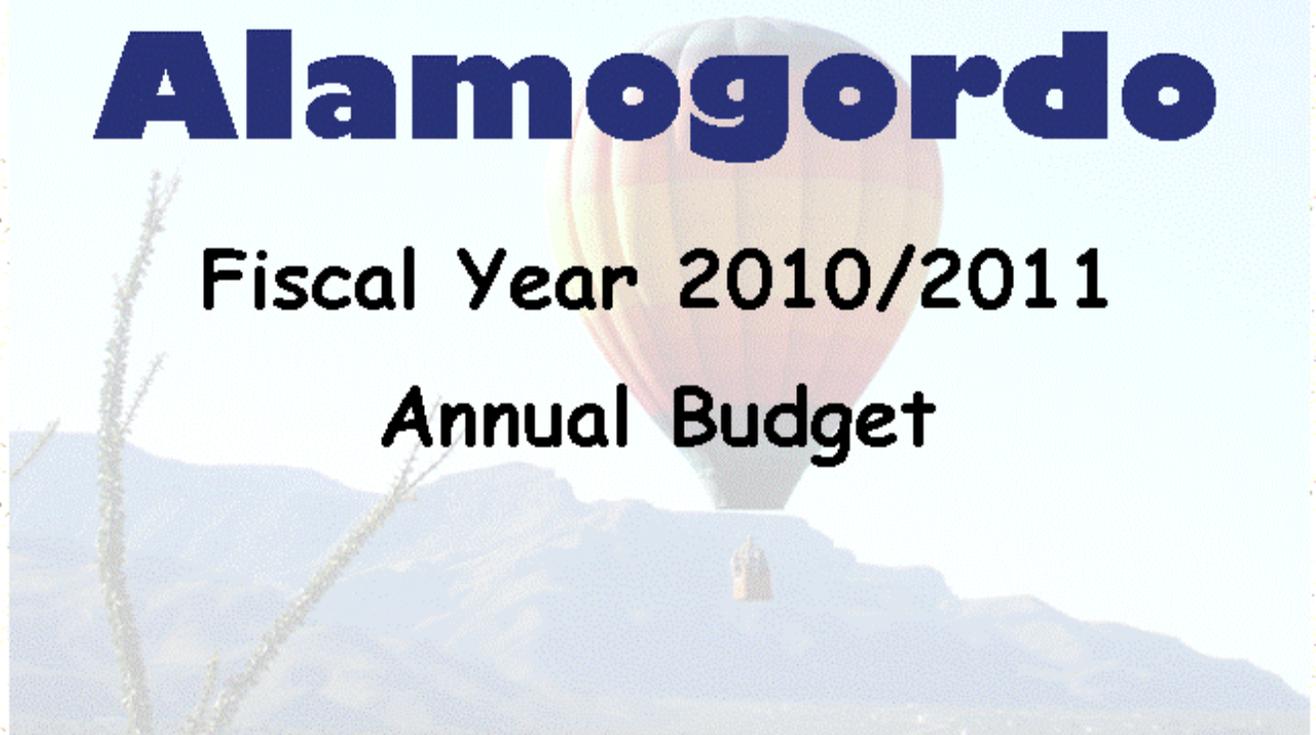




City of Alamogordo

Fiscal Year 2010/2011

Annual Budget



Officials

CITY COMMISSION

Ron Griggs, Mayor, District Seven

Ed Cole, Mayor Pro-Tem, District Six

Marion L. Ledford, Jr., Commissioner, District One

Aaron Rance, Commissioner, District Two

Robert Rentschler, Commissioner, District Three

Josh Rardin, Commissioner, District Four

Joe Ferguson, Commissioner, District Five

EXECUTIVE

City Manager, Mark B. Roath

Matt McNeile, Assistant City Manager

Mark Threadgill, Assistant City Manager

ADMINISTRATIVE

Reneé Cantin, City Clerk

Stephen Thies, City Attorney

Human Resource Manager, Vacant

DIRECTORS

LeeAnn Nichols, Director of Finance

Brian Cesar, Director of Utilities

Sam Trujillo, Director of Public Safety

Director of Public Works/City Engineering (Vacant)

Matt McNeile, Director of Community Services

Margaret Paluch, Operations Manager, Public Housing Authority

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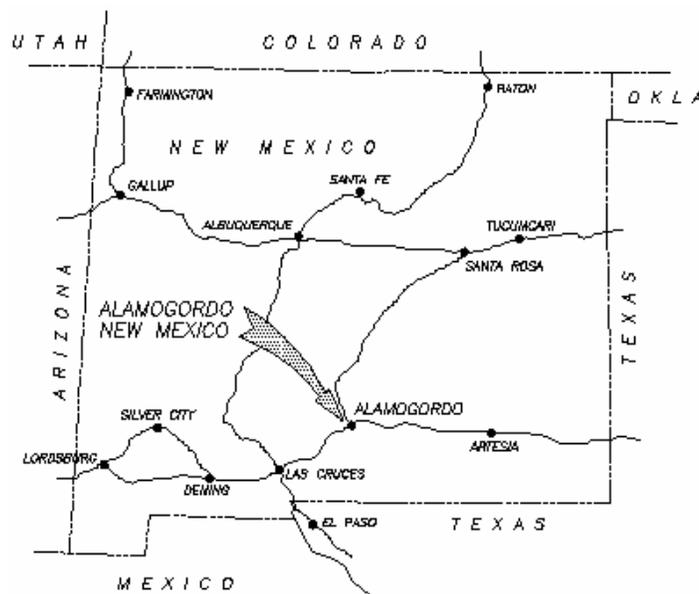
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GENERAL INFORMATION

WELCOME TO ALAMOGORDO

The City of Alamogordo is located in south central New Mexico and serves as the county seat of Otero County. The City, founded in 1898 and incorporated in 1912, exists under City Charter, and operates under a Commission-City Manager form of government. Alamogordo is located along the southern portion of Highway 54 approximately 215 miles south of Albuquerque and 90 miles northeast of El Paso, Texas. The City has a land area of approximately 19.3 square miles and an estimated 2000 population of 35,582. The elevation is 4,350 ft. and the average temperature is 75^o.



Military installations in the vicinity of the City significantly affect its population, labor force and industrial base. Holloman Air Force Base is located six miles west of the City, and White Sands Missile Range, a United States Army post, is located near the City. The economy of the City is dependent upon the continued federal government spending for Holloman Air Force Base and White Sands Missile Range.

Tourism is a major business in Otero County because of the dry climate, national parks and forests and historic landmarks. The IMAX Theatre and the NM Museum of Space History attract an average of approximately 110,000 visitors per year. Another major attraction is the White Sands National Monument, which is situated about fifteen miles southwest of the City. At various times of the year, there are guided tours to Lake Lucero, a dry lakebed where formation of the White Sands started. Nearby Socorro County is home of the Trinity Site where the first atomic bomb exploded. The Lincoln National Forest boundaries extend to the City and consist of 1,087,000 acres.

Mayor and City Commission

Seven Commissioners are elected by districts within the City. Commissioners' terms are four years and are staggered so that three commissioners are elected at one election and the other four commissioners are elected at the following regular election. At the organizational meeting following each election of commissioners, the commissioners select one of their members to serve as Mayor. The Mayor and the City Commission function as policy makers and are responsible for supervisory functions pursuant to Section 3-14-12, NMSA 1978.

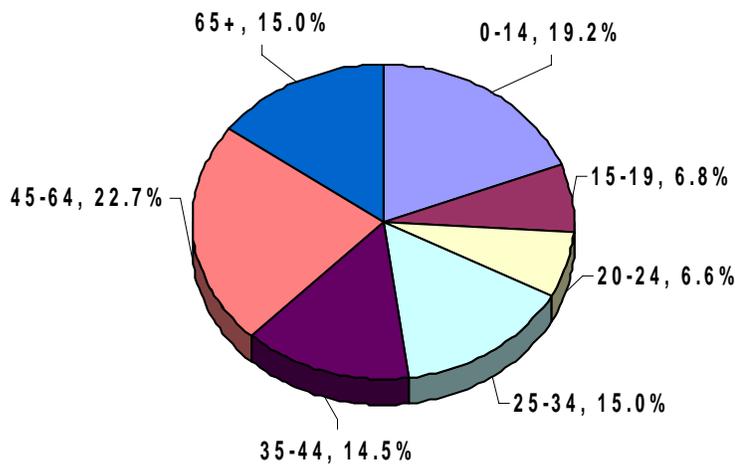
The Commission appoints a City Manager who is responsible for the proper and efficient administration of municipal government and is charged with enforcing all ordinances, rules and regulations enacted by the Commission. The City Manager fully advises the Commission of the financial condition and needs of the City, prepares and submits an annual budget, and makes recommendations to the Commission on all matters concerning the welfare of the City.

Demographics

Alamogordo's population is older, with a median age of 37.2% in 2006-2008, than Otero County 36.8%, the State 35.8%, and the national average of 36.7% according to the U.S Census Bureau, 2006-2008 American Community Survey. People 65 years of age or older represented 15% of Alamogordo's total population. By comparison, the percentage of people 65 years or older in Otero County, the State, and the nation were 13.9%, 12.8%, and 12.5% respectively.

The City's population is 57% of Otero County's total population of 62,298 based on the 2000 population estimates. The City's number of people per household is lower than Otero County and the national average at 2.43, 2.58, and 2.61 respectively.

Age Population Distribution

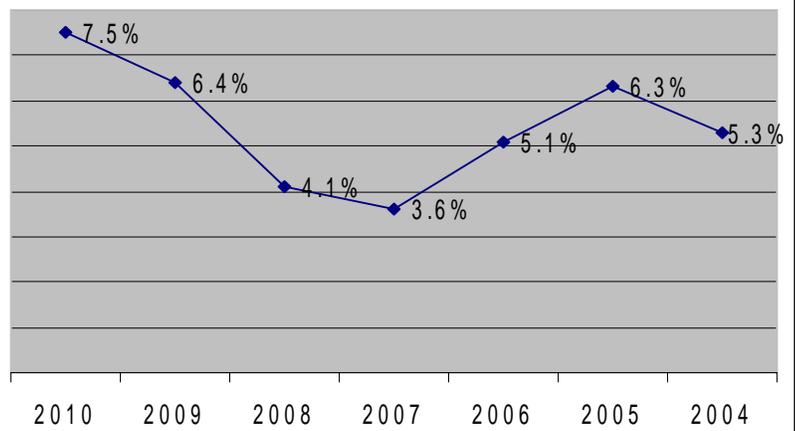


Economics

Unemployment Rate for June 2010
(Not seasonally adjusted):

Alamogordo:	6.2%
Otero County:	7.5%
New Mexico:	8.2%
US:	9.6%

Otero County Unemployment Rate



Source: New Mexico Department of Workforce Solutions
<http://www.laser.state.nm.us>, Retrieved 8/19/10

Major Employers in Alamogordo by Employee Total (2010)

EMPLOYER	TYPE OF BUSINESS	# OF EMPLOYEES
Holloman Air Force Base	Fed. Government - Defense	5,095
White Sands Missile Range	Fed. Government - Defense	6,211
German Air Force Flying Training Center	Foreign Gov't - Defense	777
Alamogordo Public Schools	Public Education	787
Inn of the Mountain Gods	Mescalero Resort	750
Wal-Mart	Retailer	600
Gerald Champion Memorial Hospital	Healthcare	675
City Of Alamogordo	Government	370
NMSU-Alamogordo	College Education	300

Recreation and Services

Alamogordo is a thriving city that has been transformed from a railroad, ranching and farming settlement into a progressive vibrant community. Alamogordo provides a full range of services for the promotion of citizen health, safety, and welfare.

These services include public works, police and fire protection, maintains over 400 acres of parks and sports-related areas, 18-hole championship golf course, zoo, senior center, water and sewer, and general administration.

Alamogordo hosts the oldest zoo in the southwest United States, and the smallest zoo to be Association of Zoo & Aquarium (AZA) Accredited, a prestigious distinction which indicates that the zoo has achieved rigorous standards for animal care, education, wildlife conservation and science.

Statistical Profile

City of Alamogordo

Population	35,582
Square Miles	19.3

Education

Public Elementary	9
Private Elementary	3
Foreign (German) Elementary	1
Public Secondary (Middle & High School)	5
Private Secondary (Middle & High School)	3
Foreign (German) Secondary (Middle & High School)	1
Specialty School (NM School for the Blind and Visually Impaired)	1
Colleges (NMSU-A)	1

Military

Military Base	Holloman AFB Deutsche Luftwaffe (German Air Force)
---------------	--

Personnel	17,000 military and civilian personnel to include German Air Force Flying Training Center operations
-----------	--

Public Safety

Police Officers	80
Fire Services	14
Volunteer Fire	12
Dispatch	10

Recreation

Number of Parks, Fields, Courts	56
Park Acreage	467.55
Senior Center	1
Lakes (Fishing) (Bonito-no vessels)	1

Library

Cardholders	25,926
Books in Library	102,323

Airport

Airport Acreage	1500
Hangers	26
Customers	6,000
US Forest Service Fire Tanker Base	1



City of Alamogordo

OFFICE OF THE CITY MANAGER

1376 E. NINTH STREET • ALAMOGORDO, NEW MEXICO 88310-5838 • (505) 439-4200 FAX (505) 439-4396

September 2, 2010

City Commission
Alamogordo, New Mexico

Honorable Members of the City Commission:

It is a pleasure that I transmit to you the Approved Budget for Fiscal Year 2010/11. The FY 2010/11 Budget is balanced and totals \$88,321,515.00 million from all funding sources with the City's General Fund totaling \$10,496,432.00 million.

The FY 2010/11 Budget is balanced using a combination of department savings and reserves. The FY 2010/11 Approved Budget continues to support the Commission's goals of maintaining the current level of municipal services and improving the City's infrastructure, when financially feasible.

Looking forward, the most significant challenges for the City are the level of financial uncertainty at the State level, and the City's continued need for infrastructure improvements, especially in utilities. Because of the Commission's commitment to long range financial planning, the City is positioned to address these challenges.

The Commission's FY 2010/11 Budget is a prudent financial plan that continues to protect, preserve, and enhance the quality of life of Alamogordo. As such, I look forward to working with you, the City staff and community to continue providing quality municipal services throughout the year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark B. Roath".

Mark B. Roath, Esq.
City Manager

Budget Overview

City of Alamogordo

Fiscal Year 2010-2011

The City of Alamogordo provides services to an estimated 41,001 residents who live, work and play in our community. In support of the programs and services needed to provide public services to residents, the City of Alamogordo's 2011 Budget totals \$88,321,515.

The Fiscal Year 2010-2011 budget is divided into seven (7) governmental fund types comprised of sixty-five (65) funds. These fund types are explained further on in this document.

SIGNIFICANT CHANGES THAT IMPACTED THE FY11 BUDGET:

Economy:

As we head into our fiscal year 2010-2011 preliminary budget planning, the economy continues to be in a recession, significantly impacting the Gross Receipts Tax collections in Alamogordo. This coupled with the city operating in a deficit in the General Fund with expenditures higher than revenue has put the City in a financial strain.

Salary and Benefit Changes:

Each year the Salaries and Benefits are reviewed with economic conditions as well evaluating cost increases. Due to the economic conditions, the City is unable to afford much in the way of a cost of living increase for employees, but has managed to place a slight increase of 1% beginning July 1, 2010 for all non-represented employees; a ½% for AFSCME Union employees on July 1, 2010 and again on January 1, 2010.

APSOA union negotiations were not completed as of the date of this report.

In the fiscal year 2010-2011 budget, the city continues for the second year in a row to surrender the Performance Merit program due to the economical conditions.

Group Insurance rates were budgeted at no increase. On April 30, the City Personnel was informed that health insurance premiums would not increase.

Worker's Compensation modifier decreased from .88 to .80, therefore there is a slight decrease in the cost of Worker's Compensation. Worker's

Compensation is also explained further under the Personnel Section of this document.

PERA Return to Work Retiree regulations were adjusted in the budget. As of July 1, 2010, any employee who has retired with the PERA system and is currently working will be required to pay their share of PERA and the employer requirement to pay the employer's share continues. Before June 30, 2010, the cost of the employee's share was a liability of the City.

Retirement Health increased from 1.30% to 1.66% and this change is reflected in the budget.

The City has operated on a bi-weekly pay period schedule providing 26 pay periods per fiscal year. For Fiscal Year 2011, there is an extra pay period and on a bi-weekly schedule would result in 27 pay periods for the year. As a result, the budget reflects 27 pay periods for all non-salaried employees. The City opted to change all salaried employees to a semi-monthly pay period.

Two positions were added to the budget for fiscal year 2010-2011, which includes a reinstatement of the frozen Human Resource Manager position under the Internal Service Fund and a new Office Assistant position that falls under the Public Housing Authority (PHA) and covered through the federal funding received by PHA. There were four (4) job descriptions which were reclassified and these include; 1) The Executive Secretary to the City Manager where the position has been budgeted from a part-time position to a full time position and whereby the job description was updated requiring greater skills, knowledge and experience as well as education resulting in a higher classification pay for the position; 2) Permit Technician under Building Code department was reclassified from a full-time position to a part-time position and the pay was adjusted accordingly; 3) Fixed Asset Specialist was reclassified to an Accounting Specialist; and 4) a Library Assistant. The budget has been adjusted to include these changes.

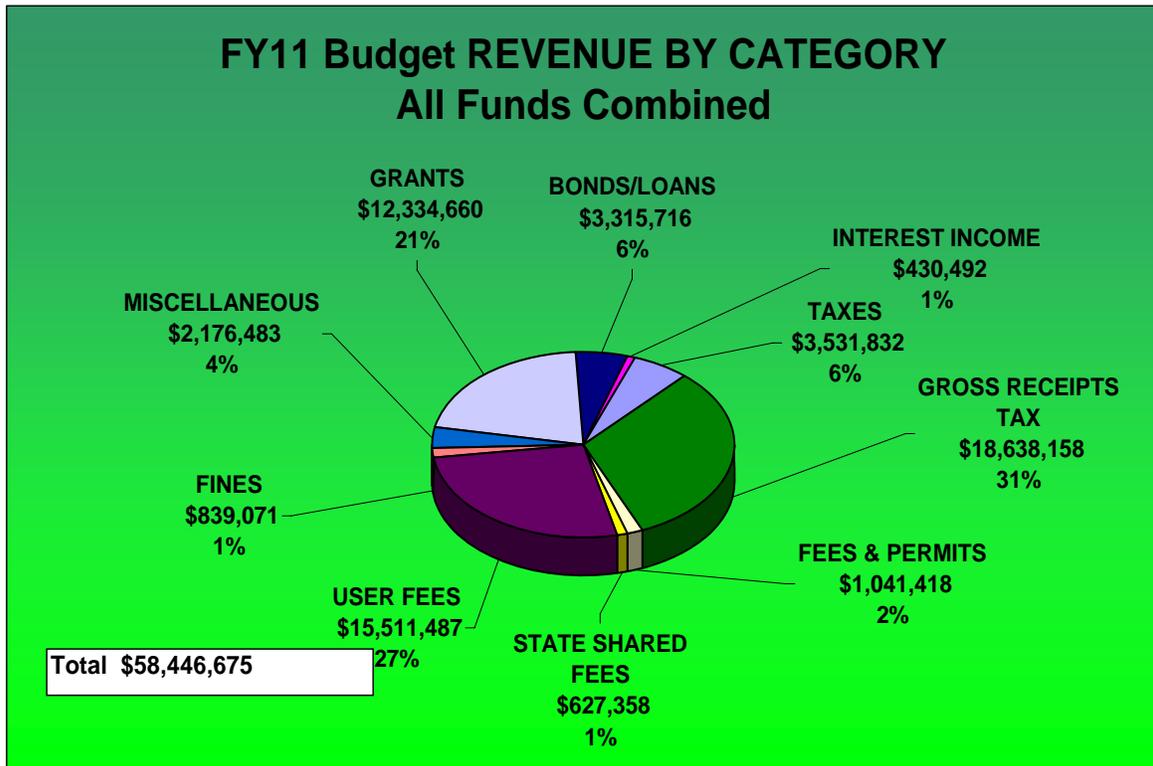
Last year (fiscal year 2009-2010) extreme cuts were made to staffing levels. A total of 13 positions were eliminated, 27 positions were frozen and 2 positions were reclassified; reducing hours due to the budget deficit, loss of gross receipts, and economic conditions. The frozen and eliminated positions remain residual in the FY2010-2011 budget, with the exception of the Human Resource Manager. Detail explanations of Salary and Benefit changes will be covered under the Personnel section of this document.

SIGNIFICANT MEASURES USED IN PROJECTING FY11:

Operations:

Revenues: Total estimated revenues for all funds combined are projected to be \$58,446,675. The Graph below best illustrates where these resources come from.

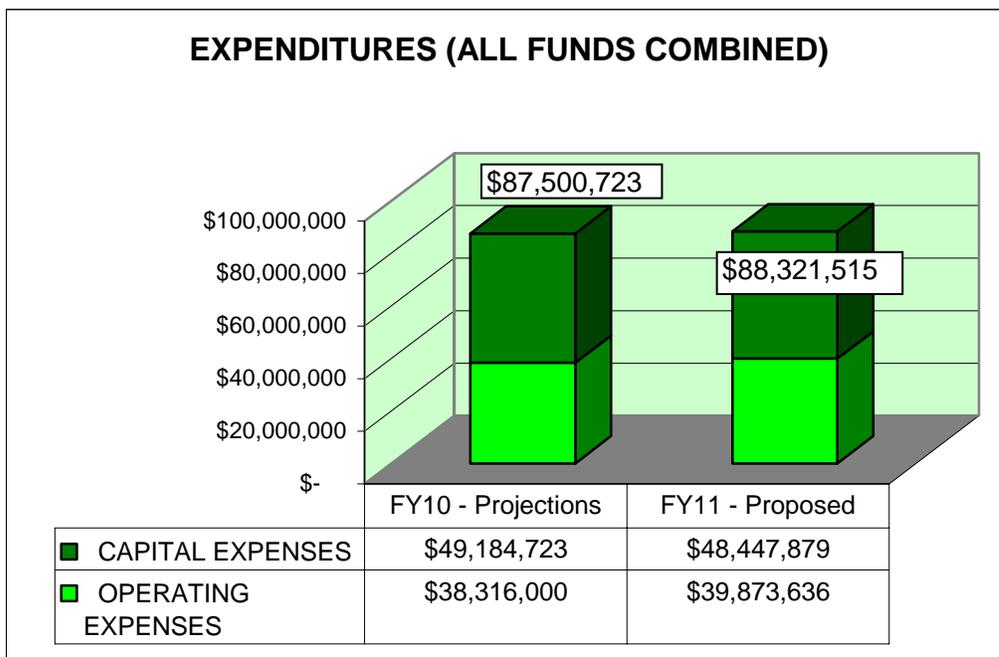
For Fiscal Year 2010-2011, Gross Receipts Tax remains as the City's largest resource representing 31% for all revenue, with User Fees being the second largest source of income at 27% of total revenue. User Fees include all revenues charged for use of City services, utilities, recreation and fee based operations such as airport, solid waste removal services and internal service fees. Taxes at 6% include Franchise Fees, Property Tax, Lodger's Tax and Solid Waste Clean up Fees. Miscellaneous Revenues representing 4% of total revenues is comprised of Administration Fees, Internal Service Fees, Engineering Fees and Land Sales and other miscellaneous revenue. Grants are estimated to be 21% of total revenue.



Expenditures:

Department’s projected operating expenditures at the level needed to provide current service levels. No new programs were added in fiscal year 2010-2011.

Overall, total expenditures in fiscal year 2010-2011, for all funds combined, are 0.9% more or \$820,792 more than projections of fiscal year 2009-2010. The major portion of the increase is a result of more operating expenses budgeted consisting of Salary & Benefits in fiscal year 2010-2011. Departments were asked during preliminary projections to keep operating expenses at a minimum to continue services. Operating expenditures total \$39,873,636 for all funds combined in fiscal year 2010-2011 and is 4% more or \$1,557,636 over last year’s projections.



As always in projecting the new fiscal year budget, departments are required to review current year (FY10) budget to actual expenditures and re-project the current year (FY10) projections based on need. The current year overall budgeted expenditures were reduced drastically, from the adopted budget by \$2,122,293 or 2%, and revenues were also reduced (mainly due to GRT) by \$1,032,045 or -1% for all funds combined, providing additional fund balance for FY11. The projected budget for FY2010 was amended with the new projections and adopted in Resolution No. 2010-05, by Commission on 03/23/2010.

GROSS RECEIPTS TAX

The largest revenue resource the City receives is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businessmen from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax. (7-9-2; State of NM Taxation and Revenue Department Laws & Regulations).

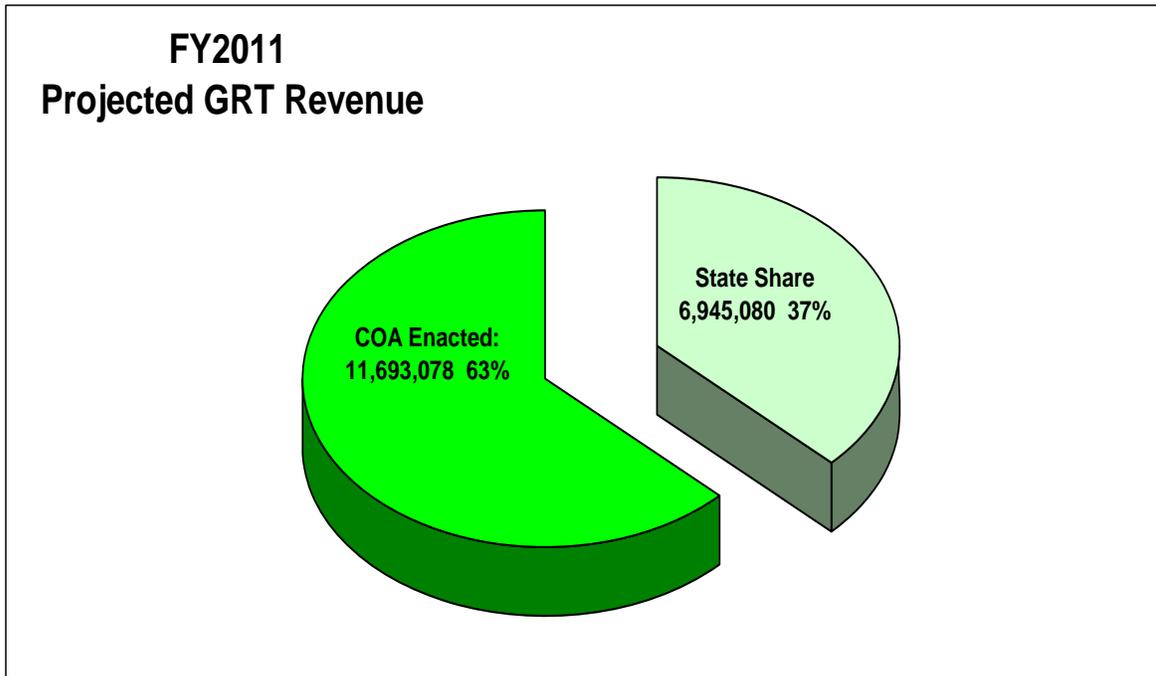
The GRT rate for Alamogordo beginning July 1, 2010 is 7.6250%. Of the total rate, the City has imposed 2.0625%, the State of New Mexico imposed 5.125% and Otero County has imposed .4375%. Based on the impositions of each entity, 67% of collections go to the State New Mexico, 28% goes to the City of Alamogordo and 6% goes to the County. The State shares 1.225% of their percentage with Municipalities which is referred to as the "State Share" of GRT.

GROSS RECEIPTS TAX RATES				
	Current Rate	Authorized Maximum	Remaining Authority	For Every \$100
Municipal:	1.2500%	1.2500%	0.0000%	\$ 1.25
Infrastructure:	0.1250%	0.1250%	0.0000%	\$ 0.13
Environmental:	0.0625%	0.0625%	0.0000%	\$ 0.06
Economic Development:	0.1250%	0.1250%	0.0000%	\$ 0.13
Capital Outlay - St. Maint Prog:	0.2500%	0.2500%	0.0000%	\$ 0.25
Municipal - Street Capital:	0.2500%	0.2500%	0.0000%	\$ 0.25
COA Enacted Tax:	2.0625%	2.0625%	0.0000%	\$ 2.06
** State Enacted Tax:	5.1250%			\$ 5.13
County Enacted Tax:	0.4375%			\$ 0.44
TOTAL ALAMOGORDO RATE:				\$ 7.63

** The City Receives a portion of the State's Share equal to 1.225%

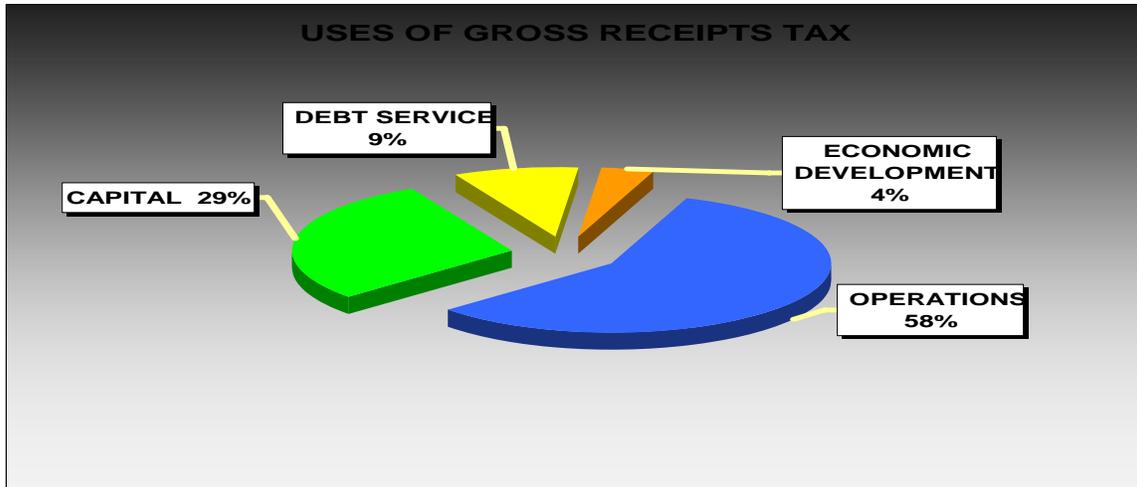
The City is estimating to receive \$11,693,078 from our GRT imposition and has estimated \$6,945,080 from the State Share for a total GRT estimate of \$18,638,158. This was estimated at 1% or \$184,539 above the projected

amount expected to be received for last fiscal year 2009-2010 (from July 2009 through June 2010).



GRT is imposed for operations as well as for specific purposes and Capital Improvements. The State share is not restricted and is used for operations of the General Fund as well as pledged security for bond issues. The Bonds and pledging of any GRT is explained in more detail under the Debt Service Section.

The graph below illustrates the uses of the City's GRT.



Property Tax

Property Tax represents 7% of total combined revenues and for this fiscal year the City has estimated a collection of \$3,090,866. This amount represents two components of Property Tax; operations and debt service and considers a 5% delinquency rate.

Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration. Otero County bills the property tax for all entities within the jurisdiction in November of each year, with half due in December and the other half due in May. The County distributes the proportionate share to each entity as collected each month. The County also receives a 1% administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Finance/Accounting division.

The Otero County Tax Assessor's office prepares the valuation of property in Otero County and re-evaluates these values every other year. The valuations for budget purposes are based on the 2009 valuations.

Municipal Operations Property Tax

The maximum levy allowable for operations are 7.650, the City's current levy is 7.064; with a remaining levy allowable is 0.586. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5% increase from one year to the next except for certain causes. This YCF is the reason there is a difference of the 7.064 rate imposed by the City and the rate *actually charged.

Total Valuation:	Rate:	Valuation	Production
Residential	*5.368	\$ 310,152,780	1,664,900
Non-Residential	7.064	\$ 118,402,194	836,393
Total:		\$ 428,554,974	\$ 2,501,293

Debt Service Property Tax

The New Mexico Constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. Further details of this limitation and the current obligations of the City are detailed further under the Debt Service Section.

Total Valuation:	Rate:	Valuation	Production
Residential	1.495	\$ 310,152,780	463,678
Non-Residential	1.495	\$ 118,402,194	177,011
Total:		\$ 428,554,974	\$ 640,690

TOTAL COMBINED RATES: RESIDENTIAL: 6.863 NON-RESIDENTIAL: 8.559

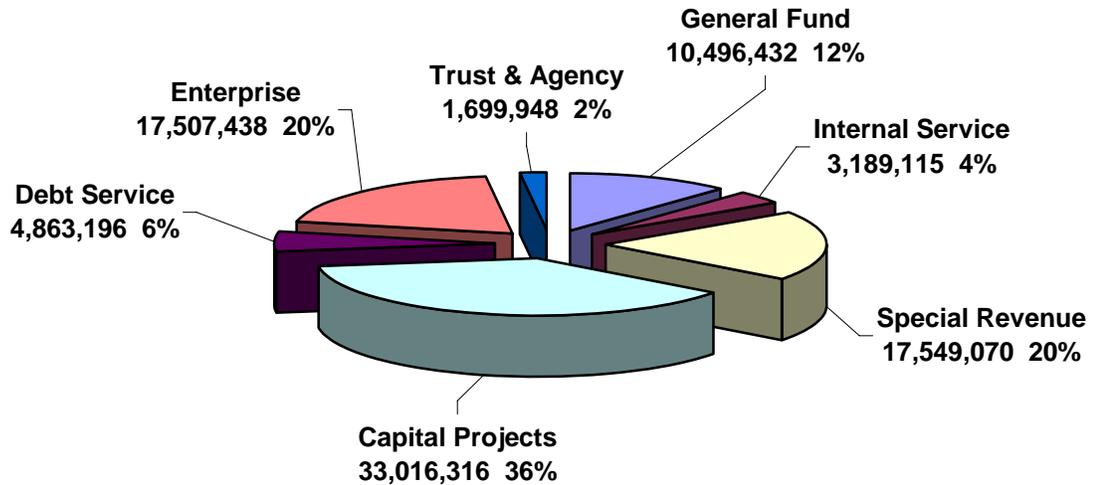
Example of Property Tax for certain Property Values: (Represents ONLY the City's Property Tax Rate)

Full Value - Residential		Assessed Value	Total Rate	
\$	45,000	\$ 15,000	6.863	\$ 102.95
\$	60,000	\$ 20,000	6.863	\$ 137.26
\$	90,000	\$ 30,000	6.863	\$ 205.89
\$	120,000	\$ 40,000	6.863	\$ 274.52

Full Value - Non Residential		Assess Value	Total Rate	
\$	45,000	\$ 15,000	8.559	\$ 128.39
\$	60,000	\$ 20,000	8.559	\$ 171.18
\$	90,000	\$ 30,000	8.559	\$ 256.77
\$	120,000	\$ 40,000	8.559	\$ 342.36

Total Expenditures for all funds combined are \$88,321,515. The Graph below illustrates expenditures by Fund Type:

Expenditures By Fund Type



\$88,321,515

Special Revenues represents 20% of all expenditures and includes Leisure Services, Transportation, Special GRT dedications, Grant Funded expenses, Community Development and Lodger’s Tax; both City Share and Promotions.

Enterprise funds include Solid Waste, Golf Course, Airport, Landfill and Water & Sewer Funds, combined they represent 20% of total expenditures.

General Fund for 12% includes city administration, police and fire, planning and finance.

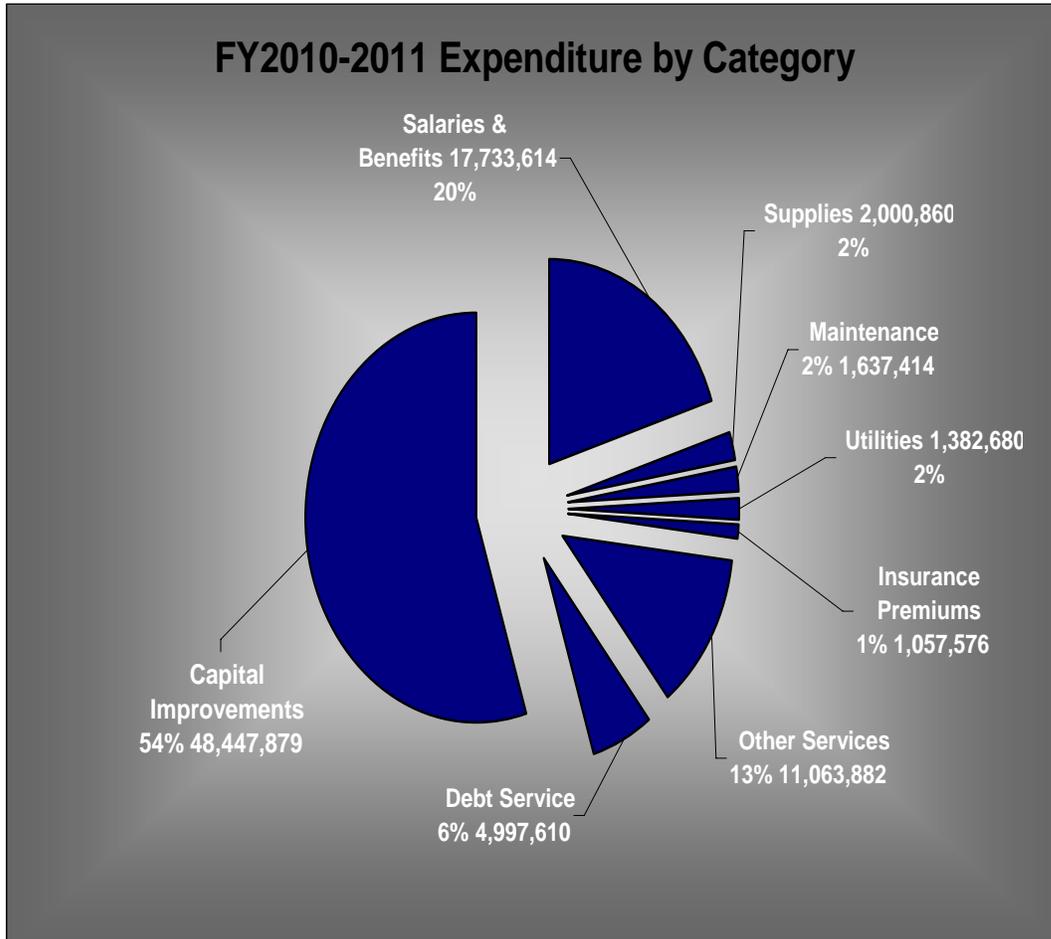
Debt Service includes all Funds which account for the principal and interest payments of the City’s debt obligations and represents 6% of total expenditures.

Capital Project Funds consist of all major capital projects outside of the other funds and represent 36% of the total budget.

Internal Service, 4% of total budget contains the department operations of the City that provide internal service to the various departments for Fleet, Purchasing, Facility Maintenance, Management Information Systems (MIS) and Human Resources.

Trust & Agency funds, representing 2% of the total budget is comprised of such funds as the State Judicial, Utility Deposits, Court Bonds, as well as the Bond Required Reserve accounts.

The Graph below best illustrates where these expenditures are paid.



For Fiscal Year 2011, Salaries and Benefits remain our largest operating expense at 20% of total budget. It might be of interest to know that wages make up \$11,871,614 or 67% of the total \$17,733,614 of salary and benefits.

Other Services is 13% and the break down of expenditures included in this category will be illustrated further in this report.

Additional breakdown of expenditures follow on the next page.

	FY10 Actual	FY11 Budget	% Diff
Salaries & Benefits	16,622,789	17,733,614	6.7%
Supplies	1,728,187	2,000,860	15.8%
Maintenance	1,462,155	1,637,414	12.0%
Utilities	1,183,767	1,382,680	16.8%
Other Services	8,957,591	12,530,597	39.9%
Insurance	875,742	1,057,576	20.8%
Capital Equipment	9,587,465	28,746,976	199.8%
Capital Improvements	5,693,037	18,234,188	220.3%
Debt Service	4,957,189	4,997,610	0.8%
TOTAL	51,067,922	88,321,515	72.9%

The chart above illustrates **all** expenditures by category for all funds combined. Overall expenditures have increased by 72.9% over FY10 actual. This is primarily due to carry over of capital projects and capital equipment.

Insurance includes General Liability, Auto Liability, Errors & Omissions, Property, Volunteer Insurance, etc. It does not include health insurance or workers compensation benefits on employees. The increase is due to expected increases in premium costs.

Capital Equipment encompasses equipment replacement for vehicles and rolling stock as well as other equipment such as the GPS System and Application Servers, which will be discussed under Capital. There is more money available for one-time expenditures as opposed to recurring expenses. There is a need to replace equipment that is obsolete and/or old and worn out.

Capital Improvements includes projects covered by grants as well as local funding from reserves and/or bond or loan proceeds. FY10 includes many projects; the 2008 GRT Street Capital at \$7.4 million, the G.O. Bond projects for the Waste Water Treatment Plant and roadway improvements for \$7.3 million, the Regional Water Transmission Line for \$5.4 million, the 2009 Water & Sewer pipe improvements in conjunction with the street projects for \$4.6 million. Fiscal Year 2010-2011 includes budget for the NMSU Canal Ditch Improvements, Resurfacing the bottom of the swimming pool, the Corp Flood Control project, the 2004 and 2008 Street GRT projects, and water line improvements.

Other Services: This category of expenditures has a variety of expenses within it. For illustration purposes, the other services include the following type of expenses:

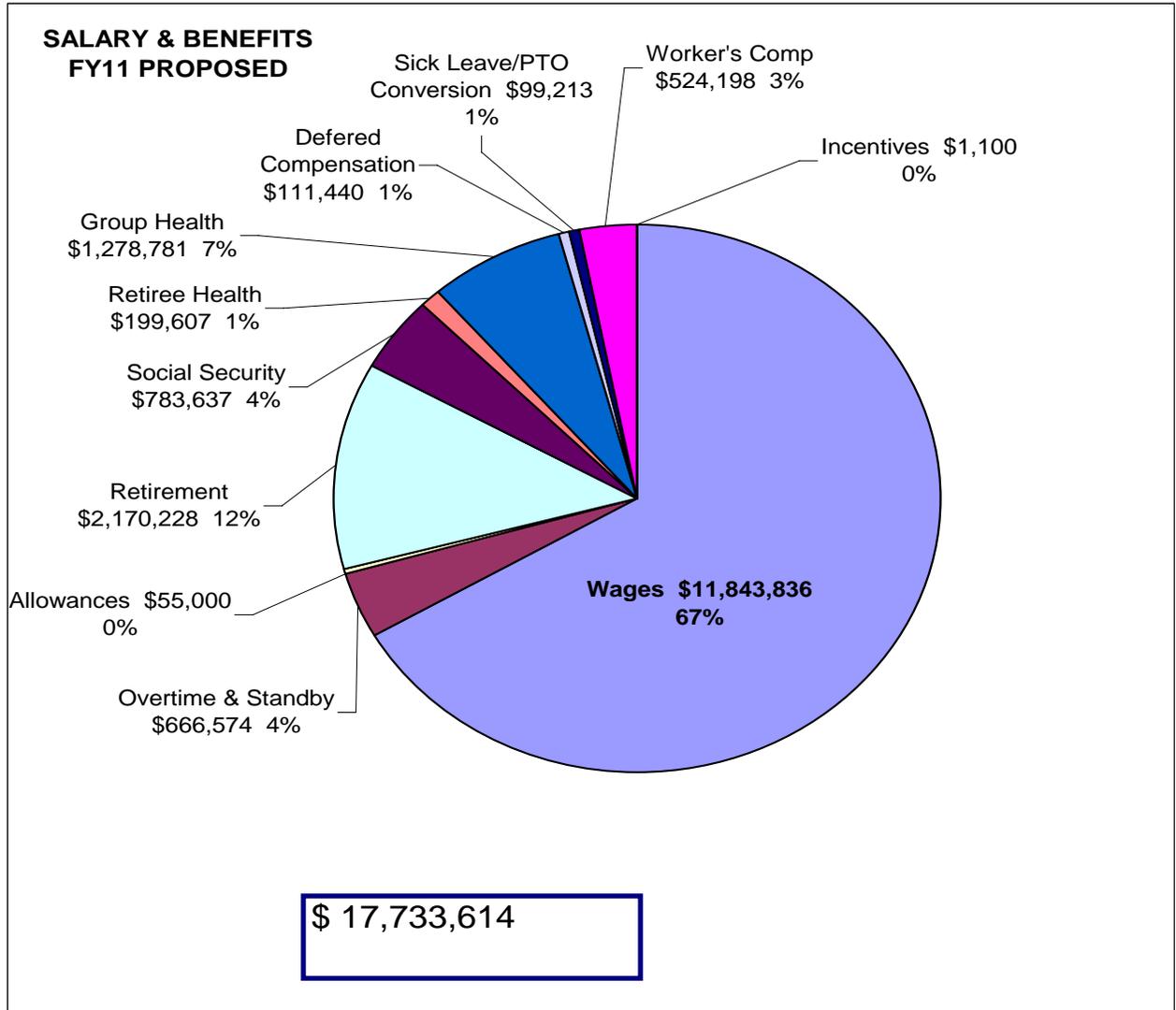
Other Services	FY09 Actual	FY10 Actual	FY11 Budget	\$ Diff	% Diff
Other Services					
Travel & Conf	138,458	111,239	166,911	55,672	50%
Tuition Reimb	30	-	500	500	#DIV/0!
In-Service Training	45,137	42,148	38,400	(3,748)	-9%
Volunteer Travel	37,188	37,196	44,902	7,706	21%
Training/Travel Costs	220,813	190,583	250,713	60,130	32%

Other Services	FY09 Actual	FY10 Actual	FY11 Budget	\$ Diff	% Diff
Consultant Fees	35,655	35,447	87,969	52,522	148%
Contract Services	3,642,549	3,899,598	4,536,985	637,387	16%
Prof Services	102,301	72,284	177,540	105,256	146%
Indigent Attorneys	23,155	22,898	25,000	2,102	9%
Abatement Actions	8,665	7,085	12,500	5,415	76%
Legal & Expert Services	1,990	1,084	1,700	616	57%
Line Locates (F81)	6,352	8,942	5,655	(3,287)	-37%
Monitoring Test (F91)	-	5	2,500	2,495	
Volunteer Services (F75)	50,362	53,197	52,542	(655)	-1%
Audit Services	59,362	69,711	61,203	(8,508)	-12%
Incentives (F105)	34,666	400,000	1,528,924	1,128,924	282%
Engineering Fees (In-house)	286,568	302,284	1,465,715	1,163,431	385%
Janitorial Services	74,838	51,915	55,573	3,658	7%
Equipment Rental/Lease	6,426	62,400	71,014	8,614	14%
Otero County JPA	-	163,169	163,170	1	0%
Prisoner Support	231,676	173,270	215,000	41,730	24%
Econ Dvlp HAFB Grant	42,038	49,166	30,000	(19,166)	-39%
Zia Therapy Grant Match	72,948	73,831	68,959	(4,872)	-7%
Contract Sevrn Trt Electric	409,121	473,566	510,000	36,434	8%
Golf Pro Services	679,706	668,576	675,668	7,092	1%
Thinning Project (Bonito)	180,002	-	-	-	
Marketing Plan (OCEDC)	56,397	50,000	70,000	20,000	40%
Total Contractual Services	6,004,777	6,638,428	9,817,617	3,179,189	48%

Other Services	FY09 Actual	FY10 Actual	FY11 Budget	\$ Diff	% Diff
Promotion Board Spc Events	14,990	16,816	14,785	(2,031)	-12%
Advertising	193,350	138,137	192,844	54,707	40%
Printing	39,988	32,383	46,181	13,798	43%
Membership & Dues	50,406	55,200	56,144	944	2%
Bank/CC Fees & Collection Fe	8,966	14,954	14,825	(129)	-1%
Water Tower Lease	1,909	1,909	1,950	41	2%
Public Relations	-	26	125	99	381%
Inventory O/S & Obsolete	7,376	3,936	7,150	3,214	82%
Notary Bond	-	210	280	70	33%
Election Expense	26,816	22,397	20,000	(2,397)	-11%
Landfill Tipping Fees	35,155	30,109	37,383	7,274	24%
Admin Fees	697,765	736,263	815,036	78,773	11%
Fund 39/State Judicial Fees	18,375	20,174	20,000	(174)	-1%
NM Unemployment Security	58,696	79,610	68,500	(11,110)	-14%
Court Automation Fees	226,762	36,232	55,000	18,768	52%
Water Conserv Fee-NM	63,609	52,235	57,655	5,420	10%
Services - Narcotics	15,294	17,158	15,000	(2,158)	-13%
Property Tax Admin Fees	31,046	31,363	34,395	3,032	10%
City Newsletter	38,042	39,733	40,000	267	1%
July 4th Special Event	30,000	30,000	30,000	-	0%
Personnel Service Costs	37,643	5,138	13,891	8,753	170%
Special Projects	3,519	1,199	3,500	2,301	192%
Equipment Rental/Lease	6,426	62,400	71,014	8,614	14%
Volunteer Services	50,362	53,197	52,542	(655)	-1%
Bldg/Land - Rental/Lease	-	115,976	182,272	66,296	57%
	1,656,495	1,596,755	1,850,472	253,717	16%
Other:	1,099,985	1,162,489	1,644,894	482,405	41%
grand totals	8,982,070	9,588,255	13,563,696	3,975,441	41%

SALARY & BENEFITS

Salary & Benefits for Fiscal Year 2011 total \$17,733,614. Salaries and Wages (including overtime) equal \$12,510,410 and benefits total \$5,223,204 this is 71% and 29%, respectively for total Salary and benefits.



Overall salaries and benefits have increased by 7% with adding back in the Human Resource Manager position, reclassifying several positions, and including the additional work hours for the 27 pay periods for hourly employees and 1% increase. The details of these changes will be discussed further under the personnel section.

SALARY & BENEFITS				
	FY10 ACTUALS	FY11 BUDGET	\$ Diff	% Diff
Wages	11,190,794	11,843,836	653,042	6%
Overtime & Standby	593,955	666,574	72,619	12%
Allowances	53,600	55,000	1,400	3%
Retirement	2,058,189	2,170,228	112,039	5%
Social Security	689,454	783,637	94,183	14%
Retiree Health	140,040	199,607	59,567	43%
Group Health	1,188,921	1,278,781	89,860	8%
Deferred Compensation	107,423	111,440	4,017	4%
Sick Leave/PTO Conversion	72,464	99,213	26,749	37%
Worker's Comp	527,249	524,198	(3,051)	-1%
Incentives	700	1,100	400	57%
	16,622,789	17,733,614	1,110,825	7%

Wages increased by \$653,042 or 6% and is primarily a result of the salary increases of 1% put in for employees as well as the two added positions. Overtime & Standby has also increased by \$72,619 or 12%. The 5% increase in retirement is primarily due to the return to work retiree regulation changes and unfilled positions in FY10.

Retiree Health Insurance increased from 1.30% to 1.66%, for an increase total of 43% or \$59,567.

For the first time in several years, there is no increase to Group Health Insurance. The State General Service Department/Risk Management Division used some of its own reserves to keep the health care cost increases to employees at a minimum. The 8% or \$89,860 increase is due to changes in employee insurance elections.

Worker's Compensation is realizing a small decrease in the modifier rate from .88 to .80, providing an overall decrease of nearly \$3,051.

The following pages and sections of this budget document will provide additional information and detail.

CITY OF ALAMOGORDO

ALL FUNDS SUMMARY

APPROVED BUDGET FISCAL YEAR 2010 - 2011

Various Funds

1/12TH REQ RSRV

874,703

Bal. Remaining

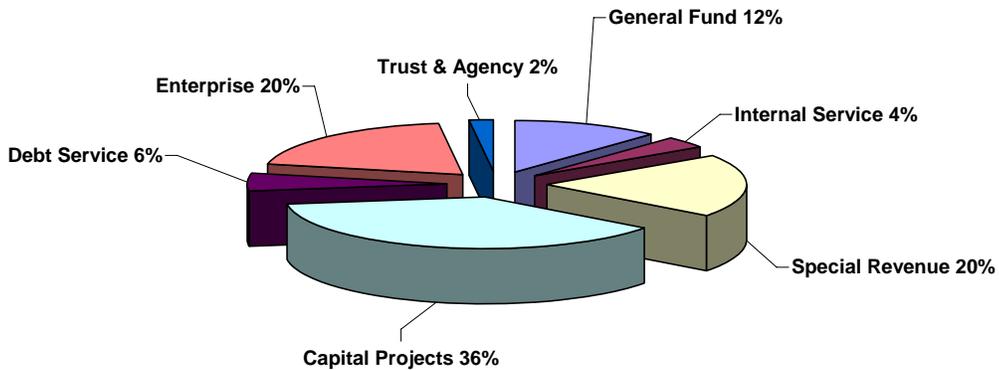
1,525,227

FUND NO.	FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE
11	GENERAL OPERATING	3,930,949	14,641,460	(5,676,048)	10,496,432	2,399,929
	TOTAL GENERAL FUND	3,930,949	14,641,460	(5,676,048)	10,496,432	2,399,929
12	INTERNAL SERVICE	417,626	296,436	2,669,205	3,189,115	194,152
	TOTAL INTERNAL SERVICE FUND	417,626	296,436	2,669,205	3,189,115	194,152
15	CORRECTIONS - JAIL	35,151	177,121	14,003	215,500	10,775
16	LODGER'S TAX-PROMOTIONAL	129,738	210,857	(5,589)	231,663	103,343
19	COURT AUTOMATION	83,812	105,132	(21,700)	80,458	86,786
20	LODGER'S TAX-CITY	195,767	329,726	(29,239)	420,603	75,651
21	D.A.R.E. DONATIONS	24,765	5,220	0	12,199	17,786
27	MUNICIPAL COURT	(0)	16,000	370,193	381,193	5,000
28	POLICE CONTINGENCY	53,909	12,800	0	31,955	34,754
32	COMMUNITY SERVICES	220,655	881,061	2,643,555	3,720,281	24,990
33	STATE FIRE PROTECTION	327,218	425,276	0	627,561	124,933
36	LAW ENFORCEMENT	(5,184)	218,317	0	213,133	(0)
37	STATE HIGHWAY	39,987	70,640	(2,466)	49,498	58,663
38	TRAFFIC SAFETY	65,418	50,536	0	46,753	69,201
42	1984 GROSS RECEIPTS TAX	1,189,212	1,431,914	(2,021,476)	0	599,650
44	TRANSPORTATION	2,393,922	5,663,832	2,568,687	9,057,971	1,568,470
63	COMMUNITY DEVELOPMENT	7,701	312,750	250,825	564,526	6,750
65	BUILDING CODES	(19,400)	86,000	165,794	232,172	222
69	1994 GROSS RECEIPTS	455,138	1,422,384	(1,326,012)	0	551,510
71	SENIOR CENTER-MEALS	43,008	710,000	368,003	1,117,534	3,477
75	RETIRED & SENIOR VOL. PROGRAM	(25,655)	232,735	25,301	227,018	5,363
89	ESGRT .0625%	989,055	375,392	(752,350)	13,327	598,770
96	SELF-INSURED FUND	493,738	65,419	0	59,978	499,179
107	LIABILITIES/DEDUCTIBLES	239,380	31,590	239,450	245,747	264,673
	TOTAL SPECIAL REVENUE FUNDS	6,937,335	12,834,702	2,486,979	17,549,070	4,709,946
53	GENERAL OBLIGATION	527,404	717,569	0	678,147	566,826
55	1993 JPA ESGRT P & I	0	0	0	0	0
59	REVENUE BOND P & I	7,696	0	2,358,541	2,358,541	7,696
82	98 JT WATER/SEWER BOND P&I	880,115	8,984	1,821,508	1,826,508	884,099
106	FLOOD CONTROL PROJECT RESERVE	378,494	4,845	0	0	383,339
	TOTAL DEBT SERVICE FUNDS	1,793,710	731,398	4,180,049	4,863,196	1,841,961
24	GRANT CAPITAL IMPROVEMENT	(25,007)	291,684	208,175	469,852	5,000
40	AIRPORT IMPROVEMENT PROJECTS	51,887	901,592	0	924,349	29,130
48	NEW MEXICO C.D.B.G.	11,311	274,447	0	254,404	31,354
49	1986 GROSS RECEIPTS TAX	4,797,585	1,771,464	(1,083,754)	2,284,694	3,200,601
50	PROPERTY ACQUISITION	387,294	15,863	124,572	372,273	155,456
54	REVERSE OSMOSIS PROJECT RSV	429,449	2,192,323	252,281	2,858,144	15,909
56	99 GRT FLOOD CONTROL BOND PROJ	2,929,782	25,755	0	2,911,561	43,976
61	MUNICIPAL INFRASTRUCTURE .0625%	820,335	361,707	(1,137,546)	0	44,496
105	ECONOMIC DEVELOPMENT	2,332,594	730,954	0	1,598,924	1,464,624
108	2002 GRT (94 GRT REFUNDING)	39,808	0	0	39,260	548
109	STREET CAPITAL GRT	6,344,406	1,494,603	(584,903)	7,126,525	127,581
110	04 W/S REVBD EMER SEWER PROJECT	119,945	0	(119,945)	0	(0)
111	2004 GRT BOND ACQ	54,560	0	0	0	54,560
113	2009 SEWER IMPROVEMENT BOND ACQ FUND	7,376,708	0	0	7,376,708	(0)
114	SIDEWALKS REVOLVING LOANS	53,033	0	0	52,701	332
116	REG WATER SUPPLY TRANSMISSION LINE	(7,349)	5,635,000	250,000	5,877,651	(0)
904	HOUSING CAPITAL FUND PROJECTS	0	995,070	(125,800)	869,270	0
	TOTAL CAPITAL PROJECTS FUNDS	25,716,339	14,690,462	(2,216,920)	33,016,316	5,173,565

All Funds Summary

81	WATER/SEWER OPERATING	7,375,923	9,473,491	(1,444,511)	12,235,138	3,169,765
86	SOLID WASTE COLLECTION SYSTEM	165,666	1,929,349	(108,209)	1,914,546	72,260
88	BONITO LAKE	323,565	235,842	(32,012)	447,868	79,527
90	GOLF COURSE	284,723	1,136,554	62,636	1,288,685	195,228
91	AIRPORT	320,221	165,574	(42,739)	238,368	204,688
901	HOUSING LOW RENT OPERATING	822,979	677,700	125,800	936,646	689,833
903	HOUSING HOMEOWNERSHIP OPER	567,341	241,366	0	446,187	362,520
	TOTAL ENTERPRISE FUNDS	9,860,420	13,859,876	(1,439,035)	17,507,438	4,773,823
17	POLICE COURT BOND	338	0	0	0	338
22	DESIGNATED GIFT	37,253	5,544	0	12,091	30,706
31	CEMETERY-PERPETUAL CARE	673,119	20,816	0	0	693,935
39	STATE JUDICIAL	5,549	99,500	0	99,500	5,549
74	ALAMO SENIOR CENTER GIFT	54,478	17,330	(1,275)	64,746	5,787
92	PHA/LOW RENT HOUSING PROGRAM	(18,393)	18,393	0	0	0
94	OTERO/LINCOLN REGIONAL LANDFILL	3,341,232	1,229,558	(2,955)	1,521,111	3,046,724
98	PAYROLL CLEARING	21,598	0	0	0	21,598
104	UTILITY DEPOSITS	596,914	0	0	0	596,914
905	HOUSING LOW RENT DEPOSITS	30,141	600	0	0	30,741
906	HOUSING HOMEOWNERSHIP RESERVE	75,777	600	0	2,500	73,877
907	HOUSING OWNER OCCUPIED	1,185	0	0	0	1,185
	TOTAL TRUST & AGENCY FUNDS	4,819,191	1,392,341	(4,230)	1,699,948	4,507,354
	TOTAL APPROVED BUDGET	53,475,571	58,446,675	0	88,321,515	23,600,731

Expenditures By Fund Type



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General Fund

General Fund

Fund Description

The General Fund is used to account for all activities typically considered governmental functions of the city. These include administration, finance, public safety and community functions.

