



CITY OF ALAMOGORDO

2014-2015
BUDGET BOOK



MISSION STATEMENT

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.



We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

Adopted by the City Commission on March 24, 1995



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Alamogordo
New Mexico**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Alamogordo, New Mexico for its annual budget for the fiscal year beginning July 1, 2013 through June 30, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget (FY 2015) continues to conform to program requirements, and we are submitting it to GFOA to determine eligibility for another award.

Officials

CITY COMMISSION

Susie Galea, Mayor-At-Large
Robert Rentschler, Mayor Pro-Tem, District Three
Jason Baldwin, Commissioner, District One
Nadia Sikes, Commissioner, District Two
Alfonso “Al” Hernandez, Commissioner, District Five
Jenny Turnbull, Commissioner, District Four
Dr. George Straface, Commissioner, District Six

EXECUTIVE

James Stahle, City Manager
Matt McNeile, Assistant City Manager

ADMINISTRATIVE

Reneé Cantin, City Clerk
Stephen Thies, City Attorney

DIRECTORS

LeeAnn Nichols, Finance Director
Brian Cesar, Director of Public Works
Human Resource Director, Katie Josselyn
Robert Duncan, Police Chief
Mikel Ward, Fire Chief
(Vacant), Director of City Engineering
Matt McNeile, Director of Community Services
Margaret Paluch, Operations Manager, Public Housing Authority

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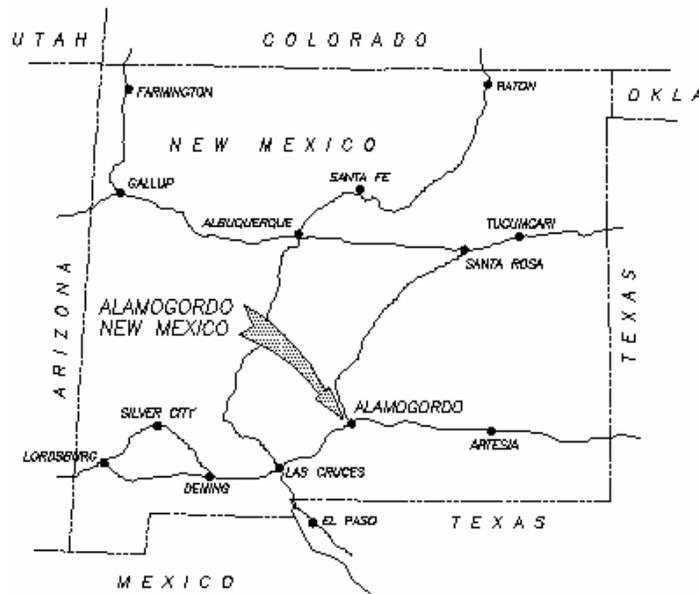
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WELCOME TO ALAMOGORDO

The City of Alamogordo is located in south central New Mexico and serves as the county seat of Otero County. The City, founded in 1898 and incorporated in 1912, exists under City Charter, and operates under a Commission-City Manager form of government. Alamogordo is located along the southern portion of Highway 54 approximately 215 miles south of Albuquerque and 90 miles northeast of El Paso, Texas. The City has a land area of approximately 19.3 square miles and an estimated 2010 census population of 30,403. The elevation is 4,350 ft. and the average temperature is 75^o.



Military installations in the vicinity of the City significantly affect its population, labor force and industrial base. Holloman Air Force Base is located six miles west of the City, and White Sands Missile Range, a United States Army post, is located near the City. The economy of the City is dependent upon the continued federal government spending from Holloman Air Force Base and White Sands Missile Range.

Tourism is a major business in Otero County because of the dry climate, national parks and forests and historic landmarks. The IMAX Theatre and the NM Museum of Space History attract an average of approximately 110,000 visitors per year. Another major attraction is the White Sands National Monument, which is situated about fifteen miles southwest of the City. At various times of the year, there are guided tours to Lake Lucero, a dry lakebed where formation of the White Sands started. Nearby Socorro County is home of the Trinity Site where the first atomic bomb exploded. The Lincoln National Forest boundaries extend to the City and consist of 1,087,000 acres.

Mayor at Large and City Commission

The City operates with a mayor-city commission form of government. The Commission consists of the Mayor, elected at-large, to serve a four year term, The Mayor serves along with six Commission members who are elected by districts within the City. Commissioners' terms are four years and are staggered so that three commissioners are elected at one election and the other three commissioners are elected at the following regular election. The Mayor and the City Commission function as policy makers and are responsible for supervisory functions pursuant to Section 3-14-12, NMSA 1978.

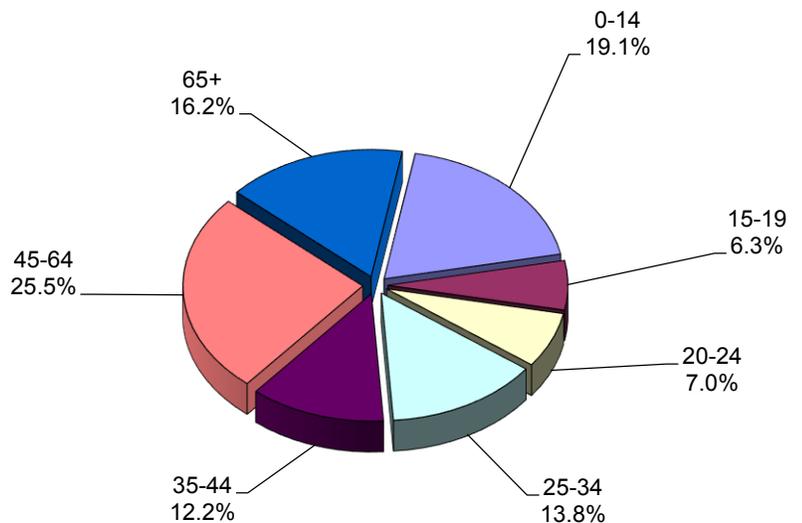
The Commission appoints a City Manager who is responsible for the proper and efficient administration of municipal government and is charged with enforcing all ordinances, rules and regulations enacted by the Commission. The City Manager fully advises the Commission of the financial condition and needs of the City, prepares and submits an annual budget, and makes recommendations to the Commission on all matters concerning the welfare of the City.

Demographics

Alamogordo's population is older, with a median age of 37.4 in the 2010 census, than Otero County 36.5, the State 36.7, and the national average of 37.2 according to the U.S Census Bureau, 2010 Census Summary File 1. People 65 years of age or older represented 16.2% of Alamogordo's total population. By comparison, the percentage of people 65 years or older in Otero County, the State, and the nation were 15.3%, 14.1%, and 13.7% respectively.

The City's population is 48% of Otero County's total population of 63,797 based on the 2010 US Census. The City's number of people per household is lower than Otero County and the national average at 2.34, 2.54, and 2.60 respectively.

Age Population Distribution

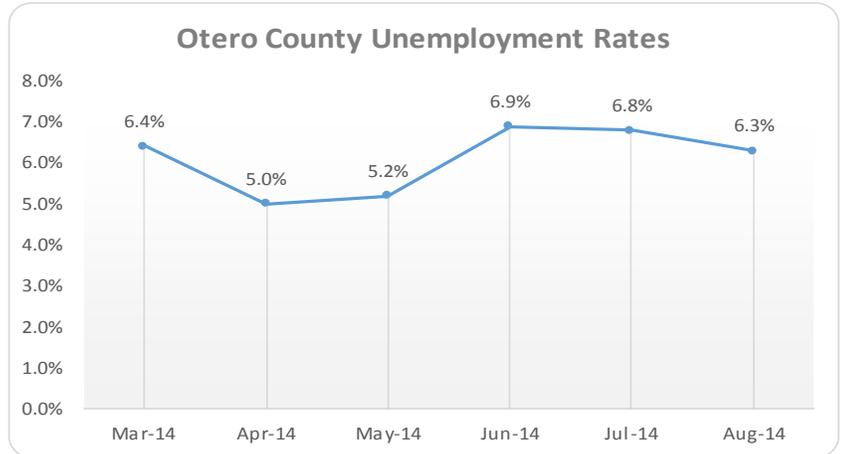


Economics

Unemployment Rate for August 2014

(Not seasonally adjusted):

| | |
|---------------|------|
| Alamogordo: | 6.3% |
| Otero County: | 6.3% |
| New Mexico: | 6.7% |
| US: | 6.3% |



Source: Bureau of Labor Statistics
<http://data.bls.gov>, Retrieved 10/06/14

Major Employers in Alamogordo by Employee Total (2011)

| EMPLOYER | TYPE OF BUSINESS | # OF EMPLOYEES |
|-----------------------------------------|---------------------------|----------------|
| Holloman Air Force Base | Fed. Government - Defense | 5,095 |
| White Sands Missile Range | Fed. Government - Defense | 6,211 |
| German Air Force Flying Training Center | Foreign Gov't - Defense | 777 |
| Alamogordo Public Schools | Public Education | 787 |
| Inn of the Mountain Gods | Mescalero Resort | 750 |
| Wal-Mart | Retailer | 600 |
| Gerald Champion Memorial Hospital | Healthcare | 675 |
| City Of Alamogordo | Government | 370 |
| NMSU-Alamogordo | College Education | 300 |

Recreation and Services

Alamogordo is a thriving city that has been transformed from a railroad, ranching and farming settlement into a progressive vibrant community. Alamogordo provides a full range of services for the promotion of citizen health, safety, and welfare.

These services include public works, police and fire protection, maintains over 400 acres of parks and sports-related areas, 18-hole championship golf course, zoo, senior center, water and sewer, and general administration.

Alamogordo hosts the oldest zoo in the southwest United States, and the smallest zoo to be Association of Zoo & Aquarium (AZA) Accredited, a prestigious distinction which indicates that the zoo has achieved rigorous standards for animal care, education, wildlife conservation and science.

Statistical Profile

City of Alamogordo

| | |
|--------------|--------|
| Population | 30,403 |
| Square Miles | 19.3 |

Education

| | |
|------------------------------------------------------------------|---|
| Public Elementary | 9 |
| Private Elementary | 3 |
| Foreign (German) Elementary | 1 |
| Public Secondary (Middle & High School) | 5 |
| Private Secondary (Middle & High School) | 3 |
| Foreign (German) Secondary (Middle & High School) | 1 |
| Specialty School (NM School for the Blind and Visually Impaired) | 1 |
| Colleges (NMSU-A) | 1 |

Military

| | |
|---------------|------------------------------------------------------------------------------------------------------------------|
| Military Base | Holloman AFB Deutsche Luftwaffe (German Air Force) |
| Personnel | 17,000 military and civilian personnel to include German Air Force Flying Training Center operations |

Public Safety

| | |
|-----------------|----|
| Police Officers | 65 |
| Fire Services | 21 |
| Volunteer Fire | 12 |
| Dispatch | 10 |

Recreation

| | |
|-------------------------------------|--------|
| Number of Parks, Fields, Courts | 56 |
| Park Acreage | 467.55 |
| Senior Center | 1 |
| Lakes (Fishing) (Bonito-no vessels) | 1 |

Library

| | |
|------------------|---------|
| Cardholders | 25,926 |
| Books in Library | 102,323 |

Airport

| | |
|------------------------------------|-------|
| Airport Acreage | 1500 |
| Hangers | 26 |
| Customers | 6,000 |
| US Forest Service Fire Tanker Base | 1 |

To the Mayor and City Commission, and Citizens of Alamogordo

I am pleased to present you with the City of Alamogordo Budget for the period beginning July 1, 2014, through June 30, 2015.

The total budget for FY2015 is \$103.6 million (all funds combined) of which \$75,362,198 is covered by anticipated revenue and \$28.3 million is being used from the fund reserves (i.e. the FY15 beginning funds balances or carry forward from the previous fiscal year).

As we ended FY 2014, we may be seeing light at the end of the tunnel with regard to Gross Receipts Tax collections, which for the first time in many months, showed a positive turn around in April receipts. However, the City is still realizing a significant shortfall in Gross Receipts Tax (GRT) revenues during fiscal year 2014 from what was originally put in the budget. That reduced revenue amount received totaled just over \$790,000 for all funds. Keep in mind that GRT represents 38% of our overall revenue and 64% of our General Fund revenue. During FY15, we anticipate Gross Receipts Tax to level off, and are conservatively projecting a slight increase of just under 1%, which is based on the past 5-year collection trend.

The FY 2015 Budget does not include an increase or decrease in levels of service, adding or deleting any positions, but does include a one time longevity payment to staff of \$750 each. In addition to the relatively flat revenue projections the other significant challenges in creating the budget for the new fiscal year include the impact of the Affordable Health Care Act (AHCA) on top of an additional 10% increase in health insurance.

The approach used in presenting a balanced budget also includes a look at the future. A municipality should be looking ahead to plan for future needs as well as anticipating fiscal impacts related to the economy, growth, and important issues which need to be addressed such as capital equipment replacement, health care cost increases, staffing requirements, and importantly, those known factors that will be realized in the future such as the Hold Harmless. In addition, the City should look ahead in order to anticipate the need for future rate increases (such as those done annually for the Water and Sewer Fund) and also to anticipate when borrowing may be required for capital improvements.

It is important to clarify that the City has a “budget deficit” and not a cash deficit for operations of the General Fund. We have and will continue to function even with the “budget deficit”. Let me explain how. In simple terms, we do not spend all that is budgeted. We are conservative, meaning we spend less and collect more revenue than budgeted. As a result, the actual year end expenditures have been less than the approved budgets on average by 18% over the last five years. This is important to understand when considering the financial situation of the City. It is also something that management watches very carefully. In fact, throughout the year, management checks expenditures and revenues to be sure not to create a cash deficit.

The City anticipates little change to the Alamogordo economy during FY15. While the national economy is experiencing a recovery, our state and local economy remain vulnerable; Alamogordo’s financial position is relatively sound due to the Commission and staff’s conservative financial stewardship. However, to further improve the City’s financial condition,

the City will be looking into adopting some fiscal policies that will help minimize our financial risks in the future. I will be asking the Commission to consider a Fund Reserve policy, which will allow us to officially account for needed reserves and commitments of City funds.

During the Commission's budget meetings, staff provided an overall "big-picture" look at the City's budget, and provided a fiscal overview that allowed everyone the understanding of the financial position of the city for consideration in planning and decision making for Fiscal Year 2015.

Staff continues to be committed to improving our operations and will remain diligent in ensuring that we are meeting the goals and objectives of the City Commission and providing quality services to our citizens. The FY 2015 Budget as adopted essentially maintains the City's operations and does not add or reduce service levels. This is being done in recognition of the financial situation in which the City finds itself and to strengthen the City's financial position for the future.

Jim Stahle
City Manager

Budget Overview

City of Alamogordo

Fiscal Year 2014-2015

The City of Alamogordo provides services to over 30,000 citizens, who live, work and play in our community. In support of the programs and services needed to provide public services to residents, the Adopted Fiscal Year (FY) 2015 Budget totals \$75,362,198 in anticipated revenue, \$28,271,338 in anticipated cash from liquidation of investments in fund balances, as well as, \$103,633,536 in appropriations. This adopted budget is in alignment with the City's mission to provide the best possible services to our customers and citizens with honesty, integrity, compassion, fairness, and commitment to excellence, as well as, provide long-term financial stability.

The FY 2014-2015 budget is divided into five (5) governmental fund types in addition to enterprise funds and trust and agency funds. These seven (7) fund types are comprised of sixty-three (63) separate funds. The governmental fund types are explained under the appropriations detail section of this document (Reference page 7). This budget book is in compliance with the financial guidelines prescribed by the governing body which influenced the development of the FY 2014-2015 department, division, and program budgets.

SECTION 1 - THE FY15 BUDGET EXECUTIVE SUMMARY

Economy: As we head into our fiscal year 2014-2015, the economy continues to struggle with mixed news and struggling consumer confidence. Although the overall US economy is showing slightly better performance, unemployment is not really getting any better and consumers are still uncertain of where it is headed. With average food costs rising 1.4% from last year and gas prices fluctuating and a low job market, consumers remain unsure and conserve more. For Alamogordo, gross receipts tax for the past 10 months took a significant hit, primarily due to less construction (down 33%). Staff being as unsure of the market and economy of Alamogordo took a conservative estimate for GRT and used a slight growth of .73%, which is the overall average of the past five years.

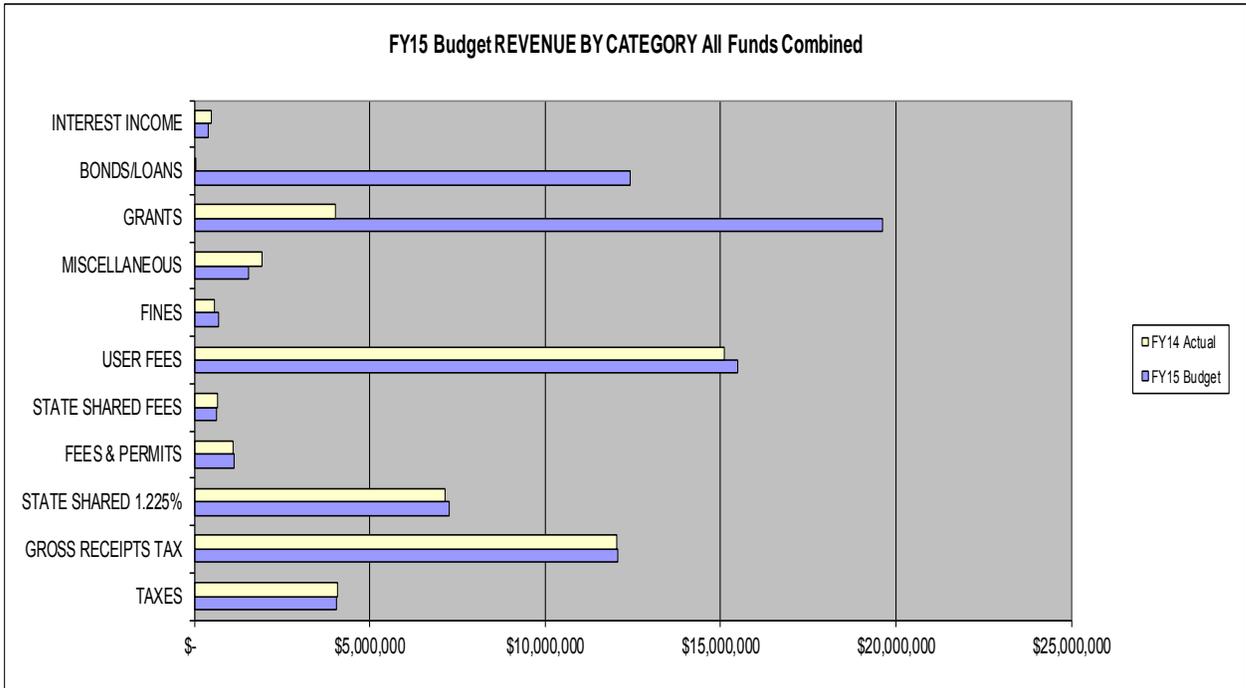
Salary and Benefit changes: Each year the Salaries and Benefits are reviewed with economic conditions as well evaluating cost increases. FY15 will realize additional increases to health insurance (10%), as well as, for the implementation of the Affordable Health Care Act on January 1, 2015. There are no wage increases or new positions requested for FY15. The Human Resource section will provide additional detail of Salary and Benefit changes.

REVENUE SUMMARY:

Total combined revenues of all funds are projected at \$75,362,198 for FY15, an increase of 55% or 28,097,954 from the prior year FY14. The majority of this difference is reflected in the Capital funds with an increase due to more bond/loan

proceeds for two new bond issues and grant funding for our larger projects. The City had a total appropriation for Capital Improvements in FY14 of \$4,095,811, compared to \$32,044,241 for FY15.

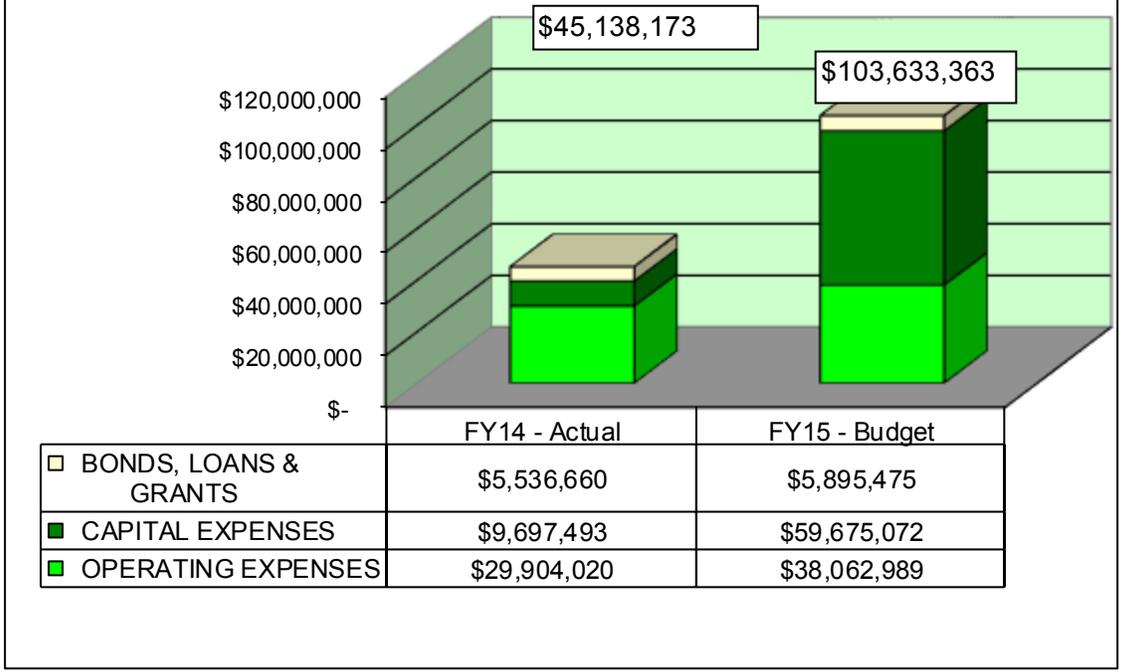
The three largest FY15 revenue sources account for 79.1 percent of the anticipated revenues or \$59,618,096 and include GRT, User Fees and Bonds/Loans/Grants. The FY14 actual Gross Receipts Tax collections are below the FY13 level. Based on available information, we anticipate FY15 GRT tax collections will be slightly over the FY14 collections.



APPROPRIATION SUMMARY:

Total appropriations in the final budget are \$103,633,536. Last year’s appropriated estimates \$76,005,327, a difference of \$27,628,209 more, in total. The City had quite a few significant Capital Improvement Projects in the fiscal year 2014 that carried to FY15, which is the primary difference and funding for two bond issues. Without the capital and bond/loan portions of expenditures, you would see a decrease in appropriations.

EXPENDITURES (ALL FUNDS COMBINED)



SECTION 2 - HIGHLIGHTS OF FY15 PROJECTIONS

REVENUE DETAIL:

Total estimated revenues for all funds are projected to be \$50,776,748. The Graph below best illustrates where these resources come from.

For Fiscal Year 2014-2015 Gross Receipts Taxes including State Shared GRT is the largest estimated revenue source representing 39 percent for total anticipated revenues or \$19,362,859. User Fees are the second largest source of estimated revenue at 30.8 percent of total anticipated revenue or \$15,491,651. The third largest revenue sources are Taxes which are estimated to be 7.9 percent of total anticipated revenues or \$3,998,685. Other estimated revenues at 22.3 percent include Grants, Fees & Permits, Fines, State Shared Fees, Interest Income and Miscellaneous Revenues

Gross Receipts Tax

The largest revenue resource the City receives is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businessmen from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax. (Reference Section 7-9-2 NMSA).

