6 months.

A grant from the State DOT totaling \$56,000.00 was obtained by this department for the replacement of all incandescent traffic and school zone lighting indications to LED. This will produce a tremendous savings in cost of electricity and maintenance for all signalized traffic intersections and school zones. The grant from DOT saved the City an estimated 90 percent of the cost for the LED replacements.

Two Homeland Security grants were obtained by DPS, the Grant Coordinator (Maureen Schmittle), and this department for the replacement of radios in the Department of Public Safety for the upcoming APCO 25 second phase compliancy for all 2-way communications totally \$237,000.00. This cut costs to the City for the mandatory replacement of all 2-way communications to meet the new mandatory standards implemented by the F.C.C. that must be completed by year 2013.

Increase in expenditures due to the combining of all City expense lines for heating / cooling, building / structures, and communications into the Facility Maintenance budget.

Goals & Objectives

1. Continue to provide professional service and attitude to all city departments.
2. Move the City forward in energy saving programs that will result in a cost effective friendlier environment.
3. Continue replacing out-dated equipment and install energy saving equipment in an effort to save the taxpayers of Alamogordo additional costs.

Performance Measures

Performance Measures	FY 06/07 Actual	FY07/08 Actual	FY 08/09 Actual	FY 09/10 Estimated
Number of Work Orders Completed	2,540	2,500	2500	2,500
Number of Preventative Maintenance Work Orders Completed	352	352	352	350
Percent of Work Orders Completed	97	99	99	99
Work Orders exceeding 40 Hrs. Labor	10	12	12	12
Percentage if Work Orders towards upgrades in Energy Efficiency	88	90	95	98

Last Year's Accomplishments

- Installed aerial Fiber Optic cable from Civic Center to City Hall for Computer communications for the MIS Department for MIS move to Civic Center.
- Installed underground Fiber Optic cable from City Hall to DPS for replacement and upgrades for Computer communications for the MIS Department.
- Re-installed new service and repaired all conduit and re-wired Canyon School Zone for Mountain View School for the big ditch project.
- Installed and addressed all safety concerns for all City buildings brought to our knowledge by OSHA and Workman's comp. inspections.
- Started Radio replacement program to meet F.C.C. APCO second phase mandatory compliancy regulations.
- Installed new radio link for phone and computer communications from Otero/Lincoln County Landfill to City Hall through Longridge mountain site ending the contract with Radio Communications for those services.
- Installed and repaired new driving range net for the Golf Course.
- Installed new power service for Griggs reclaimed water storage project.
- Installed and replaced all City Hall parking lights with new energy efficient High Pressure Sodium light fixtures.
- Built new room on the back of AFOTZ for generator brought down from Longridge site (due to upsizing new generator) for power back up for DPS and AMR site and hooked up generator.
- Removed, remodeled, and rewired for the removal of podium and installed new directors' bench in the back of the room for Commission Chambers for laptops, microphones, and power.
- Installed new video and audio recording system in booking room at DPS.
- Installed video system in new weight room at Senior Center.
- Started Replacement Program for all incandescent lighting at all intersections with new LED light fixtures to cut down on power consumption.

Department Description

The MIS Department is responsible for the maintenance of over 350 workstations, 23 servers, 2 midrange systems, a citywide 7 run fiber-based computer network, 4 dialup accounts, multiple wireless access points and computer support to all departments. This includes consulting, recommending, purchasing, installing, and general training.

Mission Statement

Our mission is to provide for the proper purchase, installation, training, maintenance, and repair of all city-owned computer equipment to ensure that each city department has the necessary computer resources available to them to get the job done in an efficient and timely manner.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
MIS Manager	1	1.000	1	1.000	0	0.000
Systems Analyst	1	1.000	1	1.000	0	0.000
Computer Specialist*	2	1.500	1	0.000	-1	-1.000
MIS Secretary	1	0.500	1	0.500	0	0.000
Totals	5	4.000	4	2.500	-1	-1.000

Frozen Positions: Computer Specialist* FY09

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	210,262	209,822	211,326	199,869
Supplies	14,059	9,094	9,241	4,201
Maintenance	187,313	235,646	281,070	309,610
Utilities	0	6,340	4,639	5,092
Other Services	106,497	110,763	84,070	90,474
Operating Capital	55,434	58,985	2,563	91,003
Total Operating Cost	573,565	630,650	592,909	700,249
Capital Outlay	34,876	69,528	41,655	97,401
Total Expenditures	608,441	700,178	634,564	797,650

Budget Highlights

- ◆ Total expenditures are \$80,042 less or 10% less than FY2009 and due to the budget reductions for FY2010.
- ◆ Salaries and Benefits have been reduced by 16% by freezing the Computer Specialist position as part of the department budget cuts. The position was frozen in FY09 when it became vacant.
- ◆ Maintenance increased by 5%. The main increase is the IBM i5 hardware/software licensing support fees in the amount of \$19,373.
- ◆ Other Services expenditures decreased by 14%; for in-service training and travel expenses. Alternative methods are being utilized to obtain necessary training which include web based conferencing.
- ◆ Operating Capital includes the PC replacement program and the Capital Equipment Revolving funds. The PC replacement program has been reduced from \$50,000 per year to \$25,000 in FY2010 as part of expenditure reductions. We will be replacing less equipment due to this decrease.
- ◆ Capital Outlay includes the lease purchase of City Hall's phone system. This is a 5-year lease that will end in FY2012.

Goals & Objectives

- Computer Replacement Program: The goal of this program is to replace the personal computers (PCs), monitors and printers every 5 years to stay as up to date as possible with the ever changing technology. The City has approximately 350 PCs and the goal is to replace 70 each year. Due to budget cut-backs, in FY2010, we will provide as many replacements as the \$25,000 allows. The replacements for FY2010 will be done later in the fiscal year to reserve funds in case there is a need to provide additional expenditure cuts.
- Preventative Maintenance: During times of limited funding available to implement improvement projects, the MIS department will step up the preventative maintenance program. This program will include: visiting user desktops, update applications with any non automated service patches, note any hardware/software issues that the user is concerned about and provide a resolution to the issue.
- Upgrade Financial and Crimes/CAD software to Version 6 of Sungard Public Sector Select Green Screen. At this time due to both funding and programming issues, the city is not moving into the Naviline applications.
- Continue the Lookingglass Mapping project that integrates into the Land Management, Building Permit and Crimes/Cad software to produce statistical data map overlays. ^{1 *}
- Upgrade the Electronic Archival system. This will allow for the newest technology and to increase the capacity for future storage of electronic documents. Train departments on how to electronically save and transfer documents to be archived, thus eliminating man-hours of labor intense scanning of hard copy documents.

¹currently general funds are not available for fiscal year, we are pursuing stimulus funding from the various sources based on the economic trends and packages being offered.

Performance Measures

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
PC/Monitor/Printer Replacement Program	60%	80%	80%*	100*
Preventative Maintenance	n/a	n/a	15%***	35%***
Paperless / Archive / Training	n/a	n/a	3%**	75%**
Systems Security Audit (id / password / access level)	n/a	n/a	20%	80%

- *due to funding the replacement program will resume in FY10 if additional budget restraints are not required.
- **based on an average of 375 employees
- ***based on an average of 350 PC's

Last Year's Accomplishments

- ◆ The City Commission moved into the wireless agenda and meeting venue. The commissioners were presented and trained on the new laptops, wireless connection and Adobe software. This process eliminates the printing of approximately 15 agenda and meeting detail books for each scheduled public meeting. Access to the information can be obtained by electronic wireless connection to the secured city network or a CD can be produced upon request.
- ◆ The PC/Printer/Monitor Replacement Program: We are in the fifth year of this program and have successfully replaced 310 PC's, 275 monitors and 175 printers over the past seven (7) years.
- ◆ The next stage of implementations of the GPS (Global Position System) into the vehicles has been completed. The equipment installation and the NCIC connections have been completed and are operational.
- ◆ Consolidation of the external internet email and the internal GroupWise email system was activated. This consolidation allows users to have access to all city email both internal and external anywhere in the world. This has also decreased the cost of maintaining and housing two separate email systems and is now hosted by the city in its entirety.
- ◆ Ongoing evaluation of E-Government planning for online services. Estimated projections as to integrated software with existing systems has been evaluated and fund requests have been projected in the ICIP under the project titles of Internet Upgrade & E-Business and Wireless Communications & E-Business.
- ◆ The overall network system security is being analyzed and enhanced by evaluating all users individually and assigning access as needed. To encourage security access the Directors and Managers are required to fill out security forms in detail for their departments, which in turn assists with application access.
- ◆ The conversion from the i5 system printers to the Xerox copier was completed to accommodate the aging original printers and their cost of repair. Upon evaluation it was determined that printing to the Xerox copier was less expensive and assisted the 6 departments that utilized the system printers with a true printing cost within their areas. To assist with cutting costs the departments are investigating methods of moving these print services to a paperless system and only printing required documents for archiving.
- ◆ Replacement and install of two major fiber projects. The replacement of the failing DPS fiber line and installation of the New City Hall to Civic Center fiber run.
- ◆ Quick Stats: Internet Hits: 675,171 Phone Traffic Calls: 648,954***

***phone traffic calls do not include DPS or remote building locations.

Internal Service Fund

Community Services

Department Description

The Fleet Management Division of the Community Services Department provides for all operational aspects of the City of Alamogordo's fleet of vehicles and equipment. This includes procurement, maintenance, fueling, insuring and disposal, thus allowing other Departments/Divisions to perform their missions.

Mission Statement

The Fleet Management Division exists solely for the purpose of providing a fleet of reliable, safe, and well maintained vehicles and equipment to other City of Alamogordo Divisions, so they may efficiently and effectively perform their services for the citizens of Alamogordo.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Fleet Maintenance Manager	1	1.000	1	1.000	0	0.000
Fleet Maintenance Mechanic	4	4.000	4	4.000	0	0.000
Totals	5	5.000	5	5.000	0	0.000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures-Fleet Services				
Supplies	71,620	83,465	77,725	95,956
Maintenance	0	0	0	0
Utilities	0			
Other Services	131,178	77,558	154,397	149,908
Operating Capital				
Total Operating Cost	202,798	161,023	232,122	245,864
Capital Improvements	0	0	0	0
Total Expenditures	202,798	161,023	232,122	245,864

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Expenditures-Fleet Maintenance				
Salaries & Benefits	227,118	253,924	269,080	277,911
Supplies	8,946	11,435	10,141	12,991
Maintenance	10,621	9,706	8,475	8,380
Utilities	0	9,738	8,956	8,616
Other Services	12,542	6,648	5,869	6,263
Operating Capital	13,669	3,425	0	62,378
Total Operating Cost	272,896	294,876	302,521	376,539
Capital Improvements	0	0	0	0
Total Expenditures	272,896	294,876	302,521	376,539

Budget Highlights

FY 08 increase in 01235034195605 approved and increased to 3,555 to facilitate Ford factory on line training for Fleet technicians.

Goals

Fleet Maintenance Division is committed to providing its services in a cost effective manner with quality and safety foremost in our minds.

Objectives

1. Research alternative fuel and alternative power vehicles for the purpose of emission reduction and monetary savings.
2. Maintain a 1% or less comeback rate.
3. Integrate Parks small power equipment into the HTE system for tracking

Performance Measures

Work Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Number of units maintained	345	345	355	405
Percent of work orders for preventive maintenance performed	47%	47%	55.5%	50 %
Non-scheduled work orders	1,428	1,428	1,152	1070
Road calls	120	108	40	57
Total work orders processed	2,725	2,725	2,072	2,255
Vehicles Retrieved	18	20	4	4

Last Year's Accomplishments

- ◆ Met the criteria set by the state and federal government for inspection and Certification of aerial equipment.
- ◆ Fleet eliminated standby and the standby cell phone saving approximately \$6,900.00 per fiscal year.
- ◆ In cooperation with then internal analyst Mark Threadgill revised City insurance to maintain a sent amount in the 096 fund allowing finance to reallocate over \$350,000.00.
- ◆ After the bid process, Mater Tune & Lube was awarded the contract for PMA oil changes.
- ◆ Fleet with the help of MIS found and implemented a more efficient method of tracking service calls.
- ◆ Fleet mechanics have completed fifteen Ford web base training certifications and Fleet mechanics have a total of fifteen ASE certifications.

Special Revenue

Various Funds

Special Revenue Fund Description

Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

SPECIAL REVENUE FUND SUMMARY

FUND NO.	FUND DESCRIPTION	BEGINNING CASH BALANCE	ESTIMATED REVENUES	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ENDING CASH BALANCE
15	CORRECTIONS - JAIL	4,845	159,986	69,731	225,600	8,962
16	LODGER'S TAX-PROMOTIONAL	100,315	218,392	(3,971)	209,345	105,391
19	COURT AUTOMATION	77,672	160,462	(18,702)	142,953	76,479
20	LODGER'S TAX-CITY	254,367	362,335	(28,161)	435,336	153,205
21	D.A.R.E. DONATIONS	22,494	5,389	0	15,344	12,539
27	MUNICIPAL COURT	33,745	11,600	376,860	422,055	150
28	POLICE CONTINGENCY	88,800	21,825	0	89,378	21,247
32	COMMUNITY SERVICES	350,341	2,174,113	2,691,090	5,178,580	36,964
33	STATE FIRE PROTECTION	288,400	361,114	0	548,720	100,794
36	LAW ENFORCEMENT	1,825	126,086	0	127,911	(0)
37	STATE HIGHWAY	19,566	90,430	(2,339)	63,751	43,906
38	TRAFFIC SAFETY	74,688	36,098	0	65,712	45,074
42	1984 GROSS RECEIPTS TAX	1,221,318	1,484,350	(1,427,234)	0	1,278,434
44	TRANSPORTATION	982,189	9,514,286	2,455,900	11,830,435	1,121,940
63	COMMUNITY DEVELOPMENT	(158,238)	481,264	89,440	412,093	373
65	BUILDING CODES	(31,758)	115,000	178,595	244,232	17,605
69	1994 GROSS RECEIPTS	457,681	1,481,979	(1,886,439)	4,864	48,357
71	SENIOR CENTER-MEALS	73,622	642,795	392,302	1,090,330	18,389
75	RETIRED & SENIOR VOL. PROGRAM	(28,204)	228,382	28,486	220,550	8,114
89	ESGRT .0625%	436,849	606,715	(748,350)	15,506	279,708
96	SELF-INSURED FUND	480,497	73,694	(25,500)	81,879	446,812
107	LIABILITIES/DEDUCTIBLES	163,982	3,293	103,000	155,000	115,275
114	SIDEWALKS REVOLVING LOANS	0		52,800	52,800	0
TOTAL SPECIAL REVENUE FUNDS		4,914,995	18,359,588	2,297,508	21,632,374	3,939,717

Fund 15 Corrections - Jail – The Corrections – Jail Expense Fund was created beginning fiscal year 2005 to maintain separate accounting for the jail expense outside of any court administration operations.

Fund 16 Lodger's Tax – Promotions - The Lodger's Tax Fund is created to account for revenues received pursuant to the Lodger's Tax Act. Monies in the Lodger's Tax Fund must be utilized for the promotion of tourism.

Special Revenue

Fund 19 Court Automation – This fund accounts for a court automation fee mandated by the State Legislature to be collected for all violations of municipal ordinances. The fees will be used to develop a statewide computer system for all municipal courts.

Fund 20 Lodger's Tax – City's Share – This fund is created to account for the City's portion of Lodger's Tax receipts and for the revenues earned through rentals and other miscellaneous services provided at the Civic Center.

Fund 21 D.A.R.E. – This fund accounts for receipts and disbursements of monies donated by individuals through court order or contribution.

Fund 27 Corrections - This fund accounts for fees imposed on individuals convicted of any offense relating to the operation of a motor vehicle. Funds must be used as specified by State law. This is also the fund where the City provides support to the County for prisoners housed at the Detention Center.

Fund 28 Police Contingency – This fund is created to account for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations.

Fund 32 Community Services - This fund is created to account for maintenance and daily operations of recreational facilities and programs.

Fund 33 Fire Protection – This fund is created by revenues accumulated by the state from taxes on fire and vehicle insurance companies. These monies are used for the operation, betterment, and maintenance of fire services.

Fund 36 Law Enforcement Grant - This fund is created pursuant to State Statute 29-13-3 to account for monies restricted to enhance the efficiency and effectiveness of law enforcement services provided through advanced training and up-to-date equipment.

Fund 37 State Highway Cleanup Grant – Keep Alamogordo Beautiful - This fund accounts for monies made available for litter control and highway beautification programs.

Fund 38 Traffic Safety Grant – This fund is created to account for fees attached to each penalty assessment and traffic conviction under the State Motor Vehicle Code. The monies are used for public outreach programs, educational activities and programs to promote traffic safety in our area.

Fund 42 1984 Gross Receipts Tax – This fund was created as an income fund for ¼ of 1% to account for Gross Receipts Tax Revenues to be used for streets, drainage and the Flood Control project.

Fund 44 Transportation – This fund is created to account for the one cent gasoline tax revenues earmarked for local street, drainage and bridge capital improvements. All operations of divisions relative to transportation are accounted for in this fund.

Special Revenue

Fund 63 Community Development – This fund serves to account for the operational cost of maintaining and developing plans, specifications and records of public works projects within the City.

Fund 65 Building Codes – This fund serves to account for the operational cost of service functions overseeing through the construction permit and occupancy certification processes within the City's jurisdiction that meets minimum construction and land use requirements.

Fund 69 1994 Gross Receipts Tax – This fund serves as an income fund for ¼ of 1% Gross Receipts Tax Revenues which is pledged for repayment of the 1996 and 2002 Gross Receipts Tax Revenue Bonds.

Fund 71 Alamo Senior Center – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 60 and over by providing meals, transportation, education, recreation, and health activities.

Fund 75 Retired Senior Volunteer Program – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 55 and over by providing volunteer opportunities.

Fund 89 ESGRT .0625% – This fund accounts for a 1/16 of 1 percent gross receipts tax dedication to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related regional solid waste projects.

Fund 96 Fleet Collision Insurance – This fund is established to provide the City of Alamogordo with funds used toward self-paid claims and comprehensive claims on City-owned trucks and automotive equipment.

Fund 107 The Liability/Deductible – This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each department is assessed a premium comparable to a premium charged by New Mexico Self-Insurer's Fund.

Fund 114 Sidewalks Revolving Loans – This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

Jail Expense 15-0000

Special Revenue

Department Description

This fund is established to account for the expenses related to jail costs. Funds are transferred from the General Fund (11) and Corrections (Fund 27).

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				4,845
Revenues				
Fees & Permits	4,650	8,750	5,850	4,950
Fines	218,741	235,435	169,626	154,000
Interest Income	0	292	775	1,036
Total Revenues	223,391	244,477	176,251	159,986
Transfers				
Transfers In	69,957	15,000	0	75,948
Transfers Out	11,242	9,352	14,116	6,217
Total Net Transfers	58,715	5,648	(14,116)	69,731
Total Resources Available				234,562
Expenditures				
Other Services	266,504	197,740	213,154	225,600
Total Operating Cost	266,504	197,740	213,154	225,600
Capital Outlay	0	0	0	0
Total Expenditures	266,504	197,740	213,154	225,600
Ending Cash Balance - June 30				8,962

Budget Highlights

- During the past fiscal year, we negotiated new jail contracts with Otero County Prison and Dickens County which led to a significant reduction in expenses.

Department Description

To act as point of contact for tourist-related information by representing and promoting the City of Alamogordo before visitors and local community alike. Further, to develop tourism attraction programs and to participate with tourism entities locally, statewide and regionally on other related projects

Mission Statement

To advise the mayor and the city commission on the expenditure of lodgers tax revenues for advertising, publicizing and promoting tourist attractions and facilities in the city, as the expenditure of such funds may be authorized by state law, and to provide favorable representation to the benefit of the City of Alamogordo, its economy and its residents through favorable representation, publicity and promotion at all times.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				100,315
Revenues				
Taxes & Fees	158,247	164,223	178,767	185,396
Grants	28,000	25,000	22,129	30,871
Miscellaneous Revenue	(3)	(3)	1,003	(10)
Investment Income	2,986	4,746	1,966	2,135
Total Revenues	189,230	193,966	203,865	218,392
Transfers				
Transfers In	0	0	5,000	0
Transfers Out	4,345	5,924	4,007	3,971
Total Net Transfers	(4,345)	(5,924)	993	(3,971)
Total Resources Available				
				314,736
Expenditures				
Salaries & Benefits	7,753	8,797	9,351	9,655
Supplies	35	44	79	200
Utilities	34	0	0	0
Other Services	42,131	26,530	27,007	79,349
Advertising/Promo	110,827	154,240	170,230	120,141
Total Operating Cost	160,780	189,611	206,667	209,345
Capital Outlay	0	0	0	0
Total Expenditures	160,780	189,611	206,667	209,345
Ending Cash Balance - June 30				
				105,391

Budget Highlights

First 6 months lodger's tax revenue up by more than 3%. This rise would be film & tourism related.

Goal

1. Promote tourism to the City of Alamogordo and its area attractions for economic development and lodger's tax revenues to the City.

Objectives

1. Maintain Special Funded Events sponsored within the City of Alamogordo.
2. Continue to Increase participation in Trade Shows & Exhibits outside of Alamogordo.
3. Continue to Increase the number of guests utilizing our Visitor Center.
4. Increase the number of tourists reported at area attractions.
5. Continue to decrease printed Rack Cards and Visitor Guides and promote tourism with electronic brochures and splash pages attached to print advertising.
6. Increase lodger's tax revenues by 3%.
7. Increase film & tourism advertisements online.
8. Maintain highway billboard advertising to drive markets.

Performance Measures

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Special Funded Events Contracts	12	10	10	10
Trade Shows Outside Alamogordo	12	13	15	15
Guests @ Visitor Center	16,600	16,600	17,000	17,000
Guests @ Area Attractions	688,000	675,000	675,000	675,000
Alamogordo Visitor Guides Distributed-	97,200	87,500	79,950	77,950
Rack Cards Distributed	27,000	28,000	24,000	21,000
Website Hits	115,000	130,000	145,000	145,000
Lodger's Tax Revenues	158,247	164,223	160,902	160,902
Tourism Advertisements	35	32	37	38
Billboards	4	4	4	4

Last Year's Accomplishments

- ◆ Awarded 2nd highest grant in the state for municipalities in the amount of \$28,000 from the NM Department of Tourism through the cooperative advertising reimbursement program.
- ◆ Combined Film & Tourism in advertising to increase the tourism market to the film industry to NM, L.A., & internationally.
- ◆ Continued to decrease the number of printed Visitor Guides while increasing online hits for electronic Visitor Guides, and tourist information by adding new online brochures and splash pages in conjunction with print advertising campaigns.
- ◆ Increased cooperative marketing partnerships stretching advertising dollars for the City of Alamogordo.
- ◆ Increased the total number of advertisements placed by type and variety of media.
- ◆ Promotion of Alamogordo area through additional number of representations at tourism conferences, Chihuahua, Mexico Travel EXPO; TANM Marketing Workshop; Governor's Tourism Conference, Holloman HEAT Shows, Film & Media Day at the Capitol, Go West Summit, Main street Cultural & Heritage Tourism, and NM Region 3 Tourism Board.
- ◆ Continued to contract with Carlsbad Chamber of Commerce/Visitor Bureau to represent Alamogordo at trade shows outside the city in the US and Mexico.
- ◆ Increased major cable television advertising campaign to marketing plan areas of tourism shown by state research to be staying longer in our community and spending more tourism dollars in New Mexico.
- ◆ Produced updated advertising for billboard.
- ◆ Met with White Sands National Monument to increase advertising themes and efforts toward area attractions and Alamogordo.
- ◆ Exceeded the goal to increase Lodgers Tax by 3%.

Department Description

The court automation fund accounts for the collection and disbursement of a \$6.00 fee charged for all violations of municipal ordinances and \$8 for violations of penalty assessment by city ordinance. The fee was increased from \$3.00 to \$8.00 on January 18, 2008. The court automation fees are used to maintain statewide computer systems for Municipal Courts and automation costs for Municipal Court.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				77,672
Revenues				
Fines	22,162	36,004	42,491	45,000
Grants	56,785	32,090	58,090	114,360
Miscellaneous Revenue	0	0	0	0
Investment Income	875	2,375	1,107	1,102
Total Revenues	79,822	70,469	101,688	160,462
Transfers				
Transfers In	0	0	0	0
Transfers Out	7,790	16,967	20,342	18,702
Total Net Transfers	(7,790)	(16,967)	(20,342)	(18,702)
Total Resources Available				219,432
Expenditures (1201)				
Supplies	7,257	4,885	6,211	14,614
Maintenance	0	0	0	0
Utilities	0	2,342	3,606	3,750
Other Services	11,193	8,456	18,200	21,327
Total Operating Cost	18,450	15,683	28,017	39,691
Capital Outlay	18,907	1,864	10,591	7,000
Total Expenditures	37,357	17,547	38,608	46,691
Expenditures (2701)				
Supplies	0	4,135	0	13,878
Maintenance	0	9,645	11,074	15,000
Other Services	0	9,863	8,369	11,000
Total Operating Cost	0	23,643	19,443	39,878
Capital Outlay	0	19,097	2,469	56,384
Total Expenditures	0	42,740	21,912	96,262
Ending Cash Balance - June 30				76,479

Special Revenue Fund

Department of Community Services

Department Description

The Civic Center provides facilities and services for meetings, seminars, conventions, trade expositions, concerts, and social, educational, cultural, business or entertainment events plus maintains the exterior of the Chamber of Commerce building.

Mission Statement

To provide clean, comfortable facilities at reasonable rates for all citizens and visitors to enjoy.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Civic Center Maintenance	2	1.000	2	1.000	0	0.000
Civic Center Specialist	1	1.000	1	1.000	0	0.000
Totals	3	2.000	3	2.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				254,367
Revenues				
Taxes & Fees	238,097	245,939	268,150	278,105
User Fees	29,267	22,821	19,668	28,500
Fines	1,007	(80)	531	700
Grants	0	0	0	45,000
Miscellaneous Revenue	18,813	16,040	9,746	10,030
Total Revenues	287,184	284,720	298,095	362,335
Transfers				
Transfers In	0	0	0	0
Transfers Out	26,221	26,581	26,099	28,161
Total Net Transfers	(26,221)	(26,581)	(26,099)	(28,161)
Total Resources Available				588,541
Expenditures -0006				
Salaries & Benefits	91,447	95,557	100,391	121,606
Supplies	6,653	6,900	9,256	11,575
Maintenance	3,230	2,132	1,474	560
Utilities	25,964	23,766	24,529	25,488
Other Services	89,382	128,373	153,481	167,468
Total Operating Cost	216,676	256,728	289,131	326,697
Capital Outlay	40,316	6,815	6,253	24,004
Capital Improvement	126,528	35,277	7,748	84,635
Total Expenditures	383,520	298,820	303,132	435,336
Ending Cash Balance - June 30				153,205

Budget Highlights

Revenues- Grant for Lavelle Road Trail

Supplies- Partial increase due to annual liquor license renewal of which will be reimbursed by contractor.

Other services- Increased due to the monthly City Profile and Annual Report distributed to the community.

Goals

To provide the best quality service & facility for meetings, conventions, social, business and entertainment events.

Objectives

- Continuing to distribute, after each event, a customer survey for quality of service.
- Increase the number of paid reservation rentals by 5%.
- Track the number of rental cancellations.
- Sell advertising spots on digital sign.
- Incorporate a community event organized by several city departments.

Work Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Number of paid facility reservation (# consist of auditorium, conference rooms and kitchen)	109	103	107	100
Number of public forums (# consist of reservations to conduct public meetings & services)	106	92	86	85
Number of reservation cancellations	N/A	N/A	16	10
Distribution of customer surveys	N/A	N/A	74	70

Last Year's Accomplishments

- Funding of overtime for community wide special events.
- Continuing as local organizer for Gus Macker 3 on 3 Basketball Tournament.
- Distribution of customer surveys for quality of service after each event.
- Receiving $\frac{3}{4}$ of surveys distributed.
- Established a liquor license for the facility.
- Purchased a digital sign.
- Planted trees along the east side of the parking lot.
- Replaced aging equipment, chair and table racks, refrigerator and freezer.

Department Description

This fund accounts for receipts and disbursements of monies donated by individuals who are court ordered to contribute to the D.A.R.E. program as part of their sentencing. This account continues to receive contributions from citizens/ organizations from Alamogordo. This comprehensive program provides funding for officers that teach approximately 500 students annually.

The donations are restricted for the exclusive benefit of the D.A.R.E. program. These funds are used to pay overtime to D.A.R.E. officers, purchase instructional supplies and to fund other related costs for special projects associated with D.A.R.E., such as Saturday in the Park, D.A.R.E. Picnic and D.A.R.E. graduations.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				22,494
Revenues				
User Fees	8,440	4,559	13,767	5,000
Interest Income	810	968	371	389
Total Revenues	9,250	5,527	14,138	5,389
Total Resources Available				27,883
Expenditures				
Salaries & Benefits	1,349	2,678	1,587	2,158
Other Services	5,183	8,392	8,813	13,186
Total Expenditures	6,532	11,070	10,400	15,344
Ending Cash Balance - June 30				12,539

Budget Highlights

- Revenues increased due to approximately twenty businesses and school donations
- Other services decreased from FY09 to FY10 due to attendance at the DARE conference and the certification of new DARE Officers

Last Year's Accomplishments

- ❖ Taught 104 D.A.R.E. classes during calendar year 2008
- ❖ Conducted D.A.R.E. picnic at Alameda Park to all D.A.R.E. participants during the current school year

Department Description

The Municipal Court is a public Trust established to uphold the constitution and laws of the United States of America, the State of New Mexico and the City of Alamogordo and shall observe the highest standards of conduct and integrity in all matters.

The Court's operations include 3 separate divisions, operations, bench warrant and community services. Operational division includes 1 full-time Judge and 2 part-time Judges, 1 court administrator and 3 support staff. Bench Warrant division is funded through a \$100 bench warrant fee collected for each bench warrant served and has 1 part-time staff person. Community Services supports one full-time bailiff/community service staff. This division allows persons to work off fines and alternative sentencing to jail time. This staff person also serves subpoenas for court hearings.

Mission Statement

To provide constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Municipal Judge	1	1.000	1	1.000	0	0.000
Municipal Judge Substitute	2	0.038	2	0.038	0	0.000
Court Administrator	1	1.000	1	1.000	0	0.000
Deputy Court Clerk	1	1.000	1	1.000	0	0.000
Judicial Clerk	2	2.000	2	2.000	0	0.000
Judicial Aide/File Clerk	1	0.500	1	0.500	0	0.000
Bailiff/Community Service Coordinator	1	1.000	1	1.000	0	0.000
Totals	9	6.538	9	6.538	0	0.000

Municipal Court Operations 027-0000

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Beginning Cash - July 1				33,745
Revenues				
Taxes & Fees	0	0	0	0
Fines	12,363	12,952	9,822	13,000
Interest income	0	0	0	0
Miscellaneous Revenue	(957)	(375)	226	(1,400)
Total Revenues	11,406	12,577	10,048	11,600
Transfers				
Transfers In	355,991	384,547	423,272	381,704
Transfers Out	2,358	9,163	6,441	4,844
Total Net Transfers	353,633	375,384	416,831	376,860
Total Resources Available				422,205
Expenditures				
Salaries & Benefits	313,420	341,281	351,148	369,954
Supplies	14,264	7,874	4,698	6,711
Utilities	0	3,912	3,868	4,674
Other Services	42,642	34,089	37,921	40,716
Capital Outlay	0	0	0	0
Total Expenditures	370,326	387,156	397,635	422,055
Ending Cash Balance - June 30				150

Budget Highlights

Municipal Court has no significant budget changes for FY 09/10.

Goals & Objectives

1. To continue to focus on meeting the needs of persons using the Court, and provide customer service training to ensure continued total quality service, and attain and maintain commitment by all judicial employees to provide an ongoing user-friendly court system.
2. To provide an effective manner to address the addiction of defendants with drug and/or alcohol related charges.
3. To continue to utilize offenders in work programs rather than incarceration when appropriate.
4. To replace the carpeting in the courtroom and court clerk's office area. Current carpeting has created a health hazard for court staff. The discovery of mold in the court clerks' office and the urination and vomit stains in the courtroom has created an unsafe work environment.
5. Window shutters will be installed in the courtroom for safety and lighting purposes.

Municipal Court Operations 027-0000

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Estimate</i>	<i>FY 09/10 Estimate</i>
Number of cases docketed	20,000	21,118	13,600	15,000
Number of trials heard	500	400	390	400
Number of arraignments held	5,000	4000	3966	4000
Number of adult and juvenile community service hours worked	24,000	21,000	8000	10,000
Number of juveniles attendance in Teen Court	400	300	293	300

Last Year's Accomplishments

- The Court sentenced 48 defendants to the Alternative Sentencing Program in lieu of incarceration in jail. 1028 hours of community service were performed by these defendants for the City.
- 293 juveniles were referred to Juvenile Traffic Teen Court.
- 27 defendants were used on a work crew with the Court Bailiff to clear lots owned by the city for a total of 389 hours worked.

Department Description

This fund accounts for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations

BUDGET SUMMARY

Division of Public Safety

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				88,800
Revenues				
Interest Income	11,113	7,425	1,717	1,825
Miscellaneous Revenue	27,214	24,621	24,311	20,000
Total Revenues	38,327	32,046	26,028	21,825
Transfers				
Transfers In	0	0	0	0
Transfers Out	59,450	42,473	0	0
Total Net Transfers	(59,450)	(42,473)	0	0
Total Resources Available				110,625
Expenditures				
Utilities	0	19,063	18,786	21,382
Other Services	45,198	64,157	13,665	18,000
Capital Outlay	38,692	3,616	18,355	49,996
Total Expenditures	83,890	86,836	50,806	89,378
Ending Cash Balance - June 30				21,247

Special Revenue Fund

Community Services

Department Description

This fund combines several departments that provide services to the City of Alamogordo, and accounts for the financing of goods and services provided to the community by the Community Service departments.

Mission Statement

To provide the highest quality of life activities for young and old alike surrounded by professional and courteous services.

Budget Summary

Fund 32 Combined				
<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				350,341
<i>Revenues</i>				
Leisure Services	325,249	380,757	310,952	808,319
Cemetery	50,307	49,224	46,003	50,457
Parks	28,082	37,543	1,791	0
Zoo	83,054	83,888	97,621	95,265
Library	81,342	209,031	175,174	1,220,072
Total Revenues	568,034	760,443	631,541	2,174,113
<i>Transfers</i>				
Transfers In	2,797,146	3,036,833	3,377,130	3,141,092
Transfers Out	470,279	482,676	512,323	450,002
Total Net Transfers	2,326,867	2,554,157	2,864,807	2,691,090
<i>Total Resources Available</i>				5,215,544
<i>Expenditures</i>				
Leisure Services	967,568	944,650	915,104	1,588,827
Cemetery	75,729	80,066	80,006	133,501
Parks	848,961	904,716	908,669	1,016,794
Zoo	363,310	383,967	393,049	496,921
Library	829,185	873,453	872,216	1,942,537
Total Expenditures	3,084,753	3,186,852	3,169,044	5,178,580
<i>Ending Cash Balance - June 30</i>				36,964

**Summary Includes all departments illustrated in the following pages.

Special Revenue Fund

Department of Community Services

Department Description

Cemetery staff is available to assist families in locating grave sites of loved ones; to open and close graves during funeral services, to set up for services; and to provide disinterment upon request. Staff also performs general turf maintenance, work on the irrigation systems, set headstones, and maintain record of funerals.

Mission Statement

To provide a beautiful resting place for the deceased and a comfortable atmosphere for their loved ones.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Laborer	1	1.000	1	1.000	0	0.000
Sexton	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				0
Revenues				
Fines	0	0	0	0
Miscellaneous	(452)	(291)	(200)	(240)
Interest Income	2,874	0	0	0
User Fees	47,885	49,515	46,203	50,697
Total Revenues	50,307	49,224	46,003	50,457
Transfers				
Transfers In	54,676	41,120	44,387	94,428
Transfers Out	9,614	10,278	10,384	11,384
Total Net Transfers	45,062	30,842	34,003	83,044
Total Resources Available				133,501
Expenditures				
Salaries & Benefits	59,921	63,986	66,601	68,726
Supplies	2,684	2,930	3,236	3,694
Maintenance	6,978	6,925	4,284	7,112
Utilities	0	5,044	4,677	5,320
Other Services	6,146	1,181	1,208	1,475
Total Operating Cost	75,729	80,066	80,006	86,327
Capital Outlay	0	0	0	47,174
Total Expenditures	75,729	80,066	80,006	133,501
Ending Cash Balance - June 30				0

Budget Highlights

- Maintenance- Reduction represents budget cuts.
- Capital Layout – capital outlay rolls over annually and no capital purchases have been made in recent previous budget years. Reduced amount for FY 09/10 is due to budget cuts.

Goals & Objectives

1. Implement a customer satisfaction survey program
 - Create survey
 - Implement survey
 - Compile and report results quarterly
2. Provide high quality funeral setup and service.
 - Include as element of customer service survey
3. Provide high quality grounds maintenance for perpetual sections
 - Include as element of customer service survey
 - Implement a weekly supervisory level quality assurance inspection program
 - Compile and report QA results quarterly.
4. Improve staff productivity and organization
 - Implement HTE compatible work order system
 - Establish routine maintenance schedule as periodically recurring preventative maintenance work orders.
 - Track and Report

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Customer Satisfaction Survey	NA	NA	Establish baseline scores	Delayed-establish baseline scores
Quality Assurance Inspection Results	NA	NA	Establish baseline scores and show continued quarterly improvement of > 5%	Delayed-establish baseline scores and show continued improvement of > 5%

Last Year's Accomplishments

- ◆ Provided the highest quality funeral setups and grounds maintenance for the perpetual care sections of the cemetery.
- ◆ Removed dying trees that were creating safety concerns.
- ◆ Resurfaced all paths in cemetery.

Department Description

The Recreation Department offers a wide range of fitness, sports activities, programs and special events which augment a superb schedule of year round leisure services and recreation for the community. The department operates and maintains four hundred sixty five acres of parkland, facilities and open spaces.

Mission Statement

To provide a variety of programs, activities and events that enhance the quality of life and promote the physical, mental, and social well being of each individual served.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Administrative Assistant-Com Srv	1	1.000	1	1.000	0	0.000
Aquatics Supervisor	1	1.000	1	1.000	0	0.000
Assistant Head Lifeguard-Seas	2	0.576	2	0.576	0	0.000
Community Serv Accountant	1	1.000	1	1.000	0	0.000
Community Services Director	1	1.000	1	1.000	0	0.000
Lifeguard	6	2.500	6	2.500	0	0.000
Lifeguard - Seasonal	5	0.675	5	0.675	0	0.000
Recreation Aide	3	1.875	3	1.875	0	0.000
Recreation Aide - Seasonal	5	0.923	9	1.674	4	0.751
Recreation Aide/Winter Season	2	1.298	1	0.649	-1	-0.649
Recreation Assistant- Seasonal	4	0.924	2	0.462	-2	-0.462
Recreation Assistant - Full-time	1	1.000	1	1.000	0	0.000
Recreation Cashier - Seasonal	1	0.288	1	0.288	0	0.000
Recreation Clerk	2	2.000	2	2.000	0	0.000
Recreation Clerk - Part Time	1	0.650	2	1.400	1	0.750
Recreation Clerk - Seasonal	1	0.288	1	0.288	0	0.000
Recreation Facility Manager	1	1.000	1	1.000	0	0.000
Recreation Technician	1	1.000	1	1.000	0	0.000
Special Events Coordinator	1	1.000	1	1.000	0	0.000
Totals	40	19.997	42	20.387	2	0.390

Frozen Position: \$8,000 from Temp/Part-Time

Budget Summary

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				350,341
Revenues				
State Shared Fees	25,785	24,731	25,973	25,378
Grants	0	0	9,269	465,731
User Fees	300,734	295,103	275,476	318,470
Miscellaneous Revenue	(1,270)	(1,752)	234	(1,260)
Total Revenues	325,249	318,082	310,952	808,319
Transfers				
Transfers In	946,354	907,296	792,594	615,629
Transfers Out	204,490	215,655	167,692	148,498
Total Net Transfers	741,864	691,641	624,902	467,131
Total Resources Available				1,625,791
Expenditures-Administration				
Salaries & Benefits	562,671	580,686	587,941	668,843
Supplies	80,228	66,520	64,202	69,355
Maintenance	26,868	27,134	30,709	22,528
Utilities	0	168,186	154,396	193,980
Other Services	257,259	75,429	74,826	110,929
Total Operating Cost	927,026	917,955	912,074	1,065,635
Capital Outlay	40,542	21,178	3,030	103,364
Capital Improvements	0	7,672	0	419,828
Total Expenditures	967,568	946,805	915,104	1,588,827
Ending Cash Balance - June 30				36,964

Budget Highlights

Total Revenues –Transfers In – Reduced due to budget cuts.

Other Services – Reduced balance is due to the breakout of utilities as a separate category.

Goals & Objectives

1. Continue to offer leisure services, programs and activities that will increase memberships at the Family Recreation Center.
2. Increase Youth Program participation by 3% in FY 2009/2010.
3. To host the largest state softball tournament here at Griggs Field in October.

Performance Measures

Obtain a “Satisfied or Above” rating on the majority of Program Evaluations completed by program participants.