BUDGET SUMMARY

GENERAL FUND	<i>FY10-11 Budget</i>
Beginning Cash - July 1	\$3,930,949
Revenues	14,641,460
Transfers:	
Transfers In	0
Transfers Out	<u>5,676,048</u>
Net Transfers	(5,676,048)
Total Resources Available	<u>\$12,896,361</u>
Expenses	10,496,432
Ending Cash as of June 30:	<u><u>\$2,399,929</u></u>
DFA Required Reserve	874,703
Excess DFA Requirement	<u><u>1,525,227</u></u>

General Fund

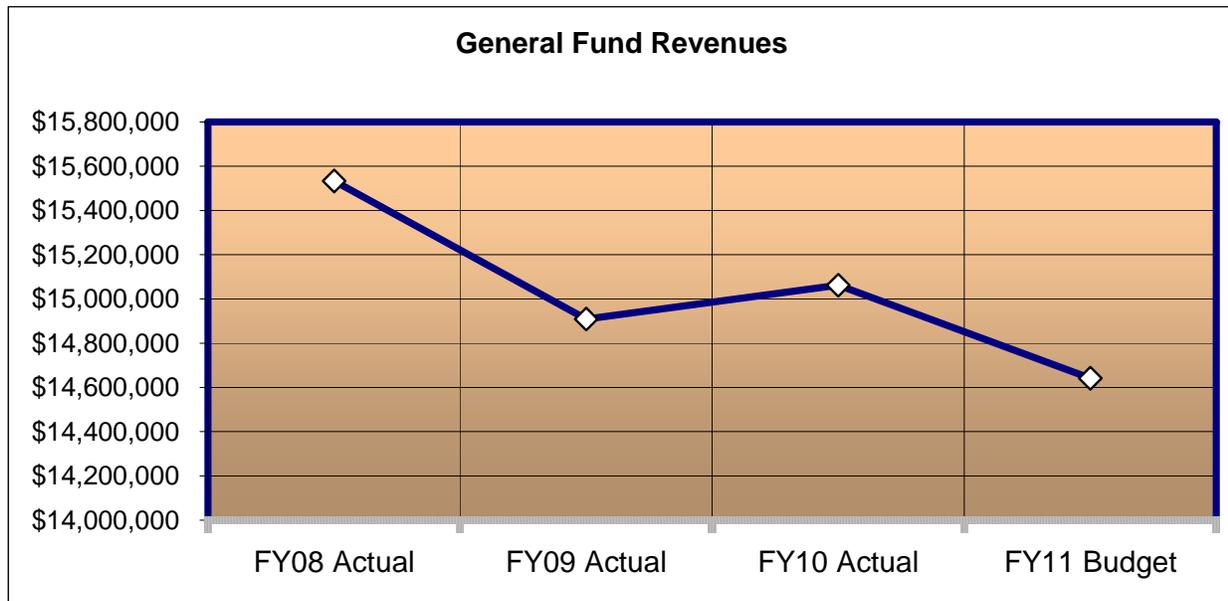
General Fund

REVENUE HISTORICAL SUMMARY

The General Fund is estimated to receive \$14,641,460 in total revenues for Fiscal Year 2011. This amount represents 1% growth over the prior year.

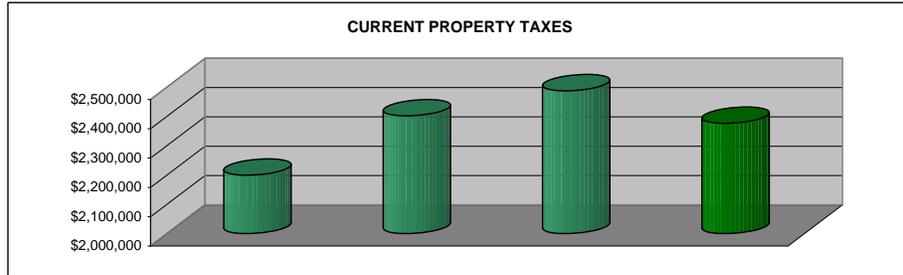
Gross Receipts show to be 1% above actual receipts at mid year of the previous year. The State Shared Fees category includes the 1.039% GRT received from the State.

	ACTUAL FY08	ACTUAL FY09	ACTUAL FY10	BUDGET FY11	Actual vs. FY11 Budget	% Diff
CURRENT PROPERTY TAXES	\$2,199,193	\$2,401,753	\$2,487,436	\$2,376,229	(\$111,207)	-4%
GROSS RECEIPTS TAX	\$3,005,207	\$2,851,040	\$2,891,046	\$2,834,563	(\$56,483)	-2%
FRANCHISE FEES/FEES AND PERMITS	\$927,334	\$1,081,340	\$956,941	\$874,995	(\$81,946)	-9%
FEES AND PERMITS	\$380,444	\$102,507	\$106,830	\$104,075	(\$2,755)	-3%
STATE SHARED FEES	\$7,412,520	\$7,040,119	\$7,136,845	\$6,945,080	(\$191,765)	-3%
USER FEES	\$464,175	\$366,675	\$385,289	\$393,026	\$7,737	2%
FINES	\$635,448	\$415,648	\$409,435	\$423,100	\$13,665	3%
MISCELLANEOUS REVENUE	\$392,781	\$605,104	\$658,832	\$657,426	(\$1,406)	0%
GRANTS	\$4,320	\$5,735	\$2,760	\$0	(\$2,760)	0%
INTEREST INCOME	\$111,932	\$39,717	\$26,673	\$32,966	\$6,293	24%
	\$15,533,354	\$14,909,638	\$15,062,087	\$14,641,460	(\$420,627)	-3%

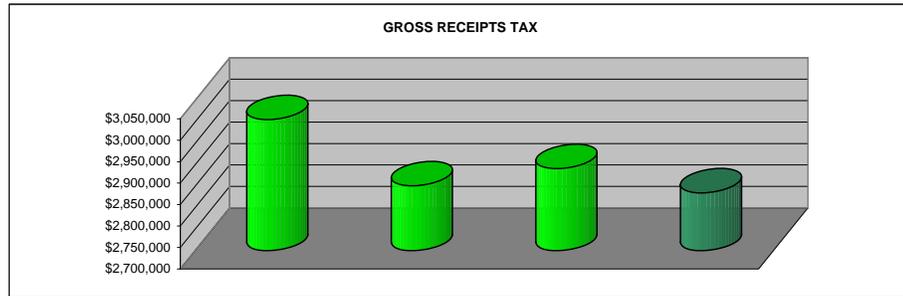


**CITY OF ALAMOGORDO
FISCAL YEAR BUDGET 2010-2011
GENERAL FUND OPERATING REVENUES
FUND 11**

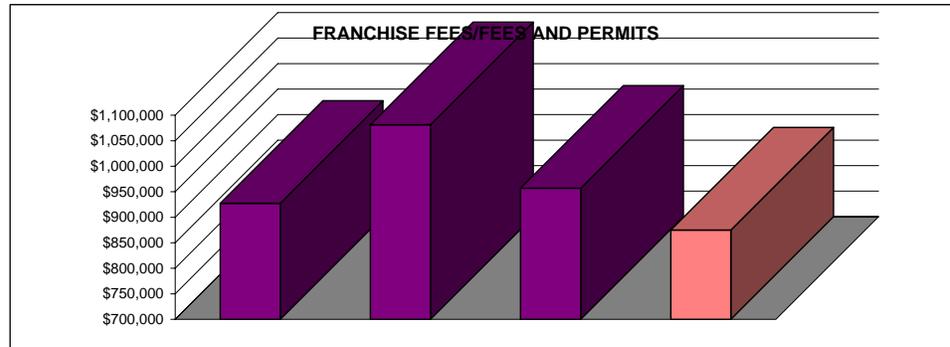
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2007-2008	ACTUAL 2008-2009	ACTUAL 2009-2010	BUDGET 2010-2011
1001	CURRENT PROPERTY TAXES	\$2,199,193	\$2,401,753	\$2,487,436	\$2,376,229



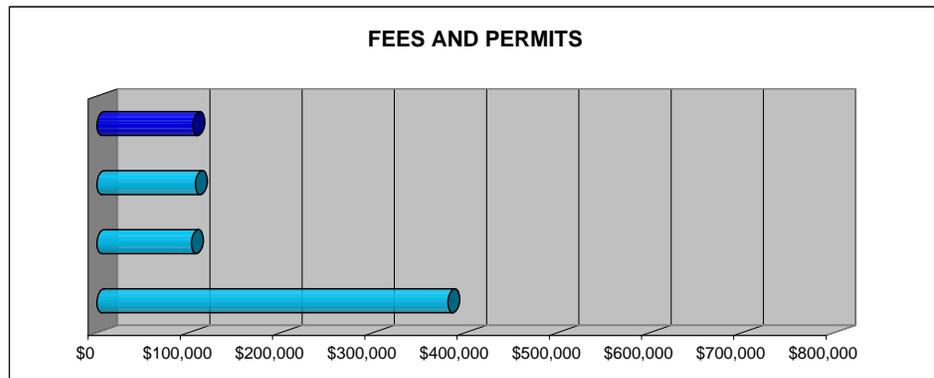
1010	GROSS RECEIPTS .5%	3,005,207	2,851,040	2,891,046	2,834,563
	GROSS RECEIPTS TAX	\$3,005,207	\$2,851,040	\$2,891,046	\$2,834,563



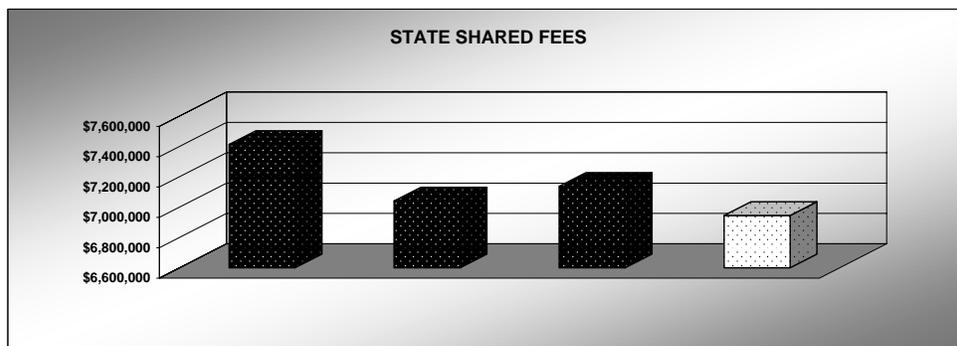
1130	FRANCHISE FEE - ELECTRIC	434,762	517,817	425,255	397,598
1131	FRANCHISE FEE - GAS	166,409	165,875	204,796	136,055
1132	FRANCHISE FEE-PHONE	118,899	128,603	93,098	104,000
1133	FRANCHISE FEE-TV CABLE	140,500	189,565	165,630	166,758
1134	FRANCHISE FEE-TOY TRAIN DEPOT	2,300	2,289	1,858	2,194
1135	FRANCHISE FEE-S.W. DISPOSAL	56,455	68,722	57,894	60,556
1136	FRANCHISE FEE - CASA DEL SOL	1,288	1,937	1,236	1,692
1137	FRANCHISE FEE - TRUE VALUE	3,291	2,164	2,154	1,791
1138	FRANCHISE FEE - CHOICE WEST	3,430	4,368	5,020	4,351
	FRANCHISE FEES/FEES AND PERMITS	\$927,334	\$1,081,340	\$956,941	\$874,995



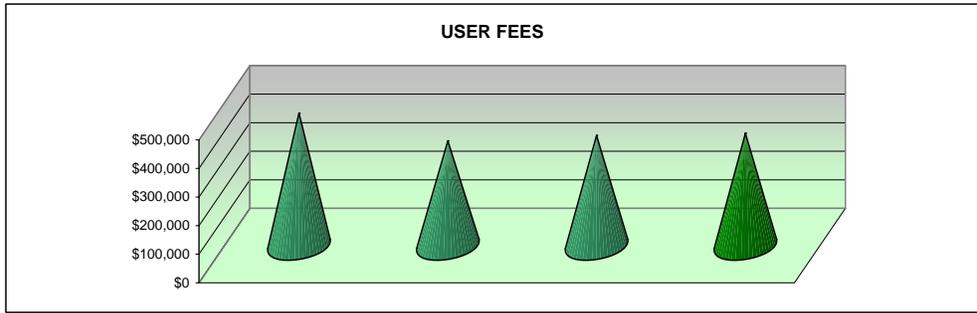
1102	BUSINESS REGISTRATION-RENEWAL	69,555	69,965	70,945	75,000
1103	BUSINESS REGISTRATION-PENALTY	1,230	2,070	2,670	1,950
1104	BUILDING PERMITS	141,156	0	0	0
1105	BLOCKING PERMITS	479	0	0	0
1106	PLANNING FEES	14,302	14,168	18,535	13,000
1108	PLUMBING PERMITS	50,920	0	0	0
1111	BIDDER'S LIST FEE	120	90	90	125
1113	ELECTRICAL PERMITS	56,750	0	0	0
1116	MISCELLANEOUS LICENSE FEES	5,955	7,265	5,945	4,000
1118	DWI SCREENING FEES	11,742	8,949	8,645	10,000
1119	TRADES TESTING FEES	100	0	0	0
1123	PLAN REVIEW FEES	28,135	0	0	0
FEES AND PERMITS		\$380,444	\$102,507	\$106,830	\$104,075



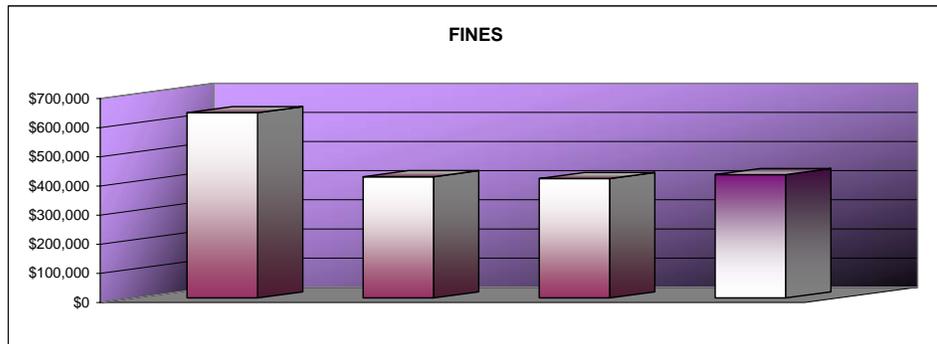
1204	CIGARETTE TAX \$.02	49,278	55,072	53,783	0
1209	GROSS RECEIPTS 1.225%	7,363,242	6,985,047	7,083,062	6,945,080
STATE SHARED FEES		\$7,412,520	\$7,040,119	\$7,136,845	\$6,945,080



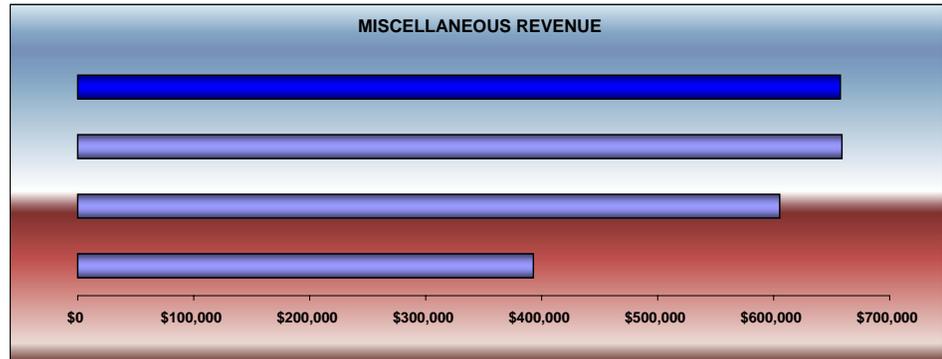
1301	MAPS & ORDINANCES	\$2,500	\$2,050	\$0	\$2,000
1302	PRINTING & COPYING	11,271	11,176	11,497	11,280
1303	AMBULANCE DISPATCH SVCS	162,816	60,677	60,677	61,000
1308	ALARM RESPONSE FEES	4,505	5,840	4,845	6,000
1321	ADOPTION FEES-ANIMAL SHELTER	62,646	59,147	72,868	72,500
1333	BLDG/ZONING BOOK PRINT FEES	150	0	0	125
1350	RELEASE OF LIEN	216	360	324	300
1356	SCHOOL RESRC CONTRACTS	91,374	90,287	92,890	91,546
1357	A.P.S. REIMBURSEMENT	128,697	137,106	142,010	147,975
1394	VENDING POOL	0	32	178	300
USER FEES		\$464,175	\$366,675	\$385,289	\$393,026



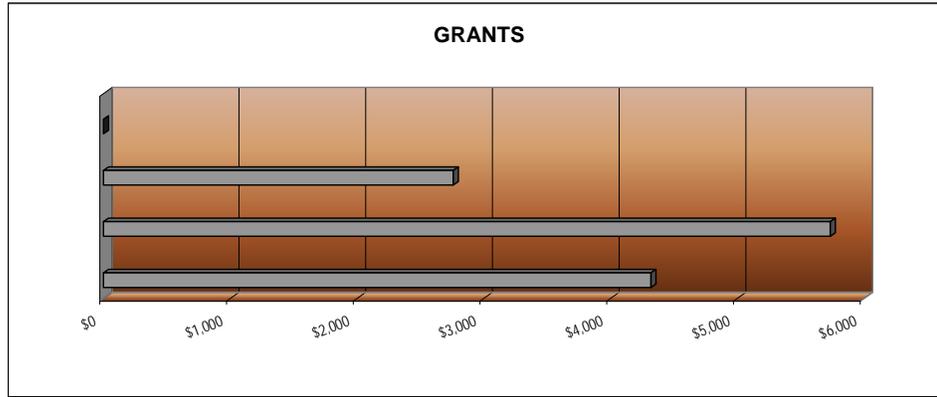
1401	COURT FINES	\$541,920	\$386,004	\$365,813	\$387,000
1406	BENCH WARRANT FEES	14,183	12,162	8,673	13,500
1414	RESTITUTIONS	1,619	663	820	0
1450	ANIMAL SHELTER FEES	77,596	16,619	30,979	21,000
1499	FORFEITED FINES	130	200	3,150	1,600
FINES		\$635,448	\$415,648	\$409,435	\$423,100



1501	REFUNDS & COLLECTIONS	\$4,092	\$7,202	\$4,239	\$4,711
1505	SALE OF SCRAP	3,300	20,470	0	2,000
1508	ABATEMENT RECOVERIES	11,560	7,815	3,640	10,000
1510	CASHIER'S OVER/SHORT	835	(2,129)	97	0
1513	INTEREST	242	906	1,257	1,200
1515	CITY MISC REIMB/CLAIMS	15,079	13,044	2,989	4,100
1516	VOIDED CHECKS-PRIOR YEAR	1,200	0	0	0
1556	ADMINISTRATION FEES	216,213	444,897	467,501	456,334
1566	CREDIT CARD FEES	(1,326)	(534)	(832)	(1,800)
1580	INSURANCE CREDITS	86,754	65,673	129,268	130,208
1581	EQUIPMENT/SERVICES	17,445	0	0	0
1594	LANDFILL ADMIN FEES	37,387	47,760	50,673	50,673
MISCELLANEOUS REVENUE		\$392,781	\$605,104	\$658,832	\$657,426

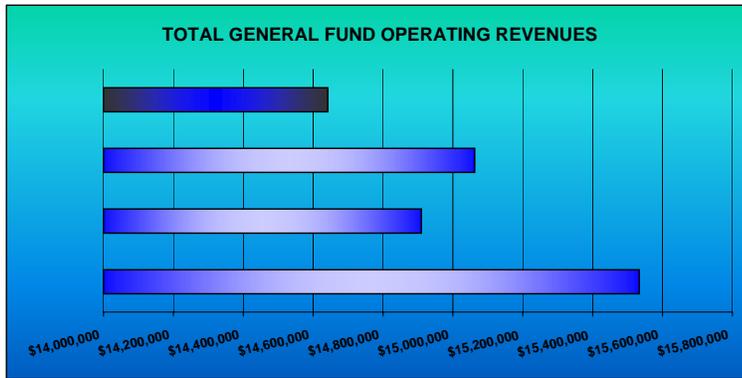


1613	STATE GRANT	\$0	\$0	\$0	\$0
1617	DPS-VEST PROGRAM GRANT	4,320	5,735	2,160	0
1673	FEDERAL GRANT	0	0	600	0
GRANTS		\$4,320	\$5,735	\$2,760	\$0



1701	INVESTMENT INCOME	\$111,932	\$39,717	\$26,673	\$32,966
	INTEREST INCOME	\$111,932	\$39,717	\$26,673	\$32,966

TOTAL GENERAL FUND OPERATING REVENUES	\$15,533,354	\$14,909,638	\$15,062,087	\$14,641,460
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TRANSFERS OUT

1812	TRAN TO (12) INTERNAL SERVICE	(\$1,139,833)	(\$1,166,477)	(\$1,114,425)	(\$1,204,920)
1815	TRAN TO (15) CORRECTIONS	(15,000)	0	(32,816)	(20,000)
1827	TRAN TO (27) MUN. COURT OPER.	(384,547)	(423,272)	(361,741)	(376,950)
1832	TRAN TO (32) COMMUNITY SERVICE	(3,025,296)	(3,011,799)	(2,805,160)	(3,123,180)
1844	TRAN TO (44) TRANSPORTATION	(39,543)	(1,020,372)	(2,712)	0
1848	TRAN TO (48) CDBG	0	0	(4,400)	0
1850	TRAN TO (50) PROPERTY ACQUISITION	0	(65,564)	0	0
1863	TRAN TO (63) COMM DEVELOPMENT	0	0	(30,000)	(30,000)
1865	TRAN TO (65) BLDG CODES	0	(179,572)	(110,641)	(124,481)
1871	TRAN TO (71) SENIOR PROG.	(289,676)	(497,646)	(426,250)	(475,213)
1875	TRAN TO (75) RSVP	(36,000)	(42,254)	(37,580)	(39,259)
1890	TRAN TO (90) GOLF COURSE	(159,815)	(159,815)	(143,834)	(143,834)
1891	TRAN TO (91) AIRPORT	(52,504)	(52,504)	0	0
8107	TRAN TO (107) SELF-INSURED	(35,000)	(35,000)	(121,028)	(138,211)
	TRANSFER OUT - SUBTOTAL	(\$5,177,214)	(\$6,654,275)	(\$5,190,587)	(\$5,676,048)

TRANSFERS IN

1928	TRAN FR (28) POLICE CONT	42,473	0	0	0
1969	TRAN FR (69) '94 GRT	29,690	261,762	0	0
1996	TRAN FR (96) COLLISION	0	376,355	25,500	0
	TRANSFER IN - SUBTOTAL	\$72,163	\$638,117	\$25,500	\$0

TOTAL NET TRANSFERS	(\$5,105,051)	(\$6,016,158)	(\$5,165,087)	(\$5,676,048)
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NET REVENUES AND TRANSFERS	\$10,428,303	\$8,893,480	\$9,897,000	\$8,965,412
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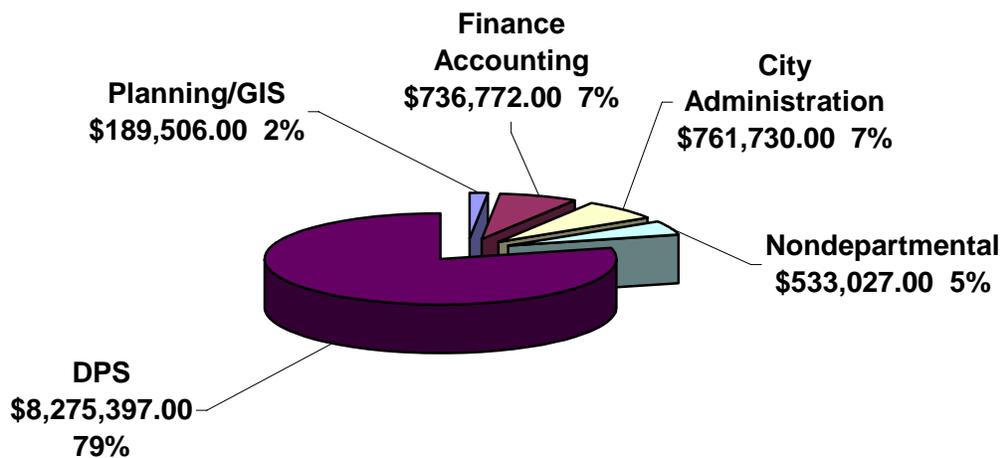
General Fund Expenditures

General Fund

GENERAL FUND OPERATING EXPENSES FUND 11

DEPARTMENT	ACTUAL 2008-2009	ACTUAL 2009-2010	BUDGET 2010-2011	% Of Total Exp	% Inc OR Decrease
Legislative 1101	\$87,121	\$89,566	\$87,784	0.84%	-2%
City Manager 1301	203,998	205,960	271,299	2.58%	32%
Legal 1501	195,816	176,957	183,996	1.75%	4%
Operations Analyst 1901	236	0	0	0.00%	0%
City Clerk 2001	225,693	206,294	218,651	2.08%	6%
Finance/Accounting 2102	520,927	505,347	641,905	6.12%	27%
Accounts Receivable 2302	101,169	87,155	94,867	0.90%	9%
Nondepartmental 2400	356,431	214,663	533,027	5.08%	148%
Bench Warrant Program 2804	13,993	11,587	26,441	0.25%	128%
Code Enforcement 3104	180,392	155,487	176,277	1.68%	13%
Planning & Zoning 3705	108,311	123,879	129,145	1.23%	4%
Animal Control 3804	355,698	363,501	371,737	3.54%	2%
DPS-Dispatch 4004	429,422	424,002	501,991	4.78%	18%
DPS-Police 4104	5,326,794	5,223,064	5,847,890	55.71%	12%
DPS-Fire 4204	841,005	1,002,302	970,777	9.25%	-3%
DPS-A.P.S. Res.Prog 4704	322,096	344,225	380,284	3.62%	10%
GIS/Land Management 5405	45,915	47,140	60,361	0.58%	28%
TOTALS	\$9,315,017	\$9,181,129	\$10,496,432	100.00%	14%

GENERAL FUND EXPENDITURES BY DIVISION



General Fund

Legislative
City Manager
Legal
Public Information Officer
City Clerk
Non-Departmental
Human Resources

Department Description

The City Commission is the legislative and policy making body of the City of Alamogordo, and is directly responsible to the general public. The Commission is vested with all powers and authority, except as otherwise provided for in the Charter, and is charged with all duties and obligations imposed on municipalities and their governing bodies by the Constitution and Statutes of the State of New Mexico. The Legislative division promotes and protects the well-being of the citizens of Alamogordo and assures continued improvement in the quality of services; provides necessary leadership so that policies and actions of the Commission result in efficient and effective government; enacts Ordinances, adopts a budget, develops rules and regulations; and provides a forum for citizen involvement in City government.

Mission Statement

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are also committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

Governing Body:

	<i>Governing Body:</i>	<i>Term Expires</i>	<i>District</i>
<i>Mayor</i>	Ron Griggs	March 2012	7
<i>Mayor Pro-Tem</i>	Ed Cole	March 2014	6
<i>Commissioners:</i>	Marion L. Ledford	March 2012	1
	Aaron Rance	March 2014	2
	Robert Rentschler	March 2012	3
	Joshua Rardin	March 2014	4
	Joe Ferguson	March 2012	5

Administrative Division

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Compensation	8,100	7,600	6,950	7,200
Utilities	395	409	409	471
Other Services	76,414	79,069	82,207	80,113
Operating Capital	0	0	0	0
Total Operations	84,909	87,078	89,566	87,784
Capital Improvements	0	0	0	0
Total Expenditures	84,909	87,078	89,566	87,784

Budget Highlights

Other Services include:

- **Travel & Conferences** - Includes travel expenses for CC attending the NMML Annual conference in September to Taos; (4) attending NMML Municipal Day in February; Ferguson's trips for SNMEDD quarterly; & NMML Board of Director's trips; & Other travel requested.
- **Basic Telephone Service & L. D. Telephone Services**
- **Printing** –Municipal Code Corporation supplements are charged for all 7 Commissioners, this is also used to purchase business cards.
- **Memberships & Dues** – SNMEDD/COG Annual Dues are \$9,963. NMML Annual Dues are \$30,400. SPIRIT Dues (\$2500) was moved to the Transportation Fund.
- **Public Relations** –For purchasing the Trustee plaques (phase 1) as the Commission approved.
- **Economic Development** – for OCEDC is a total of \$30,000, same as last year.

General Fund

Division of Administration

Department Description

The office of the City Manager is responsible for fulfilling the objectives of the City Commission for the City of Alamogordo, and effectively and efficiently managing the City organization. The City Manager is the chief executive officer of the City. Alamogordo’s City Charter states that the City Manager shall enforce and carry out all ordinances, rules and regulations adopted by the Commission, and make recommendations to the Commission concerning the welfare of the community.

Under a newly adopted Reorganization Plan, the City Manager is the Department Director for the Administration Department, which includes the City Attorney and City Clerk Divisions. In addition, he has direct oversight of the Human Resources Division. He is assisted by a Senior Executive Assistant.

Mission Statement

To implement the Commission directives and policies throughout the organization: coordinate the delivery of services to ensure efficient and effective delivery to the community; education and communication to the public on the City’s mission and progress toward serving the community.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
City Manager	1	1.000	1	1.000	0	0.000
Senior Executive Assistant	1	0.750	1	1.000	0	0.250
Grant Coord/Public Communications Mgr	1	1.000	0	0.000	-1	-1.000
Totals	3	2.750	2	2.000	-1	-0.750

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	220,888	183,831	188,927	206,466
Supplies	545	402	1,311	2,225
Utilities	1,485	870	1,754	2,198
Other Services	47,993	18,895	12,499	59,010
Operating Capital	0	0	1,469	1,400
Total Operating Cost	270,911	203,998	205,960	271,299
Capital Improvements	0	0	0	0
Total Expenditures	270,911	203,998	205,960	271,299

Budget Highlights

Fund a Management Study of a City department, and complete the study by June 1, 2011 or earlier.

Goals & Objectives

1. Continue the development of the “Snake Tank Project”.
2. Work with City staff to design of the City’s wastewater treatment facility as well as secure funding to commence construction by July 1, 2011.
3. Continue implementation of the newly adopted “Reorganization Plan”, which includes expansion of the existing Assistant City Manager responsibilities related to Community Services, and creation of an assistant City Manager position over Public Works and Utilities Departments, and the creation of a new Utility Department.
4. Initiate a management study of one City department each year until all departments are reviewed—namely, in an effort to increase efficiency and improve effectiveness of the organization.
5. Implement an Alamogordo Beatification Program, with the approval from the City Commission, to improve the outward appearance of the community.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Public Speaking engagements	9	11	14	15
City Profile Newsletters to inform the public of city initiated projects/ activities	12	11	11	12
prior calendar year. (new performance measure as of FY 07)	1	1	1	1
Grant Applications Funded (new performance measure as of FY 07)	3	3	7	8
Town Hall Meetings Held to encourage citizen input on City operations and policy(new performance measure as of FY 07)	8	10	8	6

Last Year's Accomplishments

- ◆ Held Town Hall meetings to solicit input and open dialogue with citizens as follows:
 - July – Street Maintenance/Capital Improvement Projects
 - August – Child Development Expo/Safe Routes to Schools Program
 - September – Comprehensive Plan Overview
 - November – Ask Mark/Meet the New City Manager
 - March – State of the City and Election Information
 - April – Surfing into Summer
 - May - City Budget Workshop

- ◆ Published and distributed the fourth Annual Report .

- ◆ Progress on the Alamogordo Regional Water Supply Project (long-term water supply):
 - State Supreme Court upheld the City's water rights allocation at the Snake Tank Well Fields.

 - Worked closely with the BLM as lead agency to move forward on the NEPA study.

 -

- ◆ Continued management of a grant-funded planning and marketing project for Holloman Air Force Base.

- ◆ Oversaw planning and implementation of the largest infrastructure project to be undertaken by the City of Alamogordo streets and utilities projects funded with the new and existing ¼ % Gross Receipts Taxes.

General Fund

Division of Administration

Department Description

The City’s legal department provides legal advice and drafting expertise to all City departments, except the Department of Public Safety. This function includes review of all types of contracts for compliance with the City’s Purchasing Ordinance and state law; drafting of all types of contracts; review, monitoring, and settlement negotiations of threatened and pending litigation; assisting with water rights acquisitions; preparation and monitoring of protests to applications for water wells filed both by the City and by outside parties; monitoring of contracts and services performed by outside counsel; providing oral legal advice and written legal opinions to City employees with regard to city matters; providing legal guidance and written legal opinions to the City Manager, city staff and City Commission; assisting with matters including contracts with regard to the Alamogordo-White Sands Regional Airport; coordinating claims and proceedings with the New Mexico Self Insurer’s Fund; preparing liens and releases of liens when requested by the DPS Code Enforcement Division and the Accounts Receivable Department; and, collections for the Alamogordo Public Library.

Works with the legal advisory to the Department of Public Safety to ensure continuity and consistency in carrying out the Commission's directives and implementation of the policies adopted by Commission.

Mission Statement

The Legal Department’s mission is to efficiently and effectively administer the legal affairs of the City by internally providing professional, timely, and useful legal advice and services, arranging and actively managing the services of outside counsel as needed; to minimize liability exposure by recommending and implementing appropriate policies, practices, and procedures; and to administer such legal affairs in a reasonable and cost-efficient manner.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
City Attorney	1	1.000	1	1.000	0	0.000
Asst. City Attorney	1	1.000	0	0.000	-1	-1.000
Paralegal	1	1.000	1	1.000	0	0.000
Administrative Assistant	1	1.000	0	0.000	-1	-1.000
Totals	4	4.000	2	2.000	-2	-2.000

Frozen Position: Assistant City Attorney

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	192,456	188,363	170,657	173,946
Supplies	4,333	2,913	2,520	3,881
Utilities	871	686	696	988
Other Services	5,578	4,274	3,084	5,181
Operating Capital	2,724	663	0	0
Total Operating Cost	205,962	196,899	176,957	183,996
Capital Improvements	0	0	0	0
Total Expenditures	205,962	196,899	176,957	183,996

Budget Highlights

The Legal Department budget is \$7,039 or 4% more than FY09 actual. Budgets have been drastically reduced due to the economic stress and budget limitations. Legal significantly reduced the department's operating budget last year by 10%. In order to provide more efficient services, legal increased costs for training, publications, legal fees, and office supplies. In addition, salary and benefits increased by 1.9% due to the across the board wage increase of 1%.

Performance Measures

A review of the Goals and Objectives stated in last year's budget summary reveals that some have been addressed while others can never be totally attained since they require an on-going effort in the current and future years. As for the specific Goals and Objectives stated in last year budget narrative, the first was to develop procedures for aggressively pursuing the collection of claims for damages to City property. The Legal Department did implement a process for review of claims for damage to City property. Since its implementation the policy has not been tested for functionality since property damage claims have been covered by the insurance of the party causing the damage. Nonetheless, a process has been implemented so uninsured and intentional claims are pursued with minimal delay.

As for the balance stated in last year's budget narrative, as stated they are perpetual in nature requiring an annual assessment for progress, achievement and revision. One area identified during this past year as a significant part of the services the Legal Department provides to other department was contract development and review. In the attempt to centralize the development and review of contracts, and to prevent the various departments of the City from executing or even drafting contracts which are in the best interests of the City, a contract development and review policy was implemented. Although the process is on-going, contracts routinely used for the procurement of construction or professional services have been reviewed and updated. Another area have been scrutinized was the City's compliance with state and local procurement rules. With the assistance and efforts of the Purchasing Department, steps have been implemented to avoid violations of those rules. The ability of the Legal Department to accomplish certain aspects of the other stated Goals and Objectives, at least to the degree that I strive, are somewhat restrained by current organizational structure and fiscal constraints. Regardless of these constraints, the Legal Department will nevertheless continue to practice preventive law of behalf of the City, work with cooperatively with other departments, and stay abreast of legal and legislative changes affecting municipal government.

From a ministerial perspective, the following table reflects routine activities:

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Water liens filed	20	40	50	60
Weed abatement liens	60	60	32	42
Water liens released	30	30	29	32
Weed abatement liens released	8	15	21	26

Last Year's Accomplishments

- Completed with the assistance of outside legal counsel the acquisition of the necessary easements to allow for the completion of the South Florida Avenue street reconstruction project.
- Completed negotiations with PNM on the terms and conditions of the natural gas franchise agreement.
- Implemented a policy on contract origination and review which established a centralized process which requires legal review or initiation of all contracts.
- Finalized with the assistance and cooperation of the Public Works Department a joint powers agreement with the New Mexico Game and Fish Department for the operation of a fishery at Bonito Lake.
- Worked with other departments to get the Environmental Impact Statement needed for the Snake Tank water project, and the project in general, moving forward.

General Fund

Division of Administration

Department Description

The Office of the Operations Analyst is a quasi-independent department responsible for research and data analysis; conducting investigations; preparing special reports and providing policy analysis for the City Commission, City Manager and City Departments.

Mission Statement

The mission of the Operations Analyst is to conduct factual, un-biased and independent studies of city operations, functions, policies and procedures for the City Commission, City Manager and City Departments.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Operations Analyst	1	1.000	1	1.000	0	0.000

Frozen Positions: Operations Analyst

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Expenditures				
Salaries & Benefits	53,164	2,416	0	0
Supplies	336	0	0	0
Utilities	200	106	0	0
Other Services	219	16	0	0
Operating Capital	0	0	0	0
Total Operating Cost	53,919	2,538	0	0
Capital Improvements	0	0	0	0
Total Expenditures	53,919	2,538	0	0

Operations Analyst 011-1901

Goal

To provide objective analysis of city procedures and processes and offer pragmatic advice for measuring and improving service levels.

Objectives

Inactive department

Performance Measures

<i>Performance Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Surveys Administered (new measure FY08)	0	0	0	0
Department/Division Reviews	1	3	0	0
Performance Measures Implemented by Fund (new measure FY08)	1	2	0	0

Operations Analyst position vacant for all of FY09 and not budgeted to be filled in FY10.

Last Year's Accomplishments

- N/A

General Fund

Division of Administration

Department Description

The City Clerk’s Office is the official recording and corresponding secretary of the City Commission. It is responsible for being the custodian of all records of the municipality, including but not limited to, Ordinances, Resolutions, agreements, and City Commission minutes, and serves as the clearinghouse for information about the municipal government. It is responsible for providing election services to voters, petitioners, city departments and candidates so they can participate in the election process. We also administer all business registrations and special licenses.

Mission Statement

To maintain the integrity of the legislative process in the City of Alamogordo and ensure an informed citizenry by providing administrative and technical support to the City Commission; conducting their legislative meetings; disseminative information concerning legislative decisions and policy issues; protecting and preserving official City records; administering municipal elections; and administering business registrations and licenses.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>City Clerk</i>	1	1.000	1	1.000	0	0.000
<i>Deputy City Clerk</i>	1	1.000	1	1.000	0	0.000
<i>Deputy / Records & Archives Clerk</i>	1	1.000	1	1.000	0	0.000
<i>Admin. Specialist / Business Registration</i>	1	1.000	1	1.000	0	0.000
Totals	4	4.000	4	4.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	138,494	163,604	163,036	170,484
Supplies	8,356	6,278	6,771	7,984
Maintenance	385	0	88	300
Utilities	1,396	1,514	1,586	1,623
Other Services	42,328	54,297	34,813	38,260
Operating Capital	1,417	0	0	0
Total Operating Cost	192,376	225,693	206,294	218,651
Capital Improvements	0	0	0	0
Total Expenditures	192,376	225,693	206,294	218,651

Budget Highlights

- ~ **Professional Services** – Used to pay Municipal Code for codification of the Code of Ordinances.
- ~ **Travel & Conferences** - To be used as follows: NMCFOA Master Clerk’s Academy - \$1,100 (Clerk/Deputy Clerk); NMCFOA Spring Meeting - \$1,100 (Clerk/Deputy Clerk). We need the Spring Meeting to keep up our CMC certifications. City Clerk was elected to serve on the NMCFOA as President Elect and will be required to attend and preside during meetings for the next three years.
- ~ **Office supplies** – Records supplies was increase by \$50, and office supplies were reduced.
- ~ **Election Expense** – None scheduled. Includes \$20,000 in case a need for a Special Election arises. There have been special elections every year where there is no Regular Election scheduled.
- ~ **Notary Bond** – For one notary bond due in 2011 for renewal.
- ~ **Memberships & Dues** – It’s mandatory for City Clerk & Deputy/Records & Archives Clerk to keep membership with the International Institute of Municipal Clerks (IIMC) for Certified Municipal Clerk (CMC) Certification. We are also members of the New Mexico Municipal Clerk’s & Finance Officers Association.

Goals & Objectives

1. To provide timely and accurate information and support to the City Commission so they have the resources needed to make decisions. Also providing meeting coordination to the City Commission so they can have assurance of citizen participation and an accurate, timely record of the meetings.
2. To preserve Commission approved records, manage the lifecycle of city generated records and to provide timely, convenient access to Commission approved documents and other information held by the Office of the City Clerk to the Commission, staff, media, candidates and the public. Identifies and preserves records with permanent value, and disposes of those according to the NMAC Records Retention Schedule.
3. Administers the issuance of business registrations, and special licenses.
4. Administers elections efficiently following state election code.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Estimate</i>
Administered Special & Regular Commission Meetings & Special Housing Authority Meetings (output)	43	41	40	40
Requests for Public Records processed.	472	430	450	450
Cubic feet of Records destroyed in accordance with NM Retention Schedules (Res. No. 1993-20)	179	165	163	170
Business Registrations – New businesses processed.	320	284	250	250
Business Registrations – Renewals processed. (Includes those inactivated)	1,686	1,664	2002	1700
Special business licenses processed (Includes Liquor, Fireworks, Vehicle for Hire, Security Agencies, Route Food Vendors, etc.)	45	40	62 New Wineries & New Beer & Wine Licenses	63
Elections Administered.	1	2	1	1

Last Year's Accomplishments

- ◆ Implemented updates and changes mandated by the 2010 Legislative Session.
- ◆ Issued 23 Special licenses and 41 Liquor licenses for an estimated revenue of \$5,945.
- ◆ Issued Business Registration renewals for an estimated revenue of \$73,615.
- ◆ Completed the imaging of documents for the following:
 - ◆ Planning and Zoning Commission minutes, 2009; and
 - ◆ City Commission agendas, minutes, ordinances, and resolutions for 2009; and Housing Authority minutes for 2009.
 - ◆ All agreements approved in 2010 and other documents. (Set up a City Clerk Files shared drive for easy retrieval of documents by other departments & Director's.)

General Fund

Department Description

The function of this division is to administer the financial operations of the City of Alamogordo. This division provides for payroll, accounting services, and budgeting preparation and monitoring. The Finance Director is responsible for investing city funds, safeguarding city assets, establishing and maintaining accounting policies and internal controls, and maintaining budgetary controls. The Finance Director also directs and oversees Accounts Receivable/Cashiering, Purchasing, Utility Billing, and Management Information Systems departments.

Mission Statement

To effectively and efficiently manage the City's financial resources, and provide professional support to City management for making fiscal and organizational decisions necessary to plan for the optimum use of City resources and to maximize internal customer satisfaction.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Finance Director</i>	1	1.000	1	1.000	0	0.000
<i>Accounting Manager</i>	1	1.000	1	1.000	0	0.000
<i>Accounting Technician</i>	1	1.000	1	1.000	0	0.000
<i>Asset Clerk/Acct. Spec.</i>	1	1.000	1	1.000	0	0.000
<i>Jr. Accountant</i>	1	1.000	1	1.000	0	0.000
<i>Admin Asst/Finance</i>	1	0.475	1	0.800	0	0.325
<i>Payroll Accounting Technician</i>	2	2.000	2	2.000	0	0.000
<i>Budget Analyst</i>	1	1.000	1	1.000	0	0.000
<i>Internal Control Analyst</i>	1	1.000	1	1.000	0	0.000
<i>Grant Coord/Public Communications Mgr</i>	0	0.000	1	1.000	1	1.000
Totals	10	9.475	11	10.800	1	1.325

Grant Coord/Public Communications Mgr moved from City Manager Budget

Asset Clerk/Acct. Spec. title changed to Accounting Specialist

Jr. Accountant title changed to Accountant

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	472,352	451,426	437,273	547,525
Supplies	8,082	8,030	6,489	10,913
Utilities	2,724	1,970	1,762	2,399
Other Services	57,690	60,001	59,424	69,136
Operating Capital	0	0	399	11,932
Total Operating Cost	540,848	521,427	505,347	641,905
Capital Improvement	0	0	0	0
Total Expenditures	540,848	521,427	505,347	641,905

Budget Highlights

- ◆ Overall, expenses increased by 27% or \$136,559 over the prior year actual.
- ◆ Salaries and benefits have an overall increase of 25.21% or \$110,253. The Grant Coordinator/Public Communications Manager was moved from the City Manager's budget, and the Accounting Specialist position was vacant for 7 months. In addition, Retiree Health rates increased from 1.3% to 1.66%.
- ◆ Supplies increased by 68.17% or \$4,424. The majority was an increase in Postage due to increased postage rates.
- ◆ Utilities increased by 36.17% or \$637 due to increased phone and long distance charges.
- ◆ Other Services increased by 16.34% or \$9,713 mainly due to increases in Audit and Property Tax Admin Fees.
- ◆ Operating Capital of \$11,932 was carried over from Fiscal Year 2010.

Goals & Objectives

1. Evaluate and improve the budget process and documentation. Insure Budget meets the criteria for the National GFOA Award for Distinguished Budget Presentation and the State of New Mexico Department of Finance & Administration Annual Budget Award.
2. Publish un-audited monthly financial statements no later than 10 working days after month end.
3. Complete Annual Audit with less than 2 findings by 12/1/2011.
4. Conduct three (3) payroll audits of departmental backup per year.
5. Process payroll with 95% accuracy.
6. Maintain an average investment portfolio yield at or above 2%
7. Achieve 95% of all capital assets properly recorded on books.
8. Conduct 20 internal audits of individual funds/accounts/budgets/and expenditures per year.

Performance Measures

Performance Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Department Improvement Workshops and training sessions	18	22	28	20
Monthly Financial Reporting – average post closing days.	9.2	10	13.5	10
Annual Audit Completion Date/Findings	11/5/2008 2	11/18/2009 10	12/1/2010 2 Est.	12/1/2011 2 Est.
Payroll/Kronos audits conducted	3	3	1	3
Payrolls completed w/o staff errors or corrections. (new measure FY08)	90%	96%	95%	95%
Investment Portfolio Yield (Economic Downturn*)	4.89%	1.91%*	1.39%*	1.75%*
Infrastructure Reporting	90%	93%	94%	95%
Internal Control Audits Conducted	26	27	23	20

Last Year's Accomplishments

- ◆ Conducted twenty-three internal audits and will continue to measure, monitor and evaluate departmental policies and procedures.
- ◆ Provided training and conducted workshops for review of financial information.
- ◆ Conducted 1 kronos/payroll audit.
- ◆ Achieved 95% of error free payrolls.

Department Description

The primary functions of this division are: billing and collecting of Accounts Receivable, customer service, receiving payments, verifying departmental deposits and the expeditious processing of bank deposits. Customer service has the responsibility of assisting customers with Utility Billing Services and processing payments for various City transactions. This department is also responsible for invoicing and collecting miscellaneous accounts receivable requested by various city departments.

Mission Statement

Our mission is to conduct ourselves in a positive and professional manner. To provide efficient service and be knowledgeable of the services and resources the City has to offer in order to assist the citizens. To be attentive, listen to the needs of the customer and provide the highest quality of customer service.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Cashier Supervisor	1	1.000	1	1.000	0	0.000
General Cashier/Customer Service	2	1.500	2	2.000	0	0.500
Totals	3	2.500	3	3.000	0	0.500

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	92,786	97,585	82,629	86,970
Supplies	3,153	2,818	4,177	4,900
Utilities	219	215	217	345
Other Services	179	551	102	2,652
Operating Capital	193	0	30	0
Total Operating Cost	96,530	101,169	87,155	94,867
Capital Improvements	26,616	0	0	0
Total Expenditures	123,146	101,169	87,155	94,867

Budget Highlights

- The overall operating budget for Accounts Receivable increased by 8.8% and is primarily due to the 1% wage increase as per the AFSCME Contract, and an increase in Other Services for Travel, Training & Conferences to provide customer service training for the department personnel. Substantial cuts were made in previous years where training was cut due to budget constraints.

Goals

- To provide accurate and efficient collection services to the City of Alamogordo customers.
- Continue monitoring expense levels while maintaining our high level of service.

Objectives

1. Develop methods and procedures to improve accuracy and efficiency in daily reconciliation to provide more time for customer services.
2. Provide tools and improve methods for expediting transactions and streamlining operations.
3. Review all policies and procedures to ensure effective and efficient processes.
4. Cross train cashier staff in the entire Accounts Receivable process.

Performance Measures

<i>Performance Measures (New)</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>	<i>FY 10/11 Estimate</i>
Minutes spent in Daily Reconciliation	30	20	20	20
Number of Annual Transactions	129,013	126,776	130,314	130,500
Trained Staff in Accounts Receivables	50%	100%	75%	100%

Last Year's Accomplishments

- ◆ Created an Accounts Receivable billing schedule for monthly, quarterly, bi-annual, and annual billing. The schedule allows the AR staff to track billing which facilitates more efficient processing and collecting of accounts.
- ◆ Revised deposit policies and procedures to reinforce security practices and accountability as well as maintain the standards mandated by the State of New Mexico.

Non-Departmental 011-2400

General Fund

Department Description

This division within the General Fund accounts for the utilities, building maintenance/fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / ambulance services between the City of Alamogordo and Otero County.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures				
Supplies	0	4,645	0	0
Maintenance	12,735	18,273	3,526	6,900
Utilities	70,877	60,155	66,086	77,608
Other Services	357,951	192,332	144,271	270,973
** Operating Capital	576	271,407	780	153,039
Total Operating Cost	442,139	546,812	214,663	508,520
Capital Improvement	0	0	0	24,507
Total Expenditures	442,139	546,812	214,663	533,027

** FY09 Operating Capital includes the Radio Replacement Program

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
OTHER SERVICES BREAKDOWN				
Copier-Lease	20,041	19,433	19,351	19,351
Contract Services	10,748	4,896	19,394	10,000
Bldg/Land-Rental/Lease	57,947	0	115,976	57,272
Congingencies	0	0	0	130,000
Otero County JPA-EMS	267,453	163,169	0	0
Fax Paper/Supplies	83	0	100	0
Postage Equipment Maintenanc	1,579	0	0	0
Postage Equipment Supplies	46	3,048	4,066	4,350
Copier Supplies	54	106	100	0
Total Other Services	357,951	190,652	158,987	220,973

Division of Administration

General Fund

Department Description

In 2002, the City Commission enacted Ordinance 1159, which states the fees collected on Warrants (\$100/per warrant) shall be distributed 50/50 to Municipal Court and Department of Public Safety.

In 2006, fund 11-2804 was created to track this revenue and expenses. These monies are used for overtime and equipment associated with serving Municipal bench warrants.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Expenditures</i>				
Salaries & Benefits	5,192	0	539	6,673
Supplies	5,105	3,841	6,866	13,268
Other Services	1,508	892	1,310	2,000
Operating Capital	1,762	9,260	2,872	4,500
Total Operating Cost	13,567	13,993	11,587	26,441
Capital Improvements	0	0	0	0
Total Expenditures	13,567	13,993	11,587	26,441

Salary and benefits reflected within Fund 1128 are overtime only

Budget Highlights

- The budget increased within all expenditures to include the accumulated amount within this fund.

Last Year's Accomplishments

- ❖ Provided Full Case training, which is the Prosecutor Module for Full Court (Municipal Court's software). This training provides a more efficient system in prosecuting Municipal Court cases
- ❖ 1,293 warrants were served in calendar year 2009
- ❖ Replaced printers within dispatch for active warrant logs
- ❖ Partial funding from this fund was used to purchase the AFIS (Automated Fingerprint Identification System)

Code Enforcement 011-3104

General Fund

Division of Community Development

Department Description

The Alamogordo Department of Public Safety Code Enforcement Unit provides the services most commonly associated with the enforcement of code violations relating to: advertising; garbage, trash, refuse and debris; inoperable vehicles; unlawful accumulation of growth; business license/registrations enforcement; garage and yard sales; vegetation; and water. They also respond to complaints and develop a systematic method of identifying and addressing offenses related to code violations.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Code Enforcement Supervisor	1	1.000	1	1.000	0	0.000
Code Enforcement Officer	3	3.000	3	3.000	0	0.000
Administrative Secretary	1	1.000	1	1.000	0	0.000
Totals	5	5.000	5	5.000	0	0.000

Frozen Position: Code Enforcement Officer

BUDGET SUMMARY

	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	167,054	160,431	138,620	145,656
Supplies	9,754	9,421	6,792	8,744
Maintenance	309	309	464	500
Utilities	978	1,033	1,039	1,262
Other Services	12,748	9,743	8,572	14,115
Operating Capital	327	0	0	6,000
Total Operating Cost	191,170	180,937	155,487	176,277
Capital Outlay	0	0	0	0
Total Expenditures	191,170	180,937	155,487	176,277

Code Enforcement 011-3104

Budget Highlights

- Other services increased to cover anticipated abatements over FY10
- Operating Capital was budgeted for the replacement program

Goals & Objectives

1. Maintain levels of voluntary compliance of 90% or higher through continued public education and issuance of notices of violations.
2. Maintain current levels of enforcement/citations.
3. Maintain number of officer initiated calls through continued proactive enforcement.

Performance Measures

1. Code Enforcement achieved a voluntary compliance rate of 96.6% in 2009, up from 96.5% in 2008.
2. Code Enforcement increased issuance of non-traffic citations/summons by 75% from 51 in 2008 to 89 in 2009.
3. Code Enforcement increased self initiated calls by 90% from 1,275 calls in 2008 to 2,419 calls in 2009.

Work Product

<i>Performance Measures (Based on Calendar Year)</i>	<i>2006 Actual</i>	<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>
Calls for Service	1,785	1,904	2,357	3,495
Citizen initiated	1,419	1,092	1,082	1,076
Officer-initiated Calls	366	812	1,275	2,419
Total Code Violations Addressed	1,578	2,602	2,801	4,794
Non Traffic Citations/Summons Issued	63	112	51	89

Last Year's Accomplishments

- Conducted approximately 39 abatements on property
- Educated public through several articles in the City Profile
- Maintained voluntary compliance rate above 90% (96.6%)
- Increase officer initiated calls by 90%

General Fund

Division of Community Development

Division Description

This Division has been moved to a separate Fund (65). Please see details of this department under the Special Revenues Section of this document.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY09/11 Budget
Salaries & Benefits	288,198	0	0	0
Supplies	7,137	0	0	0
Maintenance	1,415	0	0	0
Utilities	6,780	0	0	0
Other Services	9,777	0	0	0
Operating Capital	6,647	0	0	0
Total Operating Cost	319,954	0	0	0
Capital Improvements	0	0	0	0
Total Expenditures	319,954	0	0	0

* In FY09 Department 11-3605 has been moved to Fund 65 Building Codes

General Fund

Division of Community Development

Division Description

Planning and Zoning is a function of the Community Development Division responsible for current and long-range municipal planning. For FY11 this function will also incorporate the ordinance review function for building and construction permits.

- Responsible for planning, zoning, and other land use activity within COA and the extra-territorial platting jurisdiction as staff for the Planning and Zoning Commission.
- Reviews requests for subdivisions, building permits, business licenses and certifications, and zoning certifications for compliance with zoning and subdivision regulations and conformity with the policies, objectives and goals of the Comprehensive Plan.
- Manages the application, public meeting and hearing processes by which the City evaluates and responds to requests for land use changes (annexations, subdivisions, zoning, acquisition and devolution of City real estate, etc.) and other activities that relate to either current or long range planning for our community.

Mission Statement

The mission of the Planning Division is to provide a framework through which the community can evaluate land use options and make both incremental and comprehensive decisions to best position the City to maximize the benefits of change. We are focused on providing information and professional expertise to people to assist them in their efforts to formulate achievable images of their community across various planning horizons.

We work to fulfill this mission by maximizing community and neighborhood involvement in the decision-making process.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
City Planner	1	1.000	1	1.000	0	0.000
Administrative Coordinator	1	0.600	1	0.600	0	0.000
Planning & Zoning Coordinator	1	1.000	1	1.000	0	0.000
Totals	3	2.600	3	2.600	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	98,343	101,351	120,139	122,554
Supplies	3,526	2,572	1,357	2,355
Maintenance	0	0	82	500
Utilities	427	468	480	456
Other Services	4,953	3,920	1,821	3,280
Operating Capital	1,152	0	0	0
Total Operating Cost	108,401	108,311	123,879	129,145
Capital Improvements	0	0	0	0
Total Expenditures	108,401	108,311	123,879	129,145

Budget Highlights

During FY11 the division and functions will be transferred to the new Community Development division and merged with the building permit division (65-3605). Upon the reorganization the appropriate budget revisions will be made.

Goals & Objectives

1. Process requests for land use approvals in an effective and efficient manner. Generate and analyze data relating to land use approval actions to reduce service delivery delays.
2. Provide and widen dissemination of information regarding the City’s land use characteristics and planning policies; improve public participation in land use planning through staff performing outreach activities to solicit views and suggestions of stakeholders.
3. Improve cooperative resolution techniques for discretionary land use approvals through facilitation of interaction among between applicants and the public.
4. Continue the integration of the City’s zoning and planning processes.
5. Work with outside consultants to develop new Comprehensive Plan for the City.
6. Create a public process to review the effectiveness of the City’s land use regulations to encourage fashioning the built environment in a manner conducive to the City’s policy determinations, while increasing administrative ease and eliminating unnecessary burdens.