The GRT rate for Alamogordo beginning July 1, 2015 is 7.625 percent. Of the total rate, the City has imposed 2.0625 percent, the State of New Mexico imposed 5.125

percent and Otero County has imposed .4375 percent. Based on the impositions of each entity, 67.21 percent of collections go to the State of New Mexico, 27.05 percent goes to the City of Alamogordo and 5.74 percent goes to the County. The State shares 1.225 percent of their percentage with Municipalities which is referred as the "State Share" of GRT. (The following chart illustrates the specific rates of enactments by the City). We noted that HB 612 was passed during the 2013 legislative session which will impact the State share of GRT received by municipalities during FY16 without any subsequent changes to the legislation.

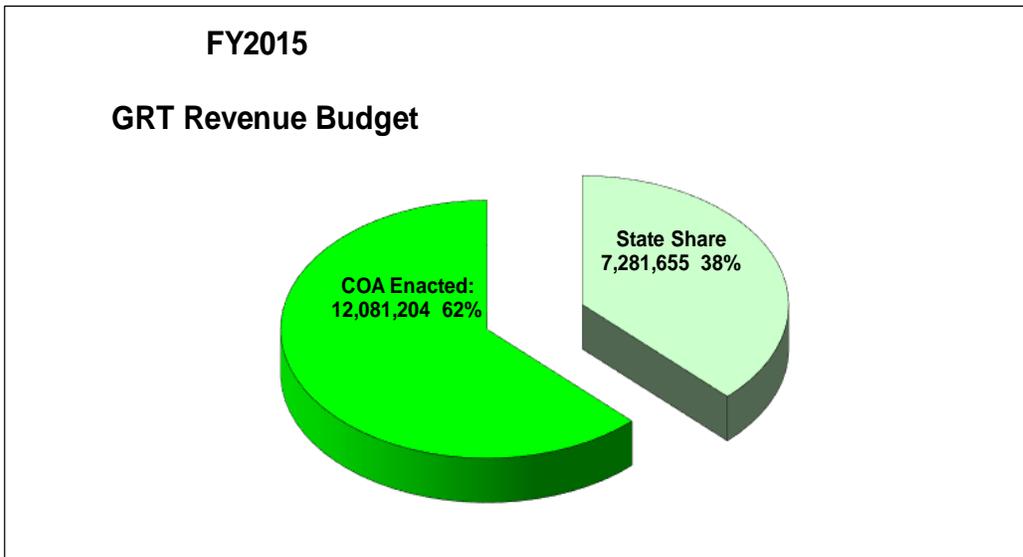
The Legislation session of 2014 did not pass the GRT Hold Harmless bill, which has been before the legislation two consecutive years. The City is anticipating that the State Legislation will pass this bill, and the impact will be imposed beginning FY16 and after. The Hold Harmless bill reduces the amount of Gross Receipts tax by 6% of the amount of GRT on the Food and Medical receipts. When the legislation exempted food and medical receipts being subject to GRT, they increased the State's GRT and from the additional increment they paid the municipalities and counties the amount of GRT calculated on food and medical receipts and this was deemed the "hold harmless". The State is looking for a method to slowly remove the "hold harmless" over a 15 year period and provided an additional 1/8th% GRT increment to the local governments to pass to defray the impact on their balanced budgets.

GROSS RECEIPTS TAX RATES

| | Current Rate | Authorized Maximum | Remaining Authority | For Every \$100 |
|----------------------------------|----------------|--------------------|---------------------|------------------|
| Municipal: | 1.2500% | 1.2500% | 0.0000% | \$ 1.25 |
| Infrastructure: | 0.1250% | 0.1250% | 0.0000% | \$ 0.13 |
| Environmental: | 0.0625% | 0.0625% | 0.0000% | \$ 0.06 |
| Economic Development: | 0.1250% | 0.1250% | 0.0000% | \$ 0.13 |
| Capital Outlay - St. Maint Prog: | 0.2500% | 0.2500% | 0.0000% | \$ 0.25 |
| Municipal - Street Capital: | 0.2500% | 0.2500% | 0.0000% | \$ 0.25 |
| COA Enacted Tax: | 2.0625% | 2.0625% | 0.0000% | \$ 2.06 |
| State Enacted Tax: | 5.1250% | | | \$ 5.13 |
| County Enacted Tax: | 0.6875% | | | \$ 0.69 |
| TOTAL ALAMOGORDO RATE: | 7.8750% | | | \$ 7.8750 |

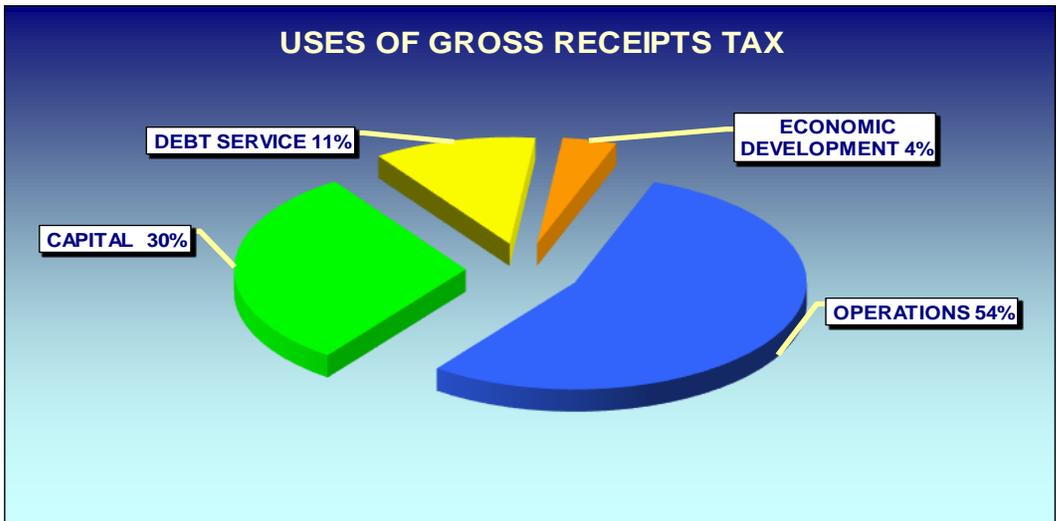
** The City Receives a portion of the State's Share equal to 1.225%

The City realized an unexpected downturn in GRT in FY14. As of June 2014, the City was down \$737,486 from budgeted estimates. Reviewing collections for specific category collections of GRT reflects a downturn in Construction related GRT. There are significantly less construction projects in FY14 as opposed to the prior year FY13. As of the April 2014 receipts, GRT is leveling off. The projections for FY14 and FY15 took this current year trend into consideration; therefore, GRT is not expected to be higher than .73% next year. The City is estimating to receive \$12,081,204 from our GRT enactments and has estimated \$7,281,655 from the State Share for a total GRT estimate of \$19,362,859. Based on estimated amounts, the total estimated GRT for FY14 is \$19,222,416 or within \$140,443 of the FY15 anticipated GRT revenues.



GRT is imposed for operations as well as for specific purposes and Capital Improvements. The State share is not restricted and is used for operations of the General Fund as well as pledged security for bond issues. The Bonds and pledging of any GRT is explained in more detail under the Debt Service Section.

The graph below illustrates the uses of the City's GRT.



Property Tax

Property Tax represents 6 percent of total combined revenues and for this fiscal year the City has estimated a collection of \$3,569,279. This amount represents two components of Property Tax; operations and debt service and considers a 1 percent delinquency rate.

Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration. Otero County bills the property tax for all entities within the jurisdiction in November of each year, with half due in December and the other half due the following May. The County distributes the proportionate share to each entity as collected each month. The County also receives a one percent administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Non-Departmental division of the General Fund.

The Otero County Tax Assessor’s office prepares the valuation of property in Otero County and re-evaluates these values every other year. The valuations for budget purposes are based on the most current valuations.

Municipal Operations Property Tax

The maximum levy allowable for operations are 7.650, the City’s current levy is 7.064; with a remaining levy allowable is 0.586. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5 percent increase from one year to the next except for certain causes. This YCF is the reason there is a variance in the 7.064 rate imposed by the City and the rate *actually charged.

| Total Valuation: | Rate: | Valuation | Production |
|------------------|-------|----------------------|------------------------|
| Residential | 5.058 | \$374,913,133 | \$ 1,896,310.63 |
| Non-Residential | 7.064 | \$139,193,427 | \$ 983,262.37 |
| Total: | | \$514,106,560 | \$ 2,879,573.00 |

Debt Service Property Tax

The New Mexico Constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. Further details of this limitation and the current obligations of the City are detailed further under the Debt Service Section.

| Total Valuation: | Rate: | Valuation | Production |
|------------------|-------|----------------------|----------------------|
| Residential | 1.470 | \$374,913,133 | \$ 551,122.31 |
| Non-Residential | 1.470 | \$139,193,427 | \$ 204,614.34 |
| Total: | | \$514,106,560 | \$ 755,736.64 |

TOTAL COMBINED RATES: RESIDENTIAL: 6.511 NON-RESIDENTIAL: 9.520

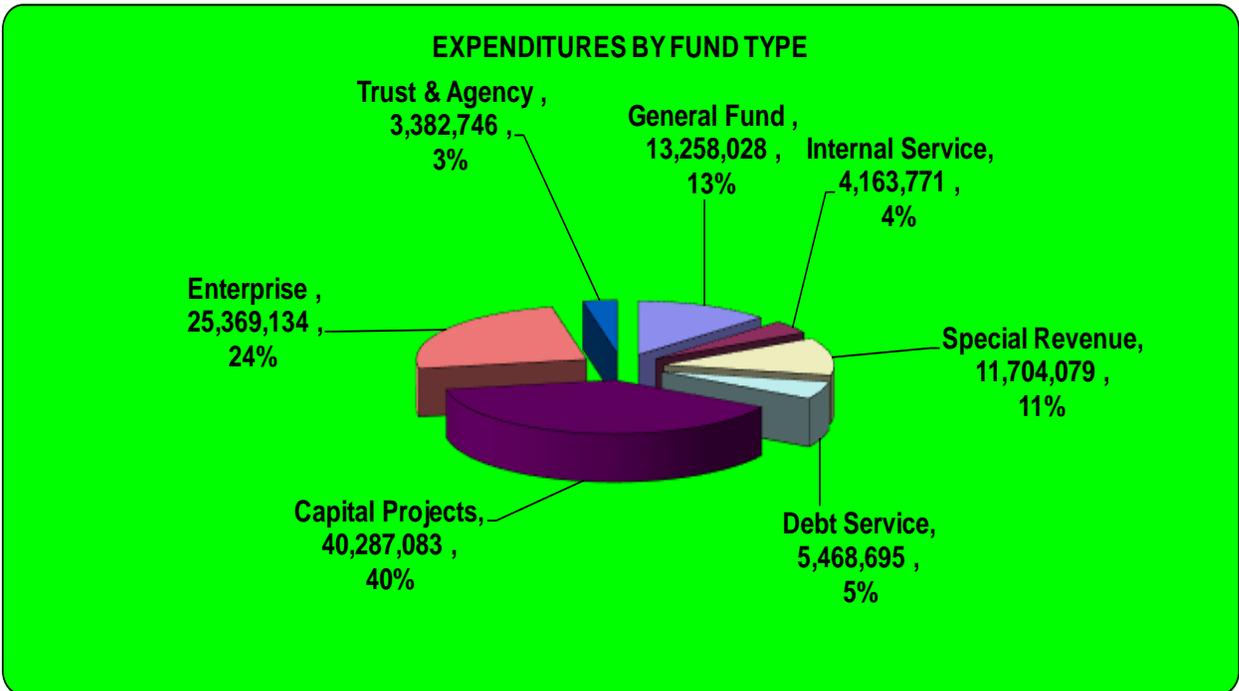
Example of Property Tax for certain Property Values: (Represents ONLY the City's Property Tax Rate)

APPROPRIATION DETAIL:

In projecting operating expenses for FY15, departments were asked to remain as close to FY14 levels as possible. Estimated expenditures include inflation and known increases in contracts and other services used by the City. Other major impacts on operation costs included:

Health Insurance had an increase of 10%, an additional estimated amount for the Affordable Health Care Act that takes effect January 1, 2015, of \$125,000.

Total Appropriations for all funds combined are \$103,633,536. The Graph below illustrates appropriations by Fund Type:



Special Revenues represents 11 percent of all appropriations and includes Leisure Services, Transportation, Special GRT dedications, and Grant Funded appropriations, Community Development and Lodger's Tax (both City Share and Promotions).

Enterprise funds represent 24 percent of total appropriations and include Solid Waste, Golf Course, Airport, Landfill and Water & Sewer Funds.

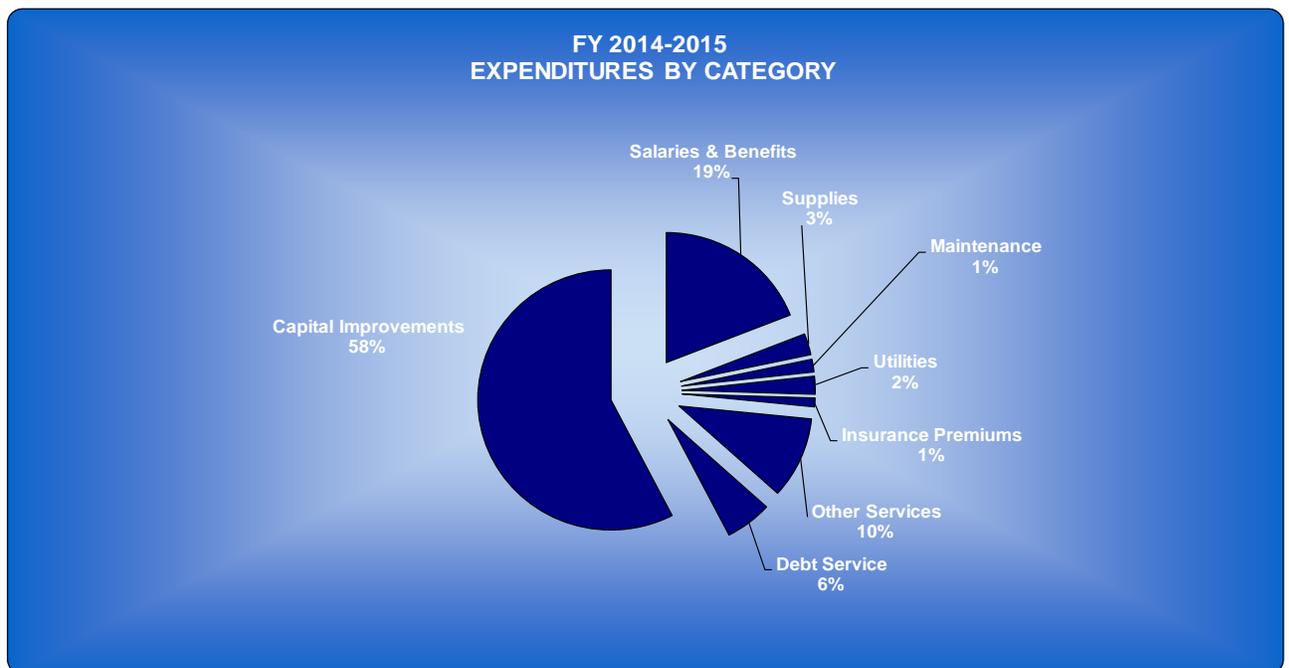
The General Fund accounts for 13 percent of total appropriations and includes city administration, police and fire, planning and finance.

Debt Service includes all Funds which account for the principal and interest payments of the City's debt obligations and represents 5 percent of total expenditures. Capital Project Funds consist of all major capital improvement projects outside of the other funds and represent 40 percent of the total appropriations.

Internal Services are 4 percent of total appropriations and contains the following department operations: Fleet, Purchasing, Facility Maintenance, Management Information Systems (MIS) and Human Resources.

Trust & Agency funds, representing 3 percent of the total budget is comprised of such funds as the State Judicial, Utility Deposits, Court Bonds, as well as, the bond required reserve accounts.

The Graph below best illustrates which categories and percentage of total appropriations that we anticipate our FY 2014-15 appropriations will be classified by expenditure category.



Other Services is approximately 10 percent and the break down of these appropriations included in this category will be illustrated further in this report.

Capital Equipment encompasses equipment replacement for vehicles and rolling stock, as well as, other equipment such as the Senior Center Patio Door Replacement, which will be discussed under each department. There is a need to continue to replace equipment that is obsolete and/or old and worn out. The FY15 budget includes Capital Equipment Replacement (CER) funds for:

Capital Improvements includes projects covered by grants, as well as, local funding from reserves and/or bond or loan proceeds.

The following chart illustrates the categories where capital has been expended during the last five years. Please note that this report has not been updated with the FY14 projections at this point. This chart will be updated with the adoption of the final budget.

**CITY OF ALAMOGORDO
CAPITAL PROJECTS**

| | FY14 | Actual | FY15 | Budget | \$ Diff |
|------------------------------------|-------------|------------------|-------------|-------------------|-------------------|
| 1 Street Capital | | 2,982,833 | | 13,446,320 | 10,463,487 |
| 2 Sewer & Water Improvements | | 1,619,197 | | 15,190,467 | 13,571,270 |
| 3 Motor Vehicles & Other Equipment | | 167,487 | | 81,574 | (85,913) |
| 4 Contract Engineering | | 615,837 | | 2,638,042 | 2,022,205 |
| 5 Infrastructure/Construction | | 1,019,475 | | 11,173,738 | 10,154,263 |
| 6 ICIP | | 1,125,549 | | 2,859,189 | 1,733,640 |
| 7 Recreation | | 204,376 | | 1,578,593 | 1,374,217 |
| 8 Building Improvements | | 927,882 | | 1,822,331 | 894,449 |
| 9 Desal Plant | | - | | 5,125,000 | 5,125,000 |
| 10 Capital Equipment Replacement | | 722,118 | | 2,493,861 | 1,771,743 |
| 11 Alamo Food Control - City & COE | | 895 | | 1,837,008 | 1,836,113 |
| 12 Computer Hardware & Software | | 92,276 | | 589,457 | 497,181 |
| 13 Cell Development | | 44,000 | | 176,000 | 132,000 |
| TOTAL | | 9,521,925 | | 59,011,580 | 49,489,655 |

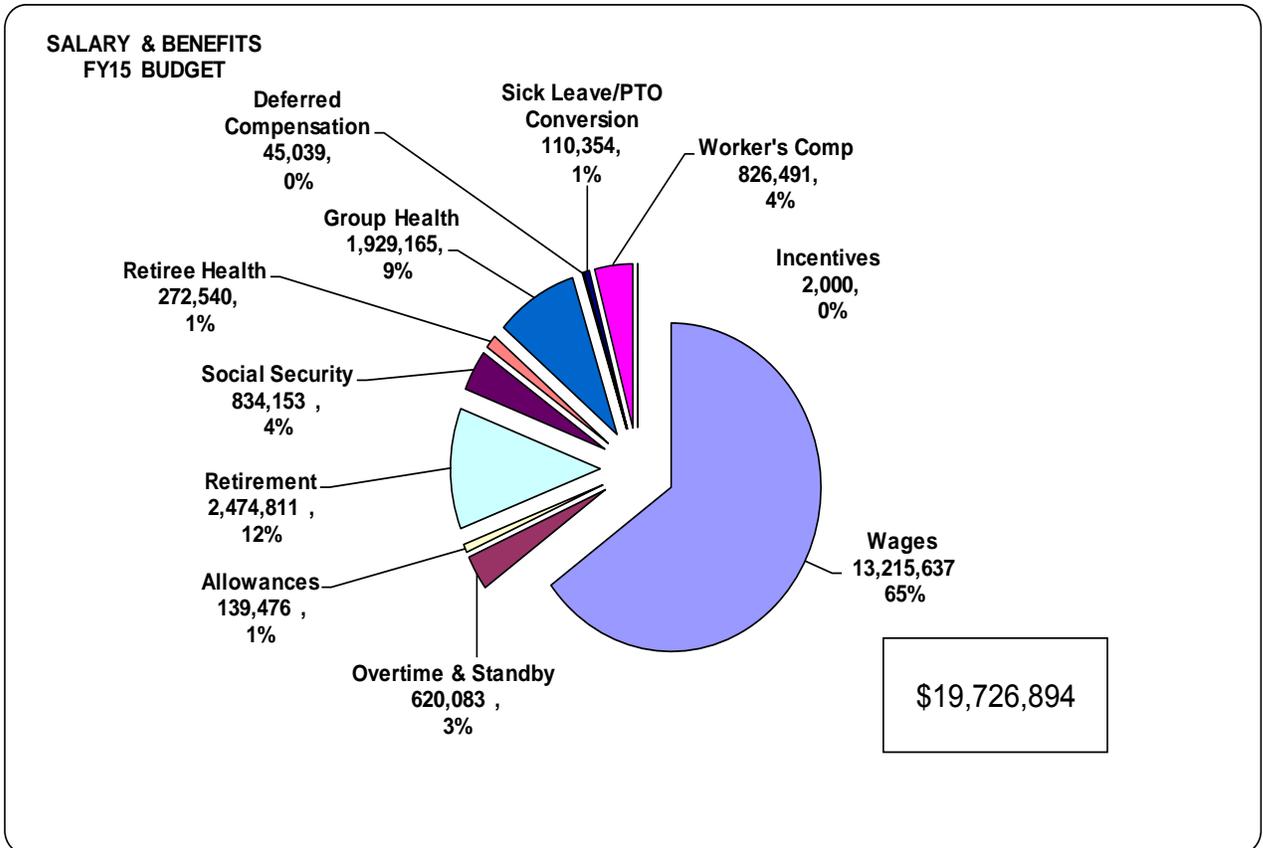
Other Services: This category of expenditures has a variety of expenses within it. For illustration purposes, the other services include the following type of expenses:

| Other Services | FY13 Actual | FY14 Actual | FY15 Budget | \$ Diff | % Diff |
|-----------------------------------|------------------|------------------|-------------------|------------------|--------------|
| Travel & Conf | 155,064 | 158,674 | 205,472 | 46,798 | 29.5% |
| Tuition Reimb | 0 | 0 | 0 | 0 | ** |
| In-Service Training | 42,962 | 41,287 | 58,100 | 16,813 | 40.7% |
| Volunteer Travel | 43,726 | 37,633 | 43,330 | 5,697 | 15.1% |
| Training/Travel Costs | 241,752 | 237,594 | 306,902 | 69,308 | 29.2% |
| Consultant Fees | 290,622 | 130,280 | 206,579 | 76,299 | 58.6% |
| Contract Services | 2,952,985 | 2,032,059 | 3,368,381 | 1,336,322 | 65.8% |
| Prof Services | 79,033 | 33,322 | 184,526 | 151,204 | 453.8% |
| Indigent Attorneys | 10,256 | 11,365 | 15,000 | 3,635 | 32.0% |
| Abatement Actions | 21,295 | 0 | 15,000 | 15,000 | ** |
| Legal & Expert Services | 24,778 | 21,421 | 1,500 | (19,921) | -93.0% |
| Line Locates (F81) | 16,558 | 15,721 | 17,000 | 1,279 | 8.1% |
| Monitoring Test (F91) | 0 | 0 | 2,500 | 2,500 | ** |
| Volunteer Services (F75) | 50,211 | 48,731 | 48,661 | (70) | -0.1% |
| Audit Services | 57,267 | 58,851 | 58,850 | (1) | 0.0% |
| Incentives | 20,000 | 30,930 | 1,635,715 | 1,604,785 | 5188.4% |
| Engineering Fees (In-House) | 113,236 | 175,568 | 588,941 | 413,373 | 235.4% |
| Janitorial Services | 54,621 | 24,152 | 30,364 | 6,212 | 25.7% |
| Equipment Rental/Lease | 7,637 | 8,620 | 242,150 | 233,530 | 2709.2% |
| Otero County JPA | 163,169 | 163,169 | 163,170 | 1 | 0.0% |
| Prisoner Support | 122,829 | 132,440 | 171,000 | 38,560 | 29.1% |
| Econ Development | 30,000 | 30,000 | 30,000 | 0 | 0.0% |
| Zia Therapy Grant Match | 96,415 | 39,261 | 0 | (39,261) | -100% |
| Contract Serv USF Electric | 634,815 | 622,098 | 0 | (622,098) | -100% |
| Golf Pro Services | 817,485 | 835,471 | 834,458 | (1,013) | -0.1% |
| Marketing Plan (OCEDC) | 70,000 | 66,946 | 70,000 | 3,054 | 4.6% |
| Total Contractual Services | 5,633,212 | 4,480,405 | 7,683,795 | 3,203,390 | 71.5% |
| Special Events | 4,337 | 75,268 | 122,726 | 47,458 | 63.1% |
| Advertising | 243,897 | 186,300 | 299,915 | 113,615 | 61.0% |
| Printing | 43,563 | 36,692 | 49,900 | 13,208 | 36.0% |
| Membership & Dues | 58,368 | 52,772 | 59,506 | 6,734 | 12.8% |
| Bank/CC Fees & Collection Fee | 2,063 | 6,309 | 11,300 | 4,991 | 79.1% |
| Water Tower Lease | 2,045 | 2,081 | 2,200 | 119 | 5.7% |
| Public Relations | 182 | 108 | 400 | 292 | 270.4% |
| Inventory O/S & Obsolete | 43,562 | 1,963 | 25,400 | 23,437 | 1193.9% |
| Notary Bond | 210 | 140 | 280 | 140 | 100.0% |
| Election Expense | 0 | 22,665 | 0 | (22,665) | -100% |
| Landfill Tipping Fees | 26,417 | 29,961 | 36,687 | 6,726 | 22.4% |
| Admin Fees | 746,660 | 769,444 | 943,183 | 173,739 | 22.6% |
| Fund 39/State Judicial Fees | 16,028 | 16,031 | 21,500 | 5,469 | 34.1% |
| NM Unemployment Security | 63,839 | 58,529 | 70,000 | 11,471 | 19.6% |
| Court Automation Fees | 32,460 | 32,386 | 40,000 | 7,614 | 23.5% |
| Water Conserv Fee-NM | 52,223 | 50,916 | 59,015 | 8,099 | 15.9% |
| Services-Narcotics | 4,786 | 5,923 | 8,000 | 2,077 | 35.1% |
| Property Tax Admin Fees | 35,217 | 36,141 | 36,000 | (141) | -0.4% |
| City Newsletter | 7,359 | 7,704 | 7,704 | 0 | 0.0% |
| July 4th Special Event | 30,000 | 30,000 | 30,000 | 0 | 0.0% |
| Personnel Service Costs | 1,301 | 926 | 5,000 | 4,074 | 440.0% |
| Special Projects | 902 | 1,501 | 1,200 | (301) | -20.1% |
| Bldg/Land-Rental/Lease | 77,159 | 76,344 | 85,000 | 8,656 | 11.3% |
| | 1,492,578 | 1,500,104 | 1,914,916 | 414,812 | 27.7% |
| Other: | 1,438,206 | 1,648,070 | 2,394,230 | 746,160 | 45.3% |
| Grand Totals | 8,805,748 | 7,866,173 | 12,299,843 | 4,433,670 | 56.4% |

** One or more zero value fields

SALARY & BENEFITS

Salary & Benefits for Fiscal Year 2015 total \$19,726,894. Salaries and Wages (including overtime) equal \$13,464,320 and benefits total \$6,262,574 this is 70% and 30%, respectively for total Salary and benefits.



Overall salaries and benefits have increased by 11% or \$2,010,318 with a no increase in wages for employees, additional employees and a 10% increase in Group Health.

The following pages and sections of this budget document will provide additional information and detail.

| SALARY & BENEFITS | FY12 ACTUAL | FY13 ACTUALS | FY14 ACTUAL | FY15 BUDGET | \$ Var | % Var |
|----------------------------------|--------------------|---------------------|--------------------|--------------------|------------------|--------------|
| Wages | 10,599,979 | 10,904,648 | 11,843,831 | 12,787,388 | 943,557 | 8% |
| Overtime & Standby | 551,657 | 545,991 | 527,985 | 676,932 | 148,947 | 28% |
| Allowances | 62,291 | 152,062 | 90,238 | 162,400 | 72,162 | 80% |
| Retirement | 1,951,481 | 1,991,647 | 2,158,555 | 2,346,971 | 188,416 | 9% |
| Social Security | 648,077 | 668,986 | 729,384 | 791,767 | 62,383 | 9% |
| Retiree Health | 200,419 | 225,260 | 244,068 | 259,540 | 15,472 | 6% |
| Group Health | 1,094,784 | 1,039,860 | 1,314,413 | 1,755,488 | 441,075 | 34% |
| Deferred Compensation | 42,471 | 39,897 | 28,530 | 27,564 | (966) | -3% |
| Sick Leave/PTO Conversion | 70,588 | 75,316 | 64,817 | 110,889 | 46,072 | 71% |
| Worker's Comp | 558,497 | 597,704 | 714,755 | 807,955 | 93,200 | 13% |
| | 15,780,244 | 16,241,371 | 17,716,576 | 19,726,894 | 2,010,318 | 11% |

All Funds Summary

Approved Budget Fiscal Year 2014-2015

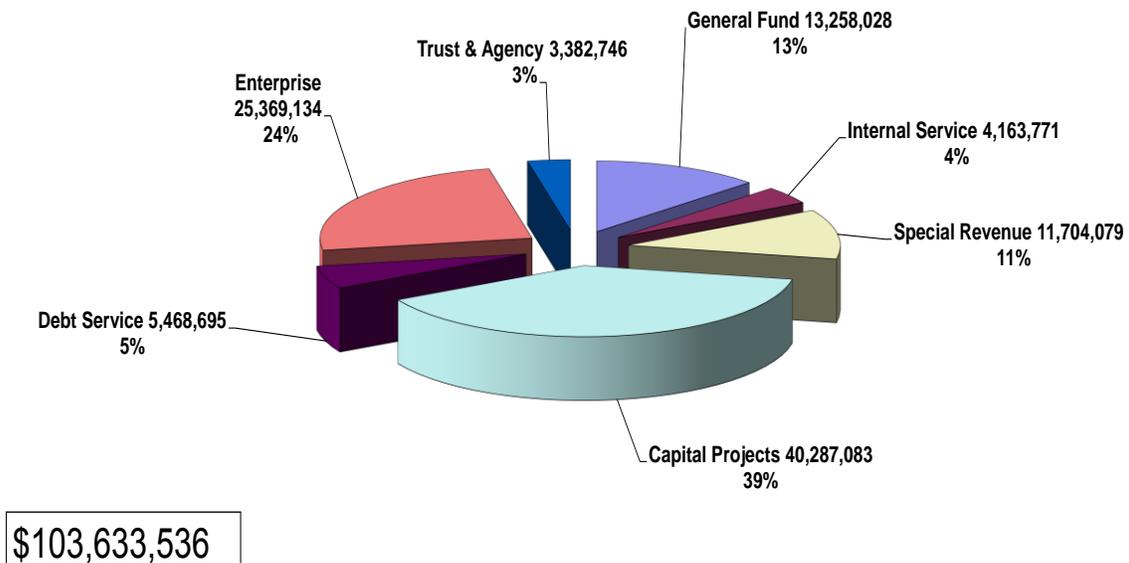
1/12TH REQ RSRV
1,104,836
Bal. Remaining
1,903,117

| FUND NO. | FUND DESCRIPTION | UNAUDITED | | NET CASH TRANSFERS | BUDGETED EXPENDITURES | ESTIMATED | |
|----------|--------------------------------------|-----------------------|--------------------|--------------------|-----------------------|------------------------------|--------------------------------|
| | | CASH BALANCE 06/30/14 | ESTIMATED REVENUES | | | ENDING CASH BALANCE 06/30/15 | PERCENT CHANGE IN CASH BALANCE |
| 11 | GENERAL OPERATING | 6,788,917 | 15,992,059 | (6,514,996) | 13,258,028 | 3,007,952 | -55.7% |
| | TOTAL GENERAL FUND | 6,788,917 | 15,992,059 | (6,514,996) | 13,258,028 | 3,007,952 | -55.7% |
| 12 | INTERNAL SERVICE | 420,687 | 306,840 | 3,452,877 | 4,163,771 | 16,633 | -96.0% |
| | TOTAL INTERNAL SERVICE FUND | 420,687 | 306,840 | 3,452,877 | 4,163,771 | 16,633 | -96.0% |
| 15 | CORRECTIONS - JAIL | 34,479 | 136,216 | 42,840 | 171,550 | 41,985 | 21.8% |
| 16 | LODGER'S TAX-PROMOTIONAL | 105,535 | 266,424 | (5,735) | 359,310 | 6,914 | -93.4% |
| 19 | COURT AUTOMATION | 62,387 | 85,396 | (18,821) | 82,266 | 46,696 | -25.2% |
| 20 | LODGER'S TAX-CITY | 175,079 | 468,260 | (35,609) | 512,617 | 95,113 | -45.7% |
| 21 | D.A.R.E. DONATIONS | 13,463 | 5,060 | 0 | 8,191 | 10,332 | -23.3% |
| 27 | MUNICIPAL COURT | 86,377 | 4,500 | 403,224 | 406,579 | 87,522 | 1.3% |
| 28 | POLICE CONTINGENCY | 44,752 | 8,252 | 0 | 13,455 | 39,549 | -11.6% |
| 32 | COMMUNITY SERVICES | 491,724 | 682,453 | 2,769,577 | 3,713,576 | 230,178 | -53.2% |
| 33 | STATE FIRE PROTECTION | 310,346 | 501,434 | 0 | 738,851 | 72,929 | -76.5% |
| 36 | LAW ENFORCEMENT | (11,620) | 127,763 | 0 | 116,121 | 22 | -100.2% |
| 37 | STATE HIGHWAY | 73,073 | 52,856 | (1,510) | 40,086 | 84,333 | 15.4% |
| 38 | TRAFFIC SAFETY | 53,629 | 30,248 | 0 | 38,000 | 45,877 | -14.5% |
| 42 | 1984 GROSS RECEIPTS TAX | 2,766,849 | 1,480,965 | (2,345,715) | 0 | 1,902,099 | -31.3% |
| 44 | TRANSPORTATION | 991,810 | 1,176,794 | 364,703 | 2,386,374 | 146,933 | -85.2% |
| 63 | COMMUNITY DEVELOPMENT | 244,829 | 141,000 | 86,861 | 369,718 | 102,972 | -57.9% |
| 65 | BUILDING CODES | 24,735 | 33,200 | 91,830 | 133,932 | 15,833 | -36.0% |
| 69 | 1994 GROSS RECEIPTS | 1,173,623 | 1,474,597 | (1,344,748) | 0 | 1,303,472 | 11.1% |
| 71 | SENIOR CENTER-MEALS | 253,443 | 1,112,948 | 265,623 | 1,511,198 | 120,816 | -52.3% |
| 75 | RETIRED & SENIOR VOL. PROGRAM | (3,458) | 196,515 | 34,421 | 219,096 | 8,382 | -342.4% |
| 89 | ESGRT .0625% | 1,779,290 | 1,020,495 | (988,408) | 631,159 | 1,180,218 | -33.7% |
| 96 | SELF-INSURED FUND | 689,581 | 53,395 | 0 | 25,000 | 717,976 | 4.1% |
| 107 | LIABILITIES/DEDUCTIBLES | 408,815 | 2,023 | 172,000 | 227,000 | 355,838 | -13.0% |
| | TOTAL SPECIAL REVENUE FUNDS | 9,768,742 | 9,060,794 | (509,467) | 11,704,079 | 6,615,990 | -32.3% |
| 53 | GENERAL OBLIGATION | 633,216 | 714,092 | 0 | 738,285 | 609,023 | -3.8% |
| 59 | REVENUE BOND P & I | 7,697 | 0 | 2,788,424 | 2,788,424 | 7,697 | 0.0% |
| 82 | 98 JT WATER/SEWER BOND P&I | 1,577,990 | 10,497 | 1,941,986 | 1,941,986 | 1,588,487 | 0.7% |
| | TOTAL DEBT SERVICE FUNDS | 2,218,903 | 724,589 | 4,730,410 | 5,468,695 | 2,205,207 | -0.6% |
| 24 | GRANT CAPITAL IMPROVEMENT | 52,870 | 377,000 | 0 | 377,500 | 52,370 | -0.9% |
| 40 | AIRPORT IMPROVEMENT PROJECTS | (28,096) | 48,237 | 5,380 | 17,492 | 8,029 | -128.6% |
| 48 | NEW MEXICO C.D.B.G. | 107,625 | 607,625 | 0 | 607,625 | 107,625 | 0.0% |
| 49 | 1986 GROSS RECEIPTS TAX | 7,367,641 | 1,972,664 | (1,872,988) | 1,213,582 | 6,253,735 | -15.1% |
| 50 | PROPERTY ACQUISITION | 134,580 | 14,874 | 224,572 | 299,612 | 74,414 | -44.7% |
| 54 | REVERSE OSMOSIS PROJECT RSV | 436,869 | 6,208,682 | 0 | 6,614,419 | 31,132 | -92.9% |
| 56 | 99 GRT FLOOD CONTROL BOND PROJ | 894,935 | 6,007 | 1,201,863 | 2,100,240 | 2,565 | -99.7% |
| 61 | MUNICIPAL INFRASTRUCTURE .0625% | 353,182 | 368,077 | (134,101) | 0 | 587,158 | 66.2% |
| 103 | FIRE SERVICES BOND | 7,589 | 0 | 0 | 0 | 7,589 | 0.0% |
| 105 | ECONOMIC DEVELOPMENT | 5,034,445 | 762,102 | 0 | 1,606,035 | 4,190,512 | -16.8% |
| 109 | STREET CAPITAL GRT | 6,759,806 | 3,429,915 | (1,116,653) | 5,797,287 | 3,275,781 | -51.5% |
| 113 | 2009 SEWER IMPROVEMENT BOND ACQ FUND | 802,366 | 0 | 2,578,370 | 3,366,575 | 14,161 | -98.2% |
| 114 | SIDEWALKS REVOLVING LOANS | 129,932 | 863 | 0 | 0 | 130,795 | 0.7% |
| 116 | REG WATER SUPPLY TRANSMISSION LINE | (312,256) | 1,628,556 | 242,193 | 1,558,493 | 0 | -100.0% |
| 117 | 2011 JT W/S REF/IMP REVBD | 711,699 | 0 | 0 | 704,530 | 7,169 | -99.0% |
| 118 | 2011 NMFA ST GRT STREET #15 | 3,506,077 | 44,062 | 0 | 3,440,935 | 109,204 | -96.9% |
| 119 | 2012 GRT REF/IMP REVBD | 2,156,533 | 15,951 | 0 | 2,082,758 | 89,726 | -95.8% |
| 121 | 2015 GO BONDS-FUN CENTER | 0 | 6,000,000 | 0 | 6,000,000 | 0 | ** |
| 122 | 2015 GO BONDS-STREETS | 0 | 4,500,000 | 0 | 4,500,000 | 0 | ** |
| | TOTAL CAPITAL PROJECTS FUNDS | 28,115,797 | 25,984,615 | 1,128,636 | 40,287,083 | 14,941,965 | -46.9% |

All Funds Summary

| | | | | | | | |
|---------------------------------------|---------------------------------|-------------------|-------------------|--------------------|--------------------|-------------------|---------------|
| 81 | WATER/SEWER OPERATING | 11,936,526 | 9,673,538 | (3,929,732) | 13,132,986 | 4,547,346 | -61.9% |
| 86 | SOLID WASTE COLLECTION SYSTEM | 239,945 | 2,027,562 | 56,897 | 1,879,955 | 444,449 | 85.2% |
| 88 | BONITO LAKE | 90,234 | 7,308,353 | 1,416,768 | 8,544,594 | 270,761 | 200.1% |
| 90 | GOLF COURSE | 125,810 | 1,579,191 | 180,473 | 1,534,697 | 350,777 | 178.8% |
| 91 | AIRPORT | 273,237 | 160,696 | (9,501) | 276,902 | 147,530 | -46.0% |
| TOTAL ENTERPRISE FUNDS | | 12,665,752 | 20,749,340 | (2,285,095) | 25,369,134 | 5,760,863 | -54.5% |
| 17 | POLICE COURT BOND | 16,293 | 0 | 0 | 0 | 16,293 | 0.0% |
| 22 | DESIGNATED GIFT | 35,870 | 1,641 | 0 | 35,770 | 1,741 | -95.1% |
| 31 | CEMETERY-PERPETUAL CARE | 736,614 | 14,829 | 0 | 0 | 751,443 | 2.0% |
| 39 | STATE JUDICIAL | 3,691 | 75,500 | 0 | 75,500 | 3,691 | 0.0% |
| 74 | ALAMO SENIOR CENTER GIFT | 97,353 | 21,923 | (645) | 70,485 | 48,146 | -50.5% |
| 94 | OTERO/LINCOLN REGIONAL LANDFILL | 3,179,055 | 983,009 | (1,720) | 1,290,535 | 2,869,809 | -9.7% |
| 98 | PAYROLL CLEARING | 193,667 | 0 | 0 | 0 | 193,667 | 0.0% |
| 104 | UTILITY DEPOSITS | 661,636 | 0 | 0 | 0 | 661,636 | 0.0% |
| 115 | CORP ESCROW ACCOUNT RESERVE | 0 | 0 | 0 | 0 | 0 | ** |
| 901 | HOUSING LOW RENT OPERATING | 1,140,302 | 882,962 | 0 | 1,321,263 | 702,001 | -38.4% |
| 903 | HOUSING HOMEOWNERSHIP OPER | 691,484 | 3,170 | 0 | 28,266 | 666,388 | -3.6% |
| 904 | HOUSING CAPITAL FUND PROJECTS | (0) | 560,927 | 0 | 560,927 | (0) | 0.0% |
| TOTAL TRUST & AGENCY FUNDS | | 6,755,963 | 2,543,961 | (2,365) | 3,382,746 | 5,914,813 | -12.5% |
| TOTAL APPROVED BUDGET | | 66,734,761 | 75,362,198 | 0 | 103,633,536 | 38,463,423 | -42.4% |

Expenditures By Fund Type



General Fund

Fund Overview

INSIDE THIS FUND:

- Administration
- Finance/Accounting
- Non-departmental
- Police & Fire
- Planning
- GIS

The General Fund is used to account for all activities typically considered governmental functions of the city. These include administration, finance, public safety and community functions

GENERAL FUND COMPARITIVE BUDGET STATEMENT

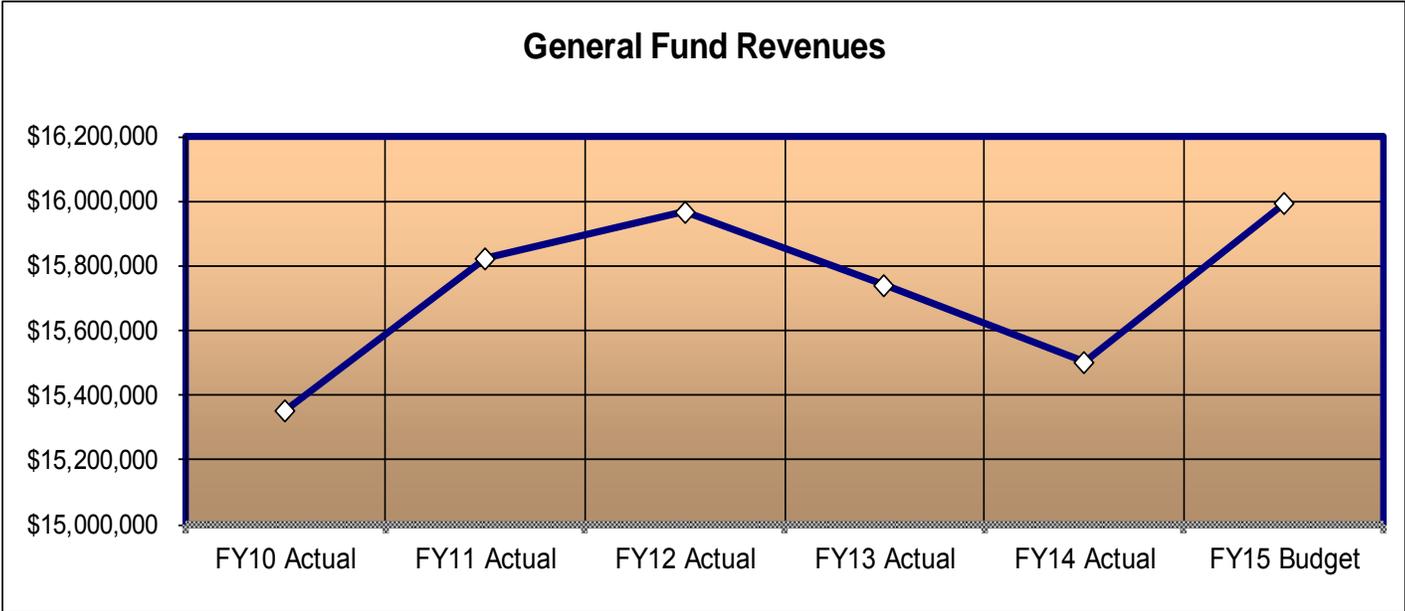
| | FY10 ACTUALS | FY11 ACTUALS | FY12 ACTUALS | FY13 ACTUALS | FY14 ACTUALS | FY15 BUDGET |
|----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| Beginning Cash Fund Balance | 3,156,965 | 4,115,410 | 6,121,472 | 6,739,420 | 7,036,970 | 6,788,917 |
| Revenues | | | | | | |
| Taxes | 5,427,893 | 5,648,901 | 5,682,756 | 5,794,415 | 5,785,326 | 5,777,199 |
| Fees & Permits | 1,051,169 | 1,049,356 | 1,060,941 | 1,079,404 | 1,067,026 | 1,074,882 |
| State Shared Fees | 7,223,356 | 7,646,601 | 7,393,912 | 7,364,554 | 7,158,700 | 7,281,655 |
| User Fees | 385,289 | 376,371 | 302,326 | 303,634 | 309,188 | 305,360 |
| Fines | 409,435 | 376,507 | 381,911 | 316,959 | 296,800 | 370,500 |
| Miscellaneous Revenue | 658,828 | 686,829 | 1,113,351 | 864,524 | 833,970 | 947,088 |
| Grants | 105,005 | 4,336 | 16,924 | -3434 | 5600 | 200000 |
| Investment Income | 90,898 | 34,130 | 13,134 | 19,056 | 46,021 | 35,375 |
| Total Revenues | 15,351,873 | 15,823,031 | 15,965,255 | 15,739,112 | 15,502,631 | 15,992,059 |
| Other Financing Sources | | | | | | |
| Transfers In | 25,500 | 0 | 0 | 0 | 0 | 0 |
| Total Other Financing Sources | 25,500 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues & Other Financing | 15,377,373 | 15,823,031 | 15,965,255 | 15,739,112 | 15,502,631 | 15,992,059 |
| Expenditures | | | | | | |
| Legislative | 89,557 | 90,587 | 104,868 | 110,682 | 118,911 | 130,480 |
| City Manager | 216,272 | 183,833 | 245,134 | 198,588 | 228,360 | 257,741 |
| Legal | 177,666 | 196,446 | 188,527 | 266,106 | 282,834 | 282,670 |
| City Clerk | 206,363 | 187,066 | 227,893 | 170,536 | 236,449 | 232,807 |
| Finance/Accounting | 509,236 | 540,248 | 530,649 | 588,789 | 650,073 | 692,267 |
| Accounts Receivable | 87,362 | 88,040 | 88,567 | 82,247 | 94,079 | 102,082 |
| Non-Departmental | 222,831 | 203,064 | 421,395 | 304,374 | 417,699 | 1,284,372 |
| Public Safety-Bench Warrant | 10,907 | 13,523 | 6,830 | 9,410 | 10,413 | 11,788 |
| Code Enforcement | 157,132 | 169,675 | 186,843 | 244,139 | 279,815 | 463,277 |
| Planning | 124,437 | 124,001 | 187,414 | 152,559 | 161,060 | 159,476 |
| Animal Control | 366,209 | 351,835 | 340,798 | 362,524 | 334,493 | 402,333 |
| Public Safety-Dispatch | 423,899 | 410,825 | 410,715 | 430,592 | 481,392 | 525,482 |
| Public Safety-Police | 5,241,145 | 5,188,404 | 5,184,635 | 5,141,664 | 5,428,141 | 6,399,841 |
| Fire | 1,002,344 | 922,637 | 903,588 | 1,149,393 | 1,259,185 | 1,970,462 |
| A.P.S. Resource Program | 345,651 | 333,671 | 286,576 | 287,836 | 274,267 | 286,485 |
| GIS/Land Management | 47,330 | 48,377 | 52,313 | 81,874 | 54,367 | 56,465 |
| Total Expenditures | 9,228,341 | 9,052,232 | 9,366,745 | 9,581,313 | 10,311,538 | 13,258,028 |
| Other Financing Uses | | | | | | |
| Transfers Out | 5,190,587 | 4,764,737 | 5,980,562 | 5,860,249 | 5,439,146 | 6,514,996 |
| Total Other Financing Uses | 5,190,587 | 4,764,737 | 5,980,562 | 5,860,249 | 5,439,146 | 6,514,996 |
| Total Expenditures & Other Finance Uses | 14,418,928 | 13,816,969 | 15,347,307 | 15,441,562 | 15,750,684 | 19,773,024 |
| Net Change in Fund Balance | 958,445 | 2,006,062 | 617,948 | 297,550 | (248,053) | (3,780,965) |
| Ending Cash Fund Balance | 4,115,410 | 6,121,472 | 6,739,420 | 7,036,970 | 6,788,917 | 3,007,952 |
| diff cash 101 & Inv 103 | 0 | 0 | 0 | 0 | 0 | 0 |
| DFA Required Reserve | | | | | | 1,104,836 |
| Fund Reserve Policy | | | | | | 283,730 |

REVENUE HISTORICAL SUMMARY

The General Fund is estimated to receive \$15,984,576 in total revenues for Fiscal Year 2014. This amount represents a slight increase over the prior year.