Work/Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Satisfactory or Above rating achieved on Program Evaluations	n/a	n/a	Baseline Established	
Youth programs offered	11	11	11	11
Registered youth in programs	4,604	4,800	4,900	4,900
Adult/senior programs offered	5	5	5	4
Registered adult/senior in programs	260	263	270	270
Ball field, Park, Rec.Center rentals	1,540	1,550	1,600	1,600
Special Events Held	17	18	19	19
Memberships & punch passes sold	386	393	400	400
Paid daily swimmers	15,625	16,000	16,000	16,200
Paid daily gym users	2,682	2,700	2,700	2,800
Paid daily weight room users	1,204	1,400	1,350	1,400

Last Year's Accomplishments

1. Renovated a supply closet to acquire computers for the use of a computer room.
2. Increased Youth Program Participation.
3. Painted the front interior of the Recreation Center, to include: restrooms, lobby areas and multi-purpose room.

Special Revenue Fund

Division of Community Services

Department Description

The Parks Division maintains in excess of 300 acres of parks and sports-related areas in order to provide improved quality of life to the citizens of Alamogordo

Mission Statement

To provide safe, functional, aesthetic areas for the citizens of Alamogordo to rest, recreate and enjoy leisure time.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Parks Foreman	1	1.000	1	1.000	0	0.000
Parks Laborer	8	8.000	8	8.000	0	0.000
Parks Laborer - Seasonal	10	5.769	6	3.228	-4	-2.541
Parks Maintenance	7	7.000	7	7.000	0	0.000
Parks Maintenance/Welder	1	1.000	1	1.000	0	0.000
Parks Mechanic	1	1.000	1	1.000	0	0.000
Parks Supervisor	1	1.000	1	1.000	0	0.000
Totals	29	24.769	25	22.228	-4	-2.541

Frozen Positions: Parks Laborer
Parks Laborer/Seasonal

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
User Fees	28,021	37,543	0	0
Miscellaneous Revenue	61	0	1,791	0
Total Revenues	28,082	37,543	1,791	0
Transfers				
Transfers In	1,037,974	957,722	1,006,113	1,125,529
Transfers Out	88,091	90,549	99,235	108,735
Total Net Transfers	949,883	867,173	906,878	1,016,794
Total Resources Available				1,016,794
Expenditures				
Salaries & Benefits	670,233	705,942	746,733	752,586
Supplies	37,996	48,288	40,349	52,958
Maintenance	54,810	65,303	67,798	60,611
Utilities	0	31,985	33,692	38,832
Other Services	48,979	20,460	18,697	24,210
Total Operating Cost	812,018	871,978	907,269	929,197
Capital Outlay	36,943	32,738	1,400	87,597
Total Expenditures	848,961	904,716	908,669	1,016,794
Ending Cash Balance - June 30				0

Budget Highlights

- Capital Layout – Reduced balance is due to recent budget cuts.
- Maintenance – Reduced due to budget cuts.
- Salary & Benefits- Reduced due to budget cuts.

Goals & Objectives

1. Build 1500 to 2000 feet of multi-use trail annually based on funding.
 - Install 18th Street to Indian Wells.
 - Install Desert Foothills.
2. Repair Drainage Construction damage at Desert Foothills Park
 - Remove and replant contractor service road
 - Re-connect asphalt trail along west side of new drainage channel
 - Install xeriscaping/native landscaping in all affected high visibility areas
3. Continue installation of pavilions in park areas.
 - Installation at Griggs Sports Complex
 - Installation at Hooser Sports Complex
4. Complete Tierra Del Suenos Park
 - Install additional landscaping
 - Install entrance gate
 - Re-establish turf grass areas
 - Install soccer goal
 - Install playground retaining wall
5. Balloon Park Construction
 - Support existing contract with construction vendor
 - Install walking trail as funds allow
 - Incorporate into maintenance schedules
6. Improve staff productivity and organization
 - Implement HTE compatible work order system
 - Establish routine maintenance tasks and schedules as periodically recurring preventative maintenance work orders
 - Track and report
 - Installation at Hooser Sports Complex
7. Implement supervisor conducted quality assurance inspection program
 - Create separate inspections for Sports Fields and General Parks
 - Track and report QA results

Performance Measures

Goal	Performance Measurement	FY 05/06 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Trail	% of Completion	n/a	100%	100%	100%
Desert Foothills	% of Completion	n/a	n/a	100%	100%
Pavilions	% of Completion	n/a	n/a	100%	100%
Tierra Del Suenos	1. % of Completion	n/a	40%	1. 100% Completion	
Balloon Park	% of Completion	n/a	n/a	100%	100%
Sports Field Quality Improvement	1. % of Completion 2. QA Inspection results 3. Customer Survey Results	n/a	n/a	1. 100% Completion Delayed 2. Establish QA results baseline Delayed 3. Establish Survey results baseline Delayed	100%
Quality Assurance Inspections	Inspection Results	n/a	new	Establish baseline Delayed	

Last Year's Accomplishments

- ◆ Performed pre-season field preparation of all baseball and softball fields at Hooser and Griggs Sports Complexes.
- ◆ Installed picnic tables, landscaping, trees, grill, and basketball goal at Tierra Del Suenos Park.
- ◆ Built multi-use trail from 10th Street to 18th Street.
- ◆ Assisted in the installation and establishment of many new trees throughout common areas along multiple city thoroughfares.
- ◆ Assisted in periodic removal and set up of swimming pool cover at the Recreation Center pool.
- ◆ Repaired slide and constructed a new diving pool stand at the Recreation Center pool.
- ◆ Performed pre-event setup, event coverage, and post-event cleanup for multiple public functions in City Parks.
- ◆ Installed pipe rail fence at Hooser & Griggs complexes.
- ◆ Assisted Zoo staff in construction of Eagle cage.
- ◆ Provided routine daily maintenance of all park areas.
- ◆ Provided off-season tree pruning of all park areas.
- ◆ Installed trees & irrigation at Civic Center.
- ◆ Installed trees & irrigation at Griggs Complex.
- ◆ Constructed multi-use trail at Lavelle Road location.

Department Description

The Alameda Park Zoo was established in 1898. The site consists of an area seven acres long and one and one-half acres wide. Located in southern New Mexico, the climate biome is considered warm desert. The zoo is inhabited by native cottonwood trees, as well as non-indigenous plant species including elm, willow, palm locust, and a number of local and exotic shrubs. Public facilities include a gift shop, restrooms, playground, pavilions, picnic area, education center, and a series of exhibits housing over 265 animals.

Mission Statement

The Alameda Park Zoo provides an aesthetically pleasing naturalistic environment, which promotes education in the environmental fields of study, conservation of local and global environments, recreation, and biological research. The intended concept is to instill through audio, visual, and tactical means, a unity of non-human and human relationships. Through professional cooperation and tactics, the Alameda Park Zoo will provide the public with high standards of environmental education. This educational procedure takes place in an atmosphere that promotes environmental recreation as well as education.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Senior Zookeeper	1	1.000	1	1.000	0	0.000
Zoo Facility Support Asst	1	1.000	1	1.000	0	0.000
Zoo Gift Shop Cashier	1	0.750	1	0.750	0	0.000
Zoo Superintendent	1	1.000	1	1.000	0	0.000
Zookeeper	3	2.585	3	2.500	0	-0.085
Totals	7	6.335	7	6.250	0	-0.085

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
User Fees	57,994	57,595	72,099	65,640
Miscellaneous Revenue	25,060	26,293	25,522	29,625
Total Revenues	83,054	83,888	97,621	95,265
Transfers				
Transfers In	374,175	330,751	329,010	438,260
Transfers Out	29,226	30,672	33,582	36,604
Total Net Transfers	344,949	300,079	295,428	401,656
Total Resources Available			393,049	496,921
Expenditures				
Salaries & Benefits	245,859	259,795	275,545	286,916
Supplies	56,808	60,522	66,161	67,332
Maintenance	8,421	7,382	5,679	1,289
Utilities	0	46,952	34,363	49,347
Other Services	52,222	9,316	11,301	11,986
Total Operating Cost	363,310	383,967	393,049	416,870
Capital Outlay	0	0	0	80,051
Total Expenditures	363,310	383,967	393,049	496,921
Ending Cash Balance - June 30				0

Budget Highlights

- Other Services –Reduced certain line items to better reflect actual costs. Increases are seen in insurance premiums.
- Capital Outlay – Decreased due to recent budget reductions.
- Supplies –Maintained at or close to current levels.
- Maintenance –Reduced by moving items into facility maintenance.
- Utilities – Increase to compensate increases in cost of gas, electric, water.

Goals & Objectives

To establish a premier zoological facility in Southern New Mexico showcasing a large diverse collection of plants and animals with significant education and conservation programs.

1. Maintain a diverse collection of animals, birds, reptiles, fish, Insects, and plants inside a contemporary well maintained Facility.
2. Promote Education, Conservation, Recreation, and Research through exhibits and activities.
3. Replace outdated exhibits with new contemporary exhibits.
4. Bring in new Species of animals.
5. Increase participation in Endangered Species Programs through breeding programs and species housing
6. Increase Zoo Attendance by 2% in 2009/2010.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Number of Exhibits	40	40	40	40
Number of Species	75	75	75	75
Number of Specimens	275	265	250	270
Number of Special Events	5	5	5	7
Increase Zoo Attendance by 2% in FY 09/10	51,251	52,110	53,152	63,287
Education Programs	5	8	8	9
Injured animals program	3	6	6	7
New Exhibits	1	2	2	1
Endangered species	3	5	5	5

Last Year's Accomplishments

- Completed construction of New Golden Eagle Exhibit
- Installed new walkway at south end of zoo.
- Began construction of New Walk-through Aviary.
- Initiated one new education program (Ex-Zoo-cise Program).
- Added one new special event program.
- Acquired liquor license for the zoo.
- Increased zoo attendance.
- Maintained Accreditation and Licenses with the American Zoo & Aquarium Association, United States Department of Agriculture, United States Fish & Wildlife Service, New Mexico Department of Game & Fish.

Special Revenue Fund

Division of Community Services

Department Description

The City Library provides local citizens educational, informational, and recreational resources in print and non-print formats.

Mission Statement

The mission of the Alamogordo Public Library is to provide educational, informational, and recreational resources in the form of print and non-print formats to all residents of all ages and socioeconomic backgrounds in order that they might have equal access to information representing all points of view.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Acquisitions Clerk	1	0.625	1	0.625	0	0
Head of Circulation	1	1	1	1	0	0
Library Assistant	1	1	1	1	0	0
Library Clerk	4	3.125	4	3.125	0	0
Library Clerk-Children's	1	0.625	1	0.625	0	0
Library Clerk - Intlibrary Loan	1	1	1	1	0	0
Library Manager	1	1	1	1	0	0
Library Maintenance	1	0.75	1	0.75	0	0
Library Page	5	1.875	4	1.5	-1	-0.375
Library - Cataloger	1	1	1	1	0	0
Reference Librarian	2	2	2	2	0	0
Youth Services Librarian	1	1	1	1	0	0
Totals	20	15	19	14.625	-1	-0.375

Frozen position: Library Manager

Frozen position: Library Page

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				0
Revenues				
User Fees	10,952	13,289	13,172	13,600
Fines	19,842	21,410	21,099	23,500
Miscellaneous Revenue	1,003	2,034	37,764	42,520
Grants	49,545	172,298	103,139	1,140,452
Total Revenues	81,342	209,031	175,174	1,220,072
Transfers				
Transfers In	816,035	799,944	839,695	867,246
Transfers Out	138,858	135,522	142,653	144,781
Total Net Transfers	677,177	664,422	697,042	722,465
Total Resources Available				1,942,537
Expenditures				
Salaries & Benefits	492,669	497,533	531,762	514,048
Supplies	176,740	178,025	190,516	179,865
Maintenance	30,931	34,286	28,254	27,798
Utilities	0	40,696	35,820	42,156
Other Services	74,135	32,084	34,486	34,515
Total Operating Cost	774,475	782,624	820,838	798,382
Capital Outlay	54,710	90,829	51,378	1,144,155
Total Expenditures	829,185	873,453	872,216	1,942,537
Ending Cash Balance - June 30				0

Budget Highlights

There is a significant difference in the 'Grants' line because the amounts received from the New Mexico State Legislature for the New Building project has varied from year to year. Library has increased revenue by charging \$5.25 instead of \$2.10 each for interlibrary loans & library card replacement. Director position will be frozen indefinitely, page position eliminated and Sunday closure along with other items cut to meet the required 10% cut in the City budget.

Goals & Objectives

1. Provide library customers with current, accurate materials and information.
2. Objective: Update the median age of the collection by 20% by weeding out old material.
3. Workload: Deselect materials which are out-of-date and add current, accurate materials to the library collection.

Performance Measures

Work Measures	FY 08/09	FY 09/10 Goal	FY 10/11 Goal	FY11/12 Goal
Age of Adult Collection (% over 15 yrs old)	41%	37%	32%	27%
Age of Children's Collection (% over 15 yrs old)	33%	30%	25%	20%

Last Year's Accomplishments

- ◆ A massive de-selection of outdated library materials (10,800 items) helped to bring the collection more up-to-date.
- ◆ The addition of 6,000 new materials to all sections of the library also helped decrease the average collection age.
- ◆ The purchase of 3 laptop computers was made in order to provide computer classes to the public.
- ◆ The use of a central monitoring device on the computers in the Children's Department enables the Children's Librarian to view what each child sees on his own computer.
- ◆ The installation of more shelving in the Children's Department houses the juvenile reference collection.
- ◆ The establishment of a monthly flea market helps meet operating expenses of the library.
- ◆ A subscription to Learning Express enables patrons to practice taking tests such as the GED, SAT, ASVAB, etc. online.
- ◆ Holding a 'Uniquely 4 You' special event brought 1100 people in attendance to the library.

Special Revenue Fund

Department Description

Revenues accumulated by the State from taxes on fire and vehicle insurance companies are deposited in the Fire Protection Fund to be distributed to local public bodies for the operation, betterment, and maintenance of the local fire departments. The State Fire Marshall distributes the monies to each Fire District in the State of New Mexico, which the amount is determined by the insurance class rating of each Department. A better class is indicated by a lower rating and entitles that Department to receive more money.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				288,400
Revenues				
Grants	94,367	354,746	346,648	346,648
Miscellaneous	0	8,101	0	0
Interest Income	19,014	28,546	14,217	14,466
Loan & Bond Proceeds	0	0	196,410	0
Total Revenues	113,381	391,393	557,275	361,114
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				649,514
Expenditures				
Supplies	83,432	106,231	102,182	154,747
Maintenance	8,400	8,071	10,232	29,100
Utilities	0	26,436	18,950	55,130
Other Services	142,616	12,667	129,500	193,960
Total Operating Cost	234,448	153,405	260,864	432,937
Capital Improvements	0	18,489	13,415	25,000
Capital Outlay	10,883	56,786	293,850	90,783
Total Expenditures	245,331	228,680	568,129	548,720
Ending Cash Balance - June 30				100,794

Budget Highlights

- Capital Improvements decreased due to building improvements made in FY08
- Other services increased to cover deficit within the general fund by covering allowable fire expenses within this fund
- Capital Outlay decreased due to purchasing fire apparatus in FY09
- Remaining balance of fire fund from FY08 was placed in supplies for FY09, therefore there is a decrease in FY10

Goals & Objectives

1. Maintain I.S.O. Rating of 4
2. Equip and place new pumper apparatus into service
3. Continue improvements at Fire Station #2
4. Develop and implement new Haz-mat training course
5. Purchase new tractor for tender apparatus

Last Year's Accomplishments

- ◆ Received a new ARFF apparatus at the Airport
- ◆ Received a new pumper apparatus
- ◆ Purchased a new Breathing Air Compressor
- ◆ Purchased and installed new hose bed covers on all apparatus

Department Description

The Law Enforcement Fund is currently used to track expenditures and revenues from grant funding for the City of Alamogordo, Department of Public Safety. Each grant is separated in this fund by department and division to better track revenue and expenditures. Each of the grants received through this fund is explained further below.

Mission Statement

To use the grant funds in a manner that provides and meets grant application requests. It is primarily used for advanced training for the certified police officers that offer competency in required job skills and knowledge. In addition, provide for up-to-date and efficient equipment for their job, safety and vehicles

Law Enforcement Protection

Pursuant to State Statute 29-13-3, there is created in the State Treasury, the Law Enforcement Protection Fund. Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance is paid to the State Treasurer and credited to the Law Enforcement Protection Fund. The purpose of the Fund Act is to provide the equitable distribution of the funds to Municipal Police and County Sheriff's Departments for use in the maintenance and improvement of these departments in order to enhance the efficiency and effectiveness of law enforcement services provided.

Traffic Safety Grants

Funding is received from the New Mexico Traffic Safety Bureau. This funding is from the conviction of a DWI offender. These grant funds are to be used for equipment, overtime enforcement projects (which include underage drinking enforcement, party patrols and shoulder tap), training and prevention materials.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				288,400
Revenues				
Grants	94,367	354,746	346,648	346,648
Miscellaneous	0	8,101	0	0
Interest Income	19,014	28,546	14,217	14,466
Loan & Bond Proceeds	0	0	196,410	0
Total Revenues	113,381	391,393	557,275	361,114
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				649,514
Expenditures				
Supplies	83,432	106,231	102,182	154,747
Maintenance	8,400	8,071	10,232	29,100
Utilities	0	26,436	18,950	55,130
Other Services	142,616	12,667	129,500	193,960
Total Operating Cost	234,448	153,405	260,864	432,937
Capital Improvements	0	18,489	13,415	25,000
Capital Outlay	10,883	56,786	293,850	90,783
Total Expenditures	245,331	228,680	568,129	548,720
Ending Cash Balance - June 30				100,794

*Salary and benefits reflected within Fund 36 are overtime only.

Performance Measures

- Refer to Public Safety – Police (11-4104) for performance measures and statistical data

Major Training Courses Conducted

- SFST instructor
- Street Survival
- Hostage Negotiations
- Gang Taskforce
- Stalking
- Critical Incident
- Pedestrian, Bicycle Crash Investigations
- Homicide, Death Investigations
- Drug Recognition Expert (DRE)
- Field Training Officer
- Taser Instructor
- Firearms Instructor
- Tactical Operations
- Police Discipline
- IACP Conference
- First Line Supervisor
- Policing in 21st Century Conference
- Internal Affairs Discipline

Special Revenue Fund

Division of Community Services

Department Description

Keep Alamogordo Beautiful is the City's litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department

Mission Statement

The mission of Keep Alamogordo Beautiful, an affiliate of Keep America Beautiful, Inc., is to serve the citizens of Alamogordo by developing and implementing effective public education and community improvement programs which enhance the quality of life in the community by instilling pride, a positive attitude and behavior change regarding natural resource conservation, littering, recycling, proper solid waste management, and beautification.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Beautification Intern	1	0.500	1	0.500	0	0.000
Beautification Workers	13	1.457	13	1.459	0	0.002
Totals	14	1.957	14	1.959	0	0.002

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				19,566
<i>Revenues</i>				
Fees & Permits	17,931	18,995	18,970	20,140
User Fees	991	695	2,010	1,000
Grants	60,816	52,402	55,809	68,887
Interest Income	205	165	418	403
Total Revenues	79,943	72,257	77,207	90,430
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	5,500	3,906	2,832	2,339
Total Net Transfers	(5,500)	(3,906)	(2,832)	(2,339)
<i>Total Resources Available</i>				107,657
<i>Expenditures</i>				
Salaries & Benefits	21,238	13,979	19,297	27,598
Supplies	34,165	31,842	35,039	27,124
Utilities	370	0	0	876
Other Services	5,534	6,286	8,121	7,943
Maintenance	0	0	0	210
Total Operating Cost	61,307	52,107	62,457	63,751
Capital Outlay	0	0	6,090	0
Total Expenditures	61,307	52,107	68,547	63,751
<i>Ending Cash Balance - June 30</i>				43,906

Budget Highlights

- Grant carry-over from FY 07/08 of 23,697 moved to FY 08/09

Goals & Objectives

1. Provide education of natural resource conservation through the planting of low water use trees, plants and shrubs throughout the City and through public seminars. Schedule and conduct seminars quarterly ensuring the sessions are open to entire community.
2. Develop recycling/waste management awareness in our community to “Close the Loop”, “Buy Recycled”, through school presentations and community events. Conduct two major recycling drives per year to include electronic recycling.
3. Promote three annual events: the national “Great American Cleanup” to cleanup our neighborhoods and community, the state litter awareness and cleanup “Trek for Trash” in conjunction with the Adopt-a-Highway program, and America Recycles Day. Increase Great American Clean-up Kick-Off participation to 400 volunteers for the and 2000 volunteers for the 3 month event, increase Trek for Trash litter picked up from 660 pounds of trash to one ton, add wireless waste to recycling day event.
4. Continue community improvement of parkways and medians with emphasis on low-water usage. Landscape 15 medians within the City of Alamogordo.
5. Focus on improving current programs and implementing new programs annually. Add two new recycling programs per year and add two new litter free events per year.
6. Increase Cigarette Butt litter awareness through the Cigarette Litter Prevention Program. Increase installation of cigarette butt receptacles in public areas such as the movie theater, strip mall areas, and encourage local merchants to install cigarette butt receptacles encouraging employee usage.
7. Focus on local merchant participation in KAB programs. Increase merchant participation to 10 new businesses sponsoring KAB events.
8. Implement “Keep My School Beautiful” program in all local, participating elementary schools. Including clean-ups, educational presentations and awards.

Performance Measures

Work Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Volunteers	2,650	2,700	3500	3550
Volunteers Hours	10,500	10,750	11,250	11300
Community Cleanups	20	20	25	25
"Litter-Free" Events	14	14	17	17
Amount of Litter Picked Up-Lbs.	120,000	117,600	200,000	200,000
Miles Cleaned Up	400	350	400	410
Education Presentations	25	25	25	25
Education Displays	5	5	7	7
Program Presentations	12	12	15	15
*Litter Index Rating 1-not littered to 4 Extremely Littered	1.0	1.0	1.0	1.0

Last Year's Accomplishments

- ◆ Gold award for Keep New Mexico Clean and Beautiful, 2008.
- ◆ Continuing the KAB Board
- ◆ Increased youth volunteer groups and funding toward them to further engage the citizens and the youth of the City of Alamogordo in Keeping it Beautiful.
- ◆ Hired a second intern to increase productivity.
- ◆ Litter Index is still at at 1.0, of "No Litter".
- ◆ Continued Educational programs and were noted to improve in both performance and amount of presentations.
- ◆ Have committed to a new program in the schools "Keep My School Beautiful".

*The Litter Index uses a four-point scoring system to estimate the presence of litter in an area to be scored. The areas will be rated by the amount of litter observed giving them a score as follows:

- 1 represents "No Litter"
- 2 represents "Slightly Littered"
- 3 represents "Littered"
- 4 represents "Extremely Littered"

Department Description

In 1990, the State Legislature acted to create the Traffic Safety education and enforcement fund by attaching a \$3.00 fee to each penalty assessment and traffic conviction under the State Motor Vehicle Code.

On January 18, 2008, this fee was increased to \$8.00. These monies are used for public outreach programs and education activities, as well as, law enforcement needs to promote traffic safety in our area.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				74,688
Revenues				
Fines	22,269	36,048	42,688	35,000
Interest Income	1,654	1,958	1,100	1,098
Total Revenues	23,923	38,006	43,788	36,098
Total Resources Available				110,786
Expenditures				
Supplies	9,497	10,454	10,006	10,000
Maintenance	903	853	963	1,000
Total Operating Cost	10,400	11,307	10,969	11,000
Capital Outlay	14,477	8,186	16,319	54,712
Total Expenditures	24,877	19,493	27,288	65,712
Ending Cash Balance - June 30				45,074

Last Year's Accomplishments

- For calendar year 2008
 - Investigated 1,116 motor vehicle accidents, to include 912 on the street and 204 private property accidents
 - Issued 10,446 Municipal traffic citations
 - Arrested 232 individuals for DWI, including 15 felony DWI's

1984 GRT (Street/Drainage) 042-0000

Special Revenue Fund

Fund Description

The 1984 Gross Receipts Tax Fund accounts for a one-quarter of one percent Municipal Gross Receipts Tax option enacted by Ordinance 891, effective in 1984 and amended in 1993 to be used for road and street repairs and maintenance, flood control measures, street lighting, drainage system repairs, rehabilitation, maintenance and weed control, and weed abatement.

This gross receipts tax revenue has been pledged and pays (by transfer) the debt service for the 2000 Flood Control Gross Receipts Tax Revenue Bond and the 2008 NMFA Loan obligation. This fund also transfers operational costs to the Transportation Fund (44) for street, weed and drainage maintenance and capital.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				1,221,318
Revenues				
Gross Receipts 1/4%	1,428,583	1,371,131	1,440,320	1,464,685
Interest Income	68,232	74,701	21,636	19,665
Total Revenues	1,496,815	1,445,832	1,461,956	1,484,350
Transfers				
Transfers In	0	0	0	0
Transfers Out	1,348,073	2,195,846	951,246	1,427,234
Total Net Transfers	(1,348,073)	(2,195,846)	(951,246)	(1,427,234)
Total Resources Available				1,278,434
Expenditures				
Capital Outlay	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				1,278,434

1984 GRT (Street/Drainage) 042-0000

Special Revenue Fund

Budget Highlights

The gross receipts have been projected to be flat in FY10 to FY09 – no growth.

Transfers Out increased a total of 6% or \$78,200 over fiscal year 2009:

For Street Operations, the transfer is 3% less than the previous year and is mainly due to budget cuts in Street Operating.

The CD/Engineering division provides pro bono work to Streets to plan improvements to streets. A new transfer of \$25,000 from this source of funding is being transferred to cover the cost of providing this service.

The new bond issue actually increased the transfer to the Revenue Bond Paying Fund (59) in FY09 to cover the first interest payment due. In FY10, the transfer includes a full year of principal and interest due on the new 2008 obligation.

Details for the Loan and Bond obligations can be found under the Debt Service section of this document.

Details of the Flood Control project can be found under Fund 56.

Department Description

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				982,189
Revenues				
Taxes & Fees				
Muni Infrastruct GRT .0625	357,146	375,651	360,080	366,171
04 Gross Receipts 1/4%	0	0	0	1,464,685
Fees & Permits	9,126	3,614	1,895	1,591
State Shared Fees				
Gasoline Taxes	554,290	497,278	470,913	451,286
Auto Licenses	175,329	177,919	146,078	165,243
Grants	203,933	0	1,343,093	6,463,896
Interest Income	3,730	36,064	11,220	14,619
Miscellaneous Revenue	150,309	344,533	418,819	586,795
Total Revenues	1,453,863	1,435,059	2,752,098	9,514,286
Transfers				
Transfers In	2,502,396	2,170,416	2,575,428	2,663,512
Transfers Out	222,036	228,949	389,679	207,612
Total Net Transfers	2,280,360	1,941,467	2,185,749	2,455,900
Total Resources Available				12,952,375
Expenditures				
NonDepartmental	61,347	69,706	66,888	82,268
Public Works Admin	146,706	141,028	232,262	246,785
Street Maintenance	1,079,872	1,143,608	1,154,220	1,348,754
Weed & Drainage	176,551	194,597	185,053	275,477
Street Maint. Program	1,599,623	1,316,428	0	1,878,454
Projects	567,402	293,187	3,266,929	7,998,697
Total Expenditures	3,631,501	3,158,554	4,905,352	11,830,435
Ending Cash Balance - June 30				1,121,940

Department Description

Zia Therapy Center, Inc. provides the Z-Trans Public Transportation Service throughout the Alamogordo, Holloman Air Force Base, Mescalero, La Luz, and Tularosa areas by running four bus routes per day: the Cottonwood Route, Stealth Route, Mescalero Route, and Para-Transit. Each route runs several times per day, Monday through Friday. The para-transit service is for disabled citizens. It is operated on a demand-response basis to anywhere within Alamogordo.

The bus routes are updated and changed periodically, responding to the needs of the community. Z-Trans were awarded the New Mexico Department of Transportation's Public Transit Provider of the Year Award in 2004.

To supplement these transportation services, both public and para-transit, the City of Alamogordo currently provides up to a 50% match for operating expenses and up to a 20% match for administrative costs, based on a budget amount that is adjusted each year.

Budget Summary

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Contract Services	294	1,431	576	580
Zia Therapy Match	61,053	68,275	66,312	81,688
Total Expenditures	61,347	69,706	66,888	82,268

Special Revenue Fund

Department Description

The Public Works Administrative Department is responsible for the management of eight divisions including Utilities, Streets, Drainage, Airport, and Facility Maintenance. We also manage the service contract with Severn Trent who operates the Wastewater and Water Filter Plants. Additionally, we operate the Convenience Center, Landfill and Bonito Lake Campground. The allocations of expenditures within this department are those directly related to the operations of the Transportation Fund.

Mission Statement

It is our mission to provide the community with the very best Public Works services and to do so in a timely and cost effective manner.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Administrative Assistant	1	1.000	1	1.000	0	0.000
Assistant Public Works Director	1	1.000	0	0.000	-1	-1.000
Contract Coordinator	0	0.000	1	1.000	1	1.000
Public Works Director	1	1.000	1	1.000	0	0.000
Totals	3	3.000	3	3.000	0	0.000

- Administration
- Transportation
- Transportation Non-Departmental
- Streets
- Weed & Drainage
- Public Works Non-Departmental
- Utility Maintenance
- Water Filter Plant
- Public Works Inspectors
- Solid Waste Collection
- Bonito Lake
- Airport
- Landfill
- Facility Maintenance

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures-Public Works Administration				
Salaries & Benefits	142,105	128,049	224,168	228,745
Supplies	881	1,295	1,465	1,722
Maintenance	990	877	1,925	900
Utilities	0	1,742	1,826	3,415
Other Services	2,730	1,480	2,343	3,858
Total Operating Cost	146,706	133,443	231,727	238,640
Capital Outlay	0	7,585	535	8,145
Total Expenditures	146,706	141,028	232,262	246,785

Budget Highlights

No significant changes were made to the operational budget.

Performance Measures

Performance Measures

The Public Works Department's performance is the collective accomplishments of the various operations that we manage. These accomplishments have already been noted elsewhere under each division.

Our challenge in administration is to provide the leadership and the work environment that allows each employee to perform at their maximum potential service to the community. By doing so, we assure an overall successful Department operation. To this extent, I believe that we have been relatively successful and will continue to be in the future.

Last Year's Accomplishments

- ◆ Covers at La Luz Filter Plant replaced.
- ◆ Wells #3 and #5 re-drilled. Combined increase of 400 gpm.
- ◆ 2008 GRT – Engineering complete and project bid for 12 of the 13 total streets.
- ◆ Bonito intake structure repair completed.
- ◆ Scale project for the Convenience Center completed.
- ◆ Prather wells permitted for re-drilling.

Special Revenue Fund

Division of Public Works

Department Description

This division is responsible for street and alley maintenance. This includes pavement construction and repair, concrete construction and repair, sign installation and maintenance, street striping and pavement marker installation, alley maintenance, street sweeping, dust control, street flooding cleanup and damage repair, hazardous materials cleanup and accident cleanup. We also construct some new dirt, concrete and pavement installations for City construction projects.

Mission Statement

It is our mission to provide the citizens and visitors of this community with well maintained streets and alleys. Furthermore, it is our goal to carry out our duties in a safe, courteous and cost effective manner.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Heavy Equipment Operator	3	3.000	0	0.000	-3	-3.000
Laborer	4	4.000	0	0.000	-4	-4.000
Manager	0	0.000	0	0.000	0	0.000
Supervisor	1	1.000	1	1.000	0	0.000
Infrastructure Maintenance Manager	1	1.000	1	1.000	0	0.000
Light Equipment Operator	6	6.000	0	0.000	-6	-6.000
Truck Driver	1	1.000	0	0.000	-1	-1.000
Streets Maintenance Worker II	0	0.000	4	4.000	4	4.000
Streets Maintenance Worker III	0	0.000	8	8.000	8	8.000
Streets Maintenance Worker IV	0	0.000	2	2.000	2	2.000
Totals	16	16.000	16	16.000	0	0.000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures-Street Maintenance				
Salaries & Benefits	502,997	519,664	537,351	596,226
Supplies	82,079	79,655	83,035	126,178
Maintenance	161,646	169,260	103,861	137,900
Utilities	0	317,265	295,948	363,049
Other Services	332,970	23,313	24,971	28,410
Total Operating Cost	1,079,692	1,109,157	1,045,166	1,251,763
Capital Outlay	180	34,451	109,054	96,991
Total Expenditures	1,079,872	1,143,608	1,154,220	1,348,754

Budget Highlights

Reduction in FY 09/10 Budget of \$25,957.

Goals & Objectives

1. To promote proficiency by providing for the orderly movement of all City of Alamogordo right-of-way users.
2. To provide warnings and guidance needed for the safe, uniform and efficient operation of all elements of the traffic stream including pedestrian and ADA.

System Information

- There are approximately 195 miles of maintained streets within the city limits
- There are approximately 125 miles of maintained alleys within the city limits

Performance Measures

Performance Measures	FY 08/09 Actual	FY 09/10 Estimate
Complete 100% of all work order request for Pavement Maintenance.	99	98
Complete 100% of all work order request for Street Marking and Signs	100	97
Repair 100% of all work order request for Alley and Dirt Street Maintenance	99	98
Complete 100% of Concrete areas damaged by water breaks and old age	100	98

Last Year's Accomplishments

- ◆ Maintained a quick response time on pavement patches
- ◆ Maintained a quick response time on concrete repairs following water system failures
- ◆ Maintained a quick response time on Pothole Patches minimizing tort claims
- ◆ Assisted the Water Department in concrete replacement and paving portion of the water line replacement projects
- ◆ Supported the Parks Department with minor Crack Seal repairs at the Tennis Courts
- ◆ Supported the Regional Landfill Hazardous Material Dump Site by hauling left over tire bales from the Abbott/Corps ditch project
- ◆ Supported the Convenience Center with preliminary dirt work and paving for the new Trash Scale
- ◆ Supported the Airport with minor Taxiway/Parking asphalt repairs
- ◆ Constructed a Pipe Storage Building in-house for the storage and protection of project PVC pipe
- ◆ Supported the Zoo with construction of walking paths to new exhibits
- ◆ Supported Fleet Maintenance with transport of various equipment to repair facilities in El Paso and Albuquerque
- ◆ Supported the Bonito Lake Campground by maintaining the campground roads, pothole patching the main canyon road, and assisting with cutting and hauling trees from the campground

Special Revenue Fund

Division of Public Works

Department Description

This division is responsible for the maintenance of all drainage channels and related structures. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and installation, soil stabilization, spillway construction and maintenance and tree trimming.

Mission Statement

Our primary mission is to maintain the city's storm drainage system. By doing so we reduce the danger of property damage to the drainage system, community and keep the cost of flood insurance to a minimum.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Laborer	3	3.000	3	3.000	0	0.000
Light Equipment Operator	1	1.000	1	1.000	0	0.000
Seasonal Laborer	2	1.000	2	1.000	0	0.000
Totals	6	5.000	6	5.000	0	0.000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures-Drainage/Weed Maintenance				
Salaries & Benefits	120,524	134,986	134,369	154,226
Supplies	17,155	17,971	16,876	22,307
Maintenance	35,011	33,940	29,768	38,000
Other Services	3,861	3,839	4,040	4,805
Total Operating Cost	176,551	190,736	185,053	219,338
Capital Outlay	0	3,861	0	56,139
Total Expenditures	176,551	194,597	185,053	275,477

Budget Highlights

No significant changes are being made from last fiscal year.

Goals & Objectives

1. Continue efforts to achieve an effective and efficient drainage maintenance program.
2. Continue efforts to achieve an effective and efficient graffiti eradication program.
3. Continue efforts to keep box and other culverts free from silt and debris.
4. Continue an aggressive mosquito larva control program during the mosquito season.
5. Continue an aggressive weed control program within the drainage channels, city owned properties, and right-of-ways.
6. Continue an aggressive erosion control program within the drainage right of ways.

Drainage Maintenance 044-5303

Performance Measures

Performance Measures	FY 08/09 Actual %	FY 09/10 Estimate %
Complete 100% of all work order request for drainage system maintenance	98	95
Complete 100% of all work order request for weed eradication	98	90
Complete 100% of all work orders to eradicate Graffiti	100	98
Complete 100% of all work orders to eradicate mosquito larvae	100	100

System Information

1. There are approximately 31 miles of Drainage Channels and Ditches
2. There are five (5) and soon to be six major Retention Basins
3. There are six (6) Drainage Choke Points
4. Under the City of Alamogordo subdivision ordinance there are city maintained retention basins constructed at any new subdivision built after 2005
5. City crews eradicate an average of 100 Graffiti request per year
6. City crews disperse a larvicide into any known standing water after all rains or following any complaints

Last Year's Accomplishments

- ◆ Successfully accomplished an aggressive graffiti eradication program
- ◆ Successfully accomplished an aggressive weed control program
- ◆ Successfully accomplished an aggressive erosion control program
- ◆ Successfully accomplished an aggressive mosquito larva control program during the summer months
- ◆ Carried out an aggressive tree trimming program adjacent to stop signs
- ◆ Successfully accomplished an aggressive silt and debris maintenance program in all of the City's box and other culverts
- ◆ Removed debris and re-constructed numerous drainage channels

Street Maintenance Program 044-9003

Special Revenue Fund

Department Description

This division was established to account for the '04 GRT Street Programs.

Budget Summary

Division of Public Works

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Expenditures</i>				
Engineering Fees	120,239	49,095	0	94,152
Street Preparation Work	171,180	855,288	0	818,534
Street Surfacing	1,308,204	17,631	0	765,768
Street Preservation	0	394,414	0	200,000
Total Street Program	1,599,623	1,316,428	0	1,878,454

*FY09 was moved to Fund 109
*FY10 was moved back to Fund 44

Street Capital Projects 044-9499

Special Revenue Fund

Department Description

This division was established to account for street infrastructure projects.

Budget Summary

Division of Public Works

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures-Projects				
Engineering Fees	94,873	71,891	745,722	923,750
Drainage Project	4,320	0	166,235	312,615
Sidewalks	0	73,285	161,000	288,306
Traffic Signals	0	39,543	40,682	0
Indian Wells	27,146	0	0	0
First Street	4,099	12,003	11,777	1,079,680
South Florida	436,964	66,214	1,592,162	112,776
Abbott Ditch	0	19	485,355	36,208
ICIP	0	30,232	63,996	5,245,362
Total Projects Expenditures	567,402	293,187	3,266,929	7,998,697

Special Revenue Fund

Department Description

Quality in the built environment is the Community Development Department's charge. Community Development plans and executes the development of Alamogordo's public infrastructure for the City as land owner and user, and manages the quality of private land development by ensuring compliance with the City's development regulations.

Community Development is comprised of the following divisions: Building Codes, Planning and Zoning, GIS/ Land Management, and City Engineering. The "Budget Summary" information in this section relates to the City Engineering Division and the coordination of the whole Community Development Department. Please see the following sections for the Department's other divisions: Building Codes at 065-3605; Planning and Zoning at 011-3705; and GIS/ Land Management at 011-5405.

Community Development's interrelated functional units are responsible for land use approvals, management of projects to maintain and improve the public infrastructure, community planning, and the City's geographic information system (GIS).

Mission Statement

Relative to City owned improvements, the Community Development Department's goal is to anticipate future public infrastructure needs and to plan and build these to maintain a high quality of life for residents and encourage private investment in Alamogordo while efficiently fulfilling our fiduciary responsibilities. Relative to regulation of private development, the Department's mission is to assure a basic quality of development meeting the requirements of law. The Department encourages discretionary improvements in quality and efficiency and aims to minimize the adverse impact today's construction has on existing improvements and on future development opportunities. Community Development provides services that are quick, fair and honest, offered in a pleasant, helpful, informative and painless manner.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Community Development Director	1	1.000	1	1.000	0	0.000
Engineer	1	1.000	1	1.000	0	0.000
Admin. Assistant	1	0.750	0	0.000	-1	-0.750
Admin. Coordinator	1	1.000	1	1.000	0	0.000
Eng. Project Coordinator	1	1.000	1	1.000	0	0.000
Project Manager	2	2.000	2	2.000	0	0.000
Community Relations Specialist	1	1.000	0	0.000	-1	-1.000
Totals	8	7.750	6	6.000	-2	-1.750

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Beginning Cash - July 1				0
Revenues				
Fees & Permits	22,342	16,548	9,859	17,900
User Fees	242	384	256	330
Engineering Fees	358,621	132,763	257,992	463,034
Total Revenues	381,205	149,695	268,107	481,264
Transfers				
Transfers In	0	0	495,533	125,000
Transfers Out	23,398	29,976	35,618	35,560
Total Net Transfers	(23,398)	(29,976)	459,915	89,440
Total Resources Available				570,704
Expenditures				
Salaries & Benefits	303,817	324,678	345,504	348,611
Supplies	5,878	5,431	3,425	6,486
Maintenance	69	386	0	1,050
Utilities	0	2,879	2,676	3,400
Other Services	10,769	7,948	7,930	18,145
Total Operating Cost	320,533	341,322	359,535	377,692
Capital Outlay	180	6,717	51,336	34,401
Total Expenditures	320,713	348,039	410,871	412,093
Ending Cash Balance - June 30				158,611

Budget Highlights

Budget reflects the elimination of a .75 FTE Administrative Assistant and 1 FTE Community Relations Specialists.