Performance Measures

Activity	FY07/08 Actual	FY08/09 Actual	FY 09/10 Estimated	FY 10/11 Estimate
P&Z Cases	35	12	8	24
Administrative Subdivisions	36	1	2	4
Zoning Determinations	37	24	22	22
Permit Zoning Determinations	N/A	135	200	200

As the above chart indicates division activity has declined as the economy has declined. Increase in P&Z cases for FY11 based in anecdotal queries division has received concerning property use during early 2010.

Last Year’s Accomplishments

1. Secured approval for four significant changes to the Zoning Ordinance.
2. Continued ongoing review of forms and procedures ancillary to zoning and other types of land use control.
3. Conducted “visioning sessions” with community groups and citizens for a comprehensive update to the City’s Master Plan.
4. Inventoried and compiled all city planning documents.
5. Successfully transitioned the city owned Land Management function from GIS to Planning and Zoning.

Department Description

The function of the Animal Control Division is to enforce City of Alamogordo Animal Control ordinances; impound stray animals within Alamogordo; increase public health by reducing the spread of animal-borne diseases, such as rabies, plague, hookworm, roundworm and other parasites or diseases that can be transmitted to humans, to be a deterrent to violators of animal ordinances by issuing citations to offenders; and to provide a safe, caring and humane facility for the impoundment, adoption and occasional euthanasia of stray animals.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Animal Control Manager	1	1.000	1	1.000	0	0.000
Animal Control Officer	4	4.000	4	4.000	0	0.000
Kennel Officer	2	2.000	2	2.000	0	0.000
Animal Control Admin. Clerk	1	1.000	1	1.000	0	0.000
Totals	8	8.000	8	8.000	0	0.000

Frozen Positions: Animal Control Kennel Officer

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	290,811	261,963	260,574	276,608
Supplies	62,475	22,838	27,557	26,508
Maintenance	2,923	2,764	2,162	2,520
Utilities	15,864	14,914	15,357	17,324
Other Services	20,958	55,047	57,851	43,777
Operating Capital	0	0	0	5,000
Total Operating	393,031	357,526	363,501	371,737
Capital Improvements	0	0	0	0
Total Expenditures	393,031	357,526	363,501	371,737

Budget Highlights

- Operating Capital was budgeted for the replacement program
- Other services include the veterinarian contracts for spay/neuter and rabies vaccinations which increased in FY10 to cover actual costs.

Goals & Objectives

1. Utilize current and past overall Animal Control yearly totals in an analytical fashion to target adoption events in the months with the worst live exit rates.
2. Begin education program in APS to teach children responsible pet ownership.
3. Continue to keep live exit rate above 60% for the year.

Performance Measures

1. Experienced an increase in total calls for service in 2009. Had a slight reduction in animals adopted and an increase in animals euthanized. However, we had a 27% increase in animal returned to owner and that allowed us to exceed our previous goal of 60% live exit rate for a 2009 live exit rate of 61.3%.
2. Continue to work toward voluntary compliance with Animal ordinances through issuance 132 non-traffic citations
3. Increased number of Community Adoption Events by 70% from 2008 to 2009.

Work Product

<i>Performance Measures (Based on Calendar Year)</i>	<i>2006 Actual</i>	<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>
Total Calls for Service	3,197	3,615	3,479	3,589
Total Euthanized Animals	1,300	1,239	759	946
Total Animals Adopted	1,201	1,378	881	783
Non Traffic Citations Issued	248	251	105	132
Animals Returned to Owner	585	588	444	602

Last Year's Accomplishments

- The Animal Control Facility and four Animal Control Officers were certified in New Mexico as Euthanasia Technicians.
- Obtained grant funding and sent one Animal Control Officer to Albuquerque to obtain his NACA level II national certification
- Passed New Mexico Board of Pharmacy Inspection with zero write-ups
- ACO Manager Gonzales was appointed to New Mexico Education Committee for the Animal Sheltering Board
- Fabricated and built cage for Unit 138 using materials gathered from other city departments
- Repaired cages on Units 139 and 140
- Hired and trained new Kennel Officer
- Purchased new freezer

General Fund

Department Description

The Alamogordo Department of Public Safety Police Dispatch Center provides the citizens of Alamogordo with the most professional and efficient dispatchers attainable for police, fire and EMS calls.

Mission Statement

The mission of the Alamogordo Department of Public Safety Police Dispatch is to gather and disseminate information on emergency and non-emergency requests for service, resulting in an efficient, professional response; and utilizing communications training and resources to assist other public safety personnel in reaching department objectives.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Dispatch Supervisor	1	1.000	1	1.000	0	0.000
Certified Dispatcher	9	9.000	9	9.000	0	0.000
Dispatcher Trainee	1	1.000	1	1.000	0	0.000
Totals	11	11.000	11	11.000	0	0.000

Frozen Positions: DPS Dispatcher Trainee

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	388,901	411,475	400,391	437,360
Supplies	485	0	0	0
Maintenance	0	9,367	17,313	19,575
Utilities	4,532	5,483	6,298	8,153
Other Services	0	0	0	0
Operating Capital	0	3,097	0	36,903
Total Operating Cost	393,918	429,422	424,002	501,991
Capital Improvements	0	0	0	0
Total Expenditures	393,918	429,422	424,002	501,991

Budget Highlights

- Operating Capital was budgeted for the replacement program
- No other significant changes

Goals & Objectives

1. Continue to receive a zero error rate for all NCIC and NMCIC entries
2. Continue to maintain training requirements for the required biennium NMLEA dispatch hours
3. Fully implement Phase I and Phase II wireless 911 service

Performance Measures

1. Maintained zero error rate for all NCIC and NMCIC entries for calendar year 2009
2. Provided training for biennium requirements for all dispatch personnel

Work Product

<i>Performance Measures (Based on Calendar Year)</i>	<i>2006 Actual</i>	<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>
Total calls dispatched – Police	50,330	56,232	52,680	52,976
Total calls dispatched – Fire	353	421	460	460
Total calls dispatched – EMS	5,090	5,359	5,980	7,502

**NOTE: These calls are dispatched through CAD, including officer self-initiated calls.

Last Year's Accomplishments

- Installed MDT's in patrol vehicle with NCIC Access
- Completed installation of GPS system in Units allowing for individual unit mapping in DPS Dispatch
- Maintained communication personnel the same for entire year

General Fund

Public Safety Division

Department Description

The primary mission of the Alamogordo Department of Public Safety is to provide citizens with the most professional and effective law enforcement attainable. The primary functions include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Police Director	1	1.000	1	1.000	0	0.000
DPS Administrative Manager	1	1.000	1	1.000	0	0.000
DPS Executive Secretary	1	1.000	1	1.000	0	0.000
DPS Admin Secretary	2	2.000	2	2.000	0	0.000
DPS Records Clerk	3	3.000	3	3.000	0	0.000
DPS Captain	1	1.000	1	1.000	0	0.000
DPS Lieutenant	4	4.000	4	4.000	0	0.000
DPS Sergeant	8	8.000	8	8.000	0	0.000
Public Safety Officer	48	48.000	47	47.432	-1	-0.570
DPS Public Safety Officer Trainee	7	7.000	7	7.012	0	0.012
DPS Evidence Technician	1	1.000	2	1.000	1	1.000
DPS Legal Advisor	1	1.000	1	1.000	0	0.000
Totals	78	78.000	78	77.444	0	0.442

Frozen Positions: Admin Secretary
DPS Lieutenant

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	4,742,986	4,685,417	4,668,906	5,137,406
Supplies	199,335	161,096	160,342	199,103
Maintenance	53,522	49,733	42,959	47,470
Utilities	68,843	60,964	62,832	44,418
Other Services	99,594	228,161	197,748	206,831
Operating Capital	320,102	124,172	79,220	208,119
Total Operating Cost	5,484,382	5,309,543	5,212,007	5,843,347
Capital Improvements	48,676	24,083	11,057	4,543
Total Expenditures	5,533,058	5,333,626	5,223,064	5,847,890

Budget Highlights

- Salaries and Benefits increased due to the increase in pay periods
- Supplies increased due to costs of ammunition and law enforcement supplies
- Operating Capital includes accumulated amount for capital replacement program

Goals & Objectives

1. Continue to maintain Violent Crime Rate below state average.
2. Continue to maintain Property Crime Rate below state average.
3. Decrease incidence of traffic crashes at five intersections.
4. Decrease incidence of traffic crash related injuries in the city.
5. Increase communication with the public through community policing project.

Performance Measures

1. Met goal of maintaining the Violent Crime Rate below the state average (State average is 65 per 10K, Alamogordo's is 30.41 per 10K)
2. Met goal of maintaining the Property Crime Rate below the state average (State average is 391 per 10K, Alamogordo is 275 per 10K)
3. Met goal of decreasing accidents at five intersections through the City, which were: Tenth and White Sands from 18 to 15.; Tenth and College from 3 to 2; Tenth and Washington Avenue from 8 to 5; Indian Wells and Florida from 11 to 10; and White Sands and Indian Wells from 16 to 5.
4. Total injuries were decreased on the Bypass from 6 in 2008 to 1 in 2009
5. Total crashes on the Bypass were decreased from 9 in 2008 to 4 in 2009.
6. Total injuries on White Sands did slightly increase from 70 in 2008 to 74 in 2009
7. Total crashes on White Sands increased from 182 in 2008 to 196 in 2009.
8. Met goal of increased communication with the public through Community Policing projects (Increased from 179 in 2008 to 223 in 2009)

Work Product

	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Calls for Service (police)	25,002	25,305	24,135	24,403
Total Arrests	3,554	3,562	2,996	3,174
Felony Arrests	380	421	301	285
Drug Arrests	623	743	494	435
DWI Arrests	236	218	232	170
Traffic Accidents	1,244	1,230	1,116	1,201

Last Year's Accomplishments

- Certified six (6) Public Safety Officers
- Instituted Quality Assurance Check system
- Completed installation of GPS system in Units allowing for individual unit mapping
- Purchased replacement vehicles and equipment
- Continuing to change older units from vinyl striping to painted striping for marked patrol vehicles, which is resulting in significantly longer service time for the units and better aesthetics

Department Description

The Department of Public Safety provides services for the suppression of fire within the City, educates the public on fire prevention, performs fire inspections and assists Community Development in ensuring a fire safe community. This Department also assists Otero County and Holloman AFB Fire Department and other departments in mutual aid response during emergencies.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Fire Services Commander	1	1.000	1	1.000	0	0.000
Fire Operations Mgr.	1	1.000	1	1.000	0	0.000
Fire Equipment Operator	13	13.000	12	13.649	-1	0.649
Totals	15	15.000	14	15.649	-1	0.649

Frozen Position: Fire Equipment Operator

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Expenditures				
Salaries & Benefits	800,240	800,461	736,888	757,607
Supplies	38,720	17,961	40,053	0
Maintenance	10,760	8,137	0	0
Utilities	28,766	27,393	0	0
Other Services	14,822	8,560	163,169	163,170
Operating Capital	0	15,338	62,192	50,000
Total Operating Cost	893,308	877,850	1,002,302	970,777
Capital Improvements	0	0	0	0
Total Expenditures	893,308	877,850	1,002,302	970,777

Budget Highlights

- Supplies decreased due to moving these expenditures under Fund 33 (Fire Protection Fund)

Goals & Objectives

1. Maintain I.S.O. Fire rating (Insurance Service Office) at level 4 for 90% of Alamogordo.
2. Ensure that response time for fire service calls is less than NFPA (National Fire Protection Association) standard of six minutes.
3. Continue long range planning for Fire Station #2.

Performance Measures

- ❖ The City of Alamogordo's fire rating is equal to or below most New Mexico communities in 2009.
- ❖ In 2009, ADPS responded to 100% of all emergency fire calls under the NFPA standard.

Work Product

Performance Measures (Based on Calendar Year)	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Calls for Service	497	539	518	543
Structure Fires	16	13	21	15
Vehicle Fires	16	10	19	19
False Alarms	50	139	100	118
Traffic Accidents	105	110	99	127

Last Year's Accomplishments

- Inspected, tested and performed maintenance on all 1,571 City fire hydrants
- Conducted over 1,525.5 hours of Firefighter I training to new public safety officers
- Conducted 125 initial inspections and 19 follow up inspections
- Attended 5 planning and zoning meetings
- Gave 211 fire safety presentations to schools and local businesses
- Continued smoke detector safety program
- Purchased equipment for new Fire Apparatus with State funding
- Code Enforcement and Dispatch supervision moved into Fire Services Division

A.P.S. Resource Program 11-4704

General Fund

Division of Public Safety

Department Description

This program is a joint effort between the Alamogordo Department of Public Safety, the Alamogordo Public Schools (APS) and the New Mexico School for the Blind and Visually Impaired (NMSBVI). Funding is provided by APS at 50% of total costs and by NMSBVI at 75% of total costs. The objective of the School Resource Program is to establish a spirit of community policing and to be a liaison between students, staff and law enforcement, which will ultimately reduce the number of juvenile incidences and crime.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Public Safety Officer	5	5.000	5	5.000	0	0.000

BUDGET SUMMARY

	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	318,358	318,594	339,396	354,964
Supplies	3,330	2,218	2,622	2,700
Maintenance	131	0	568	1,000
Other Services	1,248	1,284	1,639	1,620
Operating Capital	0	0	0	20,000
Total Operating Expenses	323,067	322,096	344,225	380,284
Capital Improvements				
Total Expenditures	323,067	322,096	344,225	380,284

Budget Highlights

- Operating Capital was budgeted for the replacement program

Goals & Objectives

1. Enhance the Community Policing concept currently being utilized
2. Maintain high visibility around the High School and Middle Schools
3. Target juvenile crime related areas between education and enforcement
4. Promote participation in outside school related activities
5. Involve other law enforcement personnel in student and school related activities
6. Insure SRO's actively participate and coordinate with Criminal Investigations on all high profile crimes involving the school system to insure their expertise is utilized to assist in the solving of these crimes.

Performance Measures

1. Conducted 25 School presentations targeted at reducing juvenile crime
2. Conducted and assisted in coordinating 13 Truancy Court Sessions
3. Conducted 492 parents meetings to explain, assist and educate on truancy and juvenile crime
4. Coordinated Take back the Night rally and march to bring community awareness to the increasing problem of juvenile sexual assault
5. Provided law enforcement presence at increasing amount of after school events and interacted with student populations at those events to decrease juvenile crime and promote the community policing concept

Last Year's Accomplishments

- Coordinated major investigation involving substitute teacher perpetrating sexually on a high school student. Investigation resulted in arrest of substitute teacher for various sexual oriented crimes.
- Created and presented Power Point presentation of Bomb Threats and the dynamics of the crime and presented it at the requested of APS at an open meeting.
- Coordinated with the Alamogordo Public Schools personnel to more effectively communicate, evacuate students, and subsequently investigate bomb threats at the schools. Solved a total of 5 of 8 Bomb Threats that occurred in the APS School System in the 2008-2009 year and charged five students with felonies in relation to these crimes. School has not experienced a bomb threat for School year 2009-2010.
- Continued uniform policy to insure SRO's assigned to the High School, Middle Schools, NMSBVI and NMSU-A are in police uniform at all times while patrolling the schools to increase visibility and overall effectiveness of program
- Participate in the APS truancy program on monthly basis to better enhance the effectiveness of that program and insure kids stay in school.

General Fund

Division of Public Works / City Engineer

Department Description

The GIS Division supports all City mapping functions. This division processes requests for property and special data from all City offices and the public. Working in conjunction with the Otero County Assessor, County Clerk, and the MIS department, GIS maintains a property database on all City-owned property.

Mission Statement

Develop and provide support for the use of GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage infrastructure resources for the City of Alamogordo; to provide easily understood information and mapping to assist all departments in accomplishing their mission.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
GIS Technician	1	1.000	1	1.000	0	0.000

BUDGET SUMMARY

	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
BUDGET SUMMARY				
Expenditures-GIS				
Salaries & Benefits	42,410	44,628	44,489	46,781
Supplies	1,344	512	1,184	1,300
Maintenance	0	0	82	100
Utilities	216	212	212	225
Other Services	43,107	7,732	627	1,405
Operating Capital	0	0	546	10,550
Total Operating Cost	87,077	53,084	47,140	60,361
Capital Improvements	0	0	0	0
Total Expenditures	87,077	53,084	47,140	60,361

Budget Highlights

For FY11 division budget includes capital funding for the replacement of the current mobile GPS unit to a fixed base unit to allow for more accurate mapping and convenient use by other city departments and divisions.

Additional training funds are also included to allow GIS Technician to receive additional GIS specific training.

Goals & Objectives

1. Continue progress in mapping and populating table of city-owned easement layer.
2. Continue progress in mapping and populating table of city-owned property layer.
3. Implement property acquisition necessary for upcoming projects.
4. Continue progress in mapping city infrastructure to include acceptably geo-referenced water and sewer lines.
5. Procure, install and train users on fixed mount GPS system to replace mobile system for more accurate and convenient GPS surveying.

Last Year's Accomplishments

1. Made substantial progress on scanning city maps, plans, plats, and deeds for use by city employees and for integration into the GIS.
2. Provide mapping support to several departments and the public
3. Made significant progress in mapping city infrastructure.

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Internal Service Fund

Internal Service Fund

Internal Service Fund Description

This fund was established to account for the financing activities of goods and services provided by service departments of the City to other departments within the City. The fund also accounts for all the Risk Management associated with City operations.

FUND BUDGET SUMMARY

INTERNAL SERVICE FUND	<i>FY10-11 Budget</i>
Beginning Cash - July 1	\$417,626
Revenues	296,436
Transfers:	
Transfers In	2,669,205
Transfers Out	0
Net Transfers	2,669,205
Total Resources Available	<u>\$3,383,267</u>
Expenses	3,189,115
Ending Cash as of June 30:	\$194,152

Internal Service Fund

INTERNAL SERVICES ALLOCATION SUMMARY

The Internal Service Fund is established to provide financing for activities of services provided in-house by the using department. The City currently provides central services for personnel, safety, fleet, management information systems, and facility maintenance. In addition, the primary insurance for liability and auto and other insurance protection provided for all functions is recorded within the Internal Service Fund. These services are rendered to other departments of the city on a cost-reimbursement basis. Below is an explanation of how the cost-reimbursement is established for each service provided.

Fleet Management division charges each user the actual cost of fuels and insurance. An allocation based on the number of vehicles per department and their MRU (maintenance repair unit) rating is charged to those departments for preventive maintenance required for the upkeep of the city fleet.

Facility Maintenance allocations are based upon the percentage of time determined to service each function of facility maintenance activities. These activities included DPS, Electrical Maintenance, Heating & Cooling, Plumbing, Pool Maintenance, and Traffic Light Maintenance. Various methods were utilized to determine the allocation cost – time spent, square footage of buildings maintained or direct costs to users.

Purchasing Division - Operational costs, excluding salaries & benefits, for each division are calculated as a percentage of the total city operations. This percentage is then applied to the operational budget of the purchasing division to determine the allocation amount for each division. All divisions must utilize the purchasing division to process requisitions to spend budgeted operational monies.

MIS (Management Information Systems) operations are allocated by the total number of computer-related items utilized by each division and assessed a percentage of the total items. The MIS operational budget is then allocated to users based upon this percentage of computer-related items.

The **Human Resource Division** allocation is based upon the total staffing in each division as a percentage of the total employees, which is applied to the operational costs of the Personnel Division.

The **Human Resource Safety Division** allocation identifies the worker's compensation liability rate per staff member. A percentage of totals are calculated and this percentage is applied to the operational costs of the Safety Division.

Internal Service Fund

FUND REVENUE SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Revenues				
Non-Divisional	162,594	167,880	201,312	228,221
Procurement	13,652	10,547	9,721	20,547
Human Resources/Safety	24,258	20,300	12,612	16,729
Facility Maintenance	39,954	14,571	14,209	11,401
MIS	17,676	18,764	16,165	12,735
Fleet Maintenance	6,435	6,263	5,477	6,803
Total Revenues	264,569	238,325	259,496	296,436

FUND EXPENDITURE SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Non Departmental	161,023	232,122	217,633	230,906
Procurement	190,326	162,581	167,079	232,269
Human Resources/Safety	322,621	244,493	217,891	306,287
Insurance Premiums	227,685	230,277	183,590	253,758
Facility Maintenance	626,526	567,333	856,627	816,924
MIS	700,178	540,753	663,511	1,014,439
Fleet Maintenance	294,983	301,676	333,057	334,532
Total Expenditures	2,523,342	2,279,235	2,639,388	3,189,115

Internal Service Fund

FUND TRANSFER SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Transfers				
Transfers In				
(11) Gen Operating	1,139,833	1,166,477	1,114,425	1,204,920
(15) Corrections	9,352	6,186	6,217	5,997
(16) Lodger's	5,924	4,007	3,971	5,589
(19) Court Automation	16,967	20,342	18,702	21,700
(20) Lodger's Tax	24,581	24,099	26,161	27,139
(27) Corrections	9,163	6,441	4,844	6,757
(32) Leisure Services	465,176	437,024	432,502	459,250
(37) State Hwy Cleanup	3,906	2,832	2,339	2,466
(44) Transportation	208,949	192,946	187,612	270,830
(63) Engineering	29,976	35,618	35,560	37,943
(65) Building Codes	0	43,632	22,046	25,687
(71) ASC	110,239	101,404	95,903	107,210
(74) Senior Gift	160	546	549	1,275
(75) RSVP	14,912	12,748	10,921	13,958
(81) Water/Sewer	198,168	220,490	191,185	307,410
(86) Solid Waste	24,838	22,189	20,137	20,375
(88) Bonito Lake	29,150	22,769	25,971	28,862
(90) Golf Course	58,597	62,805	63,740	79,098
(91) Airport	10,733	42,351	45,178	42,739
Transfers Out	0	0	0	0
Total Net Transfers	2,360,624	2,424,906	2,307,963	2,669,205

Department Description

The Purchasing Department is responsible for reviewing and administering the Public Purchasing Ordinance to maintain integrity and provide assistance in this area to all departments and divisions within the City organization. The Purchasing Department ensures that all quotes, purchases, IFB's, and RFP's are awarded according to the City Public Purchasing Ordinance and the State Procurement Code. In addition, the Purchasing Department oversees: the Central Receiving warehouse, which oversees the large inventory of stocked supplies, and the Accounts Payable section which processes invoices, checks requests, and ensures timely payments to vendors.

The Purchasing Department is solely responsible for preparing and conducting the City Auction every two (2) years. The Purchasing Manager is required to oversee and sign off on the destroyed items due to unusable condition.

Mission Statement

To provide efficient procurement services for the City while ensuring compliance with the City's Public Purchasing Ordinance and State Procurement Code Regulations.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Procurement Manager	1	1.000	1	1.000	0	0.000
Procurement Specialist	1	1.000	1	1.000	0	0.000
Inventory Administrator	1	1.000	1	1.000	0	0.000
Central Receiving Attendant	1	1.000	1	1.000	0	0.000
Accounts Payable Specialist	2	2.000	2	2.000	0	0.000
Totals	6	6.000	6	6.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	159,974	145,655	148,382	159,155
Supplies	7,973	6,979	5,327	5,652
Maintenance	1,977	1,035	516	650
Utilities	2,269	2,284	1,787	2,046
Other Services	17,380	6,057	10,099	64,766
Operating Capital	753	8,841	968	0
Total Operating Cost	190,326	170,851	167,079	232,269
Capital Improvement	0	0	0	0
Total Expenditures	190,326	170,851	167,079	232,269

Budget Highlights

- The Purchasing Department budgets increased a total of 39% for FY11.
- Salaries and Benefits reflect an overall increase of 7% due to there were vacancies in FY10 and FY11 represents all position filled as well as the extra pay period in the fiscal year for hourly workers.
- Other Services has a substantial increase for the purchasing building modification. The City budgeted for the possible lease or purchase of a modular building for purchasing.

Goals & Objectives

1. To having Central Receiving warehouse keep an error ratio of less than (5) percent for inventory on a monetary basis. The industry's acceptable national average is less than five (5) percent.
2. To utilize electronic media to dispose of surplus and unclaimed property.
3. To provide all City Departments with accurate and up to date training in accordance with the Public Purchasing Ordinance. This is accomplished through communication and proper training of personnel and provides them with updates as necessary.

Performance Measures

Performance Measures	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Estimate
Number of Purchase Orders Processed	2200	2495	2618	2600
Number of IFB's RFP's , and quotes processed and awarded	46	48	45	50
Percentage of Inventory error ratio	0.09%	.50%	1.27%	0.50%
Inventory error ratio by physical stock	8.00%	8.33%	11.19%	5%
Payments made within 30 days of invoice date.	98.75%	98.49%	98.82%	100%

Last Year's Accomplishments

- ◆ The City's Cell Phone plan with Verizon was changed to a more cost effective plan saving the City an estimated annual cost of \$4,300.
- ◆ Productivity levels remained consistent even though the department experienced a higher than normal, staff turnover.
- ◆ Accounts Payable processed 95.59% of PHA's invoices within 30 days of the invoice date and 98.82% of all the City's invoices within 30 days of invoice date.

Division of Administration

Division Description

Human Resources provides support in personnel management, labor relations, risk management, human resource development and training, classification, compensation, benefits, and employee assistance programs, and is the official custodian for the City’s official personnel records. The division works with all directors, managers, and employees to assist them with compliance with current labor laws. The Human Resources division monitors staffing levels, salary, and benefit costs for the City. The division also supports departments in ensuring the City of Alamogordo provides a safe and healthy workplace for all the employees and that the public is held free from harm from the City’s negligence or misconduct.

Mission Statement

It is our mission to provide quality, effective government to the citizens of Alamogordo and a safe and healthy work place for the employees who serve. We accomplish this by aggressively and continually improving all components of personnel and risk management. We assure diverse, well qualified individuals are recruited, developed, and retained within the means provided by the City Commission. In addition, we operate the personnel and risk management systems in compliance with all applicable laws and base all employment decisions and actions on individual merit within the means provided by the City Commission. We help departments provide modern protective equipment and ensure safe working procedures are available for *City of Alamogordo employees*.

Our vision is to become an exemplary provider of personnel and safety services by creating professional partnerships with our customers. The personnel and safety team value integrity, efficiency, ethics, professionalism, quality customer service, public service, and teamwork.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Administrative Assistant	1	1.000	1	1.000	0	0.000
Human Resource/Risk Mgmt. Generalists	3	3.000	3	3.000	0	0.000
Human Resource Manager	1	1.000	1	1.000	0	0.000
Benefits/Accounting Technician	1	1.000	1	1.000	0	0.000
Totals	6	6.000	6	6.000	0	0.000

Frozen Position: Human Resource/Risk Mgmt. Generalist

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY09/11 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	254,555	192,796	156,071	254,558
Supplies	3,500	3,744	3,652	3,550
Maintenance	374	400	76	400
Utilities	2,997	2,626	2,155	2,738
Other Services	57,258	44,927	38,202	43,776
Operating Capital	3,937	0	17,735	1,265
<i>Total Operating Cost</i>	322,621	244,493	217,891	306,287
Capital Improvements	0	0	0	0
Total Expenditures	322,621	244,493	217,891	306,287

Budget Highlights

For Fiscal Year 2010-2011, the Human Resource Manager position was funded, which will be filled by no later than October, 2010. Otherwise, the Human Resources Office staffing level continues with one Human Resource Generalist position frozen for this fiscal year. Apart from the staff level, the Human Resources Office has set aside \$5,000 to initiate and Awards and Recognition Program for City employees.

Goals & Objectives

1. Provide and educate employees about training opportunities to develop City's workforce skills to improve performance and safety.
2. Help departments contain risk management costs through involving and educating employees.
3. Improve procedures for selection of employees to reduce introductory period terminations and increase efficiency city-wide.
4. Assist departments in retaining qualified employees within the means provided by the City Commission.
5. Provide a multitude of safety training opportunities for employees to become more knowledgeable in a variety of areas while making their work environment a safer place.
6. Educate supervisors in ways to retain employees and be able to provide a better work environment for their employees.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
% of employees meeting safety training requirement	99.80%	88%	92.3%	99%
% of regular employees who resigned for other employment	9.58%	9.00%	11.28%	10.00%
Workers Compensation Experience Modifier	1.29	0.85	0.86	0.85
Percentage of new hires terminated during introductory period	9.50%	8.00%	1%	1%

Last Year's Accomplishments

- Provided a multitude of training opportunities to departments to educate and engage employees in working safer and smarter.
- Participated in audits of personnel practices and policies. Codified and updated several internal policies and practices as a result of the audits.
- Assisted with organizing the “Surfing into Summer” event, this gives the opportunity for the community to apply for Seasonal positions within the City. This program also educates people of the different opportunities available to their families from the Recreation Center and other departments within the City.
- Completed the Safety Training logs for NMSIF and was able to assist all City employees in fulfilling their required safety training hours by offering classes and assisting in learning opportunities throughout the City functions.
- Provided a multitude of safety training classes and opportunities to assist supervisors and employees in how to make their work environment a safer and more enjoyable place to work.
- Assisted OSHA representatives in completed audits within each department to ensure that all are in compliance with the proper standards and procedures.
- HR assisted with organizing the City’s Annual Halloween Trick or Treating event at City Hall, which is personally funded by City employees to provide safe daytime trick or treating for area youth. In addition to serving over 300 of Alamogordo’s youngest citizens, the event doubles as a City wide Department contest to promote teamwork and morale to support employee retention.

Non-Departmental 011-2400

General Fund

Department Description

This division within the General Fund accounts for the utilities, building maintenance/fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / ambulance services between the City of Alamogordo and Otero County.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures				
Supplies	0	4,645	0	0
Maintenance	12,735	18,273	3,526	6,900
Utilities	70,877	60,155	66,086	77,608
Other Services	357,951	192,332	144,271	270,973
** Operating Capital	576	271,407	780	153,039
Total Operating Cost	442,139	546,812	214,663	508,520
Capital Improvement	0	0	0	24,507
Total Expenditures	442,139	546,812	214,663	533,027

** FY09 Operating Capital includes the Radio Replacement Program

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
OTHER SERVICES BREAKDOWN				
Copier-Lease	20,041	19,433	19,351	19,351
Contract Services	10,748	4,896	19,394	10,000
Bldg/Land-Rental/Lease	57,947	0	115,976	57,272
Congingencies	0	0	0	130,000
Otero County JPA-EMS	267,453	163,169	0	0
Fax Paper/Supplies	83	0	100	0
Postage Equipment Maintenanc	1,579	0	0	0
Postage Equipment Supplies	46	3,048	4,066	4,350
Copier Supplies	54	106	100	0
Total Other Services	357,951	190,652	158,987	220,973

Division of Administration

Internal Service Fund

Division of Public Works / City Engineer

Department Description

The Facility Maintenance Department consisting of Communications (Traffic lights, alarm systems, radio, and telephone), Electrical, Heating and Cooling, Carpentry, and Plumbing is responsible for all maintenance on city owned buildings and related equipment, including the public swimming pools, and Airport Maintenance.

Mission Statement

Our mission is to provide a professional service to all city departments and their employees, as well as the citizens of Alamogordo by maintaining all city owned equipment and buildings to the best of our ability. To accomplish this, we will strive to maintain a highly professional and knowledgeable staff.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
<i>Dispatcher/Clerk</i>	1	1.000	1	1.000	0	0.000
<i>Electrician</i>	2	2.000	2	2.000	0	0.000
<i>Electronics Technician</i>	2	2.000	2	2.000	0	0.000
<i>Facility Maintenance Superintendent</i>	1	1.000	1	1.000	0	0.000
<i>Facility Maintenance Technician II</i>	1	1.000	1	1.000	0	0.000
<i>Facility Maintenance Technician</i>	2	2.000	2	2.000	0	0.000
<i>Recreation Facility Maintenance</i>	1	0.750	1	0.750	0	0.000
Totals	10	9.750	10	9.750	0	0.000

Frozen Positions: Electronics Technician

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	446,465	435,940	435,237	422,451
Supplies	36,863	32,301	34,893	37,067
Maintenance	44,895	28,934	90,680	108,076
Utilities	9,735	9,358	10,544	11,737
Other Services	55,705	62,182	39,161	41,847
Operating Capital	32,863	0	249,112	195,746
Total Operating Cost	626,526	568,715	859,627	816,924
Capital Outlay	0	0	0	0
Total Expenditures	626,526	568,715	859,627	816,924

Budget Highlights

Salary and benefit line item reduced due to Recreation position change in status to part time. Significant reduction to Operating Capital accounts for majority of savings to this Department due to a lower carry-over amount.

Goals & Objectives

1. Continue to provide professional service and attitude to all city departments.
2. Move the City forward in energy saving programs that will result in a cost effective friendlier environment.
3. Continue replacing out-dated equipment and install energy saving equipment in an effort to save the taxpayers of Alamogordo additional costs.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY10/11 Estimated</i>
Number of Work Orders Completed	2,500	2,500	2,500	2,500
Number of Preventative Maintenance Work Orders Completed	352	352	352	350
Percent of Work Orders Completed	99	99	99	99
Work Orders exceeding 40 Hrs. Labor	12	12	12	12

Last Year's Accomplishments

- Completed fiber optic line underground from City Hall to D.P.S.
- Installed and completed all computer connections and electrical hookups for Directors bench in Commission Chambers.
- Trenched and replaced damaged conduits and reinstalled and rewired heavy ramp lights at the Airport.
- Re-ducted and installed 2 new roof top units at Fire Station 7 including wiring and new gas line.
- Installed new large-screen televisions in the Senior Center weight room, including power mounting and running cable.
- Installed new video monitoring /recording systems at the Recreation Center and Senior Center, as well as upgrades to the Municipal Courts video system.
- Completed installation of new LED traffic signal and school flashing lights from incandescent lights. Early estimates show between \$24,000.00 and \$28,000.00 in energy savings per year.
- Installed new electric and communications line for new scale house at the Convenience center.
- Installed New Mexico's first smart cross walk at NMSU-A on Scenic Ave. as a joint project between NMSU-A and the City.
- Completed construction of a new shelter area in the eagle exhibit area at the Zoo.
- Installed new repeaters for communications APCO 25 2nd phase compliancy at Fire Station 5, AFOTZ, and Longridge sites.
- Replaced ceiling fans and lighting at the Golf Course Clubhouse.
- Replaced traffic cabinet at the intersection of 10th and White Sands Blvd. due to a traffic accident that destroyed the existing cabinet.
- Re-wired and installed new UPS system to cover booking room computers as well as replaced the UPS for Dispatch at the Central station.
- Replaced heat exchanger, rewired, and rebuilt the Rec. Center pool heater.
- Installed alarm systems in all four concession stands for security at both Griggs and Hoosier ball fields.
- Drilled and set poles for new bird exhibit at the Zoo. Also re-constructed metal barrier fence around the mountain lion exhibit.
- Removed existing sidewalk and walkway at the northeast corner of the Indian Wells and White Sands intersection and installed a new ADA-compliant pad, lowered the pedestrian switches, and reconstructed the walk path to meet ADA requirements.
- Relocated taxiway lighting conduits at the Airport to avoid conflict with new contractor-installed drainage culverts.

Department Description

The MIS Department is responsible for the maintenance of over 350 workstations, 23 servers, 2 midrange systems, a citywide 7 run fiber-based computer network, multiple wireless access points and computer support to all departments. Support includes consulting, recommending, purchasing, installing, and general training.

Mission Statement

Our mission is to provide for the proper purchase, installation, training, maintenance, and repair of all city-owned computer equipment to ensure that each city department has the necessary computer resources available to them to get the job done in an efficient and timely manner.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
MIS Manager	1	1.000	1	1.000	0	0.000
Systems Analyst	1	1.000	1	1.000	0	0.000
Computer Specialist	2	2.000	2	2.000	0	0.000
MIS Secretary	1	0.500	1	0.500	0	0.000
Totals	5	4.500	5	4.500	0	0.000

Frozen Positions: Computer Specialist

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	209,822	208,727	193,675	202,689
Supplies	9,094	9,241	3,536	3,936
Maintenance	235,646	280,400	312,604	332,701
Utilities	6,340	4,900	4,084	4,377
Other Services	110,763	12,651	87,408	90,100
Operating Capital	58,985	2,563	62,204	113,981
Total Operating Cost	630,650	518,482	663,511	747,784
Capital Outlay	69,528	22,271	0	266,655
Total Expenditures	700,178	540,753	663,511	1,014,439

Budget Highlights

- Total expenditures increased by \$350,928.
- Operating costs increased a total of 12.7%:
 - Salaries & Benefits increased by 4.7% and is due to increases in the Retiree Health Insurance, a 1% wage increase and 27-pay period for hourly workers.
 - Maintenance increased 6.4%, representing the estimated cost increase for software support fees for the major applications and technical support for the major hardware systems and software applications.
 - Other Services includes Travel, Training and Conferences, Contract Services and the lease purchase on the I5AS400 systems and other miscellaneous costs. The largest expense in Other Services is the lease purchase costs budgeted at \$57,940.
 - Operating Capital includes \$50,981 from FY10 to complete the 2010 computer replacement program as well as the planned replacements for 2011.
 - Operating Capital is a combination increase due to FY10 computer replacement carry-over. Purchase of the FY10 equipment was postponed until late June 2010 requiring the carryover to cover the expenditure.
- Capital Outlay budgeted at \$266,655 is the primary increase in the MIS Budget. The Capital Outlay project requests include: Evaluation of the current Timekeeping system to either be upgraded or replaced so that the requirements and needs of the city are met. Change out of the main application servers and switch connection that controls the entire city's network and infrastructure.

Goals & Objectives

- Computer Replacement Program: The goal of this program is to replace the personal computers (PCs), monitors and printers every 5 years to stay as up to date as possible with the ever changing technology. The City has approximately 350 PCs and the goal is to replace 70 each year. In Fiscal Year 2010 an RFP for 70 Pc's was issued.
- High speed wireless internet backbone connection. Increase the bandwidth of the current 3mb pipeline to 16mb pipeline. This increase will be required to allow for departments to provide online services and process their work with SAS applications.
- Preventative Maintenance: During times of limited funding available to implement improvement projects, the MIS department will step up the preventative maintenance program. This program will include: visiting user desktops, update applications with any non automated service patches, note any hardware/software issues that the user is concerned about and provide a resolution to the issue.
- Continue the Lookingglass Mapping project that integrates into the Land Management, Building Permit and Crimes/Cad software to produce statistical data map overlays.
- Upgrade the Electronic Archival system. This will allow for the newest technology and to increase the capacity for future storage of electronic documents. Train departments on how to electronically save and transfer documents to be archived, thus eliminating man-hours of labor intense scanning of hard copy documents.

Performance Measures

Performance Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 11 Estimate
PC/Monitor/Printer Replacement Program	80%	80%*	100*	20%****
Preventative Maintenance	n/a	15%***	45%***	75%
Paperless / Archive / Training	n/a	3%**	8%**	50%
Systems Security Audit (id / password / access level)	n/a	20%	99%	Continue maintenance

- *due to funding the replacement program will resume in FY10 if additional budget restraints are not required.
- **based on an average of 375 employees
- ***based on an average of 350 PC's
- ****starting the replacement program over to accomplish the next 5 year cycle

Last Year's Accomplishments

- ◆ The PC/Printer/Monitor Replacement Program: The first 5 year cycle for the replacement program was completed in FY09. The department will be the 2nd cycle of the replacement program and has extended the replacement life of PC's to six years and replacement of monitors and printers when they become inoperative due to economic constraints.
- ◆ Ongoing evaluation of E-Government planning for online services. Estimated projections as to integrated software with existing systems has been evaluated and fund requests have been projected in the ICIP under the project titles of Internet Upgrade & E-Business and Wireless Communications & E-Business.
- ◆ The overall network system security is being analyzed and enhanced by evaluating all users individually and assigning access as needed. To encourage security access the Directors and Managers are required to fill out security forms in detail for their departments, which in turn assists with application access.
- ◆ Replacement of several core servers to accommodate aging equipment and to increase capacity for data storage.
- ◆ Enhanced and increased overall system security with new software and adjustments within several existing key applications.
- ◆ Quick Stats: Internet Hits: 204,176* Phone Traffic Calls: 601,558**

*Google Analytics web tracking statistics

***phone traffic calls do not include DPS or remote building locations.

Internal Service Fund

Division of Public Works / City Engineer

Department Description

The Fleet Management Division of the Public Works Department provides for all operational aspects of the City of Alamogordo's fleet of vehicles and equipment. This includes procurement, maintenance, fueling, insuring and disposal, thus allowing other Departments/Divisions to perform their missions.

Mission Statement

The Fleet Management Division exists solely for the purpose of providing a fleet of reliable, safe, and well maintained vehicles and equipment to other City of Alamogordo Divisions, so they may efficiently and effectively perform their services for the citizens of Alamogordo.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
<i>Fleet Maintenance Manager</i>	1	1.000	1	1.000	0	0.000
<i>Fleet Maintenance Mechanic</i>	4	4.000	4	4.000	0	0.000
Totals	5	5.000	5	5.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Projected	FY10/11 Budget
Expenditures-Fleet Services				
Supplies	83,465	77,725	75,428	78,350
Maintenance	0	0	0	0
Utilities				
Other Services	77,558	154,397	149,908	277,556
Operating Capital				
Total Operating Cost	161,023	232,122	225,336	355,906
Capital Improvements	0	0	0	0
Total Expenditures	161,023	232,122	225,336	355,906

	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures-Fleet Maintenance				
Salaries & Benefits	253,924	271,660	261,661	278,258
Supplies	11,435	10,680	10,447	10,126
Maintenance	9,706	8,475	7,878	7,884
Utilities	9,738	8,510	8,973	10,209
Other Services	6,648	4,207	4,223	5,552
Operating Capital	3,425	0	39,875	22,503
Total Operating Cost	294,876	303,532	333,057	334,532
Capital Improvements	0	0	0	0
Total Expenditures	294,876	303,532	333,057	334,532

Budget Highlights

Minor increase in this Department due to salary increase and utility adjustment.

Goals

Fleet Maintenance Division is committed to providing its services in a cost effective manner with quality and safety foremost in our minds.

Objectives

1. Research alternative purchasing contract avenues to save money on future purchases.
2. Maintain a 1% or less comeback rate.
3. Align all passenger cars and light trucks for the purpose of safety, and monetary savings including tires, suspension parts and fuel.

Performance Measures

Work Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual
Number of units maintained	345	345	355	385
Percent of work orders for preventive maintenance performed	47%	47%	55.5%	49.5 %
Non-scheduled work orders	1,428	1,428	1,152	1,230
Road calls	120	108	40	41
Total work orders processed	2,725	2,725	2,072	2,433
Vehicles Retrieved	18	20	4	4

Last Year's Accomplishments

- ◆ Met the criteria set by the state and federal government for inspection and Certification of aerial lift equipment.
- ◆ After the bid process, Ritchie Distributing was awarded the contract for automotive lubricating products.
- ◆ Revised City insurance to maintain a set amount in the 096 fund.
- ◆ Maintain a contract with Master Tune & Lube for PMA oil changes.
- ◆ Met the new criteria set by the New Mexico Environment Department Storage Tank Bureau for testing and inspections of the City's fuel site at the main yard.

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Special Revenue

Various Funds

Special Revenue Fund Description

Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

SPECIAL REVENUE FUND SUMMARY

FUND NO.	FUND DESCRIPTION	BEGINNING CASH BALANCE	ESTIMATED REVENUES	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ENDING CASH BALANCE
15	CORRECTIONS - JAIL	35,151	177,121	14,003	215,500	10,775
16	LODGER'S TAX-PROMOTIONAL	129,738	210,857	(5,589)	231,663	103,343
19	COURT AUTOMATION	83,812	105,132	(21,700)	80,458	86,786
20	LODGER'S TAX-CITY	195,767	329,726	(29,239)	420,603	75,651
21	D.A.R.E. DONATIONS	24,765	5,220	0	12,199	17,786
27	MUNICIPAL COURT	(0)	16,000	370,193	381,193	5,000
28	POLICE CONTINGENCY	53,909	12,800	0	31,955	34,754
32	COMMUNITY SERVICES	220,655	881,061	2,643,555	3,720,281	24,990
33	STATE FIRE PROTECTION	327,218	425,276	0	627,561	124,933
36	LAW ENFORCEMENT	(5,184)	218,317	0	213,133	(0)
37	STATE HIGHWAY	39,987	70,640	(2,466)	49,498	58,663
38	TRAFFIC SAFETY	65,418	50,536	0	46,753	69,201
42	1984 GROSS RECEIPTS TAX	1,189,212	1,431,914	(2,021,476)	0	599,650
44	TRANSPORTATION	2,393,922	5,663,832	2,568,687	9,057,971	1,568,470
63	COMMUNITY DEVELOPMENT	7,701	312,750	250,825	564,526	6,750
65	BUILDING CODES	(19,400)	86,000	165,794	232,172	222
69	1994 GROSS RECEIPTS	455,138	1,422,384	(1,326,012)	0	551,510
71	SENIOR CENTER-MEALS	43,008	710,000	368,003	1,117,534	3,477
75	RETIRED & SENIOR VOL. PROGRAM	(25,655)	232,735	25,301	227,018	5,363
89	ESGRT .0625%	989,055	375,392	(752,350)	13,327	598,770
96	SELF-INSURED FUND	493,738	65,419	0	59,978	499,179
107	LIABILITIES/DEDUCTIBLES	239,380	31,590	239,450	245,747	264,673
TOTAL SPECIAL REVENUE FUNDS		6,937,335	12,834,702	2,486,979	17,549,070	4,709,946

Fund 15 Corrections - Jail – The Corrections – Jail Expense Fund was created beginning fiscal year 2005 to maintain separate accounting for the jail expense outside of any court administration operations.

Fund 16 Lodger's Tax – Promotions - The Lodger's Tax Fund is created to account for revenues received pursuant to the Lodger's Tax Act. Monies in the Lodger's Tax Fund must be utilized for the promotion of tourism.

Special Revenue

Fund 19 Court Automation – This fund accounts for a court automation fee mandated by the State Legislature to be collected for all violations of municipal ordinances. The fees will be used to develop a statewide computer system for all municipal courts.

Fund 20 Lodger's Tax – City's Share – This fund is created to account for the City's portion of Lodger's Tax receipts and for the revenues earned through rentals and other miscellaneous services provided at the Civic Center.

Fund 21 D.A.R.E. – This fund accounts for receipts and disbursements of monies donated by individuals through court order or contribution.

Fund 27 Corrections - This fund accounts for fees imposed on individuals convicted of any offense relating to the operation of a motor vehicle. Funds must be used as specified by State law. This is also the fund where the City provides support to the County for prisoners housed at the Detention Center.

Fund 28 Police Contingency – This fund is created to account for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations.

Fund 32 Community Services - This fund is created to account for maintenance and daily operations of recreational facilities and programs.

Fund 33 Fire Protection – This fund is created by revenues accumulated by the state from taxes on fire and vehicle insurance companies. These monies are used for the operation, betterment, and maintenance of fire services.

Fund 36 Law Enforcement Grant - This fund is created pursuant to State Statute 29-13-3 to account for monies restricted to enhance the efficiency and effectiveness of law enforcement services provided through advanced training and up-to-date equipment.

Fund 37 State Highway Cleanup Grant – Keep Alamogordo Beautiful - This fund accounts for monies made available for litter control and highway beautification programs.

Fund 38 Traffic Safety Grant – This fund is created to account for fees attached to each penalty assessment and traffic conviction under the State Motor Vehicle Code. The monies are used for public outreach programs, educational activities and programs to promote traffic safety in our area.

Fund 42 1984 Gross Receipts Tax – This fund was created as an income fund for ¼ of 1% to account for Gross Receipts Tax Revenues to be used for streets, drainage and the Flood Control project.

Fund 44 Transportation – This fund is created to account for the one cent gasoline tax revenues earmarked for local street, drainage and bridge capital improvements. All operations of divisions relative to transportation are accounted for in this fund.

Special Revenue

Fund 63 Community Development – This fund serves to account for the operational cost of maintaining and developing plans, specifications and records of public works projects within the City.

Fund 65 Building Codes – This fund serves to account for the operational cost of service functions overseeing through the construction permit and occupancy certification processes within the City's jurisdiction that meets minimum construction and land use requirements.

Fund 69 1994 Gross Receipts Tax – This fund serves as an income fund for ¼ of 1% Gross Receipts Tax Revenues which is pledged for repayment of the 1996 and 2002 Gross Receipts Tax Revenue Bonds.

Fund 71 Alamo Senior Center – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 60 and over by providing meals, transportation, education, recreation, and health activities.

Fund 75 Retired Senior Volunteer Program – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 55 and over by providing volunteer opportunities.

Fund 89 ESGRT .0625% – This fund accounts for a 1/16 of 1 percent gross receipts tax dedication to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related regional solid waste projects.

Fund 96 Fleet Collision Insurance – This fund is established to provide the City of Alamogordo with funds used toward self-paid claims and comprehensive claims on City-owned trucks and automotive equipment.

Fund 107 The Liability/Deductible – This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each department is assessed a premium comparable to a premium charged by New Mexico Self-Insurer's Fund.

Jail Expense 15-0000

Special Revenue

Department Description

This fund is established to account for the expenses related to jail costs. Funds are transferred from the General Fund (11) and Corrections (Fund 27).

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				35,151
Revenues				
Fees & Permits	8,750	5,850	5,600	5,800
Fines	235,435	169,626	171,851	171,321
Interest Income	292	775	0	0
Total Revenues	244,477	176,251	177,451	177,121
Transfers				
Transfers In	15,000	0	32,816	20,000
Transfers Out	9,352	14,116	6,217	5,997
Total Net Transfers	5,648	(14,116)	26,599	14,003
Total Resources Available				226,275
Expenditures				
Other Services	197,740	232,274	173,744	215,500
Total Operating Cost	197,740	232,274	173,744	215,500
Capital Outlay	0	0	0	0
Total Expenditures	197,740	232,274	173,744	215,500
Ending Cash Balance - June 30				10,775

Special Revenue Fund

Department of Community Services

Department Description

To act as point of contact for tourist-related information by representing and promoting the City of Alamogordo before visitors and local community alike. Further, to develop tourism attraction programs and to participate with tourism entities locally, statewide and regionally on other related projects

Mission Statement

To advise the mayor and the city commission on the expenditure of lodgers tax revenues for advertising, publicizing and promoting tourist attractions and facilities in the city, as the expenditure of such funds may be authorized by state law, and to provide favorable representation to the benefit of the City of Alamogordo, its economy and its residents through favorable representation, publicity and promotion at all times.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Beginning Cash - July 1				129,738
Revenues				
Taxes & Fees	164,223	178,767	183,708	185,000
Miscellaneous Revenue	(3)	1,003	3,486	(70)
Grants	25,000	28,000	34,946	25,000
Investment Income	4,746	1,966	1,261	927
Total Revenues	193,966	209,736	223,401	210,857
Transfers				
Transfers In	0	5,000	0	0
Transfers Out	5,924	4,007	3,971	5,589
Total Net Transfers	(5,924)	993	(3,971)	(5,589)
Total Resources Available				335,006
Expenditures				
Salaries & Benefits	8,797	9,389	9,437	9,834
Supplies	44	79	98	200
Utilities	0	0	0	0
Other Services	26,530	27,337	58,796	55,035
Advertising/Promo	154,240	174,902	121,343	166,594
Total Operating Cost	189,611	211,707	189,674	231,663
Capital Outlay	0	0	0	0
Total Expenditures	189,611	211,707	189,674	231,663
Ending Cash Balance - June 30				103,343

Budget Highlights

Lodger's tax revenue reported this year is 102.76% of the total revenue for last year. This would indicate that we again gained slightly over last year's remarkable increase.

Goal

1. Promote tourism to the City of Alamogordo and its area attractions for economic development and lodger's tax revenues to the City.

Objectives

1. Produce new updated television commercials for the City of Alamogordo television advertising campaign.
2. Increase the number of cooperative advertising partnerships with the City.
3. Increase lodger's tax by 3%.
4. Increase film & tourism advertisements, articles, and editorial online.
5. Continue to decrease costs and printed Rack Cards and Visitor Guides while increasing electronic brochures, tourism websites, and web-splash pages attached to print advertising.
6. Maintain the number of special funded events sponsored within the City.
7. Maintain highway billboard advertising to drive markets.
8. Include the southeast region in the promotion of the city and its area attractions to the film and tourism industry.

Performance Measures

Performance Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Special Funded Events Contracts	10	10	9 (6 + 3 misc.)	10
Trade Shows Outside Alamogordo	13	15	10	15
Guests @ Visitor Center	16,600	17,000	14,111	17,000
Guests @ Area Attractions	675,000	675,000	649,211	690,000
Alamogordo Visitor Guides Distributed-	87,500	79,950	57,449	75,000
Rack Cards Distributed	28,000	24,000	62,148	24,000
Website Hits	130,000	145,000	2,784,259	200,000
Lodger's Tax Revenues	164,223	160,902	183,708	185,396
Tourism Advertisements	35	32	36	39
Billboards	4	4	4	4

Last Year's Accomplishments

- ◆ Awarded the highest grant in the state for municipalities in the amount of \$30,300 from the NM Department of Tourism through the cooperative advertising reimbursement program.
- ◆ Widened the scope of Film & Tourism and added Regional advertising to increase the tourism market to the film industry to NM, L.A., & internationally.
- ◆ Appeared in several film industry articles with pictures depicting the White Sands area as a location. Front Cover WSNM production photo in *P3 Update Magazine* -an industry technical magazine in Los Angeles-also had ½ page WSNM picture inside the article. November issue 2009.-
- ◆ Featured with a new WSNM picture taken by prominent locations manager as a premier location in *P3 Update Magazine* article "The World's Top 10 Locations" listing New Mexico as the second film destination highlighted in the world's top ten. December 2009 issue.
- ◆ Was named as one of the "Top 5 Film Locations in New Mexico" with a two page article and picture as the lead location featured in New Mexico Magazine's "All Film" collector's edition for November 2009.
- ◆ Promotion of Alamogordo area through additional number of representations at tourism conferences, Chihuahua, Mexico Travel EXPO; TANM Marketing Workshops; Governor's Tourism Conference, Holloman Air Show 2009, AFCI Cineposium in Los Angeles, Film & Media Town Hall in Las Cruces, Regional Tourism Mixer in Carlsbad, and NM Region 3 Tourism Board.
- ◆ Continued to decrease the number of printed Visitor Guides while increasing online hits for electronic Visitor Guides. Added several new online advertising placements on major tourism periodical's web-pages in conjunction with print advertising campaigns.
- ◆ Maintained cooperative marketing partnerships stretching advertising dollars for the City of Alamogordo. Continued to contract with Carlsbad Chamber of Commerce/Visitor Bureau to represent Alamogordo at trade shows outside the city in the US and Mexico.
- ◆ In spite of economic downturn was able to increase the total number of advertisements placed by type and variety of media.
- ◆ Added regional representation to major cable television advertising campaign to marketing plan areas of tourism shown by state research to be staying longer in our community and spending more tourism dollars in New Mexico.
- ◆ Met several times with White Sands National Monument to increase advertising themes and efforts adding education to the focus on area attractions, and Alamogordo.
- ◆ Placed new regional upright racks and local advertising/brochures in the chamber, zoo, NM Museum of Space History, and White Sands National Monument.
- ◆ Exceeded the goal to increase Lodgers Tax by 3%.
- ◆ Worked with tourism journalists and editors to provide Interviews, editorial and pictures for articles based on Alamogordo, White Sands Institute, Desert Light Film Festival, and others for highlighted interest and a more prominent look at the city and its area attractions.

Department Description

The court automation fund accounts for the collection and disbursement of a \$6.00 fee charged for all violations of municipal ordinances and \$8 for violations of penalty assessment by city ordinance. The court automation fees are used to maintain statewide computer systems for Municipal Courts and automation costs for Municipal Court.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				83,812
Revenues				
Fines	36,004	42,491	44,947	56,000
Grants	32,090	46,913	33,109	48,576
Miscellaneous Revenue	0	0	0	0
Investment Income	2,375	1,107	834	556
Total Revenues	70,469	90,511	78,890	105,132
Transfers				
Transfers In	0	0	0	0
Transfers Out	16,967	20,342	18,702	21,700
Total Net Transfers	(16,967)	(20,342)	(18,702)	(21,700)
Total Resources Available				167,244
Expenditures (1201)				
Salaries & Benefits	0	0	1,460	0
Supplies	4,885	6,213	9,220	12,462
Maintenance	0	0	0	0
Utilities	2,342	3,867	3,041	4,000
Other Services	8,456	18,200	15,187	26,750
Total Operating Cost	15,683	28,280	28,908	43,212
Capital Outlay	1,864	10,591	5,295	12,788
Total Expenditures	17,547	38,871	34,203	56,000
Expenditures (2701)				
Supplies	4,135	0	1,557	0
Maintenance	9,645	11,166	11,609	15,500
Other Services	9,863	8,369	5,034	7,236
Total Operating Cost	23,643	19,535	18,200	22,736
Capital Outlay	19,097	2,469	1,642	1,722
Total Expenditures	42,740	22,004	19,842	24,458
Ending Cash Balance - June 30				86,786

Special Revenue Fund

Department of Community Services

Department Description

The Civic Center provides facilities and services for meetings, seminars, conventions, trade expositions, concerts, and social, educational, cultural, business or entertainment events plus maintains the exterior of the Chamber of Commerce building.

Mission Statement

To provide clean, comfortable facilities at reasonable rates for all citizens and visitors to enjoy.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Civic Center Part Time Maintenance	2	1.000	2	1.000	0	0.000
Civic Center Specialist	1	1.000	1	1.000	0	0.000
Totals	3	2.000	3	2.000	0	0.000



BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				195,767
Revenues				
Taxes & Fees	245,939	268,150	275,563	255,966
User Fees	22,821	19,668	20,495	27,900
Fines	(80)	531	(65)	700
Grants	0	3,839	14,450	30,550
Miscellaneous Revenue	16,040	9,746	9,237	14,610
Total Revenues	284,720	301,934	319,680	329,726
Transfers				
Transfers In	0	0	0	0
Transfers Out	26,581	26,099	28,161	29,239
Total Net Transfers	(26,581)	(26,099)	(28,161)	(29,239)
Total Resources Available				496,254
Expenditures -0006				
Salaries & Benefits	95,557	101,259	108,732	117,143
Supplies	6,900	9,404	6,021	11,048
Maintenance	2,132	1,474	255	560
Utilities	23,766	22,704	25,735	29,304
Other Services	128,373	153,481	153,821	178,930
Total Operating Cost	256,728	288,322	294,564	336,985
Capital Outlay	6,815	6,253	0	29,004
Capital Improvement	35,277	3,839	55,814	54,614
Total Expenditures	298,820	298,414	350,378	420,603
Ending Cash Balance - June 30				75,651

Budget Highlights

Revenues- Grant for Lavelle Road Trail

Supplies- Partial increase due to annual liquor license renewal of which will be reimbursed by contractor.

Other services- Increased due to the monthly City Profile and Annual Report distributed to the community.

Lodger's Tax - City Share Civic Center 020-0000

Goals

To provide the best quality service & facility for meetings, conventions, social, business and entertainment events.