Gross Receipts show to be 1% above actual receipts over the previous year. The State Shared Fees category includes the 1.039% GRT received from the State.

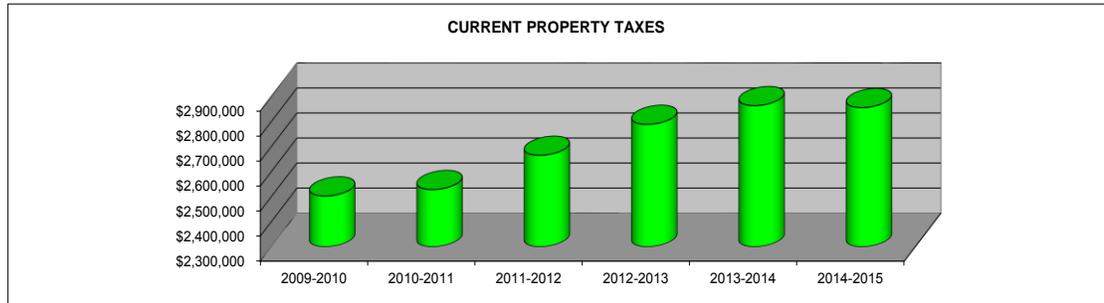
| | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | BUDGET | \$ Diff FY14 | |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------|-----------|
| | FY10 | FY11 | FY12 | FY13 | FY14 | FY15 | Actual vs. FY15 | % Diff |
| CURRENT PROPERTY TAXES | \$2,502,233 | \$2,527,845 | \$2,664,833 | \$2,788,474 | \$2,863,407 | \$2,855,519 | (\$7,888) | 0% |
| GROSS RECEIPTS TAX | \$2,925,660 | \$3,121,056 | \$3,017,923 | \$3,005,941 | \$2,921,919 | \$2,921,680 | (\$239) | 0% |
| FRANCHISE FEES/FEES AND PERMITS | \$944,374 | \$952,775 | \$978,443 | \$983,289 | \$977,669 | \$991,882 | \$14,213 | 1% |
| FEES AND PERMITS | \$106,795 | \$96,581 | \$82,498 | \$96,115 | \$89,357 | \$83,000 | (\$6,357) | -7% |
| STATE SHARED FEES | \$7,223,356 | \$7,646,601 | \$7,393,912 | \$7,364,554 | \$7,158,700 | \$7,281,655 | \$122,955 | 2% |
| USER FEES | \$385,289 | \$376,371 | \$302,326 | \$303,634 | \$309,188 | \$305,360 | (\$3,828) | -1% |
| FINES | \$409,435 | \$376,507 | \$381,911 | \$316,959 | \$296,800 | \$370,500 | \$73,700 | 25% |
| MISCELLANEOUS REVENUE | \$658,828 | \$686,829 | \$1,113,351 | \$864,524 | \$833,970 | \$947,088 | \$113,118 | 14% |
| GRANTS | \$105,005 | \$4,336 | \$16,924 | (\$3,434) | \$5,600 | \$200,000 | \$194,400 | 3471% |
| INTEREST INCOME | \$90,898 | \$34,130 | \$13,134 | \$19,056 | \$46,021 | \$35,375 | (\$10,646) | -23% |
| | \$15,351,873 | \$15,823,031 | \$15,965,255 | \$15,739,112 | \$15,502,631 | \$15,992,059 | \$489,428 | 3% |



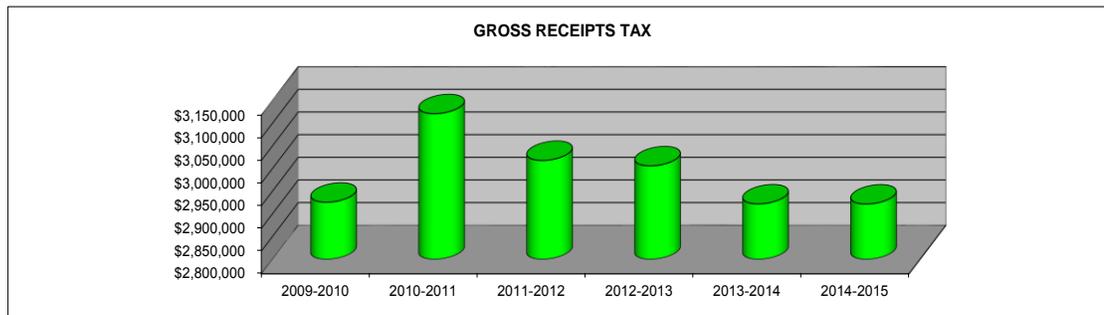
GENERAL FUND 11

**CITY OF ALAMOGORDO
FISCAL YEAR BUDGET 2014-2015
GENERAL FUND OPERATING REVENUES
FUND 11**

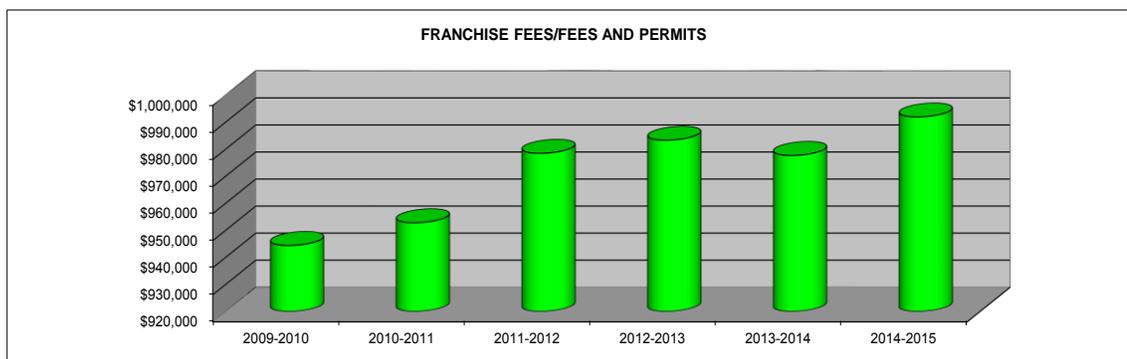
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ACTUAL 2009-2010 | ACTUAL 2010-2011 | ACTUAL 2011-2012 | ACTUAL 2012-2013 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
|----------------|------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1001 | CURRENT PROPERTY TAXES | \$2,502,233 | \$2,527,845 | \$2,664,833 | \$2,788,474 | \$2,863,407 | \$2,855,519 |



| | | | | | | | |
|------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| 1010 | GROSS RECEIPTS .5% | 2,925,660 | 3,121,056 | 3,017,923 | 3,005,941 | 2,921,919 | 2,921,680 |
| | GROSS RECEIPTS TAX | \$2,925,660 | \$3,121,056 | \$3,017,923 | \$3,005,941 | \$2,921,919 | \$2,921,680 |

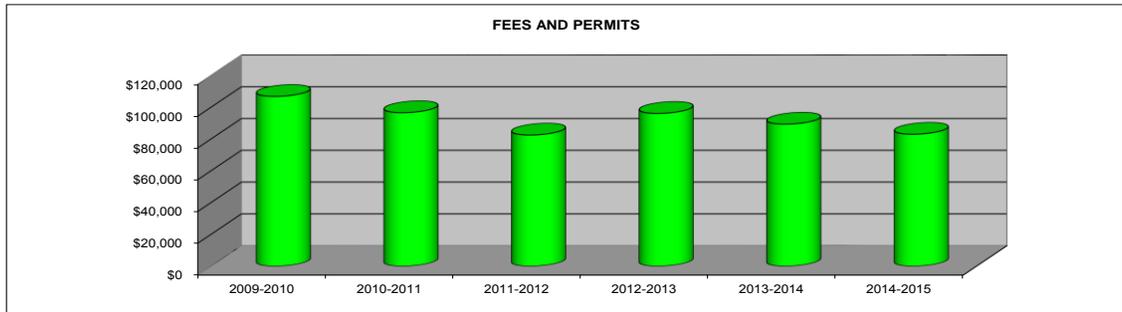


| | | | | | | | |
|------|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 1130 | FRANCHISE FEE - ELECTRIC | 421,391 | 439,577 | 491,312 | 521,840 | 506,960 | 512,987 |
| 1131 | FRANCHISE FEE - GAS | 221,142 | 178,780 | 180,240 | 184,490 | 187,227 | 188,777 |
| 1132 | FRANCHISE FEE-PHONE | 69,216 | 103,396 | 75,235 | 52,931 | 64,654 | 66,971 |
| 1133 | FRANCHISE FEE-TV CABLE | 166,218 | 169,601 | 163,977 | 156,520 | 148,380 | 152,603 |
| 1134 | FRANCHISE FEE-TOY TRAIN DEPOT | 1,744 | 2,130 | 970 | 10 | 10 | 0 |
| 1135 | FRANCHISE FEE-S.W. DISPOSAL | 56,371 | 49,413 | 58,136 | 57,928 | 59,501 | 59,445 |
| 1136 | FRANCHISE FEE - CASA DEL SOL | 1,104 | 543 | 486 | 478 | 473 | 511 |
| 1137 | FRANCHISE FEE - TRUE VALUE | 2,257 | 3,546 | 2,410 | 2,880 | 4,173 | 4,307 |
| 1138 | FRANCHISE FEE - CHOICE WEST | 4,931 | 5,789 | 5,677 | 6,212 | 6,291 | 6,281 |
| | FRANCHISE FEES/FEES AND PERMITS | \$944,374 | \$952,775 | \$978,443 | \$983,289 | \$977,669 | \$991,882 |

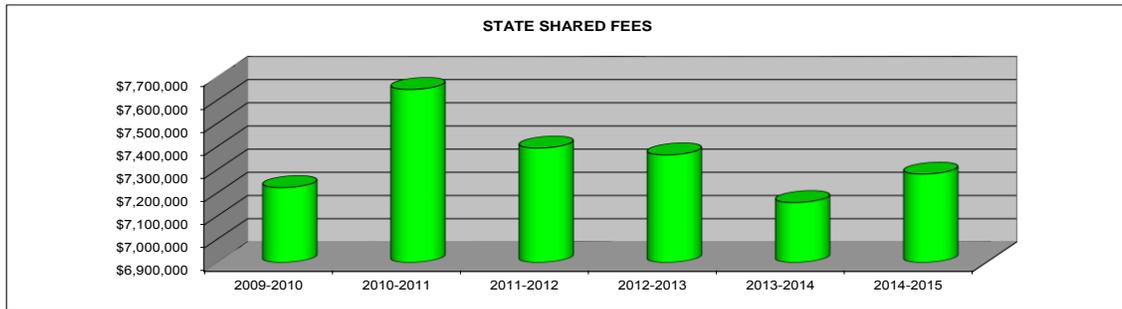


GENERAL FUND 11

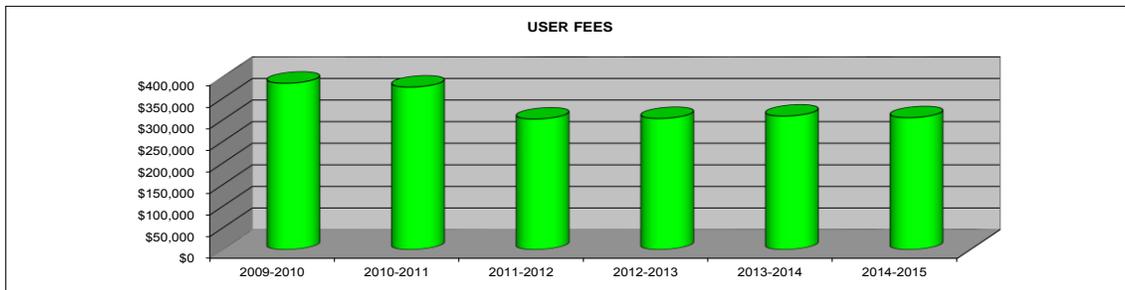
| | | | | | | | |
|------|-------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 1102 | BUSINESS REGISTRATION-RENEWAL | 70,910 | 67,235 | 64,900 | 66,395 | 62,065 | 68,000 |
| 1103 | BUSINESS REGISTRATION-PENALTY | 2,670 | 1,780 | 1,770 | 1,640 | 1,950 | 2,000 |
| 1104 | BUILDING PERMITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 1105 | BLOCKING PERMITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 1106 | PLANNING PERMITS | 18,535 | 14,635 | 0 | 15,010 | 14,125 | 8,000 |
| 1108 | PLUMBING PERMITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 1111 | BIDDER'S LIST FEE | 90 | 30 | 15 | 15 | 0 | 0 |
| 1116 | MISCELLANEOUS LICENSE FEES | 5,945 | 7,120 | 9,660 | 7,880 | 5,165 | 5,000 |
| 1118 | DWI SCREENING FEES | 8,645 | 5,781 | 6,153 | 5,175 | 6,052 | 0 |
| | FEES AND PERMITS | \$106,795 | \$96,581 | \$82,498 | \$96,115 | \$89,357 | \$83,000 |



| | | | | | | | |
|------|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1204 | CIGARETTE TAX \$.02 | 55,488 | 13 | 0 | 0 | 0 | 0 |
| 1209 | GROSS RECEIPTS 1.225% | 7,167,868 | 7,646,588 | 7,393,912 | 7,364,554 | 7,158,700 | 7,281,655 |
| | STATE SHARED FEES | \$7,223,356 | \$7,646,601 | \$7,393,912 | \$7,364,554 | \$7,158,700 | \$7,281,655 |

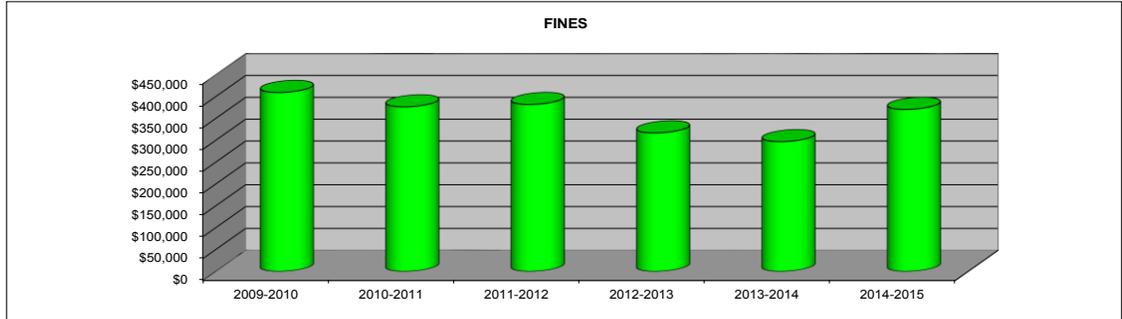


| | | | | | | | |
|------|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1301 | MAPS & ORDINANCES | \$0 | \$1,050 | \$0 | \$300 | \$0 | \$0 |
| 1302 | PRINTING & COPYING | 11,497 | 11,102 | 11,273 | 9,622 | 6,745 | 8,626 |
| 1303 | AMBULANCE DISPATCH SVCS | 60,677 | 63,025 | 64,098 | 64,866 | 66,593 | 66,500 |
| 1308 | ALARM RESPONSE FEES | 4,845 | 3,030 | 2,325 | 2,585 | 2,475 | 1,500 |
| 1321 | ADOPTION FEES-ANIMAL SHELTER | 72,868 | 58,011 | 51,281 | 38,558 | 51,046 | 48,000 |
| 1349 | FORECLOSURE FEES | 0 | 0 | 0 | 25 | 0 | 0 |
| 1350 | RELEASE OF LIEN | 324 | 486 | 839 | 2,291 | 1,018 | 0 |
| 1355 | PUBLICATION FEES | 0 | 0 | 0 | 452 | 450 | 0 |
| 1356 | SCHOOL RESRC CONTRACTS | 92,890 | 91,546 | 28,253 | 29,182 | 29,182 | 29,182 |
| 1357 | A.P.S. REIMBURSEMENT | 142,010 | 147,945 | 144,107 | 155,639 | 151,552 | 151,552 |
| 1394 | VENDING POOL | 178 | 176 | 150 | 114 | 127 | 0 |
| | USER FEES | \$385,289 | \$376,371 | \$302,326 | \$303,634 | \$309,188 | \$305,360 |

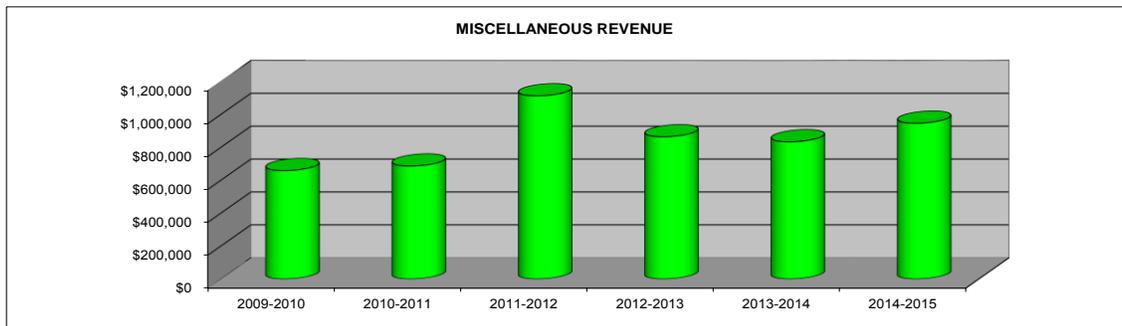


GENERAL FUND 11

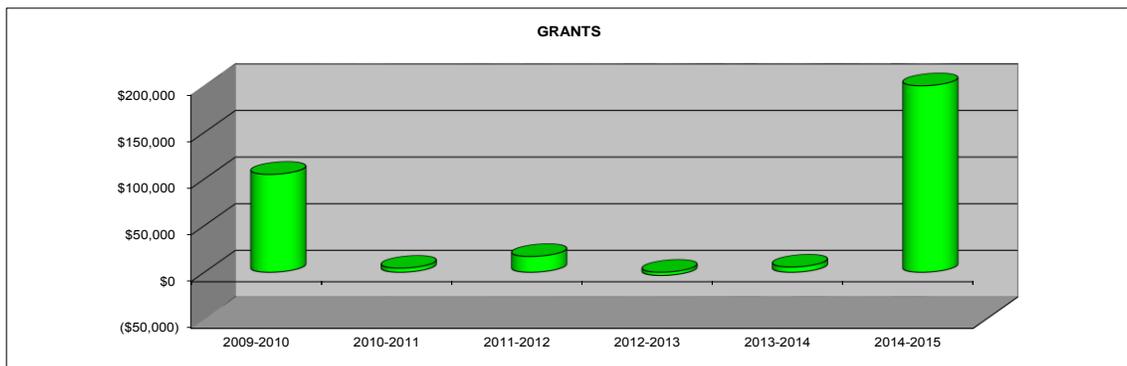
| | | | | | | | |
|--------------|---------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1406 | BENCH WARRANT FEES | 8,673 | 7,065 | 5,317 | 4,393 | 3,406 | 3,500 |
| 1414 | RESTITUTIONS | 820 | 181 | 0 | 0 | 0 | 0 |
| 1450 | ANIMAL SHELTER FEES | 30,979 | 19,696 | 14,954 | 13,190 | 16,081 | 17,000 |
| 1499 | FORFEITED FINES | 3,150 | 1,000 | (6,055) | 0 | 0 | 0 |
| FINES | | \$409,435 | \$376,507 | \$381,911 | \$316,959 | \$296,800 | \$370,500 |



| | | | | | | | |
|------------------------------|------------------------|------------------|------------------|--------------------|------------------|------------------|------------------|
| 1501 | REFUNDS & COLLECTIONS | \$4,235 | \$5,875 | \$41,547 | \$2,496 | \$2,584 | \$2,805 |
| 1505 | SALE OF SCRAP | 0 | 11,048 | 6,846 | 11,906 | 7,203 | 0 |
| 1508 | ABATEMENT RECOVERIES | 3,640 | 19,156 | 12,874 | 22,254 | 4 | 0 |
| 1510 | CASHIER'S OVER/SHORT | 97 | 430 | 1,727 | 100 | (140) | 0 |
| 1513 | INTEREST | 1,257 | 1,406 | 1,265 | 2,145 | 1,006 | 0 |
| 1515 | CITY MISC REIMB/CLAIMS | 2,989 | 1,271 | 162,439 | 1,184 | 7,969 | 1,000 |
| 1556 | ADMINISTRATION FEES | 467,501 | 467,634 | 714,918 | 692,623 | 705,446 | 879,680 |
| 1566 | CREDIT CARD FEES | (832) | (872) | (1,022) | (1,196) | (1,043) | 0 |
| 1580 | INSURANCE CREDITS | 129,268 | 130,208 | 122,084 | 82,339 | 46,342 | 0 |
| 1594 | LANDFILL REIMBURSEMENT | 50,673 | 50,673 | 50,673 | 50,673 | 64,599 | 63,603 |
| MISCELLANEOUS REVENUE | | \$658,828 | \$686,829 | \$1,113,351 | \$864,524 | \$833,970 | \$947,088 |



| | | | | | | | |
|---------------|------------------------|------------------|----------------|-----------------|------------------|----------------|------------------|
| 1613 | STATE GRANT | \$102,245 | \$0 | \$17,017 | (\$6,474) | \$0 | \$200,000 |
| 1617 | DPS-VEST PROGRAM GRANT | 2,160 | 3,590 | 0 | 3,040 | 5,600 | 0 |
| 1673 | FEDERAL GRANT | 600 | 746 | (93) | 0 | 0 | 0 |
| GRANTS | | \$105,005 | \$4,336 | \$16,924 | (\$3,434) | \$5,600 | \$200,000 |