Goals & Objectives

For Building Codes see 065-3605; for Planning and Zoning see 011-3705; for GIS see 011-5405.

Goals

The Engineering Division of Community Development seeks to design, engineer and manage projects with the goal of providing the community with new and improved infrastructure in a timely manner and within budget.

During FY10 the Engineering Division will manage approximately 37 active projects. Key among these and scheduled to be completed during FY10 are:

1. West First Street to Relief Route
2. LaVelle Road Reconstruction
3. Alamogordo Tennis Complex
4. North Scenic Drive Improvements (GRIP2 Phase 1)
5. Balloon Fiesta Park
6. Waste Water Treatment Facility (engineering and design)
7. Public Housing Authority Electrical Upgrade and Service Renovation

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Number of flood plain determinations	200	110	130	130
Active projects managed by engineering	50	40	40	37

Last Year's Accomplishments

- ◆ South Florida Avenue Project Completed.
- ◆ Abbott Ditch Phase III Completed.
- ◆ Dry Canyon Master Drainage Plan Completed.
- ◆ Community Development Project Status now available on city website.
- ◆ Priority projects are now tracked via Gantt Charts and updated regularly.

Special Revenue Fund

Division of Community Development

Division Description

In July 2009 responsibility for the permitting and inspection of residential and commercial construction within Alamogordo was transferred to the New Mexico Construction Industries Division. Since July 2009 this division has been responsible for the administration and enforcement of municipal code issues concerning construction activity within Alamogordo such as utility installation and curb-cuts, ADA compliance, fences, sidewalks, back-flow prevention, coordinates with Fire Services and assists in annexation, zoning, and subdivision review. The division also reviews property complaints under the International Property Maintenance Code (IPMC).

In March 2009 the Public Works Inspector function was transferred to this division. The Public Works Inspectors are responsible for performing construction inspections on all city projects and required public infrastructure improvements in new subdivisions.

Mission Statement

Building Codes ensures all structures are safe, and compliant with adopted municipal standards. Building Codes provides reasonable and enforceable ordinances promoting orderly development; enforces these in an equitable, professional and timely manner; promotes public awareness and understanding of requirements; evaluates and updates regulations for the public health, safety and well being. The Division is dedicated to accomplishing this mission in a helpful, pleasant and efficient manner, providing optimal benefits to the citizens with the least possible intrusion into their lives and commits to working with everyone; and to perform our duties in a way that enhances the well being, inclusive of the economic well being, of the citizens of our community.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Building & Zoning Manager	1	1.000	1	1.000	0	0.000
Building Inspector	1	1.000	0	0.000	-1	-1.000
Electrical Inspector	1	1.000	0	0.000	-1	-1.000
Mechanical Inspector	1	1.000	0	0.000	-1	-1.000
Data Entry Clerk	1	0.500	0	0.000	-1	-0.500
Permit Technician	1	1.000	1	1.000	0	0.000
Inspectors (5905)*	0	0.000	1	1.000	0	1.000
Totals	6	5.500	3	3.000	-4	-2.500

* For FY10 2 Inspectors are authorized but only one is budgeted.

Building Codes 65-0000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				(31,758)
Revenues				
Fees & Permits				
Building Permits	236,367	141,156	8,620	0
Blocking Permits	634	479	268	0
Plumbing Permits	105,197	50,920	3,448	0
Electrical Permits	110,946	56,750	581	0
Plan Review Fees	42,437	28,135	524	0
Backflow Admin Charge	0	0	0	25,000
Miscellaneous Revenue	0	0	0	90,000
Total Revenues	495,581	277,440	13,441	115,000
Transfers				
Transfers In	0	0	179,572	200,641
Transfers Out	0	0	43,632	22,046
Total Net Transfers	0	0	135,940	178,595
Total Resources Available				
				261,837
Expenditures 3605 Building Codes				
Salaries & Benefits	321,305	288,198	171,372	68,768
Supplies	10,123	7,137	2,840	6,363
Maintenance	847	1,415	19	400
Utilities	0	6,780	3,960	4,078
Other Services	14,133	9,777	2,945	7,237
Operating Capital	0	6,647	0	10,000
Total Operating Cost	346,408	319,954	181,136	96,846
Expenditures 5905 Utility Inspectors				
Salaries & Benefits	127,989	133,226	143,873	110,482
Supplies	4,428	5,569	6,485	6,917
Maintenance	3,211	2,096	1,372	1,372
Utilities	0	59	1,828	1,977
Other Services	1,616	1,452	1,634	1,638
Operating Capital	0	0	20,000	25,000
Total Operating Cost	137,244	142,402	175,192	147,386
Total Expenditures	483,652	462,356	356,328	244,232
Ending Cash Balance - June 30				
				17,605

* In FY09 Department 11-3605 has been moved to Fund 65 Building Codes.

**In FY10 Department 081-5903 Utility Inspectors has been moved to Fund 65-5905.

Building Codes 65-0000

Budget Highlights

The FY10 budget reflects the evolving functions of the division. Three building inspector positions and a part-time administrative position have been eliminated due to the transfer of construction permitting and inspection to the Construction Industries Division.

FY10 sees the inclusion of the Public Works Inspection function in the division. The role of the Public Works Inspectors will expand to include back-flow inspection program as well as inspection of complaints related to the IPMC.

One public works inspector position has been frozen (authorized but not budgeted) for FY10 in order to meet mandated budget reductions.

Objectives

The division has three primary objectives:

- 1) That all public infrastructure projects are constructed in full compliance with city technical standards and contracts.
- 2) That new subdivisions are not accepted until all required infrastructure is constructed.
- 3) That municipal regulations concerning public health, safety and well being are applied and enforced fairly.

Goals

1. Implement back-flow prevention program per city ordinance.
2. Develop comprehensive new subdivision inspection program.
3. GPS locate all new sub-surface utility installations.
4. Rapid response and resolution to unsafe building complaints.

Activity Measures (FY10 reflecting new division functions)

Activity Measures	FY 09/10 Estimate
Commercial backflow devices registered and certified. (% of total)	100%
GPS locates of new water and sewer lines (% of total new)	100%
Citizen generated complaints resolved within 60 days	90%
Implementation of formal Subdivision Inspection program	100%

1994 Gross Receipts 069-0000

Special Revenue Fund

Fund Description

This fund serves as an income fund for the one-quarter percentage of 1% Municipal Gross Receipts Tax Revenues.

The Gross Receipts Tax was adopted through Ordinance No. 684 and became effective January 1, 1985. This Gross Receipts Tax Income is used first and foremost to pay the debt service obligation of the 2002 and 2004 Gross Receipts Tax Revenue Bonds.

The dedicated purpose as described by the Ordinance is for capital improvements, which may include a storage reservoir; public safety buildings and fire substations; flood control projects; and library building improvements.

Budget Summary

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				457,681
Revenues				
Gross Receipts 1/4%	1,428,583	1,502,604	1,440,320	1,464,685
Miscellaneous	36,406	39,336	16,600	17,294
Total Revenues	1,464,989	1,541,940	1,456,920	1,481,979
Transfers				
Transfers In	0	0	0	0
Transfers Out	1,573,672	1,338,686	1,603,882	1,886,439
Total Net Transfers	(1,573,672)	(1,338,686)	(1,603,882)	(1,886,439)
Total Resources Available				53,221
Expenditures				
Other Services	3,250	0	136	4,864
Capital Outlay	0	0	0	0
Total Expenditures	3,250	0	136	4,864
Ending Cash Balance - June 30				48,357

Special Revenue Fund

Division of Community Services

Department Description

The Senior Center provides a variety of services for persons 60 and over. It is a program governed by Federal Guidelines, administered by the North Central New Mexico Economic Development District/NM Aging & Long Term Services Department, and sponsored by the City of Alamogordo.

Mission Statement

The mission of the Alamo Senior Center is to provide services for persons 60 and over and their spouses regardless of age. The Center is a social environment, which provides support, education, recreation, nutrition and entertainment for elderly persons in Alamogordo and the surrounding area. The Center's goal is to provide an opportunity to maintain a vital role in life for all persons.

Staffing Level

071-8023 Home Services

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Home Services Coordinator	1	1.000	1	1.000	0	0.000
Nutrition Coordinator/Program Aid	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

071-8024 Congregate

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Assistant Kitchen Manager	1	1.000	1	1.000	0	0.000
Food Services Administrator	1	1.000	1	1.000	0	0.000
Kitchen Aide	3	1.625	2	1.125	0	-0.500
Kitchen Cook	1	1.000	1	1.000	0	0.000
Senior Center Maintenance-Kitchen	1	1.000	1	1.000	0	0.000
Kitchen Custodian	0	0.000	1	0.625	0	0.625
Totals	7	5.625	7	5.750	0	0.125

Alamo Senior Center Fund 071-0000

071-8025 Senior Services

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Custodian	1	0.750	1	0.750	0	0.000
Data Entry Clerk	1	0.450	1	0.450	0	0.000
Receptionist	1	1.000	1	1.000	0	0.000
Senior Center Maintenance	1	1.000	1	1.000	0	0.000
Senior Info/Resource Coordinator	1	1.000	1	1.000	0	0.000
Senior Program Aide/Bus Driver	2	2.000	2	2.000	0	0.000
Senior Services Supervisor	1	1.000	1	1.000	0	0.000
Totals	8	7.200	8	7.200	0	0.000

Frozen Position: Custodian

071-8026 Homemaker

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Senior Homemaker	1	0.690	1	0.875	0	0.185

071-8027 Administration & Other

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Administrative Assistant	1	1.000	1	1.000	0	0.000
Senior Center Fitness Coordinator	0	0.000	1	1.000	1	1.000
Senior Center Manager	1	1.000	1	1.000	0	0.000
Totals	2	2.000	3	3.000	1	1.000

Frozen Position: Senior Center Fitness Coordinator

BUDGET SUMMARY-ALL DEPARTMENTS COMBINED

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				73,622
<i>Revenues</i>				
User Fees	139,879	142,193	147,582	137,520
Miscellaneous Revenue	10,792	4	7,850	10,000
Grants				
State Grant	15,872	30,182	1,982	0
Prior Years Grant	26,383	25,913	56,866	65,873
SWNMAAA Federal	70,209	79,340	76,319	92,015
Otero County	44,984	42,898	45,136	45,500
HB-2	238,305	191,675	188,942	239,119
Cash in Lieu of Comm	33,959	42,130	44,363	52,768
Other Grants	150,000	0	80,000	0
Paso Del Norte Foundation	15,000	25,000	25,000	0
Total Revenues	745,383	579,335	674,040	642,795
<i>Transfers</i>				
Transfers In	461,311	290,126	497,646	488,205
Transfers Out	109,791	110,551	101,404	95,903
Total Net Transfers	351,520	179,575	396,242	392,302
<i>Total Resources Available</i>				1,108,719

Alamo Senior Center Fund 071-0000

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures 8023 Congregate				
Salaries & Benefits	139,930	182,039	190,337	200,419
Supplies	75,026	81,295	84,143	69,955
Maintenance	66	66	67	80
Utilities	0	534	527	712
Other Services	4,136	3,606	3,693	4,308
Total Operating Cost	219,158	267,540	278,767	275,474
Capital Outlay	0	0	990	0
Total Expenditures	219,158	267,540	279,757	275,474
Expenditures 8024 Home Bound				
Salaries & Benefits	106,121	150,088	155,750	162,791
Supplies	65,655	68,956	77,906	63,788
Maintenance	152	250	307	419
Utilities	0	613	607	711
Other Services	7,200	5,796	6,000	7,888
Total Expenditures	179,128	225,703	240,570	235,597
Expenditures 8025 Assisted Transportation				
Salaries & Benefits	225,281	117,200	121,123	127,679
Supplies	11,275	12,795	14,706	32,270
Maintenance	1,121	2,825	4,926	10,258
Utilities	0	1,062	1,063	1,365
Other Services	10,489	2,845	3,525	17,438
Total Expenditures	248,166	136,727	145,343	189,010
Expenditures 8026 Homemaker Program				
Salaries & Benefits	27,038	34,170	35,384	36,559
Supplies	970	886	1,383	2,114
Maintenance	214	87	0	350
Other Services	312	286	0	250
Total Expenditures	28,534	35,429	36,767	39,273
Expenditures 8027 Paso Del Norte				
Salaries & Benefits	10,271	8,820	2,236	0
Supplies	15,771	8,211	17,326	0
Maintenance	0	1,728	943	0
Other Services	974	8,200	13,696	0
Total Expenditures	27,016	26,959	34,201	0

Alamo Senior Center Fund 071-0000

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures 8028 Respite Care				
Salaries & Benefits	48,660	0	0	0
Supplies	834	0	0	0
Maintenance	129	0	0	0
Other Services	938	0	0	0
Total Operating Cost	50,561	0	0	0
Capital Outlay	772	0	0	0
Capital Improvements	141,009	0	0	0
Total Expenditures	192,342	0	0	0
Expenditures- 8029 Daniel's Fund				
Salaries & Benefits	0	0	9,666	31,124
Supplies	0	0	2,104	2,386
Maintenance	0	0	0	0
Utilities	0	0	0	0
Other Services	0	0	3,931	3,069
Total Operating Cost	0	0	15,701	36,579
Capital Outlay	0	0	0	0
Total Expenditures	0	0	15,701	36,579
Expenditures- 8115 Senior Services Title 3B				
Salaries & Benefits	64,265	127,563	128,573	139,572
Supplies	18,415	14,230	21,483	16,219
Maintenance	1,032	0	466	800
Utilities	0	2,464	2,434	2,982
Other Services	15,649	17,256	16,703	22,455
Total Operating Cost	99,361	161,513	169,659	182,028
Capital Outlay	3,223	100	150	0
Total Expenditures	102,584	161,613	169,809	182,028
Expenditures-8116 City Share				
Maintenance	5,687	6,790	7,527	3,250
Utilities	0	48,524	47,152	59,071
Other Services	0	0	0	0
Total Operating Cost	5,687	55,314	54,679	62,321
Capital Outlay	15,872	30,867	0	70,048
Total Expenditures	21,559	86,181	54,679	132,369
Total Expenditures	1,018,487	940,152	976,827	1,090,330
Ending Cash Balance - June 30				18,389

Budget Highlights

- Salaries and Benefit Line Items increased due to merit and cost of living allowances.

Goals & Objectives

1. To increase the number of units for assisted transportation services provided to our more frail seniors who require para-transport (door to door service).
2. To increase the number of units for home delivered meals (MOWs/Meals on Wheels). These meals are provided to our homebound seniors 60 and over and dependants who meet eligibility requirements. We are looking to increase our services by closing the gap of seniors who have unmet needs in our community. This requires more education of this service to our citizens.
3. To increase the number of units for congregate meals. These are meals which are eaten at the Center. We are looking to increase our units of service for congregate lunches by providing more dinners in the evening, and holding a few breakfasts which will help to increase our meal counts
4. To increase outside funding in order to decrease City subsidy. We currently apply for six grants/contracts/agreements, and have been successful in obtaining five. We look to apply for two additional grants.

Alamo Senior Center Fund 071-0000

Performance Measures

Description of Measure	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Assisted Transportation- one way	15,952	18,800	19,000	20,000
Congregate – Meals	38,560	45,000	45,600	45,600
Home Delivered Meals (Lunch)	21,662	28,306	29,000	28,400
Grant Applications	New Measure	6	8	5

Last Year's Accomplishments

- ◆ Increased Assisted Transportation-one way services by 1,124 units.
- ◆ Increased Congregate Meals by 519 units of service.
- ◆ Increased Home Delivered Meals (lunch only, does not include breakfast or weekend meals) by 97 units of service.
- ◆ Applied for five grants, and were successful in receiving five. State/Federal Grants-\$394,035 which includes NSIP funding, capital outlay, program funding for three service programs ; Otero County- \$45,136; United Way-\$11,706; and Daniels Fund-\$80,000.00.

Special Revenue Fund

Department Description

This fund delivers several services to the City of Alamogordo through volunteer services by resident's aged 55 and older to meet the pressing needs of the community.

Budget Summary

Division of Community Services

Fund 75 Combined				
	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				(28,204)
Revenues				
User Fees	0	183	0	200
Miscellaneous Revenue	0	(77)	5,040	5,889
Grants	184,416	166,196	195,191	222,293
Total Revenues	184,416	166,302	200,231	228,382
Transfers				
Transfers In	50,000	36,312	42,254	39,407
Transfers Out	12,196	14,912	14,769	10,921
Total Net Transfers	37,804	21,400	27,485	28,486
Total Resources Available				228,664
Expenditures				
RSVP	108,991	106,261	112,194	114,272
SCP	57,645	56,373	66,496	61,865
FGP	43,515	42,800	50,560	44,413
Total Expenditures	210,151	205,434	229,250	220,550
Ending Cash Balance - June 30				8,114

Special Revenue Fund

Division of Community Services

Department Description

The Retired & Senior Volunteer Program (RSVP) recruits, trains and places senior volunteers throughout Otero County in meaningful volunteer services to help impact on pressing community needs. We actively seek out non-profit and governmental organizations where our volunteers can augment paid staff in providing volunteer services that benefit the entire community. They strengthen communities by providing services that community budgets cannot afford and by building bridges across generations.

Mission Statement

Our mission is to encourage Otero County resident's aged 55 and older to use their time, talents and life long experience to improve their community's critical needs. The services provided by RSVP volunteers are in seven program emphasis areas: health and nutrition, human needs services, education, environment, public safety, community and economic development and faith based organizations. The Senior Volunteer Program (SVP) Office Staff will provide the training; encouragement and support that our senior volunteers need to carry out their volunteer duties and to achieve their own personal goals. The SVP Staff will endeavor to impress upon our volunteers the community's appreciation for their significant positive impact in improving the way of life in our community. A primary part of our mission is to educate our community on the valuable services that the RSVP provides in our community; and to provide our volunteers with the recognition they so richly deserve.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
RSVP Volunteer Coordinator	1	1.000	1	1.000	0	0.000
Senior Volunteer Programs Administrator	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures-RSVP				
Salaries & Benefits	50,884	61,738	65,631	67,673
Supplies	14,298	6,775	12,204	12,509
Maintenance	747	1,050	758	880
Utilities	0	841	842	1,171
Other Services	38,917	35,817	32,759	32,039
Total Operating Cost	104,846	106,221	112,194	114,272
Capital Outlay	4,145	40	0	0
Total Expenditures	108,991	106,261	112,194	114,272

Budget Highlights

- ❖ 075 grants revenues were reduced.
- ❖ Total resources available were reduced.
- ❖ Expenditures – RSVP were reduced (salaries & benefits).
- ❖ Maintenance and other services.
- ❖ Additional Federal & State funding in Supplies and Utilities.

Goals & Objectives

Alamogordo has many residents of no to low-income and medium-income residents who need assistance from many social services. The NM State Aging and Long Term Services Department and the NM Legislature support that there are many seniors and low income residents that are in need of outreach in companionship, respite, senior assistance, medical assistance, mentoring and other Human Needs. RSVP volunteers will assist throughout the year to outreach both senior and low income residents in the above areas. Also, to make this possible SVP staff will continue an on-going recruitment for volunteers. SVP will provide travel reimbursements, meal reimbursements and volunteer recognition.

1. Seniors and low-income persons that are identified will receive volunteer assistance.
2. Recruitment of volunteers, through the City Profile, SVP Newsletter, trainings, media.
3. The Senior Advisory Council (SAC) and staff will provide at least 1 major fundraiser a year to help with travel and meal reimbursements.

Retired & Senior Volunteer Program 075-8201

Performance Measures

<i>Description Measures</i>	<i>FY 6/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
% of seniors & low income persons who report their needs have been met.	new measure	68%	2200	3000
Registered RSVP Volunteers	675	541	429	450
Major fundraisers	new measure	1	1	2

Last Year's Accomplishments

We use monthly RSVP training meetings, local business meetings, Surf into Summer event, and volunteer fair to share about our program. Examples are the Earth Day meetings, cancer Resource, and Home Hospice to name a few. By attending these meetings we open the door for recruitment of volunteers. RSVP visits with clubs, organizations and businesses which have proven to be good with getting the word out and signing up new volunteers: this outreach creates 5-10 new volunteers per month.

RSVP collaborates with an Otero County Prison Facility Management Trainee Cooperation program where the inmates made 250 lap afghans for the homebound and nursing home residents. Our senior volunteers distributed them so that each resident received at least 1 gift for the holidays. Cheryl Shepherdson, worksite supervisor for the prison says "This helps the inmates contribute back to society. They get positive feedback from those seniors who receive their handiworks. It's a win-win situation. The seniors all enjoy a useful gift and are remembered during the holidays and the inmates know that they have made a positive impact on the lives of those recipients. The senior volunteers who distribute the afghans share the joy and moments not only with the recipients, but with the inmates through a story/picture board they compile and share with us."

Special Revenue Fund

Division of Community Services

Department Description

The Senior Companion Program (SCP) recruits, trains, and supervises Senior Companion Volunteers to serve one-to-one with the frail and elderly throughout Otero County. The SCP Volunteer Coordinator assesses homebound client's needs and nursing home client's needs to create a care plan that states what duties our Senior Companion Volunteers will perform. They assist with activities of daily living, but above all they provide companionship. Senior Companions also provide short periods of relief to primary caregivers. Citizens are able to live in their homes independently, with dignity due to the program. Many Senior Companions serve clients for several years and form meaningful friendships. Volunteers are carefully chosen for compatibility with their clients. The SCP Volunteer Coordinator provides close supervision to ensure the most beneficial experience for both clients, volunteer and volunteer work sites.

Mission Statement

The mission of the Senior Companion Program (SCP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) by providing the mechanism for them to assist other adults who need person-to-person support because of loneliness, isolation, illness, or disability. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our SCP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the SCP Volunteers provide in our community; and to provide the recognition that these volunteers so richly deserve.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
SCP/FGP Volunteer Coordinator	1	1.000	1	1.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures-Senior Companion Program				
Salaries & Benefits	21,622	21,489	24,332	24,952
Supplies	1,928	1,621	3,617	2,035
Maintenance	0	0	0	175
Utilites	0	0	0	25
Other Services	34,095	33,263	38,547	34,678
Total Operating Cost	57,645	56,373	66,496	61,865
Capital Outlay	0	0	0	0
Total Expenditures	57,645	56,373	66,496	61,865

Budget Highlights

None Listed

Goals & Objectives

Elderly and retirees when they lose their ability to live in their own homes independently are then placed into a facility. Many suffer from emotional problems such as loneliness and depression causing attitude problems and making it difficult for them to simulate into the facility. For many having a family member or close friend is not possible for many reasons. The same goes for a frail homebound senior. Another option is to match Senior Companion Volunteers with residents and homebound seniors. Senior Companions will develop a close personal one-on-one relationship with the clients at this very crucial time in their lives. The SVP will reimburse stipend, mileage/meal reimbursements, and provide volunteer recognition for the Senior Companion.

1. Senior Companions will each serve residents throughout the year and provide one-on-one companionship for residents.
2. Number of resident/homebound clients served by Senior Companions will report decreased isolation, loneliness and depression and increase socialization.

Senior Companion Program 075-8701

Performance Measures

<i>Description Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Senior Companions Serving	13	10	11	13
Residents/Homebound clients served	47	47	33	43
Homebound Alzheimer's/Dementia clients	1	3	4	6

Last Year's Accomplishments

We have 33 clients in the Senior Companion Program who are categorized as respite care. Four of these clients are living in their homes with structured lifestyles and only some outside assistance for the household maintenance provided by other services. Our Senior Companions provide the essential quality of life through interpersonal enhancements to all of those clients in their homes and in the institutions.

The special needs of those clients range from seniors stricken with advanced aging illnesses such as Alzheimer's and Dementia to more physically impairing diseases causing many to be wheelchair bound and bedridden. The care and needed attention to our clients from our volunteers may be as simple as reading to them to taking short walks. It may also include spending time playing games, singing or going on day outings to just talking of "days of old" together in comfortable surroundings. All of these activities mean our companions are providing much needed personal attention to seemingly forgotten seniors. This has continuously resulted in noticeable improvements as seen on nursing staff field reports and home respite service visits.

Department Description

Foster Grandparents serve as mentors, tutors, and caregivers for children and youth with special needs. Foster Grandparents offer emotional support to children who have been abused and neglected, mentor troubled teenagers and young mothers, and care for premature infants and children with physical disabilities. Special needs children are identified and assessed by schoolteachers, and a work plan is developed in a cooperative effort between school personnel and the FGP Coordinator. The FGP Coordinator closely monitors the volunteer’s duties, schedule and working conditions to ensure that the experience is beneficial for all involved.

Mission Statement

The mission of the Foster Grandparent Program (FGP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) to serve as mentors, tutors, and caregivers for children and youth with special needs. FGP Volunteers will develop a supportive intergenerational relationship that will enable these students to achieve their educational and personal goals. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our FGP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the FGP volunteers provide in our community and to provide the recognition these volunteers so richly deserve.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures-Foster Grandparent Program				
Salaries & Benefits	8,549	8,845	10,089	10,352
Supplies	3,069	2,172	8,538	3,516
Maintenance	0	0	0	100
Other Services	31,897	31,783	31,133	30,445
Total Operating Cost	43,515	42,800	49,760	44,413
Capital Outlay	0	0	800	0
Total Expenditures	43,515	42,800	50,560	44,413

Budget Highlights

None Listed

Goals & Objectives

The elementary and pre-schools have identified children as needing one-on-one attention, tutoring, mentoring and socialization skills. The school system has asked FGP Volunteers to assist these identified children on a one-on-one basis in tutoring, mentoring and socialization skills. All volunteers will receive monthly trainings from SVP staff and any additional training that would be beneficial to them in assisting their students. The FGP will reimburse stipend, mileage/meals and provide recognition to volunteers.

1. Foster Grandparents will provide a one-on-one involvement with students who have been identified as “at risk” during the school year.
2. Number of students identified by teachers will improved both in literacy and social/behavior skills.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Foster Grandparents serving	New measure	11	12	14
Students receiving one-on-one assistance	New measure	38	35	39

Last Year's Accomplishments

The Alamogordo School District focused its summer school program at Yucca Elementary School, conveniently adjacent to the Otero County Boys and Girls Club (OCBGC) main facility. This measure was designed not only to enhance the educational needs of children with normal school year difficulties, but also to have immediate follow-up study and broadening activities of the OCBGC's After School Program.

Foster Grandparent Program 075-8801

Both projects ran consecutively for approximately 5 weeks while the OCBGC continued throughout the summer. Ages varied from 5 to 12 years and the only segregation was by age for social skills development, as both projects recognized the need for a peer group learning special needs or social challenges. All needs were addressed at enrollment as each child was assigned to a respective group of no more than 25. There were 2 Autistic and 4 ADHD children that attended both programs.

In the morning, or the school classroom portion of any scheduled day the students would complete course work related to improving basic education curriculum similar to a normal school year. We were able to provide 4 Foster Grandparents to this part of the project which provided the one-on-one attention to those students identified by teachers as needing special assistance in reading, mathematics and writing skills. We had 2 grandmas of the four volunteers returning from the normal school year for the summer project. They were matched with students they had been assigned to in the past. The other two grandmas were new to the program.

The OCBGC provided an After School Program which would enhance those children who were in the summer school program with social, motor and developmental skills. Two of the grandmas would follow their assigned child to the After School Program and continue to work with them to build their reading, math and writing skills by using the computer, craft projects and books. Another grandma was assigned to children who needed social skills. This was accomplished by using sports activities.

Fund Description

The 1992 Gross Receipts Tax Fund accounts for a one-sixteenth of one percent (.0625%) gross receipts tax dedication adopted in 1992 to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related projects.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				436,849
Revenues				
Taxes & Fees	357,146	375,651	360,080	366,171
User Fees	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Grants	85,391	0	0	232,283
Interest Income	24,016	22,228	8,052	8,261
Total Revenues	466,553	397,879	368,132	606,715
Transfers				
Transfers In	409,369	322,155	69,362	0
Transfers Out	731,602	752,513	306,862	748,350
Total Net Transfers	(322,233)	(430,358)	(237,500)	(748,350)
Total Resources Available				295,214
Expenditures-ESGRT .0625%				
Engineering Fees	11,016	20,182	685	15,506
Total Operating Cost	11,016	20,182	685	15,506
Capital Outlay	119,758	168,725	0	0
Total Expenditures	130,774	188,907	685	15,506
Ending Cash Balance - June 30				279,708

Fleet Collision Insurance 096-0000

Special Revenue Fund

Department Description

This fund provides the City of Alamogordo with funds used towards self-paid and comprehensive claims on City-owned trucks and automotive equipment. Each year, each unit is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund based on the first five years of vehicle life. After all self-paid claims are paid each year, the remaining monies are deposited into the reserves.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				480,497
Revenues				
User Fees	64,103	0	52,510	57,239
Miscellaneous Revenue	0	2,265	4,454	0
Interest Income	30,795	38,294	16,033	16,455
Total Revenues	94,898	40,559	72,997	73,694
Total Resources Available				554,191
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	376,355	25,500
Total Net Transfers	0	0	(376,355)	(25,500)
Total Resources Available				528,691
Expenditures				
Other Services	4,162	25,796	7,263	81,879
Total Operating Cost	4,162	25,796	7,263	81,879
Capital Outlay	0	0	0	0
Total Expenditures	4,162	25,796	7,263	81,879
Ending Cash Balance - June 30				446,812

Fleet Collision Insurance 096-0000

Budget Highlights

The proposed budget includes a new method of handling the Self-Insured Collision Fund:

Because of our low experience in paying out from the fund, regular premium contributions, interest income and recovery efforts fund 96 now has a cash balance of approximately \$800,000. While this amount may appear high we have 19 vehicles insured through this fund that would cost in excess of \$100,000 were they to be totaled in an accident including one that would cost more than \$280,000 to replace and another at \$455,000 to replace. While it is unlikely that we would suffer a total loss of any multiple of these vehicles in a year we must plan for that unlikely occurrence and thus the self-insurance fund has been allowed to grow to its current level.

As an alternative to maintaining a large self-insurance fund balance, obtaining re-insurance policy has been considered for all of our fleet collision insurance needs. Working with the New Mexico Municipal League we determined that the city would receive the greatest benefit by purchasing collision insurance for only those vehicles with a cost in excess of \$50,000 and continuing to self-insure the remainder of the fleet. The city calculated “premiums” for vehicles in this category was \$52,733 – to purchase collision insurance, actual cash value, with a \$1,000 deductible would have cost \$29,401 – a savings of over \$23,000.

During a discussion with Ed Zendell, Director of the Risk Management Fund for the New Mexico Municipal League it was stated that the reserve capacity of the self-insurance fund should be about ten to fifteen times experience – that is we should keep the fund balance at ten to fifteen times our average claims. Since our average for claims paid FY02 – FY07 is about \$15,000 per year we should maintain a fund balance of approximately \$225,000. Allowing for the inevitable larger claim and the difference between actual cash value and replacement value for the second party insured vehicles a self-insurance fund balance of \$400,000 in conjunction with purchased insurance should provide a very high level of coverage with a minimum of risk that the city would have to find other funding sources to cover losses.

As is the current practice the individual departments would be assessed their respective costs for fleet collision insurance whether it be purchased or self insured. So long as experience remains low we could calculate the self-insurance premiums to insure that the fund remains at a fixed principal balance. Interest could be used to incrementally increase the fund balance or be used as a recurring source of capital for annual fleet upgrades and replacements.

If the city were to adopt a hybrid purchased/self-insured approach to fleet collision insurance, as discussed above, approximately \$376,000 currently in fund 96 would be available to reallocate within the budget. As this would be a one-time opportunity it would not be an appropriate use to fund on-going operations. Rather it should be used for capital purchases – ideally rolling stock.

The projections for FY08 include a transfer out (return of premiums) to the various funds based on prorated shares paid in. Any capital equipment revolving accounts which were used for budget cuts in balancing fiscal year 2009 have been replenished throughout the budget with the remaining amount credited to fund balance.

Self Insured/Liability 107-0000

Special Revenue Fund

Fund Description

This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each year, each department is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund.

In FY08, this fund also began paying charges for outside legal services related to claims that are not anticipated or directly involving a specific enterprise fund.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				163,982
Revenues				
Interest Income	5,011	7,271	3,189	3,293
Total Revenues	5,011	7,271	3,189	3,293
Total Resources Available				167,275
Transfers				
Transfers In	105,000	103,000	103,000	103,000
Transfers Out	0	0	0	0
Total Net Transfers	105,000	103,000	103,000	103,000
Total Resources Available				270,275
Expenditures				
Other Services	19,245	25,545	73,992	80,000
Insurance Premiums	66,591	49,245	43,013	75,000
Total Expenditures	85,836	74,790	117,005	155,000
Ending Cash Balance - June 30				115,275

Sidewalks Revolving Loans 114-0000

Special Revenue Fund

Fund Description

This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
Interest Income	0	0	0	0
Total Revenues	0	0	0	0
Total Resources Available				0
Transfers				
Transfers In	0	0	0	52,800
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	52,800
Total Resources Available				52,800
Expenditures				
Supplies	0	0	0	1,400
Other Services	0	0	0	600
Capital Outlay	0	0	0	50,800
Total Expenditures	0	0	0	52,800
Ending Cash Balance - June 30				0

CAPITAL PROJECTS

Capital Funds

Capital Projects Fund Description

Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CAPITAL PROJECTS FUND SUMMARY

FUND NO.	FUND DESCRIPTION	BEGINNING CASH	ESTIMATED	NET CASH	BUDGETED	ENDING CASH
		BALANCE	REVENUES	TRANSFERS	EXPENDITURES	BALANCE
24	GRANT CAPITAL IMPROVEMENT	3,996	615,349	400,000	1,019,344	1
40	AIRPORT IMPROVEMENT PROJECTS	51,119	915,277	-	926,236	40,160
46	BONITO PIPELINE REPLACEMENT	(0)	-	-	-	(0)
48	NEW MEXICO C.D.B.G.	11,127	600,000	5,000	605,700	10,427
49	1986 GROSS RECEIPTS TAX	3,776,361	2,211,378	(841,813)	3,702,740	1,443,186
50	PROPERTY ACQUISITION	378,175	18,148	125,627	448,049	73,901
54	REVERSE OSMOSIS PROJECT RSV	503,835	2,349,028	259,304	3,083,307	28,860
56	99 GRT FLOOD CONTROL BOND PROJ	3,619,785	21,545	-	2,645,712	995,618
61	MUNICIPAL INFRASTRUCTURE .0625%	845,007	373,363	(602,563)	-	615,807
105	ECONOMIC DEVELOPMENT	1,632,875	1,155,963	-	976,094	1,812,744
108	2002 GRT (94 GRT REFUNDING)	212,358	-	-	188,247	24,111
109	STREET CAPITAL GRT	8,896,685	1,497,806	(1,663,283)	2,696,579	6,034,629
110	04 W/S REVBD EMER SEWER PROJECT	396,483	5,000	(381,363)	-	20,120
111	2004 GRT BOND ACQ	100,920	1,930	-	102,850	(0)
113	2009 SEWER IMPROVEMENT BOND ACQ FUND	-	7,420,000	-	7,420,000	-
904	HOUSING CAPITAL PROJECTS	-	1,560,718	(137,800)	1,422,918	-
TOTAL CAPITAL PROJECT FUNDS		20,428,726	18,745,505	(2,836,891)	25,237,776	11,099,564

Fund 24 Grant Capital Improvement - This fund is created to account for proceeds from State grants for the purpose of financing improvement to the City of Alamogordo.

Fund 40 Airport Improvements - This fund is created to account for proceeds from federal and state grants for the purpose of financing improvements to the Alamogordo-White Sands Regional Airport.

Fund 46 Bonito Pipeline Replacement – This fund is created to for the improvements made to the Bonito Pipeline.

Fund 48 Community Development Block Grant (CDBG) – This fund is created to receive the proceeds from State grants for the purpose of financing community housing rehabilitation and infrastructure projects for low to moderate income families residing in the target areas.

Fund 49 1986 Gross Receipts Tax - The purpose of this fund is to account for ¼ of 1% Gross Receipts Tax dedicated to the repair, upgrading, rehabilitation, replacement and installation of facilities for the collection and treatment of water facilities outside of the city limits.

CAPITAL PROJECTS

Fund 50 Property Acquisition - This fund is created to account for financing the costs of acquisition, disposition or maintenance of property.

Fund 54 Reverse Osmosis Project Reserve – This fund accounts for the proceeds from Federal and State grants and local funds for the purpose of financing the reverse osmosis project.

Fund 56 Alamogordo Flood Control - This fund is created to account for the bond proceeds for the purpose of providing flood protection to the city.

Fund 61 Municipal Infrastructure Gross Receipts Tax – This fund is created to account for 1/16 of 1% Gross Receipts Tax dedicated for repair, replacement, construction and acquisition of infrastructure improvements within our municipality.

Fund 105 Economic Development – The purpose of this fund is to account for 1/8 of 1% Gross Receipts Tax imposed January 2001 dedicated to the economic development of the City of Alamogordo.

Fund 108 2002 GRT – The purpose of this fund is to account for the refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings, land for open space, public parks, public recreational buildings or other recreational facilities and equipment for street maintenance.

Fund 109 The 2004 GRT Capital Outlay – This fund accounts for ¼ of 1% gross receipts tax dedication adopted in 2004 to be used for construction, reconstruction or improvement of municipal streets, alleys, roads or bridges, including acquisition of rights-of-way.

Fund 110 04 W/S Revenue Bond Emergency Sewer Project – This fund is created for the purpose of paying for an emergency pipeline replacement.

Fund 111 2004 GRT Bond ACQ – The purpose of this fund is to account for the refunding and discharging the outstanding 1996 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings and public recreational buildings.

Fund 113 2009 Sewer Improvement Bond ACQ – This fund is created to account for the purpose of financing the construction and improvement of a Sewer Plant.

Fund 904 Housing Capital Fund Projects – This fund is created to account for the purchase, refurbishment, and maintenance of homes purchased for the Homeownership Program.

Department Description

This fund accounts for Grant funds received through Capital Outlay from the State of New Mexico, which do not fit within existing operating departments. For the fiscal year 2008-2009, the City had the following such grants:

1. Two grants which totaled to \$272,000 to plan, design, and construct renovations to the historic Plaza building which would house the Tularosa Basin Historical Society Museum in Alamogordo. The museum will be operated by the Tularosa Basin Historical Society to provide cultural services to the citizens and a tourist activity for visitors.
2. An on-going grant of \$250,000 to plan for, market, and support missions at Holloman Air Force Base.
3. \$50,000 for the installation of a playground at the Center of Protective Environment (COPE) safe house.
4. Safe Routes to School Phase I planning grant in the amount of \$15,000, to develop an Action Plan, in collaboration with Sacramento Elementary School, Otero PATH, Alamogordo Public Schools, and the Otero Walkability Advocacy Group.

Grant Capital Improvements 024-0000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				3,996
Revenues				
Grants				
State Grant	1,245,503	55,084	43,363	594,984
Miscellaneous	0	0	0	20,365
Total Revenues	1,245,503	55,084	43,363	615,349
Transfers				
Transfers In	0	0	26,928	400,000
Transfers Out	0	0	0	0
Total Net Transfers	0	0	26,928	400,000
Total Resources Available				1,019,345
Expenditures				
Supplies	0	0	134	1,389
Other Services	0	0	17,934	4,216
Capital Outlay				
State Grant				
Holloman Air Force Base	169,289	49,604	12,038	19,505
TBHS Building	0	0	11,304	283,274
Property Acq				
COPE Building	777,000	0	0	0
TBHS Building	299,214	0	0	0
Building Improvements	0	0	1,194	710,960
Total Expenditures	1,245,503	49,604	42,604	1,019,344
Ending Cash Balance - June 30				1

Department Description

This fund accounts for the Federal, State, and City funding for Airport Improvement Projects. Federal funding accounts for 95%, State funding accounts for 2 ½%, and the City funding accounts for 2 ½% of all grant eligible projects.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				51,119
Revenues				
Grants				
State Grant	8,587	11,674	101,706	22,794
Federal - Aviation	300,012	443,611	56,837	891,663
Interest Income	2,211	2,078	717	820
Total Revenues	310,810	457,363	159,260	915,277
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				966,396
Expenditures				
Other Services	0	0	0	0
Capital Outlay				
Property Acq	0	0	0	0
Building Improvements	0	0	100,000	0
Paving Improvements	0	60,900	0	0
Capital Improvements				0
ICIP	380,772	378,551	71,264	926,236
Total Expenditures	380,772	439,451	171,264	926,236
Ending Cash Balance - June 30				40,160

Capital Projects Fund

Department Description

This fund accounts for the improvements made to the Bonito Pipeline that transports water from Bonito Lake to the City of Alamogordo and Holloman AFB.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
Miscellaneous Revenue	0	0	0	0
Interest Income	947	1,089	0	0
Total Revenues	947	1,089	0	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	24,512	0
Total Net Transfers	0	0	(24,512)	0
Total Resources Available				0
Expenditures				
Other Services	0	0	0	0
Capital Outlay				
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				0

Department Description

The Community Development Block Grant Program (CDBG) is a competitive application process, which requires public input and incorporates local Public Hearings to determine community priorities. These are generally held at least twice per year, during an application year. If awarded, funds may be used for community housing needs, or for infrastructure projects which would benefit low to moderate-income families. Funds may also be used to address an urgent need for public safety, or to prevent a slum or blight situation. Planning funds are also available through the Community Development Block Grant Program.