Objectives

- Continuing to distribute, after each event, a customer survey to enhance the quality of our service.
- Aid of the digital sign to help promote sponsors at City sponsored events and also help promote other City facilities and activities.
- Track the number of rental cancellations.
- Routine maintenance on facility.
- Coordinate additional special events, such as 4th Friday's at the Zoo and Alamogordo Idol.

Work Performance Measures

Performance Measures	FY 08/09 Actual	FY 09/10 Actual	FY 010/11 Actual from 7/1/10 to 8/31/10	FY 11/12 Estimate
Number of paid facility reservation (# consist of auditorium, conference rooms and kitchen)	107	104	15	100
Number of public forums (# consist of reservations to conduct public meetings & utilization from other City Departments)	86	132	8	90
Number of reservation cancellations	16	14	2	10
Distribution of customer surveys	74	62	11	70

Last Year's Accomplishments

- Routine maintenance of the facility before and after events.
- Funding of overtime for community wide special events.
- Continuing as local organizer for Gus Macker 3 on 3 Basketball Tournament.
- Receiving about half of surveys distributed.
- Continuing of liquor services for the facility.

Department Description

This fund accounts for receipts and disbursements of monies donated by individuals who are court ordered to contribute to the D.A.R.E. program as part of their sentencing. This account continues to receive contributions from citizens/organizations from Alamogordo. This comprehensive program provides funding for officers that teach approximately 500 students annually.

The donations are restricted for the exclusive benefit of the D.A.R.E. program. These funds are used to pay overtime to D.A.R.E. officers, purchase instructional supplies and to fund other related costs for special projects associated with D.A.R.E., such as Saturday in the Park, D.A.R.E. Picnic and D.A.R.E. graduations.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				24,765
Revenues				
User Fees	4,559	13,767	10,750	5,000
Interest Income	968	371	228	220
Total Revenues	5,527	14,138	10,978	5,220
Total Resources Available				
				29,985
Expenditures				
Salaries & Benefits	2,678	1,587	448	1,773
Other Services	8,392	8,813	8,259	10,426
Total Expenditures	11,070	10,400	8,707	12,199
Ending Cash Balance - June 30				
				17,786

Department Description

Municipal Courts were created to secure the just, speedy and inexpensive determination of every municipal court action. Rule 8-101

Under state statute 35-14-1 any municipality with a population over 2500 shall have established a municipal court.

The Municipal Court's purpose is to not gather revenue but to adjudicate the violators of the ordinances of the City of Alamogordo in a fair and impartial manner. It is important that the fines and fees collected are placed into line items that are not under the control of the court, thus avoiding a perception of impropriety. The following are the fines and fees for violations of ordinances within the City of Alamogordo:

1. Correction Fee (\$20.00) - This fee goes to fund 015-0000-315-14.04 to offset the cost of Prisoner Support. See state statute 35-14-11.
2. City Automation Fee (\$8.00) – This fee goes to fund 019-0000-315-14.12 and is used by the court for automation, supplies and training.
3. State Automation Fee (\$6.00) – This fee goes to fund 039-0000-315.14-12 and is sent to the state for automation of the municipal courts throughout the state. The Alamogordo Municipal Court applies for and receives approximately \$50,000 in reimbursement from this fund. This fund is used to pay for software, maintenance and helps support MIS.
4. Judicial Education Fee (\$3.00) – 039-0000-315-14.13. This fee is collected and sent to the State Treasurer to assist the Judicial Education Center to train the municipal judges and clerks throughout the state.
5. Bench Warrant Fee (100.00) – This fee is split up 50/50 and goes to DPS fund 011-2804.-315-14.06 and Court fund 027-2801-315-14.06. The court pays for the salary of a part time filling clerk with their half.
6. DWI Screening Fee (\$100.00) – This fee goes to fund 011-0000-312-11.18. It is used to offset the cost of DWI supervision by the court.

There are other fees collected by the court that does not directly effect the operation of the Alamogordo Municipal Court such as: Traffic Safety Fee (\$8.00), DWI Prevention Fee (\$75.00), Lab/Drug/Alcohol Fee (\$65.00), and Drug Analysis Fee (\$75.00).

Mission Statement

To provide constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

Municipal Court Operations 027-0000

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Municipal Judge	1	1.000	1	1.000	0	0.000
Municipal Judge Substitute	2	0.308	2	0.308	0	0.000
Court Administrator	1	1.000	1	1.000	0	0.000
Deputy Court Clerk	1	1.000	1	1.000	0	0.000
Judicial Clerk	2	2.000	2	2.000	0	0.000
Judicial Aide/File Clerk	1	0.500	1	0.500	0	0.000
Bailiff/Community Service Coordinator	1	1.000	1	1.000	0	0.000
Totals	9	6.808	9	6.808	0	0.000

BUDGET SUMMARY

	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
Taxes & Fees	0	0	0	0
Fines	12,952	9,822	9,203	13,000
Interest income	0	0	0	0
Miscellaneous Revenue	(375)	226	2,917	3,000
Total Revenues	12,577	10,048	12,120	16,000
Transfers				
Transfers In	384,547	423,272	361,741	376,950
Transfers Out	9,163	6,441	4,844	6,757
Total Net Transfers	375,384	416,831	356,897	370,193
Total Resources Available				386,193
Expenditures				
Salaries & Benefits	341,281	352,818	348,367	327,237
Supplies	7,874	4,751	2,518	5,561
Utilities	3,912	4,049	4,007	4,443
Other Services	34,089	38,244	47,591	43,952
Capital Outlay	0	0	0	0
Total Expenditures	387,156	399,862	402,483	381,193
Ending Cash Balance - June 30				5,000

Municipal Court Operations 027-0000

Budget Highlights

Municipal Court has no significant budget changes for FY 10/11.

Goals & Objectives

1. To continue to focus on meeting the needs of persons using the Court, and provide customer service training to ensure continued total quality service, and attain and maintain commitment by all judicial employees to provide an ongoing user-friendly court system.
2. To provide an effective manner to address the addiction of defendants with drug and/or alcohol related charges.
3. To continue to utilize offenders in work programs rather than incarceration when appropriate.
4. Replace hanging televisions in courtroom with flat screen TV's.
5. Remodel court podium to meet ADA standards.
6. Replace sound system in Courtroom.
7. Create work program which includes life skills program and certification for levels of accomplishments.
8. Increase levels of supervision for community service workers.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY 09/10 Estimate</i>	<i>FY 10/11 Estimate</i>
Number of cases docketed	21, 118	13,850	14, 632	15,000
Number of trials heard	390	413	432	450
Number of arraignments held	4,000	3966	3966	4000
Number of adult and juvenile community service hours worked	9344	8121	10,097	11, 000
Number of juveniles attendance in Teen Court	342	311	276	300

Last Year's Accomplishments

- Carpeting was replaced in the Courtroom and Court Office because of safety hazards.
- Computer monitor installed for those defendants to pay their citations over the internet and to complete DWI paperwork.

Department Description

This fund accounts for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Projected	FY10/11 Budget
Beginning Cash - July 1				53,909
Revenues				
Interest Income	7,425	1,717	980	300
Miscellaneous Revenue	24,621	20,509	12,785	12,500
Total Revenues	32,046	22,226	13,765	12,800
Transfers				
Transfers In	0	0	0	0
Transfers Out	42,473	0	0	0
Total Net Transfers	(42,473)	0	0	0
Total Resources Available				66,709
Expenditures				
Utilities	19,063	18,763	18,334	8,600
Other Services	64,157	15,294	17,158	15,000
Capital Outlay	3,616	18,355	49,993	8,355
Total Expenditures	86,836	52,412	85,485	31,955
Ending Cash Balance - June 30				34,754

Special Revenue Fund

Department Description

This fund combines several departments that provide services to the City of Alamogordo, and accounts for the financing of goods and services provided to the community by the Community Service departments.

Mission Statement

To provide the highest quality of life activities for young and old alike surrounded by professional and courteous services.

Budget Summary

Community Services

Fund 32 Combined				
	<i>FY07/08</i>	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				220,655
Revenues				
Leisure Services	380,757	304,900	710,716	390,597
Cemetery	49,224	39,023	37,821	50,457
Parks	37,543	1,791	118	0
Zoo	83,888	97,621	93,392	97,575
Library	209,031	175,174	122,968	342,432
Total Revenues	760,443	618,509	965,015	881,061
Transfers				
Transfers In	3,036,833	3,377,130	2,805,160	3,123,180
Transfers Out	482,676	512,323	450,002	479,625
Total Net Transfers	2,554,157	2,864,807	2,355,158	2,643,555
Total Resources Available				3,745,271
Expenditures				
Leisure Services	944,650	916,873	1,327,467	1,148,405
Cemetery	80,066	80,721	79,762	140,496
Parks	904,716	910,684	901,919	920,095
Zoo	383,967	395,706	375,269	485,881
Library	873,453	872,216	762,936	1,025,404
Total Expenditures	3,186,852	3,176,200	3,447,353	3,720,281
Ending Cash Balance - June 30				24,990
**Summary Includes all departments illustrated in the following pages.				

Special Revenue Fund

Department of Community Services

Department Description

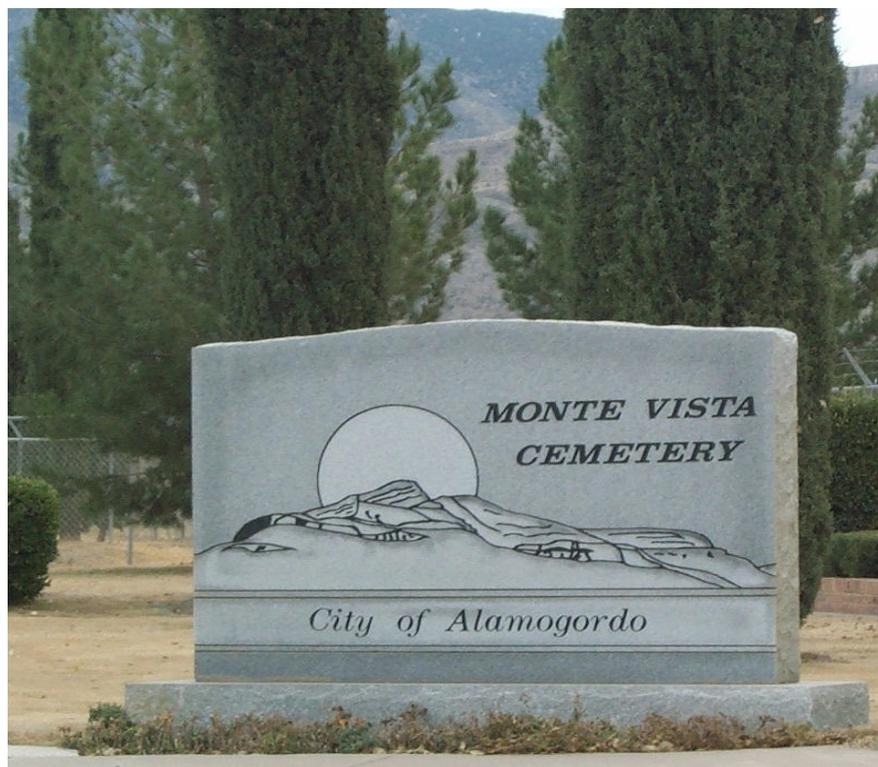
Cemetery staff is available to assist families in locating grave sites of loved ones; to open and close graves during funeral services, to set up for services; and to provide disinterment upon request. Staff also performs general turf maintenance, work on the irrigation systems, set headstones, and maintain record of funerals.

Mission Statement

To provide a beautiful resting place for the deceased and a comfortable atmosphere for their loved ones.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Laborer	1	1.000	1	1.000	0	0.000
Sexton	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000



BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Beginning Cash - July 1				0
Revenues				
Fines	0	0	25	0
Miscellaneous	(291)	(7,180)	(1,634)	(240)
Interest Income	0	0	0	0
User Fees	49,515	46,203	39,430	50,697
Total Revenues	49,224	39,023	37,821	50,457
Transfers				
Transfers In	41,120	44,387	53,325	101,537
Transfers Out	10,278	10,384	11,384	11,498
Total Net Transfers	30,842	34,003	41,941	90,039
Total Resources Available				140,496
Expenditures				
Salaries & Benefits	63,986	66,897	65,497	69,466
Supplies	2,930	3,420	2,483	3,000
Maintenance	6,925	4,284	3,887	6,112
Utilities	5,044	4,912	4,736	5,223
Other Services	1,181	1,208	1,144	1,536
Total Operating Cost	80,066	80,721	77,747	85,337
Capital Outlay	0	0	2,015	55,159
Total Expenditures	80,066	80,721	79,762	140,496
Ending Cash Balance - June 30				0

Budget Highlights

Expenditure increase due to 1% wage increase, increase in utilities, increase in insurance premiums, and an increase in preventative maintenance parts.

Goals & Objectives

1. Continue to Implement a customer satisfaction survey program
 - a. Create survey
 - b. Implement survey
 - c. Compile and report results quarterly
2. Continue to Provide high quality funeral setup and service.
 - a. Include as element of customer service survey
3. Continue to Provide high quality grounds maintenance for perpetual sections
 - a. Include as element of customer service survey
 - b. Implement a weekly supervisory level quality assurance inspection program
 - c. Compile and report QA results quarterly.
4. Continue to Improve staff productivity and organization
 - a. Implement HTE compatible work order system
 - b. Establish routine maintenance schedule as periodically recurring preventative maintenance work orders.
 - c. Track and Report

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Customer Satisfaction Survey	NA	NA	NA	Establish baseline scores
Quality Assurance Inspection Results	NA	NA	NA	Establish baseline scores and show continued improvement of > 5%

Last Year's Accomplishments

- ◆ Provided the highest quality funeral setups and grounds maintenance for the perpetual care sections of the cemetery.
- ◆ Removed dying trees that were creating safety concerns.
- ◆ Purchased new cemetery software for deed preparation.
- ◆ Spread millings throughout cemetery roadways to improve driving surfaces
- ◆ Monitored and adjusted irrigation as needed in perpetual care sections to facilitate improved turfgrass quality and health
- ◆ Repaired irrigation as needed
- ◆ Provided quality routine turfgrass, shrub and tree maintenance throughout the year.

Department Description

The Recreation Department offers a wide range of fitness, sports activities, programs and special events which augment a superb schedule of year round leisure services and recreation for the community. The department operates and maintains four hundred sixty five acres of parkland, facilities and open spaces.

Mission Statement

To provide a variety of programs, activities and events that enhance the quality of life and promote the physical, mental, and social well being of each individual served.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Administrative Assistant-Com Srv	1	1.000	1	1.000	0	0.000
Aquatics Supervisor	1	1.000	1	1.000	0	0.000
Assistant Head Lifeguard-Seas	2	0.576	2	0.556	0	-0.020
Community Serv Accountant	1	1.000	1	1.000	0	0.000
Community Services Director	1	1.000	1	1.000	0	0.000
Lifeguard	6	2.500	6	2.355	0	-0.145
Lifeguard - Seasonal/Part-Time	5	0.675	5	1.593	0	0.918
Recreation Aide	3	1.875	3	1.875	0	0.000
Recreation Aide - Seasonal	9	1.674	9	1.610	0	-0.064
Recreation Aide/Winter Season	1	0.649	1	0.625	0	-0.024
Recreation Assistant- Seasonal	2	0.462	2	0.444	0	-0.018
Recreation Assistant - Full-time	1	1.000	1	1.000	0	0.000
Recreation Cashier - Seasonal	1	0.288	1	0.278	0	-0.010
Recreation Clerk	2	2.000	2	2.000	0	0.000
Recreation Clerk - Part Time	2	1.400	1	0.625	-1	-0.775
Recreation Clerk - Seasonal	1	0.288	1	0.278	0	-0.010
Recreation Facility Manager	1	1.000	1	1.000	0	0.000
Recreation Technician	1	1.000	1	1.000	0	0.000
Special Events Coordinator	1	1.000	1	1.000	0	0.000
Totals	42	20.387	41	20.239	-1	(0.148)

Frozen Positions: Asst Head Lifeguard - Seasonal
Lifeguard
Special Events Coordinator

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				220,655
Revenues				
State Shared Fees	24,731	27,638	26,991	0
Grants	0	1,552	387,992	83,387
User Fees	295,103	275,476	297,806	308,470
Miscellaneous Revenue	(1,752)	234	(2,073)	(1,260)
Total Revenues	318,082	304,900	710,716	390,597
Transfers				
Transfers In	907,296	792,594	638,069	731,451
Transfers Out	215,655	167,692	148,498	169,308
Total Net Transfers	691,641	624,902	489,571	562,143
Total Resources Available				1,173,395
Expenditures-Administration				
Salaries & Benefits	580,686	590,450	561,719	624,068
Supplies	66,520	65,074	58,960	66,311
Maintenance	27,134	30,847	19,455	25,936
Utilities	168,186	150,213	145,924	160,711
Other Services	75,429	77,259	83,437	80,814
Total Operating Cost	917,955	913,843	869,495	957,840
Capital Outlay	21,178	3,030	6,785	49,468
Capital Improvements	7,672	0	451,187	141,097
Total Expenditures	946,805	916,873	1,327,467	1,148,405
Ending Cash Balance - June 30				24,990

Budget Highlights

1. Capital Improvements consist of resurfacing the Family Recreation Center Pool and upgrading the sewer connection into the facility.

Goals & Objectives

1. Decrease facility hours and compress programming to save money on staffing and utilities without reducing services.
2. Work with the Children's Youth Family Services Department to allow the use of state vouchers for the daycare program to increase revenue.

Performance Measures

Obtain a "Satisfied or Above" rating on the majority of Program Evaluations completed by program participants.

Work/Performance Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Satisfactory or Above rating achieved on Program Evaluations	n/a	Baseline Established	90%	95%
Youth programs offered	11	11	11	11
Registered youth in programs	4,604	4,767	n/a	4,900
Adult/senior programs offered	5	5	5	5
Registered adult/senior in programs	260	263	n/a	270
Ball field, Park, Rec. Center rentals	1,540	1,587	n/a	1,600
Special Events Held	17	18	19	19
Memberships & punch passes sold	388	379	n/a	400
Paid daily swimmers	15,625	16,214	n/a	16,200
Paid daily gym users	2,682	2,657	n/a	2,800
Paid daily weight room users	1,204	1,365	n/a	1,400

Last Year's Accomplishments

1. Increased Youth Program Participation
2. Painted the front exterior of the Recreation Center to update the appearance of the facility.
3. Constructed barrier walls in the shower rooms to increase safety and privacy of the swimmers.

Special Revenue Fund

Division of Community Services

Department Description

The Parks Division maintains in excess of 300 acres of parks and sports-related areas in order to provide improved quality of life to the citizens of Alamogordo

Mission Statement

To provide safe, functional, aesthetic areas for the citizens of Alamogordo to rest, recreate and enjoy leisure time.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Parks Foreman	1	1.000	1	1.000	0	0.000
Parks Laborer	8	8.000	8	7.926	0	-0.074
Parks Laborer - Seasonal	10	5.810	10	5.560	0	-0.250
Parks Maintenance	7	7.000	7	7.000	0	0.000
Parks Maintenance/Welder	1	1.000	1	1.000	0	0.000
Parks Mechanic	1	1.000	1	1.000	0	0.000
Parks Supervisor	1	1.000	1	1.000	0	0.000
Totals	29	24.810	29	24.486	0	-0.324

Frozen Positions: 2-Parks Laborer
4-Parks Laborer/Seasonal

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Beginning Cash - July 1				0
Revenues				
User Fees	37,543	0	0	0
Miscellaneous Revenue	0	1,791	118	0
Total Revenues	37,543	1,791	118	0
Transfers				
Transfers In	957,722	1,006,113	1,010,536	1,034,267
Transfers Out	90,549	99,235	108,735	114,172
Total Net Transfers	867,173	906,878	901,801	920,095
Total Resources Available				920,095
Expenditures				
Salaries & Benefits	705,942	746,251	681,627	719,144
Supplies	48,288	40,349	36,144	45,620
Maintenance	65,303	68,374	69,090	60,611
Utilities	31,985	35,613	37,812	40,985
Other Services	20,460	18,697	19,325	24,059
Total Operating Cost	871,978	909,284	843,998	890,419
Capital Outlay	32,738	1,400	57,921	29,676
Total Expenditures	904,716	910,684	901,919	920,095
Ending Cash Balance - June 30				0

Budget Highlights

Expenditure increase due to 1% salary increase, utility increase, increase for vehicle and equipment maintenance and an increase in insurance premiums.

Goals & Objectives

1. Continue to build additional 1500 to 2000 feet of multi-use trail
 - Install 18th Street to Indian Wells.
2. Continue installation of pavilions in park areas.
 - Installation at Griggs Sports Complex
 - Installation at Hooser Sports Complex
3. Balloon Park Construction
 - Complete final grade and field smoothing
 - Complete Irrigation System Installation
 - Establish turfgrass
 - Coordinate and assist roadway and parking areas construction as needed
 - Incorporate into maintenance schedules
4. Improve staff productivity and organization
 - Implement HTE compatible work order system
 - Establish routine maintenance tasks and schedules as periodically recurring preventative maintenance work orders
 - Track and report
5. Implement supervisor conducted quality assurance inspection program
 - Incorporate into work schedule
 - Track and report QA results
6. Upgrade Field 6 at Hooser Sports Complex in preparation for White Sands Pupfish Team to begin playing Home Games
 - Re-grade skinned areas
 - Rebuild Homeplate area
 - Rebuild Pitcher's Mound
 - Re-measure and adjust bases and basepaths
 - Overseed entire field with perennial ryegrass
 - Top dress and fertilize entire field
7. Install chain link fence on East side of Washington Basketball Fields
8. Repair and Establish Old Washington Pool Building section of Washington Park

Performance Measures

Goal	Performance Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Trail	% of Completion	100%	100%	100% - Lavelle	100%
Desert Foothills	% of Completion	n/a	n/a	0%	100%
Pavilions	% of Completion	n/a	n/a	10%	100%
NM Re-Leaf Grant	% of Completion	n/a	n/a	n/a	100%
Balloon Park	% of Completion	n/a	n/a	100%	100%
Work Order Implementation	% of Completion	n/a	n/a	15%	100%
Quality Assurance Inspections	% of Completion	n/a	n/a	35%	100%

Last Year's Accomplishments

- ◆ Performed pre-season field preparation of all baseball and softball fields at Hooser and Griggs Sports Complexes.
- ◆ Installed gates, soccer goal, and an asphalt walkway and asphalt basketball court surface at Tierra de Suenos Park. Replaced failed plant material.
- ◆ Built multi-use trail and large parking area east of proposed Fiesta Balloon Park adjacent to Lavelle Road.
- ◆ Assisted in the installation and establishment of many new trees throughout common areas along multiple city thoroughfares via Keep Alamogordo Beautiful, Tree NM, and Rotary Club support.
- ◆ Assisted in periodic removal and set up of swimming pool cover at the Recreation Center pool.
- ◆ Performed pre-event setup, event coverage, and post-event cleanup for multiple public functions in City Parks including Gus Macker, the annual Wine Festival in Alameda Park, and the annual Cottonwood Festival.
- ◆ Installed pipe rail fence and gates at Hooser & Griggs Sports Complexes.
- ◆ Designed and installed irrigation on NE corner of Griggs Sports complex.
- ◆ Expanded existing irrigation at Hooser Sports Complexes.
- ◆ Renovated Fields 1-4 at Griggs Sports Complex with organic compost.
- ◆ Top-dressed all fields and turfgrass areas at Griggs Sports Complex with organic compost.
- ◆ Provided routine daily maintenance of all park areas.
- ◆ Provided off-season tree pruning of all park areas.
- ◆ Designed irrigation plans for Fiesta Balloon Park.

Last Year's Accomplishments Cont.

- ◆ Installed trees & irrigation at Griggs Complex.
- ◆ Supported all youth and adult recreational activities and sports events on public park facilities throughout the year, including football, soccer, tennis, softball, and baseball.
- ◆ Supported KAB beautification efforts.
- ◆ Successfully incorporated the administration of the Keep Alamogordo Beautiful program into the Parks Superintendent's duties.
- ◆ Attended the Annual Keep America Beautiful National Convention in Washington DC.
- ◆ Set up and removal of portable stage for various events.
- ◆ Coordinated and conducted inspections of proposed "Rails to Trails" North-South sections falling on city property.
- ◆ Removal and replacement of the Fallen Officer's Memorial Tree on 10th Street.
- ◆ Built fence separating school property from cemetery property.
- ◆ Removed fences and planters on Oregon Tennis Courts in preparation for construction of new courts.

Department Description

The Alameda Park Zoo was established in 1898. The site consists of an area seven acres long and one and one-half acres wide. Located in southern New Mexico, the climate biome is considered warm desert. The zoo is inhabited by native cottonwood trees, as well as non-indigenous plant species including elm, willow, palm locust, and a number of local and exotic shrubs. Public facilities include a gift shop, restrooms, playground, pavilions, picnic area, education center, and a series of exhibits housing over 265 animals.

Mission Statement

The Alameda Park Zoo provides an aesthetically pleasing naturalistic environment, which promotes education in the environmental fields of study, conservation of local and global environments, recreation, and biological research. The intended concept is to instill through audio, visual, and tactical means, a unity of non-human and human relationships. Through professional cooperation and tactics, the Alameda Park Zoo will provide the public with high standards of environmental education. This educational procedure takes place in an atmosphere that promotes environmental recreation as well as education.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Senior Zookeeper	1	1.000	1	1.000	0	0.000
Zoo Facility Support Asst	1	1.000	1	1.000	0	0.000
Zoo Gift Shop Cashier	1	0.750	1	0.750	0	0.000
Zoo Superintendent	1	1.000	1	1.000	0	0.000
Zookeeper	3	2.500	3	2.500	0	0.000
Totals	7	6.250	7	6.250	0	0.000

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
User Fees	57,595	72,099	67,804	71,350
Miscellaneous Revenue	26,293	25,522	25,588	26,225
Total Revenues	83,888	97,621	93,392	97,575
Transfers				
Transfers In	330,751	329,010	318,481	425,276
Transfers Out	30,672	33,582	36,604	36,970
Total Net Transfers	300,079	295,428	281,877	388,306
Total Resources Available				485,881
Expenditures				
Salaries & Benefits	259,795	277,179	275,707	289,616
Supplies	60,522	66,180	60,084	66,126
Maintenance	7,382	5,679	1,825	1,139
Utilities	46,952	35,773	28,618	37,823
Other Services	9,316	10,895	9,035	11,126
Total Operating Cost	383,967	395,706	375,269	405,830
Capital Outlay	0	0	0	80,051
Total Expenditures	383,967	395,706	375,269	485,881
Ending Cash Balance - June 30				0

Budget Highlights

Other Services –Reduced certain line items to better reflect actual costs. Increases are seen in insurance premiums.

Capital Outlay – Maintained at or close to current levels.

Supplies – Decreased do to recent budget reductions.

Maintenance – Decreased do to recent budget reductions

Utilities – Maintained at or close to current levels.

Goals & Objectives

To establish a premier zoological facility in Southern New Mexico showcasing a large diverse collection of plants and animals with significant education and conservation programs.

1. Maintain a diverse collection of animals, birds, reptiles, fish, Insects, and plants inside a contemporary well maintained Facility.
2. Promote Education, Conservation, Recreation, and Research through exhibits and activities.
3. Replace outdated exhibits with new contemporary exhibits.
4. Bring in new Species of animals.
5. Increase participation in Endangered Species Programs through breeding programs and species housing
6. Increase Zoo Attendance by 2% in 2010/2011

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Number of Exhibits	40	40	40	40
Number of Species	75	75	75	78
Number of Specimens	265	250	265	271
Number of Special Events	5	5	6	6
Increase Zoo Attendance by 2% in FY 09/10	52,110	53,152	59,477	60,000
Education Programs	8	8	8	9
Injured animals program	63	6	7	7
New Exhibits	2	2	1	2
Endangered species	5	5	5	6

Last Year's Accomplishments

- Installed new walkway at the Butter-fly Garden.
- Continued construction of New Walk-through Aviary.
- Replaced old railing around the Bear and Mountain Lion exhibits.
- Renovated the interior of the Animal Care Facility
- Increased zoo attendance.
- Maintained Accreditation and Licenses with the American Zoo & Aquarium Association, United States Department of Agriculture, United States Fish & Wildlife Service, New Mexico Department of Game & Fish.

Special Revenue Fund

Division of Community Services

Department Description

The City Library provides local citizens educational, informational, and recreational resources in print and non-print formats.

Mission Statement

The mission of the Alamogordo Public Library is to provide educational, informational, and recreational resources in the form of print and non-print formats to all residents of all ages and socioeconomic backgrounds in order that they might have equal access to information representing all points of view.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Acquisitions Clerk	1	0.625	1	0.625	0	0.000
Head of Circulation	1	1.000	1	1.000	0	0.000
Library Assistant	1	1.000	1	1.000	0	0.000
Library Clerk	4	3.125	5	4.125	1	1.000
Library Clerk-Children's	1	0.625	1	0.625	0	0.000
Library Manager	1	1.000	1	1.000	0	0.000
Library Maintenance	1	0.750	1	0.750	0	0.000
Library Page	4	1.500	6	2.158	2	0.658
Library - Cataloger	1	1.000	1	1.000	0	0.000
Reference Librarian	2	2.000	2	1.926	0	-0.074
Youth Services Librarian	1	1.000	1	1.000	0	0.000
Library Clerk-Interlibrary Loan	1	1.000	0	0.000	-1	-1.000
Totals	19	14.625	21	15.209	2	0.584

Frozen position: Library Manager

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Beginning Cash - July 1				0
Revenues				
User Fees	13,289	13,172	26,678	25,600
Fines	21,410	21,099	21,912	23,500
Miscellaneous Revenue	2,034	37,764	36,209	37,800
Grants	172,298	103,139	38,169	255,532
Total Revenues	209,031	175,174	122,968	342,432
Transfers				
Transfers In	799,944	839,695	784,749	830,649
Transfers Out	135,522	142,653	144,781	147,677
Total Net Transfers	664,422	697,042	639,968	682,972
Total Resources Available				1,025,404
Expenditures				
Salaries & Benefits	497,533	531,762	483,235	512,278
Supplies	178,025	190,516	187,001	216,420
Maintenance	34,286	28,254	22,513	27,798
Utilities	40,696	35,820	37,833	43,695
Other Services	32,084	34,486	31,760	35,713
Total Operating Cost	782,624	820,838	762,342	835,904
Capital Outlay	90,829	51,378	594	189,500
Total Expenditures	873,453	872,216	762,936	1,025,404
Ending Cash Balance - June 30				0

Budget Highlights

We were successful in keeping our budget down again this year without having to sacrifice service to the public. We have successfully retained a portion of the capital funding from the State of New Mexico. These funds will be used to re-roof the library. The vending machines in our foyer and an unusually high number of monetary donations to the library resulted in a significant increase in the User Fees line in the FY2010 budget.

Goals & Objectives

1. To provide library customers with current, accurate information, to facilitate self-education and access to novels and audio visual materials in order to enhance quality of life in Alamogordo.
2. To increase public awareness of the many services the Public Library has available especially our new digital products.
3. To promote reading and education through educational programs and collaborations with local area organizations.
4. To update our current library automation and patron notification systems.

Performance Measures

Work Measures	FY 09/10 Actual	FY10/11 Goal	FY11/12 Goal	FY11/13 Goal
Increase Library Attendance by 2% by FY12	145,157	148,060	151,021	154,041
Increase Circulation (by 1% by FY13	248,951	249,951	250,951	251,440

Last Year's Accomplishments

- ◆ The Summer Reading Program added a new option for reading prizes, to earn money for donation to the Heifer Project. The children earned enough to buy a family a llama.
- ◆ The library collection has been significantly updated thanks to money from the State of New Mexico General Obligation bond.
- ◆ The multipurpose room has been remodeled with new flooring and a wall repair. The entire room was also repainted. The APLF funded this project.
- ◆ The library had 177 programs this year with a total attendance of 4,115 people.

Special Revenue Fund

Department Description

Revenues accumulated by the State from taxes on fire and vehicle insurance companies are deposited in the Fire Protection Fund to be distributed to local public bodies for the operation, betterment, and maintenance of the local fire departments. The State Fire Marshall distributes the monies to each Fire District in the State of New Mexico, which the amount is determined by the insurance class rating of each Department. A better class is indicated by a lower rating and entitles that Department to receive more money.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				327,218
Revenues				
Grants	354,746	346,648	419,867	419,867
Miscellaneous	8,101	0	0	0
Interest Income	28,546	14,382	9,277	5,409
Loan & Bond Proceeds	0	196,410	0	0
Total Revenues	391,393	557,440	429,144	425,276
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				
				752,494
Expenditures				
Supplies	106,231	102,182	126,540	169,588
Maintenance	8,071	10,232	16,639	39,700
Utilities	26,436	18,950	56,793	118,561
Other Services	12,667	129,500	186,915	195,929
Total Operating Cost	153,405	260,864	386,887	523,778
Capital Improvements	18,489	13,415	0	0
Capital Outlay	56,786	293,850	3,339	103,783
Total Expenditures	228,680	568,129	390,226	627,561
Ending Cash Balance - June 30				
				124,933

Budget Highlights

- Utilities increased in FY11 since we moved additional expenses into this fund from the general fund (114204)
- Supplies and Capital Outlay increase includes accumulated amount for the capital replacement program

Goals & Objectives

1. Maintain I.S.O. Rating of 4
2. Continue improvements at Fire Station #2
3. Purchase new tractor for tender apparatus
4. Test all Fire Apparatus Pumps

Last Year's Accomplishments

- ◆ Purchased new Wildfire Skid Unit for Brush 2
- ◆ Placed new pumper apparatus into service
- ◆ Repaired all valves and pumps on all fire apparatus

Department Description

The Law Enforcement Fund is currently used to track expenditures and revenues from grant funding for the City of Alamogordo, Department of Public Safety. Each grant is separated in this fund by department and division to better track revenue and expenditures. Each of the grants received through this fund is explained further below.

Mission Statement

To use the grant funds in a manner that provides and meets grant application requests. It is primarily used for advanced training for the certified police officers that offer competency in required job skills and knowledge. In addition, provide for up-to-date and efficient equipment for their job, safety and vehicles

Law Enforcement Protection

Pursuant to State Statute 29-13-3, there is created in the State Treasury, the Law Enforcement Protection Fund. Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance is paid to the State Treasurer and credited to the Law Enforcement Protection Fund. The purpose of the Fund Act is to provide the equitable distribution of the funds to Municipal Police and County Sheriff's Departments for use in the maintenance and improvement of these departments in order to enhance the efficiency and effectiveness of law enforcement services provided.

Traffic Safety Grants

Funding is received from the New Mexico Traffic Safety Bureau. This funding is from the conviction of a DWI offender. These grant funds are to be used for equipment, overtime enforcement projects (which include underage drinking enforcement, party patrols and shoulder tap), training and prevention materials.

BUDGET SUMMARY

Summary All Grant Funding

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				<i>(5,184)</i>
<i>Revenues</i>				
Grants	145,121	171,856	115,164	218,121
Miscellaneous	0	(246)	0	0
Interest Income	1,917	259	293	196
Total Revenues	147,038	171,869	115,457	218,317
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>				<i>213,133</i>
<i>Expenditures</i>				
Salaries & Benefits	91,641	40,847	47,458	61,074
Supplies	17,965	15,964	17,173	92,759
Utilities	439	494	496	600
Other Services	31,041	47,991	40,983	37,100
Total Operating Cost	141,086	105,296	106,110	191,533
Capital Outlay	33,839	23,533	16,601	21,600
Total Expenditures	174,925	128,829	122,711	213,133
<i>Ending Cash Balance - June 30</i>				<i>0</i>

*Salary and benefits reflected within Fund 36 are overtime only.

Performance Measures

- Refer to Public Safety – Police (11-4104) for performance measures and statistical data

Major Training Courses Conducted

- Death & Homicide Investigation
- IR8000 Training
- Hobbs Police Officer Certification Course
- State of NM Certification by Waiver Course
- Instructor Development Course
- Managing Police Discipline
- IACP Conference
- Field Officer Training
- P2P Class
- NM Law Enforcement Conference
- Controlled Force Training
- ICAC Task Force Training
- ERT Training
- Advanced SWAT Training
- Cell Phone Technology Training
- Mid Management Course
- SFST Instructor Course
- Street Survival Course

Special Revenue Fund

Division of Community Services

Department Description

Keep Alamogordo Beautiful is the City’s litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department

Mission Statement

The mission of Keep Alamogordo Beautiful, an affiliate of Keep America Beautiful, Inc., is to serve the citizens of Alamogordo by developing and implementing effective public education and community improvement programs which enhance the quality of life in the community by instilling pride, a positive attitude and behavior change regarding natural resource conservation, littering, recycling, proper solid waste management, and beautification.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Beautification Intern	1	0.5	1	0.5	0	0
Beautification Workers	13	1.457	13	1.408	0	-0.049
Totals	14	1.957	14	1.908	0	-0.049

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				39,987
<i>Revenues</i>				
Fees & Permits	18,995	18,970	19,537	21,348
User Fees	695	2,010	700	1,000
Grants	52,402	55,809	59,780	48,107
Interest Income	165	418	306	185
Total Revenues	72,257	77,207	80,323	70,640
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	3,906	2,832	2,339	2,466
Total Net Transfers	(3,906)	(2,832)	(2,339)	(2,466)
<i>Total Resources Available</i>				108,161
<i>Expenditures</i>				
Salaries & Benefits	13,979	19,297	28,580	18,828
Supplies	31,842	35,039	19,118	20,495
Utilities	0	0	0	0
Other Services	6,286	8,121	9,864	9,965
Maintenance	0	0	0	210
Total Operating Cost	52,107	62,457	57,562	49,498
Capital Outlay	0	6,090	0	0
Total Expenditures	52,107	68,547	57,562	49,498
<i>Ending Cash Balance - June 30</i>				58,663

Budget Highlights

Reduction in State Grant from \$59,780 to \$48,107.

Goals & Objectives

1. Continue to provide education of natural resource conservation through the planting of low water use trees, plants and shrubs throughout the City and through public seminars. Schedule and conduct seminars quarterly ensuring the sessions are open to entire community. Continue growth in schools.
2. Continue to promote three annual events: the national "Great American Cleanup" to cleanup our neighborhoods and community, the state litter awareness and cleanup "Trek for Trash" in conjunction with the Adopt-a-Highway program, and America Recycles Day. Increase Great American Clean-up Kick-Off participation to 400 volunteers for the and 2000 volunteers for the 3 month event, increase Trek for Trash litter picked up from 660 pounds of trash to one ton.
3. Continue community improvement of parkways and medians with emphasis on low-water usage. Landscape medians within the City of Alamogordo as funds and staffing allow.
4. Continue to focus on improving current programs annually
5. Continue to increase Cigarette Butt litter awareness through the Cigarette Litter Prevention Program
6. Continue to focus on local merchant participation in KAB programs. Increase merchant participation to 10 new businesses sponsoring KAB events.
7. Attend Annual KAB Convention in Orlando, FL.

Performance Measures

Work Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Volunteers	2,700	3500	3550	3600
Volunteers Hours	10,750	11,250	11300	11350
Community Cleanups	20	25	25	27
"Litter-Free" Events	14	17	17	17
Amount of Litter Picked Up-Lbs.	117,600	200,000	200,000	200,000
Miles Cleaned Up	350	400	410	410
Education Presentations	25	25	25	25
Education Displays	5	7	7	7
Program Presentations	12	15	15	15
*Litter Index Rating 1-not littered to 4 Extremely Littered	1.0	1.0	1.0	1.0

Last Year's Accomplishments

- ◆ Bronze award for Keep New Mexico Clean and Beautiful, 2010.
- ◆ Continuing the KAB Board
- ◆ Beautification of islands on 10th Street, between White Sands and the bypass.
- ◆ Increased youth volunteer groups and funding toward them to further engage the citizens and the youth of the City of Alamogordo in Keeping it Beautiful.
- ◆ Litter Index is still at 1.0, of "No Litter".
- ◆ Continued Educational.
- ◆ Increased amount of received donated clothes.
- ◆ Successful completion of Christmas tree pickup program.
- ◆ Facilitated native tree/shrub planting at Griggs Sports Complex in conjunction with Tree NM's sapling program.
- ◆ Successfully completed all scheduled litter removal events, including Gus Macker tournament, Annual Cottonwood Festival, and the Annual Wine Festival.
- The Litter Index uses a four-point scoring system to estimate the presence of litter in an area to be scored. The areas will be rated by the amount of litter observed giving them a score as follows:
 - 1 represents "No Litter"
 - 2 represents "Slightly Littered"
 - 3 represents "Littered"
 - 4 represents "Extremely Littered"

Department Description

In 1990, the State Legislature acted to create the Traffic Safety education and enforcement fund by attaching a \$3.00 fee to each penalty assessment and traffic conviction under the State Motor Vehicle Code.

On January 18, 2008, this fee was increased to \$8.00. These monies are used for public outreach programs and education activities, as well as, law enforcement needs to promote traffic safety in our area.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				65,418
Revenues				
Fines	36,048	42,688	44,891	50,000
Interest Income	1,958	1,100	858	536
Total Revenues	38,006	43,788	45,749	50,536
Total Resources Available				115,954
Expenditures				
Supplies	10,454	10,006	9,578	10,500
Maintenance	853	963	323	1,250
Total Operating Cost	11,307	10,969	9,901	11,750
Capital Outlay	8,186	16,319	45,119	35,003
Total Expenditures	19,493	27,288	55,020	46,753
Ending Cash Balance - June 30				69,201

Last Year's Accomplishments

- For calendar year 2009
 - Investigated 1,201 motor vehicle accidents
 - Issued 9,782 Municipal traffic citations
 - Arrested 170 individuals for DWI

1984 GRT (Street/Drainage) 042-0000

Special Revenue Fund

Fund Description

The 1984 Gross Receipts Tax Fund accounts for a one-quarter of one percent Municipal Gross Receipts Tax option enacted by Ordinance 891, effective in 1984 and amended in 1993 to be used for road and street repairs and maintenance, flood control measures, street lighting, drainage system repairs, rehabilitation, maintenance and weed control, and weed abatement.

This gross receipts tax revenue has been pledged and pays (by transfer) the debt service for the 2000 Flood Control Gross Receipts Tax Revenue Bond and the 2008 NMFA Loan obligation. This fund also transfers operational costs to the Transportation Fund (44) for street, weed and drainage maintenance and capital.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				1,189,212
Revenues				
Gross Receipts 1/4%	1,371,131	1,440,320	1,445,523	1,417,362
Interest Income	74,701	21,636	22,760	14,552
Total Revenues	1,445,832	1,461,956	1,468,283	1,431,914
Transfers				
Transfers In	0	0	0	0
Transfers Out	2,195,846	951,246	1,500,389	2,021,476
Total Net Transfers	(2,195,846)	(951,246)	(1,500,389)	(2,021,476)
Total Resources Available				599,650
Expenditures				
Capital Outlay	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				599,650

Department Description

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				2,393,922
Revenues				
Taxes & Fees				
Muni Infrastruct GRT .0625	375,651	360,080	361,381	354,341
04 Gross Receipts 1/4%	0	0	1,445,523	1,417,362
Fees & Permits	3,614	1,895	1,945	1,500
State Shared Fees				
Gasoline Taxes	497,278	470,913	450,511	478,095
Auto Licenses	177,919	146,078	144,125	149,263
Grants	0	1,343,093	2,683,946	2,698,883
Interest Income	36,064	11,220	22,871	9,375
Miscellaneous Revenue	344,533	418,819	463,043	555,013
Total Revenues	1,435,059	2,752,098	5,573,345	5,663,832
Transfers				
Transfers In	2,170,416	2,575,428	2,342,189	2,862,205
Transfers Out	228,949	389,679	209,300	293,518
Total Net Transfers	1,941,467	2,185,749	2,132,889	2,568,687
Total Resources Available				10,626,441
Expenditures				
NonDepartmental	69,706	73,524	74,409	72,039
Public Works Admin	141,028	233,104	231,111	327,104
Street Maintenance	1,143,608	1,134,409	1,123,284	1,334,992
Weed & Drainage	194,597	186,240	232,377	245,107
Street Maint. Program	1,316,428	14,083	115,079	1,626,835
Projects	293,187	3,448,849	4,519,179	5,451,894
Total Expenditures	3,158,554	5,090,209	6,295,439	9,057,971
Ending Cash Balance - June 30				1,568,470

Department Description

Zia Therapy Center, Inc. provides the Z-Trans Public Transportation Service throughout the Alamogordo, Holloman Air Force Base, Mescalero, La Luz, and Tularosa areas by running four bus routes per day: the Cottonwood Route, Stealth Route, Mescalero Route, and Para-Transit. Each route runs several times per day, Monday through Friday. The para-transit service is for disabled citizens. It is operated on a demand-response basis to anywhere within Alamogordo.

The bus routes are updated and changed periodically, responding to the needs of the community. Z-Trans were awarded the New Mexico Department of Transportation's Public Transit Provider of the Year Award in 2004.

To supplement these transportation services, both public and para-transit, the City of Alamogordo currently provides up to a 50% match for operating expenses and up to a 20% match for administrative costs, based on a budget amount that is adjusted each year.

Budget Summary

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Membership & Dues	0	0	0	2,500
Contract Services	1,431	576	578	580
Zia Therapy Match	68,275	72,948	73,831	68,959
Total Expenditures	69,706	73,524	74,409	72,039

Special Revenue Fund

Department Description

The Public Works Administrative Department is responsible for the management of eight divisions including Utilities, Streets, Drainage, Airport, and Facility Maintenance. We also manage the service contract with Severn Trent who operates the Wastewater and Water Filter Plants. Additionally, we operate the Convenience Center, Landfill and Bonito Lake Campground. The allocations of expenditures within this department are those directly related to the operations of the Transportation Fund.

Mission Statement

It is our mission to provide the community with the very best Public Works services and to do so in a timely and cost effective manner.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Administrative Assistant</i>	1	1.000	1	1.000	0	0.000
<i>Contract Coordinator</i>	1	1.000	1	1.000	0	0.000
<i>Public Works Director</i>	1	1.000	1	1.000	0	0.000
Totals	3	3.000	3	3.000	0	0.000

- Administration
- Transportation
- Transportation Non-Departmental
- Streets
- Weed & Drainage
- Public Works Non-Departmental
- Solid Waste Collection
- Landfill
- Facility Maintenance

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures-Public Works Administration				
Salaries & Benefits	128,049	225,032	224,188	228,653
Supplies	1,295	1,415	2,215	2,710
Maintenance	877	1,919	700	800
Utilities	1,742	1,860	2,100	2,917
Other Services	1,480	2,343	1,908	78,879
Total Operating Cost	133,443	232,569	231,111	313,959
Capital Outlay	7,585	535	0	13,145
Total Expenditures	141,028	233,104	231,111	327,104

Budget Highlights

Increase to Other Services line due to future lease of a new Public Works/ Engineering Building.

Performance Measures

Performance Measures

The Public Works Department's performance is the collective accomplishments of the various operations that we manage. These accomplishments have already been noted elsewhere under each division.

Our challenge in administration is to provide the leadership and the work environment that allows each employee to perform at their maximum potential service to the community. By doing so, we ensure an overall successful Department operation. To this extent, I believe that we have been relatively successful and will continue to be in the future.

Last Year's Accomplishments

- ◆ Bonito Lake Campgrounds Improvement Master Plan completed and approved by Commission for potential funding and implementation in future years.
- ◆ Street Maintenance project (13 streets) awarded and ongoing.
- ◆ Alamo Canyon pipeline extension and booster pumping station completed.
- ◆ Airport Drainage Improvements – Phase I completed.
- ◆ Deep Well Study completed.
- ◆ Prather Wells re-drilling project awarded and ongoing.
- ◆ Well 6 re-drilled.
- ◆ Bonito Lake Dam Emergency Action Plan awarded and ongoing.
- ◆ City-wide street and traffic signage upgrade to new MUTCD standards awarded.
- ◆ Hamilton Road Reconstruction design negotiated and ongoing.
- ◆ 18th Street Effluent Line project design negotiated and ongoing.

Special Revenue Fund

Division of Public Works / City Engineer

Department Description

This division is responsible for street and alley maintenance. This includes pavement construction and repair, concrete construction and repair, sign installation and maintenance, street striping and pavement marker installation, alley maintenance, street sweeping, dust control, street flooding cleanup and damage repair, hazardous materials cleanup and accident cleanup. We also construct some new dirt, concrete and pavement installations for City construction projects.

Mission Statement

It is our mission to provide the citizens and visitors of this community with well maintained streets and alleys. Furthermore, it is our goal to carry out our duties in a safe, courteous and cost effective manner.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Supervisor	1	1.000	1	1.000	0	0.000
Infrastructure Maintenance Manager	1	1.000	1	1.000	0	0.000
Street Maintenance Worker II	4	4.000	4	4.000	0	0.000
Street Maintenance Worker III	8	8.000	8	8.000	0	0.000
Street Maintenance Worker IV	2	2.000	2	2.000	0	0.000
Totals	16	16.000	16	16.000	0	0.000

Frozen Positions: Street Maintenance Worker II

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures-Street Maintenance				
Salaries & Benefits	519,664	537,430	533,581	627,785
Supplies	79,655	83,955	106,958	89,569
Maintenance	169,260	105,358	109,943	154,428
Utilities	317,265	273,641	289,597	340,939
Other Services	23,313	24,971	26,226	30,558
Total Operating Cost	1,109,157	1,025,355	1,066,305	1,243,279
Capital Outlay	34,451	109,054	56,979	91,713
Total Expenditures	1,143,608	1,134,409	1,123,284	1,334,992

Budget Highlights

Salaries and Benefits line reflects the reinstatement of frozen positions. Utilities line increase to account for increase in rates. Capital Outlay increased by \$50,000 for Capital Equipment Replacement.

Goals & Objectives

1. To promote proficiency by providing for the orderly movement of all City of Alamogordo right-of-way users.
2. To provide warnings and guidance needed for the safe, uniform and efficient operation of all elements of the traffic stream including pedestrian and ADA.

System Information

- There are approximately 195 miles of maintained streets within the city limits
- There are approximately 125 miles of maintained alleys within the city limits

Performance Measures

Performance Measures	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Complete 100% of all work order request for Pavement Maintenance.	99	99	99
Complete 100% of all work order request for Street Marking and Signs	100	100	98
Repair 100% of all work order request for Alley and Dirt Street Maintenance	99	99	98
Complete 100% of Concrete areas damaged by water breaks and old age	100	99	98

Last Year's Accomplishments

- ◆ Maintained a quick response time on pavement patches
- ◆ Maintained a quick response time on concrete repairs following water system failures
- ◆ Maintained a quick response time on Pothole Patches minimizing tort claims
- ◆ Assisted the Water Department in concrete replacement and paving portion of the water line replacement projects
- ◆ Completed hauling of left over broken tire bales from the Abbott/Corps ditch project
- ◆ Supported the Zoo with construction of walking paths to new exhibits
- ◆ Supported the Zoo with construction of a concrete drain pan
- ◆ Supported Fleet Maintenance with transport of various equipment to repair facilities in El Paso and Albuquerque
- ◆ Supported the Bonito Lake Campground by maintaining the campground roads
- ◆ Supported the Parks Department with grading and watering of the new Balloon Park
- ◆ Supported the Street Maintenance program with inspections of Contract work
- ◆ Supported the Otero/Lincoln landfill by hauling tire bales to line a dump pit
- ◆ Supported the Parks department with laying asphalt for a walking path
- ◆ Supported the Senior center by removing and re-pouring some hazardous concrete areas
- ◆ Began a new Facility Cleaning program to save money by eliminating our portion of the City cleaning contract

Special Revenue Fund

Division of Public Works / City Engineer

Department Description

This division is responsible for the maintenance of all drainage channels and related structures. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and installation, soil stabilization, spillway construction and maintenance and tree trimming.

Mission Statement

Our primary mission is to maintain the city's storm drainage system. By doing so we reduce the danger of property damage to the drainage system, community and keep the cost of flood insurance to a minimum.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Laborer	3	3.000	3	3.000	0	0.000
Light Equipment Operator	1	1.000	1	1.000	0	0.000
Seasonal Laborer	2	1.000	2	0.962	0	-0.038
Totals	6	5.000	6	4.962	0	-0.038

BUDGET SUMMARY

	<i>FY07/08</i>	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>
<i>BUDGET SUMMARY</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>
<i>Expenditures-Drainage/Weed Maintenance</i>				
Salaries & Benefits	134,986	135,404	141,549	151,620
Supplies	17,971	17,028	16,019	18,835
Maintenance	33,940	29,768	27,158	37,840
Other Services	3,839	4,040	3,709	4,615
<i>Total Operating Cost</i>	190,736	186,240	188,435	212,910
Capital Outlay	3,861	0	43,942	32,197
Total Expenditures	194,597	186,240	232,377	245,107

Budget Highlights

Increase to Salaries and Benefits to account for salary increases. Other line items adjusted to correct categories.

Goals & Objectives

- Continue efforts to achieve an effective and efficient drainage maintenance program.
- Continue efforts to achieve an effective and efficient graffiti eradication program.
- Continue efforts to keep box and other culverts free from silt and debris.
- Continue an aggressive mosquito larva control program during the mosquito season.
- Continue an aggressive weed control program within the drainage channels, city owned properties, and right-of-ways.
- Continue an aggressive erosion control program within the drainage right of ways.

Drainage Maintenance 044-5303

Performance Measures

Performance Measures	FY 08/09 Actual %	FY 09/10 Actual %	FY 10/11 Estimate %
Complete 100% of all work order request for drainage system maintenance	98	100	98
Complete 100% of all work order request for weed eradication	98	99	95
Complete 100% of all work orders to eradicate Graffiti	100	100	98
Complete 100% of all work orders to eradicate mosquito larvae	100	100	100

System Information

1. There are approximately 31 miles of Drainage Channels and Ditches
2. There are five (5) and soon to be six major Retention Basins
3. There are six (6) Drainage Choke Points
4. Under the City of Alamogordo subdivision ordinance there are city maintained retention basins constructed at any new subdivision built after 2005
5. City crews eradicate an average of 100 Graffiti request per year
6. City crews disperse a larvicide into any known standing water after all rains or following any complaints

Last Year's Accomplishments

- ◆ Successfully accomplished an aggressive graffiti eradication program
- ◆ Successfully accomplished an aggressive weed control program
- ◆ Successfully accomplished an aggressive erosion control program
- ◆ Successfully accomplished an aggressive mosquito larva control program during the summer months
- ◆ Carried out an aggressive tree trimming program adjacent to stop signs
- ◆ Successfully accomplished an aggressive silt and debris maintenance program in all of the City's box and other culverts
- ◆ Successfully accomplished an aggressive silt and debris maintenance program in all City drainage retention and detention basins
- ◆ Removed debris and re-constructed numerous drainage channels
- ◆ Began debris removal project in the Lavelle Rd Corps Ditch
- ◆ Began a new Facility cleaning program to save money by eliminating our portion of the City cleaning contract
- ◆ Supported the Parks Department by hauling debris from the new Balloon Park
- ◆ Supported the Street Department with hauling tire bales from the Abbott/Corps ditch project

Street Maintenance Program 044-9003

Special Revenue Fund

Division of Public Works / City Engineer

Department Description

This division was established to account for the '04 GRT Street Programs.

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Engineering Fees	49,095	0	18,706	155,594
Street Preparation Work	855,288	14,083	96,373	496,675
Street Surfacing	17,631	0	0	774,566
Street Preservation	394,414	0	0	200,000
Total Street Program	1,316,428	14,083	115,079	1,626,835

*FY09 was moved to Fund 109

*FY10 was moved back to Fund 44

Street Capital Projects 044-9499

Special Revenue Fund

Division of Public Works / City Engineer

Department Description

This division was established to account for street infrastructure projects.

Budget Summary

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures-Projects				
Engineering Fees	71,891	721,861	246,059	797,999
Roadway Improvements	0	0	223,678	176,069
Drainage Project	0	227,924	145,741	0
Sidewalks	73,285	161,000	0	100,000
Traffic Signals	39,543	40,682	0	0
First Street	12,003	162,134	1,000,592	79,088
South Florida	66,214	1,585,897	38,116	74,660
Abbott Ditch	19	485,355	28,034	0
ICIP	30,232	63,996	2,836,959	4,224,078
Total Projects Expenditures	293,187	3,448,849	4,519,179	5,451,894

Special Revenue Fund

Division of Public Works / City Engineer

Department Description

The Engineering Division seeks to design, engineer and manage projects with the goal of providing the community with new and improved infrastructure in a timely manner and within budget.

Mission Statement

Relative to City owned improvements the division anticipate future public infrastructure needs and to plan and build these to maintain a high quality of life for residents and encourage private investment in Alamogordo while efficiently fulfilling our fiduciary responsibilities. Relative to regulation of private development, the division's mission is to assure a basic quality of development meeting the requirements of law. The division encourages discretionary improvements in quality and efficiency and aims to minimize the adverse impact today's construction has on existing improvements and on future development opportunities.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Community Development Director	1	1.000	1	1.000	0	0.000
Engineer	1	1.000	1	1.000	0	0.000
Eng. Project Coordinator	1	1.000	1	1.000	0	0.000
Project Manager	2	2.000	2	2.000	0	0.000
Totals	5	5.000	5	5.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				7,701
Revenues				
Fees & Permits	16,548	9,859	13,880	7,700
User Fees	384	256	196	50
Engineering Fees	132,763	257,992	255,263	305,000
Total Revenues	149,695	268,107	269,339	312,750
Transfers				
Transfers In	0	495,533	290,000	288,768
Transfers Out	29,976	35,618	35,560	37,943
Total Net Transfers	(29,976)	459,915	254,440	250,825
Total Resources Available				571,276
Expenditures				
Salaries & Benefits	324,678	347,392	340,899	409,931
Supplies	5,431	3,425	3,552	5,372
Maintenance	386	0	0	525
Utilities	2,879	2,802	2,732	2,627
Other Services	7,948	7,930	12,628	14,170
Total Operating Cost	341,322	361,549	359,811	432,625
Capital Outlay	6,717	51,336	1,039	131,901
Total Expenditures	348,039	412,885	360,850	564,526
Ending Cash Balance - June 30				6,750

Budget Highlights

Significant budget changes for FY11 include \$50,000 in salary and benefits to fund an overfill position to replace the retiring City Engineer. This will allow for a smooth, uninterrupted, transition in this vital city position.

Additional capital equipment is funded (+\$100,000) to allow division to participate in upgrade of GPS system to a fix base station configuration replacing the mobile system currently utilized by the city.