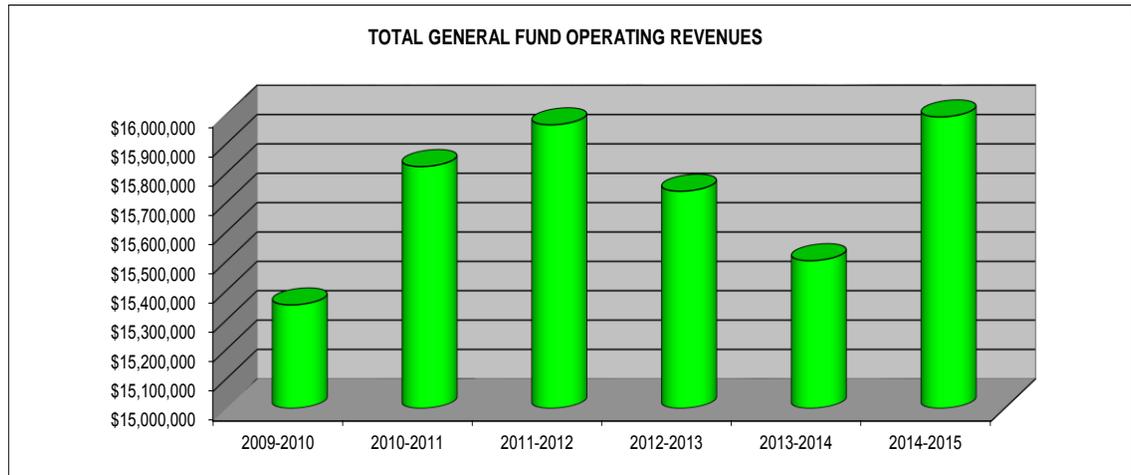


| | | | | | | | |
|------------------------|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 1701 | INVESTMENT INCOME | \$90,898 | \$34,130 | \$13,134 | \$19,056 | \$46,021 | \$35,375 |
| INTEREST INCOME | | \$90,898 | \$34,130 | \$13,134 | \$19,056 | \$46,021 | \$35,375 |

GENERAL FUND 11

TOTAL GENERAL FUND OPERATING REVENUES

\$15,351,873
\$15,823,031
\$15,965,255
\$15,739,112
\$15,502,631
\$15,992,059



TRANSFERS OUT

| | | | | | | | |
|------|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 1812 | TRAN TO (12) INTERNAL SERVICE | (\$1,114,425) | (\$1,009,384) | (\$964,840) | (\$1,300,207) | (\$1,007,895) | (\$2,111,979) |
| 1815 | TRAN TO (15) CORRECTIONS | (32,816) | 0 | 0 | (19,000) | (49,484) | (45,515) |
| 1820 | TRAN TO (20) CIVIC CENTER | 0 | 0 | 0 | 0 | 0 | 0 |
| 1827 | TRAN TO (27) MUN. COURT OPER. | (361,741) | (380,000) | (408,000) | (366,718) | (425,769) | (409,127) |
| 1832 | TRAN TO (32) COMMUNITY SERVICE | (2,805,160) | (2,680,000) | (3,399,519) | (3,330,059) | (3,058,899) | (3,218,058) |
| 1833 | TRAN TO (33) FIRE PROTECTION | 0 | 0 | (3,699) | 0 | 0 | 0 |
| 1844 | TRAN TO (44) TRANSPORTATION | (2,712) | 0 | 0 | 0 | 0 | 0 |
| 1848 | TRAN TO (48) CDBG | (4,400) | 0 | (10,189) | 0 | (857) | 0 |
| 1863 | TRAN TO (50) PROPERTY ACQUISITION | 0 | 0 | 0 | 0 | 0 | 0 |
| 1865 | TRAN TO (63) COMM DEVELOPMENT | (30,000) | (30,863) | (30,000) | (30,000) | 0 | 0 |
| 1871 | TRAN TO (65) BLDG CODES | (110,641) | (154,481) | (172,461) | (8,451) | (128,735) | 0 |
| 1875 | TRAN TO (71) SENIOR PROG. | (426,250) | (420,000) | (596,141) | (542,522) | (506,300) | (361,080) |
| 1890 | TRAN TO (75) RSVP | (37,580) | (39,259) | (49,595) | (59,258) | (55,453) | (48,265) |
| 1891 | TRAN TO (90) GOLF COURSE | (143,834) | 0 | (287,668) | (143,834) | (143,834) | (234,052) |
| 8107 | TRAN TO (91) AIRPORT | 0 | 0 | 0 | 0 | 0 | (25,000) |
| | TRAN TO (107) SELF-INSURED | (121,028) | (50,750) | (58,450) | (60,200) | (61,920) | (61,920) |
| | TRANSFER OUT - SUBTOTAL | (\$5,190,587) | (\$4,764,737) | (\$5,980,562) | (\$5,860,249) | (\$5,439,146) | (\$6,514,996) |

TRANSFERS IN

| | | | | | | | |
|------|-------------------------------|-----------------|------------|------------|------------|------------|------------|
| 1928 | | | | | | | |
| 1969 | TRAN FR (28) POLICE CONT | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1996 | TRAN FR (69) 94 GRT | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | TRAN FR (96) COLLISION | 25,500 | 0 | 0 | 0 | 0 | 0 |
| | TRANSFER IN - SUBTOTAL | \$25,500 | \$0 | \$0 | \$0 | \$0 | \$0 |

TOTAL NET TRANSFERS **(\$5,165,087)** **(\$4,764,737)** **(\$5,980,562)** **(\$5,860,249)** **(\$5,439,146)** **(\$6,514,996)**

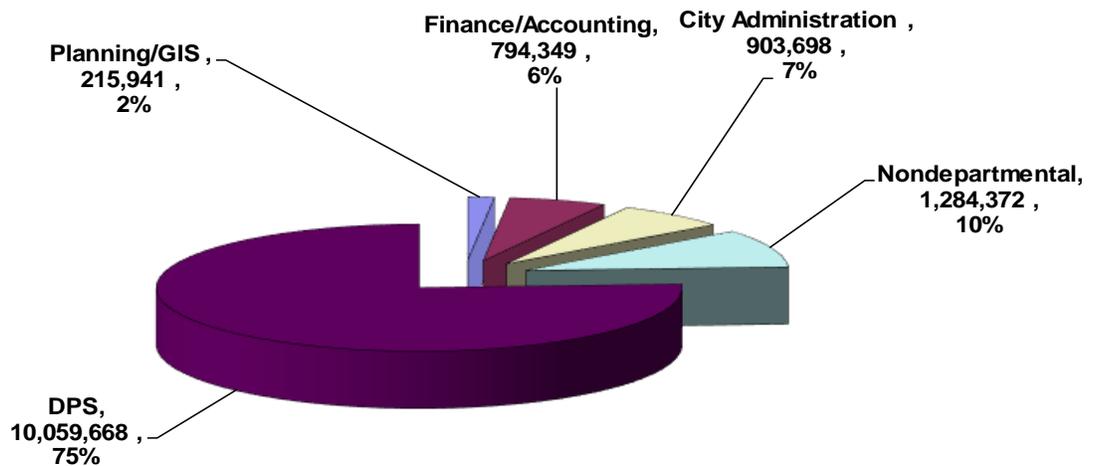
NET REVENUES AND TRANSFERS **\$10,186,786** **\$11,058,294** **\$9,984,693** **\$9,878,863** **\$10,063,485** **\$9,477,063**

GENERAL FUND 11

GENERAL FUND OPERATING EXPENSES FUND 11

| DEPARTMENT | ACTUAL 2009-2010 | ACTUAL 2010-2011 | ACTUAL 2011-2012 | ACTUAL 2012-2013 | ORIGINAL 2013-2014 | ACTUAL 2013/2014 | BUDGET 2014/2015 | % Of Total FY15 Exp |
|----------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|------------------------|
| Legislative 1101 | \$89,557 | \$90,587 | \$104,868 | \$109,922 | \$155,365 | \$118,911 | \$130,480 | 0.98% |
| City Manager 1301 | 216,272 | 183,833 | 245,134 | 198,588 | 305,249 | 228,360 | 257,741 | 1.94% |
| Legal 1501 | 177,666 | 196,446 | 188,527 | 266,106 | 304,396 | 282,834 | 282,670 | 2.13% |
| City Clerk 2001 | 206,363 | 187,066 | 227,893 | 170,536 | 251,491 | 236,449 | 232,807 | 1.76% |
| Finance/Accounting 2102 | 509,236 | 507,529 | 530,649 | 588,489 | 679,476 | 650,073 | 692,267 | 5.22% |
| Accounts Receivable 2302 | 87,362 | 88,040 | 88,567 | 84,247 | 99,974 | 94,079 | 102,082 | 0.77% |
| Nondepartmental 2400 | 222,831 | 203,064 | 421,395 | 304,374 | 470,112 | 417,699 | 1,284,372 | 9.69% |
| Bench Warrant Program 2804 | 10,907 | 13,523 | 6,830 | 9,410 | 8,469 | 10,413 | 11,788 | 0.09% |
| Code Enforcement 3104 | 157,132 | 169,675 | 186,843 | 244,139 | 300,655 | 279,815 | 463,277 | 3.49% |
| Planning & Zoning 3705 | 124,437 | 124,001 | 187,414 | 152,559 | 157,532 | 161,060 | 159,476 | 1.20% |
| Animal Control 3804 | 366,209 | 351,835 | 340,798 | 362,524 | 391,713 | 334,493 | 402,333 | 3.03% |
| DPS-Dispatch 4004 | 423,899 | 410,825 | 410,715 | 430,592 | 506,267 | 481,392 | 525,482 | 3.96% |
| DPS-Police 4104 | 5,241,145 | 5,188,404 | 5,184,635 | 5,141,664 | 6,048,215 | 5,428,141 | 6,399,841 | 48.27% |
| DPS-Fire 4204 | 1,002,344 | 922,637 | 903,588 | 1,149,393 | 1,540,826 | 1,259,185 | 1,970,462 | 14.86% |
| DPS-A.P.S. Res.Prog 4704 | 345,651 | 333,671 | 286,576 | 287,836 | 305,097 | 274,267 | 286,485 | 2.16% |
| GIS/Land Management 5405 | 47,330 | 48,377 | 52,313 | 81,874 | 67,257 | 54,367 | 56,465 | 0.43% |
| TOTALS | \$9,228,341 | \$9,019,513 | \$9,366,745 | \$9,582,253 | \$11,592,094 | \$10,311,538 | \$13,258,028 | 100.00% |

GENERAL FUND EXPENDITURES BY DEPARTMENT



Legislative

11-1101

Division Overview

The City Commission is the legislative and policy making body of the City of Alamogordo, and is directly responsible to the general public. The Commission is vested with all powers and authority, except as otherwise provided for in the Charter, and is charged with all duties and obligations imposed on municipalities and their governing bodies by the Constitution and Statutes of the State of New Mexico. The Legislative division promotes and protects the well-being of the citizens of Alamogordo and assures continued improvement in the quality of services; provides necessary leadership so that policies and actions of the Commission result in efficient and effective government; enacts Ordinances, adopts a budget, develops rules and regulations; and provides a forum for citizen involvement in City government.

Mission Statement

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are also committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

Funding Sources

The Legislative area is exclusively funded by the General Fund revenues.

CITY MAYOR AND COMMISSIONERS

| | | <u>TERM</u> | <u>DISTRICT</u> |
|-----------------------|-------------------------------|-------------|-----------------|
| <i>Mayor-At-Large</i> | Susie Galea | March 2018 | |
| <i>Mayor Pro-Tem</i> | Robert Rentschler | March 2016 | 3 |
| <i>Commissioners:</i> | Jason Baldwin | March 2016 | 1 |
| | Nadia Sikes | March 2018 | 2 |
| | Alfonso "Al" Hernandez | March 2016 | 5 |
| | Jenny Turnbull | March 2018 | 4 |
| | Dr George Straface | March 2018 | 6 |

Legislative 011-1101

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Compensation | 6,950 | 6,950 | 20,611 | 69,194 | 106,651 | 106,616 | 77,821 | 84,918 | (21,733) | -20.4% |
| Utilities | 435 | 385 | 54,257 | 244 | 364 | 364 | 245 | 412 | 48 | 13.2% |
| Other Services | 82,172 | 83,252 | 30,000 | 40,484 | 48,350 | 48,350 | 40,845 | 45,150 | (3,200) | -6.6% |
| Operating Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 89,557 | 90,587 | 104,868 | 109,922 | 155,365 | 155,330 | 118,911 | 130,480 | (24,885) | -16.0% |

** One or more zero value fields

Budget Highlights

- **Overall budget decreased by \$24,885**
- **Compensation** – The decrease shown is due to the amount not use by the Commissioner’s for the Fringe Benefits including Memberships and Registration Fees for City Facilities. The amount also has an increase included for the additional amount to be paid to the District 4 Commissioner after the March 2014 Election.

Other Services include:

- **Travel & Conferences** – Travel expenses for (6) CC attending the NMML Annual conference in September; (5) attending NMML Municipal Day in February; Hernandez’s trips for SNMEDD quarterly; other Commissioner’s trips during Legislative Session & Other travel requested by Mayor and Commission.
- **Advertising** – Used for NM Magazine Ad.
- **Basic Telephone Service & L. D. Telephone Services**
- **Printing** – Used to purchase business cards and Proclamation supplies.
- **Public Relations** – For purchasing the plaques for outgoing Commissioners and Mayor’s Commendation Awards.
- **Economic Development** – for OCEDC is a total of \$30,000, same as last year.

| | | | | |
|---|----|------------------------------------------------------|-------|-------------------------------|
| 1 | a. | City Commissioners (7) | 4,000 | |
| 2 | | Total Benefit Adjustment | | (25,733) |
| 3 | | Adjustment of telephone costs | | 48 |
| 4 | | Decrease on Printing for Business Cards, Name Plates | | (3,000) |
| 5 | | Decrease in Public Relations | | <u>(200)</u> |
| | | TOTAL OPERATING CHANGES | | <u><u>(24,885)</u></u> |

City Manager

11-1301

Division Overview

The City Manager is responsible for fulfilling the objectives of the City Commission, and effectively and efficiently managing the City organization. The City Manager is the Chief Executive Officer of the City, and is charged, by charter, to carry out all ordinances, rules and regulations adopted by the City Commission, and making recommendations to them concerning the community in general, and City organization in particular.

The City Manager is also the Director for the Administration Department, which includes the Offices of the City Attorney, City Clerk and City Manager. Additionally, the Office of Human Resources reports directly to the City Manager as does the following personnel: Assistant City Manager(s), the Police Chief, the Finance Director, Public Works Director, City Engineer and a Senior Executive Assistant/ Public Information Officer.

Mission Statement

To implement City Commission policy through professional management and oversight of all City operations as well as coordinating the work of department directors and other employees to ensure equitable, effective and efficient service delivery.

Funding Sources

The City Manager’s office is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|--------------------------------------|
| | | | | | Administration - City Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | City Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | PIO-Senior Executive Assistant to CM |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | City Manager |

City Manager 011-1301

The City Manager's goals are created in support of the City Commission's goals of Economic Development and Quality of Life as established in the 2013 Strategic planning session.

| OBJECTIVES | GOALS |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Facilitate greater interaction among residents in the community. | Conduct Fire Side Chats |
| Vigilant oversight of City's Budget during challenging economic times locally and nationally. | Initiating 5 year budget planning so that the City can look beyond immediate needs. |
| Ensure effective working external relationships | Build and maintain working relationships with outside agencies (Otero County, GCRMC, Space Museum, BLM, Forest Service, etc.) Work with staff on better oversight of out contract with the Chamber of Commerce and OCEDEC to ensure the agreed upon measurables are met. |
| Plan, Expand, Upgrade, and Maintain Infrastructure | Work in conjunction with the Forest Service, BLM and other stakeholders regarding the Sacramento Lake and pipeline. Follow the Direction of City Commission in implementing policies and overseeing projects. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Facilitate greater interaction among residents in the community Action: Conducted 10 Fireside chat sessions at the Public Library.</p> <p>Objective: Vigilant oversight of City's Budget during economic times locally and nationally. Action: Directed staff to construct 5 year Capital Plan and Fund Reserve Plan Action: Created and filled a new Special Events Manager Position in order to enhance community events and potentially create new events that attract outside folks to visit and spend in Alamogordo.</p> <p>Objective: Ensure effective working external relationships. Action: Directed Staff to revisit the PSAP and work toward a common goal with the County Action: Held the first Oktoberfest (off base) in cooperation with the German Air Force</p> <p>Objective: Plan, Expand, Upgrade and Maintain Infrastructure Action: Directed Staff to renew efforts to beautify City owned property including medians, right of way and parks Action: Worked with parks staff to create more of a landscaping team instead of just a lawn care team. Action: Solar Project Complete at WWTP Action: Working with White Sands Regional Airport and exploring regional jet service.</p> | |

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 199,148 | 174,989 | 209,427 | 163,511 | 273,546 | 271,925 | 219,791 | 224,169 | (49,377) | -18.1% |
| Supplies | 1,311 | 1,348 | 2,351 | 1,912 | 2,125 | 3,325 | 1,931 | 3,050 | 925 | 43.5% |
| Utilities | 1,845 | 1,226 | 1,110 | 1,350 | 2,178 | 2,178 | 1,585 | 1,798 | (380) | -17.4% |
| Other Services | 12,499 | 6,270 | 31,963 | 31,815 | 27,400 | 27,724 | 5,053 | 28,724 | 1,324 | 4.8% |
| Operating Capital | 1,469 | 0 | 283 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 216,272 | 183,833 | 245,134 | 198,588 | 305,249 | 305,152 | 228,360 | 257,741 | (47,508) | -15.6% |

** One or more zero value fields

Budget Highlights

Total budget appropriations for FY15 are (15.6) percent or (\$47,508) less than the FY14 Original Budget. Service levels remain at the FY14 levels.

The budget for salaries and benefits decreased overall (18.1) percent or (\$49,377) due to the hiring of a new City Manager, removal of a 1.5 percent additional cost of living increase that did not materialize and a 10 percent increase in Group Health Insurance . In the operational budget, the other expense is increasing by \$1,324 or 4.8 percent primarily due to an increase in Training and Travel for the City Manager.

CHANGES FOR OPERATIONS

| | AMOUNT |
|------------------------------------|-----------------|
| 1 Total Salary Adjustment | (37,409) |
| a. Supervisory Positions (1) | (37,869) |
| b. Administrative Staff (1) | 460 |
| 2 Total Benefit Adjustment | (11,968) |
| 3 Increased Supplies and Materials | 925 |
| 4 Adjustment of telephone services | (380) |
| 5 Increase in Training and Travel | 1,100 |
| 6 Decrease in printing needs | (100) |
| 7 Increase in Insurance | 324 |
| TOTAL OPERATING CHANGES | (47,508) |

Legal

11-1501

Division Overview

The City's legal department is the legal advisor to the City Commission, to various City boards, committees and to the City administration and departments. The department provides a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees. Examples of the functions performed by the Legal Department include:

- Providing day-to-day legal advice and counseling to the City Commission, the City Manager, administrative staff, boards, and committees and the various departments, divisions and staff of the City of Alamogordo
- Preparing and reviewing all legal documents and contracts.
- Assisting with the collection of debts owed to the City on such matters as water accounts, weed abatements, library charges, and damage to City owned property.
- Drafting and reviewing real estate documents.
- Working with outside legal counsel.
- Assisting with water rights acquisitions, preparing and monitoring protests to applications for water wells filed both by the City and by outside parties.
- Coordinating claims and proceedings with the New Mexico Self Insurer's Fund.
- Prosecuting all municipal ordinance violations.

The City Attorney's Office does not represent private citizens in private legal matters involving the City or otherwise

Mission Statement

The Legal Department's mission is to efficiently and effectively administer the legal affairs of the City by internally providing professional, timely, and useful legal advice and services, arranging and actively managing the services of outside counsel as needed; to minimize liability exposure by recommending and implementing appropriate policies, practices, and procedures; and to administer such legal affairs in a reasonable and cost-efficient manner.

Funding Sources

The Legal office is exclusively funded by the General Fund revenues.

Legal 011-1501

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-------------------------|
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Administration - Legal |
| 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | City Attorney |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Assistant City Attorney |
| | | | | | Paralegal |
| 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | Legal |

| OBJECTIVES | GOALS |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Effectively work with departments and directors | Work with the Purchasing Department and Finance Department to redraft the purchasing ordinance and manual. |
| Provide valuable services to internal client departments. | Complete the preparation of a form contract bank to allow for a faster turn-around for requested contracts. Assure the City operations comply with federal, state and local laws and regulations by timely response to requests for legal analysis and advice. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Effectively work with departments and directors

Action: Worked with Human Resources to replace Assistant City Attorney and Paralegal after taking early retirement due to changes in the Public Employee Retirement Act.

Objective: Provide valuable services to internal client departments

Action: Hired competent and experienced individuals in vacant positions for fully staffed Legal Department.

Action: Continued to provide legal assistance and advice to other City departments during trying times of vacant positions.

| Performance Measurements | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|---------------------------------------------|---------------------|-----------------------|----------------------|
| Water liens filed | 30 | 30 | 45 |
| Weed abatement liens | 25 | 25 | 20 |
| Water liens released | 10 | 10 | 25 |
| Weed abatement liens released | 30 | 30 | 30 |
| Library Civil Complaints filed | 4 | 4 | 0 |
| Walk-in Complaints Interviewed and screened | 20 | 20 | 20 |
| Contracts prepared/reviewed | 75 | 75 | 80 |
| Municipal Cases Prosecuted | 0 | 0 | 500 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|---------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 171,288 | 174,636 | 175,457 | 233,106 | 281,453 | 280,939 | 250,813 | 269,726 | (11,727) | -4.2% |
| Supplies | 2,573 | 2,517 | 2,310 | 3,589 | 5,165 | 5,165 | 3,816 | 4,300 | (865) | -16.7% |
| Utilities | 721 | 1,137 | 1,133 | 1,509 | 2,078 | 2,078 | 2,127 | 1,944 | (134) | -6.4% |
| Other Services | 3,084 | 18,156 | 9,627 | 27,902 | 15,700 | 31,972 | 25,688 | 6,700 | (9,000) | -57.3% |
| Operating Capital | 0 | 0 | 0 | 0 | 0 | 0 | 390 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 177,666 | 196,446 | 188,527 | 266,106 | 304,396 | 320,154 | 282,834 | 282,670 | (21,726) | -7.1% |

Budget Highlights

As noted in last year’s narrative, the budget saw a substantial increase over prior years due to the responsibility for municipal prosecutions being transferred back to the legal department after being handled for a number of years by the Legal Advisor to the Department of Public Safety. After the transfer, the department grew to three people, the City Attorney, an Assistant City Attorney, and one Paralegal.