In 2008, the City was awarded a Planning Grant in the amount of \$50,000 to assist with updating the 2003 Comprehensive Plan. A \$5,000 match is required. This update process, including "visioning" sessions, has begun. In 2007, the City was awarded a \$500,000 grant for a sidewalk installation project at Plaza Hacienda Housing Authority Complex. That project was completed in late 2008. In December of 2008, the City then applied for assistance with an electrical upgrade project, also to take place at Plaza Hacienda Housing Complex. This project was awarded in the amount of \$500,000 in April, 2009. This also requires a 10% cash match, which will be funded by the Housing Authority.

BUDGET SUMMARY

	<i>FY06/07</i> <i>Actual</i>	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				11,127
<i>Revenues</i>				
Miscellaneous Revenue	0	50,000	0	50,000
Grants	0	203,810	108,303	550,000
Interest Income	424	426	0	0
Total Revenues	424	254,236	108,303	600,000
<i>Transfers</i>				
Transfers In	0	0	0	5,000
Transfer Out	0	0	0	0
Net Transfers	0	0	0	5,000
<i>Total Resources Available</i>				616,127
<i>Expenditures</i>				
C.D.B.G	0	321,308	40,805	605,700
Total Expenditures:	0	321,308	40,805	605,700
<i>Ending Cash Balance - June 30</i>				10,427

1986 Gross Receipts Tax 049-0000

Capital Projects Fund

Department Description

The purpose of this fund is to account for the one-quarter of one-percent gross receipts tax that is dedicated to the purpose of repair, upgrade, rehabilitate, replace and install water facilities outside of the City limits. Included in the eligible projects, but not limited to, are filter plants, including acquisition of necessary real property rights, water rights and payments to bond funds for the purpose of these projects.

The 1986 Gross Receipts Tax was also pledged against two new loans with the New Mexico Finance Authority (NMFA). The loan detail is covered under the Debt Service Section.

BUDGET SUMMARY

	<i>FY06/07</i> <i>Actual</i>	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				3,776,361
Revenues				
Gross Receipts 1/4%	1,428,583	1,506,668	1,440,320	1,464,685
Grants	92,949	1,304	816,379	656,433
Miscellaneous Income	294,955	180,427	85,234	90,260
Total Revenues	1,816,487	1,688,399	2,341,933	2,211,378
Transfers				
Transfers In	0	0	0	0
Transfers Out	872,301	33,369	8,727	841,813
Total Net Transfers	(872,301)	(33,369)	(8,727)	(841,813)
Total Resources Available				5,145,926
Expenditures				
Capital Improvements	168,459	92,562	2,679,676	3,455,682
Legal & Consulting Expenses	226,680	438,116	77,252	247,058
Total Expenditures	395,139	530,678	2,756,928	3,702,740
Ending Cash Balance - June 30				1,443,186

Property Acquisition 050-0000

Capital Projects Fund

Department Description

The Property Acquisition Fund is for the purpose of acquiring right-of-way and easements necessary for the completion of City projects as well as expenses involved in the disposition of City property (legal notices, surveys, appraisals, etc.) This fund also supports activities related to City property that is rented to others. The income and expenses from those rentals are accounted for in this fund.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				378,175
Revenues				
Fees & Permits	0	386	5,015	0
User Fees	14,282	9,867	8,496	12,000
Miscellaneous Revenue	96,840	0	61,890	0
Interest Income	13,750	18,026	6,421	6,148
Total Revenues	124,872	28,279	81,822	18,148
Transfers				
Transfers In	0	8,026	65,564	125,627
Transfers Out	0	0	0	0
Total Net Transfers	0	8,026	65,564	125,627
Total Resources Available				521,950
Expenditures				
Supplies	0	0	0	300
Maintenance	11,233	31	15	1,197
Utilities	0	1,536	1,155	1,236
Other Services	3,790	3,085	3,186	3,291
<i>Total Operating Cost</i>	15,023	4,652	4,356	6,024
Capital Outlay	0	174,136	12,516	442,025
Total Expenditures	15,023	178,788	16,872	448,049
Ending Cash Balance - June 30				73,901

Reverse Osmosis Project 054-0000 (Desalination /Snake Tank)

Manager
Community Development

Capital Projects Fund

Project Purpose & Description

To provide an alternate source of water for residents of the City of Alamogordo using reverse osmosis technology.

The Reverse Osmosis project removes water with high mineral content from within the Tularosa Basin, reduces the mineral content and places the additional water into the City's water supply. Studies were completed in 99-00 to determine possible sites. This was followed by the NEPA studies, which are funded by a federal grant. Then the next step will be construction of the plant, wells, and transmission lines, which is anticipated to be funded by the City and the Federal Government. Monies reserved in this fund are planned for the City's share of the project. This fund is used in conjunction with Fund 49.

The Office of the State Engineers (OSE) approved the city's permit for 4,000 acre feet of new water. The OSE's decision was challenged in District Court where the city prevailed. The District Court's decision was appealed and the appellate court's ruling is expected in spring 2009. Funds in the account will be used for matching portions to the grants and to secure right of ways that may be necessary.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				503,835
<i>Revenues</i>				
Grants	1,197,450	0	0	150,000
Loan Proceeds	0	0	112,019	2,188,716
Interest Income	2,794	2,817	10,862	10,312
Total Revenues	1,200,244	2,817	122,881	2,349,028
<i>Transfers</i>				
Transfers In	404,625	25,343	8,727	259,304
Transfers Out	0	0	0	0
Total Net Transfers	404,625	25,343	8,727	259,304
<i>Total Resources Available</i>				3,112,167
<i>Expenditures</i>				
Other Services	10,563	25,343	25,535	397,496
Capital Outlay	1,803,331	2,511,843	231,206	2,685,811
Total Expenditures	1,813,894	2,537,186	256,741	3,083,307
<i>Ending Cash Balance - June 30</i>				28,860

FY09 Accomplishments

During FY09 the city proposed the relocation of the actual reverse osmosis plant from north of Tularosa to city property near the Brackish Groundwater National Desalination Research Facility.

The city continues to work with the BLM on the completion of the EIS. Current projections are that the EIS will be complete and a favorable decision received by April 2010.

Capital Projects Fund

Project Purpose & Description

This fund was established to account for the financing of a portion of the cost of the acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army Corp of Engineers.

The project consists of the construction of the North Diversion Channel and the South/McKinley diversion Channel within the City. The project is expected to be constructed in phases over a period of approximately 10 years. The total cost of the project is expected to be \$72,000,000. Of that amount, the city is required to pay at least 25% of total project cost (\$15,000,000). Of this 25%, the city can apply up to 20% in in-kind expenses.

To date the city has expended a total of \$674,029 on the project in in-kind expenses. These expenses break down as follows: Out-of-pocket expenses = \$514,619 and man-hours = \$159,410.

Flood Control Project 056-0000

Budget Summary

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				3,619,785
Revenues				
Loan & Bond Proceed	0	0	3,620,000	0
Investment Income	76,730	50,410	39,472	21,545
Total Revenues	76,730	50,410	3,659,472	21,545
Transfers				
Transfer In	182,482	1,300,000	0	0
Transfers Out	0	0	0	0
Total Revenues	182,482	1,300,000	0	0
Total Resources Available				3,641,330
Expenditures				
Other Services	0	7,835	84,571	71,000
Capital Outlay	0	1,200,000	1,070,369	2,574,712
Total Expenditures	0	1,207,835	1,154,940	2,645,712
Ending Cash Balance - June 30				995,618

Flood Control Project 056-0000

	TOTAL PROJECT	COE SHARE	CITY SHARE
	\$ 72,000,000	\$ 54,000,000	\$ 15,000,000
<i>FY 2000 - FY 2002</i>			\$ 1,402,063
<i>In-Kind</i>			\$ 31,982
<i>Total</i>			\$ 1,434,045
<i>FY 2003</i>			\$ 539,877
<i>In-Kind</i>			\$ 10,199
<i>Total</i>			\$ 550,076
<i>FY 2004</i>			\$ 422,489
<i>In-Kind</i>			\$ 1,909
<i>Total</i>			\$ 424,398
<i>FY 2005</i>			\$ 486,273
<i>In-Kind</i>			\$ 7,742
<i>Total</i>			\$ 494,015
<i>FY 2006</i>			\$ 1,464,230
<i>In-Kind</i>			\$ 6,951
<i>Total</i>			\$ 1,471,181
<i>FY 2007</i>			\$ 1,900,505
<i>In-Kind</i>			\$ 10,259
<i>Total</i>			\$ 1,910,764
<i>FY 2008</i>			\$ 1,207,835
<i>In-Kind</i>			\$ 8,671
<i>Total</i>			\$ 1,216,506
<i>FY 2009</i>			\$ 1,070,000
<i>In-Kind</i>			\$ 9,347
<i>Total</i>			\$ 1,079,347
<i>FY 2010 (Projected)</i>			\$ 2,875,551
<i>In-Kind</i>			\$ 12,000
<i>Total</i>			\$ 2,887,551
TOTAL			\$ 8,580,332
BALANCE			\$ 6,419,668

Municipal Infrastructure GRT 061-0000

Capital Projects Fund

Fund Description

This fund is used to account for the one-sixteenth of one-percent gross receipt tax enacted in 1991 and implemented on January 1, 1992 (Ordinance 826). This increment is dedicated for either the payment of special obligation bonds issued pursuant to a revenue bond act or for repair, replacement, construction and acquisition of infrastructure improvements, including, but not limited to, sanitary sewer lines, storm sewers and other drainage improvements, water, water rights, water lines and utilities, streets, alleys, right-of-way, easements and land within the municipality or within the extraterritorial zone of the our municipality.

Budget Summary

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				845,007
Revenues				
Mun. Infrastructure GRT	335,249	375,651	360,080	366,171
Grants	1,143,276	441,461	367,801	0
Interest Income	9,190	19,609	8,430	7,192
Total Revenues	1,487,715	836,721	736,311	373,363
Transfers				
Transfers In	604,110	0	0	0
Transfers Out	235,515	115,671	439,221	602,563
Total Net Transfers	368,595	(115,671)	(439,221)	(602,563)
Total Resources Available				615,807
Expenditures				
Salaries & Benefits	12,904	0	0	0
Other Services	220,476	369,068	0	0
Emergency Disaster Relf	948,820	384,756	0	0
Total Expenditures	1,182,200	753,824	0	0
Ending Cash Balance - June 30				615,807

Budget Highlights

In June of 2006, the City had an emergency flooding disaster. Grants were pursued and received from State and Federal FEMA in Fiscal Year 2006-2007 and in 2007-2008. Transfers from the 1984 Gross Receipts Tax fund and General Fund were made to fund the costs of the flood disaster. In addition, fund balance, from this fund were also used.

In fiscal year 2008-2009, this fund transferred \$318,000 to cover the Engineering costs associated with In-house Engineering services provided on projects and administrative capital infrastructure planning. The charge-system in place prior to FY09 was not sufficient to cover Engineering costs. Please note that additional transfers may be needed to cover cost of Engineering in FY09 and FY10 depending upon the progress and capital budgets.

In FY10 this fund is budgeted to cover \$70,000 of Engineering Fees.

Department Description

Fund 105 is the Economic Development Fund which was established with gross receipts tax revenue. This fund allows the City to contract with the Otero County Economic Development Council, Inc. (OCEDC) at \$50,000 per year, for the purpose of marketing the City to prospective new companies and employers. This tax is currently scheduled to end, or sunset, on December 31, 2010 per Ordinance 1209.

This fund can also provide cash incentives to new companies which move to Alamogordo, bringing new jobs to our area and stimulating economic development. With this fund, the City and OCEDC successfully solicited and secured the 1800-Flowers.com call center, Marietta Biscuit Company, and PreCheck.

The contract for 1800-Flowers.com has been completed. In the last audit year, this company yielded 451 full time new jobs for Alamogordo. 32 full time jobs were produced by PreCheck during its most recent audit period, completed March 28, 2008. As a result of not meeting the required 55 full-time jobs, the Company was entitled to receive only the "Value of each Job Created" short of the goal, per contract. Therefore the company received \$97,369.21 for that period. 89.67 full time jobs were produced by Marietta as of their audit in August 2008. They exceeded their goal of 50 full time jobs.

ECONOMIC DEVELOPMENT 105-0000

Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Beginning Cash - July 1				1,632,875
Revenues				
Taxes & Fees	714,291	751,302	720,160	732,342
Grants	210,534	315,739	0	400,000
Interest Income	14,967	28,071	24,905	23,621
Total Revenues	939,792	1,095,112	745,065	1,155,963
Total Resources Available				2,788,838
Expenditures				
Other Services	24,117	879	0	0
Capital Outlay				
Airport Business Park	316,642	5,192	0	0
Community Dev	728,501	411,200	34,666	926,094
Marketing	50,000	43,603	56,397	50,000
Total Expenditures	1,119,260	460,874	91,063	976,094
Ending Cash Balance - June 30				1,812,744

2002 GRT Bond Projects 108-0000

Manager
Community Services

(1994 GRT Refunding Bond Issue)

Capital Projects Fund

Department Description

The 2002 Gross Receipts Tax Revenue Bonds were issued to provide funds for (1) refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds, Series 1994, (2) (a) the City's flood control system, both within and without the corporate limits of the City; (b) public buildings or any ground relating thereto; (c) land for open space; (d) public parks, public recreational buildings or other public recreational facilities and (e) equipment for street maintenance; and (3) paying all costs incidental thereto and to the issuance of the bonds. The bonds are payable and collectible from one-quarter of one percent of the Gross Receipts Tax Revenues.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				212,358
Revenues				
Miscellaneous Revenue	0	0	0	0
Bond Proceeds	0	0	0	0
Interest Income	19,885	12,978	5,229	0
Total Revenues	19,885	12,978	5,229	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	61,419	11,537	0	0
Total Net Transfers	(61,419)	(11,537)	0	0
Total Resources Available				212,358
Expenditures				
Other Services	1,861	8,315	8,975	5,520
Capital Outlay	208	856	32,472	0
Capital Improvements	0	118	19,191	182,727
Total Expenditures	2,069	9,289	60,638	188,247
Ending Cash Balance - June 30				24,111

2002 GRT Bond Projects 108-0000

PROJECT SUMMARY

FUND 108 - PROJECT LISTING FOR THE 2002 GRT BOND ACQUISITION FUND							
PROJ #	EXPENDITURE SUMMARY	FY02 thru					TOTALS
		FY06 Actual	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget	
BP0301	Street Sweeper	109,287					109,287
BP0303	Lake Water Storage Improvements	173,922	0	0	0	0	173,922
BP0304	Walker Field Improvements	379,707	0	0	0	0	379,707
BP0305	Griggs Field Improvements	19,360	0	0	0	0	19,360
BP0306	Pool Cover	103,964	0	0	0	0	103,964
BP0307	Tennis/Basketball Court Renovations	53,047	0	0	0	0	53,047
BP0308	Park Improvements	10,171	519	5,696	60,638	188,247	265,271
BP0309	In-Line Hockey Rink	88,022	0	0	0	0	96,695
BP0310	Golf Course Club House	737,544	1,550	3,593	0	0	742,687
BP0401	Skateboard Park	42,481	0	0	0	0	42,481
BP0402	Water Tower	16,938	0	0	0	0	78,762
Total Project Expenditures		1,734,442	2,069	9,289	60,638	188,247	2,065,182

Street Capital Gross Receipts Tax 109-0000

Special Revenue/Capital Projects

Fund Description

This fund accounts for the Municipal Capital Outlay Gross Receipts Tax ¼% option enacted by Ordinance No. 1188, effective 07/01/2004 and the Municipal Gross Receipts Tax ¼% option enacted by Ordinance No. 1312, effective 07/01/2008. Both GRT increments have been dedicated to construction and improvements of streets.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				8,896,685
<i>Revenues</i>				
Gross Receipts 1/4%	1,428,583	1,502,604	2,626,050	1,464,685
Loan & Bond Proceeds	0	0	7,350,000	0
Interest Income	50,643	64,453	73,623	33,121
Total Revenues	1,479,226	1,567,057	10,049,673	1,497,806
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	1,707,538	1,318,456	1,138,847	1,663,283
Total Net Transfers	(1,707,538)	(1,318,456)	(1,138,847)	(1,663,283)
<i>Total Resources Available</i>				8,731,208
<i>Expenditures</i>				
Fees	0	0	130,035	0
Other Services	0	0	3,292	18,850
Capital Improvements	0	0	1,119,735	2,677,729
Total Expenditures	0	0	1,253,062	2,696,579
<i>Ending Cash Balance - June 30</i>				6,034,629

* Note: Moved '04 GRT Street Program to Fund 044

Capital Projects Fund

Project Description

Fund 110 is the Sewer Bond Fund that is paid by water and sewer revenue and is dedicated strictly to sewer projects. This revenue bond was established in 2004 to pay for an emergency pipeline replacement, when a concrete sewer main failed in the west side of town. The emergency project was completed in the late summer of 2004 at a cost of more than \$2.2 million. The next urgent project for which these funds were utilized is the University Area Sewer Rehabilitation Project in the University and Dyer Addition Subdivisions. The City secured a \$330,713 Community Development Block Grant through the State of New Mexico towards the project. This project was completed during the summer of 2005.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				396,483
<i>Revenues</i>				
Interest Income	26,456	20,565	8,380	5,000
Total Revenues	26,456	20,565	8,380	5,000
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	1,327	54,984	381,363
Total Net Transfers	0	(1,327)	(54,984)	(381,363)
<i>Total Resources Available</i>				20,120
<i>Expenditures</i>				
Other Services	12,507	0	0	0
Capital Outlay	265,404	0	0	0
Total Expenditures	277,911	0	0	0
<i>Ending Cash Balance - June 30</i>				20,120

Capital Projects Fund

Project Description

The 2004 Gross Receipts Tax Bond Acquisition was issued to provide funds for (1) the City's flood control system, (2) (a) acquisition; (b) construction or improvement to public buildings, including recreation buildings; (3) refinancing the outstanding City Gross Receipts Tax Refunding Revenue Bonds, Series 1996 (the "1996 Bonds"); and (4) paying all costs pertaining to the issuance of the Bonds and to the payment and discharge of the 1996 Bonds.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				100,920
Revenues				
Grants	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Interest Income	47,113	10,373	2,676	1,930
Total Revenues	47,113	10,373	2,676	1,930
Transfers				
Transfers In	0	0	0	0
Transfers Out	121,063	0	11,987	0
Total Net Transfers	(121,063)	0	(11,987)	0
Total Resources Available				102,850
Expenditures				
Other Services	16,197	7,369	2,291	36,797
Capital Improvements	121,102	99,550	35,432	66,053
Total Expenditures	137,299	106,919	37,723	102,850
Ending Cash Balance - June 30				0

2004 GRT Bond Acquisition Projects 111-0000

PROJECT SUMMARY

FUND 111 - PROJECT LISTING FOR THE 2004 GRT BOND							
PROJ #	BUDGET SUMMARY	FY05 thru					TOTALS
		FY06 Actual	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget	
	Bond Expenses	55,578	0	0	0	0	55,578
	Other Expenses	0	16,197	7,369	2,291	36,797	25,857
	Expenditures - Projects						
BP0502	Golf Course Pump Station	103,021	0	0	0	0	103,021
BP0504	Hoosier Ball Field Fencing	9,748	0	0	0	0	9,748
BP0507	Paiute Park	59,331	0	0	0	0	59,331
EN0505	N. Florida Storm Drainage	115,536	0	0	0	0	115,536
BP0503	Alameda Park Zoo Improvements	43,441	31,234	16,287	3,622	0	94,584
BP0510	Tierra De Suenos Park	158,251	5,769	9,656	4,322	5,678	177,998
EN0201	New Library Building	42,393	0	0	0	0	42,393
EN0417	Sr. Center Fitness Room	5,560	44,395	0	0	0	49,955
BP0509	Sr. Center Sprinklers	65,724	0	0	0	0	65,724
BP0310	Golf Course Club House	101,323	28,624	0	27,488	6,785	157,435
BP0511	Rec Center Repairs	5,864	11,080	73,607	0	0	90,551
	Total Project Expenditures	765,770	137,299	106,919	37,723	49,260	1,047,712
NOTE:	All projects above include Engineering Fees (In-house) and contracted.						
	This shade indicates COMPLETED Projects						

Capital Projects Fund

Project Description

The 2009 Sewer Improvement Bond Acquisition was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				0
Revenues				
Loan & Bond Proceeds	0	0	0	7,420,000
Miscellaneous Revenue	0	0	0	0
Interest Income	0	0	0	0
Total Revenues	0	0	0	7,420,000
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available			0	7,420,000
Expenditures				
Other Services	0	0	0	0
Capital Improvements	0	0	0	7,420,000
Total Expenditures	0	0	0	7,420,000
Ending Cash Balance - June 30				0

Capital Projects Fund

Project Purpose & Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Capital Funds are reserved for improvements on the investment of 220 public housing units included in the Annual Contributions Contract. Every 5 years and annually, a plan is submitted to HUD identifying the improvements planned for that period. All improvements are based on the Physical Needs Assessment that is completed before the 5 year plan is due. Annual plans update HUD on the progress toward the 5 year goals.

Goal 1: To install ground fault intercepts and add electrical circuits at PH and rewire AV to upgrade electrical service.

Objective: 150 PH units will have GFIs and 70 AV units will be rewired

Goal 2: To provide required maintenance to facia and soffitt

Objective: Make repairs and paint facia and soffitt all HA buildings; add ventilation to PH buildings to extend the life of current roofs;

Goal 3: To repair foundations, walls and spalling in selected AV units

Objective: To remove and replace porches identified as health and safety problems in annual inspection; to patch cracks in foundations, walls and spalling

Goal 4: To replace aged appliances

Objective: All 220 units have refrigerator and stove that is less than 5 years old; furnaces will be analyzed, plan developed for replacement and purchases begun

Goal 5: To replace or refurbish water heaters

Objective: Assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products

HOUSING CAPITAL FUND PROJECTS 904-0000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Budget	FY09/10 Budget
Beginning Cash - July 1				0
Revenues				
Grants	0	0	0	1,560,718
Interest Income	0	0	0	0
Total Revenues	0	0	0	1,560,718
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	137,800
Total Net Transfers	0	0	0	(137,800)
Total Resources Available				1,422,918
Expenditures				
Capital Outlay	0	0	0	139,792
Modernization	0	0	0	1,283,126
Total Expenditures	0	0	0	1,422,918
Ending Cash Balance - June 30				0

FY09 Accomplishments

- Electrical wiring improvements: Install GFI's and install individual meters and upgrade circuit boxes in 150 Plaza Hacienda units plus 4 administrative buildings; Install GFI's and replace outdated wiring in 70 Alta Vista units and one administrative building; update the current distribution system by replacing poles, lines and transformers
- Replace or repair inadequate fencing at Alta Vista and Plaza Hacienda
- Improve parking areas at Alta Vista and Plaza Hacienda by increasing available space for parking, paving and enhanced security lighting
- Replace or refurbish 220 furnaces for energy efficiency
- Complete appliance replacements so that 100% of refrigerators and stoves are less than 10 years old and energy star
- Assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products
- Assess windows in 220 units; develop and implement plan for improved, energy efficient window installation at the rate of 22 units per year minimum
- Remove, repair or replace inadequate sidewalks and porches at Alta Vista and Plaza Hacienda
- Repair roof, water damage to walls, reseal joints at floor/wall to prevent seepage and install new flooring in the main office building

DEBT SERVICE

Various Funds

Debt Service Fund Description

In this section, all Debt Service Funds (Bonds and Loan Obligations) will be summarized and illustrated. The individual Funds are used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

BOND FUND SUMMARIES

Fund 53 General Obligation (Property Tax) – The purpose of this fund is to account for servicing of principal and interest requirements on the 1996 General Obligation Sanitary Sewer Refunding Water Improvement Bonds, the 2000 General Obligation Fire Protection Bonds, and the 2009 General Obligation Bonds. Property tax revenues secure these bonds.

Fund 55 1993 JPA ESGRT Bond – This fund was established to accumulate resources from landfill revenues or member ESGRT distributions for payment of principal and interest on the City of Alamogordo – Otero/Lincoln County JPA ESGRT Revenue Bonds, Series 1994. This fund also held the required bond reserve. The Bonds matured on June 1, 2009.

Fund 59 Revenue Bond P & I – This fund is created for the purpose of accumulating monies for payment of principal and interest on Gross Receipts Tax Revenue Bonds.

Fund 82 JT. Water/Sewer Revenue – This fund is created to account for the bond required reserve for the Jt. Water and Sewer Improvement Revenue Bonds, Series 2005 and for the purpose of accumulating monies for the payment of principal and interest on the Joint Water/Sewer Revenue Bonds, Series 1998 and Series 2005.

Fund 106 Flood Control Project Reserve – The purpose of this fund is to account for the monies that must be held in reserve for the Flood Control Bond, Series 2000.

DEBT SERVICE

Types of Bonds:

Revenue Bonds pledge specific recurring revenue sources of the municipality, most commonly the City's gross receipts tax. Revenue bonds may be issued for constructing, purchasing, furnishing, equipping, rehabilitating, making additions or improvements to one or more public buildings or purchasing and improving grounds. Revenue bonds are enacted by action of the City Commission and do not require voter approval.

General Obligation Bonds are authorized by the voters of the City of Alamogordo. The debt limit shall not exceed four percent of the value of the taxable property in the City. The City may, however, contract debt in excess of such limitation for the construction or purchase of a system for supplying water or a sewer system for the City. Based on a 2008 assessed valuation of \$420,461,757 the City's general obligation debt limit is \$16,818,470. The City presently has \$1,375,000 outstanding of general obligation debt (other than water and sewer bonds) consisting of its General Obligation Fire Protection Bonds, Series 2000. Accordingly, the City has a legal debt margin of \$15,443,470 for non-water and sewer debt.

The City currently has two General Obligation Bond outstanding for water and sewer issues. This is the 1996 G.O. Sewer/Water Improvements which are due to mature 08/01/2009. A new General Obligation Bond for a Waste Water Treatment Plant and Streets was issued in 2009. Details of this issue are under Fund 53.

Special Assessment Bond proceeds are used to pay costs of the specifically stated improvements. Once the bonds have been issued and the improvements completed, a special assessment is levied to property owners who benefit from the improvements and liens are placed against the property. The special assessments are scheduled to coincide with the principal and interest debt retirement needs of the bond issue.

The City currently has no outstanding Special Assessment Bonds.

The authority for issuing bonds is found in the State of New Mexico Constitution.

DEBT SERVICE

Summary of Bonds Issued

CITY OF ALAMOGORDO
Schedule of Bonded Debt
Fiscal Year 2009-2010

DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2010
REVENUE BONDS				
Jt. Water and Sewer Revenue Bonds, Series 1998	07/01/98	06/01/18	\$6,390,000	\$3,220,000
Gross Receipts Tax Revenue Bonds, Series 2000 (Flood Control)	10/01/00	06/01/21	\$4,550,000	\$2,985,000
Gross Receipts Tax Revenue Bonds, Series 2002	10/01/02	06/01/17	\$7,990,000	\$4,245,000
Gross Receipts Tax Refunding & Improvement Bonds, Series 2004	12/01/04	06/01/19	\$5,405,000	\$3,925,000
JT Water/Sewer Improvements Revenue Bonds, Series 2005	06/02/05	06/01/25	\$5,530,000	\$4,520,000
<i>TOTAL REVENUE BONDS</i>			\$29,865,000	\$18,895,000
GENERAL OBLIGATION BONDS				
General Obligation Sanitary Sewer Refunding Bonds	08/01/97	08/01/09	\$5,700,000	\$0
General Obligation Fire Protection Bonds, Series 2000	06/01/00	08/01/20	\$2,000,000	\$1,375,000
General Obligation Waste Water Treatment Plant and Street Bonds, Series 2010 - <i>estimates</i>			\$7,420,000	\$7,265,000
<i>TOTAL GENERAL OBLIGATION BONDS</i>			\$15,120,000	\$8,640,000
TOTAL - ALL BONDS			\$44,985,000	\$27,535,000

DEBT SERVICE

DEBT SERVICE LOAN OBLIGATION SUMMARIES

The City of Alamogordo entered into seven loan agreements with the New Mexico Finance Authority (NMFA).

Summary of Loan Obligations Issued

**Schedule of Bonded Debt
Fiscal Year 2009-2010**

DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2010
LOANS				
Fire Station - NMFA, 2000	07/01/00	05/01/20	\$572,223	\$363,623
Ladder Truck (Fire) - NMFA, 2004	05/21/04	05/01/16	\$455,000	\$245,459
Westside R.O. Project - NMFA Loan, 2006 (Water Project)	06/30/06	05/01/29	\$6,565,000	\$6,294,941 *
<i>*Only Interest is paid until full amount is fully withdrawn and then payment schedules will include principal to pay down outstanding balance.</i>				
Precheck Westside Project, NMFA Loan 2006 (Water Project)	08/11/06	05/01/26	\$730,453	\$633,637
Flood Control - NMFA, 2008	11/21/08	06/01/28	\$3,620,000	\$3,445,000
Fire Pumper - NMFA, 2008	12/05/08	05/01/17	\$196,910	\$174,885
Street Projects - NMFA, 2008	12/12/08	06/01/28	\$7,350,000	\$6,885,000
TOTAL LOAN OBLIGATIONS			\$19,489,586	\$18,042,545

DEBT SERVICE

Summary of Outstanding Obligations and Indebtedness

General Obligation Bonds: Pledged by property tax the City has \$0 in general obligation sewer refunding bonds, \$1,375,000 in general obligation fire protection bonds outstanding, and \$7,265,000 in general obligation water and street bonds outstanding.

Gross Receipts Tax Revenue Bonds: The City has \$11,155,000 aggregate principal amount of statewide Gross Receipts Tax Revenue Bonds outstanding.

Other Revenue Bonds: The City has revenue debt pledged with water and sewer rate revenues of \$7,740,000 outstanding.

Intergovernmental and Other Agreements

Joint Powers Authority Landfill Bonds. The City has entered into intergovernmental agreements with nine other municipal and county governments utilizing the regional landfill. This endeavor was financed with the proceeds of the City of Alamogordo - Otero/Lincoln County JPA Environmental Services Gross Receipts Tax Project Revenue Bonds, Series 1993 with a current outstanding principal amount of \$0. Such agreements generally provide that, to the extent landfill revenues are not sufficient to pay debt service on the ESGRT Bonds, the City and the other county and municipal governments would contribute their environmental services gross receipts tax revenues in an amount sufficient to pay a portion of the debt service on the ESGRT Bonds. The City is the lead agency charged with the management of the landfill and in the administration of the ESGRT Bonds. The bonds matured June 1, 2009. More about this bond is under the Trust and Agency Section, Fund 55.

Lease-Purchase Obligations:

The City has an outstanding capital lease:

- a) Mobile Data Terminals (MDT) – Public Safety (Funds 28, 36, 38). The Lease Purchase is made through Kansas State Bank and was entered into 10/03/07 for a total of \$220,452.85. The debt is obligated and paid by special revenue funds generated from law enforcement grants and special operations. The outstanding balance as of 06/30/10 is \$90,742.55. This is a five year lease.

DEBT SERVICE

Other Notes Payable:

The City currently has seven (7) loan obligations entered into with the New Mexico Finance Authority (NMFA):

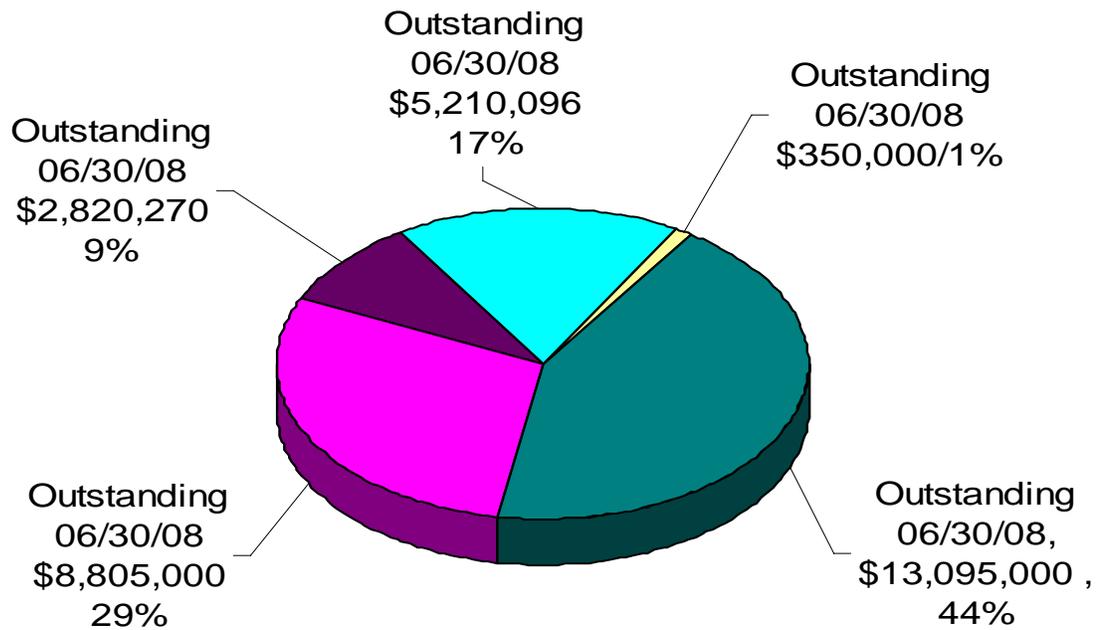
- a) Fire Station #5 – In fiscal year 2000, the City received a loan for \$572,223 from the NMFA to finance construction of a new fire station. State fire funds are pledged to pay the principal and interest on this loan. The outstanding balance of the loan is \$363,623. This is a 20-year loan, maturing 05/01/2020.
- b) Fire Ladder Truck – In 2004 a Loan from NMFA for \$455,000 was received to finance the purchase of a ladder fire truck. State fire funds are pledged to pay the principal and interest on the loan. The outstanding balance on this loan is \$245,459. This is a 12-year loan, maturing 05/01/2016.
- c) R.O./Desalination – Westside Infrastructure Project – June, 2006, the City entered into a loan agreement with NMFA for \$6,565,000 which is pledged by the 1986 ¼% Municipal Gross Receipts Tax (dedicated to outside city-limit water resources). The proceeds of the loan are to be used for the construction of the R.O. Desalination project. The loan is set up in a manner that the City draws on the principal as project phases are completed and the annual debt service is calculated based on the draw amounts. As of 2/28/09, the City has drawn only \$4,376,283.66 of the principal, with the balance of \$2,188,716.34 available for completion of the project. The construction must be completed by 07/31/2009 and once the full principal has been drawn down, the annual amortization schedule will be recalculated. \$6,294,941 represents the outstanding balance on the loan for 06/30/10. This is a 23-year loan, maturing 05/01/2029.
- d) Westside Infrastructure (PreCheck) Project – August, 2006, the City entered into a loan agreement with the NMFA for \$730,453, which is pledged by the 1986 ¼% Municipal Gross Receipts Tax (dedicated to outside city-limit water resources). The proceeds of the loan will be used to lay water pipe lines from the R.O. Desalination line off of Hwy54 to and across the Bypass. The outstanding balance as of June 30, 2010 is \$633,637. This is a 20-year loan, maturing 05/01/2026.
- e) Flood Control – November, 2008, the City entered into a loan agreement with the NMFA for \$3,620,000, which is pledged by a portion of the Municipal Gross Receipts Tax. The proceeds of the loan will be used to acquire, construct and complete various flood control projects. The outstanding balance as of June 30, 2010 is \$3,445,000. This is a 20-year loan, maturing 06/30/2028.
- f) Fire Pumper – December, 2008, the City entered into a loan agreement with the NMFA for \$196,910 to finance the purchase of a pumper fire truck. State fire funds are pledged to pay the principal and interest on the loan. The outstanding balance as of June 30, 2010 is \$174,885. This is a 9-year loan, maturing 05/01/2017.

DEBT SERVICE

- g) Street Projects – December, 2008, the City entered into a loan agreement with the NMFA for \$7,350,000, which is pledged by a portion of the 1.225% State-Shared Gross Receipts Tax. The proceeds of the loan will be used to acquire, construct, and complete various street projects. The outstanding balance as of June 30, 2010 is \$6,885,000. This is a 20-year loan, maturing 06/01/2028.

DEBT SERVICE

Outstanding Debt Obligations 06/30/2008



Several Projects coming up in the next two to three years that will require further debt obligation of the City. These include:

FY10 – (Calendar year 2010): Joint Water/Sewer \$5.6 million

FY11 – (Calendar year 2011): Street Capital \$8 million

FY12 – (Calendar year 2012): Flood Control \$6 million

Debt Service

Fund Description

The purpose of this fund is to account for property tax receipts for Debt Service of G.O. Bonds. This fund services the principal and interest requirements on two outstanding issues; the 1996 General Obligation Sanitary Sewer Refunding and Water Improvement Bonds and the 2000 Fire Station Bond. The bonds are secured by property tax revenues.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				809,846
Revenues				
Taxes & Fees	796,747	886,102	727,231	687,151
Interest Income	14,710	15,813	6,971	5,363
Total Revenues	811,457	901,915	734,202	692,514
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				1,502,360
Expenditures				
Other Services	400	400	400	2,000
Debt Service	518,759	810,397	806,798	934,577
Total Expenditures	519,159	810,797	807,198	936,577
Ending Cash Balance - June 30				565,783

BUDGET HIGHLIGHTS

The Property Tax for general obligation debt has decreased due to the maturity of the 1996 Bond issue on 08/01/2009. The Property Tax rate for G.O. Debt Service is set by the New Mexico Department of Finance and Administration (DFA) and encompasses the principal and interest due in the following 18 months of the fiscal year, along with any fund balance in place at the time. DFA finalizes the rates on September 1 of each year.

The citizens of Alamogordo voted on the issuance of new bonds through property tax for completing Street/Bridge (\$920,000) projects as well as funding a portion of the Waste Water Treatment Plant Improvements (\$6,500,000) for a total obligation of \$7,420,000. The new bond issue is expected to sometime in August 2009.

The expenditure total for FY10 represents the final payment on the 1996 G.O. Bond. After the new G.O. Bond issue is complete in July, a budget resolution will adjust the amount to include the annual debt service on the new issue.

**General Obligation Sanitary Sewer
Refunding and Water Improvement Bonds
Series December 1, 1996**

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$5,700,000. \$1,200,000 of the Bonds was issued for the purpose of advance refunding a portion of the City's outstanding General Obligation Sanitary Sewer Bonds, Series September 1, 1990. \$4,500,000 of the bonds were authorized by the voters on March 21, 1995 and are being issued for the purpose of repairing and improving the existing water sources of the current municipal water supply system, including repairing the Bonito Pipeline and the acquisition of water or water rights and any necessary real estate, easements and apparatus.

The bonds are general obligations of the city and are payable solely out of general (ad valorem) taxes which shall be levied against all taxable property in the City without limitation as to rate or amount.

Principal and interest are payable at the principal office of Sunwest Bank of Albuquerque, N.A. in Albuquerque, New Mexico, ("paying agent"). The bonds are subject to prior redemption beginning August 1, 2004, in whole at any time or in part on any interest payment date thereafter. Interest is payable on February 1 and August 1 of each year, beginning August 1, 1997.

Original Amount:	\$5,700,000
Principal Outstanding:	\$1,795,000
Total Outstanding (P&I):	\$1,928,994
Average Coupon Rate:	4.65%
Final Maturity:	08/01/2009
Reserve Fund:	None
Call Date:	08/01/2004 @ 100%
Security Pledged:	Ad valorem property taxes
Additional Comments:	No constitutional limit on bonds issued for water and sewer purposes. General purpose general obligation bonds are limited to 4% of assessed valuation. Moody's A2 rated.

General Obligation Fire Protection Bonds Series 2000

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$2,000,000.

The bonds are general obligations of the city and are payable solely out of general (ad valorem) taxes which shall be levied against all taxable property in the City without limitation as to rate or amount. The bonds are issuable as fully registered bonds and were issued for the purpose of building and equipping a new fire station and providing additional equipment to existing fire stations and renovating existing fire stations in the amount of \$2,000,000.

Principal and interest are payable at the principal office of the City Treasurer, in Alamogordo, New Mexico, ("paying agent"). The bonds are subject to prior redemption beginning August 1, 2009, in whole at any time or in part on any interest payment date thereafter. Interest is payable on February 1 and August 1 of each year, beginning February 1, 2001.

Original Amount:	\$2,000,000
Principal Outstanding:	\$1,615,000
Total Outstanding (P&I)	\$2,322,241
Average Coupon Rate:	5.86%
Final Maturity:	08/01/2020
Reserve Fund:	None
Call Date:	08/01/2009
Security Pledged:	Ad valorem property taxes
Additional Comments:	Constitution limits debt to 4% of assessed valuation. Moody's A2 rated.