Goals & Objectives

During FY11 the Engineering Division will manage approximately 30 active projects. Key among these and scheduled to be completed during FY11 are:

- o Waste Water Treatment Plant Engineering and Design.
- o Fairgrounds Road from N. Florida to east city limits.
- o Completion of water transmission line from La Luz Gate Rd. 13,000 feet south.
- o Engineering & Design Phase South Florida/Martin Luther King Drive Improvements.
- o Complete 2010 Street Maintenance Project (SMP).
- o Completion of Solar Stirling Engine Generator Project.
- o Final completion of North Scenic.
- o Begin Phase 5 of the Alamogordo Flood Control Project.
- o Plan, Design and Construct rehabilitation of Pecan including extension of street to intersect new Fairgrounds Rd.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Number of flood plain determinations	110	130	140*	150
Active projects managed by engineering	40	40	37	30

* Department has completed 106 FEMA Determinations through March 2010

Last Year's Accomplishments

1. Completed West First Street to Relief Route.
2. Completed new bridge at 9th Street and Washington. (ARRA Project)
3. Completed ADA/Sidewalk Improvements on 1st Street from White Sands to Florida and on 10th Street from Cuba to College. (ARRA Project)
4. Completed drainage and water service improvements on South Florida.
5. Substantial completion of LaVelle Road Reconstruction (Scheduled opening July 15, 2010).
6. Completed Alamogordo Tennis Complex.
7. Substantial completion of new south side lanes on North Scenic Drive Improvements (GRIP2 Phase 1).

Special Revenue Fund

Division of Public Works / City Engineer

Division Description

The Public Works Inspectors are responsible for performing construction inspections on all city projects and required public infrastructure improvements in new subdivisions. They also review property complaints under the International Property Maintenance Code (IPMC).

Mission Statement

Public Works Inspectors ensures all structures are safe, and compliant with adopted municipal standards. The Division is dedicated to accomplishing this mission in a helpful, pleasant and efficient manner, providing optimal benefits to the citizens with the least possible intrusion into their lives and commits to working with everyone; and to perform our duties in a way that enhances the well being, inclusive of the economic well being, of the citizens of our community.

Staffing Level

<i>Position title</i>	<i>FY2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Senior Public Works Inspector	1	1.000	1	1.000	0	0.000
Public Works Inspector	2	2.000	1	1.000	1	-1.000
Permit Application Technician	1	1.000	1	0.750	0	-0.250
Totals	4	4.000	3	2.750	1	-1.250

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				(19,400)
Revenues				
Fees & Permits				
Building Permits	141,156	8,620	249	0
Blocking Permits	479	268	326	0
Plumbing Permits	50,920	3,448	3,769	0
Utility Permit Fee	0	0	2,525	1,000
1.5% Sub-division Fees	0	0	518	0
Electrical Permits	56,750	581	178	0
Plan Review Fees	28,135	524	550	0
Backflow Admin Charge	0	0	0	25,000
Miscellaneous Revenue	0	0	46,975	60,000
Total Revenues	277,440	13,441	55,090	86,000
Transfers				
Transfers In	0	179,572	130,641	191,481
Transfers Out	0	43,632	22,046	25,687
Total Net Transfers	0	135,940	108,595	165,794
Total Resources Available				232,394
Expenditures 3605 Building Codes				
Salaries & Benefits	288,198	168,306	55,169	53,984
Supplies	7,137	2,703	570	1,068
Maintenance	1,415	19	0	0
Utilities	6,780	4,132	1,892	1,417
Other Services	9,777	2,886	275	856
Operating Capital	6,647	0	0	10,000
Total Operating Cost	319,954	178,046	57,906	67,325
Expenditures 5905 Utility Inspectors				
Salaries & Benefits	133,226	143,873	87,353	92,797
Supplies	5,569	6,485	2,730	4,763
Maintenance	2,096	1,372	367	1,091
Utilities	59	1,828	1,426	1,981
Other Services	1,452	1,634	1,468	4,215
Operating Capital	0	20,000	78	60,000
Total Operating Cost	142,402	175,192	93,422	164,847
Total Expenditures	462,356	353,238	151,328	232,172
Ending Cash Balance - June 30				222

* In FY09 Department 11-3605 has been moved to Fund 65 Building Codes.

**In FY10 Department 081-5903 Utility Inspectors has been moved to Fund 65-5905.

Budget Highlights

During FY11 the Permit Application Technician function (3605) will be transferred to the new Community Development Division as part of the reorganization plan approved by the City Commission, leaving only the Public Works Inspectors under this division. An appropriate budget adjustment will be made once the function is officially transferred.

For the Public works Inspectors (5905) FY11 budget two significant budget increases are attributed to increased training for the inspectors (+\$2,400) and capital equipment (+\$40,000). The former will allow the inspectors to begin APWA certification and training in back-flow prevention devices. The latter is to upgrade division equipment and participate in the installation of a fixed GPS system for city departments.

Objectives

The division has three primary objectives:

- 1) That all public infrastructure projects are constructed in full compliance with city technical standards and contracts.
- 2) That new subdivisions are not accepted until all required infrastructure is constructed.
- 3) That municipal regulations concerning public health, safety and well being are applied and enforced fairly.

Goals

1. Develop comprehensive new subdivision inspection program.
2. GPS locate all new sub-surface utility installations.
3. Rapid response and resolution to unsafe building complaints.

Activity Measures (FY11 reflecting new division functions)

Activity Measures	FY 09/10 Estimate
Commercial backflow devices registered and certified. (% of total)	100%
GPS locates of new water and sewer lines (% of total new)	100%
Citizen generated complaints resolved within 60 days	90%
Implementation of formal Subdivision Inspection program	100%

1994 Gross Receipts 069-0000

Special Revenue Fund

Fund Description

This fund serves as an income fund for the one-quarter percentage of 1% Municipal Gross Receipts Tax Revenues.

The Gross Receipts Tax was adopted through Ordinance No. 684 and became effective January 1, 1985. This Gross Receipts Tax Income is used first and foremost to pay the debt service obligation of the 2002 and 2004 Gross Receipts Tax Revenue Bonds.

The dedicated purpose as described by the Ordinance is for capital improvements, which may include a storage reservoir; public safety buildings and fire substations; flood control projects; and library building improvements.

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				455,138
Revenues				
Gross Receipts 1/4%	1,502,604	1,425,520	1,445,523	1,417,362
Miscellaneous	39,336	16,600	10,933	5,022
Total Revenues	1,541,940	1,442,120	1,456,456	1,422,384
Transfers				
Transfers In	0	0	0	0
Transfers Out	1,338,686	1,603,882	1,457,886	1,326,012
Total Net Transfers	(1,338,686)	(1,603,882)	(1,457,886)	(1,326,012)
Total Resources Available				551,510
Expenditures				
Other Services	0	136	1,113	0
Capital Outlay	0	0	0	0
Total Expenditures	0	136	1,113	0
Ending Cash Balance - June 30				551,510

Special Revenue Fund

Division of Community Services

Department Description

The Senior Center provides a variety of services for persons 60 and over. It is a program governed by Federal Guidelines, administered by the North Central New Mexico Economic Development District/NM Aging & Long Term Services Department, and sponsored by the City of Alamogordo.

Mission Statement

The mission of the Alamo Senior Center is to provide services for persons 60 and over and their spouses regardless of age. The Center is a social environment, which provides support, education, recreation, nutrition and entertainment for elderly persons in Alamogordo and the surrounding area. The Center's goal is to provide an opportunity to maintain a vital role in life for all persons.

Staffing Level

071-8023 Congregate

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Home Services Coordinator	1	1.000	1	1.000	0	0.000
Nutrition Coordinator/Program Aid	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

071-8024 Homebound

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Assistant Kitchen Manager	1	1.000	1	1.000	0	0.000
Food Services Administrator	1	1.000	1	1.000	0	0.000
Kitchen Aide	2	1.125	3	2.125	1	1.000
Kitchen Cook	1	1.000	1	1.000	0	0.000
Senior Center Maintenance-Kitchen	1	1.000	0	0.000	-1	-1.000
Kitchen Custodian	1	0.625	1	0.625	0	0.000
Totals	7	5.750	7	5.750	0	0.000

Alamo Senior Center Fund 071-0000

071-8025 Senior Services

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Custodian	1	0.750	1	0.750	0	0.000
Data Entry Clerk	1	0.450	1	0.450	0	0.000
Receptionist	1	1.000	1	1.000	0	0.000
Senior Center Maintenance	1	1.000	1	1.000	0	0.000
Senior Info/Resource Coordinator	1	1.000	1	1.000	0	0.000
Senior Program Aide/Bus Driver	2	2.000	2	2.000	0	0.000
Senior Services Supervisor	1	1.000	1	1.000	0	0.000
Totals	8	7.200	8	7.200	0	0.000

Frozen Position: Custodian

071-8026 Homemaker

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Senior Homemaker	1	0.875	1	0.875	0	0.000

071-8115 Administration & Other

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Administrative Assistant	1	1.000	1	1.000	0	0.000
Senior Center Manager	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

BUDGET SUMMARY-ALL DEPARTMENTS COMBINED

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				43,008
<i>Revenues</i>				
User Fees	142,193	147,582	131,890	139,550
Miscellaneous Revenue	4	7,850	18,751	23,422
Grants				
State Grant	30,182	1,982	0	92,622
Prior Years Grant	25,913	56,866	65,873	35,383
SWNMAAA Federal	79,340	92,015	93,462	99,929
Otero County	42,898	45,136	48,559	48,559
HB-2	191,675	239,119	199,072	236,221
Cash in Lieu of Comm	42,130	44,806	46,921	33,549
Other Grants	0	80,000	0	0
Federal Grant	0	0	9,184	765
Paso Del Norte Foundation	25,000	25,000	0	0
Total Revenues	579,335	740,356	613,712	710,000
<i>Transfers</i>				
Transfers In	290,126	497,646	426,250	475,213
Transfers Out	110,551	101,404	95,903	107,210
Total Net Transfers	179,575	396,242	330,347	368,003
<i>Total Resources Available</i>				1,121,011

Alamo Senior Center Fund 071-0000

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures 8023 Congregate				
Salaries & Benefits	182,039	190,266	183,608	194,691
Supplies	81,295	84,143	86,512	73,076
Maintenance	66	67	84	80
Utilities	534	548	503	612
Other Services	3,606	3,693	6,578	3,882
Total Operating Cost	267,540	278,717	277,285	272,341
Capital Outlay	0	0	0	0
Total Expenditures	267,540	278,717	277,285	272,341
Expenditures 8024 Home Bound				
Salaries & Benefits	150,088	155,821	150,798	160,125
Supplies	68,956	77,372	89,448	81,421
Maintenance	250	307	62	344
Utilities	613	630	581	637
Other Services	5,796	6,000	12,017	7,002
Total Expenditures	225,703	240,130	252,906	249,529
Expenditures 8025 Assisted Transportation				
Salaries & Benefits	117,200	120,976	109,930	116,401
Supplies	12,795	14,706	17,827	35,884
Maintenance	2,825	4,926	4,740	41,046
Utilities	1,062	1,127	1,009	1,319
Other Services	2,845	3,599	3,657	6,229
Total Expenditures	136,727	145,334	137,163	200,879
Expenditures 8026 Homemaker Program				
Salaries & Benefits	34,170	35,423	34,928	37,443
Supplies	886	1,383	2,679	1,989
Maintenance	87	0	78	350
Other Services	286	0	386	625
Total Expenditures	35,429	36,806	38,071	40,407
Expenditures 8027 Paso Del Norte				
Salaries & Benefits	8,820	2,236	0	0
Supplies	8,211	17,326	0	0
Maintenance	1,728	943	0	0
Other Services	8,200	13,696	0	0
Total Expenditures	26,959	34,201	0	0

Alamo Senior Center Fund 071-0000

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures- 8029 Daniel's Fund				
Salaries & Benefits	0	9,666	26,335	0
Supplies	0	2,104	6,350	0
Maintenance	0	0	0	0
Utilities	0	0	0	0
Other Services	0	3,931	14,552	0
Total Operating Cost	0	15,701	47,237	0
Capital Outlay	0	0	0	0
Total Expenditures	0	15,701	47,237	0
Expenditures- 8115 Senior Services Title 3B				
Salaries & Benefits	127,563	127,486	108,245	116,803
Supplies	14,230	21,452	14,411	14,048
Maintenance	0	466	748	600
Utilities	2,464	2,532	2,321	2,514
Other Services	17,256	17,275	16,889	20,908
Total Operating Cost	161,513	169,211	142,614	154,873
Capital Outlay	100	0	0	0
Total Expenditures	161,613	169,211	142,614	154,873
Expenditures-8116 City Share				
Maintenance	6,790	2,393	2,115	3,250
Utilities	48,524	43,488	54,762	63,322
Other Services	0	0	0	0
Total Operating Cost	55,314	45,881	56,877	66,572
Capital Outlay	30,867	0	39,673	132,933
Capital Improvements	0	0	0	0
Total Expenditures	86,181	45,881	96,550	199,505
Total Expenditures	940,152	965,981	991,826	1,117,534
Ending Cash Balance - June 30				3,477

Budget Highlights

- A reduction was made in Salaries and Benefit Line Items due to no merit and cost of living allowances. Also a factor was that vacated positions due to retirements or vacancies, were filled at entry level.
- State budget was reduced by 2% for FY 08/09.

Goals & Objectives

1. To increase the number of units for assisted transportation services provided to our more frail seniors who require para-transport (door to door service).
2. To increase the number of units for home delivered meals (MOW's/Meals on Wheels). These meals are provided to our homebound seniors 60 and over and dependants who meet eligibility requirements. We are looking to increase our services by closing the gap of seniors who have unmet needs in our community. This requires more education of this service to our citizens.
3. To increase the number of units for congregate meals. These are meals which are eaten at the Center. We are looking to increase our units of service for congregate lunches by providing more dinners in the evening, and holding a few breakfasts which will help to increase our meal counts

Alamo Senior Center Fund 071-0000

Performance Measures

Description of Measure	FY 08/09 Actual	FY09/10 Actual	FY10/11 Proposed	FY 11/12 Estimate
Assisted Transportation- one way	20,185	24,077	21,000	23,000
Congregate – Meals	45,736	44,925	44,600	44,000
Home Delivered Meals	36,627	34,989	34,000	33,500

Last Year's Accomplishments

- ◆ Increased Assisted Transportation-one way services by 3,892 units.
- ◆ Successful fund raising in order to purchase and install our marquee.
- ◆ Daniels Fund Grant was awarded for a Meals on Wheels truck which is utilized to deliver 2-3 meal routes of 13 meals per route per day to our homebound seniors.
- ◆ Daniels Fund Grant awarded us funds for senior trips and events. Seniors enjoyed several out of town trips and day trips to various events.

Special Revenue Fund

Department Description

This fund delivers several services to the City of Alamogordo through volunteer services by resident's aged 55 and older to meet the pressing needs of the community.

Budget Summary

Division of Community Services

Fund 75 Combined				
	<i>FY07/08</i>	<i>FY08/09</i>	<i>FY09/10</i>	<i>FY10/11</i>
BUDGET SUMMARY	Actual	Actual	Actual	Budget
Beginning Cash - July 1				(25,655)
Revenues				
User Fees	183	0	0	200
Miscellaneous Revenue	(77)	5,040	3,500	2,835
Grants	166,196	199,260	187,935	229,700
Total Revenues	166,302	204,300	191,435	232,735
Transfers				
Transfers In	36,312	42,254	37,580	39,259
Transfers Out	14,912	14,769	10,921	13,958
Total Net Transfers	21,400	27,485	26,659	25,301
Total Resources Available				232,381
Expenditures				
RSVP	106,261	111,865	102,967	106,326
SCP	56,373	66,631	62,096	67,815
FGP	42,800	50,649	50,434	52,877
Total Expenditures	205,434	229,145	215,497	227,018
Ending Cash Balance - June 30				5,363

Special Revenue Fund

Division of Community Services

Department Description

The Retired & Senior Volunteer Program (RSVP) recruits, trains and places senior volunteers throughout Otero County in meaningful volunteer services to help impact on pressing community needs. We actively seek out non-profit and governmental organizations where our volunteers can augment paid staff in providing volunteer services that benefit the entire community. They strengthen communities by providing services that community budgets cannot afford and by building bridges across generations.

Mission Statement

Our mission is to encourage Otero County resident's aged 55 and older to use their time, talents and life long experience to improve their community's critical needs. The services provided by RSVP volunteers are in seven program emphasis areas: health and nutrition, human needs services, education, environment, public safety, community and economic development and faith based organizations. The Senior Volunteer Program (SVP) Office Staff will provide the training; encouragement and support that our senior volunteers need to carry out their volunteer duties and to achieve their own personal goals. The SVP Staff will endeavor to impress upon our volunteers the community's appreciation for their significant positive impact in improving the way of life in our community. A primary part of our mission is to educate our community on the valuable services that the RSVP provides in our community; and to provide our volunteers with the recognition they so richly deserve.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
RSVP Volunteer Coordinator	1	1	1	1	0	0
Senior Volunteer Programs Administrator	1	1	1	1	0	0
Totals	2	2	2	2	0	0

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures-RSVP				
Salaries & Benefits	61,738	65,929	57,199	63,164
Supplies	6,775	12,153	13,897	10,904
Maintenance	1,050	96	0	250
Utilities	841	888	733	895
Other Services	35,817	32,799	31,138	31,113
Total Operating Cost	106,221	111,865	102,967	106,326
Capital Outlay	40	0	0	0
Total Expenditures	106,261	111,865	102,967	106,326

Budget Highlights

- ❖ 075 State grant revenues were reduced by 2%.
- ❖ Total resources available were reduced.
- ❖ Expenditures – RSVP were reduced (salaries & benefits).
- ❖ Maintenance and other services.

Goals & Objectives

Alamogordo has many residents of no to low-income and medium-income residents who need assistance from many social services. The NM State Aging and Long Term Services Department and the NM Legislature support that there are many seniors and low income residents that are in need of outreach in companionship, respite, senior assistance, medical assistance, taxes, mentoring and other Human Needs. RSVP volunteers will assist throughout the year to outreach both senior and low income residents in the above areas. Also, to make this possible SVP staff will continue an on-going recruitment for volunteers. Senior Volunteer Programs (SVP) will provide travel reimbursements and volunteer recognition for the volunteers.

1. Seniors and low-income persons that are identified will receive volunteer assistance.
2. Recruitment of volunteers, through the City Profile, SVP Newsletter, trainings, media and word of mouth.
3. The Senior Advisory Council (SAC) and staff will provide at least 1 major fundraiser a year to help with travel/conference reimbursements.

Retired & Senior Volunteer Program 075-8201

Performance Measures

<i>Description Measures</i>	<i>FY 6/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Number of seniors & low income persons who report their needs have been met.	new measure	68%	3000	3500
Registered RSVP Volunteers	675	541	531	575
Major fundraisers	new measure	1	2	2

Last Year's Accomplishments

We use monthly RSVP training meetings, local business meetings and Volunteer Fairs to share about our program. Examples are the Earth Day meetings, Cancer Resource, GCRMC Auxiliary to name a few. By attending these meetings we open the door for recruitment of volunteers. RSVP visits with clubs, organizations and businesses which have proven to be good with getting the word out and signing up new volunteers: this outreach creates 5-10 new volunteers per month.

We have collaborated with the Otero County Prison Facility. This has proven to be a wonderful opportunity for all involved. Our AARP Tax volunteers prepared an astonishing 1813 E-Files with a 96/36% Acceptance. This is an all time high for these volunteers. They provide a great service to the community. We also have 9 volunteers who work tremendous amounts of hours helping rebuild, refurbish and improve the Cloudcroft Hiking Trails and Oliver Lee State Park.

STORY: It has been just about 1 year that we have collaborated with the Otero County Prison Facility. The inmates/detainees are encouraged to pursue a trade of some sort while they are incarcerated. Many of the women choose to take up knitting and crocheting. They create lovely handmade afghans and lap blankets. When they have about 100-150 completed, they send them to RSVP. We then have our volunteers distribute them to nursing homes, home bound Meals on Wheels clients and CYFD protected services. Last Christmas, we delivered over 200 afghans to seniors. For many of these recipients, this was the only gift they received for the season. Upon returning to the office, a picture story board was created. We then went to the Prison Facility to share with the inmates. For them to see the smiling faces of those who received their hard work, brought many a smile and tears to their faces. It was important for them to know that even while they are being held, they are making a difference in the community and are contributing something positive back. For our RSVP volunteers, being the immediate ones to get the hugs and smiles while passing out the gifts was a wonderful experience. And of course, nothing can come close to the joy the recipients got. We look forward to a long productive relationship with the Facility.

Special Revenue Fund

Division of Community Services

Department Description

The Senior Companion Program (SCP) recruits, trains, and supervises Senior Companion Volunteers to serve one-to-one with the frail and elderly throughout Otero County. The SCP Volunteer Coordinator assesses homebound client’s needs and nursing home client’s needs to create a care plan that states what duties our Senior Companion Volunteers will perform. They assist with activities of daily living, but above all they provide companionship. Senior Companions also provide short periods of relief to primary caregivers. Citizens are able to live in their homes independently, with dignity due to the program. Many Senior Companions serve clients for several years and form meaningful friendships. Volunteers are carefully chosen for compatibility with their clients. The SCP Volunteer Coordinator provides close supervision to ensure the most beneficial experience for both clients, volunteer and volunteer work sites.

Mission Statement

The mission of the Senior Companion Program (SCP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) by providing the mechanism for them to assist other adults who need person-to-person support because of loneliness, isolation, illness, or disability. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our SCP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the SCP Volunteers provide in our community; and to provide the recognition that these volunteers so richly deserve.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
SCP/FGP Volunteer Coordinator	1	1	1	1	0	0

Senior Companion Program 075-8701

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures-Senior Companion Program				
Salaries & Benefits	21,489	24,430	20,391	24,768
Supplies	1,621	3,617	4,601	2,163
Maintenance	0	0	0	100
Utilites	0	0	0	25
Other Services	33,263	38,584	37,104	40,759
Total Operating Cost	56,373	66,631	62,096	67,815
Capital Outlay	0	0	0	0
Total Expenditures	56,373	66,631	62,096	67,815

Budget Highlights

- ❖ 075 State grant revenues were reduced by 2%.
- ❖ Expenditures – SCP were reduced (salary & benefits)
- ❖ Permanent full-time position went to part time (30 hrs.) temporary position

Goals & Objectives

Assist when elderly and retirees lose their ability to live in their own homes independently and are placed into a facility. Many suffer from emotional problems such as loneliness and depression causing attitude problems, making it difficult for them to simulate into the facility. For many having a family member or close friend is not possible for many reasons. The same goes for a frail homebound senior. Another option is to match Senior Companion Volunteers with residents and homebound seniors. Senior Companions will develop a close personal one-on-one relationship with the clients at this very crucial time in their lives. The SVP will reimburse stipend, mileage/meal reimbursements, and provide volunteer recognition for the Senior Companion.

1. Senior Companions will each serve residents throughout the year and provide one-on-one companionship for residents.
2. Number of resident/homebound clients served by Senior Companions will report decreased isolation, loneliness and depression and increase socialization.

Senior Companion Program 075-8701

Performance Measures

<i>Description Measures</i>	<i>FY 06/07 Actual</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>
Senior Companions Serving	13	10	14	13
Residents/Homebound clients served	47	47	37	43
Homebound Alzheimer's/Dementia clients	1	3	4	5

Last Year's Accomplishments

We have 37 clients in the Senior Companion Program who are categorized as respite care. Four of these clients are living in their homes with structured lifestyles and only some outside assistance for household maintenance provided by other services. Our Senior Companions provide the essential quality of life through interpersonal enhancements to all of those clients in their homes and in the institutions.

The special needs of those clients range from seniors stricken with advanced aging illnesses such as Alzheimer's and Dementia to more physically impairing diseases causing many wheelchairs bound and bedridden. The care and needed attention to our clients from our volunteers may be as simple as reading to them to taking short walks. It may also include spending time playing games, singing or going on day outings to just talking of "days of old" together in comfortable surroundings. All of these activities mean our companions are providing much needed personal attention to seemingly forgotten seniors. This has continuously resulted in noticeable improvements as seen on nursing staff field reports and home respite service visits.

Stories: We have an 81 year old Senior Companion who cares for a 90 year old client. Her client lives entirely on her own, refusing to move out -of-state to other locations for family support. The limit of her health has caused her to be homebound and depends on her Companion's visits for social contact as well as a purpose to leave the house on short outings for exercise, shopping needs and to appointments. Without her companion's service, our client would have been placed in an assisted living facility, stripping her of dignity and autonomy she gets living on her own.

Our new and recent client is a mentally and physically disabled 61 years old that as a child of four years of age was ran over by a car. He has the equivalent maturity of a twelve year old boy. His mother had been his sole contact and support and became a shut-in upon her death. Recently, our Senior Companion was able to work with him to finally leave his home and play Bingo at the Alamo Senior Center.

Department Description

Foster Grandparents serve as mentors, tutors, and caregivers for children and youth with special needs. Foster Grandparents offer emotional support to children who have been abused and neglected, mentor troubled teenagers and young mothers, and care for premature infants and children with physical disabilities. Special needs children are identified and assessed by schoolteachers, and a work plan is developed in a cooperative effort between school personnel and the FGP Coordinator. The FGP Coordinator closely monitors the volunteer’s duties, schedule and working conditions to ensure that the experience is beneficial for all involved.

Mission Statement

The mission of the Foster Grandparent Program (FGP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) to serve as mentors, tutors, and caregivers for children and youth with special needs. FGP Volunteers will develop a supportive intergenerational relationship that will enable these students to achieve their educational and personal goals. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our FGP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the FGP volunteers provide in our community and to provide the recognition these volunteers so richly deserve.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures-Foster Grandparent Program				
Salaries & Benefits	8,845	10,131	8,406	10,265
Supplies	2,172	8,538	4,575	4,522
Maintenance	0	0	0	100
Other Services	31,783	31,180	36,022	37,990
Total Operating Cost	42,800	49,849	49,003	52,877
Capital Outlay	0	800	1,431	0
Total Expenditures	42,800	50,649	50,434	52,877

Budget Highlights

- ❖ 075 State grant revenues were reduced by 2%
- ❖ Expenditures – FGP were reduced (salary & benefits)
- ❖ Permanent full-time position went to part-time (30hrs.) temporary position

Goals & Objectives

The elementary and pre-schools have identified children as needing one-on-one attention, tutoring, mentoring and socialization skills. The school system has asked FGP Volunteers to assist these identified children on a one-on-one basis in tutoring, mentoring and socialization skills. All volunteers will receive monthly trainings from SVP staff and any additional training that would be beneficial to them in assisting their students. The FGP will reimburse stipend, mileage/meals and provide recognition to volunteers.

1. Foster Grandparents will provide a one-on-one involvement with students who have been identified as “at risk” during the school year.
2. Number of students identified by teachers will improved both in literacy and social/behavior skills.

Performance Measures

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Foster Grandparents serving	New measure	11	16	16
Students receiving one-on-one assistance	New measure	38	34	34

Last Year's Accomplishments

As the school year began, we found Foster Grandparent workforce cut nearly in half due to complex health issues. We immediately initiated a recruitment campaign by developing a flier to be given to the students to take home and hand deliver to their grandparents. Our first approach for structuring this project was La Luz Elementary School principal, Mr. Gonzales, a long time supporter and enthusiastic promoter for FGP. This campaign brought us 4 potential candidates. Out of the 4 candidates, 2 were eligible for the program. The two other candidates were too young. We are now using this campaign throughout Otero County School District.

Fund Description

The 1992 Gross Receipts Tax Fund accounts for a one-sixteenth of one percent (.0625%) gross receipts tax dedication adopted in 1992 to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related projects.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				989,055
Revenues				
Taxes & Fees	375,651	356,380	361,381	354,341
User Fees	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Grants	0	0	184,179	15,921
Interest Income	22,228	8,052	8,825	5,130
Total Revenues	397,879	364,432	554,385	375,392
Transfers				
Transfers In	322,155	69,362	0	0
Transfers Out	752,513	306,862	0	752,350
Total Net Transfers	(430,358)	(237,500)	0	(752,350)
Total Resources Available				612,097
Expenditures-ESGRT .0625%				
Engineering Fees	20,182	685	2,179	13,327
Total Operating Cost	20,182	685	2,179	13,327
Capital Outlay	168,725	0	0	0
Total Expenditures	188,907	685	2,179	13,327
Ending Cash Balance - June 30				598,770

Fleet Collision Insurance 096-0000

Special Revenue Fund

Department Description

This fund provides the City of Alamogordo with funds used towards self-paid and comprehensive claims on City-owned trucks and automotive equipment. Each year, each unit is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund based on the first five years of vehicle life. After all self-paid claims are paid each year, the remaining monies are deposited into the reserves.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				493,738
Revenues				
User Fees	0	52,510	57,239	59,455
Miscellaneous Revenue	2,265	4,454	0	0
Interest Income	38,294	16,033	6,621	5,964
Total Revenues	40,559	72,997	63,860	65,419
Total Resources Available				559,157
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	376,355	25,500	0
Total Net Transfers	0	(376,355)	(25,500)	0
Total Resources Available				559,157
Expenditures				
Other Services	25,796	7,263	25,119	59,978
Total Operating Cost	25,796	7,263	25,119	59,978
Capital Outlay	0	0	0	0
Total Expenditures	25,796	7,263	25,119	59,978
Ending Cash Balance - June 30				499,179

Self Insured/Liability 107-0000

Special Revenue Fund

Fund Description

This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each year, each department is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund.

In FY08, this fund also began paying charges for outside legal services related to claims that are not anticipated or directly involving a specific enterprise fund.

BUDGET SUMMARY

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				239,380
Revenues				
Miscellaneous Revenue	0	0	0	29,835
Interest Income	7,271	3,189	5,562	1,755
Total Revenues	7,271	3,189	5,562	31,590
Total Resources Available				270,970
Transfers				
Transfers In	103,000	103,000	200,917	239,450
Transfers Out	0	0	0	0
Total Net Transfers	103,000	103,000	200,917	239,450
Total Resources Available				510,420
Expenditures				
Salaries & Benefits	0	0	0	98,247
Other Services	25,545	82,975	75,382	110,000
Insurance Premiums	49,245	21,033	46,144	37,500
Total Expenditures	74,790	104,008	121,526	245,747
Ending Cash Balance - June 30				264,673

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CAPITAL PROJECTS

Capital Funds

Capital Projects Fund Description

Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CAPITAL PROJECTS FUND SUMMARY

FUND NO.	FUND DESCRIPTION	BEGINNING CASH BALANCE	ESTIMATED REVENUES	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ENDING CASH BALANCE
24	GRANT CAPITAL IMPROVEMENT	(25,007)	291,684	208,175	469,852	5,000
40	AIRPORT IMPROVEMENT PROJECTS	51,887	901,592	-	924,349	29,130
48	NEW MEXICO C.D.B.G.	11,311	274,447	-	254,404	31,354
49	1986 GROSS RECEIPTS TAX	4,797,585	1,771,464	(1,083,754)	2,284,694	3,200,601
50	PROPERTY ACQUISITION	387,294	15,863	124,572	372,273	155,456
54	REVERSE OSMOSIS PROJECT RSV	429,449	2,192,323	252,281	2,858,144	15,909
56	99 GRT FLOOD CONTROL BOND PROJ	2,929,782	25,755	-	2,911,561	43,976
61	MUNICIPAL INFRASTRUCTURE .0625%	820,335	361,707	(1,137,546)	-	44,496
105	ECONOMIC DEVELOPMENT	2,332,594	730,954	-	1,598,924	1,464,624
108	2002 GRT (94 GRT REFUNDING)	39,808	-	-	39,260	548
109	STREET CAPITAL GRT	6,344,406	1,494,603	(584,903)	7,126,525	127,581
110	04 W/S REVBD EMER SEWER PROJECT	119,945	-	(119,945)	-	(0)
111	2004 GRT BOND ACQ	54,560	-	-	-	54,560
113	2009 SEWER IMPROVEMENT BOND ACQ FUND	7,376,708	-	-	7,376,708	(0)
114	SIDEWALKS REVOLVING LOANS	53,033	-	-	52,701	332
116	REG WATER SUPPLY TRANSMISSION LINE	(7,349)	5,635,000	250,000	5,877,651	(0)
904	HOUSING CAPITAL PROJECTS	-	995,070	(125,800)	869,270	-
TOTAL CAPITAL PROJECT FUNDS		25,716,339	14,690,462	(2,216,920)	33,016,316	5,173,565

Fund 24 Grant Capital Improvement - This fund is created to account for proceeds from State grants for the purpose of financing improvement to the City of Alamogordo.

Fund 40 Airport Improvements - This fund is created to account for proceeds from federal and state grants for the purpose of financing improvements to the Alamogordo-White Sands Regional Airport.

Fund 48 Community Development Block Grant (CDBG) – This fund is created to receive the proceeds from State grants for the purpose of financing community housing rehabilitation and infrastructure projects for low to moderate income families residing in the target areas.

Fund 49 1986 Gross Receipts Tax - The purpose of this fund is to account for ¼ of 1% Gross Receipts Tax dedicated to the repair, upgrading, rehabilitation, replacement and installation of facilities for the collection and treatment of water facilities outside of the city limits.

CAPITAL PROJECTS

Fund 50 Property Acquisition - This fund is created to account for financing the costs of acquisition, disposition or maintenance of property.

Fund 54 Reverse Osmosis Project Reserve – This fund accounts for the proceeds from Federal and State grants and local funds for the purpose of financing the reverse osmosis project.

Fund 56 Alamogordo Flood Control - This fund is created to account for the bond proceeds for the purpose of providing flood protection to the city.

Fund 61 Municipal Infrastructure Gross Receipts Tax – This fund is created to account for 1/16 of 1% Gross Receipts Tax dedicated for repair, replacement, construction and acquisition of infrastructure improvements within our municipality.

Fund 105 Economic Development – The purpose of this fund is to account for 1/8 of 1% Gross Receipts Tax imposed January 2001 dedicated to the economic development of the City of Alamogordo.

Fund 108 2002 GRT – The purpose of this fund is to account for the refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings, land for open space, public parks, public recreational buildings or other recreational facilities and equipment for street maintenance.

Fund 109 The 2004 GRT Capital Outlay – This fund accounts for ¼ of 1% gross receipts tax dedication adopted in 2004 to be used for construction, reconstruction or improvement of municipal streets, alleys, roads or bridges, including acquisition of rights-of -way.

Fund 110 04 W/S Revenue Bond Emergency Sewer Project – This fund is created for the purpose of paying for an emergency pipeline replacement.

Fund 111 2004 GRT Bond ACQ – The purpose of this fund is to account for the refunding and discharging the outstanding 1996 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings and public recreational buildings.

Fund 113 2009 Sewer Improvement Bond ACQ – This fund is created to account for the purpose of financing the construction and improvement of a Sewer Plant.

Fund 114 Sidewalks Revolving Loans – This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

CAPITAL PROJECTS

Fund 116 Reg Water Supply Transmission Line – This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as “Regional Water Supply Transmission Line Phase 1“. Ordinance No. 1370 authorized the execution of the grant/loan agreement.

Fund 904 Housing Capital Fund Projects – This fund is created to account for the purchase, refurbishment, and maintenance of homes purchased for the Homeownership Program.

Capital Projects Fund

Department Description

This fund accounts for Grant funds received through Capital Outlay from the State of New Mexico, which do not fit within existing operating departments. For the fiscal year 2010-2011, the City has the following such grants:

1. An on-going grant of \$250,000 to plan for, market, and support missions at Holloman Air Force Base.
2. An on-going grant for Safe Routes to School Phase I planning in the amount of \$15,000, to develop an Action Plan, in collaboration with Sacramento Elementary School, Otero PATH, Alamogordo Public Schools, and the Otero Walkability Advocacy Group.
3. An on-going grant of \$147,700 from the American Recovery and Reinvestment Act of 2009. The Recovery-Energy Efficiency and Conservation Block Grant is for the installation of solar Stirling engines at City Hall to offset power costs and the installation of photo voltaic trash compactors at 4 City facilities.

Grant Capital Improvements 024-0000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				(25,007)
Revenues				
Grants				
State Grant	55,084	39,495	38,670	143,984
Federal Grant	0	0	0	147,700
Miscellaneous	0	0	0	0
Total Revenues	55,084	39,495	38,670	291,684
Transfers				
Transfers In	0	26,928	25,999	208,175
Transfers Out	0	0	0	0
Total Net Transfers	0	26,928	25,999	208,175
Total Resources Available				474,852
Expenditures				
Salaries & Benefits	0	0	318	0
Supplies	0	240	1,701	0
Other Services	0	17,817	4,967	0
Capital Outlay				
State Grant				
Holloman Air Force Bas	49,604	12,038	19,166	0
TBHS Building	0	0	464	0
COPE Playground	0	0	0	0
SRTS	0	4,975	3,823	0
Federal Grant				
AARA Energy	0	0	30,848	129,561
COPE Drainage/Renov:	0	0	96	0
Building Improvements	0	1,194	32,287	340,291
Total Expenditures	49,604	36,264	93,670	469,852
Ending Cash Balance - June 30				5,000

Department Description

This fund accounts for the Federal, State, and City funding for Airport Improvement Projects. Federal funding accounts for 95%, State funding accounts for 2 ½%, and the City funding accounts for 2 ½% of all grant eligible projects.

BUDGET SUMMARY

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				51,887
Revenues				
Grants				
State Grant	11,674	101,706	6,602	23,113
Federal - Aviation	443,611	56,837	258,875	878,299
Interest Income	2,078	717	129	180
Total Revenues	457,363	159,260	265,606	901,592
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				953,479
Expenditures				
Other Services	0	0	0	0
Capital Outlay				
Property Acq	0	0	0	0
Building Improvements	0	100,000	0	0
Paving Improvements	60,900	0	0	0
Capital Improvements			0	0
ICIP	378,551	71,264	264,838	924,349
Total Expenditures	439,451	171,264	264,838	924,349
Ending Cash Balance - June 30				29,130

Capital Projects Fund

Department Description

This fund accounts for the improvements made to the Bonito Pipeline that transports water from Bonito Lake to the City of Alamogordo and Holloman AFB.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Beginning Cash - July 1				0
Revenues				
Miscellaneous Revenue	0	0	0	0
Interest Income	1,089	0	0	0
Total Revenues	1,089	0	0	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	24,512	0	0
Total Net Transfers	0	(24,512)	0	0
Total Resources Available				0
Expenditures				
Other Services	0	0	0	0
Capital Outlay				
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				0

Department Description

The Community Development Block Grant Program (CDBG) is a competitive application process, which requires public input and incorporates local Public Hearings to determine community priorities. These are generally held at least twice per year, during an application year. If awarded, funds may be used for community housing needs, or for infrastructure projects which would benefit low to moderate-income families. Funds may also be used to address an urgent need for public safety, or to prevent a slum or blight situation. Planning funds are also available through the Community Development Block Grant Program.

In 2008, the City was awarded a Planning Grant in the amount of \$50,000 to assist with updating the 2003 Comprehensive Plan. A \$5,000 match is required. This update process, including “visioning” sessions, has begun. In 2007, the City was awarded a \$500,000 grant for a sidewalk installation project at Plaza Hacienda Housing Authority Complex. That project was completed in late 2008. In December of 2008, the City then applied for assistance with an electrical upgrade project, also to take place at Plaza Hacienda Housing Complex. This project was awarded in the amount of \$500,000 in April, 2009. This also requires a 10% cash match, which will be funded by the Housing Authority.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				11,311
Revenues				
Miscellaneous Revenue	50,000	0	50,000	0
Grants	203,810	22,974	275,553	274,447
Interest Income	426	0	0	0
Total Revenues	254,236	22,974	325,553	274,447
Transfers				
Transfers In	0	0	4,400	0
Transfer Out	0	0	0	0
Net Transfers	0	0	4,400	0
Total Resources Available				285,758
Expenditures				
C.D.B.G	321,308	41,179	329,769	254,404
Total Expenditures:	321,308	41,179	329,769	254,404
Ending Cash Balance - June 30				31,354

1986 Gross Receipts Tax 049-0000

Capital Projects Fund

Department Description

The purpose of this fund is to account for the one-quarter of one-percent gross receipts tax that is dedicated to the purpose of repair, upgrade, rehabilitate, replace and install water facilities outside of the City limits. Included in the eligible projects, but not limited to, are filter plants, including acquisition of necessary real property rights, water rights and payments to bond funds for the purpose of these projects.

The 1986 Gross Receipts Tax was also pledged against two new loans with the New Mexico Finance Authority (NMFA). The loan detail is covered under the Debt Service Section.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				4,797,585
Revenues				
Gross Receipts 1/4%	1,506,668	1,425,520	1,445,523	1,417,362
Grants	1,304	534,074	447,006	312,617
Miscellaneous Income	180,427	85,234	63,194	41,485
Total Revenues	1,688,399	2,044,828	1,955,723	1,771,464
Transfers				
Transfers In	0	0	0	0
Transfers Out	33,369	1,512,753	151,508	1,083,754
Total Net Transfers	(33,369)	(1,512,753)	(151,508)	(1,083,754)
Total Resources Available				5,485,295
Expenditures				
Capital Improvements	92,562	1,149,949	737,666	2,079,279
Legal & Consulting Expenses	438,116	77,351	45,324	205,415
Total Expenditures	530,678	1,227,300	782,990	2,284,694
Ending Cash Balance - June 30				3,200,601

Property Acquisition 050-0000

Capital Projects Fund

Department Description

The Property Acquisition Fund is for the purpose of acquiring right-of-way and easements necessary for the completion of City projects as well as expenses involved in the disposition of City property (legal notices, surveys, appraisals, etc). This fund also supports activities related to City property that is rented to others. The income and expenses from those rentals are accounted for in this fund.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				387,294
Revenues				
Fees & Permits	386	4,711	332	0
User Fees	9,867	8,496	11,050	12,000
Fines	0	39	54	0
Miscellaneous Revenue	0	61,851	61	0
Interest Income	18,026	6,421	5,321	3,863
Total Revenues	28,279	81,518	16,818	15,863
Transfers				
Transfers In	8,026	65,564	1,005	124,572
Transfers Out	0	0	0	0
Total Net Transfers	8,026	65,564	1,005	124,572
Total Resources Available				527,729
Expenditures				
Supplies	0	0	0	300
Maintenance	31	15	0	1,197
Utilities	1,536	1,155	35	41
Other Services	3,085	3,186	1,909	1,950
<i>Total Operating Cost</i>	4,652	4,356	1,944	3,488
Capital Outlay	174,136	14,527	6,811	368,785
Total Expenditures	178,788	18,883	8,755	372,273
Ending Cash Balance - June 30				155,456

Reverse Osmosis Project 054-0000 (Desalination /Snake Tank)

Manager
Public Works/City Engineer

Capital Projects Fund

Project Purpose & Description

To provide an alternate source of water for residents of the City of Alamogordo using reverse osmosis technology.

The Reverse Osmosis project removes water with high mineral content from within the Tularosa Basin, reduces the mineral content and places the additional water into the City's water supply. Studies were completed in 99-00 to determine possible sites. This was followed by the NEPA studies, which are funded by a federal grant. Then the next step will be construction of the plant, wells, and transmission lines, which is anticipated to be funded by the City and the Federal Government. Monies reserved in this fund are planned for the City's share of the project. This fund is used in conjunction with Fund 49.

The Office of the State Engineers (OSE) approved the city's permit for 4,000 acre feet of new water. The OSE's decision was challenged in District Court where the city prevailed. The District Court's decision was appealed and the appellate court's ruling is expected in spring 2009. Funds in the account will be used for matching portions to the grants and to secure right of ways that may be necessary.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				429,449
Revenues				
Grants	0	17,003	15,829	1
Loan Proceeds	0	0	0	2,188,716
Interest Income	2,817	10,862	6,502	3,606
Total Revenues	2,817	27,865	22,331	2,192,323
Transfers				
Transfers In	25,343	120,746	7,405	252,281
Transfers Out	0	226,855	0	0
Total Net Transfers	25,343	(106,109)	7,405	252,281
Total Resources Available				2,874,053
Expenditures				
Other Services	25,343	25,535	8,035	271,460
Capital Outlay	2,511,843	69,602	96,088	2,586,684
Total Expenditures	2,537,186	95,137	104,123	2,858,144
Ending Cash Balance - June 30				15,909

FY10 Accomplishments

During FY09 the city proposed the relocation of the actual reverse osmosis plant from north of Tularosa to city property near the Brackish Groundwater National Desalination Research Facility.

The city continues to work with the BLM on the completion of the EIS. Current projections are that the EIS will be complete and a favorable decision received by April 2010.

Capital Projects Fund

Project Purpose & Description

This fund was established to account for the financing of a portion of the cost of the acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army Corp of Engineers.

The project consists of the construction of the North Diversion Channel and the South/McKinley diversion Channel within the City. The project is expected to be constructed in phases over a period of approximately 10 years. The total cost of the project is expected to be \$72,000,000. Of that amount, the city is required to pay at least 25% of total project cost (\$15,000,000). Of this 25%, the city can apply up to 20% in in-kind expenses.

To date the city has expended a total of \$674,029 on the project in in-kind expenses. These expenses break down as follows: Out-of-pocket expenses = \$514,619 and man-hours = \$159,410.

Flood Control Project 056-0000

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				2,929,782
Revenues				
Loan & Bond Proceed	0	3,620,000	0	0
Investment Income	50,410	39,472	41,615	25,755
Total Revenues	50,410	3,659,472	41,615	25,755
Transfers				
Transfer In	1,300,000	0	0	0
Transfers Out	0	0	0	0
Total Revenues	1,300,000	0	0	0
Total Resources Available				2,955,537
Expenditures				
Other Services	7,835	84,571	8,215	72,786
Capital Outlay	1,200,000	1,082,248	723,403	2,838,775
Total Expenditures	1,207,835	1,166,819	731,618	2,911,561
Ending Cash Balance - June 30				43,976

Flood Control Project 056-0000

	TOTAL PROJECT	COE SHARE	CITY SHARE
	\$ 72,000,000	\$ 54,000,000	\$ 15,000,000
<i>FY 2000 - FY 2002</i>			\$ 1,402,063
<i>In-Kind</i>			\$ 31,982
<i>Total</i>			\$ 1,434,045
<i>FY 2003</i>			\$ 539,877
<i>In-Kind</i>			\$ 10,199
<i>Total</i>			\$ 550,076
<i>FY 2004</i>			\$ 422,489
<i>In-Kind</i>			\$ 1,909
<i>Total</i>			\$ 424,398
<i>FY 2005</i>			\$ 486,273
<i>In-Kind</i>			\$ 7,742
<i>Total</i>			\$ 494,015
<i>FY 2006</i>			\$ 1,464,230
<i>In-Kind</i>			\$ 6,951
<i>Total</i>			\$ 1,471,181
<i>FY 2007</i>			\$ 1,900,505
<i>In-Kind</i>			\$ 10,259
<i>Total</i>			\$ 1,910,764
<i>FY 2008</i>			\$ 1,207,835
<i>In-Kind</i>			\$ 8,671
<i>Total</i>			\$ 1,216,506
<i>FY 2009</i>			\$ 1,070,000
<i>In-Kind</i>			\$ 9,347
<i>Total</i>			\$ 1,079,347
<i>FY 2010 (Projected)</i>			\$ 2,875,551
<i>In-Kind</i>			\$ 12,000
<i>Total</i>			\$ 2,887,551
TOTAL			\$ 8,580,332
BALANCE			\$ 6,419,668

Municipal Infrastructure GRT 061-0000

Capital Projects Fund

Fund Description

This fund is used to account for the one-sixteenth of one-percent gross receipt tax enacted in 1991 and implemented on January 1, 1992 (Ordinance 826). This increment is dedicated for either the payment of special obligation bonds issued pursuant to a revenue bond act or for repair, replacement, construction and acquisition of infrastructure improvements, including, but not limited to, sanitary sewer lines, storm sewers and other drainage improvements, water, water rights, water lines and utilities, streets, alleys, right-of-way, easements and land within the municipality or within the extraterritorial zone of the our municipality.

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				820,335
Revenues				
Mun. Infrastructure GRT	375,651	356,380	361,381	354,341
Grants	441,461	15,671	0	0
Interest Income	19,609	8,430	11,848	7,366
Total Revenues	836,721	380,481	373,229	361,707
Transfers				
Transfers In	0	0	0	0
Transfers Out	115,671	439,221	397,901	1,137,546
Total Net Transfers	(115,671)	(439,221)	(397,901)	(1,137,546)
Total Resources Available				44,496
Expenditures				
Salaries & Benefits	0	0	0	0
Other Services	369,068	0	0	0
Emergency Disaster Relf	384,756	0	0	0
Total Expenditures	753,824	0	0	0
Ending Cash Balance - June 30				44,496

Department Description

Fund 105 is the Economic Development Fund which was established with gross receipts tax revenue. This fund allows the City to contract with the Otero County Economic Development Council, Inc. (OCEDC) at \$50,000 per year, for the purpose of marketing the City to prospective new companies and employers. This tax is currently scheduled to end, or sunset, on December 31, 2010 per Ordinance 1209.

This fund can also provide cash incentives to new companies which move to Alamogordo, bringing new jobs to our area and stimulating economic development. With this fund, the City and OCEDC successfully solicited and secured the 1800-Flowers.com call center, Marietta Biscuit Company, and PreCheck.

The contract for 1800-Flowers.com has been completed. In the last audit year, this company yielded 451 full time new jobs for Alamogordo. 32 full time jobs were produced by PreCheck during its most recent audit period, completed March 28, 2008. As a result of not meeting the required 55 full-time jobs, the Company was entitled to receive only the "Value of each Job Created" short of the goal, per contract. Therefore the company received \$97,369.21 for that period. 89.67 full time jobs were produced by Marietta as of their audit in August 2008. They exceeded their goal of 50 full time jobs.

ECONOMIC DEVELOPMENT 105-0000

Budget Summary

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				2,332,594
Revenues				
Taxes & Fees	751,302	712,760	722,761	708,682
Grants	315,739	0	400,000	0
Interest Income	28,071	24,905	26,958	22,272
Total Revenues	1,095,112	737,665	1,149,719	730,954
Total Resources Available				3,063,548
Expenditures				
Other Services	879	0	0	0
Capital Outlay				
Airport Business Park	5,192	0	0	0
Community Dev	411,200	34,666	400,000	1,528,924
Marketing	43,603	56,397	50,000	70,000
Total Expenditures	460,874	91,063	450,000	1,598,924
Ending Cash Balance - June 30				1,464,624

2002 GRT Bond Projects 108-0000

Manager
Community Services

(1994 GRT Refunding Bond Issue)

Capital Projects Fund

Department Description

The 2002 Gross Receipts Tax Revenue Bonds were issued to provide funds for (1) refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds, Series 1994, (2) (a) the City's flood control system, both within and without the corporate limits of the City; (b) public buildings or any ground relating thereto; (c) land for open space; (d) public parks, public recreational buildings or other public recreational facilities and (e) equipment for street maintenance; and (3) paying all costs incidental thereto and to the issuance of the bonds. The bonds are payable and collectible from one-quarter of one percent of the Gross Receipts Tax Revenues.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				39,808
Revenues				
Miscellaneous Revenue	0	0	0	0
Bond Proceeds	0	0	0	0
Interest Income	12,978	5,229	2,681	0
Total Revenues	12,978	5,229	2,681	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	11,537	0	24,735	0
Total Net Transfers	(11,537)	0	(24,735)	0
Total Resources Available				39,808
Expenditures				
Other Services	8,315	8,975	7,723	0
Capital Outlay	856	32,472	0	0
Capital Improvements	118	19,191	143,467	39,260
Total Expenditures	9,289	60,638	151,190	39,260
Ending Cash Balance - June 30				548

2002 GRT Bond Projects 108-0000

PROJECT SUMMARY

FUND 108 - PROJECT LISTING FOR THE 2002 GRT BOND ACQUISITION FUND							
PROJ #	EXPENDITURE SUMMARY	FY02 thru FY07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	TOTALS
BP0301	Street Sweeper	109,287					109,287
BP0303	Lake Water Storage Improvements	173,922	0	0	0	0	173,922
BP0304	Walker Field Improvements	379,707	0	0	0	0	379,707
BP0305	Griggs Field Improvements	19,360	0	0	0	0	19,360
BP0306	Pool Cover	103,964	0	0	0	0	103,964
BP0307	Tennis/Basketball Court Renovations	53,047	0	0	0	0	53,047
BP0308	Park Improvements	10,690	5,696	60,638	151,190	39,260	267,993
BP0309	In-Line Hockey Rink	88,022	0	0	0	0	96,695
BP0310	Golf Course Club House	739,094	3,593	0	0	0	744,237
BP0401	Skateboard Park	42,481	0	0	0	0	42,481
BP0402	Water Tower	16,938	0	0	0	0	78,762
Total Project Expenditures		1,736,511	9,289	60,638	151,190		2,069,454

NOTE: All projects above include Engineering Fees (In-house) and contracted.

This shade indicates COMPLETED Projects

Street Capital Gross Receipts Tax 109-0000

Special Revenue/Capital Projects

Fund Description

This fund accounts for the Municipal Capital Outlay Gross Receipts Tax ¼% option enacted by Ordinance No. 1188, effective 07/01/2004 and the Municipal Gross Receipts Tax ¼% option enacted by Ordinance No. 1312, effective 07/01/2008. Both GRT increments have been dedicated to construction and improvements of streets.

BUDGET SUMMARY

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				6,344,406
Revenues				
Gross Receipts 1/4%	1,502,604	2,611,250	1,445,523	1,417,362
Loan & Bond Proceeds	0	7,350,000	0	0
Interest Income	64,453	73,623	90,152	77,241
Total Revenues	1,567,057	10,034,873	1,535,675	1,494,603
Transfers				
Transfers In	0	0	0	0
Transfers Out	1,318,456	1,138,847	1,660,783	584,903
Total Net Transfers	(1,318,456)	(1,138,847)	(1,660,783)	(584,903)
Total Resources Available				7,254,106
Expenditures				
Fees	0	130,035	0	0
Other Services	0	3,292	0	18,850
Capital Improvements	0	1,190,760	2,427,171	7,107,675
Total Expenditures	0	1,324,087	2,427,171	7,126,525
Ending Cash Balance - June 30				127,581

* Note: Moved '04 GRT Street Program to Fund 044

Capital Projects Fund

Project Description

Fund 110 is the Sewer Bond Fund that is paid by water and sewer revenue and is dedicated strictly to sewer projects. This revenue bond was established in 2004 to pay for an emergency pipeline replacement, when a concrete sewer main failed in the west side of town. The emergency project was completed in the late summer of 2004 at a cost of more than \$2.2 million. The next urgent project for which these funds were utilized is the University Area Sewer Rehabilitation Project in the University and Dyer Addition Subdivisions. The City secured a \$330,713 Community Development Block Grant through the State of New Mexico towards the project. This project was completed during the summer of 2005.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				119,945
Revenues				
Interest Income	20,565	8,380	4,109	0
Total Revenues	20,565	8,380	4,109	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	1,327	54,984	280,647	119,945
Total Net Transfers	(1,327)	(54,984)	(280,647)	(119,945)
Total Resources Available				0
Expenditures				
Other Services	0	0	0	0
Capital Outlay	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance - June 30				0

Capital Projects Fund

Project Description

The 2004 Gross Receipts Tax Bond Acquisition was issued to provide funds for (1) the City's flood control system, (2) (a) acquisition; (b) construction or improvement to public buildings, including recreation buildings; (3) refinancing the outstanding City Gross Receipts Tax Refunding Revenue Bonds, Series 1996 (the "1996 Bonds"); and (4) paying all costs pertaining to the issuance of the Bonds and to the payment and discharge of the 1996 Bonds.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				54,560
Revenues				
Grants	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Interest Income	10,373	2,676	926	0
Total Revenues	10,373	2,676	926	0
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	11,987	0	0
Total Net Transfers	0	(11,987)	0	0
Total Resources Available				54,560
Expenditures				
Other Services	7,369	2,291	56	0
Capital Improvements	99,550	35,432	47,229	0
Total Expenditures	106,919	37,723	47,285	0
Ending Cash Balance - June 30				54,560

2004 GRT Bond Acquisition Projects 111-0000

PROJECT SUMMARY

FUND 111 - PROJECT LISTING FOR THE 2004							
PROJ #	BUDGET SUMMARY	FY05 thru FY07 Actual	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	TOTALS
	Bond Expenses	55,578	0	0	0	0	55,578
	Other Expenses	16,197	7,369	2,291	56	0	42,110
Expenditures - Projects							
BP0502	Golf Course Pump Station	103,021	0	0	0	0	103,021
BP0504	Hoosier Ball Field Fencing	9,748	0	0	0	0	9,748
BP0507	Paiute Park	59,331	0	0	0	0	59,331
EN0505	N. Florida Storm Drainage	115,536	0	0	0	0	115,536
BP0503	Alameda Park Zoo Improvements	74,675	16,287	3,622	15,634	0	141,453
BP0510	Tierra De Suenos Park	164,020	9,656	4,322	5,678	0	189,445
EN0201	New Library Building	42,393	0	0	0	0	42,393
EN0417	Sr. Center Fitness Room	49,955	0	0	0	0	94,350
BP0509	Sr. Center Sprinklers	65,724	0	0	0	0	65,724
BP0310	Golf Course Club House	129,947	0	27,488	25,917	0	211,976
BP0511	Rec Center Repairs	16,944	73,607	0	0	0	101,631
Total Project Expenditures		903,070	106,919	37,723	47,285	0	1,232,296
<p>NOTE: <i>All projects above include Engineering Fees (In-house) and contracted.</i></p> <p>This shade indicates COMPLETED Projects</p>							

2009 Sewer Improvement Bond Acquisition 113-0000

Manager
Public Works/City
Engineer

Capital Projects Fund

Project Description

The 2009 Sewer Improvement Bond Acquisition was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				7,376,708
<i>Revenues</i>				
Loan & Bond Proceeds	0	0	7,420,000	0
Miscellaneous Revenue	0	0	0	0
Interest Income	0	0	62,412	0
Total Revenues	0	0	7,482,412	0
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>		0		7,376,708
<i>Expenditures</i>				
Other Services	0	0	89,291	177,991
Capital Improvements	0	0	16,413	7,198,717
Total Expenditures	0	0	105,704	7,376,708
<i>Ending Cash Balance - June 30</i>				0

Sidewalks Revolving Loans 114-0000

Special Revenue Fund

Fund Description

This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

BUDGET SUMMARY

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				53,033
Revenues				
Interest Income	0	0	332	0
Total Revenues	0	0	332	0
Total Resources Available				53,033
Transfers				
Transfers In	0	0	52,800	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	52,800	0
Total Resources Available				53,033
Expenditures				
Supplies	0	0	0	1,400
Other Services	0	0	0	600
Capital Outlay	0	0	99	50,701
Total Expenditures	0	0	99	52,701
Ending Cash Balance - June 30				332

REGIONAL WATER SUPPLY TRANSMISSION LINE

Manager
Public Works/City Engineer

116-0000

Capital Projects Fund

Project Description

This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as "Regional Water Supply Transmission Line Phase 1". Ordinance No. 1370 authorized the execution of the grant/loan agreement.