In contrast, a couple of other law departments, in New Mexico communities that were surveyed, budget considerable more on operations. Operations in these other communities equaled upwards to 46 to 48% of their legal department’s budgets. On a per capita basis, the City spends approximately \$10.00 per resident on legal services. Other communities, such as Gallup and Farmington, spend \$19.02 and \$22.63 respectively per capita. Even though personnel costs equal approximately 95% of the Legal Department’s total budget, since FY2008/2009 the City has reduced the number of budgeted positions related to legal operations from 5 ½ to the current level of 3 positions, a reduction of 45%.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|-----------------------------------------|-----------------|
| 1 Total Salary Adjustment | (4,475) |
| a. Supervisory Positions (1) | (43) |
| b. Administrative Staff (2) | <u>(4,432)</u> |
| 2 Total Benefit Adjustment | (7,252) |
| 3 Realignment of supplies and materials | (865) |
| 4 Adjustment of telephone costs | (134) |
| 5 Decrease in Legal Fees & Services | <u>(10,000)</u> |

(22,726)

City Clerk

11-2001

Division Overview

The City Clerk’s Office is the official recording and corresponding secretary of the City Commission. It is responsible for being the custodian of all records of the municipality, including but not limited to, Ordinances, Resolutions, agreements, and City Commission minutes, and serves as the clearinghouse for information about the municipal government. It is responsible for providing election services to voters, petitioners, city departments and candidates so they can participate in the election process. We also administer all business registrations, special licenses, and Cemetery Deeds.

Mission Statement

To maintain the integrity of the legislative process in the City of Alamogordo and ensure an informed citizenry by providing administrative and technical support to the City Commission; conducting their legislative meetings; disseminative information concerning legislative decisions and policy issues; protecting and preserving official City records; administering municipal elections; and administering business registrations and licenses.

Funding Sources

The City Clerks office is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|--------------------------|
| Administration - City Clerk's Office | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | City Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Deputy City Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Administrative Assistant |
| 1.00 | 0.00 | 0.75 | 0.75 | 0.75 | Records & Archive Clerk |
| 4.00 | 3.00 | 3.75 | 3.75 | 3.75 | City Clerk |

City Clerk 011-2001

| OBJECTIVES | GOALS |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>Provide quality customer service to residents, visitors, and the business community.</p> <p>Provide transparency and public access to town government.</p> <p>Provide quality customer service to new and existing business license customers.</p> <p>Retain complete and accurate Town records. To preserve Commission approved records, manage the lifecycle of city generated records and to provide timely, convenient access to Commission approved documents and other information held by the Office of the City Clerk to the Commission, staff, media, candidates and the public. Identifies and preserves records with permanent value, and disposes of those according to the NMAC Records Retention Schedule.</p> <p>Provide information in a timely manner.</p> <p>Conduct elections accurately and impartially following state election code.</p> |
| Ensure effective communication exchange | Compliance with Open Meetings Act. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: Issued 24 Special licenses; and 40 Liquor licenses for an estimated revenue of \$10,550.
 Action: Issued Business Registration renewals for an estimated revenue of \$70,000.
 Action: Implimented the Digital Recording System
 Action: Scanning of documents had been definitely affected since a former Deputy Clerk retired. Department previously had two Deputy clerks and one handled the filing. With the help of the new Records & Archives Clerk we have been able to work on logging records for easy retrieval. We are still catching up but making great progress.
 Action: Scanned all agreements approved in 2013 and other documents. (Continued to add all files to a City Clerk File shared drive for easy retrieval of documents by departments & Director's)

Objective: Ensure effective communication exchange

Action: Worked on the Implementation of the Agenda Management System and Full Meeting on Demand System for the Live Streaming of Commission meetings

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|--------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------|-------------------|
| Administered Special & Regular Commission Meetings & Special Housing Authority Meetings | 40 | 29 | 30 |
| Agreements processed, imaged, and filed. | N/A | 420 | 450 |
| Requests for Public Records processed | 500 | 450 | 500 |
| Cubic Feet of Records destroyed in accordance with NM Retention Schedules (Res. No 1993-20) | 200 | 272 | 300 |
| New Business Registrations | 320 | 220 | 250 |
| Business Registration Renewals processed (Includes those inactivated) | 2,200 | 1,827 | 2,000 |
| Special Business licenses processed (includes Liquor, Fireworks, Vehicle for hire, Security Agency, Route Food & Vendors, etc. | 75 | 68 | 70 |
| % of Voter Turnout for Election | N/A | 19.54% | N/A |
| Percent of Elections conducted without legal challenge | N/A | N/A | 100% |

City Clerk 011-2001

| BUDGET SUMMARY | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 163,663 | 163,810 | 142,947 | 146,918 | 182,018 | 181,672 | 176,884 | 187,257 | 5,239 | 2.9% |
| Supplies | 6,771 | 6,316 | 7,817 | 8,282 | 9,520 | 9,520 | 9,028 | 9,520 | 0 | 0.0% |
| Maintenance | 88 | 0 | 75 | 0 | 300 | 7,030 | 0 | 300 | 0 | 0.0% |
| Utilities | 1,651 | 2,141 | 2,059 | 1,884 | 2,117 | 2,117 | 2,026 | 2,069 | (48) | -2.3% |
| Other Services | 34,190 | 14,799 | 74,995 | 13,452 | 57,536 | 67,536 | 48,511 | 33,661 | (23,875) | -41.5% |
| Operating Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 ** | |
| Total Appropriations/Expenditures | 206,363 | 187,066 | 227,893 | 170,536 | 251,491 | 267,875 | 236,449 | 232,807 | (18,684) | -7.4% |

** One or more zero value fields

Budget Highlights

Total budget appropriations for FY15 are (7.4) percent or (\$18,684) less than the FY14 Original Budget. Service levels remain at the FY14 levels.

The budget for salaries and benefits increased overall 2.9 percent or \$5,239 due to a 10 percent increase in Group Health Insurance. In the operational budget, the other expense is decreasing by (\$23,923) or (43.8) percent primarily due to no special election being scheduled in FY15.

CHANGES FOR OPERATIONS

| | | <u>AMOUNT</u> |
|----|--------------------------------------------------------------|-------------------------------|
| 1 | Total Salary Adjustment | 968 |
| a. | Supervisory Positions (1) | 326 |
| b. | Administrative Staff (3) | <u>642</u> |
| 2 | Total Benefit Adjustment | 4,271 |
| 3 | Adjustment of telephone costs | (48) |
| 4 | Increase in copier charges | 1,250 |
| 5 | Increase in Software Support for JCG Agenda Software Support | 10,306 |
| 6 | Decrease in Advertising needs | (1,000) |
| 7 | Decrease in Memberships & Dues | (100) |
| 8 | Decrease in Election Expense (No Special Election Scheduled) | (34,000) |
| 9 | Decrease in Insurance needs | <u>(331)</u> |
| | TOTAL OPERATING CHANGES | <u><u>(18,684)</u></u> |

Finance/Accounting 11-2102

Division Overview

The Department of Finance oversees the operational and capital finances of a \$70 million municipal corporation and manages the City's financial assets and resources in accordance with the goals established by City Commission, the City Manager, and in compliance with applicable laws, principles, rules, and regulations promulgated by the DFA, State Statutes and Generally Accepted Accounting Principals. The Finance Department is also responsible for standardization of processes city-wide in areas of finance/budget. The Finance Director oversees the operations of Management Information Systems (MIS) and Customer Service/Utility Billing.

The Finance/Accounting Division is organized into six areas: Accounting, Payroll, Accounts Payable, Internal Controls, Grant Coordination and Budget.

Accounting: The Accounting Division of Finance is responsible for the maintenance and control of general accounting records, financial reporting, maintenance and management of debt service, maintenance and assistance of investments as well as administering the annual audit. Accounting also oversees the functions of Payroll and Accounts Payable.

Accounts Payable: This section is responsible for the preparation and issuance of all checks, pre-audits of all purchase orders, invoices and disbursements charged against the City.

Internal Controls: Is a function administered by the Assistant Finance director responsible for writing, implementing and enforcing finance policies of the City, performing internal audits and audits pertaining to contracts with financial impacts to the city (i.e.; Economic Development Incentive Contracts).

Grant Coordination: This division is responsible for maintenance and reconciliation of all grant activities of the City. This function coordinates the applications for grants with the various departments and administers grants assigned to finance.

Budget: The budget section of the finance department is responsible for administering and coordinating the annual budget to include the preparation, projections of revenues and expenditures, department assistance and training, resolutions, amendments and the budget document.

Mission Statement

To effectively and efficiently manage the City's financial resources, and provide professional support to City management for making fiscal and organizational decisions necessary to plan for the optimum use of City resources and to maximize external/internal customer services.

Finance/Accounting 011-2102

Funding Sources

The Accounting area is funded exclusively by the General Fund revenues. Internal Service Funds fund operations for the Accounts Payable area and MIS Operations.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-------------------------------------------|----------------------------------------------|------------------------------------|
| | | | | | Finance/Accounting |
| 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | Finance Director |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Accounting Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Accounting Technician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Accounting Specialist |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Accountant |
| 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | Administrative Assistant - Finance |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Payroll Accounting Technician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Lead Payroll Accounting Technician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Budget Analyst |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Grant Coordinator |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Assistant Finance Director |
| 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | Finance/Accounting Project Analyst |
| 0.00 | 0.00 | 2.00 | 2.00 | 2.00 | Accounts Payable Specialist |
| 10.60 | 11.60 | 13.60 | 13.60 | 13.60 | Finance/Accounting |

| OBJECTIVES | GOALS |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ensure financial stability | <p>Improve and develop finance policies: Review and update existing finance policies to ensure they meet the organizational structure efficiently and effectively. Develop new finance policies that will institutionalize good financial management practices, define boundaries and promote long-term and strategic thinking.</p> <p>Provide effective cash management and timely investment of City funds.</p> <p>Maintain an unqualified opinion on the City's annual audit and clear of findings.</p> |
| Ensure effective communication exchange | <p>Provide user departments and staff training on financial software use, report information, budgeting and finance policies.</p> <p>Improve financial reports to City Commission, City Manager, Departments, and Auditor.</p> |
| Retain high quality workforce | Effectively structure finance personnel and provide training for backing up key management in the finance division. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Ensure financial stability
 Action: Finance was successful in improving the Annual Budget document to meet the criteria of the GFOA Distinguished Budget Award. Award was received for the Annual Budget Document for FY13 & FY14.

Action: Last year's finance goal was to determine the feasibility of preparing the FY13 comprehensive Annual Financial Report. The finance department attempted this goal and found that it is not feasible at this time to prepare the annual financial statements internally and maintained this service by the independent auditor. The finance department will continue working to improve and enhance the annual financial statements

Action: Completed a successful and unqualified opinion audit for FY13.

Objective: Ensure effective communication exchange
 Action: Budget to Actual reporting is distributed to Commission & City Management on a quarterly basis.

Objective: Retain high quality workforce
 Action: The finance department remained consistent in recognizing and rewarding employees of the finance department for exceptional services by awarding 12 employees of the month for last year.

Action: Successfully transitioned the Accounts Payable function to the Accounting division from the Purchasing division.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|---------------------------------------------------------|------------------|--------------------|-------------------|
| Department improvement Workshops and Training sessions. | 10 | 2 | 5 |
| Monthly Financial Reporting - average post closing days | 10 | 13.3 | 13 |
| Annual Audit Completion Date/Findings | 1 | 2 | 1 |
| Payroll/Executime audits conducted | 2 | 2 | 2 |
| Payrolls completed w/o staff errors or corrections | 99.8% | 99.8% | 99.8% |
| Investment Porfolio Yield (Economic Downturn*) | 0.30% | 0.70% | 0.84% |
| Infrastructure Reporting (All Fixed Assets Reported TD) | 99% | 100% | 100% |
| Internal Audits Conducted | 15 | 14 | 21 |

Finance/Accounting 011-2102

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 441,016 | 466,986 | 492,787 | 514,741 | 625,263 | 595,605 | 569,850 | 634,367 | 9,104 | 1.5% |
| Supplies | 6,470 | 8,228 | 7,505 | 37,740 | 9,975 | 9,975 | 10,747 | 10,175 | 200 | 2.0% |
| Maintenance | 0 | 0 | 0 | 0 | 0 | 500 | 0 | 0 | 0 | ** |
| Utilities | 1,906 | 2,440 | 1,943 | 1,969 | 2,288 | 2,288 | 1,796 | 2,179 | (109) | -4.8% |
| Other Services | 59,445 | 62,594 | 28,414 | 34,039 | 41,950 | 75,390 | 67,680 | 44,796 | 2,846 | 6.8% |
| Operating Capital | 399 | 0 | 0 | 0 | 0 | 10,186 | 0 | 750 | 750 | ** |
| Total Appropriations/Expenditures | 509,236 | 540,248 | 530,649 | 588,489 | 679,476 | 693,944 | 650,073 | 692,267 | 12,791 | 1.9% |

** One or more zero value fields

Budget Highlights

The total proposed appropriations for FY15 are 1.9 percent or \$12,791 more than the FY14 original budget. The largest variance is in salaries and benefits due to the Finance Director Position \$9,104. The other services are decreasing due to a change in travel, training, software support, and membership & dues expenditures based upon the prior 3 year averages.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|----------------------------------------------------------------|----------------------|
| 1 Total Salary Adjustment | 5,395 |
| a. Finance Director (1) | 203 |
| b. Supervisory Positions (2) | 1,500 |
| c. Administrative Staff (9) | <u>3,692</u> |
| 2 Total Benefit Adjustment | 3,709 |
| 3 Increase in Supplies and Materials (postage-more electronic) | 200 |
| 4 Adjustment of telephone costs | (109) |
| 5 Decrease in Training & Travel | (2,000) |
| 6 Decrease in Advertising | (200) |
| 7 Increase in Audit | (3,653) |
| 8 Increase in In-service training | 500 |
| 9 Increase in Contract Services for Interim Finance Director | 8,199 |
| 10 Increase in Computer Software | <u>750</u> |
| TOTAL OPERATING CHANGES | <u><u>12,791</u></u> |

Accounts Receivable 11-2302

Division Overview

The scope of Accounts Receivable Division functional duties and responsibilities include providing financial, administrative and cashiering services. The services need to be provided in an accurate and efficient manner. All duties will be performed in adherence to the established policies and procedures of the City of Alamogordo Ordinances. Processing and monitoring payment and expenditures in a timely and competent manner are among the main responsibilities of the Division. The Accounts Receivable Division functions and activities fall within the affairs to be managed by the Finance Department.

Mission Statement

The Accounts Receivable Division mission is to provide courteous, understanding, efficient service to our customers, citizens and the Internal Divisions that we are privileged to serve.

Funding Sources

The Accounts Receivable Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|----------------------------------|------------------------------------|----------------------------------|
| | | | | | Accounts Receivable |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Cashier Supervisor |
| 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | General Cashier/Customer Service |
| 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | Accounts Receivable |

Accounts Receivable 011-2302

| OBJECTIVES | GOALS | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------|
| Provide valuable services and amenities | Complete Online Bill Pay options for all departments within the City of Alamogordo. Obtain a Check processor to process depository and mail for all Accounts Receivable Payments. | | |
| Retain high quality workforce | Continue to cross-train all Customers Service Cashiers in the entire Utility Billing processing. (50% complete) | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | |
| <p>Objective: Provide valuable public services and amenities Action: Implemented Online Bill Pay Service for Utility Billing Customers. Action: Reviewed policies and procedures for the entire Accounts Receivable process. Staff has developed more efficient policy changes to the Water and Wastewater ordinance that will go before</p> <p>Objective: Retain high quality workforce Action: Trained entire staff on processing Online Bill Pay payments and setting up Online Profiles for customers.</p> | | | |
| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
| Minutes spent in Daily Reconciliations | 15 | 15 | 15 |
| Number of Annual Transactions | 140,000 | 142,000 | 142,100 |
| Percentage of Online Bill Pay Customers | 30% | 25% | 30% |

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 82,822 | 83,162 | 82,538 | 79,070 | 91,530 | 91,377 | 88,545 | 93,764 | 2,234 | 2.4% |
| Supplies | 4,177 | 3,980 | 5,144 | 3,913 | 5,300 | 5,300 | 4,463 | 5,000 | (300) | -5.7% |
| Maintenance | 0 | 600 | 645 | 869 | 950 | 950 | 879 | 1,100 | 150 | 15.8% |
| Utilities | 231 | 217 | 141 | 126 | 142 | 142 | 134 | 166 | 24 | 16.9% |
| Other Services | 102 | 81 | 99 | 269 | 2,052 | 2,052 | 58 | 2,052 | 0 | 0.0% |
| Operating Capital | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 87,362 | 88,040 | 88,567 | 84,247 | 99,974 | 99,821 | 94,079 | 102,082 | 2,108 | 2.1% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 0.7 percent or \$651 above the FY14 Original Budget. Service levels remain at the FY14 levels. The operating budget for salaries and benefits increased 0.8 percent or \$777 mainly due to a 10 percent increase in Group Health Insurance and a turnover in staff.

| CHANGES FOR OPERATIONS | AMOUNT |
|-----------------------------------------------------------|---------------|
| 1 Total Salary Adjustment | 2,305 |
| a. Administrative Staff (3) | 2,305 |
| 2 Total Benefit Adjustment | (71) |
| 3 Decrease in supplies and materials | (300) |
| 4 Increase in Equipment maintenance for increased charges | 150 |
| 5 Adjustment of telephone costs | 24 |
| TOTAL OPERATING CHANGES | 2,108 |

Non-departmental

11-2400

Division Overview

This division within the General Fund accounts for the utilities, building maintenance/fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / ambulance services between the City of Alamogordo and Otero County.

Funding Sources

The Non-Departmental Division is exclusively funded by the General Fund revenues.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Supplies | 0 | 0 | 0 | 0 | 250 | 250 | 134 | 400 | 150 | 60.0% |
| Maintenance | 3,433 | 2,953 | 2,702 | 3,520 | 4,740 | 4,740 | 4,099 | 4,500 | (240) | -5.1% |
| Utilities | 76,981 | 71,935 | 81,967 | 80,334 | 89,730 | 89,730 | 83,924 | 69,488 | (20,242) | -22.6% |
| Other Services | 141,637 | 116,026 | 209,682 | 173,207 | 275,392 | 385,381 | 291,410 | 1,015,230 | 739,838 | 268.65% |
| Operating Capital | 780 | 12,150 | 127,044 | 47,313 | 100,000 | 140,938 | 38,132 | 194,754 | 94,754 | 94.8% |
| Total Appropriations/Expenditures | 222,831 | 203,064 | 421,395 | 304,374 | 470,112 | 621,039 | 417,699 | 1,284,372 | 814,260 | 173.2% |

** One or more zero value fields

Non-departmental 011-2400

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|-------------------------------|-------------------------------------------------------------------|------------------------------|
| 1 | Increase in Fuel for new Pool Vehicles | 150 |
| 2 | Decrease in Copier Maintenance (moved to purchasing) | (240) |
| 3 | Adjustment in Utilities (Solar) | (20,242) |
| 4 | Increase in Penalties for Affordable Health Care Act | 33,000 |
| 5 | Decrease in Membership & Dues for Commission | (1,812) |
| 6 | Increase for Water Tower Lease (Moved from F44) | 2,200 |
| 7 | Decrease in Alamogordo Beautification (moved to Code Enforcement) | (50,000) |
| 8 | Decrease in Copier Lease (Moved part to Purchasing) | (8,924) |
| 9 | Increase in Incentives (GRIP Program moved to nondepartmental) | 100,000 |
| 10 | Increase in Contract Services (Zia Transportation Moved from F44) | 164,983 |
| 11 | Increase in Property Tax Admin Fee | 1,000 |
| 12 | Decrease in Postage Supplies | (261) |
| 13 | Decrease in Copier Supplies | (50) |
| 14 | Adjustment in insurance costs | (298) |
| 15 | Capital Additions/replacements | |
| | a. City Hall Generator \$102,806 | 4,754 |
| | b. HVAC Replacement \$90,000 | 90,000 |
| | c. \$500,000 Contingency | 500,000 |
| | TOTAL OPERATING CHANGES | <u><u>814,260</u></u> |

Bench Warrant

11-2804

Division Overview

In 2002, the City Commission enacted Ordinance 1159, which states the fees collected on Warrants (\$100/per warrant) shall be distributed 50/50 to Municipal Court and Department of Public Safety.

In 2006, fund 11-2804 was created to track this revenue and expenses. These monies are used for overtime and equipment associated with serving Municipal bench warrants.

Mission Statement

The primary mission of the Alamogordo Police Department is committed in keeping all citizens of Alamogordo safe by providing professional, competent and effective services.

Funding Sources

The Bench Warrant Division is exclusively funded by the General Fund revenues.

| OBJECTIVES | GOALS |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Continue to serve Municipal Court Bench Warrants. Purchase equipment needed to safely serve warrants. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services</p> <p>Action: 1,234 warrants were served in calendar year 2013</p> <p>Action: Conducted warrant projects locally and assisted the US Marshal's Office with serving local warrants.</p> | |

Bench Warrant 011-2804

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 539 | 3,518 | 0 | 2,385 | 3,469 | 6,469 | 6,158 | 3,629 | 160 | 4.6% |
| Supplies | 6,866 | 8,064 | 2,989 | 5,619 | 5,000 | 10,871 | 4,004 | 7,861 | 2,861 | 57.2% |
| Other Services | 1,310 | 0 | 833 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Operating Capital | 2,192 | 1,941 | 3,008 | 1,406 | 0 | 550 | 251 | 298 | 298 | ** |
| Total Appropriations/Expenditures | 10,907 | 13,523 | 6,830 | 9,410 | 8,469 | 17,890 | 10,413 | 11,788 | 3,319 | 39.2% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 39.2 percent or \$3,683 more than the FY14 Original Budget.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|---------------------------------|----------------------|
| 1 Total Salary Adjustment | 343 |
| a. Overtime | 343 |
| 2 Total Benefit Adjustment | (183) |
| 3 Increase in Equipment | 2,861 |
| 4 Increase in Computer Hardware | <u>298</u> |

TOTAL OPERATING CHANGES

3,319

Code Enforcement

11-3104

Division Overview

The Fire Department Code Enforcement Division provides the services most commonly associated with ensuring compliance of the City of Alamogordo Code of Ordinances, and the enforcement of violations of the Code; as it relates to: advertising; garbage, trash, refuse and debris; inoperable vehicles; unlawful accumulation of growth; business license/registrations enforcement; garage and yard sales; vegetation; and the enforcement of the International Property Maintenance Code addressing dilapidated and unsafe structures.

Mission Statement

The primary mission of the Code Enforcement Division is to provide the citizens of Alamogordo with professional enforcement of code violations relating to public health and welfare; to strive to eliminate blight promoting a more beautiful Alamogordo; and to educate and engage the citizens in the enforcement process in order to achieve a higher level of voluntary compliance.