1993 ESGRT Bond Reserve Fund

Fund Description

This fund was set up to accumulate resources from landfill revenues or member ESGRT distributions for payment of principal and interest on the City of Alamogordo – Otero/Lincoln County JPA ESGRT Revenue Bonds, Series 1994. It is also the fund which holds the Bond Required Reserve (\$355,000) for the ESGRT issue which remains herein.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
Interest Income	15,343	18,223	7,910	0
Total Revenues	15,343	18,223	7,910	0
Transfers				
Transfers In	351,460	332,350	0	0
Transfers Out	0	0	1,817	0
Total Net Transfers	351,460	332,350	(1,817)	0
Total Resources Available				
Expenditures				
Debt Service	52,210	356,610	369,650	0
Total Expenditures	52,210	356,610	369,650	0
Ending Cash Balance - June 30				
				0

Budget Highlights

The final payment for this issue will be paid on June 1, 2009. The Bond Required Reserve will be used toward the payment of principal and interest of the final payment. This fund will be closed after June 30, 2009.

**Otero/Lincoln County JPA
Environmental Services Gross Receipts Tax
Project Revenue Bonds, Series 1993**

The bonds are obligations of the City of Alamogordo, New Mexico, issued as fully registered bonds as to both principal and interest, in the denominations of \$5,000.00 and integral multiples thereof, in the aggregate principal amount of \$3,845,000. The bonds were issued to acquire and construct a Regional Landfill Facility to be operated by the City of Alamogordo, and used by the city and other participating local governments for disposal of solid waste.

The bonds *are not* general obligations and are payable and collectible solely from the net revenues from operation of the Regional Landfill facility and from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of Environmental Services Gross Receipts Tax Revenues of the city and other participants pledged for payment of the bonds.

Principal is payable at the principal office of United New Mexico Trust Company (paying agent), Albuquerque, New Mexico. The bonds bear interest from October 1, 1993, payable June 1 and December 1 of each year beginning June 1, 1994.

Original Amount:	\$3,845,000
Principal Outstanding:	\$670,000
Total Outstanding (P&I):	\$724,760
Average Coupon Rate:	5.00%
Final Maturity:	06/01/2009
Reserve Fund:	\$355,000
Call Date:	06/01/2001 @ 100.5% DTP 06/01/2002
Security Pledged:	Lincoln/Otero County Joint Landfill Revenues and Environmental GRT of owners.
Additional Comments:	Rate covenant of 130% annual O&M and Debt Service Moody's Baa-1 rated.

Revenue Bond P&I 059-0000

Debt Service Fund

Fund Description

This fund was established to account for debt service principal and interest payments on City of Alamogordo Revenue Bonds as required by all Bond Ordinances where the principal and interest payments are to be transferred to a separate fund for execution on due dates of each revenue bonds. Currently this fund is accounting for the P & I of the 2000 Flood Control GRT, 2002 and 2004 GRT Refunding GRT.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				7,696
Revenues				
Interest Income	0	0	0	0
Total Revenues	0	0	0	0
Transfers				
Transfers In	1,506,158	1,508,096	2,037,578	2,370,919
Transfers Out	0	0	0	0
Total Net Transfers	1,506,158	1,508,096	2,037,578	2,370,919
Total Resources Available				2,378,615
Expenditures				
Other Services	3,853	4,853	0	11,500
Debt Service	1,499,658	1,501,596	2,037,578	2,359,419
Total Expenditures	1,503,511	1,506,449	2,037,578	2,370,919
Ending Cash Balance - June 30				7,696

Revenue Bond P&I 059-0000

*City of Alamogordo
Gross Receipts Tax Revenue Bonds
Flood Control Bond
Series 2000*

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$4,205,000. The bonds were issued for the purpose of financing the cost of acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army; funding a reserve fund; and paying the costs of issuing the bonds.

The bonds are not general obligations of the city and are payable solely from revenues derived from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of 1/4 of 1% of pledged gross receipts tax revenues.

Principal and interest on the bonds are payable at the principal office of The Depository Trust Company in New York, New York. The bonds are subject to prior redemption beginning June 1, 2010, in whole at any time or in part on any interest payment date thereafter. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2001.

Original Amount:	\$4,550,000
Principal Outstanding:	\$3,375,000
Total Outstanding (P&I):	\$5,540,533
Average Coupon Rate:	4.99%
Final Maturity:	06/01/2021
Reserve Fund:	\$371,357.50
Call Dates:	06/01/2010 @ 100%
Security Pledged:	0.25% Municipal Gross Receipts Tax
Revenues to pay Debt Service:	0.25% Gross Receipts Tax (Flood Control)
Additional Comments:	Additional parity bonds may be issued if the pledged revenues for the prior fiscal year are 2x or 200% of the maximum annual debt service on outstanding & proposed bonds. Moody's A3 underlying rating AMBAC Insured

**City of Alamogordo
Gross Receipts Tax Revenue Bonds
Series 2002**

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$7,990,000. The bonds were issued for the purpose of providing funds for the refunding and discharging the outstanding amount of \$2,525,000 of the 1994 Series GRT bonds, and to (a) construct, extend, better, alter, reconstruct and otherwise improve the City's flood control system, both within and without the corporate limits of the City; (b) construct, purchase, furnish, equip, rehabilitate, make additions to or make improvements to one or more public buildings or purchase or improve any ground relating thereto, including but not necessarily limited to acquiring and improving parking lots, or any combination of the foregoing; (c) purchase or otherwise acquire or clear land or purchase, otherwise acquire and beautify land for open space; (d) acquire, construct, purchase, equip, furnish, make additions to, renovate, rehabilitate, beautify or otherwise improve public parks, public recreational buildings or other public recreational facilities or any combination of the foregoing including but not necessarily limited to ballfield lighting improvements at Hoosier Complex, acquire and/or build additional park and recreational facilities, rehabilitation of water storage lakes at Desert Lakes golf course, repair and resurface tennis and basketball courts in Oregon Park, replacement of pool cover at the Family Recreational Center and improvement and expansion of facilities at Griggs Field; and (e) acquire and purchase equipment for street maintenance, including but not necessarily limited to the purchase of a street sweeper for the Public Works Dept.

The bonds are not general obligations of the city and are payable solely from revenues derived from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of 1/4 of 1% of pledged gross receipts tax revenues.

Principal and interest on the bonds are payable at the principal office of The Depository Trust Company in New York, New York. The bonds are subject to prior redemption beginning June 1, 2011, in whole at any time or in part on any interest payment date thereafter. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2003.

Original Amount:	\$7,990,000
Principal Outstanding:	\$5,790,000
Total Outstanding (P&I):	\$6,313,098
Average Coupon Rate:	3.21%
Final Maturity:	06/01/2017
Reserve Fund:	None
Call Dates:	06/01/2011 @ 100%
Security Pledged:	1.225% Municipal Gross Receipts Tax
Revenues to pay Debt Service:	0.25% Gross Receipts Tax
Additional Comments:	Moody's A3 underlying rating AMBAC Insured

**City of Alamogordo
Gross Receipts Tax Revenue Bonds
Series 2004**

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$5,405,000. The bonds were issued for the purpose of providing funds for the refunding and discharging the outstanding amount of \$2,525,000 of the 1996 Series GRT bonds, and to (a) construct, extend, better, alter, reconstruct and otherwise improve the City's flood control system, both within and without the corporate limits of the City; (b) construct, purchase, furnish, equip, rehabilitate, make additions to or make improvements to one or more public buildings or purchase or improve any ground relating thereto, including but not necessarily limited to acquiring and improving parking lots, or any combination of the foregoing; (c) purchase or otherwise acquire or clear land or purchase, otherwise acquire and beautify land for open space; (d) acquire, construct, purchase, equip, furnish, make additions to, renovate, rehabilitate, beautify or otherwise improve public parks, public recreational buildings or other public recreational facilities or any combination of the foregoing including but not necessarily limited to construction of a clubhouse at the municipal golf course.

The bonds are not general obligations of the city and are payable solely from revenues derived from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of 1/4 of 1% of pledged gross receipts tax revenues.

Principal and interest on the bonds are payable at the principal office of The Depository Trust Company in New York, New York. The bonds are subject to prior redemption beginning June 1, 2014, in whole at any time or in part on any interest payment date thereafter. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2004.

Original Amount:	\$5,405,000
Principal Outstanding:	\$4,675,000
Total Outstanding (P&I):	\$6,218,945
Average Coupon Rate:	3.51%
Final Maturity:	06/01/2019
Reserve Fund:	None
Call Dates:	06/01/2014 @ 100%
Security Pledged:	1.225% State Shared Gross Receipts Tax
Revenues to pay Debt Service:	0.25% Gross Receipts Tax
Additional Comments:	Moody's A3 rated

**City of Alamogordo
Gross Receipts Tax Revenue Loan
NMFA 2008 - Flood Control \$3,620,000**

The Loan Ordinance

Original Amount:	\$3,620,000
Principal Outstanding:	\$3,555,000
Total Outstanding (P&I):	\$5,578,653
Average Coupon Rate:	4.821%
Final Maturity:	06/01/2028
Reserve Fund:	None
Call Dates:	N/A
Security Pledged:	.25% 1984 Gross Receipts Tax
Revenues to pay Debt Service:	0.25% 1984 Gross Receipts Tax
Additional Comments:	N/A

Fund Description

This fund accounts for the Debt Service Requirements of the Joint Water/Sewer Revenue Bonds, Series 1998 and 2005.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				820,204
Revenues				
Interest Income	17,856	21,223	8,486	8,721
Total Revenues	17,856	21,223	8,486	8,721
Transfers				
Transfers In	904,323	873,270	1,303,366	1,822,788
Transfers Out	0	0	0	0
Total Net Transfers	904,323	873,270	1,303,366	1,822,788
Total Resources Available				2,651,713
Expenditures				
Debt	424,323	609,126	907,726	1,822,789
Total Expenditures	424,323	609,126	907,726	1,822,789
Ending Cash Balance - June 30				828,924

Budget Highlights

A new loan with NMFA was approved in June 2009 to cover the cost of water and sewer infrastructure in conjunction with the 2008 Street Capital projects for \$5,620,000. The principal and interest of the loan is the reason for the increase in transfers in and expenditures for debt service. This is transferred from the Water and Sewer Fund 81.

**City of Alamogordo
Joint Water and Sewer
Revenue Bonds, Series 1998**

The bonds are special limited obligations of the City of Alamogordo, issuable only as fully registered bonds as to both principal and interest in the denomination of \$5,000 and integral multiples thereof in the aggregate principal amount of \$6,390,000. The bonds were issued to provide funds to extend, enlarge, better, repair and otherwise improve the City's Joint Water and Sewer System and to pay all costs incidental to the issuance of the bonds.

The bonds are not general obligations of the City and no pledge of the full faith and credit of the City, the taxing power or general resources of the City is made for the payment thereof. The bonds are payable and collectible solely from the revenues of the Joint Water and Sewer System.

Principal and interest are payable at the principal office of the City Treasurer of the City of Alamogordo in Alamogordo, New Mexico, ("Paying Agent"). The bonds are subject to prior redemption beginning June 1, 2008, in whole or in part at any time. Interest is payable on June 1 and December 1 of each year, beginning December 1, 1998.

Original Amount:	\$6,390,000
Principal Outstanding:	\$4,160,000
Total Outstanding (P&I):	\$5,450,900
Average Coupon Rate:	4.32%
Final Maturity:	06/01/2018
Reserve Fund:	None
Call Date:	06/01/2008 @ 100%
Security Pledged:	Joint utility system net revenues
Additional Comments:	Surety Bond – AMBAC Insured Moody's A1 rated.

**City of Alamogordo
Joint Water and Sewer Improvements
Revenue Bonds, Series 2005**

The bonds are special limited obligations of the City of Alamogordo, issuable only as fully registered bonds as to both principal and interest in the denomination of \$5,000 and integral multiples thereof in the aggregate principal amount of \$5,530,000. The bonds were issued to provide funds to extend, enlarge, better, repair and otherwise improve the City's Joint Water and Sewer System and to pay all costs incidental to the issuance of the bonds.

The bonds are not general obligations of the City and no pledge of the full faith and credit of the City, the taxing power or general resources of the City is made for the payment thereof. The bonds are payable and collectible solely from the revenues of the Joint Water and Sewer System.

Principal and interest are payable at the principal office of the City Treasurer of the City of Alamogordo in Alamogordo, New Mexico, ("Paying Agent"). The bonds are subject to prior redemption beginning June 1, 2015, in whole or in part at any time. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2005.

Original Amount:	\$5,530,000
Principal Outstanding:	\$5,150,000
Total Outstanding (P&I):	\$7,394,545
Average Coupon Rate:	3.995%
Final Maturity:	06/01/2025
Reserve Fund:	\$412,852.50 and Surety Bond
Call Dates:	06/01/2015 @ 100%
Security Pledged:	Joint utility system net revenues
Additional Comments:	AMBAC insured Moody's A1 underlying rating

**City of Alamogordo
Joint Water and Sewer Improvements
Revenue Loan (NMFA), 2009**

The loan is a special limited obligation of the City of Alamogordo to the New Mexico Finance Authority (NMFA) for the principal amount of \$5,620,000. The loan was issued to provide funds For water and wastewater infrastructure improvements to include construction of new water and wastewater lines, improvements to existing water and wastewater lines, and other various water and wastewater system improvements for the Governmental Unit and to pay all costs incidental to the issuance of the loan.

The loan is payable and collectible solely from the revenues of the Joint Water and Sewer System. Interest is payable on June 1 and December 1 of each year, beginning December 2009.

Original Amount:	\$5,620,000
Principal Outstanding:	\$5,620,000
Total Outstanding (P&I):	\$ n/a – date of closing is June 18, 2009
Average Coupon Rate:	Will know at closing
Final Maturity:	06/01/2029
Reserve Fund:	\$439,087
Call Dates:	<u>Prepayment.</u> The Governmental Unit is hereby granted the option to prepay any of the Principal Components of this Loan Agreement in whole or in part on any day on or after ten (10) years following the Closing Date without penalty or prepayment premium.
Security Pledged:	Joint utility system net revenues
Additional Comments:	None

Flood Control GRT Bond

Fund Description

The purpose of this fund is to account for the monies that must be held in reserve for the Flood Control Bond Issue, Series 2000. Complete description of Bond is shown under Fund 59.

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Beginning Cash - July 1				373,192
Revenues				
Interest Income	16,573	19,795	8,575	8,795
Total Revenues	16,573	19,795	8,575	8,795
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	54,941	0
Total Net Transfers	0	0	(54,941)	0
Total Resources Available				381,987
Ending Cash Balance - June 30				381,987

ENTERPRISE FUND

Various Funds

Enterprise Fund Description

Funds used to account for operations for which a fee is charged to external users for goods or services.

ENTERPRISE FUND SUMMARY

FUND NO.	FUND DESCRIPTION	BEGINNING	ESTIMATED REVENUES	NET	BUDGETED EXPENDITURES	ENDING
		CASH BALANCE		CASH TRANSFERS		CASH BALANCE
81	WATER/SEWER OPERATING	8,464,734	8,916,323	(418,179)	14,402,395	2,560,483
86	SOLID WASTE COLLECTION SYSTEM	70,110	1,834,867	(104,471)	1,795,863	4,643
88	BONITO LAKE	411,670	166,243	25,164	409,014	194,063
90	GOLF COURSE	218,134	1,094,545	78,094	1,280,539	110,234
91	AIRPORT	287,487	217,347	(45,178)	201,411	258,245
901	HOUSING LOW RENT OPERATING	753,814	699,867	137,800	966,560	624,921
903	HOUSING HOMEOWNERSHIP OPER	462,150	300,723	0	547,594	215,279
TOTAL ENTERPRISE FUNDS		10,668,098	13,229,915	(326,770)	19,603,376	3,967,867

Fund 81 Water & Sewer – This fund is created to account for the operations and maintenance of water and sewer services.

Fund 86 Solid Waste Collection System – This fund is established to account for the solid waste services provided to the residents of the city and all related costs.

Fund 88 Bonito Lake – This fund is created to account for the management and daily operations of the Bonito Lake Watershed, recreation area, and part of the Bonito Pipeline.

Fund 90 Desert Lakes Golf Course – This fund is created to account for the maintenance and daily operations of the municipal golf course.

Fund 91 Alamogordo-White Sands Regional Airport – This fund is established to account for the daily operations and maintenance of the municipal airport.

Fund 901 Housing Low Rent Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Fund 903 Housing Homeownership Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

WATER & SEWER FUND 81

Enterprise Fund

Division of Public Works

Fund Description

The Water and Sewer Fund was created to account for the operations and maintenance of the water and sewer services. Operations are divided into six (6) operational sections; Central Receiving 081-1602, Public Works Administration 081-1803, Customer Service 081-2202, Utility Maintenance 081-5503, Water Filter Plant 081-5703 and Public Works Inspectors 081-5903. These departments have separate narratives to explain their functions. Capital Improvements are also divided into a separate division 081-9300.

Mission Statement

The City of Alamogordo Water and Sewer Department's mission is to provide a high level of customer satisfaction by providing reliable, high quality water and sewer service in an efficient, cost effective and environmentally sensitive manner.

WATER & SEWER FUND 81

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				8,464,734
Revenues				
Fees & Permits	30,956	23,285	1,556	6,366
User Fees				
Water Sales	3,957,636	4,434,315	4,644,420	5,223,533
Release of Lein	306	432	396	300
Sewer Charges	2,310,439	2,428,739	2,667,760	2,819,234
Connection Charges	18,177	12,803	10,334	11,054
Water Sales to City	46,964	55,261	48,105	55,442
Application Fees	61,425	55,475	54,025	59,728
Service Charges	171,117	159,670	187,973	165,722
Fire Protection Fee	30,500	7,625	0	0
Septage Disposal Fees	83,782	89,078	49,053	87,628
Reclaimed Water	93,212	84,749	70,644	108,898
Miscellaneous Revenue	120,104	166,550	126,477	105,709
Grants/Loans	1,500,000	90,534	0	200,000
Interest Income	118,805	131,885	71,811	72,709
Loan Proceeds	0	0	5,486,740	0
Total Revenues	8,543,423	7,740,401	13,419,294	8,916,323
Transfers				
Transfers In	1,287,658	268,743	424,053	1,225,047
Transfers Out	1,207,222	1,147,223	1,608,018	1,643,226
Total Net Transfers	80,436	(878,480)	(1,183,965)	(418,179)
Total Resources Available				16,962,878
Expenditures				
Purchasing/Central Recv (1602)	2,629	69,944	72,838	85,369
Public Works Admin (1803)	68,262	129,283	73,076	75,279
Customer Service (2202)	606,122	727,670	742,137	1,361,894
Utility Maintenance (5503)	1,377,168	1,522,220	2,155,087	2,101,121
Water Filter Plant (5703)	2,546,126	2,801,129	2,608,247	2,998,227
Utility Inspectors (5903)	137,200	142,402	141,126	0
Total Operating Cost	4,737,507	5,392,648	5,792,511	6,621,890
Water & Sewer Capital	4,505,190	1,138,560	772,139	1,024,000
Total Expenditures	9,242,697	6,531,208	6,564,650	7,760,505
Ending Cash Balance - June 30				9,202,373
			Operating Reserve:	888,230
			Available Balance:	8,314,143

* Utility Inspectors moved to 65-5905

WATER & SEWER FUND 81

Budget Highlights

REVENUES:

Total Revenues are estimated to be 8% or \$623,642 higher than the previous year. The primary reason is due to the rate increases to water and sewer rates, which is expected to generate an additional \$526,926, per year.

The primary purpose of increasing rates is to one; keep up with inflation to cover operating expenses and to cover the additional debt service for the water and sewer infrastructure capital to be accomplished along with the Street Capital improvements (funded by the 2008 ¼% Street Capital GRT). The estimated increase in debt service is expected to be \$460,000 annually.

In addition, the Sewer rates included an increase implemented to be in place for a Sewer Improvement Bond financing for possibly fiscal year 2011 for the Waste Water Treatment Plant improvements (WWTP). Sewer rates are expected to increase gradually to adequately finance the amount needed for the WWTP. This will be aside from the GO Bond to fund \$6.5 million of the total estimated \$15 million WWTP.

TRANSFERS:

Transfers In are transfers made from other funds to the Utility fund; and include the administrative fees paid from the Solid Waste Fund (86) for administering the billing of the garbage to residential customers. This runs approximately \$85,000 per year. In addition, the Water and Sewer Fund receives capital funds from other sources. Last year (FY09), the water and sewer fund received \$1,134,630 to pay the cost of engineering services on water and sewer line replacement and for the design and engineering for the sewer plant improvements. In fiscal year 2010, the Water and Sewer fund will receive an additional transfer of \$300,000 for the design/engineering of the sewer plant improvements.

Transfers Out is transfers from the Utility Fund to other funds. The most significant transfer the Utility Fund makes is for the payment of principal and interest on debt service. The transfer out increased a total of 36% or \$438,937 and mainly for the principal and interest for the new debt service issued in the amount of \$5,620,000 for the water and sewer infrastructure associated with the 2008 Street Capital Improvement projects.

EXPENDITURES:

Expenditures decreased a total of \$2,578,462 or 26%. The most significant decreases are within Capital Improvements. Operational costs decreased a total of 4% or \$244,184. The majority of the decrease in expenditures is that the Utility Inspector functions have been moved under the Community Development department for a total cost of \$166,783.

WATER & SEWER FUND 81

RESERVE FUND:

The City Commission decided to set aside a two-month operating reserve for the Utility Fund as a security in losing water revenue through drought conditions, water rationing if necessary or less water sold during rainy seasons or the lack of water. The Utility fund has been setting aside funds (approximately \$111,700) per year to meet the two-month operating goal. This year the total reserve is \$888,230. The total reserve goal should be met in Fiscal Year 2010.

Further expenditure comparison detail can be found under the various departmental budgets that follow.

Department Description

This department is a division of Purchasing and includes 90% of the Central Receiving salary and benefits. Central Receiving maintains inventories for City supplies and materials for departments throughout the City; however, it is estimated that the bulk of inventory is related directly to the Utility Fund and; therefore, the bulk of expenditures for salaries and benefits is charged directly to the Water & Sewer Fund.

Budget Summary

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	2,629	69,944	72,838	85,234
Supplies	0	0	0	135
<i>Total Operating Cost</i>	2,629	69,944	72,838	85,369
Capital Outlay	0	0	0	0
Total Expenditures	2,629	69,944	72,838	85,369

Note: In previous years, the operational salaries were included in the Water & Sewer Fund under the Utility Maintenance Division 081-5503.

Department Description

The Public Works Administrative Department is responsible for the management of eight divisions including Utilities, Streets, Drainage, Airport, and Facility Maintenance. We also manage the service contract with Severn Trent who operates the Wastewater and Water Filter Plants. Additionally, we operate the Convenience Center, Landfill and Bonito Lake Campground. The allocations of expenditures within this department are those directly related to the operations of the Water and Sewer Fund.

Mission Statement

It is our mission to provide the City of Alamogordo with the very best Public Works services and to do so in a timely and cost effective manner.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures				
Supplies	1,829	3,061	0	0
Other Services				
Audit	20,007	19,500	20,650	22,757
Administrative Charges	2,182	5,837	5,632	5,632
Water Rights Attorney	1,514	52,084	0	0
Consultant Fees	0	4,145	2,138	0
Errors & Omissions	42,530	44,656	44,656	46,890
Fuel Tank Insurance	200	0	0	0
Total Operating Cost	68,262	129,283	73,076	75,279
Capital Outlay	0	0	0	0
Total Expenditures	68,262	129,283	73,076	75,279

Budget Highlights

No significant changes were made to the operational budget.

Performance Measures

Performance Measures

The Public Works Department's performance is the collective accomplishments of the various operations that we manage. These accomplishments have already been noted elsewhere under each division.

Our challenge in administration is to provide the leadership and the work environment that allows each employee to perform at their maximum potential service to the community. By doing so, we assure an overall successful Department operation. To this extent, I believe that we have been relatively successful and will continue to be in the future.

Enterprise Fund

Department Description

The Customer Service (Utility Billing) Department is responsible for reading, maintaining, and billing of more than 11,900 water, sewer and garbage accounts each month. Utility Billing also handles requests to stop and start services, answers customer inquiries concerning their accounts and handles billing maintenance entries necessary to send accurate and timely bills to our customers. Staff also monitors and collects on delinquent accounts.

Mission Statement

The Customer Service Department is dedicated to exceeding the expectations of our customers by providing excellent customer service in an efficient and effective manner, while complying with the Utility Billing Ordinances and Policies.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Customer Service Manager	1	1.000	1	1.000	0	0.000
General Cashier/Customer Service	1	1.000	1.50	1.500	0.50	0.500
Meter Reader	3	3.000	2	2.000	-1	-1.000
Utility Billing Clerk	1	1.000	1	1.000	0	0.000
Utility Billing Clerk/Meter Reader	1	1.000	0	0.000	-1	-1.000
Utility Billing Technician	0	0.000	1	1.000	1	1.000
Utility Billing Clerk/Collections	1	1.000	1	1.000	0	0.000
Utility Billing Supervisor	1	1.000	1	1.000	0	0.000
Totals	9	9.000	8.5	8.500	-0.5	-0.500

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	313,354	348,126	354,879	375,938
Supplies	69,289	69,236	64,113	71,204
Maintenance	1,117	1,523	3,174	6,595
Utilities	0	9,178	8,652	12,366
Other Services	84,669	111,983	122,089	136,769
Operating Capital	4,846	45,877	0	67,383
Total Operating Cost	473,275	585,923	552,907	670,255
Capital Improvements	30,123	141,747	189,230	691,639
Total Expenditures	503,398	727,670	742,137	1,361,894

Budget Highlights

- ◆ Salaries and benefits decreased by 5%. There are three personnel position changes in FY10. We eliminated a Meter Reader position, picked up 50% of the cost of a General Cashier from the Accounts Receivable division in General Fund (011-23), and reclassified the Utility Billing Clerk/Meter Reader to Utility Billing Technician. There are no COLA or merit increases included in the FY10 budget and health insurance increased 8%.
- ◆ Supplies decreased by 2% or -\$1,773 and are due to budget cuts implemented in FY09
- ◆ Maintenance expense includes a maintenance agreement with Datamatic for the Radio Read Mobile Unit. This agreement was pro-rated for a partial term in FY09; FY10 will require payment for a full service term.
- ◆ Other Services includes an increase in Administrative Fees allocated by Finance for costs associated with the services Utility Billing uses in the General fund, such as legal city management, clerks division and other administrative and finance services.
- ◆ Operating Capital consists of the capital equipment revolving account. The FY10 budget represents the fiscal year amount allocated for the future replacement of vehicles and meter reading equipment. Between FY07 through FY09 we accumulated the CER to purchase new vehicles, including the purchase of an electric vehicle.
- ◆ Capital Improvements include the budget for the ongoing Radio Read Program. We anticipate contracting out this project in FY10 to facilitate earlier completion of the project. The total cost includes the radio read device and the cost associated with bringing the service up to code. This includes new meters, cans, double check valves and service lines.

- ◆ The radio read software and hardware were implemented In FY07. We have installed 3500 radio reads to date and are currently manually reading 8400 meters. The budget for FY 09/10 represents the installation of 2,500 radio read devices and the replacement of required meters; total expense of \$680,000. This process will incorporate the meter replacement program along with the radio read program, which was previously funded in Utility Maintenance (081-55).

Goals

- Provide accurate and timely processing of Utility Customer accounts for usage and billing.
- Continue monitoring expense levels while maintaining our high level of service.
- Implement online bill pay when funding is available.

Objectives

- Enhance procedures relative to more effective collection methods and reducing number of collection accounts.
- Work with Public Works to maintain the gap between the production and billed consumption to within 12%.
- Continue installation of Radio Reads. Accelerate the program by contracting out the project to facilitate an earlier completion date.
- Begin a monitoring system this year comparing services versus cost.

Performance Measures

<i>Performance Measures (New)</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Estimate</i>	<i>FY 09/10 Estimate</i>
Number of Collection Accounts	446	250	225	200
% diff of Production vs. Billed Water	15%	14%	13%	12%
Radio Reads Installed	500	1,000	2,000	2,500

Last Year's Accomplishments

- ◆ Total of approximately 3,500 out of 11,900 radio read devices installed since the implementation of the project. Existing meter replacement and maintenance requirements were also accomplished.
- ◆ Reorganized duties to accommodate the elimination of one Meter Reader position. This was only possible due to the completion of 1/3 of the radio reads.
- ◆ Staff implemented more thorough auditing processes to ensure accurate and timely bill processing.
- ◆ Cross trained staff, but this is an ongoing process due to turnover.

Enterprise Fund

Division of Public Works

Department Description

The Utility Maintenance Division is responsible for the operation of the City's Water Distribution and Wastewater Collection Systems.

Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions consistent with State and Federal Regulations.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Dispatcher/Clerk	1	1.000	1	1.000	0	0.000
Laborer	1	1.000	0	0.000	-1	-1.000
Maintenance/Welder	1	1.000	1	1.000	0	0.000
Manager	0	0.000	0	0.000	0	0.000
Supervisor	1	1.000	1	1.000	0	0.000
Worker II	11	11.000	3	3.000	-8	-8.000
Worker III	0	0.000	4	4.000	4	4.000
Worker IV	0	0.000	3	3.000	3	3.000
Worker V	0	0.000	2	2.000	2	2.000
Totals	15	15.000	15	15.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY06/07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Budget
Expenditures				
Salaries & Benefits	816,358	799,220	927,711	884,182
Supplies	85,322	89,183	77,777	98,000
Maintenance	127,004	341,351	352,631	390,777
Utilities	0	36,460	38,627	39,083
Other Services	300,718	255,237	547,147	610,297
<i>Total Operating Cost</i>	1,329,402	1,521,451	1,943,893	2,022,339
Capital Outlay	81,276	769	211,194	78,782
Total Expenditures	1,410,678	1,522,220	2,155,087	2,101,121

Budget Highlights

Reduction in FY 09/10 budget is in the Capital Outlay line item. Equipment purchases were made in the FY 08/09 budget year.

Goals & Objectives

1. Replace 5280 feet of Water Distribution Main each year
2. Repair 100% of all reported water breaks
3. Repair or replace 100% of broken water main valves found in the system
4. Clear or Repair 100% of reported sewer main problems

Performance Measures

<i>Performance Measures</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Length of Water Distribution Main replaced	300	1000
Repair 100% of reported water breaks	100	98
Percentage of broken Water Main valves found that we're repaired or replaced	95	85
Completed 100% of reported sewer calls	100	98

Last Year's Accomplishments

- Repaired and replaced over 100 Fire Hydrants in support of the Fire Services Static Hydrant testing program
- Scheduled and conducted an in-house 6 day Water and Wastewater Certification School, presented by Ragsdale and Associates of Albuquerque, NM
- Assisted various departments through welder equipment and personnel support in the construction of Zoo cages, Utility Racks, and Trash Container guides, and Trash Compactor Container construction
- Closed in the roll up door with steel plat at the Green Reservoir/Clerk's file storage facility
- Installed the 3300 feet of conduit and 5 service boxes for the new Fiber Optics line from City Hall to DPS
- Installed 435 Fire Fly Radio Reads and 143 meters for the Meter Read program and in support of water Billing
- Responded to 322 after hours emergency utility calls
- Installed 44 valves as part of the ongoing Street Maintenance/Utility upgrade projects
- Cleared 1000 linear feet of ditch line in support of the Springs flow improvement program
- Responded to numerous support request for emergency sewer calls to Holloman Air Force Base

Department Description

This division under Public Works is responsible for the production and treatment of the City's potable water and treatment and disposal of the City's wastewater. Currently, this service is contracted to Severn Trent Services. Additionally, Severn Trent maintains the Bonito Pipeline from Alamogordo to Bonito Lake.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Expenditures				
Other Services				
Contract Services	1,966,337	2,051,985	2,131,599	2,311,776
Electric Service	527,622	472,711	417,635	630,000
Water Conservation Fee	52,167	52,930	59,013	56,451
<i>Total Operating Cost</i>	<u>2,546,126</u>	<u>2,577,626</u>	<u>2,608,247</u>	<u>2,998,227</u>
Capital Improvements	0	223,503	0	0
Total Expenditures	<u>2,546,126</u>	<u>2,801,129</u>	<u>2,608,247</u>	<u>2,998,227</u>

Enterprise Fund

Division of Public Works

Department Description

This division under Public Works is responsible for the inspection of public works projects.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Inspectors	2	2.000	0	0.000	-2	-2.000

* Inspectors moved to 65-5905 in FY2010

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Expenditures				
Salaries & Benefits	127,989	133,226	134,441	0
Supplies	4,428	5,569	3,031	0
Maintenance	3,211	2,096	864	0
Utilities	0	59	1,355	0
Other Services	1,572	1,452	1,435	0
<i>Total Operating Cost</i>	137,200	142,402	141,126	0
Capital Outlay	0	0	0	0
Total Expenditures	137,200	142,402	141,126	0
* Moved to Fund 65-5905				

Department Description

This division was established to account for the water/sewer improvements related to the miscellaneous street projects.

Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
Expenditures-Projects				
Contract Engineering Fees	89,491	64,938	286,234	1,882,788
Engineering Fees	139,574	21,713	11,635	56,277
Pipeline Replacement	402,060	139,221	167,420	200,000
Well Improvements	413,263	0	0	0
Wells - Other	384,489	0	0	0
Sewer line Replacement	634,672	0	0	0
Water Line Extension	674,672	0	0	0
Water Line Improvements	815,627	0	176,359	5,469,446
ICIP				
Building/Cover Disk Filter	0	210,991	16,307	0
Bulk Fill Station	0	0	0	0
Civic Center Effluent	0	0	0	0
Electronic Meter Read	21,800	0	0	0
Golf Course Sewer line	355,635	0	0	0
Water Filter Media & Undrdr	0	0	0	0
Reclaimed Water Dist System	0	97,264	0	102,736
Water/Wastewater System Improvement	0	0	0	0
Wastewater Treatment Flow Metering	0	0	0	0
Wastewater Treatment Plant SCADA	3,303	0	0	0
Water System Fencing Improvements	0	0	0	0
Water System SCADA Expansion	0	0	0	0
Wastewater Plant Effluent Pond Liner	0	0	0	0
Water System Master Plan	0	0	0	0
Street	398,698	426,072	0	18,843
Maintenance Program	171,906	178,361	114,184	30,415
Total Expenditures	4,505,190	1,138,560	772,139	7,760,505

City of Alamogordo

NMFA LOAN – Westside Infrastructure Improvements Project

Entered into August 11, 2006

The City of Alamogordo entered into a Loan Agreement with the New Mexico Finance Authority for the Westside Infrastructure Improvements Project, bringing in the waterline from the R.O. line to the bypass to support the infrastructure to the PreCheck project. Resolution No. 2006-44 authorized the execution and delivery of this loan agreement by and between the City of Alamogordo and the New Mexico Finance Authority. This loan constitutes a special limited obligation of the City to pay a principal amount of \$6,565,000 together with administrative fees and interest thereon for the purpose of defraying the cost of the Westside Water Infrastructure improvements. The construction of the project is accounted for through the Water and Sewer Fund 81. The Principal, Interest and Administrative fees payment to NMFA is pledged solely from the revenues of the City's first one-fourth of one percent increment (0.25%) of the Municipal Gross Receipts Tax enacted pursuant to Section 7-19D-9 NMSA 1978 and City Ordinance adopted on April 28, 1981. (Receipts accounted for in Fund 49).

The loan is not a general obligation of the city and is payable solely from revenues derived from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of 1/4 of 1% of pledged gross receipts tax revenues. The proceeds of which will be intercepted by NMFA.

Original Amount:	\$730,453
Principal Outstanding:	\$730,453
Total Outstanding (P, I & A):	\$1,093,462.41
Interest Rate:	4.242% (which includes the NMFA administrative fee of 0.25%)
Final Maturity:	5/1/2026
Reserve Fund:	\$55,452.94 (Held by NMFA, Trustee in the name of the City).
Security Pledged:	.25% (1/4%) 1986 Municipal Gross Receipts Tax
Revenues to pay Debt Service:	.25% (1/4%) 1986 Municipal Gross Receipts Tax (Fund 49)
Additional Comments:	Payments of this obligation for principal, interest and administrative fees is done through an Interception Agreement by which the NMFA receives the portion of payment directly from the New Mexico Taxation and Revenue Department.

Enterprise Fund

Division of Public Works

Department Description

This Division is responsible for the collection, recycling, and transfer of non-hazardous solid waste from area residents and contractors. The main operation is contracted with Southwest Disposal. Additionally, the City operates the LaVelle Road Solid Waste Disposal Convenience Center. At this site, area residents and contractors are allowed to drop off solid waste.

Mission Statement

To provide a safe and sanitary solid waste disposal facility for area residents and to insure the facility is operated in strict compliance with State Regulations. Also, to insure customers are treated in a friendly and helpful manner.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Convenience Center Attendant	1	1.000	1	1.000	0	0.000
Convenience Center Laborer	2	2.000	2	2.000	0	0.000
Heavy Equipment Operator	1	1.000	1	1.000	0	0.000
Totals	4	4.000	4	4.000	0	0.000

Solid Waste Collection System 086-0000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				70,110
Revenues				
User Fees	1,473,405	1,601,874	1,733,154	1,829,595
Miscellaneous Income	3,805	(8)	5,078	3,000
Interest Income	934	387	2,122	2,272
Total Revenues	1,478,144	1,602,253	1,740,354	1,834,867
Transfers				
Transfers In	153,182	198,500	55,212	0
Transfers Out	98,396	102,892	104,096	104,471
Total Net Transfers	54,786	95,608	(48,884)	(104,471)
Total Resources Available				1,800,506
Expenditures- Nondivisional				
Contract Services	1,279,990	1,326,940	1,381,062	1,451,158
Capital Outlay	0	0	0	0
Total Expenditures	1,279,990	1,326,940	1,381,062	1,451,158
Expenditures-Convenience Center				
Salaries & Benefits	126,632	142,478	141,660	157,480
Supplies	17,697	20,398	16,195	25,540
Maintenance	6,971	4,727	7,148	5,834
Utilities	0	5,550	5,160	6,986
Other Services	68,115	58,513	64,625	74,280
Total Operating Cost	219,415	231,666	234,788	270,120
Capital Outlay	0	7,690	111,751	74,585
Total Expenditures	219,415	239,356	346,539	344,705
Total Expenditures	1,499,405	1,566,296	1,727,601	1,795,863
Ending Cash Balance - June 30				4,643

Solid Waste Collection System 086-0000

Budget Highlights

No significant changes were made in the budget.

Goals & Objectives

1. Operate in strict compliance with State Regulations.
2. Improve efficiency and reduce customer complaints with the new weighing equipment.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Percent of Compliance with State Regulations	N/A	N/A	100 %	100%
Percent of complaints vs. customers served	N/A	N/A	5 %	3%

Last Year's Accomplishments

- ◆ 19,689 City residents served by the Convenience Center.
- ◆ 3,487 tons of solid waste transferred to the Landfill.

Enterprise Fund

Department Description

This division is responsible for the management and daily operation of the Bonito Lake Watershed, Water Supply and Recreational Enterprise.

Mission Statement

Manage and preserve Alamogordo's most valuable source of water supply. Provide and maintain a clean, safe recreational facility in which the public can picnic, camp or fish. Plan and implement Resource Conservation and Development projects to enhance land and water resources.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Manager	1	1.000	1	1.000	0	0.000
Park Ranger I	6	2.164	5	1.568	-1	-0.596
Park Ranger II	0	0.000	1	0.392	1	0.392
Maintenance Foreman	1	0.712	1	0.712	0	0.000
Maintenance	2	1.154	2	1.154	0	0.000
Clerical Specialist	1	0.375	1	0.375	0	0.000
Totals	11	5.405	11	5.201	0	-0.204

Division of Public Works

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				411,670
Revenues				
User Fees	123,572	118,602	181,366	113,500
Miscellaneous Revenue	5,774	6,620	6,090	44,384
Grants	48,898	80,381	250,505	0
Interest Income	21,338	24,282	8,693	8,359
Total Revenues	199,582	229,885	446,654	166,243
Transfers				
Transfers In	77,384	55,785	64,162	66,135
Transfers Out	43,819	44,150	37,769	40,971
Total Net Transfers	33,565	11,635	26,393	25,164
Total Resources Available				603,077
Expenditures - Bonito Lake (0003)				
Salaries & Benefits	73,720	75,410	75,697	157,855
Supplies	15,520	11,171	15,691	23,858
Maintenance	21,851	14,493	14,004	19,121
Utilities	0	3,752	3,805	9,139
Other Services	47,985	129,512	258,907	124,862
Total Operating Cost	159,076	234,338	368,104	334,835
Capital Outlay	17,791	19,459	0	43,179
Total Expenditures	176,867	253,797	368,104	378,014
Expenditures - Utilities Maintenance (5503)				
Salaries & Benefits	35,094	38,540	50,915	0
Supplies	6,221	5,141	6,280	0
Maintenance	518	3,381	3,403	0
Utilities	0	3,139	3,029	0
Other Services	5,927	5,585	2,537	31,000
Total Operating Cost	47,760	55,786	66,164	31,000
Capital Outlay	29,740	0	0	0
Total Expenditures	77,500	55,786	66,164	31,000
Total Expenditures	254,367	309,583	434,268	409,014
Ending Cash Balance - June 30				194,063

Budget Highlights

Increase in Operational budget due to combining of 088-0003 and 088-5503. Expenses to the Lake due to water issues will be charged to the 081 account.