The WTB granted \$4,508,000 with a requirement that the City enter into a loan agreement at zero percent interest with NMFA for the remaining \$1,127,000 needed for a total project cost of \$5,635,000.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				(7,349)
Revenues				
Grant	0	0	0	4,508,000
Loan & Bond Proceeds	0	0	0	1,127,000
Interest Income	0	0	0	0
Total Revenues	0	0	0	5,635,000
Transfers				
Transfers In	0	0	0	250,000
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	250,000
Total Resources Available		0		5,877,651
Expenditures				
Other Services	0	0	7,349	250,001
Capital Improvements	0	0	0	5,627,650
Total Expenditures	0	0	7,349	5,877,651
Ending Cash Balance - June 30				0

Capital Projects Fund

Project Purpose & Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Capital Funds are reserved for improvements on the investment of 220 public housing units included in the Annual Contributions Contract. Every 5 years and annually, a plan is submitted to HUD identifying the improvements planned for that period. All improvements are based on the Physical Needs Assessment that is completed before the 5 year plan is due. Annual plans update HUD on the progress toward the 5 year goals.

Goal 1: To provide required maintenance to facia and soffitt

Objective: Make repairs and paint facia and soffitt all HA buildings; add ventilation to PH buildings to extend the life of current roofs;

Goal 2: To repair foundations, walls and spalling in selected AV units

Objective: To remove and replace porches identified as health and safety problems in annual inspection; to patch cracks in foundations, walls and spalling

Goal 3: To create new parking opportunities at Alta Vista

Objective: To create new parking areas to alleviate current unsafe conditions on Alta Vista Drive

Goal 4: Replace outdated furnaces at Alta Vista

Objective: Replace all 70 furnaces with new Energy Star furnaces

Goal 5: To replace aged appliances

Objective: All 220 units have refrigerator and stove that is less than 5 years old; furnaces will be analyzed, plan developed for replacement and purchases begun

Goal 6: To replace or refurbish water heaters

Objective: Assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products

HOUSING CAPITAL FUND PROJECTS 904-0000

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Budget</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Beginning Cash - July 1				0
Revenues				
Grants	0	0	804,271	995,070
Interest Income	0	0	0	0
Total Revenues	0	0	804,271	995,070
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	125,800	125,800
Total Net Transfers	0	0	(125,800)	(125,800)
Total Resources Available				869,270
Expenditures				
Salary & Benefits	0	0	35,308	4,239
Capital Outlay	0	0	24,329	462
Modernization	0	0	618,736	864,569
Total Expenditures	0	0	678,373	869,270
Ending Cash Balance - June 30				0

FY09 Accomplishments

- Electrical wiring improvements: Install GFI's in 150 Plaza Hacienda units;
- Replace or repair inadequate fencing at Alta Vista and Plaza Hacienda
- Improve parking areas at Alta Vista and Plaza Hacienda by increasing available space for parking, paving and enhanced security lighting
- Continue appliance replacements so that many of the refrigerators and stoves are less than 10 years old and energy star
- Assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products
- Began repairing fascia and soffit at Alta Vista. Repair includes installing new gable vents, repairing all vinyl and metal siding, and scraping, sealing and painting all wood siding.

DEBT SERVICE

Various Funds

Debt Service Fund Description

In this section, all Debt Service Funds (Bonds and Loan Obligations) will be summarized and illustrated. The individual Funds are used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

BOND FUND SUMMARIES

Fund 53 General Obligation (Property Tax) – The purpose of this fund is to account for servicing of principal and interest requirements on the 1996 General Obligation Sanitary Sewer Refunding Water Improvement Bonds, the 2000 General Obligation Fire Protection Bonds, and the 2009 General Obligation Bonds for the Waste Water Treatment Plant and Roadway Improvements. Property tax revenues secure these bonds.

Fund 55 1993 JPA ESGRT Bond – This fund was established to accumulate resources from landfill revenues or member ESGRT distributions for payment of principal and interest on the City of Alamogordo – Otero/Lincoln County JPA ESGRT Revenue Bonds, Series 1994. This fund also held the required bond reserve. The Bonds matured on June 1, 2009. This fund has been closed.

Fund 59 Revenue Bond P & I – This fund is created for the purpose of accumulating monies for payment of principal and interest on Gross Receipts Tax Revenue Bonds and outstanding loans obligated by gross receipts tax income.

Fund 82 JT. Water/Sewer Revenue – This fund is created to account for the bond required reserve for the Jt. Water and Sewer Improvement Revenue Bonds, Series 2005 and for the purpose of accumulating monies for the payment of principal and interest on the Joint Water/Sewer Revenue Bonds, Series 1998 and Series 2005. This fund also accounts for the annual loan payments of principal and interest to NMFA pledged by the water and sewer rate revenue.

Fund 106 Flood Control Project Reserve – The purpose of this fund is to account for the monies that must be held in reserve for the Flood Control Bond, Series 2000.

DEBT SERVICE

Types of Bonds and Loan Obligations:

Revenue Bonds pledge specific recurring revenue sources of the municipality, most commonly the City's gross receipts tax. Revenue bonds may be issued for constructing, purchasing, furnishing, equipping, rehabilitating, making additions or improvements to one or more public buildings or purchasing and improving grounds. Revenue bonds are enacted by action of the City Commission and do not require voter approval.

General Obligation Bonds are authorized by the voters of the City of Alamogordo. The debt limit shall not exceed four percent (4%) of the value of the taxable property in the City. The City may, however, contract debt in excess of such limitation for the construction or purchase of a system for supplying water or a sewer system for the City. Based on a 2009 assessed valuation of \$428,554,974 the City's general obligation debt limit is \$17,142,199. The City presently has \$2,295,000 outstanding (as of 06/30/2010) general obligation debt (other than water and sewer bonds) consisting of its General Obligation Fire Protection Bonds, Series 2000 and the 2009 G.O. Bond for the portion of Roadway Improvements. Accordingly, the City has a legal debt margin of \$14,847,199 for non-water and sewer debt.

The City currently has one General Obligation Bond outstanding for water and sewer issues. This is the 2009 G.O. Bond Revenue Bond portion of \$6,500,000 for the Waste Water Treatment Plant Improvements. Details of this issue are under Fund 53.

Loans thru New Mexico Finance Authority (NMFA)

The New Mexico Finance Authority (the NMFA) was created with passage of the New Mexico Finance Authority Act in 1992 (Chapter 6, Article 21, NMSA 1978). The NMFA assists qualified governmental entities with affordable financing of capital equipment and infrastructure projects by providing low-cost funds and technical assistance. The NMFA is a state instrumentality governed by a Board of Directors, consisting of twelve members, ten of whom are appointed by the Governor. The NMFA is not subject to the supervision or control of any other board, bureau, department or agency of the state. The Legislative Oversight Committee is empowered to monitor and oversee its operations.
<http://www.nmfa.net/NMFAInternet/AboutUs.aspx>

The City has entered into numerous loans with the NMFA, taking advantage of the low interest rates they provide. These are explained further later, in this section of the document.

Special Assessment Bond proceeds are used to pay costs of the specifically stated improvements. Once the bonds have been issued and the improvements completed, a special assessment is levied to property owners who benefit from the improvements and liens are placed against the property. The special assessments are scheduled to coincide with the principal and interest debt retirement needs of the bond issue.

The City currently has no outstanding Special Assessment Bonds.
The authority for issuing bonds is found in the State of New Mexico Constitution.

Summary of Bonds Issued

CITY OF ALAMOGORDO
Schedule of Bonded Debt
Fiscal Year 2010-2011

DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2010
REVENUE BONDS				
Jt. Water and Sewer Revenue Bonds, Series 1998	07/01/98	06/01/18	\$6,390,000	\$3,220,000
Gross Receipts Tax Revenue Bonds, Series 2000 (Flood Control)	10/01/00	06/01/21	\$4,550,000	\$2,985,000
Gross Receipts Tax Revenue Bonds, Series 2002	10/01/02	06/01/17	\$7,990,000	\$4,245,000
Gross Receipts Tax Refunding & Improvement Bonds, Series 2004	12/01/04	06/01/19	\$5,405,000	\$3,925,000
JT Water/Sewer Improvements Revenue Bonds, Series 2005	06/02/05	06/01/25	\$5,530,000	\$4,520,000
<i>TOTAL REVENUE BONDS</i>			<u>\$29,865,000</u>	<u>\$18,895,000</u>
GENERAL OBLIGATION BONDS				
General Obligation Fire Protection Bonds, Series 2000	06/01/00	08/01/20	\$2,000,000	\$1,375,000
General Obligation Waste Water Treatment Plant and Street Bonds, Series 2009	02/01/10	08/01/29	\$7,420,000	\$7,420,000
<i>TOTAL GENERAL OBLIGATION BONDS</i>			<u>\$9,420,000</u>	<u>\$8,795,000</u>
TOTAL - ALL BONDS			<u><u>\$39,285,000</u></u>	<u><u>\$27,690,000</u></u>

DEBT SERVICE LOAN OBLIGATION SUMMARIES

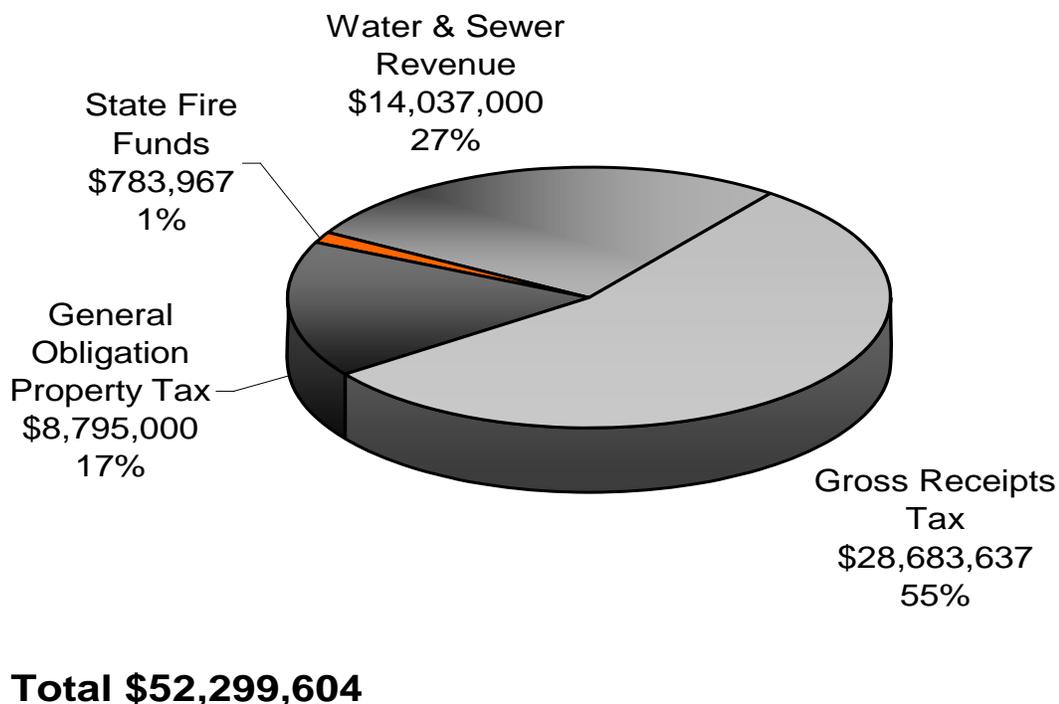
The City of Alamogordo entered into several loan agreements with the New Mexico Finance Authority (NMFA).

Summary of Loan Obligations Issued

Schedule of Loan Obligations (NMFA) Fiscal Year 2010-2011				
DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2010
Fire Station - NMFA, 2000	7/1/2000	5/1/2020	\$572,223	\$363,623
Ladder Truck (Fire) - NMFA, 2004	5/21/2004	5/1/2016	\$455,000	\$245,459
Westside R.O. Project - NMFA Loan, 2006 (Water Project)	6/30/2006	5/1/2029	\$6,565,000	\$6,565,000
<i>*Only Interest is paid until full amount is fully withdrawn and then payment schedules will include principal to pay down outstanding balance.</i>				
Precheck Westside Project, NMFA Loan 2006 (Water Project)	8/11/2006	5/1/2026	\$730,453	\$633,637
Flood Control - NMFA, 2008	11/21/2008	6/1/2028	\$3,620,000	\$3,445,000
Fire Pumper - NMFA, 2008	12/5/2008	5/1/2017	\$196,910	\$174,885
Street Projects - NMFA, 2008	12/12/2008	6/1/2028	\$7,350,000	\$6,885,000
Jt. Utility Project - NMFA #2283- PP, 2009	6/18/2009	6/1/2029	\$5,340,000	\$5,170,000
Reg Wtr Pipeline WTB80- NMFA, 2010	2/1/2010	6/1/2031	\$1,127,000	\$1,127,000
TOTAL LOAN OBLIGATIONS			\$25,956,586	\$24,609,604

DEBT SERVICE

Outstanding Debt (06/30/2010)



Summary of Outstanding Obligations and Indebtedness

As you can see from the above chart, the City's total outstanding debt service is \$52,299,604 and is broken down in the following:

General Obligation Bonds: 17% of the City's total outstanding debt is pledged by property tax. The City has \$8,795,000 in general obligation bonds.

Gross Receipts Tax Revenue Bonds: The City has \$28,683,637 outstanding in bonds pledged by Gross Receipts Tax which represents 55% of the total debt outstanding as of June 30, 2010.

Other Revenue Bonds: The City has revenue debt pledged with water and sewer rate revenue debt obligations totaling \$14,037,000; representing 27% of all outstanding debt. Additionally, the City has pledged State Fire Funds against an outstanding debt obligation of \$783,967.

DEBT SERVICE

Intergovernmental and Other Agreements

None at this time.

Lease-Purchase Obligations:

The City has an outstanding capital lease:

- a) Mobile Data Terminals (MDT) – Public Safety (Funds 28, 36, 38). The Lease Purchase is made through Kansas State Bank and was entered into 10/03/07 for a total of \$220,452.85. The debt is obligated and paid by special revenue funds generated from law enforcement grants and special operations. The outstanding balance as of 06/30/10 is \$90,742.55. This is a five year lease.

Other Notes Payable:

The City currently has seven (7) loan obligations entered into with the New Mexico Finance Authority (NMFA):

- a) Fire Station #5 – In fiscal year 2000, the City received a loan for \$572,223 from the NMFA to finance construction of a new fire station. State fire funds are pledged to pay the principal and interest on this loan. The outstanding balance of the loan is \$363,623. This is a 20-year loan, maturing 05/01/2020.
- b) Fire Ladder Truck – In 2004 a Loan from NMFA for \$455,000 was received to finance the purchase of a ladder fire truck. State fire funds are pledged to pay the principal and interest on the loan. The outstanding balance on this loan is \$245,459. This is a 12-year loan, maturing 05/01/2016.
- c) R.O./Desalination – Westside Infrastructure Project – June, 2006, the City entered into a loan agreement with NMFA for \$6,565,000 which is pledged by the 1986 ¼% Municipal Gross Receipts Tax (dedicated to outside city-limit water resources). The proceeds of the loan are to be used for the construction of the R.O. Desalination project. The loan is set up in a manner that the City draws on the principal as project phases are completed and the annual debt service is calculated based on the draw amounts. As of 2/28/09, the City has drawn only \$4,376,283.66 of the principal, with the balance of \$2,188,716.34 available for completion of the project. The construction must be completed by 07/31/2009 and once the full principal has been drawn down, the annual amortization schedule will be recalculated. \$6,294,941 represents the outstanding balance on the loan for 06/30/10. This is a 23-year loan, maturing 05/01/2029.
- d) Westside Infrastructure (PreCheck) Project – August, 2006, the City entered into a loan agreement with the NMFA for \$730,453, which is pledged by the 1986 ¼% Municipal Gross Receipts Tax (dedicated to outside city-limit water resources). The proceeds of the loan will be used to lay water pipe lines from the R.O. Desalination line off of Hwy54 to and across the Bypass. The outstanding balance as of June 30, 2010 is \$633,637. This is a 20-year loan, maturing 05/01/2026.

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- e) Flood Control – November, 2008, the City entered into a loan agreement with the NMFA for \$3,620,000, which is pledged by a portion of the Municipal Gross Receipts Tax. The proceeds of the loan will be used to acquire, construct and complete various flood control projects. The outstanding balance as of June 30, 2010 is \$3,445,000. This is a 20-year loan, maturing 06/30/2028.
 - f) Fire Pumper – December, 2008, the City entered into a loan agreement with the NMFA for \$196,910 to finance the purchase of a pumper fire truck. State fire funds are pledged to pay the principal and interest on the loan. The outstanding balance as of June 30, 2010 is \$174,885. This is a 9-year loan, maturing 05/01/2017.
 - g) Street Projects – December, 2008, the City entered into a loan agreement with the NMFA for \$7,350,000, which is pledged by a portion of the 1.225% State-Shared Gross Receipts Tax. The proceeds of the loan will be used to acquire, construct, and complete various street projects. The outstanding balance as of June 30, 2010 is \$6,885,000. This is a 20-year loan, maturing 06/01/2028.
 - h) Joint Utility Project – On June 18, 2009, the City entered into a loan agreement with the NMFA for \$5,340,000, which is pledged by the joint revenue generated from the water and sewer rates. The proceeds of the loan will be used for water and sewer pipeline replacement improvements associated with the Street Capital Projects funded by the 2008 ¼% Street Gross Receipts Tax. The loan was written to allow for improvements to the Waste Water Treatment Plant should there be any remaining funds available from this loan after the water and sewer pipeline replacements in conjunction with the street projects is complete. The outstanding balance as of June 30, 2010 is \$5,170,000. This is a 20-year loan, maturing 06/01/2029.
 - i) Regional Water Pipeline, WTB80 Project – February 1, 2010, the City entered into this loan agreement with NMFA for \$1,127,000 in combination with the Water Trust Board (WTB) Grant agreement in the amount of \$4,508,000 for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system (Phase I). The WTB#80 Grant required the city to enter into a loan agreement with NMFA for the city's portion of the project. Further detail regarding this project can be found under the Capital Improvements section of this document. The loan has a term of 20 years, maturing 06/01/2031.

Debt Service

Fund Description

The purpose of this fund is to account for property tax receipts for Debt Service of G.O. Bonds. This fund services the principal and interest requirements on two outstanding issues; the 1996 General Obligation Sanitary Sewer Refunding and Water Improvement Bonds and the 2000 Fire Station Bond. The bonds are secured by property tax revenues.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				527,404
Revenues				
Taxes & Fees	886,102	732,008	648,869	714,637
Interest Income	15,813	6,971	3,267	2,932
Total Revenues	901,915	738,979	652,136	717,569
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available				1,244,973
Expenditures				
Other Services	400	400	0	0
Debt Service	810,397	806,798	934,577	678,147
Total Expenditures	810,797	807,198	934,577	678,147
Ending Cash Balance - June 30				566,826

**General Obligation Sanitary Sewer
Refunding and Water Improvement Bonds
Series December 1, 1996**

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$5,700,000. \$1,200,000 of the Bonds was issued for the purpose of advance refunding a portion of the City's outstanding General Obligation Sanitary Sewer Bonds, Series September 1, 1990. \$4,500,000 of the bonds were authorized by the voters on March 21, 1995 and are being issued for the purpose of repairing and improving the existing water sources of the current municipal water supply system, including repairing the Bonito Pipeline and the acquisition of water or water rights and any necessary real estate, easements and apparatus.

The bonds are general obligations of the city and are payable solely out of general (ad valorem) taxes which shall be levied against all taxable property in the City without limitation as to rate or amount.

Principal and interest are payable at the principal office of Sunwest Bank of Albuquerque, N.A. in Albuquerque, New Mexico, ("paying agent"). The bonds are subject to prior redemption beginning August 1, 2004, in whole at any time or in part on any interest payment date thereafter. Interest is payable on February 1 and August 1 of each year, beginning August 1, 1997.

Original Amount:	\$5,700,000
Principal Outstanding:	\$1,795,000
Total Outstanding (P&I):	\$1,928,994
Average Coupon Rate:	4.65%
Final Maturity:	08/01/2009
Reserve Fund:	None
Call Date:	08/01/2004 @ 100%
Security Pledged:	Ad valorem property taxes
Additional Comments:	No constitutional limit on bonds issued for water and sewer purposes. General purpose general obligation bonds are limited to 4% of assessed valuation. Moody's A2 rated.

General Obligation Fire Protection Bonds Series 2000

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$2,000,000.

The bonds are general obligations of the city and are payable solely out of general (ad valorem) taxes which shall be levied against all taxable property in the City without limitation as to rate or amount. The bonds are issuable as fully registered bonds and were issued for the purpose of building and equipping a new fire station and providing additional equipment to existing fire stations and renovating existing fire stations in the amount of \$2,000,000.

Principal and interest are payable at the principal office of the City Treasurer, in Alamogordo, New Mexico, ("paying agent"). The bonds are subject to prior redemption beginning August 1, 2009, in whole at any time or in part on any interest payment date thereafter. Interest is payable on February 1 and August 1 of each year, beginning February 1, 2001.

Original Amount:	\$2,000,000
Principal Outstanding:	\$1,615,000
Total Outstanding (P&I)	\$2,322,241
Average Coupon Rate:	5.86%
Final Maturity:	08/01/2020
Reserve Fund:	None
Call Date:	08/01/2009
Security Pledged:	Ad valorem property taxes
Additional Comments:	Constitution limits debt to 4% of assessed valuation. Moody's A2 rated.

JPA Environmental GRT 055-0000

1993 ESGRT Bond Reserve Fund

Fund Description

This fund was set up to accumulate resources from landfill revenues or member ESGRT distributions for payment of principal and interest on the City of Alamogordo – Otero/Lincoln County JPA ESGRT Revenue Bonds, Series 1994. It is also the fund which holds the Bond Required Reserve (\$355,000) for the ESGRT issue which remains herein.

The bonds matured on June 1, 2009 and the Bond Reserve was used to pay the final principal and interest payment. This fund has been closed.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				0
Revenues				
Interest Income	18,223	7,910	0	0
Total Revenues	18,223	7,910	0	0
Transfers				
Transfers In	332,350	0	0	0
Transfers Out	0	1,817	0	0
Total Net Transfers	332,350	(1,817)	0	0
Total Resources Available				0
Expenditures				
Debt Service	356,610	369,650	0	0
Total Expenditures	356,610	369,650	0	0
Ending Cash Balance - June 30				0

**Otero/Lincoln County JPA
Environmental Services Gross Receipts Tax
Project Revenue Bonds, Series 1993**

The bonds are obligations of the City of Alamogordo, New Mexico, issued as fully registered bonds as to both principal and interest, in the denominations of \$5,000.00 and integral multiples thereof, in the aggregate principal amount of \$3,845,000. The bonds were issued to acquire and construct a Regional Landfill Facility to be operated by the City of Alamogordo, and used by the city and other participating local governments for disposal of solid waste.

The bonds *are not* general obligations and are payable and collectible solely from the net revenues from operation of the Regional Landfill facility and from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of Environmental Services Gross Receipts Tax Revenues of the city and other participants pledged for payment of the bonds.

Principal is payable at the principal office of United New Mexico Trust Company (paying agent), Albuquerque, New Mexico. The bonds bear interest from October 1, 1993, payable June 1 and December 1 of each year beginning June 1, 1994.

Original Amount:	\$3,845,000
Principal Outstanding:	\$670,000
Total Outstanding (P&I):	\$724,760
Average Coupon Rate:	5.00%
Final Maturity:	06/01/2009
Reserve Fund:	\$355,000
Call Date:	06/01/2001 @ 100.5% DTP 06/01/2002
Security Pledged:	Lincoln/Otero County Joint Landfill Revenues and Environmental GRT of owners.
Additional Comments:	Rate covenant of 130% annual O&M and Debt Service Moody's Baa-1 rated.

Revenue Bond P&I 059-0000

Debt Service Fund

Fund Description

This fund was established to account for debt service principal and interest payments on City of Alamogordo Revenue Bonds as required by all Bond Ordinances where the principal and interest payments are to be transferred to a separate fund for execution on due dates of each revenue bonds. Currently this fund is accounting for the P & I of the 2000 Flood Control GRT, 2002 and 2004 GRT Refunding GRT.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				7,696
Revenues				
Interest Income	0	0	0	0
Total Revenues	0	0	0	0
Transfers				
Transfers In	1,508,096	2,037,578	2,363,418	2,358,541
Transfers Out	0	0	0	0
Total Net Transfers	1,508,096	2,037,578	2,363,418	2,358,541
Total Resources Available				2,366,237
Expenditures				
Other Services	4,853	0	4,000	7,500
Debt Service	1,501,596	2,037,578	2,359,419	2,351,041
Total Expenditures	1,506,449	2,037,578	2,363,419	2,358,541
Ending Cash Balance - June 30				7,696

Revenue Bond P&I 059-0000

*City of Alamogordo
Gross Receipts Tax Revenue Bonds
Flood Control Bond
Series 2000*

The bonds are obligations of the City of Alamogordo, issuable only as fully registered bonds as to principal and interest in denominations of \$5,000 and integral multiples thereof in the aggregate principal amount of \$4,205,000. The bonds were issued for the purpose of financing the cost of acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army; funding a reserve fund; and paying the costs of issuing the bonds.

The bonds are not general obligations of the city and are payable solely from revenues derived from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of 1/4 of 1% of pledged gross receipts tax revenues.

Principal and interest on the bonds are payable at the principal office of The Depository Trust Company in New York, New York. The bonds are subject to prior redemption beginning June 1, 2010, in whole at any time or in part on any interest payment date thereafter. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2001.

Original Amount:	\$4,550,000
Principal Outstanding:	\$3,375,000
Total Outstanding (P&I):	\$5,540,533
Average Coupon Rate:	4.99%
Final Maturity:	06/01/2021
Reserve Fund:	\$371,357.50
Call Dates:	06/01/2010 @ 100%
Security Pledged:	0.25% Municipal Gross Receipts Tax
Revenues to pay Debt Service:	0.25% Gross Receipts Tax (Flood Control)
Additional Comments:	Additional parity bonds may be issued if the pledged revenues for the prior fiscal year are 2x or 200% of the maximum annual debt service on outstanding & proposed bonds. Moody's A3 underlying rating AMBAC Insured

Fund Description

This fund accounts for the Debt Service Requirements of the Joint Water/Sewer Revenue Bonds, Series 1998 and 2005, as well as the debt obligation to NMFA for loans pledged with the water and sewer rate revenue.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				880,115
<i>Revenues</i>				
Interest Income	21,223	8,486	11,888	8,984
Total Revenues	21,223	8,486	11,888	8,984
<i>Transfers</i>				
Transfers In	873,270	1,276,848	1,480,150	1,821,508
Transfers Out	0	0	0	0
Total Net Transfers	873,270	1,276,848	1,480,150	1,821,508
<i>Total Resources Available</i>				2,710,607
<i>Expenditures</i>				
Debt	609,126	907,726	1,432,128	1,826,508
Total Expenditures	609,126	907,726	1,432,128	1,826,508
<i>Ending Cash Balance - June 30</i>				884,099

**City of Alamogordo
Joint Water and Sewer
Revenue Bonds, Series 1998**

The bonds are special limited obligations of the City of Alamogordo, issuable only as fully registered bonds as to both principal and interest in the denomination of \$5,000 and integral multiples thereof in the aggregate principal amount of \$6,390,000. The bonds were issued to provide funds to extend, enlarge, better, repair and otherwise improve the City's Joint Water and Sewer System and to pay all costs incidental to the issuance of the bonds.

The bonds are not general obligations of the City and no pledge of the full faith and credit of the City, the taxing power or general resources of the City is made for the payment thereof. The bonds are payable and collectible solely from the revenues of the Joint Water and Sewer System.

Principal and interest are payable at the principal office of the City Treasurer of the City of Alamogordo in Alamogordo, New Mexico, ("Paying Agent"). The bonds are subject to prior redemption beginning June 1, 2008, in whole or in part at any time. Interest is payable on June 1 and December 1 of each year, beginning December 1, 1998.

Original Amount:	\$6,390,000
Principal Outstanding:	\$4,160,000
Total Outstanding (P&I):	\$5,450,900
Average Coupon Rate:	4.32%
Final Maturity:	06/01/2018
Reserve Fund:	None
Call Date:	06/01/2008 @ 100%
Security Pledged:	Joint utility system net revenues
Additional Comments:	Surety Bond – AMBAC Insured Moody's A1 rated.

**City of Alamogordo
Joint Water and Sewer Improvements
Revenue Bonds, Series 2005**

The bonds are special limited obligations of the City of Alamogordo, issuable only as fully registered bonds as to both principal and interest in the denomination of \$5,000 and integral multiples thereof in the aggregate principal amount of \$5,530,000. The bonds were issued to provide funds to extend, enlarge, better, repair and otherwise improve the City's Joint Water and Sewer System and to pay all costs incidental to the issuance of the bonds.

The bonds are not general obligations of the City and no pledge of the full faith and credit of the City, the taxing power or general resources of the City is made for the payment thereof. The bonds are payable and collectible solely from the revenues of the Joint Water and Sewer System.

Principal and interest are payable at the principal office of the City Treasurer of the City of Alamogordo in Alamogordo, New Mexico, ("Paying Agent"). The bonds are subject to prior redemption beginning June 1, 2015, in whole or in part at any time. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2005.

Original Amount:	\$5,530,000
Principal Outstanding:	\$5,150,000
Total Outstanding (P&I):	\$7,394,545
Average Coupon Rate:	3.995%
Final Maturity:	06/01/2025
Reserve Fund:	\$412,852.50 and Surety Bond
Call Dates:	06/01/2015 @ 100%
Security Pledged:	Joint utility system net revenues
Additional Comments:	AMBAC insured Moody's A1 underlying rating

City of Alamogordo
Joint Water and Sewer Improvements
Revenue Loan (NMFA), 2009

The loan is a special limited obligation of the City of Alamogordo to the New Mexico Finance Authority (NMFA) for the principal amount of \$5,340,000. The loan was issued to provide funds for water and wastewater infrastructure improvements to include construction of new water and wastewater lines, improvements to existing water and wastewater lines, and other various water and wastewater system improvements for the Governmental Unit and to pay all costs incidental to the issuance of the loan.

The loan is payable and collectible solely from the revenues of the Joint Water and Sewer System. Interest is payable on June 1 and December 1 of each year, beginning December 2009.

Original Amount:	\$5,340,000
Principal Outstanding:	\$5,170,000
Total Outstanding (P&I):	\$ 7,639,231
Average Coupon Rate:	4.321%
Final Maturity:	06/01/2029
Reserve Fund:	\$403,656.26
Call Dates:	<u>Prepayment.</u> The Governmental Unit is hereby granted the option to prepay any of the Principal Components of this Loan Agreement in whole or in part on any day on or after ten (10) years following the Closing Date without penalty or prepayment premium.
Security Pledged:	Joint utility system net revenues
Additional Comments:	None

City of Alamogordo
Water Improvements
Regional Water Pipeline WTB#80
Revenue Loan (NMFA), 2010

The loan is a special limited obligation of the City of Alamogordo to the New Mexico Finance Authority (NMFA) for the principal amount of \$1,127,000. The loan was issued to provide funds for approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as "Regional Water Supply Transmission Line Phase I.

The loan is payable and collectible solely from the revenues of the Joint Water and Sewer System. Interest is payable on June 1 and December 1 of each year, beginning December 2009.

The loan was a requirement of the Water Trust Board Grant Agreement #80, whereby the WTB provided 75% of the project cost and the City was required to borrow the remaining 25% from NMFA. Further details on the project can be found under the Capital section (Fund 116).

Original Amount:	\$1,127,000
Principal Outstanding:	\$1,127,000
Total Outstanding (P&I):	\$ 1,127,000
Loan Interest Rate:	0%
NMFA Admin Fees:	0.25%
Final Maturity:	06/01/2031
Reserve Fund:	\$0
Call Dates:	<u>Prepayment.</u> The Governmental Unit is hereby granted the option to prepay any of the Principal Components of this Loan Agreement in whole or in part on any day on or after ten (10) years following the Closing Date without penalty or prepayment premium.
Security Pledged:	Joint utility system net revenues
Additional Comments:	None

Flood Control GRT Bond

Fund Description

The purpose of this fund is to account for the monies that must be held in reserve for the Flood Control Bond Issue, Series 2000. Complete description of Bond is shown under Fund 59.

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				378,494
Revenues				
Interest Income	19,795	8,575	5,303	4,845
Total Revenues	19,795	8,575	5,303	4,845
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	54,941	0	0
Total Net Transfers	0	(54,941)	0	0
Total Resources Available				383,339
Ending Cash Balance - June 30				383,339

ENTERPRISE FUND

Various Funds

Enterprise Fund Description

Funds used to account for operations for which a fee is charged to external users for goods or services.

ENTERPRISE FUND SUMMARY

FUND NO.	FUND DESCRIPTION	BEGINNING	ESTIMATED REVENUES	NET	BUDGETED EXPENDITURES	ENDING
		CASH BALANCE		CASH TRANSFERS		CASH BALANCE
81	WATER/SEWER OPERATING	7,375,923	9,473,491	(1,444,511)	12,235,138	3,169,765
86	SOLID WASTE COLLECTION SYSTEM	165,666	1,929,349	(108,209)	1,914,546	72,260
88	BONITO LAKE	323,565	235,842	(32,012)	447,868	79,527
90	GOLF COURSE	284,723	1,136,554	62,636	1,288,685	195,228
91	AIRPORT	320,221	165,574	(42,739)	238,368	204,688
901	HOUSING LOW RENT OPERATING	822,979	677,700	125,800	936,646	689,833
903	HOUSING HOMEOWNERSHIP OPER	567,341	241,366	0	446,187	362,520
TOTAL ENTERPRISE FUNDS		9,860,420	13,859,876	(1,439,035)	17,507,438	4,773,823

Fund 81 Water & Sewer – This fund is created to account for the operations and maintenance of water and sewer services.

Fund 86 Solid Waste Collection System – This fund is established to account for the solid waste services provided to the residents of the city and all related costs.

Fund 88 Bonito Lake – This fund is created to account for the management and daily operations of the Bonito Lake Watershed, recreation area, and part of the Bonito Pipeline.

Fund 90 Desert Lakes Golf Course – This fund is created to account for the maintenance and daily operations of the municipal golf course.

Fund 91 Alamogordo-White Sands Regional Airport – This fund is established to account for the daily operations and maintenance of the municipal airport.

Fund 901 Housing Low Rent Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Fund 903 Housing Homeownership Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

WATER & SEWER FUND 81

Enterprise Fund

Fund Description

The Water and Sewer Fund was created to account for the operations and maintenance of the water and sewer services. Operations are divided into six (6) operational sections; Central Receiving 081-1602, Public Works Administration 081-1803, Customer Service 081-2202, Utility Maintenance 081-5503, Water Filter Plant 081-5703 and Public Works Inspectors 081-5903. These departments have separate narratives to explain their functions. Capital Improvements are also divided into a separate division 081-9300.

Mission Statement

The City of Alamogordo Water and Sewer Department's mission is to provide a high level of customer satisfaction by providing reliable, high quality water and sewer service in an efficient, cost effective and environmentally sensitive manner.

Division of Utilities



WATER & SEWER FUND 81

BUDGET SUMMARY

The City of Alamogordo Commission implemented an Operating Reserve for the Water and Sewer Fund with a goal for the fund to reserve an amount equal to two (2) months operating expenses. This goal was reached as of June 30, 2010 for a total of \$1 million dollars. The reserve was established to provide a safety net for drought years and if the city should ever experience a shortage of water that would reduce revenue.

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				7,375,923
Revenues				
Fees & Permits	23,285	1,556	0	0
User Fees				
Water Sales	4,434,315	4,644,420	5,012,405	5,557,927
Release of Lein	432	396	396	300
Sewer Charges	2,428,739	2,667,760	2,996,849	3,230,668
Connection Charges	12,803	10,334	15,354	3,840
Water Sales to City	55,261	48,105	46,762	46,705
Application Fees	55,475	54,025	56,125	59,152
Service Charges	159,670	187,973	236,629	223,667
Fire Protection Fee	7,625	0	0	0
Septage Disposal Fees	89,078	49,053	29,240	25,783
Reclaimed Water	84,749	70,644	60,068	85,554
Miscellaneous Revenue	166,550	134,082	83,055	109,873
Grants/Loans	90,534	86,915	97,243	52,757
Interest Income	131,885	71,811	103,063	77,265
Loan Proceeds	0	5,865,000	0	0
Total Revenues	7,740,401	13,892,074	8,737,189	9,473,491
Transfers				
Transfers In	268,743	2,130,934	375,981	954,129
Transfers Out	1,147,223	1,693,519	1,578,158	2,398,640
Total Net Transfers	(878,480)	437,415	(1,202,177)	(1,444,511)
Total Resources Available				15,404,903
Expenditures				
Purchasing/Central Recv (1602)	69,944	73,547	73,065	84,506
Public Works Admin (1803)	129,283	73,076	61,726	78,193
Customer Service (2202)	727,670	758,454	560,996	1,981,739
Utility Maintenance (5503)	1,522,220	3,278,558	2,025,385	2,390,322
Water Filter Plant (5703)	2,801,129	2,436,762	2,658,846	2,975,009
Utility Inspectors (5903)	142,402	141,126	0	0
Total Operating Cost	5,392,648	6,761,523	5,380,018	7,509,769
Water & Sewer Capital	1,138,560	1,256,066	3,247,476	4,725,369
Total Expenditures	6,531,208	8,017,589	8,627,494	12,235,138
Ending Cash Balance - June 30				3,169,765
			Operating Reserve:	1,000,001
			Available Balance:	2,169,764

* Utility Inspectors moved to 65-5905

Department Description

This department is a division of Purchasing and includes 90% of the Central Receiving salary and benefits. Central Receiving maintains inventories for City supplies and materials for departments throughout the City; however, it is estimated that the bulk of inventory is related directly to the Utility Fund and; therefore, the bulk of expenditures for salaries and benefits is charged directly to the Water & Sewer Fund.

Budget Summary

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Expenditures				
Salaries & Benefits	69,944	73,547	72,937	84,236
Supplies	0	0	270	270
<i>Total Operating Cost</i>	69,944	73,547	73,207	84,506
Capital Outlay	0	0	0	0
Total Expenditures	69,944	73,547	73,207	84,506

Budget Highlights

- The overall operating budget for Accounts Receivable increased by 15.4% and is primarily due to the 1% wage increase as per the AFSCME Contract and one vacancy in Central Receiving for a short period of time.

Enterprise Fund

Division of Utilities

Department Description

The Public Works Administrative Department is responsible for the management of eight divisions including Utilities, Streets, Drainage, Airport, and Facility Maintenance. We also manage the service contract with Severn Trent who operates the Wastewater and Water Filter Plants. Additionally, we operate the Convenience Center, Landfill and Bonito Lake Campground. The allocations of expenditures within this department are those directly related to the operations of the Water and Sewer Fund.

Mission Statement

It is our mission to provide the City of Alamogordo with the very best Public Works services and to do so in a timely and cost effective manner.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Expenditures				
Supplies	3,061	0	0	0
Other Services				
Audit	19,500	20,650	20,723	23,326
Administrative Charges	5,837	5,632	5,632	5,632
Water Rights Attorney	52,084	0	0	0
Consultant Fees	4,145	2,138	0	0
Errors & Omissions	44,656	44,656	35,371	49,235
Fuel Tank Insurance	0	0	0	0
Total Operating Cost	129,283	73,076	61,726	78,193
Capital Outlay	0	0	0	0
Total Expenditures	129,283	73,076	61,726	78,193

Performance Measures

Performance Measures

The Public Works Department's performance is the collective accomplishments of the various operations that we manage. These accomplishments have already been noted elsewhere under each division.

Our challenge in administration is to provide the leadership and the work environment that allows each employee to perform at their maximum potential service to the community. By doing so, we assure an overall successful Department operation. To this extent, I believe that we have been relatively successful and will continue to be in the future.

Enterprise Fund

Department Description

The Customer Service (Utility Billing) Department is responsible for reading, maintaining, and billing of more than 11,900 water, sewer and garbage accounts each month. Utility Billing also handles requests to stop and start services, answers customer inquiries concerning their accounts and handles billing maintenance entries necessary to send accurate and timely bills to our customers. Staff also monitors and collects on delinquent accounts.

Mission Statement

The Customer Service Department is dedicated to exceeding the expectations of our customers by providing excellent customer service in an efficient and effective manner, while complying with the Utility Billing Ordinances and Policies.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Customer Service Manager	1	1.000	1	1.000	0	0.000
General Cashier/Customer Service	2	1.500	1	1.000	-1	-0.500
Meter Reader	2	2.000	2	2.000	0	0.000
Utility Billing Clerk	1	1.000	1	1.000	0	0.000
Utility Billing Clerk/Meter Reader	1	1.000	1	1.000	0	0.000
Utility Billing Technician	1	1.000	1	1.000	0	0.000
Utility Billing Clerk/Collections	1	1.000	1	1.000	0	0.000
Utility Billing Supervisor	1	1.000	1	1.000	0	0.000
Totals	10	9.500	9	9.000	-1	-0.500

Frozen Position: Utility Billing Clerk/Meter Reader

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Expenditures</i>				
Salaries & Benefits	348,126	353,655	348,696	375,861
Supplies	69,236	64,381	69,684	72,999
Maintenance	1,523	7,331	5,873	6,901
Utilities	9,178	8,751	9,503	10,902
Other Services	111,983	135,106	124,636	137,368
Operating Capital	45,877	0	2,524	76,149
<i>Total Operating Cost</i>	585,923	569,224	560,916	680,180
Capital Improvements	141,747	189,230	80	1,301,559
Total Expenditures	727,670	758,454	560,996	1,981,739

Budget Highlights

- The overall operating budget for the Utility Billing department increased by 21% or \$119,264. The majority of the increase is due to the carry-over of Capital Equipment Replacement funds, where \$73,625 was carried over from remaining budget balance of prior year. Salaries increased by a total of 8% and are primarily due to having one vacancy of a meter reader for a short period of time in FY09 and the 1% AFSCME Union contract wage increase.
- The Capital Improvements include the funds appropriated for the Radio-Read Fire-Fly Meter Project.

Goals

- Provide accurate and timely processing of Utility Customer accounts for usage and billing.
- Continue monitoring expense levels while maintaining our high level of service.
- Implement online bill pay when funding is available.
- Review all policies and procedures to ensure effective and efficient processes.

Objectives

- Enhance procedures relative to more effective collection methods and reducing number of collection accounts.
- Work with Public Works to reduce the gap between the production and billed consumption to within 12%. Due to various Public Works projects this percentage has increased over the past few fiscal years; i.e., replacing reservoir liners and water and street improvement projects.
- Continue installation of Radio Reads. Accelerate the program by contracting out the project to facilitate an earlier completion date.
- Begin a monitoring system this year comparing services versus cost.

Performance Measures

<i>Performance Measures (New)</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Estimate</i>	<i>FY10/11 Estimate</i>
Number of Collection Accounts	250	124	160	160
% diff of Production vs. Billed Water	14%	16%	16%	14%
Radio Reads Installed	1,000	2,000	3,500	6,000

Last Year's Accomplishments

- ◆ Total of approximately 6,000 out of 11,900 radio read devices installed since the implementation of the project. Existing meter replacement and maintenance requirements were also accomplished.
- ◆ Reduced the number of outstanding collection accounts by 50% in FY09. Estimates for FY10 and FY11 are anticipated to be slightly higher due to the current economic conditions. However, estimated levels are 36% lower than FY08.
- ◆ Staff proposed and implemented changes to the Leak Abatement Policy to expedite the processing of compliant requests; making the process less arduous for the customer, City staff, and the City Commission.
- ◆ Amended ordinances regarding ancillary charges in efforts of recovering actual costs. This included the meter testing fee for meter calibration and the service fees for customer service calls made after hours.
- ◆ Cross trained staff; this is an ongoing process due to turnover.

Enterprise Fund

Division of Utilities

Department Description

The Utility Maintenance Division is responsible for the operation of the City's Water Distribution and Wastewater Collection Systems.

Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions consistent with State and Federal Regulations.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Dispatcher/Clerk	1	1.000	1	1.000	0	0
Maintenance/Welder	1	1.000	1	1.000	0	0
Supervisor	1	1.000	1	1.000	0	0
Worker II	3	3.000	3	3.000	0	0
Worker III	4	4.000	4	4.000	0	0
Worker IV	3	3.000	3	3.000	0	0
Worker V	2	2.000	2	2.000	0	0
Totals	15	15.000	15	15.000	0	0

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	799,220	925,559	851,827	870,011
Supplies	89,183	78,890	73,309	78,349
Maintenance	341,351	352,469	421,316	412,892
Utilities	36,460	39,160	39,555	43,592
Other Services	255,237	1,728,739	565,384	648,100
<i>Total Operating Cost</i>	1,521,451	3,124,817	1,951,391	2,052,944
Capital Outlay	769	153,741	73,994	337,378
Total Expenditures	1,522,220	3,278,558	2,025,385	2,390,322

Budget Highlights

Capital Outlay includes \$300,000 for pipeline replacement.

Salaries and Benefits adjusted for salary increases.

Goals & Objectives

1. Replace 600 feet of Water Distribution Main each year
2. Repair 100% of all reported water breaks
3. Repair or replace 100% of broken water main valves found in the system
4. Clear or Repair 100% of reported sewer main problems

Performance Measures

<i>Performance Measures</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Length of Water Distribution Main replaced	0	600
Repair 100% of reported water breaks	100	98
Percentage of broken Water Main valves found that were repaired or replaced	98	87
Complete 100% of reported sewer calls	100	90

Last Year's Accomplishments

- Department crews completed 5421 work orders, of which 60 were Water Main breaks and 150 were service line breaks
- Scheduled and conducted an in-house 3 day 27 hour CEU Wastewater Certification School, presented by Ragsdale and Associates of Albuquerque, NM
- Assisted various departments through welder equipment and personnel support in the construction of Zoo cages, Utility Racks, Police Vehicle modifications and other fabricated steel items
- Installed 263 meters in support of the Water Billing Radio Read program
- Responded to 322 after hours emergency utility calls
- Installed 50 Water Main Valves as part of the ongoing Street Maintenance/Utility upgrade projects
- Responded to numerous support requests for emergency sewer calls to Holloman Air Force Base
- Began a new in house Facility Cleaning program to save money by eliminating our portion of the city contract

Enterprise Fund

Department Description

This division under Public Works is responsible for the production and treatment of the City's potable water and treatment and disposal of the City's wastewater. Currently, this service is contracted to Severn Trent Services.

BUDGET SUMMARY

Division of Utilities

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Expenditures				
Other Services				
Contract Services	2,051,985	1,964,063	2,133,076	2,407,429
Electric Service	472,711	409,121	473,566	510,000
Water Conservation Fee	52,930	63,578	52,204	57,580
<i>Total Operating Cost</i>	<u>2,577,626</u>	<u>2,436,762</u>	<u>2,658,846</u>	<u>2,975,009</u>
Capital Improvements	223,503	0	0	0
Total Expenditures	<u>2,801,129</u>	<u>2,436,762</u>	<u>2,658,846</u>	<u>2,975,009</u>

Enterprise Fund

Department Description

This division under Public Works is responsible for the inspection of public works projects.

Division of Utilities

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Expenditures				
Salaries & Benefits	133,226	134,441	0	0
Supplies	5,569	3,031	0	0
Maintenance	2,096	864	0	0
Utilities	59	1,355	0	0
Other Services	1,452	1,435	0	0
<i>Total Operating Cost</i>	142,402	141,126	0	0
Capital Outlay	0	0	0	0
Total Expenditures	142,402	141,126	0	0
* Moved to Fund 65-5905				

Department Description

This division was established to account for the water/sewer improvements related to the miscellaneous street projects.

Budget Summary

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
Expenditures-Projects				
Contract Engineering Fees	64,938	286,234	295,389	1,637,034
Engineering Fees	21,713	11,635	49,979	50,445
Pipeline Replacement	139,221	167,420	186,107	223,365
Well Improvements	0	0	0	0
Wells - Other	0	0	0	0
Sewer line Replacement	0	0	7,952	42,230
Water Line Extension	0	0	0	0
Water Line Improvements	0	660,286	2,698,215	2,600,819
ICIP				
Building/Cover Disk Filter	210,991	16,307	0	0
Bulk Fill Station	0	0	0	0
Civic Center Effluent	0	0	0	0
Electronic Meter Read	0	0	0	0
LaLuz Filter Plant	0	0	9,834	57,804
Water Filter Media & Undrdr	0	0	0	0
Reclaimed Water Dist System	97,264	0	0	52,757
Water/Wastewater System Improvements	0	0	0	0
Wastewater Treatment Flow Metering	0	0	0	0
Wastewater Treatment Plant SCADA	0	0	0	0
Water System Fencing Improvements	0	0	0	0
Water System SCADA Expansion	0	0	0	0
Wastewater Plant Effluent Pond Liner	0	0	0	0
Water System Master Plan	0	0	0	0
Water Sewer Lines connected with Street	426,072	0	0	0
Maintenance Program	178,361	114,184	0	60,915
Total Expenditures	1,138,560	1,256,066	3,247,476	4,725,369

City of Alamogordo

NMFA LOAN – Westside Infrastructure Improvements Project

Entered into August 11, 2006

The City of Alamogordo entered into a Loan Agreement with the New Mexico Finance Authority for the Westside Infrastructure Improvements Project, bringing in the waterline from the R.O. line to the bypass to support the infrastructure to the PreCheck project. Resolution No. 2006-44 authorized the execution and delivery of this loan agreement by and between the City of Alamogordo and the New Mexico Finance Authority. This loan constitutes a special limited obligation of the City to pay a principal amount of \$6,565,000 together with administrative fees and interest thereon for the purpose of defraying the cost of the Westside Water Infrastructure improvements. The construction of the project is accounted for through the Water and Sewer Fund 81. The Principal, Interest and Administrative fees payment to NMFA is pledged solely from the revenues of the City's first one-fourth of one percent increment (0.25%) of the Municipal Gross Receipts Tax enacted pursuant to Section 7-19D-9 NMSA 1978 and City Ordinance adopted on April 28, 1981. (Receipts accounted for in Fund 49).

The loan is not a general obligation of the city and is payable solely from revenues derived from the net monthly distributions from the Taxation and Revenue Department of the State of New Mexico of 1/4 of 1% of pledged gross receipts tax revenues. The proceeds of which will be intercepted by NMFA.

Original Amount:	\$730,453
Principal Outstanding:	\$730,453
Total Outstanding (P, I & A):	\$1,093,462.41
Interest Rate:	4.242% (which includes the NMFA administrative fee of 0.25%)
Final Maturity:	5/1/2026
Reserve Fund:	\$55,452.94 (Held by NMFA, Trustee in the name of the City).
Security Pledged:	.25% (1/4%) 1986 Municipal Gross Receipts Tax
Revenues to pay Debt Service:	.25% (1/4%) 1986 Municipal Gross Receipts Tax (Fund 49)
Additional Comments:	Payments of this obligation for principal, interest and administrative fees is done through an Interception Agreement by which the NMFA receives the portion of payment directly from the New Mexico Taxation and Revenue Department.

Enterprise Fund

Division of Public Works

Department Description

This Division is responsible for the collection, recycling, and transfer of non-hazardous solid waste from area residents and contractors. The main operation is contracted with Southwest Disposal. Additionally, the City operates the LaVelle Road Solid Waste Disposal Convenience Center. At this site, area residents and contractors are allowed to drop off solid waste.

Mission Statement

To provide a safe and sanitary solid waste disposal facility for area residents and to insure the facility is operated in strict compliance with State Regulations. Also, to insure customers are treated in a friendly and helpful manner.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Convenience Center Attendant	1	1.000	1	1.000	0	0.000
Convenience Center Laborer	2	2.000	2	2.000	0	0.000
Heavy Equipment Operator	1	1.000	1	1.000	0	0.000
Totals	4	4.000	4	4.000	0	0.000

Solid Waste Collection System 086-0000

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				165,666
<i>Revenues</i>				
User Fees	1,601,874	1,733,154	1,860,267	1,924,960
Miscellaneous Income	(8)	6,776	5,592	4,000
Interest Income	387	2,122	823	389
Total Revenues	1,602,253	1,742,052	1,866,682	1,929,349
<i>Transfers</i>				
Transfers In	198,500	55,212	0	0
Transfers Out	102,892	104,096	104,471	108,209
Total Net Transfers	95,608	(48,884)	(104,471)	(108,209)
<i>Total Resources Available</i>				1,986,806
<i>Expenditures- Nondivisional</i>				
Contract Services	1,326,940	1,381,062	1,434,140	1,486,754
Capital Outlay	0	0	0	0
Total Expenditures	1,326,940	1,381,062	1,434,140	1,486,754
<i>Expenditures-Convenience Center</i>				
Salaries & Benefits	142,478	138,901	143,821	150,422
Supplies	20,398	16,533	14,949	16,791
Maintenance	4,727	7,148	6,028	5,673
Utilities	5,550	5,373	6,093	6,852
Other Services	58,513	97,558	63,050	74,498
Total Operating Cost	231,666	265,513	233,941	254,236
Capital Outlay	7,690	109,201	555	173,556
Total Expenditures	239,356	374,714	234,496	427,792
<i>Total Expenditures</i>	1,566,296	1,755,776	1,668,636	1,914,546
<i>Ending Cash Balance - June 30</i>				72,260

Solid Waste Collection System 086-0000

Budget Highlights

Increase in Capital Outlay for roll-off containers, compaction equipment, and rip-rap for containment area.

Goals & Objectives

1. Operate in strict compliance with State Regulations.
2. Improve efficiency and reduce customer complaints with the new weighing equipment.
3. Develop new rate analysis for Commission to consider for customer fees.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Percent of Compliance with State Regulations	N/A	100%	100 %	100%
Percent of complaints vs. customers served	N/A	5%	3 %	3%

Last Year's Accomplishments

- ◆ 13,666 City residents served by the Convenience Center.
- ◆ 2,120 tons of solid waste transferred to the Landfill.
- ◆ Completed installation of new electronic scale and new scale-house.

Enterprise Fund

Division of Community Services

Department Description

This division is responsible for the management and daily operation of the Bonito Lake Watershed, Water Supply and Recreational Enterprise.

Mission Statement

Manage and preserve Alamogordo's most valuable source of water supply. Provide and maintain a clean, safe recreational facility in which the public can picnic, camp or fish. Plan and implement Resource Conservation and Development projects to enhance land and water resources.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Manager	1	1.000	1	1.000	0	0.000
Park Ranger I	5	1.568	5	1.316	0	-0.252
Park Ranger II	1	0.392	0	0.000	-1	-0.392
Maintenance Foreman	1	0.712	2	1.407	1	0.695
Maintenance	2	1.154	2	1.112	0	-0.042
Clerical Specialist	1	0.375	1	0.361	0	-0.014
Totals	11	5.201	11	5.196	0	-0.005

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				323,565
Revenues				
User Fees	118,602	181,366	169,431	186,250
Miscellaneous Revenue	6,620	6,090	3,325	44,020
Grants	80,381	210,939	0	0
Interest Income	24,282	8,693	5,399	5,572
Total Revenues	229,885	407,088	178,155	235,842
Transfers				
Transfers In	55,785	64,162	0	0
Transfers Out	44,150	13,769	40,971	32,012
Total Net Transfers	11,635	50,393	(40,971)	(32,012)
Total Resources Available				527,395
Expenditures - Bonito Lake (0003)				
Salaries & Benefits	75,410	78,641	139,131	158,939
Supplies	11,171	16,167	22,009	21,957
Maintenance	14,493	14,004	22,791	22,824
Utilities	3,752	4,253	7,743	9,256
Other Services	129,512	269,845	45,881	100,786
Total Operating Cost	234,338	382,910	237,555	313,762
Capital Outlay	19,459	0	24,073	134,106
Total Expenditures	253,797	382,910	261,628	447,868
Expenditures -Utilities Maintenance (5503)				
Salaries & Benefits	38,540	49,183	0	0
Supplies	5,141	6,280	0	0
Maintenance	3,381	2,933	0	0
Utilities	3,139	3,029	0	0
Other Services	5,585	2,537	30,605	0
Total Operating Cost	55,786	63,962	30,605	0
Capital Outlay	0	0	0	0
Total Expenditures	55,786	63,962	30,605	0
Total Expenditures	309,583	446,872	292,233	447,868
Ending Cash Balance - June 30				79,527

Budget Highlights

Camping revenue increased 24% in 2010.

Additional Seasonal Employees were hired due to the increase in usage.

Goals & Objectives

1. Enhance forest health and reduce fire risk by the removal of standing dead timber and reduction of small diameter trees.
2. Maximize water rights from Bonito Lake without jeopardizing sufficient water levels to provide for a continued water flow without severely impacting the cold water trout fisheries.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Percent of total land acres reduced of timber	N/A	10 %	5 %	5 %
Percent of water rights utilized	N/A	95 %	80 %	80 %

Last Year's Accomplishments

- Completed the second year on a three-year agreement with the NM Game and Fish Dept. for designation of Bonito Lake as a public fishery.
- Implemented and completed the fencing project for the well and storage tank area for the Westlake Campground that was required by the state.
- We are a little over two – thirds the way thru a very successful season.

Enterprise Fund

Division of Community Services

Department Description

Desert Lakes Golf Course is a full service 18 hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course

Mission Statement

Desert Lakes Golf Course exists solely for the purpose of providing the best possible services to our customers, the golfers of Alamogordo. We are committed to providing these services without prejudice in a financially sound and responsible manner.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Assistant Superintendent</i>	1	1.000	1	1.000	0	0.000
<i>Irrigation Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Laborer</i>	3	3.000	3	2.963	0	-0.037
<i>Laborer - Seasonal</i>	5	2.768	6	2.669	1	-0.099
<i>Mechanic</i>	1	1.000	1	1.000	0	0.000
<i>Superintendent</i>	1	1.000	1	1.000	0	0.000
Totals	12	9.768	13	9.632	1	-0.136

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				284,723
Revenues				
User Fees	1,090,380	1,111,510	1,086,201	1,134,000
Miscellaneous Revenue	1,400	211	1,400	1,400
Interest Income	4,428	1,654	1,965	1,154
Total Revenues	1,096,208	1,113,375	1,089,566	1,136,554
Transfers				
Transfers In	159,815	159,815	143,834	143,834
Transfers Out	60,597	69,805	65,740	81,198
Total Net Transfers	99,218	90,010	78,094	62,636
Total Resources Available				1,483,913
Expenditures-Nondivisional				
Golf Pro Contract	713,897	688,140	681,644	695,568
Total Expenditures	713,897	688,140	681,644	695,568
Expenditures-Maintenance				
Salaries & Benefits	257,560	279,106	263,084	269,226
Supplies	64,908	54,085	65,398	96,858
Maintenance	77,724	76,150	41,124	43,914
Utilities	31,769	30,451	32,559	42,795
Other Services	12,960	15,739	17,367	13,049
Operating Capital	385	91	0	53,775
Total Operating Cost	445,306	455,622	419,532	519,617
Capital Improvements	50,300	0	0	73,500
Total Expenditures	495,606	455,622	419,532	593,117
Total Expenditures	1,209,503	1,143,762	1,101,176	1,288,685
Ending Cash Balance - June 30				195,228

Budget Highlights

1. There is \$73,500 allocated for Capital Equipment Purchases.

Goals

1. Continue to improve course conditioning through the irrigation program set forth, to improve aesthetics with attention to detail work. Continue improvements set forth in the short term plan and create a long range master plan for the course.
2. Continue to increase rounds of play through aggressive growth of the game programs that encourage new and occasional golfers to play more rounds through course conditions and speed of greens for the golfer's pleasure of the course.
3. Edge and add sand to fairway bunkers/sand traps on 5 holes per year. Depending on cost of sand, amount of sand, and budget constraints.
4. Create a greens sod farm to repair damaged greens when vandalized or as turf is needed.
5. Add (2) additional irrigation heads to the southwest corner of number 11 green due to the strong spring winds.
6. Add (2) additional irrigation heads to the southwest corner of number 15 green due to strong spring winds.
7. Add (2) additional irrigation heads to the southwest corner number 14 green due to strong spring winds.