Funding Sources

The Code Enforcement Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-------------------------------------------|----------------------------------------------|-------------------------------|
| | | | | | Code Enforcement |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Code Enforcement Supervisor |
| 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | Code Enforcement Officer |
| 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | Senior Public Works Inspector |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Administrative Assistant |
| 5.00 | 5.00 | 6.00 | 6.00 | 6.00 | Code Enforcement |

Code Enforcement 011-3104

| OBJECTIVES | GOALS |
|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide the citizens of Alamogordo with a safe and aesthetically appealing community. | Achieve and maintain an ISO Fire Protection Rating Classification of 4 or better during our mandatory ISO survey. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | <p>Develop and establish long range planning for the maintenance and betterment of the communities Fire Protection Rating Classification.</p> <p>Develop and Establish long range planning goals for the maintenance, replacement, improvement of firefighter apparatus, personal protective equipment, and fire stations.</p> <p>Correct and maintain all fire protection equipment deficiencies, and ensure all fire department equipment meets or exceeds local, state, and national standard requirements.</p> <p>Ensure our business and high traffic public areas remain clean, healthy, and free of code violations; there by promoting our community and assisting our community leadership to promote our economic development and expansion.</p> <p>Identify, improve, and create innovative, functional and easy-to-use processes and methods for interdepartmental cooperative efforts for addressing code violations and customer complaints.</p> <p>Identify, evaluate, and mitigate dangerous, dilapidated structures, through citizen compliance</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide the citizens of Alamogordo with a safe and aesthetically appealing community

Action: Enforcement of the International Property Maintenance Code resulting in the identification of 18 unsafe or dilapidated properties. This has resulted in the voluntary demolition of two site built structures and the voluntary abatement of unsafe conditions at numerous properties.

Action: Developed and Implemented the District Enforcement system, and statistical analysis of code violations.

Action: Developed new customer service initiatives which have expanded hours, provided increased accessibility to education and assistance, and reduced complaints against the division.

Action: Reorganized the Enforcement of the City of Alamogordo Code of Ordinances, thereby including dangerous and dilapidated structure identification and evaluation; and increasing productivity, performance, and enforcement.

Code Enforcement 011-3104

| Performance Measures (Based on Calendar Year) | 2014 Budget | 2014 Estimate | 2015 Adopted |
|--------------------------------------------------|-------------|---------------|--------------|
| Maintain voluntary compliance | 90% | 90% | 90% |
| Productivity per month | 40% | 40% | 40% |
| Property Cleanup | 3827 | 3827 | 3827 |
| Total Code Violations Addressed | 6912 | 6912 | 6912 |
| Mitigation efforts | 30 | 30 | 30 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|-------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 139,294 | 140,633 | 156,792 | 184,198 | 255,192 | 254,727 | 255,893 | 265,399 | 10,207 | 4.0% |
| Supplies | 6,792 | 7,587 | 9,869 | 11,260 | 10,900 | 20,800 | 17,283 | 26,350 | 15,450 | 141.7% |
| Maintenance | 464 | 471 | 273 | 115 | 500 | 750 | 989 | 1,000 | 500 | 100.0% |
| Utilities | 1,110 | 1,212 | 761 | 1,132 | 2,368 | 3,168 | 3,057 | 3,259 | 891 | 37.6% |
| Other Services | 9,472 | 19,772 | 19,148 | 22,680 | 31,695 | 20,745 | 2,593 | 167,269 | 135,574 | 427.7% |
| Operating Capital | 0 | 0 | 0 | 24,754 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 157,132 | 169,675 | 186,843 | 244,139 | 300,655 | 300,190 | 279,815 | 463,277 | 162,622 | 54.1% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 54.1% percent or \$162,622 more than the FY14 Original Budget. Salaries and benefits increased 4% or \$10,207 due to increases in health care costs. Supplies increased \$15,450 to cover necessary printing, uniforms, and other supplies. Maintenance increased \$500 due to the maintenance costs of the addition of one vehicle. Utilities increased by \$891 due to increases in phone service maintenance. Other Services increased by \$135,574 due to the transfer of the Alamogordo Beautification funding, which increased by \$50,000 to cover FY15 dangerous and dilapidated structure abatement needs.

Code Enforcement 011-3104

| CHANGES FOR OPERATIONS | | AMOUNT |
|-------------------------------|-------------------------------------------------------------------|------------------------------|
| 1 | Total Salary Adjustment | <u>3,115</u> |
| | a. Supervisory Positions (2) | 49,231 |
| | b. Administrative Staff (4) | <u>(46,116)</u> |
| 2 | Total Benefit Adjustment | 7,092 |
| 3 | Increase in Supplies & Materials | 15,450 |
| 4 | Increase in Fleet Commercial Parts | 500 |
| 5 | Adjustment in Utility Costs (Telephone/Water) | 891 |
| 6 | Increase in Training & Travel for certifications | 500 |
| 7 | Decrease in Abatement Actions | (15,000) |
| 8 | Increase in Printing of notices | 450 |
| 9 | Increase in Membership & Dues | 300 |
| 10 | Increase in Alamogordo Beautification moved from Non-Departmental | 149,000 |
| 11 | Increase in Fleet Insurance | <u>324</u> |
| | TOTAL OPERATING CHANGES | <u><u>162,622</u></u> |

Planning & Zoning

11-3705

Division Overview

Planning and Zoning is a function of the Community Development Division responsible for current and long-range municipal planning. For FY14 this function will also incorporate the ordinance review function for building and construction permits.

- Responsible for planning, zoning, and other land use activity within COA and the extra-territorial platting jurisdiction as staff for the Planning and Zoning Commission.
- Responsible for developing new ordinances and standards in response to City Commission requests. This allows for additional public hearings in the rule-making process.
- Reviews requests for subdivisions, building permits, business licenses and certifications, and zoning certifications for compliance with zoning and subdivision regulations and conformity with the policies, objectives and goals of the Comprehensive Plan.
- Manages the application, public meeting and hearing processes by which the City evaluates and responds to requests for land use changes (annexations, subdivisions, zoning, acquisition and devolution of City real estate, etc.) and other activities that relate to either current or long range planning for our community.

Mission Statement

The mission of the Planning Division is to provide a framework through which the community can evaluate land use options and make both incremental and comprehensive decisions to best position the City to maximize the benefits of change. We are focused on providing information and professional expertise to people to assist them in their efforts to formulate achievable images of their community across various planning horizons.

We work to fulfill this mission by maximizing community and neighborhood involvement in the decision-making process.

Funding Sources

The Planning & Zoning Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|---------------------------------|
| | | | | | Planning & Zoning |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | City Planner |
| 0.00 | 0.00 | 0.50 | 0.50 | 0.50 | Planning & Zoning Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Planning & Zoning Administrator |
| 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | Permit Application Technician |
| 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | Administrator Coordinator |
| 3.50 | 3.50 | 3.00 | 3.00 | 3.00 | Planning & Zoning |

| OBJECTIVES | GOALS |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>Process requests for land use approvals in an efficient manner. General and analyze data relating to land use approval actions to reduce service delivery delays</p> <p>Continue the integration of the City's zoning and planning processes.</p> <p>Create a public process to review the effectiveness of the City's land use regulations to encourage fashioning the built environment in a manner conducive to the City's policy determinations, while increasing administrative ease and eliminating unnecessary burdens.</p> <p>Improve cooperative resolution techniques for discretionary land use approvals through facilitation of interaction between applicants and the public.</p> |
| Ensure effective communication exchange | <p>Provide and widen dissemination of information regarding the City's land use characteristics and planning policies; improve participation in land use planning through staff performing outreach activities to solicit views and suggestions of stakeholders.</p> <p>Work with City Commission to enhance the public hearing process on proposals for new rules and regulations.</p> |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services Action: Continue to refine timeframes for processing of development related documents to provide better service to contractors and developers.</p> <p>Objective: Ensure financial stability Action: Worked to facilitate economic development through ongoing discussion with potential developers.</p> <p>Objective: Ensure effective communication exchange Action: Continues ongoing review of forms and procedures ancillary to zoning and other type of land use control.</p> | |

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|------------------------------|------------------|--------------------|-------------------|
| Planning & Zoning Cases | 23 | 11 | 25 |
| Administrative Subdivisions | 3 | 13 | 24 |
| Zoning Determinations | 26 | 4 | 10 |
| Permit Zoning Determinations | 200 | 367 | 350 |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 120,601 | 121,783 | 127,972 | 124,127 | 142,626 | 142,355 | 119,616 | 126,366 | (16,260) | -11.4% |
| Supplies | 1,357 | 681 | 881 | 222 | 2,230 | 2,190 | 454 | 2,050 | (180) | -8.1% |
| Maintenance | 82 | 0 | 120 | 0 | 250 | 250 | 0 | 0 | (250) | -100% |
| Utilities | 515 | 453 | 1,050 | 850 | 1,395 | 1,395 | 649 | 860 | (535) | -38.4% |
| Other Services | 1,882 | 755 | 57,391 | 27,360 | 6,031 | 93,079 | 40,341 | 30,200 | 24,169 | 400.7% |
| Operating Capital | 0 | 329 | 0 | 0 | 5,000 | 5,000 | 0 | 0 | (5,000) | -100% |
| Total Appropriations/Expenditures | 124,437 | 124,001 | 187,414 | 152,559 | 157,532 | 244,269 | 161,060 | 159,476 | 1,944 | 1.2% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 13.1 percent or \$17K less than the FY14 Original Budget.

Service levels have been enhanced: contractors with electronic plans on file at CID can have same day turnaround (provided request is received by 9:00 AM) on Ordinance Review requests if all information provided is accurate.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|-------------------------------------------------------|----------------|
| 1 Total Salary Adjustment | (9,987) |
| a. Administrative Staff (3) | <u>(9,987)</u> |
| 2 Total Benefit Adjustment | (6,273) |
| 3 Realignment of supplies and materials | (180) |
| 4 Decrease in Equipment Maintenance | (250) |
| 5 Adjustment of telephone costs | (535) |
| 6 Increase in Training & Travel needs | 1,500 |
| 7 Increase in copier charges for materials | 159 |
| 8 Increase in Contract Services for Census Challenge | 23,250 |
| 8 Decrease in Equipment rental/Lease for storage unit | (740) |
| 9 Computer Software | <u>(5,000)</u> |

TOTAL OPERATING CHANGES

1,944

Animal Control

11-3804

Division Overview

The function of the Animal Control Division is to enforce City of Alamogordo Animal Control ordinances; impound stray animals within Alamogordo; increase public health by reducing the spread of animal-borne diseases, such as rabies, plague, hookworm, roundworm and other parasites or diseases that can be transmitted to humans, to be a deterrent to violators of animal ordinances by issuing citations to offenders; and to provide a safe, caring and humane facility for the impoundment, adoption and occasional euthanasia of stray animals.

Mission Statement

The mission of the Alamogordo Animal Shelter is to provide the citizens of Alamogordo with quality animal control and to educate the public in its awareness of animal laws, ordinances, and controlling the pet population.

Funding Sources

The Animal Control Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-------------------------------------------|----------------------------------------------|-----------------------------|
| | | | | | Animal Control |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Animal Control Manager |
| 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | Animal Control Officer |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Kennel Officer |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Animal Control Admin. Clerk |
| 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | Animal Control |

Animal Control 011-3804

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Continue to utilize current and past overall Animal Control yearly totals in an analytical fashion to target adoption events in the months with worst live exit rates and identify problem areas within the City of Alamogordo. Increase patrols in areas identified as problem areas to increase response time and ensure compliance of city ordinances. Continue to keep live exit rate above 60% for the year. |
| Ensure effective communication exchange | Increase number of education programs in APS to teach responsible pet ownership. Reinvigorate educational programs once fully staffed. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services Action: Purchased two slide-in units for the replacement vehicles ordered in FY13. These slide-in units have their own self contained floors and do not rely on the truck bed to contain animals. Action: Purchased replacement supplies to include throw nets, transfer cages, and traps for cats and skunks.</p> <p>Objective: Ensure effective communication exchange Action: Sent one Animal Control Officer to Euthanasia Certification Class. Action: Sent two Animal Control Officers to ACTS Training in Hobbs.</p> | |

1. Experienced a 4.66 decrease in animals impounded (1,972 in 2013 compared to 2,064 in 2012), and a 4.32% decrease in animals euthanized (763 in 2013 compared to 796 in 2012). We exceeded our live exit rate goal of 60%, and ended the year with a live exit rate of 89%.
2. Continue to work toward voluntary compliance with Animal ordinances through issuance 141 non-traffic citations and increased patrols of problem areas.
3. Held 38 Adoption Events in 2013.

| Performance Measures (Based on Calendar Year) | 2014 Budget | 2014 Estimate | 2015 Adopted |
|--------------------------------------------------|-------------|---------------|--------------|
| Total Calls for Service | 3127 | | |
| Total Euthanized Animals | 796 | | |
| Total Animals Adopted | 774 | | |
| Non-Traffic Citations Issued | 48 | | |
| Animals Returned to Owner | 457 | | |

Animal Control 011-3804

| BUDGET SUMMARY | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 262,740 | 261,730 | 250,192 | 249,155 | 282,235 | 278,499 | 252,036 | 273,272 | (8,963) | -3.2% |
| Supplies | 27,344 | 26,275 | 34,519 | 27,178 | 32,360 | 32,360 | 30,851 | 31,260 | (1,100) | -3.4% |
| Maintenance | 2,162 | 2,377 | 1,520 | 2,336 | 2,900 | 2,935 | 2,767 | 2,935 | 35 | 1.2% |
| Utilities | 16,420 | 14,906 | 16,282 | 16,954 | 18,072 | 19,072 | 17,361 | 18,412 | 340 | 1.9% |
| Other Services | 57,543 | 46,241 | 38,285 | 30,901 | 56,146 | 55,111 | 31,478 | 50,720 | (5,426) | -9.7% |
| Operating Capital | 0 | 0 | 0 | 36,000 | 0 | 0 | 0 | 25,734 | 25,734 | ** |
| Total Appropriations/Expenc | 366,209 | 351,529 | 340,798 | 362,524 | 391,713 | 387,977 | 334,493 | 402,333 | 10,620 | 2.7% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 2.7% or \$10,620 more than the FY14 Original Budget. Service levels remain at FY14 levels.

Salaries and benefits decreased (3.2%) or (\$8,963) due to change in employees and benefits. Supplies decreased by (3.39%) or (\$1,100) due to a decrease in shelter & veterinary supplies. Maintenance & Utilities increased 3.1% or \$375 due to an increase in cell phone & long distance service. Other Services decreased (9.7%) or (\$5,426) due to decrease in contract services, insurance premiums and inoculation services.

CHANGES FOR OPERATIONS

AMOUNT

| | | | |
|----|-----------------------------------------------|------------|-----------------------------|
| 1 | Total Salary Adjustment | | (1,932) |
| a. | Supervisory Positions (1) | (2,097) | |
| b. | Administrative Staff (6) | <u>165</u> | |
| 2 | Total Benefit Adjustment | | (7,031) |
| 3 | Veterinary Supplies Cost Decrease | | (1,100) |
| 4 | Increase in Pest Control | | 35 |
| 5 | Adjustment in Utility Costs (Telephone/Water) | | 340 |
| 6 | Increase in Inoculation Services | | 250 |
| 7 | Decrease in Veterinary services | | (5,000) |
| 8 | Decrease in insurance costs | | (676) |
| 9 | Capital Allocated for vehicle | | <u>25,734</u> |
| | TOTAL OPERATING CHANGES | | <u><u>10,620</u></u> |

Dispatch

11-4004

Division Overview

The Alamogordo Department of Public Safety Police Dispatch Center provides the citizens of Alamogordo with the most professional and efficient dispatchers attainable for police, fire and EMS calls.

Mission Statement

The mission of the Alamogordo Department of Public Safety Police Dispatch is to gather and disseminate information on emergency and non-emergency requests for service, resulting in an efficient, professional response; and utilizing communications training and resources to assist other public safety personnel in reaching department objectives.

Funding Sources

The Dispatch Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|----------------------------------|------------------------------------|----------------------|
| | | | | | Dispatch |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Dispatch Supervisor |
| 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | Certified Dispatcher |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Dispatch Trainee |
| 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | Dispatch |

Dispatch 011-4004

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Continue to receive a zero error rate for all NCIC and NMCIC entries. Continue to maintain training required biennium NMLEA dispatch hours. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| Objective: Provide valuable public services | |
| Action: Certified three Communication Equipment Operators through the NM Law Enforcement Academy | |
| Action: Replaced outdated audio system for recording all incoming calls, dispatch transmissions and 911 lines. | |

1. Maintained zero error rate for all NCIC and NMCIC entries for calendar year 2012
2. Provided training for biennium requirements for all dispatch personnel

| Performance Measures (Based on Calendar Year) | 2014 Budget | 2014 Estimate | 2015 Adopted |
|--------------------------------------------------|-------------|---------------|--------------|
| Total calls dispatched - Police | 40,403 | 40,555 | 40,555 |
| Total calls dispatched - Fire | 416 | 420 | 420 |
| Total calls dispatched - EMS | 7,668 | 7,244 | 7,244 |

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 400,445 | 385,599 | 371,493 | 386,771 | 460,291 | 454,804 | 424,979 | 464,886 | 4,595 | 1.0% |
| Supplies | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0.0% |
| Maintenance | 17,313 | 18,563 | 15,698 | 19,557 | 19,820 | 34,452 | 31,591 | 34,452 | 14,632 | 73.8% |
| Utilities | 6,141 | 6,663 | 23,524 | 23,329 | 23,556 | 23,556 | 23,158 | 23,544 | (12) | -0.1% |
| Other Services | 0 | 0 | 0 | 935 | 1,600 | 1,600 | 664 | 1,600 | 0 | 0.0% |
| Operating Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 423,899 | 410,825 | 410,715 | 430,592 | 506,267 | 515,412 | 481,392 | 525,482 | 19,215 | 3.8% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 3.8% or \$19,215 more than the FY14 Original Budget. Service levels remain at FY14 levels.

Salaries and benefits increased by 1.0% or \$4,595 above the FY14 original budget due to the temp/part time employee no longer being needed in FY15 and the 10% increase in health insurance. Utilities decreased by (.01%) or (\$12) due to MIS spreadsheet for phone service.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|--------------------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | <u>1,557</u> |
| | a. Supervisory Positions (1) | 400 |
| | b. Administrative Staff (10) | <u>1,157</u> |
| 2 | Total Benefit Adjustment | 3,038 |
| 3 | Increase in Equipment Maintenance | 14,632 |
| 4 | Decrease in Utilities & Telephone Services | (12) |
| 5 | No allocation for Capital in FY15 | <u>0</u> |
| TOTAL OPERATING CHANGES | | <u><u>19,215</u></u> |

Police

11-4104

Division Overview

The primary functions of the Alamogordo Police Department include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

Mission Statement

The primary mission of the Alamogordo Police Department is committed in keeping all citizens of Alamogordo safe by providing professional, competent and effective services.

The Alamogordo Police Department strives to maintain the highest standards of excellence in all we do utilizing sound traffic enforcement, crime prevention strategies, and animal control services and continue as a state leader in law enforcement

The Alamogordo Police Department has the following core values:

Duty - We will fulfill our responsibilities as police officers despite challenges

Honor – We never betray our profession, our integrity, or the public trust

Courage – We will hold ourselves and others accountable for our actions

Respect – We will have dignity and treat others the way we want to be treated

Funding Sources

The Police Department Division is exclusively funded by the General Fund revenues.

Police 011-4104

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|----------------------------------|------------------------------------|---------------------------|
| | | | | | Police |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Police Chief |
| 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | Administrative Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Executive Secretary |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Administrative Assistant |
| 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | Crime Analysis/Accredited |
| 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | Records Clerk |
| 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | Captain |
| 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | Lieutenant |
| 8.00 | 8.00 | 10.00 | 10.00 | 9.00 | Sergeant |
| 52.00 | 52.00 | 47.00 | 47.00 | 46.00 | Police Officer |
| 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | Bailiff |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Evidence Technician |
| 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | Legal Advisor |
| 0.00 | 0.00 | 0.50 | 0.50 | 0.50 | Custodian |
| 76.00 | 76.00 | 72.50 | 72.50 | 71.50 | Police |

| OBJECTIVES | GOALS |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ensure Public Safety | Continue to maintain lowering Violent Crime Rate. Continue to maintain lowering Property Crime Rate. Complete one on one vehicle assignment for all certified officers. Hire new Police Officers to fill current vacancies and replacement due to retirements and resignations. |
| Retain High Quality Workforce | |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Insure Public Safety

Action: Created Training Division to assure that the officer's biennium training and safety training is monitored and tracked more efficiently. This also allows us to utilize in-house trainers to assist with pre-academy and post academy training of new officers.

Action: Continued to purchase replacement and additional patrol cars to build fleet for officers to have one on one vehicles.

Action: Purchased equipment to include: tasers, tactical carriers, rifle plates and tables and chairs for briefing room.

Objective: Ensure effective communication exchange

Action: Created Accreditation Specialist/Crime Analyst position and hired employee to get our department accredited and begin DDACTS.

MAJOR BUDGETARY ISSUES

- Investigated 108 Burglaries during 2013
- Responded to 638 Domestic Disturbance calls and 476 Assaults
- Recovered 14 Motor Vehicles
- Recovered \$216,669 in stolen property
- Conducted 17 DWI Roadblocks during 2013

Police 011-4104

1. Violent Crimes were down 7.69% in 2013 than in 2012.
2. Property Crimes were down 4.61% in 2013 than in 2012.
3. Reduced response time for Priority One calls from 2012 to 2013 by .07% in which the officer arrived on scene for calls in progress or just occurred.
4. Reduce by 2% from FY14 the annual number of larceny from motor vehicle by educating the public to secure their vehicles.

| Performance Measures (Based on Calendar Year) | 2014 Budget | 2014 Estimate | 2015 Adopted |
|--------------------------------------------------|-------------|---------------|--------------|
| Calls for Service (police) | 21,252 | 20,094 | 20,094 |
| Total Arrests | 2,813 | 2,621 | 2,621 |
| Drug Arrests | 517 | 442 | 442 |
| DWI Arrests | 146 | 169 | 169 |
| Traffic Accidents | 998 | 1,081 | 1,081 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 4,680,102 | 4,562,550 | 4,531,825 | 4,344,354 | 5,272,418 | 5,172,444 | 4,514,214 | 5,022,441 | (249,977) | -4.7% |
| Supplies | 160,027 | 175,296 | 184,312 | 210,811 | 241,561 | 262,374 | 235,815 | 269,422 | 27,861 | 11.5% |
| Maintenance | 43,175 | 43,180 | 64,468 | 50,557 | 66,827 | 82,231 | 69,263 | 69,327 | 2,500 | 3.7% |
| Utilities | 70,061 | 27,402 | 30,881 | 30,704 | 34,256 | 89,554 | 71,963 | 91,694 | 57,438 | 167.7% |
| Other Services | 197,503 | 191,283 | 200,709 | 234,610 | 214,285 | 195,025 | 181,236 | 208,160 | (6,125) | -2.9% |
| Capital | 90,277 | 188,693 | 172,440 | 270,628 | 218,868 | 369,074 | 355,650 | 738,797 | 519,929 | 237.6% |
| Total Appropriations/Expenditures | 5,241,145 | 5,188,404 | 5,184,635 | 5,141,664 | 6,048,215 | 6,170,702 | 5,428,141 | 6,399,841 | 351,626 | 5.8% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 5.8 percent or \$351,626 more than the FY14 Original Budget. Service levels remain the same as in FY14.