Goals & Objectives

1. Enhance forest health and reduce fire risk through the sale of merchantable timber and reduction of small diameter trees.
2. Maximize water rights from Bonito Lake without jeopardizing sufficient water levels to provide for a continued water flow or severely impacting the cold water trout fisheries.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Percent of total land acres reduced of timber	N/A	N/A	10 %	5%
Percent of water rights utilized	N/A	N/A	95 %	80%

Last Year's Accomplishments

- Completed a \$475,000 forest-thinning project grant to SBS Services on 300+ acres of Bonito Lake lands.
- Completed removal of trees and shrubs growing adjacent to Bonito Dam as designated by the NM Dam Safety Bureau.
- Continued negotiation with the Lincoln National Forest Service to develop in partnership a detailed land use plan for the Bonito Lake Area.
- Implemented new accounting policies for revenues collected within the recreation areas.
- Reached a three year agreement with the NM Game and Fish for use of Bonito Lake as a public fishery.

Enterprise Fund

Division of Community Services

Department Description

Desert Lakes Golf Course is a full service 18 hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course

Mission Statement

Desert Lakes Golf Course exists solely for the purpose of providing the best possible services to our customers, the golfers of Alamogordo. We are committed to providing these services without prejudice in a financially sound and responsible manner.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Assistant Superintendent	1	1.000	1	1.000	0	0.000
Irrigation Specialist	1	1.000	1	1.000	0	0.000
Laborer	3	3.000	3	3.000	0	0.000
Laborer - Seasonal	5	2.768	6	2.767	0	-0.001
Mechanic	1	1.000	1	1.000	0	0.000
Superintendent	1	1.000	1	1.000	0	0.000
Totals	12	9.768	13	9.767	0	-0.001

Frozen positions: 1 Seasonal Laborer

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				218,134
Revenues				
User Fees	740,176	1,090,380	1,112,716	1,091,330
Miscellaneous Revenue	1,400	1,400	211	1,400
Interest Income	2,735	4,428	1,654	1,815
Total Revenues	744,311	1,096,208	1,114,581	1,094,545
Transfers				
Transfers In	171,661	159,815	159,815	143,834
Transfers Out	51,899	60,597	69,805	65,740
Total Net Transfers	119,762	99,218	90,010	78,094
Total Resources Available				1,390,773
Expenditures-Nondivisional				
Golf Pro Contract	378,120	713,897	688,170	705,187
Total Expenditures	378,120	713,897	688,170	705,187
Expenditures-Maintenance				
Salaries & Benefits	209,831	257,560	278,069	295,450
Supplies	41,606	64,908	59,712	94,407
Maintenance	64,276	77,724	76,150	48,559
Utilities	26,066	31,769	29,615	37,854
Other Services	8,398	12,960	9,975	22,807
Operating Capital	15,031	385	91	2,775
Total Operating Cost	365,208	445,306	453,612	501,852
Capital Improvements	0	50,300	0	73,500
Total Expenditures	365,208	495,606	453,612	575,352
Total Expenditures	743,328	1,209,503	1,141,782	1,280,539
Ending Cash Balance - June 30				110,234

Budget Highlights

Irrigation added to number 11 fairway next to cart-path: Done in-house

Goals

1. Continue to improve course conditioning through the irrigation program set forth, to improve aesthetics with attention to detail work. Continue improvements set forth in the short term plan and create a long range master plan for the course.
2. Continue to increase rounds of play through aggressive growth of the game programs that encourage new and occasional golfers to play more rounds through course conditions and speed of greens for the golfer's pleasure of the course.
3. Edge and add sand to fairway bunkers/sand traps on 5 holes per year. Depending on cost of sand, amount of sand, and budget constraints.
4. Add additional irrigation heads next to the cart-path on number 14 fairway.
5. Add additional irrigation heads next to the cart-path on number 15 fairway
6. Add 1 additional irrigation head next to the cart-path on number 18 rough area.
7. Add 3 additional irrigation heads between the old number 4 green and number 5 tee areas.
8. Add 1 additional irrigation head next to the forward tee area and cart-path on number 7.

Objectives

1. Continue to improve water management on the entire golf course. To present the best possible golfing conditions on a day to day basis for our regular clientele as well as the major tournament players.
2. Through the use of the 19th Hole Restaurant and all of the facilities, increase public awareness to the benefits of the City's involvement not only for the golfers, but for the citizens of Alamogordo.
3. Present the benefits of tournaments held each year for the local high school athletics through the local media.
4. All safety hours will be met by the entire work staff.

Performance Measures

<i>Work Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Total rounds of play	45,419	46,500	46560	
Tournaments & Leagues	42	44	44	
League participants	2490	2550	2550	
Growth of Game Programs	4	6	6	
GOG participants	400	550	550	
Overall Maintenance survey	265	400	400	

Last Year's Accomplishments

- ◆ Edged and added sand to 5 fairway bunkers on number 6 fairway.
- ◆ Edged and added sand to number 7 fairways bunkers (2).
- ◆ Added additional irrigation heads to the left side of number 11 fairway next to cart-path and number 14 fairway/rough next to the cart-path.
- ◆ Grinded all reels on all mowers for a cleaner more precise cut.
- ◆ Repaired/fixed multiple sprinkler heads inoperable/not rotating. Fifty to seventy-five heads repaired and leveled to turf height.

Enterprise Fund

Division of Public Works

Department Description

The Alamogordo-White Sands Regional Airport is a general aviation airport owned and operated by the City of Alamogordo. The Airport is served by an EAS subsidized commuter airline that provides scheduled flights to Albuquerque. Additionally, the Airport is a designated United States Forest Service Fire Tanker Base. The tanker aircraft are on station at the Airport as needed, but generally from April through September annually. The Civil air Patrol has a division based at the Airport providing search and rescue functions. The Airport has two runways, one paved and the other dirt. The City owns the terminal building, maintenance shop, fire station, and 1500 acres of fenced-in property.

Mission Statement

To provide a necessary transportation and business hub for the continued growth and development of Alamogordo and the surrounding communities, To maintain the Airport to the highest standards of safety and utility, and to preserve the airport for future general aviation.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Airport Coordinator	1	1.000	1	1.000	0	0.000
Light Equipment Operator	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				287,487
Revenues				
User Fees	132,317	154,228	117,553	208,068
Fees & Permits (Cert Fee)	89,630	78,740	0	0
Miscellaneous Revenue	12,013	13,865	22,803	4,000
Investment Income	367	6,875	5,234	5,279
Total Revenues	234,327	253,708	145,590	217,347
Transfers				
Transfers In	52,504	52,504	52,504	0
Transfers Out	24,250	10,733	42,351	45,178
Total Net Transfers	28,254	41,771	10,153	(45,178)
Total Resources Available				459,656
Expenditures (0006)				
Salaries & Benefits	45,244	102,197	104,423	109,477
Supplies	11,524	6,970	7,424	9,214
Maintenance	18,977	17,067	14,301	26,218
Utilities	0	27,995	22,475	35,728
Other Services	39,574	3,308	10,337	12,929
Total Operating Cost	115,319	157,537	158,960	193,566
Capital Outlay	0	10,030	0	7,845
Capital Improvements	23,030	0	0	
Total Expenditures	138,349	167,567	158,960	201,411
Ending Cash Balance - June 30				258,245

Budget Highlights

No significant changes made to operational budget.

White Sands Regional Airport 091-0000

Goals & Objectives

1. Maintain Airport in compliance with FAA regulations utilizing applicable FAA 14 CFR Part 139 requirements.
2. Provide highest level of customer satisfaction with Airport Facilities and Operations.
3. Increase general aviation activity and attract more Airport tenants and businesses.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Percentage of days Airport is in compliance with 139 Certification	N/A	N/A	100 %	N/A
Percentage of complaints vs. customers served	N/A	N/A	2 %	2%

Last Year's Accomplishments

- ◆ Completed renovation of Heating/AC unit for Pilot's Lounge, Conference Room, and Manager's Office Area.
- ◆ Equipped the Pilot's Lounge with a computer system and internet access for weather charts, flight plans, reporting, etc. (important for safety and communications).
- ◆ Installed a weather monitoring and reporting system.
- ◆ Completed 8KW Solar Array Project utilizing a grant from the New Mexico Energy, Minerals, and Natural Resources Department.

Enterprise Fund

Division of Housing Authority

Department Description

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the HA of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
<i>FSS Coordinator</i>	1	0.500	0	0.000	-1	-0.500
Accountant	1	1.000	1	1.000	0	0.000
<i>Eligibility Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Homeownership Coor</i>	1	1.000	0	0.000	-1	-1.000
<i>Laborer Seasonal</i>	1	1.000	0	1.000	0	0.000
<i>Maintenance Foreman</i>	1	1.000	0	0.000	-1	-1.000
<i>Maintenance Mechanic</i>	4	4.000	4	4.000	0	1.000
<i>Occupancy Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Office Assistant</i>	1	1.000	0	0.000	-1	-1.000
Operations Manager	1	1.000	1	1.000	0	0.000
<i>Project Coordinator</i>	1	1.000	0	0.000	-1	-1.000
<i>Laborer/Cleaning</i>	0	0.000	1	1.000	1	1.000
<i>Property Management Coordinator</i>	1	1.000	1	1.000	0	0.000
Totals	15	14.500	10	11.000	-4	-2.500

Frozen Position: Laborer Seasonal

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				753,814
Revenues				
User Fees	0	0	0	295,467
Fines	0	0	0	1,700
Miscellaneous	0	0	0	12,700
Grants	0	0	0	378,000
Investment Income	0	0	0	12,000
Total Revenues	0	0	0	699,867
Transfers				
Transfers In	0	0	0	137,800
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	137,800
Total Resources Available			0	1,591,481
Expenditures				
Salaries & Benefits	0	0	0	404,306
Supplies	0	0	0	46,383
Maintenance	0	0	0	7,932
Utilities	0	0	0	140,677
Other Services	0	0	0	159,694
Miscellaneous Expense	0	0	0	5,887
Capital Outlay	0	0	0	201,681
Total Expenditures	0	0	0	966,560
Ending Cash Balance - June 30				624,921

Budget Highlights

Goals

The goal of the Housing Authority is to ensure a supply of affordable housing by:

1. Upgrading electrical system and infrastructure of current housing stock
2. Maintaining occupancy at a level required by federal mandate

Objectives

- Improve structures and grounds at Alta Vista and Plaza Hacienda developments by: Electrical wiring improvements: Install GFI's, install individual meters and upgrade circuit boxes in 150 Plaza Hacienda units plus 4 administrative buildings; install GFI's, add dedicated circuit to kitchens, and replace outdated wiring in 70 Alta Vista units and one administrative building;
- Increase space available for parking at Alta Vista and Plaza Hacienda by designing and paving designated areas and enhanced security lighting;
- Replace or refurbish 220 furnaces for energy efficiency; assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products;
- Assess windows in 220 units; develop and implement plan for improved, energy efficient window installation at the rate of 22 units per year minimum;
- Repair roof, water damage to walls, reseal joints at floor/wall to prevent seepage and install new flooring in the main office building;
- Repair spalling and foundations at 70 units in AV by evaluating and building porches and repairing cracks;
- Complete repair of fascia and soffitt, including paint at 220 units and roof ventilation at 150 Plaza Hacienda complex

Performance Measures

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Repair and upgrade exteriors (new measure)	NA	NA	41	15
Upgrade electrical service (new measure)	NA	NA	220	0
Occupancy Rate Low Rent only	67%	75%	85%	89%

Enterprise Fund

Division of Housing Authority

Department Description

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the HA of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Staffing Level

Position title	FY 2009		FY2010		Difference	
	#	FTE	#	FTE	#	FTE
Accountant	1	1.000	1	1.000	0	0.000
Homeownership Coor	1	1.000	0	0.000	-1	-1.000
Office Assistant	1	1.000	0	0.000	-1	-1.000
Operations Manager	1	1.000	1	1.000	0	0.000
Property Management Coordinator	1	1.000	1	1.000	0	0.000
Totals	5	5.000	3	3.000	-2	-2.000

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				462,150
<i>Revenues</i>				
User Fees	0	0	0	260,223
Fines	0	0	0	400
Miscellaneous	0	0	0	35,100
Investment Income	0	0	0	5,000
Total Revenues	0	0	0	300,723
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>			0	762,873
<i>Expenditures</i>				
Salaries & Benefits	0	0	0	36,780
Supplies	0	0	0	1,155
Maintenance	0	0	0	436
Utilities	0	0	0	911
Other Services	0	0	0	30,689
Capital Outlay	0	0	0	217,400
Modernization	0	0	0	260,223
Total Expenditures	0	0	0	547,594
<i>Ending Cash Balance - June 30</i>				215,279

Goals

1. Provide first time home buyers with the opportunity to purchase safe and affordable housing through a three year lease purchase program.
2. Minimize the number of participant who leave the program before purchasing a house
3. Constantly improve the quality of the housing stock held in inventory
4. Purchase quality housing stock

Objectives

1. Sell all of the houses that have reached the three year mark
2. Purchase quality houses to replace those sold
3. Approve quality first time home buyers
4. Minimize damage to current houses

TRUST & AGENCY

Various Funds

Trust & Agency Fund Description

Funds used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include (a) pension (and other employee benefit) trust funds, (b) investment trust funds, (c) private-purpose trust funds, and (d) agency funds.

TRUST & AGENCY FUND SUMMARIES

FUND NO.	FUND DESCRIPTION	CASH BALANCE	ESTIMATED REVENUES	CASH TRANSFERS	BUDGETED EXPENDITURES	CASH BALANCE
17	POLICE COURT BOND	338	0	0	0	338
22	DESIGNATED GIFT	35,769	575	0	35,850	494
31	CEMETERY-PERPETUAL CARE	648,706	26,929	0	0	675,635
39	STATE JUDICIAL	7,077	92,000	0	95,718	3,359
41	ESGRT INCOME FUND	0	0	0	0	0
74	ALAMO SENIOR CENTER GIFT	37,670	2,613	(549)	29,790	9,944
92	PHA/LOW RENT HOUSING PROGRAM	(13,790)	693,982	0	680,192	0
94	OTERO/LINCOLN REGIONAL LANDFILL	3,428,692	1,405,926	(2,500)	1,339,855	3,492,263
98	PAYROLL CLEARING	20,935	0	0	0	20,935
104	UTILITY DEPOSITS	565,459	0	0	0	565,459
905	HOUSING LOW RENT DEPOSITS	32,794	0	0	0	32,794
906	HOUSING HOMEOWNERSHIP RESERVE	60,143	0	0	10,000	50,143
TOTAL TRUST AND AGENCY FUNDS		4,823,792	2,222,025	(3,049)	2,191,405	4,851,363

Fund 17 Police Court Bond Fund – This fund is established to account for collection, holding and reimbursement of jail bonds.

Fund 22 Designated Gift Fund – This fund is established to account for receipts and disbursements of funds donated for designated purposes.

Fund 31 Cemetery – Perpetual Care – This fund is established to account for the accumulation of funds for the future maintenance of the cemetery.

Fund 39 State Judicial - This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs.

Fund 41 ESGRT Income (Otero/Lincoln County Landfill JPA) – This fund is established to account for the Environmental Services Gross Receipts Tax distributions from Otero and Lincoln County Solid Waste Authority members.

TRUST & AGENCY

Fund 74 Alamo Senior Center Gift Fund – This fund is created to account for donations and proceeds from fund raising events. Expenditures are restricted to building improvements or special events.

Fund 92 Public Housing Authority-Clearing Account – This account is created to account for disbursements processed for the Public Housing Authority by the City of Alamogordo.

Fund 94 Otero/Lincoln County Regional Landfill – This account is established to account for the daily operations and maintenance of the solid waste facility designed to dispose of residential, commercial and construction waste.

Fund 104 Utility Deposits – This fund is set up to account for property owner's deposits. Deposits are applied to the customer account following one year of good payment history or three years good payment history for renters.

Fund 905 Housing Low Rent Deposits – This fund is set up to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

Fund 906 Housing Homeownership Reserve– This fund is set up to account for funds tenants accrue in 2 escrow accounts. One held exclusively for down payment and closing. One for the routine and capital maintenance on the home.

Police Court Bonds 017-0000

Trust & Agency

Department Description

This fund is established to account for collection, holding, and reimbursement of funds related to jail bonds.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				338
Revenues				
Fines	0	0	0	0
Total Revenues	0	0	0	0
Total Resources Available			0	338
Expenditures				
Other Services	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				338

Designated Gift Fund 022-0000

Trust & Agency

Department Description

This fund was established to account for receipts and disbursements of funds donated by other entities or private individuals for designated purposes. Fund balance is allocated to the appropriate divisions. Interest income allocation will be determined at year-end based upon divisional activity throughout the year.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				35,769
Revenues				
Donations	12,510	9,825	16,405	0
Interest Income	811	1,323	560	575
Total Revenues	13,321	11,148	16,965	575
Transfers				
Transfers In	0	0	2,021	0
Transfers Out	0	0	0	0
Net Transfers	0	0	0	0
Total Resources Available				36,344
Expenditures				
Supplies	3,262	7,353	8,898	25,290
Other Services	571	3,428	4,345	10,560
Capital Outlay	(150)	0	0	0
Total Expenditures	3,683	10,781	13,243	35,850
Ending Cash Balance - June 30				494

Cemetery Perpetual 031-0000

Trust & Agency

Department Description

This fund was established to account for the accumulation of funds for the future maintenance of the cemetery.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
<i>Beginning Cash - July 1</i>				648,706
<i>Revenues</i>				
Land Sales	15,700	13,775	16,188	13,882
Interest Income	23,440	28,838	12,764	13,047
Total Revenues	39,140	42,613	28,952	26,929
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>				675,635
<i>Ending Cash Balance - June 30</i>				675,635

Department Description

This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. These fees are as follows:

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$65 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used to help cover the cost of chemical and other tests used to determine the level or amount of alcohol or drugs. This fee is sent to the State of New Mexico DFA.
- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$75 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used for the prevention of DWI offenders. This fee is sent to the State of New Mexico DFA.
- ◆ Section 11-04-020 of the City Municipal Code provides for the imposition of a fee for persons convicted of unlawful possession of marijuana. Persons shall pay, in addition to any fine, a \$75 fee. Funds collected are to help defray the cost of chemical and other analyses of controlled substances. This fee is sent to the State of New Mexico DFA.
- ◆ State Statute 35-14-11 Municipal Ordinance; court costs; collection and purpose provides for the imposition of a \$20 corrections fee to help defray the costs of housing prisoners at a detention facility. This fee remains in the city. The imposition of a \$2 judicial education fee to be used for training and education of judicial employees and a \$6 state court automation fee to help defray the costs of maintaining, purchasing and operation of court automation systems in Municipal Courts and these fees are sent to the State of New Mexico DFA.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				7,077
Revenues				
Judicial Education	21,705	23,439	16,954	17,500
Chemical Test-Alcohol	6,274	5,560	5,168	6,000
Chemical Test-Drugs	6,696	5,964	5,265	6,000
DWI Prevention	7,872	6,556	6,280	7,500
Court Automation	65,853	70,600	51,130	55,000
Total Revenues	108,400	112,119	84,797	92,000
Transfers				
Transfers In	0	0	7,930	0
Transfers Out	15,310	0	0	0
Total Net Transfers	(15,310)	0	7,930	0
Total Resources Available				99,077
Expenditures				
Judicial Education	21,531	23,789	16,928	21,218
Lab Services	22,111	19,096	15,863	19,500
Court Automation	65,358	71,722	51,018	55,000
Total Expenditures	109,000	114,607	83,809	95,718
Ending Cash Balance - June 30				3,359

Trust & Agency

Department Description

This fund is established to account for the Environmental Services Gross Receipts Tax (ESGRT) distributions from Otero and Lincoln County Solid Waste Authority members. The ESGRT is used to service debt on the City of Alamogordo-Otero/Lincoln JPA ESGRT Project Revenue Bonds when landfill revenues are not sufficient to cover debt service requirements.

The Otero/Lincoln Landfill has generated sufficient revenue from its rate structure to cover the debt service of the bond and the ESGRT has not been used.

The 1993 Jt. Otero/Lincoln Landfill Bond Issue expires June 1, 2009. The Bond Required Reserve will be used for the final payment. ESGRT from all entities will no longer need to be collected per the Bond Ordinance and JPA Agreements. The balance on hand will be refunded back to the entities and this fund will be closed after June 30, 2009.

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
Miscellaneous Revenue				
Lincoln County ESGRT	222,254	242,820	0	0
Otero County ESGRT	234,435	356,433	0	0
Tularosa ESGRT	11,859	17,510	0	0
Cloudcroft ESGRT	13,132	13,926	0	0
Ruidoso ESGRT	148,057	132,969	54,548	0
Interest Income	4,384	5,031	0	0
Total Revenues	634,121	768,689	54,548	0
Transfers				
Transfers In	391,880	375,651	0	0
Transfers Out	409,369	360,930	69,362	0
Total Net Transfers	(17,489)	14,721	(69,362)	0
Total Resources Available				0
Expenditures				
Other Services	691,698	747,354	133,450	0
Total Expenditures	691,698	747,354	133,450	0
Ending Cash Balance - June 30				0

Senior Center Gift Fund 074-0000

Trust & Agency Funds

Department Description

The Senior Center Gift Fund receives funding primarily from donations and fund raising events. Proceeds are restricted to expenditures for Senior Center improvements or events.

Mission Statement

The purpose of the fund is to provide additional items and equipment for the Senior Center which otherwise would not be available to the program.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				37,670
Revenues				
Donations	3,460	6,749	24,035	2,167
Interest Income	1,030	1,025	473	446
Total Revenues	4,490	7,774	24,508	2,613
Transfers				
Transfers In	56,316	0	0	0
Transfers Out	844	610	546	549
Total Net Transfers	55,472	(610)	(546)	(549)
Total Resources Available				39,734
Expenditures				
Supplies	320	246	1,977	12,352
Maintenance	76,251	6,737	3,980	15,811
Other Services	0	0	3,973	1,627
<i>Total Operating Costs</i>	76,571	6,983	9,930	29,790
Capital Outlay	0	0	537	0
Total Expenditures	76,571	6,983	10,467	29,790
Ending Cash Balance - June 30				9,944

Goals & Objectives

1. Hold fundraisers to purchase a marquee sign.
2. Hold fundraisers to purchase a vending machine where profits will directly benefit our senior programs.
3. Other fund raising events as feasible.
4. Purchase needed equipment.

Last Year's Accomplishments

- ◆ Staff worked a concession booth at the Arts & Crafts Fair held at the Willie Estrada Memorial Civic Center and profited \$1,200.00 towards the purchase of a marquee for the Center.
- ◆ Monies, which were raised several years ago for the new exercise addition, have been spent on construction costs for the new building.

Trust & Agency Funds

Department Description

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the HA of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>FSS Coordinator</i>	1	0.500	0	0.000	-1	-0.500
<i>Accountant</i>	1	1.000	1	1.000	0	0.000
<i>Eligibility Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Homeownership Coor</i>	1	1.000	0	0.000	-1	-1.000
<i>Laborer Seasonal</i>	1	1.000	1	1.000	0	0.000
<i>Maintenance Foreman</i>	1	1.000	0	0.000	-1	-1.000
<i>Maintenance Mechanic</i>	4	4.000	5	5.000	1	1.000
<i>Occupancy Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Office Assistant</i>	1	1.000	0	0.000	-1	-1.000
<i>Operations Manager</i>	1	1.000	1	1.000	0	0.000
<i>Project Coordinator</i>	1	1.000	0	0.000	-1	-1.000
<i>Laborer/Cleaning</i>	0	0.000	1	1.000	1	1.000
<i>Property Management Coordinator</i>	1	1.000	1	1.000	0	0.000
Totals	15	14.500	12	12.000	-3	-2.500

Frozen Position: Laborer Seasonal
Maintenance Worker

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				(13,790)
Revenues				
PHA Reimbursement	563,063	550,324	578,658	693,982
Total Revenues	563,063	550,324	578,658	693,982
Total Resources Available				680,192
Expenditures				
Administration	563,444	545,065	552,638	490,896
Maintenance	10,545	10,645	11,898	189,296
Sec 8 FSS Assistance	0	0	0	0
Self-Sufficiency Prgm	0	0	0	0
PHDEP Administration	0	0	0	0
PHDEV Program	0	0	0	0
Sec 8 FSS	0	0	0	0
Total Expenditures	573,989	555,710	564,536	680,192
Ending Cash Balance - June 30				0

Note: The Housing Authority Board approves the budget. This is a clearing account for the Public Housing Authority.

Budget Highlights

National economic situation has generally decreased tenant income, which reduces rental amounts due and increases utility reimbursement payments. However, more capital fund is being received for improvements.

Goals & Objectives

The goal of the Housing Authority is to ensure a supply of affordable housing by:

1. Upgrading electrical system and infrastructure of current housing stock
2. Maintaining occupancy at a level required by federal mandate
3. Improving homeownership and owner occupied rehabilitation programs

Objectives

- Improve structures and grounds at Alta Vista and Plaza Hacienda developments by: Electrical wiring improvements: Install GFI's, install individual meters and upgrade circuit boxes in 150 Plaza Hacienda units plus 4 administrative buildings; install GFI's, add dedicated circuit to kitchens, and replace outdated wiring in 70 Alta Vista units and one administrative building; increase space available for parking at Alta Vista and Plaza Hacienda by designing and paving designated areas and enhanced security lighting; replace or refurbish 220 furnaces for energy efficiency; assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products; assess windows in 220 units; develop and implement plan for improved, energy efficient window installation at the rate of 22 units per year minimum; repair roof, water damage to walls, reseal joints at floor/wall to prevent seepage and install new flooring in the main office building
- Improve quality of life, promote self sufficiency and ensure equal opportunity by: Updating ACOP and procedures manual as required by changes in legislation within 3 months of notice; recruiting 3 or more residents for a council; develop objectives for the council; meet with council and other residents quarterly; continue monthly newsletters to inform residents of available opportunities in the community; providing home ownership education quarterly and counseling as needed to current leaseholders and interested tenants; evaluate low rent residents for ability to purchase a home through the HA home ownership program or other local resources
- Increase funding and develop strategies to stretch available dollars by: Increasing occupancy to 97% or 214 rented units; investing in electrical improvements and focusing on energy conservation; streamline operations and practices; investigate and practice collective procurement with the City of Alamogordo, other housing authorities and local non profits; develop and implement strategies for accessing HERA and ARRA funding; increase application for HOME funds and restructure staff to build capacity to manage to 10 owner occupied rehabilitation grants

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Repair and upgrade exteriors (new measure)	NA	NA	41	15
Upgrade electrical service (new measure)	NA	NA	220	0
Occupancy Rate Low Rent only	67%	75%	85%	89%
Occupancy Rate Homeownership	100%	100%	100%	86%
Homes Sold	5	3	5	
Homes Purchased (new measure)	NA	3	2	2

Performance Highlights

- Repair and improve unit exteriors of 41 buildings – Time and staff shortages have precluded production. 37% of the exterior work is completed.
- Upgrade electrical service in 220 apartment units and 4 administrative buildings – Because of the considerable expense involved with this upgrade and the lack of funding, we were unable to begin this project. CDBG application has been requested for a portion of the project and we have held years 06, 07, 08 and 09 CFP funding to devote to it. This project touches every structure. The plan includes rewiring Alta Vista, installing individual meters, GFIs, and a new distribution system at Plaza. More research is required on the distribution system.
- Increase occupancy rate by 10% -- Occupancy increased by 8% and occupancy income increased by 12%
- Purchase 2 homes and sell 4 homes – We did buy 3 new homes and to date have one house sold 4 houses closing at this writing. One home that was purchased had more problems than anticipated and will require more work before it is habitable.

Trust & Agency Fund

Division of Public Works

Department Description

The Otero-Lincoln County Regional Landfill is a New Mexico permitted solid waste facility designed to dispose of residential, commercial and construction waste. Additionally, it is permitted to accept certain hazardous materials such as asbestos and medical waste. The Landfill was designed with a life span of 99 years. It was incorporated in January 1994.

Mission Statement

To provide for the disposal of solid waste and certain hazardous materials in a manner that protects human health and the environment.

Staffing Level

<i>Position title</i>	<i>FY 2009</i>		<i>FY2010</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Attendant	1	1.000	1	1.000	0	0.000
Laborer	1	1.000	1	1.000	0	0.000
Maintenance Worker	1	1.000	1	1.000	0	0.000
Supervisor	1	1.000	1	1.000	0	0.000
Heavy Equipment Operator	2	2.000	2	2.000	0	0.000
Mechanic	1	1.000	1	1.000	0	0.000
Totals	7	7.000	7	7.000	0	0.000

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				3,428,692
Revenues				
User Fees	1,381,211	1,427,179	1,180,481	1,326,732
Miscellaneous Revenue	33,081	11,316	28,716	8,000
Interest Income	106,220	146,275	69,925	71,194
Total Revenues	1,520,512	1,584,770	1,279,122	1,405,926
Transfers				
Transfers In	0	0	1,033	0
Transfers Out	353,960	296,075	2,500	2,500
Total Net Transfers	(353,960)	(296,075)	(1,467)	(2,500)
Total Resources Available				4,832,118
Expenditures				
Salaries & Benefits	276,743	303,964	308,719	306,623
Supplies	92,374	131,872	116,823	159,905
Maintenance	145,712	131,160	139,670	155,252
Utilities	0	13,263	10,649	10,953
Other Services	152,886	129,730	139,875	163,527
Total Operating Cost	667,715	709,989	715,736	796,260
Capital Outlay	5,291	20,908	389,251	543,595
Total Expenditures	673,006	730,897	1,104,987	1,339,855
Ending Cash Balance - June 30				3,492,263
RESERVE:				1,719,184
AVAILABLE BALANCE:				1,773,079
Budget approved by Otero/Lincoln County Landfill Board on 03/26/09				

Budget Highlights

No significant changes have been made to the budget..

Goals & Objectives

1. Operate and maintain the Landfill in full compliance of NMED Regulations.
2. Operate the Landfill in such a manner as to provide maximum customer satisfaction.

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Percentage of time Landfill is NMED compliant	N/A	N/A	100 %	100%
Percentage of customer complaints vs. number of users.	N/A	N/A	1 %	0%

Last Year's Accomplishments

- ◆ Operated the Landfill in full compliance with NMED Regulations.
- ◆ Cell 4 lining project is underway. Project should be complete by August 2009.

Utility Deposits 104-0000

Trust & Agency

Department Description

This fund is set up to account for property owner deposits, which are required to establish an account with the water utility department. Property owner's deposits are applied to the customer account following one-year good payment history while for renters the time period is three years.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				565,459
Revenues				
Interest Income	0	0	0	0
Total Revenues	0	0	0	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	9,774	0	0	0
Total Net Transfers	(9,774)	0	0	0
Total Resources Available			0	565,459
Expenditures				
Water Resources	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				565,459

Trust & Agency Funds

Department Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				32,794
Revenues				
Grants	0	0	0	0
Total Revenues	0	0	0	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available			0	32,794
Expenditures				
Other Services	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				32,794

Trust & Agency Funds

Department Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The tenant leasing the home is accruing funds in 2 escrow accounts. One held exclusively for down payment and closing. One for the routine and capital maintenance on the home.

BUDGET SUMMARY

	<i>FY06/07 Actual</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				60,143
Revenues				
Grants	0	0	0	0
Total Revenues	0	0	0	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available			0	60,143
Expenditures				
Supplies	0	0	0	10,000
Total Expenditures	0	0	0	10,000
Ending Cash Balance - June 30				50,143

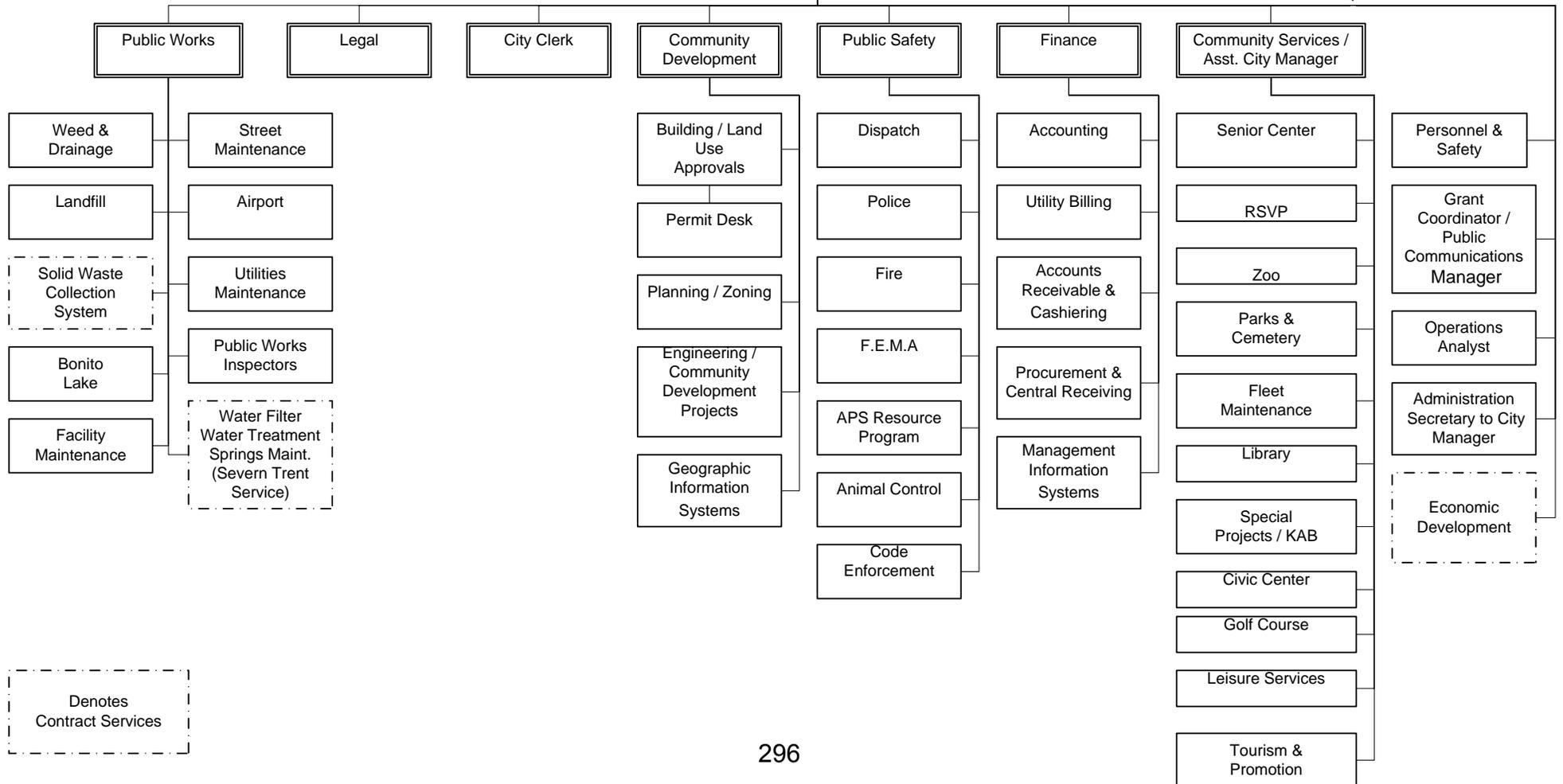
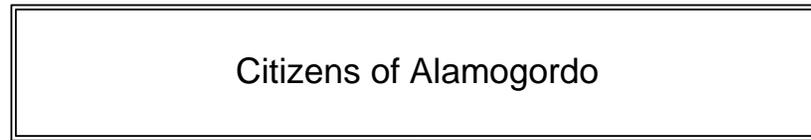


City of Alamogordo

1376 E. Ninth St.
Alamogordo, NM 88310

Organizational Chart
August 2007

MIS OrgChart2008.vsd



Denotes
Contract Services

Compensation, Classification, & Staffing Plan FY 2010

Description

This section of the budget document provides detailed information on staffing, compensation, and the City's classification plans as authorized by the City Commission. It includes factors affecting salaries and benefits. It also reviews changes that occurred during the fiscal year and changes proposed for the upcoming fiscal year.

Changes occurring during Fiscal Year 2009

For efficiency and operational purposes, some changes to positions occurred in the City during fiscal year 2009. The changes include:

One Kennel Officer position was frozen due to budget cut backs. The cost of this savings would be approximately \$33,053.00 from the Department of Public Safety line number. The Department of Public Safety will have a few slight increases in pay when the Dispatcher Trainees and the Public Safety Officer Trainees become certified. Nine positions at Public Safety will increase 3% per amendment to the APSOA contract. One employee has returned with a change in his salary and benefits package. He was brought back on contract with no benefits but a higher hourly rate per the employee agreement.

The Senior Center received grant funding to create two new positions listed as a Fitness Coordinator & Data Entry Clerk and also a Fitness Coordinator & Custodian position. These positions are only temporary positions but will be a great asset to the Senior Center and the customers they service. The Senior Center Maintenance position was reclassified from an S01 to an S02. The Health Coordinator position was eliminated to save the department \$23,460.32.

The Administration Department chose to freeze the Operations Analyst position to save them \$58,381.00 for this year's budget.

In the Personnel Department, one HR/RM Generalist position was frozen to help assist building funds in that department. This will bring in a savings of \$46,463.00. Personnel also chose to accept the full salary of paying for the Benefits & Accounting Specialist instead of sharing this position with the Finance Department. By gaining this position it will cost the department an additional \$16,136.07 of their funds. The Personnel Manager position was frozen which saved \$49,996.00.

The Golf Course Department chose to freeze a Seasonal Laborer position to save them a total of \$9,545.00.

Annually, we do adjust the seasonal staffing levels at Bonito Lake based on forest opening and closure and revenue factors. Any changes needed are presented through budget revisions. In fiscal year 2009, a Clerical Specialist position title was changed to Bonito Lake Park Ranger 1. The hourly rate will increase to the minimum wage of \$7.50 per hour. The annual hours will be 703.728.

The Legal Department chose to freeze the Assistant City Attorney position to save them an amount of \$74,690.96.

Finance changed the Procurement Manager position from an At-Will position to a higher hourly rate employee. Finance eliminated the paying of partial funds for the Benefits & Accounting Specialist position saving \$16,136.07 and turning the position over to Personnel full time. The Finance Accountant position changed from an At-Will position to a higher hourly rate per employee. The Administrative Assistant had a change in annual work hours to save the department \$20,678.05. One Meter Reader position was eliminated in the Finance Utility Billing Department of Finance. This will have a budget impact of \$34,919.33. There was a reclassification of a Utility Billing Clerk/Meter Reader position from a S04 to S05 and also a funding reallocation for Utility Billing.

Compensation, Classification, & Staffing Plan FY 2010

Changes occurring during Fiscal Year 2009 (continued)

The Community Development Department went through major changes this year with the inspector positions being turned over to the State and many positions being eliminated. They were able to eliminate a Building Inspector-Electrical, Building Inspector/Mechanical, and a Building Inspector. Each of these positions had a budget impact of \$46,659.47. They were also able to eliminate the Data Entry Clerk saving the department \$21,385.58 and a Community Development Intern with a savings of \$11,960.21. The Community Relations Specialist was the last position to be eliminated with a savings of \$51,557.09.

Public Works closed the Dispatcher/Clerk position. This position was created for the over fill when the past employee vacated the position. A Public Works Inspector position was created to over fill the position for current employee who retired April 2008.

Parks froze 4 Seasonal Laborer positions and moved 10 positions to the minimum wage of \$7.50 per hour with a decrease in all Seasonal Laborer working hours. The total savings on this change would run \$57,600.00. They also chose to freeze one regular laborer position to save \$31,251.92.

Leisure Services froze an assistant head lifeguard, a seasonal lifeguard, and a recreation aide for a total savings of \$8,664.00.

Because budget is compiled based on staffing levels in the first quarter of the calendar year, there are often times when changes occur due to turnover or reorganizations that happen after the budget process is started. These changes may result in a change to the final budget, which will be explained at the time the final budget is presented to the Commission.

Changes proposed & included for Fiscal Year 2010

Due to the current economic conditions the City is experiencing, no requests for new positions, changes in work hours, reclassifications, overfills of positions, changes in salary, or reorganizations that would result in increases were submitted this year. City staff is proposing the elimination or freezing of 16 full time positions and 7 part time positions for a total savings of \$688,096.00

We are requesting Commission approval to continue to allow the carryover of any balances that remain in salary and benefit line items in fund 011-4104-420 (Public Safety/Police) for overfilling of positions without over spending the budget. This program has proven to be very successful in staffing the Department of Public Safety.

With the changes discussed, City staffing will include 7 Elected City Commissioners, 1 Elected Municipal Judge, and 340 regular, seasonal, and temporary positions.

Personnel Budget Factors

Approximately 240 City employees are covered by one of two collective bargaining agreements. For fiscal year 2010, the City has a four-year agreement with the Alamogordo Public Safety Officers Association (APSOA) and a one-year agreement with the American Federation of State, County, and Municipal Employees, Local 3818. The City considers its relationship with both organizations to be positive.

Public Safety Officer and Sergeant positions covered under the APSOA contract were budgeted with a \$.95 hourly base rate increase and all Fire Equipment Operator positions were budgeted with a 1% increase as specified for the third year of the current contract. Budgeted salaries reflect the

Compensation, Classification, & Staffing Plan FY 2010

Personnel Budget Factors (continued)

increases for the first day of the first pay period paid in July 2009. A physical fitness incentive rate is also budgeted for APSOA eligible positions. It is budgeted based on an estimated pass rate.