Objectives

1. Continue to improve water management on the entire golf course. To present the best possible golfing conditions on a day to day basis for our regular clientele as well as the major tournament players.
2. Through the use of the 19th Hole Restaurant and all of the facilities, increase public awareness to the benefits of the City's involvement not only for the golfers, but for the citizens of Alamogordo.
3. Present the benefits of tournaments held each year for the local high school athletics through the local media.
4. Strive to maintain Golf Course at highest level possible, in light of budget cuts including personnel and supplies.
5. All safety hours will be met by Golf Course staff members.

Performance Measures

Work Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Total rounds of play	45,419	46,500	46560	46,643
Tournaments & Leagues	42	44	44	44
League participants	2490	2550	2550	2500
Growth of Game Programs	4	6	6	6
GOG participants	400	550	550	550
Overall Maintenance survey	n/a	400	400	435

Last Year's Accomplishments

- ◆ Condition of D.L. greens this year was excellent due to proper use of: chemicals, fertilizers, soil conditioners and cultural practices which included: better aerification, topdressing, vertical mowing and regular, lightweight rolling. Green speed was much more consistent this past season earning praise from customers.
- ◆ Edged and added sand to number 7 fairway bunkers (2).
- ◆ Added additional irrigation heads to the left side of number 11 fairway next to cart-path and number 14 fairway/rough next to the cart-path.
- ◆ Sharpened reels on all mowers (27 reels) for a cleaner more precise cut.
- ◆ Repaired/fixd multiple sprinkler heads that were inoperable/not rotating. Fifty to seventy-five heads repaired and leveled to turf height.
- ◆ Have Bent grass sod farm all prepared, with the ground leveled, (4) irrigation heads installed with automatic control in place, ready for top sand and seeding early to mid Spring, when temperatures are right for growing.
- ◆ Cleaned entire maintenance yard, taken all salvage to Central supply.
- ◆ Added (1) additional irrigation head by cart path on number 7 forward tee and put sod down purchased by the AMGA.
- ◆ Added (1) additional irrigation head next to cart path by fairway bunker on number 3, put down purchased the AMGA.
- ◆ Moved (1) irrigation head and added (1) irrigation head to mound on number 5 fairway/rough and put down sod purchased by the AMGA.
- ◆ Sharpened 27 reels on all mowers for a cleaner more precise cut.
- ◆ Added multiple irrigation heads next to cart path on number 14 rough and number 15 rough areas and seeded number 14 rough.
- ◆ Leveled irrigation heads on all 18 greens and also leveled all of the irrigation heads on all tee boxes/ areas.
- ◆ Added (3) additional irrigation heads behind number 10 green due to a large dry spot.
- ◆ Added sod on mounds left side of number 14 rough next to cart path to help with erosion.
- ◆ Repaired between 10 and 20 valves that were broken or not operational.

Enterprise Fund

Department Description

The Alamogordo-White Sands Regional Airport is a general aviation airport owned and operated by the City of Alamogordo. The Airport is served by an EAS subsidized commuter airline that provides scheduled flights to Albuquerque. Additionally, the Airport is a designated United States Forest Service Fire Tanker Base. The tanker aircraft are on station at the Airport as needed, but generally from April through September annually. The Civil Air Patrol has a division based at the Airport providing search and rescue functions. The Airport has two runways, one paved and the other dirt. The City owns the terminal building, maintenance shop, fire station, and 1500 acres of fenced-in property.

Mission Statement

To provide a necessary transportation and business hub for the continued growth and development of Alamogordo and the surrounding communities, To maintain the Airport at the highest standards of safety and utility, and to preserve the airport for future general aviation.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
Airport Coordinator	1	1.000	1	1.000	0	0.000
Light Equipment Operator	1	1.000	1	1.000	0	0.000
Totals	2	2.000	2	2.000	0	0.000

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				320,221
Revenues				
User Fees	154,228	117,553	221,698	159,668
Fees & Permits (Cert Fee)	78,740	0	0	0
Miscellaneous Revenue	13,865	22,803	1,580	4,000
Investment Income	6,875	5,234	3,639	1,906
Total Revenues	253,708	145,590	226,917	165,574
Transfers				
Transfers In	52,504	52,504	0	0
Transfers Out	10,733	42,351	45,178	42,739
Total Net Transfers	41,771	10,153	(45,178)	(42,739)
Total Resources Available				443,056
Expenditures (0006)				
Salaries & Benefits	102,197	105,814	104,307	107,565
Supplies	6,970	7,695	7,333	9,466
Maintenance	17,067	14,106	10,767	26,360
Utilities	27,995	23,078	29,896	34,326
Other Services	3,308	10,337	9,844	9,806
Total Operating Cost	157,537	161,030	162,147	187,523
Capital Outlay	10,030	0	0	50,845
Capital Improvements	0	0	0	0
Total Expenditures	167,567	161,030	162,147	238,368
Ending Cash Balance - June 30				204,688

White Sands Regional Airport 091-0000

Budget Highlights

The increase in expenditures is due to the 1% salary increase, increase in utilities, increase in insurance costs, and \$50,000 in Airport Capital Improvements.

Goals & Objectives

1. Maintain Airport in compliance with FAA regulations utilizing applicable FAA 14 CFR Part 139 requirements.
2. Provide highest level of customer satisfaction with Airport Facilities and Operations.
3. Increase general aviation activity and attract more Airport tenants and businesses.
4. Seek funding for terminal building improvements to better support business activities and improve security and utility,
5. Seek funding for improved security and access control by extending existing fencing and upgrading to a computerized gate card and surveillance system.

Performance Measures

Performance Measures	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Estimate
Percentage of days Airport is in compliance with applicable 139 Standards	N/A	100 %	100 %	100 %
Percentage of complaints vs. customers served	N/A	1 %	1 %	1 %

Last Year's Accomplishments

- ◆ Airport Drainage Study completed
- ◆ Phase I Drainage Project completed.
- ◆ Encouraged two additional private hangar projects resulting in additional revenue from land leases.
- ◆ Upgraded furniture in the Pilots' Lounge and the Waiting Area.
- ◆ Revised Airport Storm Water Pollution Prevention Plan.

Enterprise Fund

Division of Housing Authority

Department Description

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Staffing Level

Position title	FY 2010		FY2011		Difference	
	#	FTE	#	FTE	#	FTE
Accountant	1	1.000	1	1.000	0	0.000
Homeownership Coor	1	1.000	1	1.000	0	0.000
Operations Manager	1	1.000	1	1.000	0	0.000
Property Management Coordinator	1	1.000	1	1.000	0	0.000
Occupancy Specialist	1	1.000	1	1.000	0	0.000
Eligibility Specialist	1	1.000	1	1.000	0	0.000
Laborer Seasonal	1	1.000	1	0.481	0	-0.519
Office Assistant	0	0.000	1	1.000	1	1.000
Totals	7	7.000	8	7.481	1	0.481

Frozen Position: Homeownership Coordinator

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				822,979
Revenues				
User Fees	0	0	288,176	277,000
Fines	0	0	867	1,700
Miscellaneous	0	0	41,577	19,000
Grants	0	0	397,878	378,000
Investment Income	0	0	1,734	2,000
Total Revenues	0	0	730,232	677,700
Transfers				
Transfers In	0	0	125,800	125,800
Transfers Out	0	0	0	0
Total Net Transfers	0	0	125,800	125,800
Total Resources Available		0		1,626,479
Expenditures				
Salaries & Benefits	0	0	363,290	413,776
Supplies	0	0	36,555	36,891
Maintenance	0	0	8,685	9,005
Utilities	0	0	125,804	140,061
Other Services	0	0	164,175	197,815
Miscellaneous Expense	0	0	244,842	22,477
Capital Outlay	0	0	98,291	116,621
Total Expenditures	0	0	1,041,642	936,646
Ending Cash Balance - June 30				689,833

Budget Highlights

- Large decrease in miscellaneous revenue from removing the revenue received from the insurance company for the repairs on 629 Alta Vista.
- Increase in operating salaries comes from the inclusion of the Office Assistant who will be responsible for providing customer service to residents. 95% of this position will be funded by fund 901.
- The large decrease in other services comes from the removal of repair expense for 629 Alta Vista.
- In miscellaneous expense the increase is due to the large amount of bad debt expense we will be able to write off in FY 2011.
- The large difference in capital outlay is from not having a CDBG match in FY2011 and not having as large of a City Engineering expense.

Goals

The goal of the Housing Authority is to ensure a supply of affordable housing by:

1. Upgrading current housing stock and sites
2. Maintaining occupancy at a level required by federal mandate

Objectives

- Increase space available for parking at Alta Vista and Plaza Hacienda by designing and paving designated areas and enhanced security lighting;
- Replace 70 furnaces for energy efficiency;
- Assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products;
- Assess windows in 220 units; develop and implement plan for improved, energy efficient window installation at the rate of 22 units per year minimum;
- Repair roof, water damage to walls, reseal joints at floor/wall to prevent seepage and install new flooring in the main office building;
- Repair spalling and foundations at 70 units in AV by evaluating and building porches and repairing cracks;
- Complete repair of fascia and soffitt, including paint at 220 units and roof ventilation at 150 Plaza Hacienda complex

Performance Measures

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Repair and upgrade exteriors (new measure)	NA	NA	41	68
Upgrade electrical service (new measure)	NA	NA	220	0
Occupancy Rate Low Rent only	67%	75%	85%	96%

Enterprise Fund

Department Description

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Accountant</i>	1	1.000	1	1.000	0	0.000
<i>Homeownership Coor</i>	1	1.000	1	1.000	0	0.000
<i>Operations Manager</i>	1	1.000	1	1.000	0	0.000
<i>Property Management Coordinator</i>	1	1.000	1	1.000	0	0.000
<i>Occupancy Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Eligibility Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Laborer Seasonal</i>	1	1.000	1	0.481	0	-0.519
Totals	7	7.000	7	6.481	0	-0.519

Frozen Position: Homeownership Coordinator
Laborer-Seasonal

Division of Housing Authority

BUDGET SUMMARY

BUDGET SUMMARY	FY07/08 Actual	FY08/09 Actual	FY09/10 Actual	FY10/11 Budget
Beginning Cash - July 1				567,341
Revenues				
User Fees	0	0	125,400	215,416
Fines	0	0	25	250
Miscellaneous	0	0	17,526	24,100
Grants	0	0	9,098	0
Investment Income	0	0	(363)	1,600
Total Revenues	0	0	151,686	241,366
Transfers				
Transfers In	0	0	4,712	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	4,712	0
Total Resources Available		0		808,707
Expenditures				
Salaries & Benefits	0	0	9,764	33,296
Supplies	0	0	412	940
Maintenance	0	0	116	21,150
Utilities	0	0	1,769	3,762
Other Services	0	0	24,530	12,356
Capital Outlay	0	0	20,298	177,200
Modernization	0	0	128,295	197,483
Total Expenditures	0	0	185,184	446,187
Ending Cash Balance - June 30				362,520

Budget Highlights

- Revenues for FY2011 3 homes are slated to be sold – 1703 7th Street, 1315 Puerto Rico, 1706 Alaska.
- 5% of the new Office Assistant salary is paid out of Fund 903. 15% of the PHA Manager salary is paid from Fund 903.
- The large increase in maintenance comes from moving the costs of repairing purchase homes from the Other Services line. The purchase cost of homes is captured in Capital Outlay.
- The decrease in utilities is due to having increased utility costs in FY 2010 because one resident was slow to have utilities turned on.
- Modernization captures the expense of houses selling in the current year.

Goals

1. Provide first time home buyers with the opportunity to purchase safe and affordable housing through a three year lease purchase program.
2. Minimize the number of participant who leave the program before purchasing a house
3. Constantly improve the quality of the housing stock held in inventory
4. Purchase quality housing stock

Objectives

1. Sell all of the houses that have reached the three year mark
2. Purchase quality houses to replace those sold
3. Approve quality first time home buyers
4. Minimize damage to current houses

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TRUST & AGENCY

Various Funds

Trust & Agency Fund Description

Funds used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include (a) pension (and other employee benefit) trust funds, (b) investment trust funds, (c) private-purpose trust funds, and (d) agency funds.

TRUST & AGENCY FUND SUMMARIES

FUND NO.	FUND DESCRIPTION	CASH BALANCE	ESTIMATED REVENUES	CASH TRANSFERS	BUDGETED EXPENDITURES	CASH BALANCE
17	POLICE COURT BOND	338	0	0	0	338
22	DESIGNATED GIFT	37,253	5,544	0	12,091	30,706
31	CEMETERY-PERPETUAL CARE	673,119	20,816	0	0	693,935
39	STATE JUDICIAL	5,549	99,500	0	99,500	5,549
74	ALAMO SENIOR CENTER GIFT	54,478	17,330	(1,275)	64,746	5,787
92	PHA/LOW RENT HOUSING PROGRAM	(18,393)	18,393	0	0	0
94	OTERO/LINCOLN REGIONAL LANDFILL	3,341,232	1,229,558	(2,955)	1,521,111	3,046,724
98	PAYROLL CLEARING	21,598	0	0	0	21,598
104	UTILITY DEPOSITS	596,914	0	0	0	596,914
905	HOUSING LOW RENT DEPOSITS	30,141	600	0	0	30,741
905	HOUSING HOMEOWNERSHIP RESERVE	75,777	600	0	2,500	73,877
907	HOUSING OWNER OCCUPIED	1,185	0	0	0	1,185
TOTAL TRUST AND AGENCY FUNDS		4,819,191	1,392,341	(4,230)	1,699,948	4,507,354

Fund 17 Police Court Bond Fund – This fund is established to account for collection, holding and reimbursement of court bonds.

Fund 22 Designated Gift Fund – This fund is established to account for receipts and disbursements of funds donated for designated and specific purposes.

Fund 31 Cemetery – Perpetual Care – This fund is established to account for the accumulation of funds for the future maintenance of the cemetery.

Fund 39 State Judicial - This fund accounts for the State's share of fines from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. The City collects these fines on behalf of the State and remits to them on a monthly basis.

Fund 74 Alamo Senior Center Gift Fund – This fund is created to account for donations and proceeds from fund raising events. Expenditures are restricted to building improvements or special events.

TRUST & AGENCY

Fund 92 Public Housing Authority-Clearing Account – This account is created to account for disbursements processed for the Public Housing Authority by the City of Alamogordo. The Public Housing authority is billed monthly for the disbursements made on their behalf by the city and those payments are credited to this fund.

Fund 94 Otero/Lincoln County Regional Landfill – The Otero/Lincoln County Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this Operation. This account is established to account for the daily operations and maintenance of the solid waste facility designed to dispose of residential, commercial and construction waste.

Fund 104 Utility Deposits – This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Deposits are applied to the customer account following one year of good payment history and renter deposits are held until the account is terminated.

Fund 905 Housing Low Rent Deposits – This fund is set up to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

Fund 906 Housing Homeownership Reserve – This fund is set up to account for funds tenants accrue in 2 escrow accounts. One held exclusively for down payment and closing. One for the routine and capital maintenance on the home.

Fund 907 Housing Owner Occupied --This fund is set up to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

Police Court Bonds 017-0000

Trust & Agency

Department Description

This fund is established to account for collection, holding, and reimbursement of funds related to court bonds.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				338
<i>Revenues</i>				
Fines	0	0	0	0
Total Revenues	0	0	0	0
<i>Total Resources Available</i>		0		338
<i>Expenditures</i>				
Other Services	0	0	0	0
Total Expenditures	0	0	0	0
<i>Ending Cash Balance - June 30</i>				338

Designated Gift Fund 022-0000

Trust & Agency

Department Description

This fund was established to account for receipts and disbursements of funds donated by other entities or private individuals for designated and specific purposes. Fund balance is allocated to the appropriate divisions. Interest income allocation will be determined at year-end based upon divisional activity throughout the year.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				37,253
Revenues				
Donations	9,825	16,405	8,314	5,250
Interest Income	1,323	560	492	294
Total Revenues	11,148	16,965	8,806	5,544
Transfers				
Transfers In	0	2,021	0	0
Transfers Out	0	0	0	0
Net Transfers	0	0	0	0
Total Resources Available				42,797
Expenditures				
Supplies	7,353	8,688	5,452	5,178
Other Services	3,428	4,345	1,870	6,913
Capital Outlay	0	0	0	0
Total Expenditures	10,781	13,033	7,322	12,091
Ending Cash Balance - June 30				30,706

Cemetery Perpetual 031-0000

Trust & Agency

Department Description

This fund was established to account for the accumulation of funds for the future maintenance of the cemetery.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				373,119
<i>Revenues</i>				
Land Sales	13,775	16,188	15,125	14,068
Interest Income	28,838	12,764	9,288	6,748
Total Revenues	42,613	28,952	24,413	20,816
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>				393,935
<i>Ending Cash Balance - June 30</i>				393,935

Department Description

This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. These fees are as follows:

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$65 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used to help cover the cost of chemical and other tests used to determine the level or amount of alcohol or drugs. This fee is sent to the State of New Mexico DFA.
- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$75 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used for the prevention of DWI offenders. This fee is sent to the State of New Mexico DFA.
- ◆ Section 11-04-020 of the City Municipal Code provides for the imposition of a fee for persons convicted of unlawful possession of marijuana. Persons shall pay, in addition to any fine, a \$75 fee. Funds collected are to help defray the cost of chemical and other analyses of controlled substances. This fee is sent to the State of New Mexico DFA.
- ◆ State Statute 35-14-11 Municipal Ordinance; court costs; collection and purpose provides for the imposition of a \$20 corrections fee to help defray the costs of housing prisoners at a detention facility. This fee remains in the city. The imposition of a \$3 judicial education fee to be used for training and education of judicial employees and a \$6 state court automation fee to help defray the costs of maintaining, purchasing and operation of court automation systems in Municipal Courts and these fees are sent to the State of New Mexico DFA.

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				5,549
<i>Revenues</i>				
Chemical Test-Alcohol	5,560	5,168	4,276	6,000
Chemical Test-Drugs	5,964	5,265	4,571	6,000
DWI Prevention	6,556	6,280	5,366	7,500
Court Automation	70,600	51,130	51,594	60,000
Judicial Education	23,439	16,954	20,004	20,000
Total Revenues	112,119	84,797	85,811	99,500
<i>Transfers</i>				
Transfers In	0	7,930	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	7,930	0	0
<i>Total Resources Available</i>				105,049
<i>Expenditures</i>				
Judicial Education	23,789	16,928	20,174	20,000
Lab Services	19,096	15,863	14,078	19,500
Court Automation	71,722	51,018	53,087	60,000
Total Expenditures	114,607	83,809	87,339	99,500
<i>Ending Cash Balance - June 30</i>				5,549

Trust & Agency

Department Description

This fund is established to account for the Environmental Services Gross Receipts Tax (ESGRT) distributions from Otero and Lincoln County Solid Waste Authority members. The ESGRT is used to service debt on the City of Alamogordo-Otero/Lincoln JPA ESGRT Project Revenue Bonds when landfill revenues are not sufficient to cover debt service requirements.

The Otero/Lincoln Landfill has generated sufficient revenue from its rate structure to cover the debt service of the bond and the ESGRT has not been used.

The 1993 Jt. Otero/Lincoln Landfill Bond Issue expired June 1, 2009. The Bond Required Reserve will be used for the final payment. ESGRT from all entities will no longer need to be collected per the Bond Ordinance and JPA Agreements. The balance on hand will be refunded back to the entities and this fund closed June 30, 2009.

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				0
Revenues				
Miscellaneous Revenue				
Lincoln County ESGRT	242,820	0	0	0
Otero County ESGRT	356,433	0	0	0
Tularosa ESGRT	17,510	0	0	0
Cloudcroft ESGRT	13,926	0	0	0
Ruidoso ESGRT	132,969	54,548	0	0
Interest Income	5,031	0	0	0
Total Revenues	768,689	54,548	0	0
Transfers				
Transfers In	375,651	0	0	0
Transfers Out	360,930	69,362	0	0
Total Net Transfers	14,721	(69,362)	0	0
Total Resources Available				0
Expenditures				
Other Services	747,354	133,450	0	0
Total Expenditures	747,354	133,450	0	0
Ending Cash Balance - June 30				0

Senior Center Gift Fund 074-0000

Trust & Agency Funds

Department Description

The Senior Center Gift Fund receives funding primarily from donations and fund raising events. Proceeds are restricted to expenditures for Senior Center improvements or events.

Mission Statement

The purpose of the fund is to provide additional items and equipment for the Senior Center which otherwise would not be available to the program.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				54,478
Revenues				
Donations	6,749	24,035	23,082	16,967
Interest Income	1,025	473	485	363
Total Revenues	7,774	24,508	23,567	17,330
Transfers				
Transfers In	0	0	0	0
Transfers Out	610	546	549	1,275
Total Net Transfers	(610)	(546)	(549)	(1,275)
Total Resources Available				70,533
Expenditures				
Supplies	246	1,977	385	22,023
Maintenance	6,737	3,980	0	15,811
Other Services	0	3,973	(659)	25,853
<i>Total Operating Costs</i>	6,983	9,930	(274)	63,687
Capital Outlay	0	0	6,483	1,059
Total Expenditures	6,983	9,930	6,209	64,746
Ending Cash Balance - June 30				5,787

Goals & Objectives

1. Hold fundraisers to purchase a marquee sign.
2. Hold fundraisers to purchase a vending machine where profits will directly benefit our senior programs.
3. Other fund raising events as feasible.
4. Purchase needed equipment.

Last Year's Accomplishments

- ◆ Staff worked a concession booth at the Arts & Crafts Fair held at the Willie Estrada Memorial Civic Center and profited \$1,200.00 towards the purchase of a marquee for the Center.
- ◆ Monies, which were raised several years ago for the new exercise addition, have been spent on construction costs for the new building.

Department Description

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Accountant</i>	1	1.000	1	1.000	0	0.000
<i>Eligibility Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Homeownership Coor</i>	0	0.000	1	1.000	1	1.000
<i>Laborer Seasonal</i>	1	1.000	1	0.481	0	-0.519
<i>Maintenance Mechanic</i>	5	5.000	4	4.000	-1	-1.000
<i>Occupancy Specialist</i>	1	1.000	1	1.000	0	0.000
<i>Operations Manager</i>	1	1.000	1	1.000	0	0.000
<i>Laborer</i>	1	1.000	1	1.000	0	0.000
<i>Property Management Coordinator</i>	1	1.000	1	1.000	0	0.000
Totals	12	12.000	12	11.481	0	-0.519

Frozen Position: Homeownership Coordinator
Laborer-Seasonal

BUDGET SUMMARY

<i>BUDGET SUMMARY</i>	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
<i>Beginning Cash - July 1</i>				(18,393)
<i>Revenues</i>				
PHA Reimbursement	550,324	578,658	445,628	18,393
Total Revenues	550,324	578,658	445,628	18,393
<i>Total Resources Available</i>				0
<i>Expenditures</i>				
Administration	545,065	540,209	270,850	0
Maintenance	10,645	20,006	179,378	0
Sec 8 FSS Assistance	0	0	0	0
Self-Sufficiency Prgm	0	0	0	0
PHDEP Administration	0	0	0	0
PHDEV Program	0	0	0	0
Sec 8 FSS	0	0	0	0
Total Expenditures	555,710	560,215	450,228	0
<i>Ending Cash Balance - June 30</i>				0

Note: The Housing Authority Board approves the budget. This is a clearing account for the Public Housing Authority.

Budget Highlights

- This account will no longer be used.

Goals & Objectives

The goal of the Housing Authority is to ensure a supply of affordable housing by:

1. Upgrading of current housing stock and sites
2. Maintaining occupancy at a level required by federal mandate
3. Improving homeownership and owner occupied rehabilitation programs

Objectives

- Improve structures and grounds at Alta Vista and Plaza Hacienda developments by: Electrical wiring improvements: Increase space available for parking at Alta Vista and Plaza Hacienda by designing and paving designated areas and enhanced security lighting; replace 70 furnaces for energy efficiency; assess 220 water heaters; develop and implement plan for replacement of a minimum of 22 water heaters yearly with energy efficient products; repair concrete porches and foundations at Alta Vista; begin assessment of roofs and develop several year plan to replace; improve aesthetic value of site
- Improve quality of life, promote self sufficiency and ensure equal opportunity by: Updating ACOP and procedures manual as required by changes in legislation within 3 months of notice; collaborate with other entities to implement the affordable housing plan: continue monthly newsletters to inform residents of available opportunities in the community; providing home ownership education quarterly and counseling as needed to current leaseholders and interested tenants; evaluate low rent residents for ability to purchase a home through the HA home ownership program or other local resources
- Increase funding and develop strategies to stretch available dollars by: Increasing occupancy to 100% or 220 rented units; investing in electrical improvements and focusing on energy conservation; streamline operations and practices; investigate and practice collective procurement with the City of Alamogordo, other housing authorities and local non profits; develop and implement strategies for accessing HERA and ARRA funding; increase application for HOME funds and restructure staff to build capacity to manage owner occupied rehabilitation grants; research ability to increase rental opportunities in the city.

Performance Measures	FY 06/07 Actual	FY 07/08 Actual	FY 08/09 Actual	FY 09/10 Estimate
Repair and upgrade exteriors (new measure)	NA	NA	41	68
Upgrade electrical service (new measure)	NA	NA	220	0
Occupancy Rate Low Rent only	67%	75%	85%	96%
Occupancy Rate Homeownership	100%	100%	100%	83%
Homes Sold	5	3	6	2
Homes Purchased (new measure)	NA	3	2	0

Performance Highlights

- Repair and improve unit exteriors of 41 buildings – Time and staff shortages have precluded production. 37% of the exterior work is completed.
- Upgrade electrical service in 220 apartment units and 4 administrative buildings – Because of the considerable expense involved with this upgrade and the lack of funding, we were unable to begin this project in FY 2009. A CDBG grant has been acquired to pay for the installation of meters at Plaza Hacienda. All of the electrical upgrades to the units will be completed in FY 2010.
- Increase occupancy rate by 10% -- Occupancy increased by 8% and occupancy income increased by 12%
- Purchase 2 homes and sell 4 homes – We did buy 2 new homes in FY 09 and sold 6 of the existing inventory. One home that was purchased had more problems than anticipated and will require more work before it is habitable.

Trust & Agency Fund

Division of Public Works/City Engineer

Department Description

The Otero-Lincoln County Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this operation. The Otero-Lincoln County Regional Landfill is a New Mexico permitted solid waste facility designed to dispose of residential, commercial and construction waste. Additionally, it is permitted to accept certain special waste such as asbestos and sludge waste. The Landfill was designed with a life span of 99 years. It was incorporated in January 1994.

Mission Statement

To provide for the disposal of solid waste and certain special waste in a manner that protects human health and the environment.

Staffing Level

<i>Position title</i>	<i>FY 2010</i>		<i>FY2011</i>		<i>Difference</i>	
	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>	<i>#</i>	<i>FTE</i>
<i>Attendant</i>	1	1.000	1	1.000	0	0.000
<i>Laborer</i>	1	1.000	1	1.000	0	0.000
<i>Maintenance Worker</i>	1	1.000	1	1.000	0	0.000
<i>Supervisor</i>	1	1.000	1	1.000	0	0.000
<i>Heavy Equipment Operator</i>	2	2.000	2	2.000	0	0.000
<i>Mechanic</i>	1	1.000	1	1.000	0	0.000
Totals	7	7.000	7	7.000	0	0.000

BUDGET SUMMARY

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
Beginning Cash - July 1				3,341,232
Revenues				
User Fees	1,427,179	1,180,481	991,520	1,181,202
Miscellaneous Revenue	11,316	28,330	13,118	3,211
Interest Income	146,275	69,925	48,118	45,145
Total Revenues	1,584,770	1,278,736	1,052,756	1,229,558
Transfers				
Transfers In	0	351,033	0	0
Transfers Out	296,075	2,500	2,830	2,955
Total Net Transfers	(296,075)	348,533	(2,830)	(2,955)
Total Resources Available				4,567,835
Expenditures				
Salaries & Benefits	303,964	315,360	317,704	301,781
Supplies	131,872	115,744	115,849	145,884
Maintenance	131,160	139,658	168,225	124,733
Utilities	13,263	11,412	10,607	13,247
Other Services	129,730	516,009	155,638	240,469
Total Operating Cost	709,989	1,098,183	768,023	826,114
Capital Outlay	20,908	389,180	410,591	694,997
Total Expenditures	730,897	1,487,363	1,178,614	1,521,111
Ending Cash Balance - June 30				3,046,724
RESERVE:				1,836,917
AVAILABLE BALANCE:				1,209,807
Budget approved by Otero/Lincoln County Landfill Board on 04/08/10				

Budget Highlights

Increase in Capital Outlay for new scraper and also for a used Compactor. Increase in maintenance line to be used for the closure of cell 1.

Goals & Objectives

1. Operate and maintain the Landfill in full compliance of NMED Regulations.
2. Operate the Landfill in such a manner as to provide maximum customer satisfaction.
3. Begin Landfills permit renewal process.
4. Obtain permit modification approval for asbestos.

Performance Measures

<i>Performance Measures</i>	<i>FY 07/08 Actual</i>	<i>FY 08/09 Actual</i>	<i>FY 09/10 Actual</i>	<i>FY 10/11 Estimate</i>
Percentage of time Landfill is NMED compliant	N/A	100%	100 %	100%
Percentage of customer complaints vs. number of users.	N/A	1%	0 %	0%

Last Year's Accomplishments

- ◆ Operated the Landfill in full compliance with NMED Regulations.
- ◆ Completed excavation and lining of Cell 4 project in October 2009. Cell should be permitted for use in March 2010.
- ◆ Purchased a new compactor and water truck in spring 2009.

Utility Deposits 104-0000

Trust & Agency

Department Description

This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Property owner's deposits are applied to the customer account following one-year good payment history while for renters the deposit is held until the account is terminated.

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				496,914
<i>Revenues</i>				
Interest Income	0	0	0	0
Total Revenues	0	0	0	0
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>		0		496,914
<i>Expenditures</i>				
Water Resources	0	0	0	0
Total Expenditures	0	0	0	0
<i>Ending Cash Balance - June 30</i>				496,914

Trust & Agency Funds

Department Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. The Housing Authority charges deposits to all residents living in a unit. These deposits are held until the person vacates and are then used to cover any damages or unpaid charges. Any remaining deposit is refunded to the former tenant.

BUDGET SUMMARY

	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				30,141
<i>Revenues</i>				
Grants	0	0	0	0
Investment Income	0	0	161	600
Total Revenues	0	0	161	600
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
<i>Total Resources Available</i>				30,741
<i>Expenditures</i>				
Other Services	0	0	0	0
Total Expenditures	0	0	0	0
<i>Ending Cash Balance - June 30</i>				30,741

Trust & Agency Funds

Department Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

In the Homeownership Assistance Program, the tenant leasing the home accrues funds in 2 escrow accounts. One is held exclusively for down payment and closing costs and one for the routine maintenance on the home. Any applicable expenses are paid from this account until the time of purchase

BUDGET SUMMARY

	<i>FY07/08 Actual</i>	<i>FY08/09 Actual</i>	<i>FY09/10 Actual</i>	<i>FY10/11 Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				75,777
Revenues				
Grants	0	0	0	0
Investment Income	0	0	0	600
Total Revenues	0	0	0	600
Transfers				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Total Net Transfers	0	0	0	0
Total Resources Available		0		76,377
Expenditures				
Supplies	0	0	1,563	2,500
Total Expenditures	0	0	1,563	2,500
Ending Cash Balance - June 30				73,877

Capital Projects Fund

Project Purpose & Description

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. The HOME Owner Occupied grant is a federal pass through grant awarded by the New Mexico Mortgage Finance Authority. The grant provides funds to rehabilitate houses in the community owned by low income residents. The Housing Authority administers the grant and receives administration fees and soft costs.

BUDGET SUMMARY

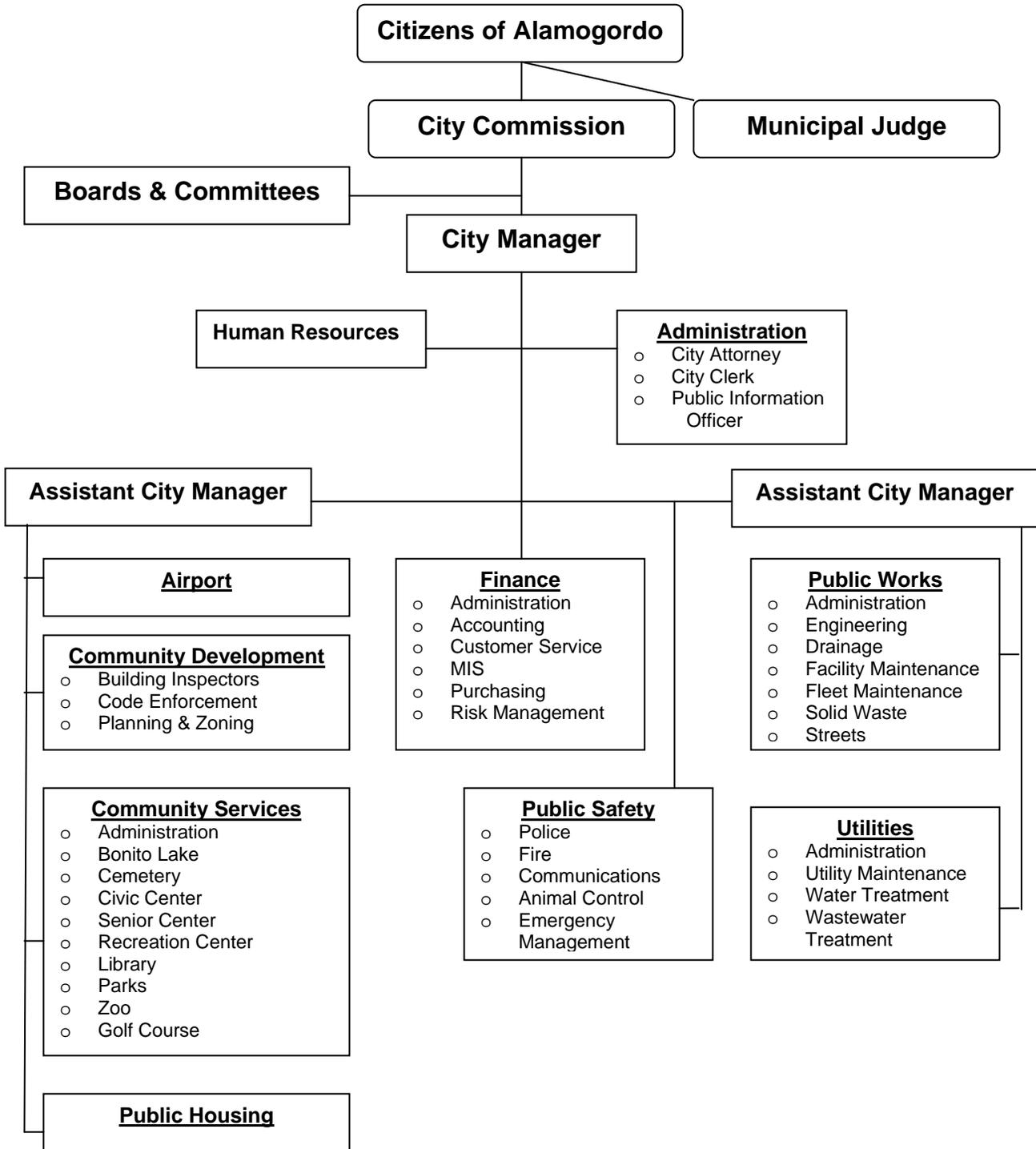
	<i>FY07/08</i> <i>Actual</i>	<i>FY08/09</i> <i>Actual</i>	<i>FY09/10</i> <i>Actual</i>	<i>FY10/11</i> <i>Budget</i>
BUDGET SUMMARY				
<i>Beginning Cash - July 1</i>				1,185
<i>Revenues</i>				
Grants	0	0	78,439	0
Investment Income	0	0	0	0
Total Revenues	0	0	0	0
<i>Transfers</i>				
Transfers In	0	0	0	0
Transfers Out	0	0	4,712	0
Total Net Transfers	0	0	(4,712)	0
<i>Total Resources Available</i>		0		1,185
<i>Expenditures</i>				
Capital Outlay	0	0	64,375	0
Modernization	0	0	8,166	0
Total Expenditures	0	0	72,541	0
<i>Ending Cash Balance - June 30</i>				1,185

Accomplishments

- Completed rehabilitating two houses

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City of Alamogordo Organization Chart



Compensation, Classification, & Staffing Plan FY 2011

Description

This section of the budget document provides detailed information on staffing, compensation, and the City's classification plans as authorized by the City Commission. It includes factors affecting salaries and benefits. It also reviews changes that occurred during the fiscal year and changes proposed for the upcoming fiscal year.

Changes occurring during Fiscal Year 2010

For efficiency and operational purposes, some changes to positions occurred in the City during fiscal year 2010. The changes include:

The Department of Public Safety left one Kennel Officer position frozen. Also, the following positions were frozen one Code Enforcement Officer, one Fire Equipment Officer, one DPS Administrative Secretary and one Administrative Lieutenant resulting in savings of \$187,142.39. The Department of Public Safety will have a few slight increases in pay when the Dispatcher Trainees and the Public Safety Officer Trainees become certified.

The Senior Center Custodian position was frozen resulting in savings of \$24,391.44

The Administration Department chose to leave the Operations Analyst position frozen to save them \$58,381.00 for this year's budget. The Administrative Secretary was reclassified to Executive secretary due to increased duties. This resulted in an additional cost of \$24,991.64.

In the Personnel Department, one HR/RM Generalist position remained frozen to help assist building funds in that department. This will bring in a savings of \$46,463.00. The Personnel Manager position remained frozen which saved \$87,984.60.

The Golf Course Department continued to freeze a Seasonal Laborer position. A Regular Golf Course Laborer was also frozen to save them a total of \$27,016.00.

Annually, we do adjust the seasonal staffing levels at Bonito Lake based on forest opening and closure and revenue factors. Any changes needed are presented through budget revisions.

The Legal Department continued to freeze the Assistant City Attorney position to save them an amount of \$74,690.96.

Finance continued to freeze one Computer Specialist resulting in savings of \$42,899.02. The Assets Clerk was reclassified to Accounting Specialist due to changes in duties.

Compensation, Classification, & Staffing Plan FY 2011

The Community Development Department accepted the Public Works Inspector functions into their operations. One Public Works Inspector was frozen and the Permit Technician was reclassified to Permit Application Tech. resulting in savings of \$82,114.34.

Changes occurring during Fiscal Year 2010 (continued)

Public Works continued to freeze the Streets Maintenance Worker and Electrical Technician resulting in continued savings of \$60,077.31.

Parks continued to freeze 4 Seasonal Laborer positions. They also chose to freeze two regular laborer positions to save a total of \$81,170.64.

Leisure Services continued to freeze an assistant head lifeguard, a seasonal lifeguard, and a recreation aide for a total savings of \$16,595.32.00. Two Rec Assistants were also frozen for a savings of \$8,109.60.

The Library has frozen the Library Manager resulting in savings of \$61,093.50.

PHA is freezing the PHA Seasonal Laborer position resulting in savings of \$8712.70.

Changes proposed & included for Fiscal Year 2011

Because budget is compiled based on staffing levels in the first quarter of the calendar year, there are often times when changes occur due to turnover or reorganizations that happen after the budget process is started. These changes may result in a change to the final budget, which will be explained at the time the final budget is presented to the Commission.

The Library is proposing the elimination of the Acquisition Clerk and reclassifying the Library Assistant due to additional duties.

PHA is proposing a New Office Manager Position that will be funded by reclassifying the PHA Accountant position and Property Management Coordinator position.

We are requesting Commission approval to continue to allow the carryover of any balances that remain in salary and benefit line items in fund 011-4104-420 (Public Safety/Police) for overfilling of positions without over spending the budget. This program has proven to be very successful in staffing the Department of Public Safety.

With the changes discussed, City staffing will include 7 Elected City Commissioners, 1 Elected Municipal Judge, and 340 regular, seasonal, and temporary positions.

Personnel Budget Factors

Approximately 240 City employees are covered by one of two collective bargaining agreements. For fiscal year 2011, the City is currently in negotiations with Alamogordo Public Safety Officers Association (APSOA) and the American Federation of State, County, and Municipal Employees, Local 3818. The City considers its relationship with both organizations to be positive.

Each year the Salaries and Benefits are reviewed with the economic conditions as well as evaluating cost increases. Due to the economic conditions the City is unable to afford much in the way of a cost of living increase for employees, but has managed to place a slight increase of 1% beginning July 1, 2010 for all non-represented employees; a ½% for AFSCME Union employees on July 1, 2010 and again on January 1, 2011.

APSOA Union negotiations have not concluded as of the date of this report.

Personnel Budget Factors(Continued)

Additionally, the merit pool has been frozen since of December of 2009 for all at-will and regular full-time and part-time employees not covered under the collective bargaining agreements.

The budgeted amounts for salaries and benefits include an estimated increase of 5% to health insurance, 5% to dental insurance, and 5% to life insurance premiums. Since our original estimates, we now know that health insurance, dental coverage and life insurance are not going to increase.

The City's workers' compensation experience modifier will drop in FY11 from .86 to .80. This portion of the insurance is actually based on how the City is performing in accident and injury cost control.

City employees, management, and the staff of the Personnel & Safety department are to be commended for their accomplishment which resulted in the modifier remaining at such a low level.

All of the City's qualified, regular full-time and part-time employees participate in a defined benefit contributory retirement plan through the Public Employees' Retirement Association of New Mexico. The City's general employee rate of contribution is 9.15% of salary to the plan and the City currently matches that contribution. In 2004, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Regular members. As a result, the City contributes 4.6% of the employee's share of contributions for all Regular employees for a total contribution of 13.75% by the City.

The Police plan rate of contribution is 16.3%, which is matched with a contribution of 18.5% by the City. Fire employee rate of contribution is 16.2%, which is matched with a contribution of 21.25% by the City. In 2000, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Police and Fire members. The City contribution increased by 3% every six months beginning on July 1, 2000 and ending on January 1, 2002. Since January 1, 2002, the City has and continues to contribute 12% of the employee's share of contributions for all Police and Fire employees for a total contribution by the City of 30.5% for Police and 33.25% for Fire Personnel.

Compensation, Classification, & Staffing Plan FY 2011

Municipal Court Personnel Requests

The City Commission is the body that approves funding for the operation of the Municipal Court. Occasionally, personnel matters surface that change or impact the budget in some way with Court personnel. Under the separation of powers, these matters should only require the approval of the Municipal Judge once the City Commission has approved the necessary funding for Court operations. These matters include, but are not limited to, giving bonuses to court employees for efficient operations (done by using budget savings from the Court not using the substitute judges as often as they are budgeted to be used each year), giving salary increases at the judge's discretion, and other personnel matters that impact salary and benefit budgets. The following request is included in the amount budgeted and is based on there being sufficient savings from the substitute judge salaries.

Municipal Court Personnel Requests (Continued)

- ◆ Allow funds in 027-1201-412-2003 to be used to pay for bonuses to Court employees for efficient operations. This would only be used when the municipal court does not use the substitute judges the 80 days per year that they are currently budgeted and would be done toward the end of the fiscal year.

Personnel Summary by Department/Division

The attached schedule lists the positions authorized by the City Commission for each department and division. It includes the position status, number of positions, full-time equivalency of the position(s), and the salary. A total of position information is provided for each division and each department. A grand total for the City is also provided.

Classification Plans

The attached classification plans include the proposed compensation ranges for Fiscal Year 2011 for the APSOA eligible, DPS Rank Personnel, Executive, Non-Represented, and the Union Eligible, Part-time, and Seasonal Positions.

FY 2010/2011 Personnel Summary

Fund	Department Division	Title of Position	Status Code	FY10		FY11				Variances				
				# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
ADMINISTRATION														
GF 011-1101	Legislative City Commission	City Commissioners	E	7	7	8,400.00	8,400.00	7	7.00	8,400.00	8,400.00	0.00	0.00	0.00
GF 011-1301	City Manager	City Manager	R	1	1	130,000.00	176,329.74	1	1.00	111,099.87	154,081.07	0.00	0.00	-18900.13
	Reclassified to Executive Secretary	Administrative Assistant	R	1	1	21,531.38	26,619.42	1	1.00	31,451.22	47,674.13	0.00	0.25	9919.84
	Total City Manager			2	2	151,531.38	202,949.16	2	2.00	142,551.09	201,755.20	0	0	-8980
GF 011-1501	Legal	City Attorney	R	1	1	80,622.36	115,205.54	1	1.00	81,428.76	115,356.56	0.00	0.00	806.40
		Asst. City Attorney	R	0.000	0	0.00	0.00	0.000	0.00	0.00	0.00			
		Paralegal	R	1	1	37,629.28	55,908.92	1	1.00	39,464.01	57,601.49	0.00	0.00	1834.73
	Total Legal			2	2	118,251.64	171,114.46	2	2.00	120,892.77	172,958.05	0	0	2641
GF 011-1901	Operations Support	Operations Analyst	R	0.000	0	0.00	0.00	0.000	0.00	0.00	0.00	0.00	0.00	0.00
GF 011-2001	City Clerk	City Clerk	R	1	1	39,845.00	64,933.44	1	1.00	40,243.50	64,431.02	0.00	0.00	398.50
		Deputy City Clerk	R	1	1	26,008.58	32,152.48	1	1.00	27,278.91	33,806.18	0.00	0.00	1270.33
		Deputy Records/Archive Clerk	R	1	1	26,528.84	33,482.36	1	1.00	27,824.58	35,117.99	0.00	0.00	1295.74
		Admin. Asst/Business Reg	R	1	1	24,417.64	33,441.48	1	1.00	25,610.31	34,752.71	0.00	0.00	1192.67
	Total City Clerk			4	4	116,800.06	164,009.76	4	4.00	120,957.30	168,107.90	0	0	4157.24
TOTAL ADMINISTRATION				8.000	7.750	386,583.08	538,073.38	8.000	8.000	384,401.16	542,821.15	0.000	0.250	-2181.920
HUMAN RESOURCES														
IS 012-1701	Human Resources	Administrative Assistant	R	1	1	25,634.44	40,859.14	1	1.00	32,070.33	48,232.43	0.00	0.00	6435.89
		Human Resource/Risk Mgmt.												
		Generalists	R	2	2	61,487.92	76,471.44	2	2.00	65,782.02	81,945.40	0.00	0.00	4294.10
		Human Resource Manager	R	1	1	0.00	0.00	1	1.00	59,101.11	87,730.07	0.00	0.00	59101.11
		Benefits/Accounting Technician	R	1	1	25,498.46	32,339.90	1	1.00	26,744.04	33,900.77	0.00	0.00	1245.58
TOTAL HUMAN RESOURCES				5	5	112,620.82	149,670.48	5	5.00	183,697.50	251,808.67	0	0	71076.68

FY 2010/2011 Personnel Summary

E=Elected
R=Regular
S=Seasonal & T=Temporary

Fund	Department Division	Title of Position	Status Code	FY10		FY11				Variances				
				# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
FINANCE														
GF 011-2102	Finance/Accounting	Finance Director	R	1	1	88,542.22	121,894.26	1	1.00	89,427.78	126,929.87	0.00	0.00	885.56
		Accounting Manager	R	1	1	43,860.00	57,247.34	1	1.00	44,116.92	57,681.38	0.00	0.00	256.92
		Accounting Technician	R	1	1	26,000.00	41,536.64	1	1.00	27,208.98	34,041.35	0.00	0.00	1208.98
		position reclassified Asset Clerk/Acct. Spec.	R	1	1	28,818.92	38,880.94	1	1.00	26,744.04	41,842.13	0.00	0.00	-2074.88
		Jr. Accountant	R	1	1	27,352.00	34,499.74	1	1.00	28,688.04	36,188.27	0.00	0.00	1336.04
		Admin Asst/Finance	R	1	0	12,111.84	13,112.16	1	0.45	18,193.14	22,549.61	0.00	0.00	6081.30
		Payroll Accounting Technician	R	2	2	53,392.04	78,654.00	2	2.00	55,474.20	73,613.23	0.00	0.00	2082.16
		Budget Analyst	R	1	1	32,016.66	46,486.22	1	1.00	33,580.44	48,009.71	0.00	0.00	1563.78
		Grant Coord/Public Communications Mgr	R	1	1	37,670.36	62,233.30	1	1.00	39,510.18	63,488.84	0.00	0.00	1839.82
		Internal Control Analyst	R	1	1	51,568.40	64,089.20	1	1.00	52,084.08	64,860.50	0.00	0.00	515.68
	Total Accounting			11.000	10	401,332.44	558,633.80	11.000	10.45	415,027.80	569,204.89	0.000	0.00	13695.36
GF 011-2302	Accounts Receivable	Cashier Supervisor	R	1	1	27,066.00	33,459.50	1	1.00	28,388.07	35,180.48	0.00	0.00	1322.07
		General Cashier/Customer Service	R	2	2	43,213.04	66,074.42	2	2.00	45,195.03	64,711.15	0.00	0.00	1981.99
	Total Accts. Receivable			3	3	70,279.04	99,533.92	3	3.00	73,583.10	99,891.63	0	0	3304.06
IS 012-1602	Purchasing	Procurement Manager	R	1	1	46,800.00	67,242.84	1	1.00	47,268.09	67,270.46	0.00	0.00	468.09
		Procurement Specialist	R	1	1	27,318.72	33,771.76	1	1.00	28,582.20	35,421.05	0.00	0.00	1263.48
		Inventory Administrator	R	1	1	27,674.40	38,446.32	1	1.00	29,026.35	46,370.12	0.00	0.00	1351.95
		Central Receiving Attendant	R	1	1	20,521.28	36,550.36	1	1.00	21,470.40	28,906.10	0.00	0.00	949.12
		Accounts Payable Specialist	R	2	2	44,737.16	58,563.04	2	2.00	46,806.12	58,008.46	0.00	0.00	2068.96
	Total Purchasing			6	6	167,051.56	234,574.32	6	6.00	173,153.16	235,976.19	0	0	6101.6
IS 012-3402	MIS	MIS Manager	R	1	1	59,580.82	76,898.92	1	1.00	60,176.52	77,578.22	0.00	0.00	595.70
		Systems Analyst	R	1	1	45,437.60	56,982.96	1	1.00	47,657.16	59,811.05	0.00	0.00	2219.56
		Computer Specialist	R	1	1	34,042.32	42,899.02	1	1.00	35,705.34	45,003.44	0.00	0.00	1663.02
		MIS Secretary	R	1	1	11,604.84	14,351.32	1	0.50	12,171.60	15,089.51	0.00	0.00	566.76
	Total MIS			4.000	4	150,665.58	191,132.22	4.000	3.50	155,710.62	197,482.22	0.000	0.00	5045.04
SR 081-2202	Utility Billing	Customer Service Manager	R	1	1	42,292.64	67,934.44	1	1.00	42,715.62	67,429.31	0.00	0.00	422.98
		General Cashier/Customer Service	R	1	1	20,521.28	34,765.72	1	1.00	21,470.40	34,765.72	0.00	0.00	949.12
		Meter Reader	R	2	2	44,800.60	58,510.74	2	2.00	47,196.54	61,092.49	0.00	0.00	2395.94
		Utility Billing Clerk	R	1	1	20,915.70	29,113.52	1	1.00	21,882.96	30,134.63	0.00	0.00	967.26
		Utility Billing Tech.	R	1	1	26,200.46	38,322.28	1	1.00	29,588.49	42,187.01	0.00	0.00	3388.03
		Utility Billing Clerk/Collections	R	1	1	23,715.12	29,318.22	1	1.00	24,811.92	30,749.78	0.00	0.00	1096.80
		Utility Billing Supervisor	R	1	1	42,882.84	64,294.18	1	1.00	44,977.41	66,198.02	0.00	0.00	2094.57
	Total Utility Billing			8	8	221,328.64	322,259.10	8	8.00	232,643.34	332,556.96	0.00	0.00	11314.70
	TOTAL FINANCE			32.000	31	1,010,657.26	1,406,133.36	32.000	30.95	1,050,118.02	1,435,111.89	0.000	0.00	39460.76

FY 2010/2011 Personnel Summary

		E=Elected R=Regular S=Seasonal & T=Temporary		FY10		FY11		Variances						
Fund	Department Division	Title of Position	Status Code	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
JUDICIAL														
027-1201	Municipal Court	Municipal Judge	E	1	1	27,500.20	42,583.42	1	1.00	27,775.17	43,041.59	0.00	0.00	274.97
027-1201		Municipal Judge Substitute	R	2	0	2,999.88	3,254.52	2	0.31	6,059.88	6,571.30	0.00	0.00	3060.00
027-1201		Court Administrator	R	1	1	56,501.64	85,494.58	1	1.00	57,066.39	85,208.81	0.00	0.00	564.75
027-1201		Deputy Court Clerk	R	1	1	33,831.20	55,857.36	1	1.00	35,483.94	58,032.50	0.00	0.00	1652.74
027-1201		Judicial Clerk	R	2	2	55,630.12	89,850.88	2	2.00	59,045.49	102,996.04	0.00	0.00	3415.37
027-2801		Judicial Aide/File Clerk	R	1	1	10,211.24	12,629.34	1	0.50	10,710.09	13,278.89	0.00	0.00	498.85
027-2901		Bailiff/Community Service Coor	R	1	1	33,831.20	59,590.78	1	1.00	16,362.00	35,687.57	0.00	0.00	-17469.20
	Total Municipal Court			9	7	220,505.48	349,260.88	9	6.81	212,502.96	344,816.70	0	0	-8002.52
	TOTAL JUDICIAL			9.000	7	220,505.48	349,260.88	9.000	6.81	212,502.96	344,816.70	0.000	0.00	-8002.52
PUBLIC SAFETY														
GF 011-3104	Code Enforcement	Code Enforcement Supervisor	R	1	1	37,869.00	57,957.18	1	1.00	38,247.66	56,094.89	0.00	0.00	378.66
		Code Enforcement Officer	R	2	2	45,632.08	62,962.56	2	2.00	47,274.57	61,022.50	0.00	0.00	1642.49
		Administrative Secretary	R	1	1	21,682.44	26,947.46	1	1.00	22,741.56	28,315.04	0.00	0.00	1059.12
	Total Code Enforcement			4	4	105,183.52	147,867.20	4	4.00	108,263.79	145,432.43	0.00	0.00	3080.27
GF 011-3804	Animal Control	Animal Control Manager	R	1	1	35,263.80	47,452.52	1	1.00	35,616.51	53,510.42	0.00	0.00	352.71
		Animal Control Officer	R	4	4	90,820.86	145,189.22	4	4.00	95,021.10	147,614.15	0.00	0.00	4200.24
		Kennel Officer	R	1	1	20,154.68	30,020.72	1	1.00	18,465.84	24,430.97	0.00	0.00	-1688.84
		Animal Control Admin. Clerk	R	1	1	21,756.54	33,806.02	1	1.00	21,756.54	33,806.02	0.00	0.00	0.00
	Total Animal Control			7	7	167,995.88	256,468.48	7	7.00	170,859.99	259,361.56	0.00	0.00	2864.11
GF 011-4004	Dispatch	Dispatch Supervisor	R	1	1	42,883.88	62,403.20	1	1.00	43,308.81	62,365.10	0.00	0.00	424.93
		Certified Dispatcher	R	9	9	237,026.92	311,225.20	9	9.00	247,989.60	311,225.20	0.00	0.00	10962.68
	Total Dispatch			10	10	279,910.80	373,628.40	10	10.00	291,298.41	373,590.30	0	0	11387.61
GF 011-4104	Police	Police Director	R	1	1	91,771.68	140,435.08	1	1.00	92,681.55	138,446.33	0.00	0.00	909.87
		DPS Administrative Manager	R	1	1	62,133.76	76,799.16	1	1.00	62,750.97	77,754.08	0.00	0.00	617.21
		DPS Executive Secretary	R	1	1	33,702.76	41,661.98	1	1.00	35,343.54	43,797.53	0.00	0.00	1640.78
		DPS Admin Secretary	R	1	1	25,162.28	38,240.76	1	1.00	26,391.42	39,312.02	0.00	0.00	1229.14
		DPS Records Clerk	R	3	3	65,292.50	93,370.62	3	3.00	66,151.62	88,031.16	0.00	0.00	859.12
		DPS Captain	R	1	1	68,286.92	100,880.86	1	1.00	68,969.61	97,155.83	0.00	0.00	682.69
		DPS Lieutenant	R	3	3	165,099.22	262,189.90	3	3.00	166,750.65	251,256.40	0.00	0.00	1651.43
		DPS Sergeant	R	8	8	400,630.80	620,368.20	8	8.00	330,163.95	581,355.52	0.00	0.00	-70466.85
		Public Safety Officer	R	51	51	2,223,306.80	3,313,973.32	54	54.00	2,174,273.55	3,306,161.19	3.00	3.00	-49033.25
		DPS Evidence Technician	R	1	1	23,576.80	38,316.34	2	1.00	48,070.26	76,972.33	1.00	0.00	24493.46
		DPS Legal Advisor	R	1	1	70,462.60	102,482.20	1	1.00	71,167.41	102,577.64	0.00	0.00	704.81
	Total Police			72.000	72	3,229,426.12	4,828,718.42	76.000	75.00	3,142,714.53	4,802,820.03	4.000	3.00	-86711.59
GF 011-4204	Fire	Fire Services Commander	R	1	1	62,183.42	90,729.70	1	1.00	54,659.88	78,351.35	0.00	0.00	-7523.54
		Fire Operations Mgr.	R	1	1	35,263.80	59,431.14	1	1.00	35,616.24	52,023.35	0.00	0.00	352.44
		FEO Fire Inspector	R	1	1	22,489.74	32,375.30	1	0.75	22,489.74	32,375.30	0.00	0.00	0.00
		Fire Equipment Operator	R	12	12	322,300.16	502,729.98	11	11.00	324,435.44	553,796.86	-1.00	-1.00	2135.28
	Total Fire			15	15	442,237.12	685,266.12	14	13.75	437,201.30	716,546.86	-1	-1	-5035.82
GF 011-4704	School Resource Program	Public Safety Officer	R	5	5	220,941.76	331,433.28	5	5.00	218,300.67	3,302,130.10	0.00	0.00	-2641.09
	TOTAL PUBLIC SAFETY			113	113	4,445,695.20	6,623,381.90	116	114.75	4,368,638.69	9,599,881.28	3	2	-77056.51