Due to current economic conditions, positions covered under the AFSCME agreement were budgeted with no cost of living adjustment, plus no across the board increase as outlined for the one year of the contract for July 1, 2009 through June 30, 2010.

All non represented City employees were not granted cost-of-living increase in the budget due to the current economic conditions. This includes all at-will, regular and seasonal, full-time and part-time employees not covered under either collective bargaining agreement, including the City Manager's position.

Additionally, the merit pool has been frozen as of December of 2009 for all at-will and regular full-time and part-time employees not covered under the collective bargaining agreements.

The budgeted amounts for salaries and benefits include an estimated increase of 8% to health insurance, 8% to dental insurance, and 8% to life insurance premiums. Since our original estimates, we now know that health insurance, dental coverage and life insurance are not going to increase. Although, costs continue to rise premiums will remain the same due to increased co pays and deductibles.

The City's workers' compensation experience modifier increased from .85 to .86. This change increases the workers compensation insurance costs by 1.2%. This portion of the insurance is actually based on how the City is performing in accident and injury cost control. City employees, management, and the staff of the Personnel & Safety department are to be commended for their accomplishment which resulted in the modifier remaining at such a low level.

All of the City's qualified, regular full-time and part-time employees participate in a defined benefit contributory retirement plan through the Public Employees' Retirement Association of New Mexico. The City's general employee rate of contribution is 9.15% of salary to the plan and the City currently matches that contribution. In 2004, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Regular members. As a result, the City contributes 4.6% of the employee's share of contributions for all Regular employees for a total contribution of 13.75% by the City.

The Police plan rate of contribution is 16.3%, which is matched with a contribution of 18.5% by the City. Fire employee rate of contribution is 16.2%, which is matched with a contribution of 21.25% by the City. In 2000, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Police and Fire members. The City contribution increased by 3% every six months beginning on July 1, 2000 and ending on January 1, 2002. Since January 1, 2002, the City has and continues to contribute 12% of the employee's share of contributions for all Police and Fire employees for a total contribution by the City of 30.5% for Police and 33.25% for Fire Personnel.

Compensation, Classification, & Staffing Plan FY 2010

Municipal Court Personnel Requests

The City Commission is the body that approves funding for the operation of the Municipal Court. Occasionally, personnel matters surface that change or impact the budget in some way with Court personnel. Under the separation of powers, these matters should only require the approval of the Municipal Judge once the City Commission has approved the necessary funding for Court operations. These matters include, but are not limited to, giving bonuses to court employees for efficient operations (done by using budget savings from the Court not using the substitute judges as often as they are budgeted to be used each year), giving salary increases at the judge's discretion, and other personnel matters that impact salary and benefit budgets. The following request is included in the amount budgeted and is based on there being sufficient savings from the substitute judge salaries.

1. Allow funds in 027-1201-412-2003 to be used to pay for bonuses to Court employees for efficient operations. This would only be used when the municipal court does not use the substitute judges the 80 days per year that they are currently budgeted and would be done toward the end of the fiscal year.

Personnel Summary by Department/Division

The attached schedule lists the positions authorized by the City Commission for each department and division. It includes the position status, number of positions, full-time equivalency of the position(s), and the salary. A total of position information is provided for each division and each department. A grand total for the City is also provided.

Classification Plans

The attached classification plans include the proposed compensation ranges for Fiscal Year 2010 for the APSOA eligible, DPS Rank Personnel, Executive, Non-Represented, and the Union Eligible, Part-time, and Seasonal Positions.

FY 2009/2010 Personnel Summary By Department & Division			E=Elected R=Regular S=Seasonal & T=Temporary	FY 2009			FY2010				Variances		
Fund	Department Division	Title of Position	Status Code	# of Positions	FTE	Budgeted Wages	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
ADMINISTRATION													
GF 011-1101	Legislative City Commission	City Commissioners	E	7	7.000	8,400.00	7	7.00	8400.00	8400.000	0.00	0.00	0.00
GF 011-1301	City Manager	City Manager	R	1	1.000	103,485.72	1	1.000	130000.000	176329.740	0.00	0.00	26514.28
		Administrative Assistant	R	1	0.750	21,109.40	1	0.750	21531.380	26619.420	0.00	0.00	421.98
		Grant Coord/Public Communications Mgr	R	1	1.000	36,895.56	1	1.000	37670.360	62233.300	0.00	0.00	774.80
	Total City Manager			3	2.750	161,490.68	3	2.750	189201.740	265182.460	0.00	0.00	27711.06
GF 011-1501	Legal	City Attorney	R	1	1.000	79,119.30	1	1.000	80622.360	115205.540	0.00	0.00	1503.06
	position frozen	Asst. City Attorney	R	1	1.000	58,294.86							
		Paralegal	R	1	1.000	37,629.28	1	1.000	37629.280	55908.920	0.00	0.00	0.00
	position eliminated	Admin. Assistant	R	1	1.000	24,902.28							
	Total Legal			4	4.000	199,945.72	2	2.000	118251.640	171114.460	-2.00	-2.00	-81694.08
GF 011-1901	Operations Support	Operations Analyst	R	1	1.000	41,129.40	0.000	0.000	0.000	0.000	-1.00	-1.00	-41129.40
	position frozen												
GF 011-2001	City Clerk	City Clerk	R	1	1.000	39,102.18	1	1.000	39845.000	64933.440	0.00	0.00	742.82
		Deputy City Clerk/Land Mg	R	1	1.000	26,773.50	1	1.000	26008.580	32152.480	0.00	0.00	-764.92
		Deputy Records/Archive Cl	R	1	1.000	26,008.84	1	1.000	26528.840	33482.360	0.00	0.00	520.00
		Admin. Asst/Business Reg	R	1	1.000	23,938.72	1	1.000	24417.640	33441.480	0.00	0.00	478.92
	Total City Clerk			4	4.000	115,823.24	4	4.000	116800.060	164009.760	0.00	0.00	976.82
IS 012-1701	Personnel & Safety	Administrative Assistant	R	1	1.000	25,009.14	1	1.000	25634.440	40859.140	0.00	0.00	625.30
		Human Resource/Risk Mgmt. Generalists	R	3	3.000	97,700.46	2	2.000	61487.920	76471.440	-1.00	-1.00	-36212.54
	position frozen	Personnel & Safety Managr	R	1	1.000	69,996.16	1	1.000	58516.120	87984.600	0.00	0.00	-11480.04
	position full time in Personnel	Benefits/Accounting Techn	R	1	1.000	26,008.58	1	1.000	25498.460	32339.900	0.00	0.00	-510.12
	Total Personnel & Safety			6	6.000	218,714.34	5	4.000	171136.940	237655.080	-1.00	-2.00	-47577.40
	TOTAL ADMINISTRATION			25	24.750	745,503.38	21	19.750	603790.380	846361.760	-4.00	-5.00	-141713.00
FINANCE													
GF 011-2102	Finance/Accounting	Finance Director	R	1	1.000	86,891.48	1	1.000	88542.220	121894.260	0.00	0.00	1650.74
		Accounting Manager	R	1	1.000	49,729.94	1	1.000	43860.000	57247.340	0.00	0.00	-5869.94
		Accounting Technician	R	1	1.000	26,005.98	1	1.000	26000.000	41536.640	0.00	0.00	-5.98
		Asset Clerk/Acct. Spec.	R	1	1.000	28,818.92	1	1.000	28818.920	38880.940	0.00	0.00	0.00
		Jr. Accountant	R	1	1.000	32,221.02	1	1.000	27352.000	34499.740	0.00	0.00	-4869.02
	position changed from full time to > tha	Admin Asst/Finance	R	1	1.000	26,773.50	1	0.450	12111.840	13112.160	0.00	-0.55	-14661.66
		Payroll Accounting Techni	R	2	2.000	54,165.54	2	2.000	53392.040	78654.000	0.00	0.00	-773.50
		Budget Analyst	R	1	1.000	31,388.76	1	1.000	32016.660	46486.220	0.00	0.00	627.90
		Internal Control Analyst	R	1	1.000	54,146.82	1	1.000	51568.400	64089.200	0.00	0.00	-2578.42
	Total Accounting			10	10.000	390,141.96	10.000	9.450	363662.080	496400.500	0.00	-0.55	-26479.88

FY 2009/2010 Personnel Summary
By Department & Division

E=Elected
R=Regular
S=Seasonal & T=Temporary

			FY 2009			FY2010			Variances						
Fund	Department Division	Title of Position	Status Code	# of Positions	FTE	Budgeted Wages	# of Positions	FTE	Budgeted Wages W&B	# of Positions	FTE	Budgeted Wages			
GF 011-2302	Accounts Receivable	Cashier Supervisor	R	1	1.000	31,485.48	1	1.000	27066.000	33459.500	0.00	0.00	-4419.48		
		General Cashier/Customer	R	2	2.000	43,213.04	2	2.000	43213.040	66074.420	0.00	0.00	0.00		
	Total Accts. Receivable				3	3.000	74,698.52	3	3.000	70279.040	99533.920	0.00	0.00	-4419.48	
IS 012-1602	Purchasing	Procurement Manager	R	1	1.000	50,223.42	1	1.000	46800.000	67242.840	0.00	0.00	-3423.42		
		Procurement Specialist	R	1	1.000	35,752.08	1	1.000	27318.720	33771.760	0.00	0.00	-8433.36		
		Inventory Administrator	R	1	1.000	27,674.40	1	1.000	27674.400	38446.320	0.00	0.00	0.00		
		Central Receiving Attendar	R	1	1.000	20,915.70	1	1.000	20521.280	36550.360	0.00	0.00	-394.42		
		Accounts Payable Speciali	R	2	2.000	47,832.72	2	2.000	44737.160	58563.040	0.00	0.00	-3095.56		
		Total Purchasing				6	6.000	182,398.32	6	6.000	167051.560	234574.320	0.00	0.00	-15346.76
IS 012-3402	MIS	MIS Manager	R	1	1.000	59,580.82	1	1.000	59580.820	76898.920	0.00	0.00	0.00		
		Systems Analyst	R	1	1.000	45,437.60	1	1.000	45437.600	56982.960	0.00	0.00	0.00		
		position frozen	Computer Specialist	R	2	2.000	65,527.80	1	1.000	34042.320	42899.020	-1.00	-1.00	-31485.48	
		MIS Secretary	R	1	0.500	11,377.08	1	0.500	11604.840	14351.320	0.00	0.00	227.76		
		Total MIS				5	4.500	181,923.30	4.000	3.500	150665.580	191132.220	-1.00	-1.00	-31257.72
SR 081-2202	Utility Billing	Customer Service Manager	R	1	1.000	42,292.64	1	1.000	42292.640	67934.440	0.00	0.00	0.00		
		General Cashier/Customer	R	1	1.000	20,915.70	1	1.000	20521.280	34765.720	0.00	0.00	-394.42		
		Meter Reader	R	3	3.000	71,001.06	2	2.000	44800.600	58510.740	-1.00	-1.00	-26200.46		
		Utility Billing Clerk	R	1	1.000	22,909.64	1	1.000	20915.700	29113.520	0.00	0.00	-1993.94		
		Utility Billing Clerk/Meter R	R	1	1.000	23,711.48	1	1.000	26200.460	38322.280	0.00	0.00	2488.98		
		Utility Billing Clerk/Collecti	R	1	1.000	23,715.12	1	1.000	23715.120	29318.220	0.00	0.00	0.00		
		Utility Billing Supervisor	R	1	1.000	42,882.84	1	1.000	42882.840	64294.180	0.00	0.00	0.00		
		Total Utility Billing				9	9.000	247,428.48	8	8.000	221328.640	322259.100	-1.00	-1.00	-26099.84
		TOTAL FINANCE				33	32.500	1,076,590.58	31	29.950	972,986.90	1,343,900.06	-2.00	-2.55	-103603.68
<u>JUDICIAL</u>															
027-1201	Municipal Court	Municipal Judge	E	1	1.000	28,875.08	1	1.000	27500.200	42583.420	0.00	0.00	-1374.88		
027-1201		Municipal Judge Substitute	R	2	0.308	5,999.76	2	0.308	2999.880	3254.520	0.00	0.00	-2999.88		
027-1201		Court Administrator	R	1	1.000	55,393.78	1	1.000	56501.640	85494.580	0.00	0.00	1107.86		
027-1201		Deputy Court Clerk	R	1	1.000	33,167.94	1	1.000	33831.200	55857.360	0.00	0.00	663.26		
027-1201		Judicial Clerk	R	2	2.000	54,539.16	2	2.000	55630.120	89850.880	0.00	0.00	1090.96		
027-2801		Judicial Aide/File Clerk	R	1	0.500	10,011.04	1	0.500	10211.240	12629.340	0.00	0.00	200.20		
027-2901		Bailiff/Community Service	R	1	1.000	33,167.94	1	1.000	33831.200	59590.780	0.00	0.00	663.26		
Total Municipal Court				9	6.808	221,154.70	9	6.808	220505.480	349260.880	0.00	0.00	-649.22		
TOTAL JUDICIAL				9	6.808	221,154.70	9	6.808	220,505.48	349,260.88	0.00	0.00	-649.22		
<u>PUBLIC SAFETY</u>															
GF 011-3104	Code Enforcement	Code Enforcement Supervi	R	1	1.000	37,869.00	1	1.000	37869.000	57957.180	0.00	0.00	0.00		
	one position frozen	Code Enforcement Officer	R	3	3.000	75,359.96	2	2.000	45632.080	62962.560	-1.00	-1.00	-29727.88		
		Administrative Secretary	R	1	1.000	21,682.44	1	1.000	21682.440	26947.460	0.00	0.00	0.00		
Total Code Enforcement				5	5.000	134,911.40	4	4.000	105183.520	147867.200	-1.00	-1.00	-29727.88		

**FY 2009/2010 Personnel Summary
By Department & Division**

E=Elected
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S=Seasonal & T=Temporary

Fund	Department Division	Title of Position	Status Code	FY 2009			FY2010			Variances			
				# of Positions	FTE	Budgeted Wages	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
GF 011-3804	Animal Control	Animal Control Manager	R	1	1.000	37,939.98	1	1.000	35263.800	47452.520	0.00	0.00	-2676.18
		Animal Control Officer	R	4	4.000	94,450.20	4	4.000	90820.860	145189.220	0.00	0.00	-3629.34
		Kennel Officer	R	2	2.000	39,387.66	1	1.000	20154.680	30020.720	-1.00	-1.00	-19232.98
		Animal Control Admin. Cleri	R	1	1.000	21,756.54	1	1.000	21756.540	33806.020	0.00	0.00	0.00
		Total Animal Control			8	8.000	193,534.38	7	7.000	167995.880	256468.480	-1.00	-1.00
GF 011-4004	Dispatch	Dispatch Supervisor	R	1	1.000	42,883.88	1	1.000	42883.880	62403.200	0.00	0.00	0.00
		Certified Dispatcher	R	10	10.000	261,913.34	9	9.000	237026.920	311225.200	-1.00	-1.00	-24886.42
		Total Dispatch			11	11.000	304,797.22	10	10.000	279910.800	373628.400	-1.00	-1.00
GF 011-4104	Police	Police Director	R	1	1.000	94,447.34	1	1.000	91771.680	140435.080	0.00	0.00	-2675.66
		DPS Administrative Manag	R	1	1.000	62,133.76	1	1.000	62133.760	76799.160	0.00	0.00	0.00
		DPS Executive Secretary	R	1	1.000	33,702.76	1	1.000	33702.760	41661.980	0.00	0.00	0.00
		DPS Admin Secretary	R	2	2.000	48,847.24	1	1.000	25162.280	38240.760	-1.00	-1.00	-23684.96
		DPS Records Clerk	R	3	3.000	65,292.50	3	3.000	65292.500	93370.620	0.00	0.00	0.00
		DPS Captain	R	1	1.000	69,077.32	1	1.000	68286.920	100880.860	0.00	0.00	-790.40
		DPS Lieutenant	R	4	4.000	224,754.66	3	3.000	165099.220	262189.900	-1.00	-1.00	-59655.44
		DPS Sergeant	R	8	8.000	384,275.06	8	8.000	400630.800	620368.200	0.00	0.00	16355.74
		Public Safety Officer	R	51	51.000	1,992,142.64	51	51.000	2223306.800	3313973.320	0.00	0.00	231164.16
		DPS Evidence Technician	R	1	1.000	23,576.80	1	1.000	23576.800	38316.340	0.00	0.00	0.00
		DPS Legal Advisor	R	1	1.000	69,081.22	1	1.000	70,462.60	102,482.20	0.00	0.00	1381.38
Total Police			74	74.000	3,067,331.30	72.000	72.000	3229426.120	4828718.420	-2.00	-2.00	162094.82	
GF 011-4204	Fire	Fire Services Commander	R	1	1.000	66,571.70	1	1.000	62183.420	90729.700	0.00	0.00	-4388.28
		Fire Operations Mgr.	R	1	1.000	43,709.90	1	1.000	35263.800	59431.140	0.00	0.00	-8446.10
		FEO Fire Inspector	R	1	0.750	26,275.60	1	0.750	22489.740	32375.300	0.00	0.00	-3785.86
		Fire Equipment Operator	R	12	12.000	348,164.18	12	12.000	322300.160	502729.980	0.00	0.00	-25864.02
		Total Fire			15	14.750	484,721.38	15	14.750	442237.120	685266.120	0.00	0.00
GF 011-4704	School Resource Prograr	Public Safety Officer	R	5	5.000	206,754.08	5	5.000	220941.760	331433.280	0.00	0.00	14187.68
TOTAL PUBLIC SAFETY				118	117.750	4,392,049.76	113	112.750	4445695.200	6623381.900	-5.00	-5.00	53645.44
<u>COMMUNITY SERVICES</u>													
IS 012-3503	Fleet Maintenance	Fleet Maintenance Manage	R	1	1.000	47,072.22	1	1.000	48013.680	77766.500	0.00	0.00	941.46
		Fleet Maintenance Mechani	R	4	4.000	125,074.56	4	4.000	125698.560	191555.560	0.00	0.00	624.00
		Total Fleet Maintenance			5	5.000	172,146.78	5	5.000	173712.240	269322.060	0.00	0.00
020-0006	Civic Center	Civic Center Maintenance	R	2	1.000	21,239.66	2	1.000	21664.500	27062.000	0.00	0.00	424.84
		Civic Center Specialist	R	1	1.000	32,887.14	1	1.000	33507.240	44859.660	0.00	0.00	620.10
		Total Civic Center			3	2.000	54,126.80	3	2.000	55171.740	71921.660	0.00	0.00
032-0006	Cemetery	Laborer	R	1	1.000	18,603.00	1	1.000	18603.000	25099.020	0.00	0.00	0.00
		Sexton	R	1	1.000	28,629.12	1	1.000	28629.120	41168.360	0.00	0.00	0.00
		Total Cemetery			2	2.000	47,232.12	2	2.000	47232.120	66267.380	0.00	0.00

FY 2009/2010 Personnel Summary
By Department & Division

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Fund	Department Division	Title of Position	Status Code	FY 2009			FY2010			Variances					
				# of Positions	FTE	Budgeted Wages	# of Positions	FTE	Budgeted Wages W&B	# of Positions	FTE	Budgeted Wages			
032-6106	Recreation	Administrative Assistant-C	R	1	1.000	27,382.68	1	1.000	27930.240	37802.160	0.00	0.00	547.56		
		Aquatics Supervisor	R	1	1.000	29,722.94	1	1.000	28918.240	39063.880	0.00	0.00	-804.70		
		Assistant Head Lifeguard-S	S	2	0.577	9,338.16	2	0.577	9338.160	10533.840	0.00	0.00	0.00		
		Community Serv Accounta	R	1	1.000	40,447.94	1	1.000	41256.800	50997.540	0.00	0.00	808.86		
		Community Services Direc	R	1	1.000	86,291.92	1	1.000	87748.440	124111.860	0.00	0.00	1456.52		
		Lifeguard	R	6	2.400	41,226.90	6	2.400	40465.880	45618.640	0.00	0.00	-761.02		
		Lifeguard - Seasonal	S	5	0.673	10,228.40	5	0.673	10500.100	11872.108	0.00	0.00	271.70		
		Recreation Aide	R	3	1.875	31,361.72	3	1.875	30349.800	35311.940	0.00	0.00	-1011.92		
		Recreation Aide - Seasonal	S	5	0.923	14,026.74	5	0.923	22499.880	25410.340	0.00	0.00	8473.14		
		Recreation Aide/Winter Se	S	2	1.298	19,725.16	2	1.298	15009.120	15472.540	0.00	0.00	-4716.04		
		Recreation Assistant- Seas	S	4	0.924	14,026.48	4	0.924	7199.920	8126.760	0.00	0.00	-6826.56		
		Recreation Assistant - Full	R	1	1.000	21,906.04	1	1.000	21906.040	28190.520	0.00	0.00	0.00		
		Recreation Cashier - Seaso	S	1	0.288	4,383.34	1	0.288	4500.080	4877.700	0.00	0.00	116.74		
		Recreation Clerk	R	2	2.000	41,440.62	2	2.000	39190.320	52178.560	0.00	0.00	-2250.30		
		position frozen	Recreation Clerk - Part Tim	R	1	0.650	13,111.28	1	0.000			0.00	-0.65	-13111.28	
			Recreation Clerk - Seasona	S	1	0.288	4,383.34	1	0.296	4500.080	4877.700	0.00	0.01	116.74	
			Recreation Facility Manage	R	1	1.000	38,366.64	1	1.000	39133.900	64030.540	0.00	0.00	767.26	
			Recreation Technician	R	1	1.000	27,314.30	1	1.000	26549.380	43387.320	0.00	0.00	-764.92	
		position frozen	Special Events Coordinator	R	1	1.000	26,773.50	1	1.000	0.000	0.000	0.00	0.00	-26773.50	
			Total Recreation			40	19.897	501,458.10	40	19.255	456996.380	601863.948	0.00	-0.64	-44461.72
		032-6206	Parks	Parks Foreman	R	1	1.000	35,781.72	1	1.000	36497.500	51784.360	0.00	0.00	715.78
Parks Laborer	R			8	8.000	155,489.10	8	8.000	136776.900	184393.260	0.00	0.00	-18712.20		
Parks Laborer - Seasonal	S			10	5.769	87,927.32	10	5.769	50400.480	56976.720	0.00	0.00	-37526.84		
Parks Maintenance	R			7	7.000	194,784.98	7	7.000	194784.980	272845.700	0.00	0.00	0.00		
Parks Maintenance/Welder	R			1	1.000	27,105.52	1	1.000	27105.520	44267.920	0.00	0.00	0.00		
Parks Mechanic	R			1	1.000	27,776.58	1	1.000	27776.580	46068.080	0.00	0.00	0.00		
Parks Supervisor	R			1	1.000	45,728.02	1	1.000	46641.920	75562.200	0.00	0.00	913.90		
	Total Parks					29	24.769	574,593.24	29	24.769	519983.880	731898.240	0.00	0.00	-54609.36
032-6306	Zoo	Senior Zookeeper	R	1	1.000	36,494.64	1	1.000	36494.640	51709.800	0.00	0.00	0.00		
		Zoo Facility Support Asst	R	1	1.000	23,688.08	1	1.000	23688.080	38679.240	0.00	0.00	0.00		
		Zoo Gift Shop Cashier	R	1	0.750	12,947.74	1	0.750	12331.280	15249.360	0.00	0.00	-616.46		
		Zoo Superintendent	R	1	1.000	54,256.54	1	1.000	55340.480	77960.280	0.00	0.00	1083.94		
		Zookeeper	R	3	2.585	60,855.86	3	2.585	60855.860	94765.660	0.00	0.00	0.00		
	Total Zoo			7	6.335	188,242.86	7	6.335	188710.340	278364.340	0.00	0.00	467.48		
032-7101	Library	Acquisitions Clerk	R	1	0.625	13,944.58	1	0.637	14223.300	17605.740	0.00	0.01	278.72		
		Head of Circulation	R	1	1.000	35,979.32	1	1.000	36698.740	45778.660	0.00	0.00	719.42		
		Library Assistant	R	1	1.000	21,629.92	1	1.000	21629.920	30024.040	0.00	0.00	0.00		
		Library Clerk	R	4	3.125	71,157.06	4	3.125	70130.840	88078.520	0.00	0.00	-1026.22		
		Library Clerk-Children's	R	1	0.625	13,467.22	1	0.625	12826.060	15877.000	0.00	0.00	-641.16		
		Library Clerk - Intlibrary Lo	R	1	1.000	28,367.56	1	1.000	28367.560	35565.800	0.00	0.00	0.00		
		Library Manager	R	1	1.000	46,601.88	1	1.000	44990.400	61093.500	0.00	0.00	-1611.48		
		Library Maintenance	R	1	0.750	16,160.56	1	0.750	16006.640	19812.100	0.00	0.00	-153.92		
		Library Page	R	5	1.875	31,866.90	5	1.875	29540.420	32042.120	0.00	0.00	-2326.48		
		Library - Cataloger	R	1	1.000	41,013.44	1	1.000	41833.480	56426.740	0.00	0.00	820.04		
		Reference Librarian	R	2	2.000	84,657.04	2	2.000	85462.520	112259.720	0.00	0.00	805.48		
		Youth Services Librarian	R	1	1.000	36,983.96	1	1.000	37723.660	49953.780	0.00	0.00	739.70		
			Total Library			20	15.000	441,829.44	20	15.012	439433.540	564517.720	0.00	0.01	-2395.90

**FY 2009/2010 Personnel Summary
By Department & Division**

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Fund	Department Division	Title of Position	Status Code	FY 2009			FY2010			Variances			
				# of Positions	FTE	Budgeted Wages	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
SR 037-0006	Keep NM Beautiful	Beautification Intern	R	1	0.500	8,935.68	1	0.453	8093.280	8764.960	0.00	-0.05	-842.40
	*contingent on grant funding	Beautification Workers	S	13	1.457	22,146.02	13	1.502	22819.680	25810.720	0.00	0.04	673.66
	Total Keep NM Beautiful			14	1.957	31,081.70	14	1.955	30912.960	34575.680	0.00	0.00	-168.74
	Senior Center												
071-8023	Home Services	Home Services Supervisor	R	1	1.000	34,996.52	1	1.000	35696.440	44247.900	0.00	0.00	699.92
		Nutrition Coordinator/Prog	R	1	1.000	21,637.46	1	1.000	21637.460	30005.580	0.00	0.00	0.00
	Total Home Services			2	2.000	56,633.98	2	2.000	57333.900	74253.480	0.00	0.00	699.92
071-8024	Congregate	Assistant Kitchen Manager	R	1	1.000	29,417.18	1	1.000	29417.180	36365.520	0.00	0.00	0.00
		Food Services Administrator	R	1	1.000	35,542.00	1	1.000	35542.000	48915.520	0.00	0.00	0.00
		Kitchen Aide	R	3	1.625	31,432.18	3	1.625	33665.320	44047.420	0.00	0.00	2233.14
		Kitchen Cook	R	1	1.000	23,531.56	1	1.000	22828.520	32428.780	0.00	0.00	-703.04
	Total Congregate			7	5.625	141,198.46	7	5.625	121453.020	161757.240	0.00	0.00	-19745.44
071-8025	Senior Services	Custodian	R	1	0.750	14,042.08	1	0.750	18002.660	24391.440	0.00	0.00	3960.58
		Data Entry Clerk	R	1	0.450	9,258.60	1	0.450	9490.000	10276.080	0.00	0.00	231.40
		Receptionist	R	1	1.000	21,756.54	1	1.000	21756.540	34031.620	0.00	0.00	0.00
		Senior Center Maintenance	R	1	1.000	21,670.48	1	1.000	21670.480	35508.680	0.00	0.00	0.00
		Senior Info/Resource Coord	R	1	1.000	22,798.36	1	1.000	22798.360	28872.040	0.00	0.00	0.00
		Senior Program Aide/Bus I	R	2	2.000	41,002.78	2	2.000	41002.780	63644.240	0.00	0.00	0.00
		Senior Services Supervisor	R	1	1.000	43,996.94	1	1.000	43996.940	57639.420	0.00	0.00	0.00
	Total Senior Services			8	7.200	174,525.78	8	7.200	178717.760	254363.520	0.00	0.00	4191.98
SR 071-8026	Homemaker	Senior Homemaker	R	1	0.875	19,419.66	1	0.875	19808.100	25536.780	0.00	0.00	388.44
071-8027	Administration & Other	Administrative Assistant	R	1	1.000	26,773.50	1	1.000	26135.980	32310.300	0.00	0.00	-637.52
	position eliminated	Senior Center Fitness Coord	R	1	1.000	23,818.08	1	1.000	0.000	0.000	0.00	0.00	-23818.08
		Senior Center Manager	R	1	1.000	59,101.64	1	1.000	59101.640	88707.920	0.00	0.00	0.00
				3	3.000	109,693.22	3	3.000	85237.620	121018.220	0.00	0.00	-24455.60
SR 075-8201	RSVP	RSVP Volunteer Coordinator	R	1	1.000	23,576.80	1	1.000	23576.800	32402.426	0.00	0.00	0.00
		Senior Volunteer Programs	R	1	1.000	30,885.92	1	1.000	31503.680	39762.120	0.00	0.00	617.76
	Total RSVP			2	2.000	54,462.72	2	2.000	55080.480	72164.546	0.00	0.00	617.76
SR 075-8701	Senior Companion Grar	SCP/FGP Volunteer Coordi	R	1	1.000	23,576.80	1	1.000	22798.360	28533.160	0.00	0.00	-778.44
	Total Senior Center			24	21.700	579,510.62	24	21.700	540,429.24	737,626.95	0.00	0.00	-39081.38
E 090-0101	Golf Course	Assistant Superintendent	R	1	1.000	28,690.74	1	1.000	28690.740	36949.080	0.00	0.00	0.00
		Irrigation Specialist	R	1	1.000	19,579.82	1	1.000	19579.820	25363.480	0.00	0.00	0.00
		Laborer	R	3	3.000	55,824.60	3	3.000	37835.980	52015.860	0.00	0.00	-17988.62
		Laborer - Seasonal	S	5	2.768	42,079.96	5	2.768	34800.220	38942.000	0.00	0.00	-7279.74
		Mechanic	R	1	1.000	27,250.34	1	1.000	27250.340	35695.820	0.00	0.00	0.00
		Superintendent	R	1	1.000	42,310.84	1	1.000	41101.580	69005.980	0.00	0.00	-1209.26
	Total Golf Course			12	9.768	215,736.30	12	9.768	189258.680	257972.220	0.00	0.00	-26477.62
	TOTAL COMMUNITY SERV.			156	108.427	2,805,957.96	156	107.794	2,641,841.12	3,614,330.19	0.00	-0.63	-164116.84

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By Department & Division**

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Fund	Department Division	Title of Position	Status Code	FY 2009			FY2010				Variances		
				# of Positions	FTE	Budgeted Wages	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
COMMUNITY DEVELOPMENT													
GF 011-3605	Building Codes		R	0	0.000	0.00							
		Building & Zoning Manager	R	1	1.000	58,342.96	1	1.000	56676.100	88102.580	0.00	0.00	-1666.86
	position eliminated	Building Inspector	R	1	1.000	33,909.98	0	0.000	0.000	0.000	-1.00	-1.00	-33909.98
	position eliminated	Electrical Inspector	R	1	1.000	38,433.72	0	0.000	0.000	0.000	-1.00	-1.00	-38433.72
	position eliminated	Mechanical Inspector	R	1	1.000	41,264.60	0	0.000	0.000	0.000	-1.00	-1.00	-41264.60
	position eliminated	Data Entry Clerk	R	1	0.500	10,985.78	0	0.000	0.000	0.000	-1.00	-0.50	-10985.78
		Permit Technician	R	1	1.000	22,928.10	1	1.000	24362.520	33843.520	1.00	1.00	1434.42
	Total Building Codes			6	5.500	205,865.14	2	2.000	81038.620	121946.100	-4.00	-3.50	-124826.52
GF 011-3705	Planning	City Planner	R	1	1.000	43,543.76	1	1.000	42299.660	52634.380	0.00	0.00	-1244.10
	position eliminated	Intern - Community Develo	T	1	0.538	11,050.00	0	0.000	0.000	0.000	-1.00	-0.54	-11050.00
		Planning & Zoning Coordin	R	1	1.000	37,027.12	1	1.000	36509.980	48179.880	0.00	0.00	-517.14
	Total Planning			3	2.538	91,620.88	2	2.000	78809.640	100814.260	-1.00	-0.54	-12811.24
GF 011-5405	GIS/Land Management	GIS Technician	R	1	1.000	35,203.48	1	1.000	35907.300	44508.420	0.00	0.00	703.82
063-5005	Engineering	Community Development E	R	1	1.000	73,673.08	1	1.000	60413.600	90361.180	0.00	0.00	-13259.48
		Engineer	R	1	1.000	76,386.44	1	1.000	72764.120	94599.680	0.00	0.00	-3622.32
		Admin. Assistant	R	1	0.750	15,391.22	1	0.750	0.000	0.000	0.00	0.00	-15391.22
		Admin Specialist	R	1	1.000	38,796.68	1	1.000	26549.380	32962.040	0.00	0.00	-12247.30
		Eng. Project Coord	R	1	1.000	20,915.70	1	1.000	25848.680	35210.000	0.00	0.00	4932.98
		Project Manager	R	2	2.000	101,482.16	2	2.000	100841.000	240557.000	0.00	0.00	-641.16
		Community Relations Spec	R	1	1.000	31,941.78	1	1.000	0.000	0.000	0.00	0.00	-31941.78
	Total Engineering			8	7.750	358,587.06	8	7.750	286416.780	493689.900	0.00	0.00	-72170.28
	TOTAL COMMUNITY DEVELOPMENT			18	16.788	691,276.56	13	12.750	482,172.34	760,958.68	-5.00	-4.04	-209104.22
PUBLIC WORKS													
IS 012-3303	Facility Maintenance	Dispatcher/Clerk	R	1	1.000	23,170.68	1	1.000	23170.680	31900.460	0.00	0.00	0.00
		Electrician	R	2	2.000	75,684.44	2	2.000	45684.440	106881.280	0.00	0.00	-30000.00
		Electronics Technician	R	2	2.000	50,971.68	1	1.000	26453.180	34436.260	-1.00	-1.00	-24518.50
		Facility Maintenance Super	R	1	1.000	58,404.84	1	1.000	59572.760	79834.880	0.00	0.00	1167.92
		Facility Maintenance Techn	R	1	1.000	36,587.72	1	1.000	36587.720	55508.660	0.00	0.00	0.00
		Facility Maintenance Techn	R	2	2.000	47,298.68	2	2.000	47298.680	72200.100	0.00	0.00	0.00
		Recreation Facility Mainten	R	1	1.000	26,191.88	1	0.750	16776.500	22142.460	0.00	-0.25	-9415.38
	Total Facility Maintenance			10	10.000	318,309.92	9	8.750	255543.960	402904.100	-1.00	-1.25	-62765.96
E 044-5103	Administration	Administrative Assistant	R	1	1.000	28,703.48	1	1.000	29277.560	36192.620	0.00	0.00	574.08
		Contract Coordinator	R	1	1.000	58,295.64	1	1.000	53236.560	80920.040	0.00	0.00	-5059.08
		Public Works Director	R	1	1.000	72,167.16	1	1.000	73610.680	106639.340	0.00	0.00	1443.52
	Total Administration			3	3.000	159,166.28	3	3.000	156124.800	223752.000	0.00	0.00	-3041.48
SR 044-5203	Streets Maintenance	Heavy Equipment Operator	R	3	3.000	91,840.84	3	3.000	93712.840	137805.080	0.00	0.00	1872.00
		Laborer	R	4	4.000	72,568.86	2	2.000	36591.620	51282.100	-2.00	-2.00	-35977.24
		Supervisor	R	1	1.000	38,650.30	1	1.000	37545.820	51236.340	0.00	0.00	-1104.48
	*pd 71.4% by Util Maint & 4.3% by drain	Infrastructure Maintenance R	R	1	1.000	61,466.86	1	1.000	62696.140	102161.350	0.00	0.00	1229.28
		Light Equipment Operator	R	6	6.000	140,771.80	6	6.000	145534.480	211915.220	0.00	0.00	4762.68
		Truck Driver	R	1	1.000	32,186.96	1	1.000	32186.960	43845.620	0.00	0.00	0.00
	Total Streets Maintenance			16	16.000	437,485.62	14	14.000	408267.860	598245.710	-2.00	-2.00	-29217.76

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SR 044-5303	Drainage Maintenance	Laborer	R	3	3.000	55,796.00	3	3.000	55202.160	89261.220	0.00	0.00	-593.84
		Light Equipment Operator	R	1	1.000	27,337.96	1	1.000	27337.960	40444.780	0.00	0.00	0.00
		Seasonal Laborer	S	2	1.000	15,195.44	2	1.000	15600.000	18652.810	0.00	0.00	404.56
		Total Drainage Maintenance		6	5.000	98,329.40	6	5.000	98140.120	148358.810	0.00	0.00	-189.28
E 081-5503	Utility Maintenance	Dispatcher/Clerk	R	1	1.000	28,904.46	1	1.000	28904.460	36549.560	0.00	0.00	0.00
		Laborer	R	1	1.000	23,402.60	1	1.000	24807.640	32671.140	0.00	0.00	1405.04
		Maintenance/Welder	R	1	1.000	31,965.44	1	1.000	34002.280	53371.860	0.00	0.00	2036.84
		Supervisor	R	1	1.000	43,987.84	1	1.000	42409.380	62239.260	0.00	0.00	-1578.46
		Worker II	R	11	11.000	360,979.32	11	11.000	364291.200	520663.280	0.00	0.00	3311.88
		Total Utility Maintenance		15	15.000	489,239.66	15	15.000	494,414.96	705,495.10	0.00	0.00	5175.30
E 081-5903	Public Works Inspection	Inspectors	R	2	2.000	97,355.70	2	2.000	97710.860	140522.540	0.00	0.00	355.16
E 088-0003	Bonito Lake	Manager	R	1	1.000	42,412.76	1	1.000	43261.140	55576.600	0.00	0.00	848.38
		Park Ranger I	S	6	2.164	36,345.14	6	2.164	25402.000	28649.900	0.00	0.00	-10943.14
		Park Ranger II	S	0	0.000	0.00	1	0.390	6350.500	7159.980	1.00	0.39	6350.50
		Maintenance Foreman	S	1	0.712	12,941.76	1	0.712	11517.480	12978.260	0.00	0.00	-1424.28
		Maintenance	S	2	1.154	19,462.56	2	1.154	17999.800	20287.480	0.00	0.00	-1462.76
		position frozen Clerical Specialist	S	1	0.375	6,325.28	1	0.375	0.000	0.000	0.00	0.00	-6325.28
		Total Bonito Lake		11	5.404	111,162.22	12	5.794	104530.920	124652.220	1.00	0.39	-6631.30
SR 086-1003	Convenience Center	Convenience Center Attenc	R	1	1.000	31,918.12	1	1.000	31918.120	51690.280	0.00	0.00	0.00
		Convenience Center Labor	R	2	2.000	37,627.20	2	2.000	36673.780	64011.280	0.00	0.00	-953.42
		Heavy Equipment Operator	R	1	1.000	25,678.38	1	1.000	25990.380	38646.320	0.00	0.00	312.00
		Total Convenience Center		4	4.000	95,223.70	4	4.000	94582.280	154347.880	0.00	0.00	-641.42
E 091-0006	Airport	Airport Coordinator	R	1	1.000	55,701.88	1	1.000	53049.360	67664.560	0.00	0.00	-2652.52
		Light Equipment Operator	R	1	1.000	25,530.70	1	1.000	25530.700	32770.700	0.00	0.00	0.00
		Total Airport		2	2.000	81,232.58	2	2.000	78580.060	100435.260	0.00	0.00	-2652.52
TA 094-0903	Landfill	Attendant	R	1	1.000	29,107.00	1	1.000	22995.700	34382.500	0.00	0.00	-6111.30
		Laborer	R	1	1.000	18,712.20	1	1.000	18712.200	32598.440	0.00	0.00	0.00
		Maintenance Worker	R	1	1.000	20,915.70	1	1.000	20931.820	34923.880	0.00	0.00	16.12
		Supervisor	R	1	1.000	43,583.80	1	1.000	44443.100	61894.660	0.00	0.00	859.30
		Heavy Equipment Operator	R	2	2.000	57,241.08	2	2.000	56412.460	49156.020	0.00	0.00	-828.62
		Mechanic	R	1	1.000	25,678.38	1	1.000	25678.380	39146.840	0.00	0.00	0.00
		Total Landfill		7	7.000	195,238.16	7	7.000	189173.660	252102.340	0.00	0.00	-6064.50
TOTAL PUBLIC WORKS				76	69.404	2,082,743.24	74	66.544	1,977,069.48	2,850,815.96	-1.00	-1.61	-105673.76

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PUBLIC HOUSING AUTHORITY													
TA 092-0007	PHA	Accountant	R	1	1.000	32,713.20	1	1.000	33367.620	45696.840	0.00	0.00	654.42
		Eligibility Specialist	R	1	1.000	24,027.64	1	1.000	21682.440	30857.040	0.00	0.00	-2345.20
		Homeownership Coor	R	1	1.000	28,928.12	1	1.000	25498.460	33017.720	0.00	0.00	-3429.66
		Laborer Seasonal	S	1	1.000	7,597.72	1	0.500	7800.000	8727.000	0.00	-0.50	202.28
		Maintenance Foreman	R	1	1.000	30,298.32	1	1.000	30897.880	46749.200	0.00	0.00	599.56
		Maintenance Mechanic	R	4	4.000	92,570.40	1	1.000	94080.480	131055.000	-3.00	-3.00	1510.08
		Occupancy Specialist	R	1	1.000	22,959.04	1	1.000	26104.000	33205.220	0.00	0.00	3144.96
		Housekeeper	R	0	0.000	0.00	1	1.000	18437.640	33017.720	1.00	1.00	18437.64
		Operations Manager	R	1	1.000	62,361.26	1	1.000	63670.880	99318.920	0.00	0.00	1309.62
		Property Management Coor	R	1	1.000	35,263.80	1	1.000	35969.180	49005.080	0.00	0.00	705.38
		Total PHA		12	12.000	336,719.50	10	9.500	357508.580	510649.740	-2.00	-2.50	20789.08
	GRAND TOTAL			447	388.427	12,351,995.68	427	365.846	11,701,569.48	16,899,659.17	-19.00	-21.33	-650426.20

***BUDGET FACTORS INCLUDED IN BUDGET AND THIS SPREADSHEET:**

\$.95 hourly increase to all APSOA eligible PSO & Sergeant positions

A 8% increase in health, a 8% increase in dental, and a 8% increase in life insurance was allocated as an estimate.

As of 4/30/09, notice was given that there will not be any increases in insurance premiums
Additional compensation that the City pays for skills, certifications, and added responsibilities
like crew leader pay, bilingual pay, certification pay, euthanasia technician, shift differential,
physical fitness, and overlay pays are included where they are currently being paid.*

*Some are budgeted, but not on this spreadsheet for situations that are planned to occur during the fiscal year,
but not currently attached to any particular position.

The City's Workers Compensation experience modifier increased from .85 to .86. This change increases the workers compensation insurance cost by 1.2%.

***BUDGET FACTORS NOT INCLUDED IN BUDGET & NOT ON THIS SPREADSHEET:**

Budget Highlights & Summaries

Statistical Information

Budget Resolution

Budget Development Process

Budget Procedures

Budget Planning Calendar

Governmental Fund Types

Financial Information:

Gross Receipts Tax Information

Analysis of Interfund Transfers

Schedule of Bonded Debt

Capital Outlay Summary



MISCELLANEOUS STATISTICAL DATA

Date of Incorporation	May 7, 1912
Form of Government	Commission (7) - City Manager
Area	Approximately 21.23 Square Miles
Population	35,582 as of 2000 Census
City Employees	
Salary Employees	62
Hourly Rate Employees	273
Temp/Seasonal Employees	47
Total:	382
Fire Protection	
Number of Stations	8 Stations
Number of Paid Firemen	13
Number of Volunteers	12
Number of Fire Trucks	12
Police Protection	
Number of Stations	1 Main
Number of Employees	93
Number of Patrol Units	62 (Marked & Unmarked)
Schools	
Elementary	9 Public, 3 Private, 1 Foreign
Secondary (Middle & High Schools)	5 Public, 3 Private, 1 Foreign
Colleges	7
Specialty	1 – NM School for the Visually Impaired
Miles of Streets & Alley	
Streets	Approximately 200
Alleys	Approximately 130
Water	
Number of Wells	10 active pumping, 8 monitoring
Average Daily Consumption	5,000,000 Gallons
Maximum Daily Consumption	7,000,000 Gallons
Water Mains	Approx. 175 inside City Limits 15.9 Miles of Alamo Pipe Line, 22.2 Miles of Fresno Pipe Line, 53 Miles of Bonito Pipe Line
Number of Connections	
Water Rates	12,225 Minimum 0-11,220 Gals. \$30.65
Sewer	
Number of Plants	1

Lift stations	2
Water Filter Plants	2
Average Daily Capacity	7 MGD
Maximum Daily Capacity	9 MGD
Sanitary Sewer Mains	Approx. 135
Number of Connections	11,725
Sewer Rates	Minimum 0- 10,098 Gals. \$24.10
Storm Sewers	
Miles of Storm Sewer	Approx. 5,280 Feet
Library	
Number of Buildings	1
Cardholders	24,021
Books in Library	110,043
Recreation	
Number of Parks	16
Number of Acres	467.55
Number of Swimming Pools	1
Fields	10 Softball, 6 Baseball, 9 Soccer, 2 Football
Pavilions	7
Courts	8 Tennis, 4 Basketball, 1 Roller Hockey Rink
Lakes (fishing)	1 Bonito (no vessels)
Zoo	1
Hiking/Walking Trails	4
Playgrounds	9
Skate Park	1
Senior Center	1
Airport	
Acres	1500
Auto Parking	60
Number of Customers	Approx. 6,000
Number of Tie Downs	45
Number of Hangars	26
Miles of Taxiway	4
Miles of Runway	1.5
FAA certified Repair Facilities	2
Scheduled air carrier	MESA
US Forest Service Fire Tanker Base	1

Golf	
Acres	164
Holes	18
Miles of Cart Paths	Approx. 6 Miles
Golf Carts	43

Miscellaneous Statistical Data

POPULATION COMPARISON

CENSUS YEAR	STATE OF NEW MEXICO	COUNTY OF OTERO	CITY OF ALAMOGORDO
1910	327,302	7,069	-----
1920	360,350	7,902	2,363
1930	423,317	9,779	3,096
1940	531,818	10,552	3,950
1950	681,187	14,909	6,783
1960	951,023	36,976	21,723
1970	1,017,055	41,097	23,035
1980	1,303,303	44,665	24,024
1990	1,515,069	51,928	27,596
2000	1,819,046	62,298	35,582

Source: U.S.Census Bureau,2000
 Origin, <<http://www.quickfacts.census.gov/qfd/states/>>
 Internet Release Date: April 16, 2009



AGE DISTRIBUTION COMPARISON

AGE	OTERO COUNTY	STATE OF NEW MEXICO	UNITED STATES
0-14	24.3%	23.1%	21.4%
15-19	7.8%	8.0%	7.2%
20-24	6.6%	6.7%	6.7%
25-34	12.9%	12.8%	14.2%
35-44	15.7%	15.5%	16.1%
45-64	21.0%	22.2%	21.9%
65+	11.7%	11.7%	12.4%

Source: U.S.Census Bureau,2000
 Origin, <<http://www.factfinder.census.gov>>
 Internet Release Date: April 16, 2009

OTERO COUNTY LABOR FORCE

YEAR	WORKFORCE	EMPLOYED	UNEMPLOYED	RATE
2008	26,317	25,237	1,080	4.1%
2007	26,377	25,428	949	3.6%
2006	27,753	26,345	1,408	5.1%
2005	27,699	25,967	1,732	6.3%
2004	26,720	25,312	1,408	5.3%
2003	21,656	20,239	1,417	6.5%
2002	19,981	18,821	1,160	5.8%
2001	19,821	18,618	1,203	6.1%

Source: Otero County Economic Development Council
 Origin, <<http://www.ocado.com/workforce.html>> and <<http://www.laser.state.nm.us>>
 Retrieved from cite 06/05/09



MAJOR EMPLOYERS

EMPLOYER	TYPE OF BUSINESS	# OF EMPLOYEES
Holloman Air Force Base	Fed. Government - Defense	5,869
White Sands Missile Range	Fed. Government - Defense	6,211
German Air Force Flying Trng Center	Foreign Gov't - Defense	777
Alamogordo Public Schools	Public Education	787
In of the Mountain Gods	Mescalero Resort	750
Wal-Mart	Retailer	600
Gerald Champion Memorial Hospital	Healthcare	515
City Of Alamogordo	Government	366
1-800-Flowers.com	Call Center	370
NMSU-Alamogordo	College Education	300

Source: Otero County Economic Development Council
 Origin, <<http://www.ocado.com/workforce.html>>

CONSTRUCTION ACTIVITY

YEAR	RESIDENTIAL		NON-RESIDENTIAL	
	NEW UNITS	VALUE	NEW UNITS	VALUE
2008	* As of 7-21-08, COA is no longer issuing building permits. Permits are issued by the Construction Industries Division.			
2007	151	34,199,940	27	9,222,160
2006	209	42,402,250	46	23,483,275
2005	305	45,595,435	27	8,691,384
2004	276	40,048,230	35	20,679,058
2003	248	27,616,841	17	16,216,963
2002	183	14,572,882	29	6,607,605
2001	147	16,033,545	29	3,170,348
2000	168	18,137,443	21	1,653,198

Source: City of Alamogordo Building Codes Dept.

**STATE OF NEW MEXICO
CITY OF ALAMOGORDO, NEW MEXICO
RESOLUTION NO. 2009-20
2009-2010 ANNUAL BUDGET ADOPTION
(98th FISCAL YEAR)**

WHEREAS, the governing body of the City of Alamogordo, New Mexico, a New Mexico Municipal Corporation (hereinafter referred to as the "City"), has developed a preliminary Annual Budget for fiscal year 2009-2010, and

WHEREAS, the Preliminary Annual Budget was developed on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors; and,

WHEREAS, the State of New Mexico indicated that municipalities would be held harmless for the tax impact as a result of the reduction of tax on food from FY2008; and,

WHEREAS, the official Notice of Meeting for the review of the Annual Budget was duly posted on May 7 2009 in compliance with the State Open Meetings Act; and,

WHEREAS, it is the majority opinion of the governing body of the City that the Annual Budget meets the requirements as currently determined for fiscal year 2009-2010.

WHEREAS, the Department of Finance and Administration, State of New Mexico, is requested to give its interim approval to the City of Alamogordo, New Mexico's annual budget for fiscal year 2009-2010.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the governing body of the City of Alamogordo, New Mexico, hereby adopts the attached Annual Preliminary Budget and the City's salary plan, and respectfully requests approval of these documents from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Special Meeting held this 20th day of May 2009.



CITY OF ALAMOGORDO, NEW MEXICO
A NEW MEXICO MUNICIPAL CORPORATION

ATTEST:

Renee L. Cantin
Renee L. Cantin, City Clerk

(SEAL)

Steve W. Brockett
MAYOR STEVE W. BROCKETT

Chris Lujan
MAYOR PRO-TEM CHRIS LUJAN

Ron Griggs
COMMISSIONER RON GRIGGS

Marion L. Leford
COMMISSIONER MARION L. LEDFORD

Ed Cole
COMMISSIONER ED COLE

Joe Ferguson
COMMISSIONER JOE FERGUSON

COMMISSIONER

REVIEWED FOR LEGAL SUFFICIENCY:

Stephen P. Thies
Stephen P. Thies, City Attorney

Budget Development Policies & Process

The City of Alamogordo's Fiscal Year 2009-2010 budget is a comprehensive policy organized into groups of related accounts to record revenues and expenditures. In a governmental setting, the groups are defined by fund types that include the General Fund, Internal Service Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Enterprise Funds, and Trust & Agency Funds. The operating budget is also comprised of programs which delineate the departmental missions and establish goals and objectives to accomplish their purpose. The major programs include General Government/Administration, Public Safety, Public Works, Community Development and Community Services, which encompass the operations of the City of Alamogordo. This document has been prepared to serve the stakeholders that include the Citizens of Alamogordo, the City Commission, City Staff, State, and Social Agencies. The budget explains the purpose of City government and the financial means of accomplishing designated responsibilities.

On the financial statements the modified accrual basis method of accounting for the governmental funds (General, Special Revenue, Debt Service and Capital Projects) and the accrual basis method of accounting for the proprietary (Enterprise and Internal Services) and fiduciary (Trust and Agency) funds are used. However, the budget is prepared using a cash basis method of accounting. To initiate the budget process, the accounting department distributes a budget preparation packet that includes general guidelines, budget request forms and computer-generated worksheets. The worksheets provide the necessary information allowing Department Directors the capability of comparing prior year expenditures and revenues with the current operating budget to determine the future financial and staffing requirements of the department.

Each Director is tasked with formulating projections of the estimated revenues and expenditures to complete the current year operations. These projections will form a basis for projecting resources available and estimating expenditures for the upcoming budget year. If adequate fund balance is available from the prior year, the City may opt to budget expenditures in excess of revenues.

The budgeting process is de-centralized, and each director is responsible for the input of budget data directly into the budgeting application. The information entered includes a projection of the anticipated revenues and expenditures for the current year, and an estimate of the next fiscal year's revenues and expenditures. When the data entry is complete, the Accounting Department consolidates additional requests and the information is entered into one budgetary document for review. Departmental submissions describing accomplishments, goals and objectives of each department are also included.

This preliminary compilation is distributed to department directors and the City Manager. The City Manager carefully examines and reviews each departmental budget with the Department Director. Recommendations and suggestions are presented, adjustments are made.

At scheduled public hearings, the city commission reviews the recommended budget. Once the preliminary budget has been finalized and adopted by resolution, the City Commission submits the document to the State of New Mexico Department of Finance & Administration (DFA) for approval.



Adjustments to the final budget include any changes that transpired from the prior fiscal year due to year-end close and any adjustments required by DFA to comply with state statutes.

DFA approval is required for all budget increases, cash transfers between funds and budget transfers between departments within a fund or between funds.

BUDGET ADJUSTMENTS DURING THE FISCAL YEAR

It is the responsibility of each Department Director to monitor their divisional budgets and review budget-to-actual amounts in order to ensure compliance. The Finance Director will also review and monitor budgetary compliance.

A Budget Revision Request form is required for all changes to the original budget. The Budget Revision Requests are approved as described below and purchases will not be allowed until all the approval levels have been secured. The Department Director shall submit the request to the Finance Director who will ensure that the appropriate approval levels are obtained.

Approval Levels:

1. Changes from one line-item to another within the same category and department must have the Finance Director approval.
2. Changes from one category to another, within a department, must have the Finance Director and City Manager approval.
3. The Finance Director, City Manager and City Commission must approve changes that affect the overall budget total within a fund. A Budget Resolution is required for these types of adjustments.
4. Expenditures of \$10,000 or more that were not included in the original budget, approved by City Commission, also requires Commission approval by a Budget Resolution.
5. All Budget Resolutions require the approval of the Department of Finance and Administration (DFA).

A Budget Resolution must include the following information:

- A. Meeting date that the governing body approved the adjustment(s).
- B. Fund(s) affected by the adjustment(s).
- C. Department(s) affected by the adjustment(s).
- D. Line items affected by the adjustment(s).
- E. The dollar amount of the adjustment(s) and the available resources to fund the adjustment(s).
- F. A brief explanation stating why the adjustment(s) is necessary.
- G. Signature of the Mayor and City Commissioners with attestation by the municipal clerk.

The Governing Body has the authority to set budget policy and may change the policy at anytime, with the exception of the requirement of DFA Approval for Budget Resolutions.

BUDGET PLANNING CALENDAR 2009-2010

October 10, 2008	DIRECTOR BUDGET WORKSHOPS Review budget process. Distribute budget manuals, budget worksheets.
October 13, 2008	
October 28 -29, 2008	DEPARTMENTAL BUDGET WORKSHOPS Review budget process. DEPARTMENTAL VERIFICATION begins. Enter Fy09 projection/ Fy10 budget/Fy11 Budget/FY12 Budget.
November 17, 2008	DEADLINE FOR DEPARTMENT ENTRY. DEADLINE FOR PERSONNEL STATUS FORMS TO PERSONNEL.
November 20, 2008	Payroll Budget Roll
December 5, 2008	DEADLINE to submit Budget Narratives.
November 21 – December 22, 2008	Budget Compilation
January 5, 2009	Distribute Preliminary Budget Packets to City Manager and Department Directors.
January 5 – February 27, 2009	CITY MANAGER/DIRECTOR MEETINGS (Final Payroll Changes no later than Feb. 13)
March 2–13, 2009	Compile Preliminary Budget
March 13 – May 29, 2009	Produce Summary for Commission
May 8, 2009	Distribute Preliminary Budget Summary to Commission, City Manager and Department Directors
May 18, 2009 - May 22, 2009	PUBLIC MEETINGS (Civic Center)
May 22, 2009	Resolution for Adoption of Budget-last day of public meetings
May 27, 2009	Submit Annual Budget to State of New Mexico DFA by this date
July 28, 2009	Resolution for Approval Adjusting FY2010 Budget with Actual Beginning Cash Balances
July 31, 2009	Annual Budget due to DFA

Governmental Fund Types

FUND ACCOUNTING - A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

General Fund - Funds used to account for all financial resources except those required to be accounted for in another fund. This is the chief operating fund.

Special Revenue Funds - Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Capital Projects Funds - Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Debt Service Funds - Funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Enterprise Fund - Funds used to account for operations for which a fee is charged to external users for goods or services.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

Trust & Agency Funds - Funds used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include (a) pension (and other employee benefit) trust funds, (b) investment trust funds, (c) private-purpose trust funds, and (d) agency funds.

Category Descriptions

REVENUES

Taxes & Fees – account for property taxes, gross receipts .5%, lodger' tax

Fees & Permits – account for franchise fees, business registration fees, building, planning, blocking, plumbing, electrical permits, miscellaneous license fees

State Shared Fees – account for gross receipts tax, gasoline tax, cigarette tax, auto licenses

User Fees – account for program fees, rentals, recreational fees (zoo admission fees, membership fees), disposal fees, green fees, landing fees

Fines – account for court fines, late filing penalty, library fines

Miscellaneous Revenue – account for land sales, sale of scrap, city reimbursements, ESGRT

Grants & Reimbursements – account for proceeds of specific revenue sources provided by city, county, state and federal entities or other various agencies

Interest Income – account for interest income, gain/loss on sale of securities

TRANSFERS

Transfers In & Out – Transfers between funds for subsidies, vehicle purchases

EXPENDITURES

Salaries & Benefits – account for salaries and benefits

Supplies – account for supplies, books & publications, minor equipment, seed, sand, feed, chemicals

Maintenance – facility maintenance, pest control, equipment maintenance, software support fees, phone maintenance, traffic controller maintenance, time clock maintenance

Utilities – includes all utilities; gas, phone, long distance, water/sewer/garbage, and electricity. (This is a new category beginning in FY08 to help minimize what is accounted for under “Other Services”).

Other Services/Insurance – travel & conferences, advertising, printing, membership & dues, insurance, equipment/building rental, audit, contract services

Capital Outlay – account for financial resources to be used for the acquisition or construction of major capital equipment or facilities/land.

Debt Service – account for the payment of general obligation and long-term debt principal and interest, paying agent fees, and bond costs.

ANALYSIS OF INTERFUND TRANSACTIONS - FY10

	FY2009 ACTUAL	FY2010 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfers to General Fund (11) from:				
94 GRT (69)	261,762	0	(261,762)	-100.00%
Collision (96)	376,355	25,500	(350,855)	-93.22%
Total Transfers to General Fund	638,117	25,500	(612,617)	-96.00%
Transfers to Internal Service Fund (12) from:				
General Operating (11)	1,166,477	1,114,425	(52,052)	-4.46%
Corrections (15)	6,186	6,217	31	0.50%
Lodger's (16)	4,007	3,971	(36)	-0.90%
Court Automation (19)	20,342	18,702	(1,640)	-8.06%
Lodger's Tax (20)	24,099	26,161	2,062	8.56%
Corrections (27)	6,441	4,844	(1,597)	-24.79%
Leisure Services (32)	437,024	432,502	(4,522)	-1.03%
State Highway Clean Up (37)	2,832	2,339	(493)	-17.41%
Transportation Fund (44)	192,946	187,612	(5,334)	-2.76%
Engineering (63)	35,618	35,560	(58)	-0.16%
Building Codes (65)	43,632	22,046	(21,586)	-49.47%
Alamo Senior Center (71)	101,404	95,903	(5,501)	-5.42%
Senior Gift (74)	546	549	3	0.55%
RSVP (75)	12,748	10,921	(1,827)	-14.33%
Water/Sewer (81)	220,490	191,185	(29,305)	-13.29%
Solid Waste (86)	22,189	20,137	(2,052)	-9.25%
Bonito Lake (88)	22,769	25,971	3,202	14.06%
Golf Course (90)	62,805	63,740	935	1.49%
Airport (91)	42,351	45,178	2,827	6.68%
Total Transfers to Internal Service	2,424,906	2,307,963	(116,943)	-4.82%
Transfers to Corrections -City Expense (15) from:				
General Operating (11)	0	75,948	75,948	100.00%
Total Transfers to Corrections - City Expense	0	75,948	75,948	100.00%
Transfers to Promotions - Lodgers Tax (16) from:				
Golf Course (90)	5,000	0	(5,000)	-100.00%
Total Transfers to Promotions - Lodgers Tax	5,000	0	(5,000)	100.00%
Transfers to Designated Gift Fund (22) from:				
RSVP (75)	2,021	0	(2,021)	-100.00%
Total Transfers to Designated Gift Fund	2,021	0	(2,021)	100.00%
Transfers to Grant Capital Improvement (24) from:				
1994 GRT (69)	26,928	400,000	373,072	1385.44%
Total Transfers to Corrections - City Expense	26,928	400,000	373,072	1385.44%
Transfers to Corrections (27) from:				
General Operating (11)	423,272	381,704	(41,568)	-9.82%
Total Transfers to Corrections	423,272	381,704	(41,568)	-9.82%
Transfers to Leisure Services (32) from:				
General Operating (11)	3,011,799	3,141,092	129,293	4.29%
Total Transfers to Leisure Services	3,011,799	3,141,092	129,293	4.29%
Transfer to State Judicial (39) from:				
Corrections (15)	7,930	0	(7,930)	-100.00%
Total Transfers to ESGRT Income Fund	7,930	0	(7,930)	-100.00%
Transfer to Transportation Fund (44) from:				
General Fund (11)	1,023,982	2,712	(1,021,270)	-99.74%
1984 GRT (42)	484,582	754,966	270,384	55.80%
1991 GRT Infrastructure (61)	102,997	479,763	376,766	365.80%

1994 GRT (69)	210,970	354,991	144,021	68.27%
2004 GRT (109)	752,897	1,071,080	318,183	42.26%
Total Transfers to Transportation	2,575,428	2,663,512	88,084	3.42%
Transfer to CDBG Fund (48) from:				
General Fund (11)	0	5,000	5,000	100.00%
Total Transfers to ESGRT Income Fund	0	5,000	5,000	100.00%
Transfer to Property Acquisition (50) from:				
General Fund (11)	65,564	0	(65,564)	-100.00%
1986 GRT (49)	0	125,627	125,627	100.00%
Total Transfers to Property Acquisition	65,564	125,627	125,627	191.61%
Transfer to Reverse Osmosis Project RSV (54) from:				
1986 GRT (49)	8,727	259,304	250,577	2871.28%
Total Transfers to Reverse Osmosis Project Rsv	8,727	259,304	250,577	2871.28%
Transfer to GRT P&I (59) from:				
1984 GRT (42)	466,664	647,268	180,604	38.70%
1994 GRT (69)	1,118,036	1,131,448	13,412	1.20%
2000 Flood Cnt Bond Rsrv (106)	54,941	0	(54,941)	-100.00%
2004 GRT (109)	385,950	592,203	206,253	53.44%
04 GRT (111)	11,987	0	(11,987)	-100.00%
Total Transfers to GRT P & I	2,037,578	2,370,919	333,341	16.36%
Transfer to Community Development (63) from:				
General Op (11)	0	30,000	30,000	100.00%
84 GRT (42)	0	25,000	25,000	100.00%
Transportation (44)	176,733	0	(176,733)	-100.00%
91 GRT Infrastructure (61)	318,800	70,000	(248,800)	-78.04%
Total Transfer to Community Development	495,533	125,000	(370,533)	-74.77%
Transfer to Building Codes (65) from:				
General Operating (11)	179,572	200,641	21,069	11.73%
Total Transfers to Building Codes	179,572	200,641	21,069	11.73%
Transfer to Alamo Senior Center (71) from:				
General Operating (11)	497,646	488,205	(9,441)	-1.90%
Total Transfers to Alamo Senior Center	497,646	488,205	(9,441)	-1.90%
Transfer to RSVP (75) from:				
General Operating (11)	42,254	39,407	(2,847)	-6.74%
Total Transfers to RSVP	42,254	39,407	(2,847)	-6.74%
Transfer to Water/Sewer (81) from:				
Bonito Pipe (46)	24,512	0	(24,512)	100.00%
Solid Waste (86)	80,907	83,334	2,427	3.00%
Bonito Lake (88)	12,000	12,000	0	0.00%
ESGRT .0625% (89)	251,650	748,350	496,700	197.38%
04 W/S Revbd (110)	54,984	381,363	326,379	100.00%
Total Transfers to Water/Sewer	424,053	1,225,047	800,994	188.89%
Transfer to 1998 JT Water/Sewer P & I (82) from:				
86 GRT (49)	0	456,882	456,882	100.00%
Water/Sewer (81)	1,303,366	1,365,906	62,540	4.80%
Total Transfers to JT W/S P & I	1,303,366	1,822,788	519,422	39.85%
Transfer to Solid Waste (86) from:				
ESGRT .0625 (89)	55,212	0	(55,212)	-100.00%
Total Transfers to Solid Waste	55,212	0	(55,212)	-100.00%
Transfer to Bonito Lake (88) from:				
Water/Sewer (81)	64,162	66,135	1,973	3.08%
Total Transfers to Bonito Lake	64,162	66,135	1,973	3.08%

Transfer to ESGRT (89) from:				
ESGRT Income (41)	69,362	0	(69,362)	-100.00%
Total Transfers to ESGRT	69,362	0	(69,362)	-100.00%
Transfer to Golf Course (90) from:				
General Operating (11)	159,815	143,834	(15,981)	-10.00%
Total Transfers to Golf Course	159,815	143,834	(15,981)	-10.00%
Transfer to Airport (91) from:				
General Operating (11)	52,504	0	(52,504)	-100.00%
Total Transfers to Airport	52,504	0	(52,504)	-100.00%
Transfer to Landfill (94) from:				
ESGRT RSV (55)	1,033	0	(1,033)	-100.00%
Total Transfers to Airport	1,033	0	(1,033)	-100.00%
Transfer to Self-Insured/Liability (107) from:				
General Operating (11)	35,000	35,000	0	0.00%
Lodger's Tax (20)	2,000	2,000	0	0.00%
Leisure Services (32)	17,500	17,500	0	0.00%
Transportation (44)	20,000	20,000	0	0.00%
Water/Sewer (81)	20,000	20,000	0	0.00%
Solid Waste (86)	1,000	1,000	0	0.00%
Bonito Lake (88)	3,000	3,000	0	0.00%
Golf Course (90)	2,000	2,000	0	0.00%
Landfill (94)	2,500	2,500	0	0.00%
Total Transfers to Self-Insured	103,000	103,000	0	0.00%
Transfer to Sidewalks Revolving Loans (114) from:				
91 GRT INF (61)	0	52,800	52,800	100.00%
Total Transfers to Sidewalks Revolving Loans	0	52,800	52,800	100.00%
Transfer to Housing Low Rent Operating (901) from:				
Housing Capital Fund Projects (904)	0	137,800	137,800	100.00%
Total Transfers to Housing Low Rent Operating	0	137,800	137,800	100.00%
TOTAL TRANSFERS TO	14,674,782	16,161,226	1,486,444	10.13%

ANALYSIS OF INTERFUND TRANSACTIONS - FY10

	FY2009 ACTUAL	FY2010 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfers from General Fund (11) to:				
Internal Service Fund (12)	1,166,477	1,114,425	(52,052)	-4.46%
Corrections (15)	0	75,948	75,948	100.00%
Corrections (27)	423,272	381,704	(41,568)	-9.82%
Leisure Services (32)	3,011,799	3,141,092	129,293	4.29%
Transportation (44)	1,020,372	2,712	(1,017,660)	-99.73%
CDBG (48)	0	5,000	5,000	100.00%
Property Acq (50)	65,564	0	(65,564)	-100.00%
Infrastructure(63)	0	30,000	30,000	100.00%
Building Code (65)	179,572	200,641	21,069	11.73%
Alamo Senior Center (71)	497,646	488,205	(9,441)	-1.90%
RSVP (75)	42,254	39,407	(2,847)	-6.74%
Golf Course (90)	159,815	143,834	(15,981)	-10.00%
Airport (91)	52,504	0	(52,504)	-100.00%
Self-Insured (107)	35,000	35,000	0	0.00%
Total Transfers from General Fund	6,654,275	5,657,968	(996,307)	-14.97%
Transfer from Corrections - City Expense (15) to:				
Internal Svc (12)	6,186	6,217	31	0.50%
St Judicial (39)	7,930	0	(7,930)	-100.00%
Total Transfers from Corrections	14,116	6,217	(7,899)	-55.96%
Transfers from Lodgers (16) to:				
Internal Services (12)	4,007	3,971	(36)	-0.90%
Total Transfer from Lodgers	4,007	3,971	(36)	-0.90%
Transfers from Court Automation (19) to:				
Internal Services (12)	20,342	18,702	(1,640)	-8.06%
Total Transfer from Court Automation	20,342	18,702	(1,640)	-8.06%
Transfers from Lodger's Tax-City (20) to:				
Internal Services (12)	24,099	26,161	2,062	8.56%
Self-Insured (107)	2,000	2,000	0	0.00%
Total Transfers from Lodger's Tax-City	26,099	28,161	2,062	7.90%
Transfers from Corrections (27) to:				
Internal Services (12)	6,441	4,844	(1,597)	-24.79%
Total Transfer from Corrections	6,441	4,844	(1,597)	-24.79%
Transfers from Leisure Services (32) to:				
Internal Services (12)	437,024	432,502	(4,522)	-1.03%
Self-Insured (107)	17,500	17,500	0	0.00%
Total Transfer from Leisure Services	454,524	450,002	(4,522)	-0.99%
Transfers from State Highway Clean Up (37) to:				
Internal Services (12)	2,832	2,339	(493)	-17.41%
Total Transfer from State Highway Clean Up	2,832	2,339	(493)	-17.41%
Transfer from ESGRT Income Fund (41) to:				
ESGRT (89)	69,362	0	(69,362)	-100.00%

Total Transfers from ESGRT Income Fund	69,362	0	(69,362)	-100.00%
Transfer from 1984 Gross Receipts (42) to:				
Transportation Fund (44)	484,582	754,966	270,384	55.80%
GO Revenue Bond P & I (59)	466,664	647,268	180,604	38.70%
Infrastructure (63)	0	25,000	25,000	100.00%
Total Transfers from 1984 Gross Receipts	951,246	1,427,234	475,988	50.04%
Transfer from Transportation Fund (44) to:				
Internal Service Fund (12)	192,946	187,612	(5,334)	-2.76%
Infrastructure (63)	176,733	0	(176,733)	-100.00%
Self Insured (107)	20,000	20,000	0	0.00%
Total Transfers from Transportation Fund	389,679	207,612	(182,067)	-46.72%
Transfers from Bonito Pipeline Improv. (46) to:				
Water/Sewer Operating (81)	24,512	0	(24,512)	-100.00%
Total Transfer from Bonito Pipeline Improv	24,512	0	(24,512)	100.00%
Transfer from '86 Gross Receipts (49) to:				
Property Acquisition (50)	0	125,627	125,627	100.00%
ROSnake Tank (54)	8,727	259,304	250,577	2871.28%
98 JT W/S (82)	0	456,882	456,882	100.00%
Total Transfers from '86 Gross Receipts	8,727	841,813	833,086	9546.08%
Transfers from 93 JPA ESGRT Bond Reserve (55) to:				
Landfill (94)	1,033	0	(1,033)	-100.00%
Total Transfer from Bonito Pipeline Improv	1,033	0	(1,033)	100.00%
Transfer from 1991 GRT Infrastructure (61) to:				
Transportation (44)	120,421	479,763	359,342	298.40%
Community Development (63)	318,800	70,000	(248,800)	-78.04%
Sidewalks Revolving Loans (114)	0	52,800	52,800	100.00%
Total Transfers from 1991 GRT Infrastructure	439,221	602,563	163,342	37.19%
Transfers from Community Development (63) to:				
Internal Services (12)	35,618	35,560	(58)	-0.16%
Total Transfer from Community Development	35,618	35,560	(58)	-0.16%
Transfer from Building Codes (65) to:				
Internal Services (12)	43,632	22,046	(21,586)	-49.47%
Total Transfers from Building Codes	43,632	22,046	(21,586)	-49.47%
Transfer from 1994 Gross Receipts (69) to:				
General Fund (11)	261,762	0	(261,762)	-100.00%
Capital Imp (24)	26,928	400,000	373,072	100.00%
Transportation (44)	197,156	354,991	157,835	80.06%
GO Revenue Bond P & I (59)	1,118,036	1,131,448	13,412	1.20%
Total Transfers from 1994 Gross Receipts	1,603,882	1,886,439	282,557	17.62%
Transfer from Alamo Senior Center (71) to:				
Internal Service Fund (12)	101,404	95,903	(5,501)	-5.42%
Total Transfers from Alamo Senior Center	101,404	95,903	(5,501)	-5.42%
Transfer from Senior Center Gift Fund (74) to:				
Internal Service Fund (12)	546	549	3	0.55%
Total Transfers from Senior Center Gift Fund	546	549	3	0.55%

Transfer from RSVPr (75) to:				
Internal Service Fund (12)	12,748	10,921	(1,827)	-14.33%
Gift Fund (22)	2,021	0	(2,021)	-100.00%
Total Transfers from RSVP	14,769	10,921	(3,848)	-26.05%
Transfer from Water/Sewer Fund (81) to:				
Internal Service Fund (12)	220,490	191,185	(29,305)	-13.29%
98 Jt W/S (82)	1,303,366	1,365,906	62,540	4.80%
Bonito Lake (88)	64,162	66,135	1,973	3.08%
Self-Insured (107)	20,000	20,000	0	0.00%
Total Transfers from Water/Sewer	1,608,018	1,643,226	35,208	2.19%
Transfer from Solid Waste (86) to:				
Internal Service Fund (12)	22,189	20,137	(2,052)	-9.25%
Water/Sewer (81)	80,907	83,334	2,427	3.00%
Self-Insured (107)	1,000	1,000	0	0.00%
Total Transfers from Solid Waste	104,096	104,471	375	0.36%
Transfer from Bonito Lake (88) to:				
Internal Service Fund (12)	22,769	25,971	3,202	14.06%
Water/Sewer (81)	12,000	12,000	0	0.00%
Self-Insured (107)	3,000	3,000	0	0.00%
Total Transfers from Bonito Lake	37,769	40,971	3,202	8.48%
Transfer from ESGRT (89) to:				
Water/Sewer (81)	251,650	748,350	496,700	197.38%
Solid Waste (86)	55,212	0	(55,212)	-100.00%
Total Transfers from ESGRT	306,862	748,350	441,488	143.87%
Transfer from Golf Course (90) to:				
Internal Service Fund (12)	62,805	63,740	935	1.49%
Promotions (16)	5,000	0	(5,000)	-100.00%
Self-Insured (107)	2,000	2,000	0	0.00%
Total Transfers from Golf Course	69,805	65,740	(4,065)	-5.82%
Transfer from Airport (91) to:				
Internal Service Fund (12)	42,351	45,178	2,827	6.68%
Total Transfers from Airport	42,351	45,178	2,827	6.68%
Transfer from Landfill Operating (94) to:				
Self-Insured (107)	2,500	2,500	0	0.00%
Total Transfers from Landfill Operating	2,500	2,500	0	0.00%
Transfers from Self-Insured (96) to:				
General Op (11)	376,355	25,500	(350,855)	-93.22%
Total Transfers from Self-Insured	376,355	25,500	(350,855)	-93.22%
Transfer from Flood Control Prj Rsv (106) to:				
Rev Bond P&I (59)	54,941	0	(54,941)	-100.00%
Total Transfers from Flood Control Prj Rsv	54,941	0	(54,941)	100.00%
Transfer from 2004 Capital Outlay GRT (109) to:				
Transportation (44)	752,897	1,071,080	318,183	42.26%
Rev Bond P&I (59)	385,950	592,203	206,253	53.44%
Total Transfers from 2004 Capital Outlay GRT	1,138,847	1,663,283	524,436	46.05%

Transfer from 04 W/S Revbd Emer Swr Proj (110) to:				
Water/Sewer (81)	54,984	381,363	326,379	593.59%
Total Transfers from 04 W/S Revbd Emer Swr Pro	54,984	381,363	326,379	593.59%
Transfer from 2004 GRT Bond Acq (111) to:				
Rev Bond P&I (59)	11,987	0	(11,987)	-100.00%
Total Transfers from 04 W/S Revbd Emer Swr Pro	11,987	0	(11,987)	-100.00%
Transfer from Housing Capital Proj (904) to:				
Low Rent Operating (901)	0	137,800	137,800	100.00%
Total Transfers from 04 W/S Revbd Emer Swr Pro	0	137,800	137,800	100.00%
TOTAL TRANSFERS FROM	14,674,782	16,161,226	1,486,444	10.13%

GLOSSARY OF TERMS

AFOTZ Alamogordo Friends of the Zoo

APSOA Alamogordo Public Safety Officers Association

APS Alamogordo Public Schools

ASC Alamogordo Senior Center.

BUDGET A financial plan of operation that describes anticipated revenues and expenditures.

BUDGET ADJUSTMENT A procedure to revise a budget appropriation either by City Commission approval through the adoption of a budget resolution or by City Manager authorization to adjust appropriations within a departmental division budget.

BUDGET MESSAGE The opening section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations made by the City Manager.

CAPITAL EXPENDITURE Funds spent for the acquisition of a long-term asset. A capital expenditure may only be made against an approved budget amount.

CAPITAL IMPROVEMENT Any project that adds value to city property, buildings, or which costs \$25,000 or more.

CAPITAL IMPROVEMENTS PROGRAM A plan for capital expenditures to be incurred each year over a fixed period, setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY The purchase of an item which must cost \$1,000 or more and have a life expectancy of two (2) years or more.

CAPITAL PROJECT FUND A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).



CASH BASIS The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CDBG Community Development Block Grant

CIAP Capital Improvement Assistance Program

CIP Capital Improvements Program

COA City of Alamogordo

COE Corps of Engineers

COLA Cost of Living Adjustment

CDWI Community Driving While Intoxicated

DARE Drug Abuse Resistance Education

DEBT SERVICE The amount of revenue that must be provided for payment to insure the extinguishment of all principal, interest and fees on all City bonds.

DEBT SERVICE FUND A fund used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEPARTMENT A major administrative division of the City that indicates overall management responsible for an operation or group of related operations.

DFA Department of Finance and Administration for the State of New Mexico

DPS Department of Public Safety

DWI Driving While Intoxicated

EDPS Effluent Discharge Project Surcharge 331



ESGRT Environmental Services Gross Receipts Tax

ENTERPRISE FUND A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE Any payment disbursed by the city accounts. An expenditure may only be made against an approved budget amount.

FAA Federal Aviation Administration

FEMA Federal Emergency Management Agency

FEO Fire Equipment Operator

FTEN Fire and Emergency Television Network

FGP Foster Grandparent Program

FSS Family Self Sufficiency

FTE Full Time Equivalent

FTO Field Training Officer

FY Fiscal Year

FISCAL YEAR A twelve month period to which the annual operating budget applies and at the end of which the City government determines its financial position and the results of its operations.

FUND BALANCE The difference between assets and liabilities is reported as fund balance in governmental funds.

GAAP Generally Accepted Accounting Principles



GASB Governmental Accounting Standards Board

GENERAL FUND The largest fund within the City. The general fund accounts for most of the financial resources of the government not specifically accounted for in other funds.

GENERAL OBLIGATION BONDS Bonds sold by the City to finance capital improvements. Property tax is the source of revenue for payment of these bonds.

GFOA Government Finance Officers Association

GIS Geographic Information Systems

GO General Obligation

GRANT A contribution of monies by one governmental unit to another to be used or expended for a specified purpose, activity, or facility.

GRT Gross Receipts Tax

HIDTA High Intensity Drug Trafficking Area

ICBO International Council of Building Officials

ICIP Infrastructure Capital Improvement Project

INTERNAL SERVICE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

ISO Insurance Service Office

JPA Joint Powers Authority

MIS Management Information Systems

NEPA National Environmental Protection Act 333



NMML New Mexico Municipal League

NMSVH New Mexico School for the Visually Handicapped

MRU Maintenance Repair Unit

P&I Principal and interest

PHA Public Housing Authority

PSO Public Safety Officer

RESERVE An account used to indicate that a portion of fund equity is legally restricted for a specific purpose and is not available for general appropriation.

REVENUE Any money received by the city as a fee, tax, grant or other source.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund or other designated sources such as Gross Receipts Tax.

RFP Request for Proposal

RSVP Retired Senior Volunteer Program

SAD Special Assessment District. A source of funding for certain capital improvement projects.

SCP Senior Companion Program

SSP Self Sufficiency Program

SPECIAL ASSESSMENT DISTRICTS These are districts that receive capital improvements. Since these improvements increase the value of the property in a specific area, only the property owners benefiting from the improvements pay for the improvements.



SPECIAL REVENUE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

TRUST & AGENCY FUND A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) Expendable Trust Funds, (b) Nonexpendable Trust Funds, (c) Pension Trust Funds, and (d) Agency Funds.

UCR Uniform Crime Report

USER FEES The payment of a fee for direct receipt of public service by the party benefiting from the service (i.e., swimming pools).

USFS United States Forest Service

UT Utility

W/S Water/Sewer

WMD Weapons of Mass Destruction

WWTP Wastewater Treatment Plant