FY 2010/2011 Personnel Summary

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Fund	Department Division	Title of Position	Status Code	FY10		FY11		Variances						
				# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
AIRPORT														
E 091-0006	Airport	Airport Coordinator	R	1	1	53,049.36	67,664.56	1	1.00	53,579.88	68,278.73	0.00	0.00	530.52
		Light Equipment Operator	R	1	1	25,530.70	32,770.70	1	1.00	26,711.64	34,092.29	0.00	0.00	1180.94
	TOTAL AIRPORT			2	2	78,580.06	100,435.26	2	2.00	80,291.52	102,371.02	0.00	0.00	1711.46
COMMUNITY SERVICES														
E 088-0003	Bonito Lake	Manager	R	1	1	43,261.14	55,576.60	1	1.00	49,135.95	71,512.97	0.00	0.00	5874.81
		Park Ranger I	S	6	2	25,402.00	28,649.90	6	2.16	15,940.80	17,898.11	0.00	0.00	-9461.20
		Park Ranger II	S	1	0	6,350.50	7,159.98	1	0.39	6,414.12	7,196.06	0.00	0.00	63.62
		Maintenance Foreman	S	1	1	11,517.48	12,978.26	1	0.71	23,893.65	26,791.60	0.00	0.00	12376.17
		Maintenance	S	2	1	17,999.80	20,287.48	2	1.15	18,180.18	20,388.28	0.00	0.00	180.38
		Clerical Specialist	S	1	0	0.00	0.00	1	0.37	5,908.41	6,397.67	0.00	0.00	5908.41
	Total Bonito Lake			12	6	104,530.92	124,652.22	12	5.79	119,473.11	150,184.69	0	0	14942.19
020-0006	Civic Center	Civic Center Maintenance	R	2	1	21,664.50	27,062.00	2	1.00	22,178.07	28,936.21	0.00	0.00	513.57
		Civic Center Specialist	R	1	1	33,507.24	44,859.66	1	1.00	35,124.57	46,566.20	0.00	0.00	1617.33
	Total Civic Center			3	2	55,171.74	71,921.66	3	2.00	57,302.64	75,502.41	0	0	2130.9
032-0006	Cemetery	Laborer	R	1	1	18,603.00	25,099.02	1	1.00	19,463.22	25,933.97	0.00	0.00	860.22
		Sexton	R	1	1	28,629.12	41,168.36	1	1.00	29,953.29	42,340.43	0.00	0.00	1324.17
	Total Cemetery			2	2	47,232.12	66,267.38	2	2.00	49,416.51	68,274.40	0	0	2184.39
032-6106	Recreation	Administrative Assistant-Com Srv	R	1	1	27,930.24	37,802.16	1	1.00	29,294.46	39,335.36	0.00	0.00	1364.22
		Aquatics Supervisor	R	1	1	28,918.24	39,063.88	1	1.00	30,314.52	40,737.89	0.00	0.00	1396.28
		Assistant Head Lifeguard-Seas	S	2	1	9,338.16	10,533.84	1	0.29	4,715.82	5,293.64	-1.00	-0.29	-4622.34
		Community Serv Accountant	R	1	1	41,256.80	50,997.54	1	1.00	43,272.09	53,620.67	0.00	0.00	2015.29
		Community Services Director	R	1	1	87,748.44	124,111.86	1	1.00	88,491.42	124,142.54	0.00	0.00	742.98
		Lifeguard	R	6	2	40,465.88	45,618.64	5	2.40	33,449.49	37,526.59	-1.00	0.00	-7016.39
		Lifeguard - Seasonal	S	5	1	10,500.10	11,872.11	5	0.67	26,058.51	29,245.15	0.00	0.00	15558.41
		Recreation Aide	R	3	2	30,349.80	35,311.94	3	1.88	31,832.19	40,713.90	0.00	0.00	1482.39
		Recreation Aide - Seasonal	S	8	2	26,099.84	29,293.96	9	1.61	22,725.36	25,539.73	1.00	-0.06	-3374.48
		Recreation Aide/Winter Season	S	2	1	10,124.92	11,387.84	1	0.63	10,226.25	11,467.73	-1.00	-0.02	101.33
		Recreation Assistant - Seasonal	S	4	1	7,199.92	8,126.76	4	0.92	7,199.92	8,126.76	0.00	0.00	0.00
		Recreation Assistant - Full-time	R	1	1	21,906.04	28,190.52	1	1.00	21,470.40	30,257.39	0.00	0.00	-435.64
		Recreation Cashier - Seasonal	S	1	0	4,500.08	4,877.70	1	0.29	4,544.91	4,923.47	0.00	0.00	44.83
		Recreation Clerk	R	2	2	39,190.32	52,178.56	2	2.00	41,002.74	54,267.88	0.00	0.00	1812.42
		Recreation Clerk - Part Time	R	1	1	12,487.02	15,438.38	1	0.65	12,593.34	15,611.69	0.00	0.00	106.32
		Recreation Clerk - Seasonal	S	1	0	4,500.08	4,877.70	1	0.30	4,544.91	4,923.47	0.00	0.00	44.83
		Recreation Facility Manager	R	1	1	39,133.90	64,030.54	1	1.00	39,525.30	63,476.51	0.00	0.00	391.40
		Recreation Technician	R	1	1	26,549.38	43,387.32	1	1.00	27,840.51	44,293.46	0.00	0.00	1291.13
		Special Events Coordinator	R	1	1	0.00	0.00	1	1.00	0.00	0.00	0.00	0.00	0.00
	Total Recreation			43	20	468,199.16	617,101.25	41	19.63	479,102.14	633,503.83	-2	-0.37	10902.98
032-6206	Parks	Parks Foreman	R	1	1	36,497.50	51,784.36	1	1.00	38,280.33	53,464.49	0.00	0.00	1782.83
		Parks Laborer	R	7	7	119,679.79	161,344.10	7	7.00	122,662.35	161,344.10	0.00	0.00	2982.56
		Parks Laborer - Seasonal	S	6	3	30,240.29	34,186.03	6	3.46	53,999.40	60,742.32	0.00	0.00	23759.11
		Parks Maintenance	R	7	7	194,784.98	272,845.70	7	7.00	194,214.24	272,845.70	0.00	0.00	-570.74
		Parks Maintenance/Welder	R	1	1	27,105.52	44,267.92	1	1.00	28,356.75	44,953.07	0.00	0.00	1251.23
		Parks Mechanic	R	1	1	27,776.58	46,068.08	1	1.00	29,061.18	46,772.12	0.00	0.00	1284.60
		Parks Supervisor	R	1	1	46,641.92	75,562.20	1	1.00	47,108.25	74,784.98	0.00	0.00	466.33
	Total Parks			24	21	482,726.58	686,058.39	24	21.46	513,682.50	714,906.78	0	0	30955.922
032-6306	Zoo	Senior Zookeeper	R	1	1	36,494.64	51,709.80	1	1.00	38,165.58	53,275.97	0.00	0.00	1670.94
		Zoo Facility Support Asst	R	1	1	23,688.08	38,679.24	1	1.00	24,783.57	39,413.12	0.00	0.00	1095.49
		Zoo Gift Shop Cashier	R	1	1	12,331.28	15,249.36	1	0.75	12,933.54	16,033.16	0.00	0.00	602.26
		Zoo Superintendent	R	1	1	55,340.48	77,960.28	1	1.00	55,894.05	77,957.60	0.00	0.00	553.57
		Zookeeper	R	3	3	60,855.86	94,765.66	3	2.59	63,699.48	96,589.86	0.00	0.00	2843.62
	Total Zoo			7	6	188,710.34	278,364.34	7	6.34	195,476.22	283,269.71	0	0	6765.88

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032-7101	Library	Acquisitions Clerk	R	1	1	14,223.30	17,605.74	1	0.64	14,223.30	17,605.74	0.00	0.00	0.00		
		Head of Circulation	R	1	1	36,698.74	45,778.66	1	1.00	37,065.60	46,313.33	0.00	0.00	366.86		
		Proposed Reclassification Library Assistant	R	1	1	21,629.92	30,024.04	1	1.00	22,630.32	31,086.65	0.00	0.00	1000.40		
		Library Clerk	R	4	3	70,130.84	88,078.52	4	3.13	73,434.87	92,076.95	0.00	0.00	3304.03		
		Library Clerk-Children's	R	1	1	12,826.06	15,877.00	1	0.63	13,452.48	16,691.69	0.00	0.00	626.42		
		Library Clerk - Intlibrary Loan	R	1	1	28,367.56	35,565.80	1	1.00	29,679.48	37,241.21	0.00	0.00	1311.92		
		Library Manager	R	1	1	0.00	0.00	1	1.00	0.00	0.00	0.00	0.00	0.00		
		Library Maintenance	R	1	1	16,006.64	19,812.10	1	0.75	16,788.60	20,828.09	0.00	0.00	781.96		
		Library Page	R	5	2	29,540.42	32,042.12	5	1.87	30,511.35	33,071.86	0.00	0.00	970.93		
		Library - Cataloger	R	1	1	41,833.48	56,426.74	1	1.00	42,251.76	56,721.98	0.00	0.00	418.28		
		Reference Librarian	R	2	2	85,462.52	112,259.72	2	2.00	86,317.11	113,087.47	0.00	0.00	854.59		
		Youth Services Librarian	R	1	1	37,723.66	49,953.78	1	1.00	38,101.05	55,956.38	0.00	0.00	377.39		
		Total Library				20	15	394,443.14	503,424.22	20	15.01	404,455.92	520,681.35	0	0	10012.78
		SR 037-0006	Keep NM Beautiful *contingent on grant funding	Beautification Intern	R	1	0	8,093.28	8,764.96	1	0.64	11,426.13	12,364.13	0.00	0.19	3332.85
Beautification Workers	S			13	2	22,819.68	25,810.72	13	1.36	20,677.95	25,855.73	0.00	-0.14	-2141.73		
Total Keep NM Beautiful				14	2	30,912.96	34,575.68	14	2.00	32,104.08	38,219.86	0	0.046	1191.12		
071-8023	Senior Center Home Services	Home Services Supervisor	R	1	1	35,696.44	44,247.90	1	1.00	37,440.09	46,508.24	0.00	0.00	1743.65		
		Nutrition Coordinator/Program Aid	R	1	1	21,637.46	30,005.58	1	1.00	22,638.15	31,070.99	0.00	0.00	1000.69		
		Total Home Services		2	2	57,333.90	74,253.48	2	2.00	60,078.24	77,579.23	0	0	2744.34		
071-8024	Congregate	Assistant Kitchen Manager	R	1	1	29,417.18	36,365.52	1	1.00	30,777.84	38,141.30	0.00	0.00	1360.66		
		Food Services Administrator	R	1	1	35,542.00	48,915.52	1	1.00	35,897.58	49,055.45	0.00	0.00	355.58		
		Kitchen Aide	R	3	2	33,665.32	44,047.42	3	1.63	40,275.36	52,175.76	0.00	0.00	6610.04		
		Kitchen Cook	R	1	1	22,828.52	32,428.78	1	1.00	23,884.20	33,499.91	0.00	0.00	1055.68		
		Total Congregate		6	5	121,453.02	161,757.24	6	4.63	130,834.98	172,872.42	0	0	9381.96		
071-8025	Senior Services	Custodian	R	1	1	11,031.02	14,772.80	1	0.75	11,570.04	14,772.80	0.00	0.00	539.02		
		Data Entry Clerk	R	1	0	9,490.00	10,276.08	1	0.45	9,953.55	10,771.94	0.00	0.00	463.55		
		Receptionist	R	1	1	21,756.54	34,031.62	1	1.00	22,762.62	34,815.98	0.00	0.00	1006.08		
		Senior Center Maintenance	R	1	1	21,670.48	35,508.68	1	1.00	22,672.71	36,178.40	0.00	0.00	1002.23		
		Senior Info/Resource Coordinator	R	1	1	22,798.36	28,872.04	1	1.00	23,403.06	29,004.23	0.00	0.00	604.70		
		Senior Program Aide/Bus Driver	R	2	2	41,002.78	63,644.24	2	2.00	42,898.95	65,172.37	0.00	0.00	1896.17		
		Senior Services Supervisor	R	1	1	43,996.94	57,639.42	1	1.00	33,612.84	44,667.65	0.00	0.00	-10384.10		
		Total Senior Services		8	7	171,746.12	244,744.88	8	7.20	166,873.77	235,383.37	0	0	-4872.35		
		SR 071-8026	Homemaker	Senior Homemaker	R	1	1	19,808.10	25,536.78	1	0.88	20,775.42	26,725.43	0.00	0.00	967.32
		071-8027	Administration & Other	Administrative Assistant	R	1	1	26,135.98	32,310.30	1	1.00	26,744.04	33,143.33	0.00	0.00	608.06
Senior Center Manager	R			1	1	59,101.64	88,707.92	1	1.00	50,419.26	76,973.54	0.00	0.00	-8682.38		
				2	2	85,237.62	121,018.22	2	2.00	77,163.30	110,116.87	0	0	-8074.32		
SR 075-8201	RSVP	RSVP Volunteer Coordinator	R	1	1	23,576.80	32,402.43	1	1.00	23,403.06	29,004.23	0.00	0.00	-173.74		
		Senior Volunteer Programs Administrator	R	1	1	31,503.68	39,762.12	1	1.00	31,818.69	40,187.99	0.00	0.00	315.01		
		Total RSVP		2	2	55,080.48	72,164.55	2	2.00	55,221.75	69,192.22	0.00	0.00	141.27		
SR 075-8701	Senior Companion Grant	SCP/FGP Volunteer Coordinator	R	1	1	22,798.36	28,533.16	1	1.00	23,403.06	29,004.23	0.00	0.00	604.70		
	Total Senior Center			21	19	510,659.24	699,475.15	21	18.70	510,947.46	691,869.54	0	0	288.22		
E 090-0101	Golf Course	Assistant Superintendent	R	1	1	28,690.74	36,949.08	1	1.00	30,017.79	38,442.11	0.00	0.00	1327.05		
		Irrigation Specialist	R	1	1	19,579.82	25,363.48	1	1.00	20,485.44	26,329.10	0.00	0.00	905.62		
		Laborer	R	3	3	37,835.98	52,015.86	3	2.96	39,585.51	53,650.39	0.00	-0.04	1749.53		
		Laborer - Seasonal	S	5	3	34,800.22	38,942.00	5	2.67	35,147.79	40,861.63	0.00	-0.10	347.57		
		Mechanic	R	1	1	27,250.34	35,695.82	1	1.00	28,664.92	37,063.37	0.00	0.00	1414.58		
		Superintendent	R	1	1	41,101.58	69,005.98	1	1.00	41,512.77	68,177.69	0.00	0.00	411.19		
		Total Golf Course				12	10	189,258.68	257,972.22	12	9.63	195,414.22	264,524.29	0	-0.14	6155.54
TOTAL COMMUNITY SERV.				158	103.03	2,471,844.88	3,339,812.50	156	102.569	2,557,374.80	3,440,936.86	-2	-0.46	85529.922		

FY 2010/2011 Personnel Summary

		E=Elected R=Regular S=Seasonal & T=Temporary		FY10		FY11		Variances						
Fund	Department Division	Title of Position	Status Code	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
COMMUNITY DEVELOPMENT														
GF 011-3605	Building Codes		R											
	Permit Technician	Permit Technician	R	1	1	24,362.52	33,843.52	1	1.00	17,331.57	21,482.03	1.00	1.00	-7030.95
	Total Building Codes			1	1	24,362.52	33,843.52	1	1.00	17,331.57	21,482.03	0.00	0.00	-7030.95
GF 011-3705	Planning	City Planner	R	1	1	42,299.66	52,634.38	1	1.00	42,722.91	53,262.38	0.00	0.00	423.25
		Planning & Zoning Coordinator	R	1	1	36,509.98	48,179.88	1	1.00	36,869.58	48,511.22	0.00	0.00	359.60
		Admin Coordinator	R	1	1	26,549.38	32,962.04	1	1.00	27,840.51	34,632.77	0.00	0.00	1291.13
	Total Planning			3	3	105,359.02	133,776.30	3	3.00	107,433.00	136,406.37	0	0	2073.98
GF 011-5405	GIS/Land Management	GIS Technician	R	1	1	35,907.30	44,508.42	1	1.00	37,661.22	46,782.29	0.00	0.00	1753.92
063-5005	Engineering	Community Development Director	R	1	1	60,413.60	90,361.18	1	1.00	61,017.84	90,188.60	0.00	0.00	604.24
		Engineer	R	1	1	72,764.12	94,599.68	1	1.00	73,488.60	95,374.10	0.00	0.00	724.48
		Admin. Assistant	R	1	1	0.00	0.00	1	0.75	0.00	0.00	0.00	0.00	0.00
		Eng. Project Coord	R	1	1	25,848.68	35,210.00	1	1.00	30,151.98	40,379.51	0.00	0.00	4303.30
		Project Manager	R	2	2	100,841.00	240,557.00	2	2.00	103,498.29	142,335.70	0.00	0.00	2657.29
		Community Relations Specialist	R	1	1	0.00	0.00	1	1.00	0.00	0.00	0.00	0.00	0.00
	Total Engineering			7	7	259,867.40	460,727.86	7	6.75	268,156.71	368,277.91	0.00	0.00	8289.31
E 065-5905	Public Works Inspection	PW Inspector	R	1	1	24,362.42	32,309.57	1	1.00	25,489.08	32,309.57	0.00	0.00	1126.66
		Senior PW Inspector	R	1	1	44,171.71	59,419.37	1	1.00	44,503.02	59,419.37	0.00	0.00	331.31
	TOTAL COMMUNITY DEVELOPMENT			14	14	494,030.37	764,585.04	14	13.75	500,574.60	664,677.54	0	0	6544.23
PUBLIC WORKS														
IS 012-3303	Facility Maintenance	Dispatcher/Clerk	R	1	1	23,170.68	31,900.46	1	1.00	24,242.22	33,057.65	0.00	0.00	1071.54
		Electrician	R	2	2	76,932.34	106,881.28	2	2.00	81,101.79	112,767.49	0.00	0.00	4169.45
		Electronics Technician	R	1	1	26,453.18	34,436.26	1	1.00	27,995.76	36,185.87	0.00	0.00	1542.58
		Facility Maintenance Superintendent	R	1	1	59,572.76	79,834.88	1	1.00	60,168.69	80,126.45	0.00	0.00	595.93
		Facility Maintenance Technician II	R	1	1	21,756.59	32,589.89	1	1.00	23,086.62	32,589.89	0.00	0.00	1330.03
		Facility Maintenance Technician	R	2	2	61,560.01	72,200.10	2	2.00	64,674.75	100,107.88	0.00	0.00	3114.74
		Recreation Facility Maintenance	R	1	1	13,237.22	18,111.62	1	0.75	13,883.94	18,111.62	0.00	0.00	646.72
	Total Facility Maintenance			9	9	282,682.78	375,954.49	9	8.75	295,153.77	412,946.85	0	0	12470.99
IS 012-3503	Fleet Maintenance	Fleet Maintenance Manager	R	1	1	48,013.68	77,766.50	1	1.00	48,493.62	76,957.94	0.00	0.00	479.94
		Fleet Maintenance Mechanic	R	4	4	125,698.56	191,555.56	4	4.00	132,106.95	196,813.91	0.00	0.00	6408.39
	Total Fleet Maintenance			5	5	173,712.24	269,322.06	5	5.00	180,600.57	273,771.85	0.00	0.00	6888.33
SR 044-5203	Streets Maintenance	Streets Maint. Worker2	R	3	3	52,241.20	77,892.93	3	3.00	56,749.68	77,892.93	0.00	0.00	4508.48
		Streets Maint Worker 3	R	8	8	204,945.52	270,554.27	8	8.00	216,368.55	270,554.27	0.00	0.00	11423.03
		Supervisor	R	1	1	37,545.87	51,308.48	1	1.00	37,921.23	51,308.48	0.00	0.00	375.36
		Streets Maint Worker 4	R	2	2	57,128.66	94,968.37	2	2.00	65,602.71	94,968.37	0.00	0.00	8474.05
	Total Streets Maintenance			14	14	351,861.25	494,724.05	14	14.00	376,642.17	494,724.05	0	0	24780.92
SR 086-1003	Convenience Center	Convenience Center Attendant	R	1	1	31,918.12	51,690.28	1	1.00	33,391.98	52,554.17	0.00	0.00	1473.86
		Convenience Center Laborer	R	2	2	36,673.78	64,011.28	2	2.00	38,367.54	56,455.75	0.00	0.00	1693.76
		Heavy Equipment Operator	R	1	1	25,990.38	38,646.32	1	1.00	27,190.08	39,598.25	0.00	0.00	1199.70
	Total Convenience Center			4	4	94,582.28	154,347.88	4	4.00	98,949.60	148,608.17	0	0	4367.32
TA 094-0903	Landfill	Attendant	R	1	1	22,995.70	34,382.50	1	1.00	24,059.16	37,497.98	0.00	0.00	1063.46
		Laborer	R	1	1	18,712.20	32,598.44	1	1.00	19,577.70	33,257.20	0.00	0.00	865.50
		Maintenance Worker	R	1	1	20,931.82	34,923.88	1	1.00	21,899.97	32,670.95	0.00	0.00	968.15
		Supervisor	R	1	1	44,443.10	61,894.66	1	1.00	46,607.67	64,136.09	0.00	0.00	2164.57
		Heavy Equipment Operator	R	2	2	56,412.46	49,156.02	2	2.00	59,016.87	89,451.28	0.00	0.00	2604.41
		Mechanic	R	1	1	25,678.38	39,146.84	1	1.00	26,866.08	40,184.39	0.00	0.00	1187.70
	Total Landfill			7	7	189,173.66	252,102.34	7	7.00	198,027.45	297,197.89	0	0	8853.79
	TOTAL PUBLIC WORKS			39.000	38.750	1,092,012.21	1,546,450.82	39.000	38.750	1,149,373.56	1,627,248.81	0.000	0.000	57361.350

FY 2010/2011 Personnel Summary

		E=Elected R=Regular S=Seasonal & T=Temporary		FY10		FY11				Variances				
Fund	Department Division	Title of Position	Status Code	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages	W&B	# of Positions	FTE	Budgeted Wages
UTILITIES														
E 044-5103	Administration	Administrative Assistant	R	1	1	29,277.56	36,192.62	1	1.00	29,277.56	36,192.62	0.00	0.00	0.00
		Contract Coordinator	R	1	1	53,236.56	80,920.04	1	1.00	53,768.88	81,208.10	0.00	0.00	532.32
		Public Works Director	R	1	1	73,610.68	106,639.34	1	1.00	74,346.66	106,617.65	0.00	0.00	735.98
	Total Administration			3	3	156,124.80	223,752.00	3	3.00	157,393.10	224,018.37	0	0	1268.3
I 71.4% by Util Maint & 4.3% by drain mtn.	Infrastructure Maintenance Manager		R	1	1	62,696.19	100,724.66	1	1.00	63,323.10	100,724.66	0.00	0.00	626.91
SR 044-5303	Drainage Maintenance	Laborer	R	3	3	55,202.16	89,261.22	3	3.00	57,755.16	89,907.09	0.00	0.00	2553.00
		Light Equipment Operator	R	1	1	27,337.96	40,444.78	1	1.00	28,587.60	41,449.70	0.00	0.00	1249.64
		Seasonal Laborer	S	2	1	15,600.00	18,652.81	2	1.00	15,756.12	18,623.02	0.00	0.00	156.12
	Total Drainage Maintenance			6	5	98,140.12	148,358.81	6	5.00	102,098.88	149,979.81	0	7E-06	3958.76
E 081-5503	Utility Maintenance	Dispatcher/Clerk	R	1	1	28,904.46	36,549.56	1	1.00	30,241.35	38,233.73	0.00	0.00	1336.89
		Laborer	R	1	1	24,807.64	32,671.14	1	1.00	24,807.64	32,671.14	0.00	0.00	0.00
		Maintenance/Welder	R	1	1	34,002.28	53,371.86	1	1.00	35,560.62	53,371.86	0.00	0.00	1558.34
		Supervisor	R	1	1	42,409.38	62,239.26	1	1.00	42,833.34	59,840.03	0.00	0.00	423.96
		Worker II	R	12	12	383,483.37	520,663.28	12	12.00	407,051.19	569,944.86	0.00	0.00	23567.82
	Total Utility Maintenance			16	16	513,607.13	705,495.10	16.000	16.00	540,494.14	754,061.62	0.000	0.00	26887.010
	TOTAL UTILITIES			26	25	830,568.24	1,178,330.57	26	25	863,309.22	1,228,784.46	0	0	32741
PUBLIC HOUSING AUTHORITY														
TA 092-0007	PHA													
	Reclassified	Accountant	R	1	1	33,367.62	45,696.84	1	1.00	26,744.04	33,993.56	0.00	0.00	-6623.58
		Eligibility Specialist	R	1	1	21,682.44	30,857.04	1	1.00	22,741.56	29,038.91	0.00	0.00	1059.12
		Homeownership Coord	R	1	1	25,498.46	33,017.72	1	1.00	25,498.46	33,017.72	0.00	0.00	0.00
		Laborer Seasonal	S	1	1	7,800.00	8,727.00	1	0.48	0.00	0.00	0.00	-0.52	-7800.00
		Maintenance Foreman	R	1	1	0.00	0.00	1	1.00	0.00	0.00	0.00	0.00	0.00
		Maintenance Mechanic	R	1	1	94,080.48	131,055.00	1	1.00	100,610.91	137,986.16	0.00	0.00	6530.43
		Occupancy Specialist	R	1	1	26,104.00	33,205.22	1	1.00	26,104.00	33,205.22	0.00	0.00	0.00
		PHA Laborer	R	1	1	18,437.64	33,017.72	1	1.00	22,741.56	31,939.79	0.00	0.00	4303.92
		Operations Manager	R	1	1	63,670.88	99,318.92	1	1.00	59,101.11	89,610.08	0.00	0.00	-4569.77
		Property Management Coordinator	R	1	1	35,969.18	49,005.08	1	1.00	35,616.51	48,282.95	0.00	0.00	-352.67
	proposed position	Office Assistant	R	0	0	0.00	0.00	0	0.00	19,337.94	33,281.78	0.00	0.00	19337.94
	Total PHA			10	10	326,610.70	463,900.54	10	9.48	319,158.15	437,074.39	0	-0.52	-7452.55
	GRAND TOTAL			416.00	355.79	11,469,708.30	16,460,034.73	417.00	357.06	11,669,440.18	19,675,532.77	1.00	1.27	199,731.88

***BUDGET FACTORS INCLUDED IN BUDGET AND THIS SPREADSHEET:**

A 1% cola for AFSCME and NR employees.
 A 0% increase in health, a 0% increase in dental, and a 0% increase in life insurance was allocated as an estimate.
 Additional compensation that the City pays for skills, certifications, and added responsibilities like crew leader pay, bilingual pay, certification pay, euthanasia technician, shift differential, physical fitness, and overlay pays are included where they are currently being paid.
 *Some are budgeted, but not on this spreadsheet for situations that are planned to occur during the fiscal year, but not currently attached to any particular position.
 The City's Workers Compensation experience modifier decreased from .86 to .80 for FY11.
 *Pay ranges from \$29,986.32 - \$44,079.78

Budget Highlights & Summaries

Budget Resolution
Budget Development Process
Budget Procedures
Budget Planning Calendar
Governmental Fund Types
Financial Information:
 Analysis of Interfund Transfers



RESOLUTION NO. 2010-21

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2010-2011.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written interim approval to the City of Alamogordo, New Mexico's annual budget on June 17, 2010, for fiscal year 2010-2011; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2010-2011.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2010-2011 be and hereby is revised as of July 27, 2010 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2010-2011 as shown on the following pages.

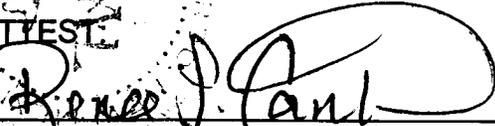
NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on July 27, 2010 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2010-2011.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 27th day of July 2010.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: 
Ron Griggs, Mayor




Renee Cantin, City Clerk

APPROVED AS TO FORM:


Stephen Thies, City Attorney

APPROVED PURSUANT TO
SECTION 6-6-2(G/H) NMSA 1978 COMP.
LOCAL GOVERNMENT DIVISION

DATE 5-10-10

BY 
DEPARTMENT OF FINANCE AND ADMINISTRATION

11-001

Budget Development Policies & Process

The City of Alamogordo's Fiscal Year 2010-2011 budget is a comprehensive policy organized into groups of related accounts to record revenues and expenditures. In a governmental setting, the groups are defined by fund types that include the General Fund, Internal Service Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Enterprise Funds, and Trust & Agency Funds. The operating budget is also comprised of programs which delineate the departmental missions and establish goals and objectives to accomplish their purpose. The major programs include General Government/Administration, Public Safety, Public Works, Community Development and Community Services, which encompass the operations of the City of Alamogordo. This document has been prepared to serve the stakeholders that include the Citizens of Alamogordo, the City Commission, City Staff, State, and Social Agencies. The budget explains the purpose of City government and the financial means of accomplishing designated responsibilities.

On the financial statements the modified accrual basis method of accounting for the governmental funds (General, Special Revenue, Debt Service and Capital Projects) and the accrual basis method of accounting for the proprietary (Enterprise and Internal Services) and fiduciary (Trust and Agency) funds are used. However, the budget is prepared using a cash basis method of accounting. To initiate the budget process, the accounting department distributes a budget preparation packet that includes general guidelines, budget request forms and computer-generated worksheets. The worksheets provide the necessary information allowing Department Directors the capability of comparing prior year expenditures and revenues with the current operating budget to determine the future financial and staffing requirements of the department.

Each Director is tasked with formulating projections of the estimated revenues and expenditures to complete the current year operations. These projections will form a basis for projecting resources available and estimating expenditures for the upcoming budget year. If adequate fund balance is available from the prior year, the City may opt to budget expenditures in excess of revenues.

The budgeting process is de-centralized, and each director is responsible for the input of budget data directly into the budgeting application. The information entered includes a projection of the anticipated revenues and expenditures for the current year, and an estimate of the next fiscal year's revenues and expenditures. When the data entry is complete, the Accounting Department consolidates additional requests and the information is entered into one budgetary document for review. Departmental submissions describing accomplishments, goals and objectives of each department are also included.

This preliminary compilation is distributed to department directors and the City Manager. The City Manager carefully examines and reviews each departmental budget with the Department Director. Recommendations and suggestions are presented, adjustments are made.

At scheduled public hearings, the city commission reviews the recommended budget. Once the preliminary budget has been finalized and adopted by resolution, the City Commission submits the document to the State of New Mexico Department of Finance & Administration (DFA) for approval.



Adjustments to the final budget include any changes that transpired from the prior fiscal year due to year-end close and any adjustments required by DFA to comply with state statutes.

DFA approval is required for all budget increases, cash transfers between funds and budget transfers between departments within a fund or between funds.

BUDGET ADJUSTMENTS DURING THE FISCAL YEAR

It is the responsibility of each Department Director to monitor their divisional budgets and review budget-to-actual amounts in order to ensure compliance. The Finance Director will also review and monitor budgetary compliance.

A Budget Revision Request form is required for all changes to the original budget. The Budget Revision Requests are approved as described below and purchases will not be allowed until all the approval levels have been secured. The Department Director shall submit the request to the Finance Director who will ensure that the appropriate approval levels are obtained.

Approval Levels:

1. Changes from one line-item to another within the same category and department must have the Finance Director approval.
2. Changes from one category to another, within a department, must have the Finance Director and City Manager approval.
3. The Finance Director, City Manager and City Commission must approve changes that affect the overall budget total within a fund. A Budget Resolution is required for these types of adjustments.
4. Expenditures of \$10,000 or more that were not included in the original budget, approved by City Commission, also requires Commission approval by a Budget Resolution.
5. All Budget Resolutions require the approval of the Department of Finance and Administration (DFA).

A Budget Resolution must include the following information:

- A. Meeting date that the governing body approved the adjustment(s).
- B. Fund(s) affected by the adjustment(s).
- C. Department(s) affected by the adjustment(s).
- D. Line items affected by the adjustment(s).
- E. The dollar amount of the adjustment(s) and the available resources to fund the adjustment(s).
- F. A brief explanation stating why the adjustment(s) is necessary.
- G. Signature of the Mayor and City Commissioners with attestation by the municipal clerk.

The Governing Body has the authority to set budget policy and may change the policy at anytime, with the exception of the requirement of DFA Approval for Budget Resolutions.

City of Alamogordo Budget Procedures

The budget process begins with the distribution of the Budget Procedures Manual and budget preparation packages to Department Directors. Each Department Director receives worksheets detailing the operations of their department and current staffing. The financial worksheets compiled reflect the previous two years actual revenues/expenditures and the current year revised budget. This information allows each Department Director the capability of comparing prior years' expenditures and revenues with the current operating budget to determine the future financial requirements of the department. Each Department Director is then tasked with formulating projections of the estimated revenues/expenditures to complete the current year operations. The projections will form a basis for projecting resources available and expenditures for the upcoming budget year.

Each Department Director is responsible for the input of data directly into the budgeting application system. The information includes a projection of the anticipated revenues and expenditures for the current year and an estimate of the next fiscal year's revenues/expenditures. When the data entry is complete, the Finance Department compiles the information into one budgetary document for review. This document is then distributed to the Department Directors and the City Manager. The City Manager carefully examines and reviews each departmental budget with the Department Director. Recommendations and suggestions are presented and then incorporated into the original document. Summary budget narratives describing the performance measures, accomplishments, goals and objectives for each department are compiled and included in the budget document.

At scheduled public hearings, the City Commission reviews the preliminary budget document. At this time, the City Manager and members of the Accounting Staff respond to questions relative to the proposed budget. Once the preliminary budget has been finalized, the City Commission submits the document for approval. The final adopted budget is then submitted to the State of New Mexico Department of Finance & Administration for preliminary approval.

When the prior fiscal year has been closed, cash balances are reconciled and carried over to the present fiscal year. The final budget includes any changes that transpired from the prior fiscal year due to year-end closure and any adjustments made by DFA, which is then submitted for final adoption by the City Commission and subsequently by DFA.

BUDGET PLANNING CALENDAR 2010-2011

(Subject to Change)

November 10, 2009	DIRECTOR STAFF MEETING Review budget process. Distribute budget manuals, budget worksheets.
November 10 -11, 2009	DEPARTMENTAL BUDGET WORKSHOPS Review budget process. DEPARTMENTAL ENTRY begins. Enter Fy10 projection/ Fy11 budget/Fy12 Budget/FY13 Budget.
December 4, 2009	DEADLINE FOR DEPARTMENT ENTRY. DEADLINE FOR PERSONNEL STATUS FORMS TO PERSONNEL.
December 10, 2009	Payroll Budget Roll
December 7, 2009 – January 7, 2010	Budget Compilation
January 11, 2010	Distribute Preliminary Budget Packets to City Manager and Department Directors.
January 12 – January 27, 2010	CITY MANAGER/DIRECTOR MEETINGS
January 28 – February 18, 2010	Compile Preliminary Budget
February 23 - 24, 2010	Draft Review with City Manager (Changes after Department Review)
February 25 – 26, 2010	City Manager to make final consideration on personnel services
March 4, 2010	Final Payroll Projections to be completed
March 5 – 10, 2010 April 12	Recompile with <u>FINAL</u> personnel changes April 12- week is a non payroll week – need this much time to finalize payroll numbers
March 11 – 12, 2010 April 28th	Final Review with City Manager
***March 19, 2009 April 21st	DEADLINE to submit Budget Narratives.
March 25 – April 30, 2010 April 15- 30th	Produce Summary for Commission
May 5, 2010	Distribute Preliminary Budget Summary to Commission, City Manager and Department Directors
May 17, 2010 - May 21, 2010	Budget Workshops with Commission
May 25, 2010	Resolution for Adoption of Preliminary Budget FY2011
May 27, 2010	Submit Annual Budget to State of New Mexico DFA by this date (Due June 1)
July 27, 2010	Resolution for Approval Adjusting FY2010 Budget with Actual Beginning Cash Balances
July 30, 2010	Annual Budget due to DFA

Governmental Fund Types

FUND ACCOUNTING - A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

General Fund - Funds used to account for all financial resources except those required to be accounted for in another fund. This is the chief operating fund.

Special Revenue Funds - Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Capital Projects Funds - Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Debt Service Funds - Funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Enterprise Fund - Funds used to account for operations for which a fee is charged to external users for goods or services.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

Trust & Agency Funds - Funds used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include (a) pension (and other employee benefit) trust funds, (b) investment trust funds, (c) private-purpose trust funds, and (d) agency funds.

Category Descriptions

REVENUES

Taxes & Fees – account for property taxes, gross receipts .5%, lodger' tax.

Fees & Permits – account for franchise fees, business registration fees, building, planning, blocking, plumbing, electrical permits, miscellaneous license fees.

State Shared Fees – account for gross receipts tax, gasoline tax, cigarette tax, auto licenses.

User Fees – account for program fees, rentals, recreational fees (zoo admission fees, membership fees), disposal fees, green fees, landing fees.

Fines – account for court fines, late filing penalty, library fines.

Miscellaneous Revenue – account for land sales, sale of scrap, city reimbursements, ESGRT.

Grants & Reimbursements – account for proceeds of specific revenue sources provided by city, county, state and federal entities or other various agencies.

Interest Income – account for interest income, gain/loss on sale of securities.

TRANSFERS

Transfers In & Out – Transfers between funds for subsidies, vehicle purchases.

EXPENDITURES

Salaries & Benefits – account for salaries and benefits.

Supplies – account for supplies, books & publications, minor equipment, seed, sand, feed, chemicals.

Maintenance – facility maintenance, pest control, equipment maintenance, software support fees, phone maintenance, traffic controller maintenance, time clock maintenance.

Utilities – includes all utilities; gas, phone, long distance, water/sewer/garbage, and electricity.

Other Services/Insurance – travel & conferences, advertising, printing, membership & dues, insurance, equipment/building rental, audit, contract services.

Capital Outlay – account for financial resources to be used for the acquisition or construction of major capital equipment or facilities/land.

Debt Service – account for the payment of general obligation and long-term debt principal and interest, paying agent fees, and bond costs.

ANALYSIS OF INTERFUND TRANSACTIONS - FY11

	FY2010 ACTUAL	FY2011 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfers from General Fund (11) to:				
Internal Service Fund (12)	1,114,425	1,204,920	90,495	8.12%
Corrections (15)	32,816	20,000	(12,816)	100.00%
Corrections (27)	361,741	376,950	15,209	4.20%
Leisure Services (32)	2,805,160	3,123,180	318,020	11.34%
Transportation (44)	2,712	0	(2,712)	-100.00%
CDBG (48)	4,400	0	(4,400)	-100.00%
Infrastructure(63)	30,000	30,000	0	100.00%
Building Code (65)	110,641	124,481	13,840	12.51%
Alamo Senior Center (71)	426,250	475,213	48,963	11.49%
RSVP (75)	37,580	39,259	1,679	4.47%
Golf Course (90)	143,834	143,834	0	0.00%
Self-Insured (107)	121,028	138,211	17,183	14.20%
Total Transfers from General Fund	5,190,587	5,676,048	485,461	9.35%
Transfer from Corrections - City Expense (15) to:				
Internal Svc (12)	6,217	5,997	(220)	-3.54%
Total Transfers from Corrections	6,217	5,997	(220)	-3.54%
Transfers from Lodgers (16) to:				
Internal Services (12)	3,971	5,589	1,618	40.75%
Total Transfer from Lodgers	3,971	5,589	1,618	40.75%
Transfers from Court Automation (19) to:				
Internal Services (12)	18,702	21,700	2,998	16.03%
Total Transfer from Court Automation	18,702	21,700	2,998	16.03%
Transfers from Lodger's Tax-City (20) to:				
Internal Services (12)	26,161	27,139	978	3.74%
Self-Insured (107)	2,000	2,100	100	5.00%
Total Transfers from Lodger's Tax-City	28,161	29,239	1,078	3.83%
Transfers from Corrections (27) to:				
Internal Services (12)	4,844	6,757	1,913	39.49%
Total Transfer from Corrections	4,844	6,757	1,913	39.49%
Transfers from Leisure Services (32) to:				
Internal Services (12)	432,502	459,250	26,748	6.18%
Self-Insured (107)	17,500	20,375	2,875	16.43%
Total Transfer from Leisure Services	450,002	479,625	29,623	6.58%
Transfers from State Highway Clean Up (37) to:				
Internal Services (12)	2,339	2,466	127	5.43%
Total Transfer from State Highway Clean Up	2,339	2,466	127	5.43%
Transfer from 1984 Gross Receipts (42) to:				
Transportation Fund (44)	832,122	1,353,401	521,279	62.64%
GO Revenue Bond P & I (59)	643,267	643,075	(192)	-0.03%
Infrastructure (63)	25,000	25,000	0	0.00%
Total Transfers from 1984 Gross Receipts	1,500,389	2,021,476	521,087	34.73%

Transfer from Transportation Fund (44) to:				
Internal Service Fund (12)	187,612	270,830	83,218	44.36%
Self Insured (107)	21,688	22,688	1,000	4.61%
Total Transfers from Transportation Fund	209,300	293,518	84,218	40.24%
Transfer from '86 Gross Receipts (49) to:				
Property Acquisition (50)	1,055	124,572	123,517	11707.77%
ROSnake Tank (54)	7,405	252,281	244,876	3306.90%
98 JT W/S (82)	143,048	456,901	313,853	219.40%
Reg Water (116)	0	250,000	250,000	#DIV/0!
Total Transfers from '86 Gross Receipts	151,508	1,083,754	932,246	615.31%
Transfer from 1991 GRT Infrastructure (61) to:				
Capital Imp (24)	1,291	8,726	7,435	575.91%
Transportation (44)	108,810	858,804	749,994	689.27%
Community Development (63)	235,000	210,016	(24,984)	-10.63%
Building Codes (65)	0	60,000	60,000	100.00%
Sidewalks Revolving Loans (114)	52,800	0	(52,800)	-100.00%
Total Transfers from 1991 GRT Infrastructure	397,901	1,137,546	739,645	185.89%
Transfers from Community Development (63) to:				
Internal Services (12)	35,560	37,943	2,383	6.70%
Total Transfer from Community Development	35,560	37,943	2,383	6.70%
Transfer from Building Codes (65) to:				
Internal Services (12)	22,046	25,687	3,641	16.52%
Total Transfers from Building Codes	22,046	25,687	3,641	16.52%
Transfer from 1994 Gross Receipts (69) to:				
Capital Imp (24)	(27)	195,449	195,476	-723985.19%
Transportation (44)	327,465	0	(327,465)	-100.00%
GO Revenue Bond P & I (59)	1,130,448	1,130,563	115	0.01%
Total Transfers from 1994 Gross Receipts	1,457,886	1,326,012	(131,874)	-9.05%
Transfer from Alamo Senior Center (71) to:				
Internal Service Fund (12)	95,903	107,210	11,307	11.79%
Total Transfers from Alamo Senior Center	95,903	107,210	11,307	11.79%
Transfer from Senior Center Gift Fund (74) to:				
Internal Service Fund (12)	549	1,275	726	132.24%
Total Transfers from Senior Center Gift Fund	549	1,275	726	132.24%
Transfer from RSVP (75) to:				
Internal Service Fund (12)	10,921	13,958	3,037	27.81%
Total Transfers from RSVP	10,921	13,958	3,037	27.81%
Transfer from Water/Sewer Fund (81) to:				
Internal Service Fund (12)	191,185	307,410	116,225	60.79%
Flood Control (56)	0	650,000	650,000	100.00%
Infrastructure (63)	0	23,752	23,752	100.00%
Building Codes (65)	20,000	7,000	(13,000)	-65.00%
98 Jt W/S (82)	1,337,102	1,364,607	27,505	2.06%
Self-Insured (107)	29,871	45,871	16,000	53.56%
Total Transfers from Water/Sewer	1,578,158	2,398,640	820,482	51.99%

Transfer from Solid Waste (86) to:				
Internal Service Fund (12)	20,137	20,375	238	1.18%
Water/Sewer (81)	83,334	85,834	2,500	3.00%
Self-Insured (107)	1,000	2,000	1,000	100.00%
Total Transfers from Solid Waste	104,471	108,209	3,738	3.58%
Transfer from Bonito Lake (88) to:				
Internal Service Fund (12)	25,971	28,862	2,891	11.13%
Water/Sewer (81)	12,000	0	(12,000)	-100.00%
Self-Insured (107)	3,000	3,150	150	5.00%
Total Transfers from Bonito Lake	40,971	32,012	(8,959)	-21.87%
Transfer from ESGRT (89) to:				
Capital Imp (24)	0	4,000	4,000	100.00%
Water/Sewer (81)	0	748,350	748,350	100.00%
Total Transfers from ESGRT	0	752,350	752,350	100.00%
Transfer from Golf Course (90) to:				
Internal Service Fund (12)	63,740	79,098	15,358	24.09%
Self-Insured (107)	2,000	2,100	100	5.00%
Total Transfers from Golf Course	65,740	81,198	15,458	23.51%
Transfer from Airport (91) to:				
Internal Service Fund (12)	45,178	42,739	(2,439)	-5.40%
Total Transfers from Airport	45,178	42,739	(2,439)	-5.40%
Transfer from Landfill Operating (94) to:				
Self-Insured (107)	2,830	2,955	125	4.42%
Total Transfers from Landfill Operating	2,830	2,955	125	4.42%
Transfers from Self-Insured (96) to:				
General Op (11)	25,500	0	(25,500)	-100.00%
Total Transfers from Self-Insured	25,500	0	(25,500)	-100.00%
Transfers from 2002 GRT (108) to:				
Capital Improvement (24)	24,735	0	(24,735)	-100.00%
Total Transfers from 2002 GRT	24,735	0	(24,735)	-100.00%
Transfer from 2004 Capital Outlay GRT (109) to:				
Transportation (44)	1,071,080	0	(1,071,080)	-100.00%
Rev Bond P&I (59)	589,703	584,903	(4,800)	-0.81%
Total Transfers from 2004 Capital Outlay GRT	1,660,783	584,903	(1,075,880)	-64.78%
Transfer from 04 W/S Revbd Emer Swr Proj (110) to:				
Water/Sewer (81)	280,647	119,945	(160,702)	-57.26%
Total Transfers from 04 W/S Revbd Emer Swr Proj	280,647	119,945	(160,702)	-57.26%
Transfer from Housing Capital Proj (904) to:				
Low Rent Operating (901)	125,800	125,800	0	0.00%
Total Transfers from Housing Capital Proj	125,800	125,800	0	0.00%
Transfer from Housing Owner Occupied (907) to:				
Home Own Operating (901)	4,712	0	(4,712)	-100.00%
Total Transfers from Housing Owner Occupied	4,712	0	(4,712)	-100.00%
TOTAL TRANSFERS FROM	13,546,311	16,524,551	2,978,240	21.99%

ANALYSIS OF INTERFUND TRANSACTIONS - FY11

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Leisure Services (32)	2,805,160	3,123,180	318,020	11.34%
Transportation (44)	2,712	0	(2,712)	-100.00%
CDBG (48)	4,400	0	(4,400)	-100.00%
Infrastructure(63)	30,000	30,000	0	100.00%
Building Code (65)	110,641	124,481	13,840	12.51%
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Total Transfer from State Highway Clean Up	2,339	2,466	127	5.43%
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Infrastructure (63)	25,000	25,000	0	0.00%
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Community Development (63)	235,000	210,016	(24,984)	-10.63%
Building Codes (65)	0	60,000	60,000	100.00%
Sidewalks Revolving Loans (114)	52,800	0	(52,800)	-100.00%
Total Transfers from 1991 GRT Infrastructure	397,901	1,137,546	739,645	185.89%
Transfers from Community Development (63) to:				
Internal Services (12)	35,560	37,943	2,383	6.70%
Total Transfer from Community Development	35,560	37,943	2,383	6.70%
Transfer from Building Codes (65) to:				
Internal Services (12)	22,046	25,687	3,641	16.52%
Total Transfers from Building Codes	22,046	25,687	3,641	16.52%
Transfer from 1994 Gross Receipts (69) to:				
Capital Imp (24)	(27)	195,449	195,476	-723985.19%
Transportation (44)	327,465	0	(327,465)	-100.00%
GO Revenue Bond P & I (59)	1,130,448	1,130,563	115	0.01%
Total Transfers from 1994 Gross Receipts	1,457,886	1,326,012	(131,874)	-9.05%
Transfer from Alamo Senior Center (71) to:				
Internal Service Fund (12)	95,903	107,210	11,307	11.79%
Total Transfers from Alamo Senior Center	95,903	107,210	11,307	11.79%
Transfer from Senior Center Gift Fund (74) to:				
Internal Service Fund (12)	549	1,275	726	132.24%
Total Transfers from Senior Center Gift Fund	549	1,275	726	132.24%
Transfer from RSVP (75) to:				
Internal Service Fund (12)	10,921	13,958	3,037	27.81%
Total Transfers from RSVP	10,921	13,958	3,037	27.81%
Transfer from Water/Sewer Fund (81) to:				
Internal Service Fund (12)	191,185	307,410	116,225	60.79%
Flood Control (56)	0	650,000	650,000	100.00%
Infrastructure (63)	0	23,752	23,752	100.00%
Building Codes (65)	20,000	7,000	(13,000)	-65.00%
98 Jt W/S (82)	1,337,102	1,364,607	27,505	2.06%
Self-Insured (107)	29,871	45,871	16,000	53.56%
Total Transfers from Water/Sewer	1,578,158	2,398,640	820,482	51.99%

Transfer from Solid Waste (86) to:				
Internal Service Fund (12)	20,137	20,375	238	1.18%
Water/Sewer (81)	83,334	85,834	2,500	3.00%
Self-Insured (107)	1,000	2,000	1,000	100.00%
Total Transfers from Solid Waste	104,471	108,209	3,738	3.58%
Transfer from Bonito Lake (88) to:				
Internal Service Fund (12)	25,971	28,862	2,891	11.13%
Water/Sewer (81)	12,000	0	(12,000)	-100.00%
Self-Insured (107)	3,000	3,150	150	5.00%
Total Transfers from Bonito Lake	40,971	32,012	(8,959)	-21.87%
Transfer from ESGRT (89) to:				
Capital Imp (24)	0	4,000	4,000	100.00%
Water/Sewer (81)	0	748,350	748,350	100.00%
Total Transfers from ESGRT	0	752,350	752,350	100.00%
Transfer from Golf Course (90) to:				
Internal Service Fund (12)	63,740	79,098	15,358	24.09%
Self-Insured (107)	2,000	2,100	100	5.00%
Total Transfers from Golf Course	65,740	81,198	15,458	23.51%
Transfer from Airport (91) to:				
Internal Service Fund (12)	45,178	42,739	(2,439)	-5.40%
Total Transfers from Airport	45,178	42,739	(2,439)	-5.40%
Transfer from Landfill Operating (94) to:				
Self-Insured (107)	2,830	2,955	125	4.42%
Total Transfers from Landfill Operating	2,830	2,955	125	4.42%
Transfers from Self-Insured (96) to:				
General Op (11)	25,500	0	(25,500)	-100.00%
Total Transfers from Self-Insured	25,500	0	(25,500)	-100.00%
Transfers from 2002 GRT (108) to:				
Capital Improvement (24)	24,735	0	(24,735)	-100.00%
Total Transfers from 2002 GRT	24,735	0	(24,735)	-100.00%
Transfer from 2004 Capital Outlay GRT (109) to:				
Transportation (44)	1,071,080	0	(1,071,080)	-100.00%
Rev Bond P&I (59)	589,703	584,903	(4,800)	-0.81%
Total Transfers from 2004 Capital Outlay GRT	1,660,783	584,903	(1,075,880)	-64.78%
Transfer from 04 W/S Revbd Emer Swr Proj (110) to:				
Water/Sewer (81)	280,647	119,945	(160,702)	-57.26%
Total Transfers from 04 W/S Revbd Emer Swr Proj	280,647	119,945	(160,702)	-57.26%
Transfer from Housing Capital Proj (904) to:				
Low Rent Operating (901)	125,800	125,800	0	0.00%
Total Transfers from Housing Capital Proj	125,800	125,800	0	0.00%
Transfer from Housing Owner Occupied (907) to:				
Home Own Operating (901)	4,712	0	(4,712)	-100.00%
Total Transfers from Housing Owner Occupied	4,712	0	(4,712)	-100.00%
TOTAL TRANSFERS FROM	13,546,311	16,524,551	2,978,240	21.99%

GLOSSARY OF BUDGET TERMS AND ACRONYMS

A

ACCRUAL BASIS Method under which revenue is recognized when earned and expenses are recognized when incurred.

ACS Alamogordo Senior Center

AFOTZ Alamogordo Friends of the Zoo

APPROPRIATION Funds granted by the Legislature and/or City Commission authorizing expenditures of a designated amount of public funds for a specific purpose.

APSOA Alamogordo Public Safety Officers Association

APS Alamogordo Public Schools

AUDIT An audit is prepared by an independent certified public accountant or CPA. The primary objective of an audit is to determine if the City's Financial Statements fairly represent the City's financial position.

B

BEGINNING CASH BALANCE The beginning cash balance is comprised of residual funds brought forward from the previous fiscal year ending balance.

BOND Written promise to pay a specified amount of principle and interest by a defined term or maturity.

BUDGET A financial plan of operation that describes anticipated revenues and expenditures.

BUDGET ADJUSTMENT A procedure to revise a budget appropriation either by City Commission approval through the adoption of a budget resolution or by City Manager authorization to adjust appropriations within a departmental division budget.

BUDGET CALENDAR The schedule of dates and events followed by City departments in the preparation, adoption, and administration of the yearly budget.

BUDGET MESSAGE The opening section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations made by the City Manager.

C

CAPITAL EXPENDITURE Funds spent for the acquisition of a long-term asset. A capital expenditure may only be made against an approved budget amount.

CAPITAL IMPROVEMENT Any project that adds value to city property, buildings, or which costs \$25,000 or more.

CAPITAL IMPROVEMENTS PROGRAM A plan for capital expenditures to be incurred each year over a fixed period, setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY The purchase of an item which must cost \$5,000 or more and have a life expectancy of two (2) years or more.

CAPITAL PROJECT FUND A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CASH BASIS The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CDBG Community Development Block Grant

CDWI Community Driving While Intoxicated

CIAP Capital Improvement Assistance Program

CIP Capital Improvements Program

COA City of Alamogordo

COE Corps of Engineers

COLA Cost of Living Adjustment

D

D.A.R.E. Drug Abuse Resistance Education

DEBT SERVICE The amount of revenue that must be provided for payment to insure the extinguishment of all principal, interest and fees on all City bonds.

DEBT SERVICE FUND A fund used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEPARTMENT A major administrative division of the City that indicates overall management responsible for an operation or group of related operations.

DFA Department of Finance and Administration for the State of New Mexico

DPS Department of Public Safety

DWI Driving While Intoxicated

E

EDPS Effluent Discharge Project Surcharge

ENTERPRISE FUND A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

ESGRT Environmental Services Gross Receipts Tax

EXPENDITURE Any payment disbursed by the city accounts. Expenditures may only be made against an approved budget amount.

E

FAA Federal Aviation Administration

FEMA Federal Emergency Management Agency

FEO Fire Equipment Operator

FTEN Fire and Emergency Television Network

FGP Foster Grandparent Program

FSS Family Self Sufficiency

FTE Full Time Equivalent

FTO Field Training Officer

FY Fiscal Year

FISCAL YEAR A twelve month period to which the annual operating budget applies and at the end of which the City government determines its financial position and the results of its operations.

FUND BALANCE The difference between assets and liabilities is reported as fund balance in governmental funds.

G

GAAP Generally Accepted Accounting Principles

GASB Governmental Accounting Standards Board

GENERAL FUND The largest fund within the City. The general fund accounts for most of the financial resources of the government not specifically accounted for in other funds.

GENERAL OBLIGATION BONDS Bonds sold by the City to finance capital improvements. Property tax is the source of revenue for payment of these bonds.

GFOA Government Finance Officers Association

GIS Geographic Information Systems

GO General Obligation

GRANT A contribution of monies by one governmental unit to another to be used or expended for a specified purpose, activity, or facility.

GRT Gross Receipts Tax

H

HIDTA High Intensity Drug Trafficking Area

I

ICBO International Council of Building Officials

ICIP Infrastructure Capital Improvement Project

INFRASTRUCTURE Assets that support the life and wellbeing of the city community, examples include roads, water and sewer lines, public buildings, and parks.

INTER-FUND TRANSFERS Amounts transferred from one fund to another. These amounts are included in the budget of both funds either transferred in or transferred out.

INTERNAL SERVICE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

ISO Insurance Service Office

J

JPA Joint Powers Authority

L

LINE ITEM Refers to the specific account used to budget funds (i.e., salary & benefits, supplies, utilities, etc).

LODGER'S TAX This is a fee charged to customers of local hotels & motels that is used for the operations of the Civic Center and Tourism and Promotion.

M

MIS Management Information Systems

MODIFIED ACCRUAL BASIS Method under which revenues are recognized in the period they become available and measurable and the expenditures are recognized in the period the associated liability is incurred.

N

NEPA National Environmental Protection Act

NMML New Mexico Municipal League

NMSBVI New Mexico School for the Blind and Visually Impaired

MRU Maintenance Repair Unit

O

OPERATING BUDGET The portion of the budget that pertains to the expenditures related to daily operations (i.e., salary & benefits, supplies and maintenance). Since and operating budget is a short term budget, capital outlay items are excluded because they are a long term cost.

P

P&I Principal and interest

PERFORMANCE MEASURES A performance measure is a quantitative or qualitative indicator expressed in terms of a planned level of activity and directly related to departments objectives and goals. These measures provide a basis for determining the degree of achievement of the objectives and goals.

PHA Public Housing Authority

PSO Public Safety Officer

R

RESERVE An account used to indicate that a portion of fund equity is legally restricted for a specific purpose and is not available for general appropriation.

REVENUE Any money received by the city as fees, tax, grant or other source.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund or other designated sources such as Gross Receipts Tax.

RFP Request for Proposal

RSVP Retired Senior Volunteer Program

S

SAD Special Assessment District

SCP Senior Companion Program

SSP Self Sufficiency Program

SPECIAL ASSESSMENT DISTRICTS

These are districts that receive capital improvements. Since these improvements increase the value of the property in a specific area, only the property owners benefiting from the improvements pay for the improvements.

SPECIAL REVENUE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

SUBSIDY A sum of money transferred from the General Fund to assist City run departments utilized by the public (i.e., Senior Center) with operations.

I

TRUST & AGENCY FUND A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) Expendable Trust Funds, (b) Nonexpendable Trust Funds, (c) Pension Trust Funds, and (d) Agency Funds.

U

UCR Uniform Crime Report

USER FEES The payment of a fee for direct receipt of public service by the party benefiting from the service (i.e., swimming pools).

USFS United States Forest Service

UT Utility

W

W/S Water/Sewer

WMD Weapons of Mass Destruction

WWTP Wastewater Treatment Plant

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