Salaries and Benefits decreased (4.7%) or (\$249,977) due to change in employees and benefits. Supplies increased 11.5% or \$27,861 due to an increase in Postage, Equipment and Ammunition. Maintenance & Utilities increased 171.4% or \$59,938 due to carry over funds from FY14 were included in Fleet Commercial Parts & Buildings & Structures. Other Services decreased (2.9) % or (\$6,125) due to anticipated decrease in police liability insurance. Capital increased 237.6% or \$519,929 due to the anticipation of consolidating the dispatch center expenses, monies to be received from the Legislature for vehicles and equipment.

Police 011-4104

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|-----------------------------------------------------------|------------------------------|
| 1 | Total Salary Adjustment | <u>(131,111)</u> |
| a. | Supervisory Positions (17) | (63,363) |
| b. | Administrative Staff (47) | <u>(67,748)</u> |
| 2 | Total Benefit Adjustment | (118,866) |
| 3 | Adjustment of supplies & materials | 9,689 |
| 4 | Increase in maintenance costs | 2,500 |
| 5 | Adjustment of Utility charges due to Police - Fire split | 57,438 |
| 6 | Decrease in Travel costs | (1,146) |
| 7 | Decrease in Membership & Dues | (200) |
| 8 | Decrease in Police Physicals | (2,000) |
| 9 | Decrease in Contract Services for NEU Manager contract. | (4,000) |
| 10 | Increase in insurances costs/Police Liability Insurance | 1,221 |
| 11 | Capital Additions/replacements | |
| a. | 5 Explorer Vehicles \$235,750, 2 Taurus Vehicles \$35,322 | 75,055 |
| b. | Equipment (PSAP) | 425,000 |
| c. | Computer Hardware | <u>38,046</u> |
| TOTAL OPERATING CHANGES | | <u><u>351,626</u></u> |

Fire

11-4204

Division Overview

The Alamogordo Fire Department provides services for the suppression of fire within the City, educates the public on fire prevention, performs fire inspections and assists Community Development in ensuring a fire safe community. This Department also assists Otero County and Holloman AFB Fire Departments and other departments in mutual aid response during emergencies.

Mission Statement

The mission of the Alamogordo Fire Department is to provide the citizens of Alamogordo with the most effective, efficient and professional fire protection available at the lowest cost possible.

Funding Sources

The Fire Department Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|----------------------------------|------------------------------------|-------------------------|
| | | | | | Fire Department |
| 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | Fire Chief |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Fire Services Commander |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Fire Operations Mgr. |
| 12.00 | 12.00 | 17.00 | 17.00 | 14.00 | Fire Equipment Operator |
| 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | Executive Secretary |
| 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | Fire Lieutenant |
| 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | Firefighter |
| 14.00 | 14.00 | 21.00 | 21.00 | 21.00 | Fire Department |

Fire 011-4204

| OBJECTIVES | GOALS |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Provide the citizens of Alamogordo with a fire rescue team that is constantly in a ready state to provide service of protection and education.</p> | <p>Provide for the safety and welfare of the public by responding with rapid and aggressive intervention to all calls for service, and to maintain an overall initial incident response to all emergencies in no greater than 6 minutes response time.</p> <p>Ensure the continuation and expansion of the training and mentoring for all department personnel to meet the growing demands of the City of Alamogordo, the Fire Department, and ISO (Insurance Service Office) standards.</p> <p>Work to reduce and prevent fires within our community through reinforcement of our proactive fire inspection program, by inspecting and pre-planning 100% of all businesses within Alamogordo in a 12 month period.</p> <p>Evaluate, maintain, and update all equipment and facilities, as necessary to ensure the citizens of Alamogordo are provided with properly equipped and maintained emergency response equipment.</p> <p>Continue efforts to expand the public education program to business, civic groups, and schools, with programs such as fire prevention, emergency evacuation planning, and fire extinguisher training.</p> <p>Continually evaluate, maintain, and ensure all components of the Fire Department's emergency response meet local, state, national, and ISO standards, as well as the needs of the citizens of Alamogordo. Strive to educate, inform, and support our community leaders in designing, equipping, and providing the community with the fire protection and prevention services it requires.</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide the citizens of Alamogordo with a fire rescue team that is constantly in a ready state to provide service of protection and education

Action: The Alamogordo Fire Department became a stand-alone department of the City of Alamogordo near the end of FY13. The Fire Department has developed its foundation, and is continually growing and developing services, improving service levels, and developing administrative operations throughout FY14.

Action: The Fire Department achieved 100% compliance with Firefighter training certifications for response to structural fires. All Fire Department personnel were certified through IFSAC at the Firefighter I and II levels.

Action: The Fire Department developed a Hazardous Materials Response Team, and certified sufficient members to staff required responses to hazardous materials incidents.

Action: Fire Department personnel attended the Fire & EMS Expo at the State Fire Academy, which features classing in high angles response rescue, basic grant writing, fire behavior burns, structural firefighting, ventilation, ISO training, fire attack for small companies, fire air management, as well as many other topics. The Alamogordo Fire Suppression Team attending competed in a skills competition against statewide teams, and took first place in most events.

Action: The Fire Department developed an Airport Rescue Firefighting Response Team, in compliance with FAA CFR 139 regulations, as well as state and national standards. These efforts including sending Firefighters to a nationally accredited Airport Rescue Firefighting school in Salt Lake City, and aiding to restore the FAA certification of the New Mexico Fire Academy and adjunct programs.

Action: The Fire Department coordinated and developed multijurisdictional responses and partnerships for training, emergency response, and emergency management.

Action: Fire Department personnel inspected, tested for static pressures and performed maintenance on all 1,727 City fire hydrants within our community.

Action: The Fire Department restructured fire inspection customer service initiatives to improve cooperation and compliance with fire codes. The Fire Department conducted annual Fire Inspections, as well as required follow-up inspections, for nearly all business public occupancies within the community of Alamogordo.

Action: Fire Department personnel gave numerous fire safety presentations to include fire extinguisher training and emergency evacuation training to businesses, schools and civic groups within our community.

Action: Fire Department personnel maintained and tested more than 25,000 feet of fire hose; 40 ground ladders; pump tested 9 apparatus; tested 92 self-contained breathing apparatuses; and tested numerous SCBA cylinders.

1. The City of Alamogordo's current ISO Classification rating is a 4. We shall attempt to maintain or reduce this ISO rating.
2. We shall attempt to respond to 100% of all emergency fire calls with an initial incident response, in fewer than 6 minutes.

| Performance Measures (Based on Calendar Year) | 2014 Budget | 2014 Estimate | 2015 Adopted |
|--------------------------------------------------|-------------|---------------|--------------|
| Calls for Service | 509 | 501 | 501 |
| Structure Fires | 27 | 16 | 16 |
| Vehicle Fires | 12 | 15 | 15 |
| Rescues/Assisted Vehicle Accidents | 78 | 78 | 70 |
| Hazardous Conditions/Fire Alarms/Smoke Calls | 195 | 195 | 195 |
| Miscellaneous Fires | 53 | 53 | 53 |

Fire 011-4204

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 736,930 | 759,468 | 740,419 | 887,621 | 1,335,766 | 1,326,884 | 1,083,525 | 1,427,955 | 92,189 | 6.9% |
| Supplies | 40,053 | 0 | 0 | 9,950 | 14,890 | 14,890 | 12,491 | 52,337 | 37,447 | 251.5% |
| Other Services | 163,169 | 163,169 | 163,169 | 163,169 | 163,170 | 163,170 | 163,169 | 163,170 | 0 | 0.0% |
| Operating Capital | 62,192 | 0 | 0 | 88,653 | 27,000 | 27,000 | 0 | 327,000 | 300,000 | 1111.1% |
| Total Appropriations/Expenditures | 1,002,344 | 922,637 | 903,588 | 1,149,393 | 1,540,826 | 1,531,944 | 1,259,185 | 1,970,462 | 429,636 | 27.9% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are 27.9 percent or \$429,636 more than the FY14 Original Budget.

Salary and Benefits are increased by 6.9 percent \$92,189. Supplies increased by \$37,447 to cover postage and fuel costs for the Fire Department. Operating Capital increased \$300,000 to cover capital improvement replacement plans for replacement of a fire truck.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|--------------------------------------------------------------------|------------------------------|
| 1 Total Salary Adjustment | 46,044 |
| a. Supervisory Positions (3) | (45,160) |
| b. Administrative Staff (18) | <u>91,204</u> |
| 2 Total Benefit Adjustment | 46,145 |
| 3 Increase for supplies & materials moved from Fund 33 | 37,447 |
| 4 Capital allocated for vehicles (\$300,000 put toward Fire Truck) | <u>300,000</u> |
| TOTAL OPERATING CHANGES | <u><u>429,636</u></u> |

A.P.S. Resource Program 11-4704

Division Overview

This program is a joint effort between the Alamogordo Police Department and the Alamogordo Public Schools (APS). Funding is provided by APS at 50% of total costs. The objective of the School Resource Program is to establish a spirit of community policing and to be a liaison between students, staff and law enforcement, which will ultimately reduce the number of juvenile incidences and crime.

Mission Statement

The mission of the Alamogordo Police Department School Resource Program is to provide law enforcement services for the students and teachers at the secondary schools for school activities and other law enforcement related functions; resulting in a positive atmosphere in the spirit of the community-policing concept.

Funding Sources

The Resource Program Division is funded by the General Fund revenues and the Alamogordo Public Schools (APS).

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-------------------------------------------|----------------------------------------------|------------------------------------------|
| 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | A.P.S Resource Program Police Officer |
| 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | A.P.S Resource Program |

A.P.S Resource Program 011-4704

| OBJECTIVES | GOALS |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>Maintain High visibility around the High School and Middle Schools. SROs maintained a high level of visibility in an round their respective schools and have SROs monitor bus activities and traffic before and after school.</p> <p>Target juvenile crime related areas between education and enforcement.</p> <p>Continue to keep live exit rate above 60% for the year.</p> |
| Ensure effective communication exchange | <p>Continue Officers maintaining monthly car seat clinics and community events for Safer NM grant and instructing the DARE program in all elementary schools in the Alamogordo Public School system.</p> <p>Insure SROs actively participate and coordinate with Criminal Investigation on all high profile crimes involving the school system to insure their expertise is utilized to assist in the solving of these crimes.</p> <p>Continue involvement in Teen Court and Truancy Court. This is were the SRO's interact with the kids and discuss their violations, possible consequences and make better choices.</p> <p>Continue involving other law enforcement personnel in student and school related activities</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

- Action: Conducted anti-bullying presentation for parents of Mountain View Middle School students.
- Action: Conducted a texting and driving accident re-enactment for the GEMINI program at Academy Del Sol.
- Action: Assisted in the coordination of the Take Back the Night Rally (held in April) to raise awareness of juvenile sexual assault.

Objective: Ensure effective communication exchange

- Action: Conducted Health Fair in coordination with Chaparral Middle School and Mountain View Middle School to educate students on the dangers of texting and driving.

1. Conducted 12 presentations targeted at reducing juvenile crime both in the schools and at various community events.
2. Conducted Bailiff Duties for ten (10) Truancy Courts.
3. Attended 22 Teen Court meetings.
4. Conducted eighty-three after school events to include: Basketball games, football games and dances.
5. Conducted six (6) car seat clinics.
6. Attended 332 parent meetings.

A.P.S. Resource Program 011-4704

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 340,822 | 327,122 | 283,095 | 285,389 | 299,978 | 291,129 | 269,389 | 281,313 | (18,665) | -6.2% |
| Supplies | 2,622 | 4,958 | 2,402 | 1,503 | 2,500 | 3,200 | 3,153 | 3,200 | 700 | 28.0% |
| Maintenance | 568 | 0 | 0 | 0 | 1,000 | 1,000 | 430 | 1,000 | 0 | 0.0% |
| Other Services | 1,639 | 1,591 | 1,079 | 944 | 1,619 | 1,619 | 1,295 | 972 | (647) | -40.0% |
| Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 345,651 | 333,671 | 286,576 | 287,836 | 305,097 | 296,948 | 274,267 | 286,485 | (18,612) | -6.1% |

Budget Highlights

The Budget appropriations for FY15 are (6.1%) or (\$18,612) less than the FY14 Original Budget. Service levels remain at FY14 levels.

The budget for salaries and benefits has decreased overall (6.2%) or (\$18,665) due to changes in employee benefits. Fleet insurance was decreased (40.0%) or (\$647) due to more accurate figures based on previous expenses.

NOTE: Revenues are received from the Alamogordo Public Schools to reimburse 50% of the total costs for four (4) officers. They are posted to 011-0000-314.13-57.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|--------------------------------|-------------------------------|
| 1 Total Salary Adjustment | (11,030) |
| a. Supervisory Positions (0) | 0 |
| b. Administrative Staff (4) | <u>(11,030)</u> |
| 2 Total Benefit Adjustment | (7,635) |
| 3 Increase in Fuel needs | 700 |
| 4 Decrease in Insurance Costs | (647) |
| 5 No new capital allocated | <u>0</u> |
| TOTAL OPERATING CHANGES | <u><u>(18,612)</u></u> |

GIS/Land Management 11-5405

Division Overview

The GIS (**G**eographic **I**nformation **S**ystem) Division supports all City mapping functions. GIS is a technology that links geographic information (features) with descriptive information (attributes). GIS can be described as having multiple layers of data assembled into a digital map. GIS is a dynamic service, which means that the user can interact with the map rather than just looking at it. This greatly increases it's variety of uses – GIS allows the user to visualize, explore, query, edit, and analyze geographic information.

Mission Statement

Develop and provide support for the use of GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage infrastructure resources for the City of Alamogordo; to provide easily understood information and mapping to assist all departments in accomplishing their mission.

Funding Sources

The GIS/Land Management Division is exclusively funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|----------------------------|
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | GIS/Land Management |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | GIS Technician |
| | | | | | GIS/Land Management |

GIS/Land Management 011-5405

| OBJECTIVES | GOALS |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Public awareness on online mapping capability. Continue to develop and update GIS data layers and maps. Provide mapping support for all city departments and public |
| Ensure effective communication exchange | Live link to Sunguard (HTE) for dispatch showing location of current calls. When all patrols have GPS installed, the goal would be dispatch to be able to see where all vehicles are at any given time. Provide knowledge and expertise to assist city departments to utilize GIS capabilities to improve efficiency and production (geo-enabling). Brief Commissioners about online mapping capabilities and demo. Establish working relationship with Otero County Assessor GIS department for data sharing and further web map improvements and capabilities. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Developed and initiated the City of Alamogordo enterprise GIS solution through ArcGIS online. Bringing GIS capabilities to all departments as well as the public.

Action: Designed and developed a prototype map to be used in Public Safety Dispatch showing real-time calls and their locations.

Action: Developed password secured web map for homicide trail which was used exclusively in court aiding in the conviction of the perpetrator of the crime.

Action: Created or improved numerous city wall maps with higher quality cartographic techniques.

Objective: Ensure effective communication exchange

Action: Currently providing map support for Public Safety detectives on homicide investigation. By creating a web map portal the Public Safety mapping capabilities that are not viewable by the public.

Action: Created custom ArcReader maps for the Airport and Code Enforcement giving those departments highest quality tools making their mission more efficient.

| Performance Measures | 2014 Budget | 2014 Estimate | 2015 Adopted |
|-----------------------|-------------|---------------|--------------|
| Web Map Views | 4,475 | 4,475 | 10,000 |
| Web Map Services | 19 | 19 | 25 |
| In-House Map Requests | 81 | 81 | 100 |
| Public Map Requests | 17 | 17 | 25 |

GIS/Land Management 011-5405

| BUDGET SUMMARY | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 44,666 | 45,235 | 46,482 | 45,181 | 60,616 | 60,518 | 48,650 | 49,675 | (10,941) | -18.0% |
| Supplies | 1,184 | 2,155 | 920 | 1,032 | 1,650 | 1,650 | 910 | 1,500 | (150) | -9.1% |
| Maintenance | 82 | 0 | 0 | 515 | 500 | 500 | 0 | 500 | 0 | 0.0% |
| Utilities | 225 | 214 | 1,755 | 1,536 | 1,142 | 1,142 | 1,572 | 1,416 | 274 | 24.0% |
| Other Services | 627 | 597 | 3,041 | 33,610 | 3,349 | 3,349 | 3,235 | 3,374 | 25 | 0.7% |
| Capital | 546 | 176 | 115 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 47,330 | 48,377 | 52,313 | 81,874 | 67,257 | 67,159 | 54,367 | 56,465 | (10,792) | -16.0% |

** One or more zero value fields

Budget Highlights

- 1) Increase in Salaries and Benefits due to new employee selecting family coverage health insurance.
- 2) Reduction in Other Services due to completion of the High Resolution Aerial Photography project.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|------------------------------------|------------------------|
| 1 Total Salary Adjustment | 457 |
| a. Supervisory Positions (0) | 0 |
| b. Administrative Staff (1) | 457 |
| 2 Total Benefit Adjustment | (11,398) |
| 3 Decrease in Supplies & Materials | (150) |
| 4 Increase In Telephone costs | 274 |
| 5 Increase in Copier charges | 25 |
| 6 No new capital allocated | 0 |
| TOTAL OPERATING CHANGES | <u>(10,792)</u> |

Internal Services Fund

12

Fund Overview

This fund was established to account for the financing activities of goods and services provided by service departments of the City to other departments within the City. The fund also accounts for all the Risk Management associated with City operations.

INSIDE THIS FUND:

- Fleet Management
- Purchasing
- Human Resources
- Non-Departmental
- Facility Maintenance
- MIS/Computer Center
- Fleet Maintenance
- Accounts Payable

INTERNAL SERVICES FUND COMPARITIVE BUDGET STATEMENT

| | FY10 ACTUALS | FY11 ACTUALS | FY12 ACTUALS | FY13 ACTUALS | FY14 ACTUALS 6/30/2014 | FY15 BUDGET |
|----------------------------------------------------|------------------|------------------|------------------|------------------|------------------------------|------------------|
| Beginning Cash Fund Balance | 692,265 | 614,371 | 543,142 | 366,273 | 383,293 | 420,687 |
| Revenues | | | | | | |
| User Fees | 60,777 | 68,774 | 70,816 | 73,298 | 70,395 | 85,000 |
| Miscellaneous Revenue | 191,016 | 186,151 | 196,242 | 198,777 | 326,597 | 221,840 |
| Grants | 0 | 128 | -16 | 0 | 0 | 0 |
| Investment Income | 1,725 | 3,821 | 677 | 352 | 0 | 0 |
| Total Revenues | 253,518 | 258,874 | 267,719 | 272,427 | 396,992 | 306,840 |
| Other Financing Sources | | | | | | |
| Transfers In | 2,269,281 | 2,248,921 | 2,212,477 | 2,729,471 | 2,169,186 | 3,452,877 |
| Total Other Financing Sources | 2,269,281 | 2,248,921 | 2,212,477 | 2,729,471 | 2,169,186 | 3,452,877 |
| Total Revenues & Other Financing | 2,522,799 | 2,507,795 | 2,480,196 | 3,001,898 | 2,566,178 | 3,759,717 |
| Expenditures | | | | | | |
| Fleet Management | 217,633 | 220,911 | 225,216 | 261,813 | 243,996 | 274,389 |
| Procurement | 167,702 | 188,910 | 167,567 | 188,758 | 122,568 | 127,840 |
| Human Resources | 215,335 | 188,914 | 146,992 | 243,990 | 290,881 | 340,416 |
| Non-Departmental | 183,590 | 176,928 | 184,488 | 231,739 | 185,104 | 230,900 |
| Facility Maintenance | 870,242 | 830,600 | 849,668 | 856,762 | 630,590 | 1,264,969 |
| MIS/Computer Center | 613,136 | 662,401 | 759,480 | 914,951 | 618,373 | 1,484,173 |
| Fleet Maintenance | 330,391 | 311,476 | 316,910 | 286,865 | 396,222 | 371,688 |
| Accounts Payable | 0 | 0 | 0 | 0 | 41,050 | 69,396 |
| Total Expenditures | 2,598,029 | 2,580,140 | 2,650,321 | 2,984,878 | 2,528,784 | 4,163,771 |
| Other Financing Uses | | | | | | |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Financing Uses | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures & Other Finance Uses | 2,598,029 | 2,580,140 | 2,650,321 | 2,984,878 | 2,528,784 | 4,163,771 |
| Net Change in Fund Balance | (75,230) | (72,345) | (170,125) | 17,020 | 37,394 | (404,054) |
| Ending Cash Fund Balance | 617,035 | 542,026 | 373,017 | 383,293 | 420,687 | 16,633 |

INTERNAL SERVICES ALLOCATION SUMMARY

The Internal Service Fund is established to provide financing for activities of services provided in-house by the using department. The City currently provides central services for personnel, safety, fleet, management information systems, and facility maintenance. In addition, the primary insurance for liability and auto and other insurance protection provided for all functions is recorded within the Internal Service Fund. These services are rendered to other departments of the city on a cost-reimbursement basis. Below is an explanation of how the cost-reimbursements are established for each service provided.

Fleet Management division charges each user the actual cost of fuels and insurance. An allocation based on the number of vehicles per department and their MRU (maintenance repair unit) rating is charged to those departments for preventive maintenance required for the upkeep of the city fleet.

Facility Maintenance allocations are based upon the percentage of time determined to service each function of facility maintenance activities. These activities included DPS, Electrical Maintenance, Heating & Cooling, Plumbing, Pool Maintenance, and Traffic Light Maintenance. Various methods were utilized to determine the allocation cost – time spent, square footage of buildings maintained or direct costs to users.

Purchasing/Accounts Payable Division - Operational costs, excluding salaries & benefits, for each division are calculated as a percentage of the total city operations. This percentage is then applied to the operational budget of the purchasing division to determine the allocation amount for each division. All divisions must utilize the purchasing division to process requisitions to spend budgeted operational monies.

MIS (Management Information Systems) operations are allocated by the total number of computer-related items utilized by each division and assessed a percentage of the total items. The MIS operational budget is then allocated to users based upon this percentage of computer-related items.

The **Human Resource Division** allocation is based upon the total staffing in each division as a percentage of the total employees, which is applied to the operational costs of the Personnel Division.

The **Human Resource Safety Division** allocation identifies the worker's compensation liability rate per staff member. A percentage of totals are calculated and this percentage is applied to the operational costs of the Safety Division.

Purchasing

12-1602

Division Overview

The Purchasing Department is responsible for reviewing and administering the Public Purchasing Ordinance to maintain integrity and provide assistance in this area to all departments within the City’s organization. The Purchasing Department ensures that all quotes, purchases, IFB’s, Public Works Bid’s and RFP’s are awarded according to the City Public Purchasing Ordinance and the State Procurement Code. In addition, the Purchasing Department oversees the Central Receiving Warehouse.

Mission Statement

To provide efficient Customer and Procurement Services for the City while ensuring compliance with the City’s Public Purchasing Ordinance and State Procurement Code Regulations.

Funding Sources

The Purchasing Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-----------------------------|
| Purchasing | | | | | |
| 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | Procurement Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Procurement Specialist |
| 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | Inventory Administrator |
| 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | Central Receiving Attendant |
| 2.05 | 2.05 | 2.05 | 2.05 | 2.05 | Purchasing |

Purchasing 012-1602

| OBJECTIVES | GOALS |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Effectively work with departments and directors | The Procurement Department will continue with it's education process to insure that the City is following the mandatory state statue change (SB443) requiring only state certified procurement officers be authorized to make procurement determinations by July 1 st 2015. |
| Provide valuable services to internal client departments. | To provide all City Departments with accurate and up to date training in accordance with the City Public Purchasing Ordinance and the State Procurement Code. |
| Ensure financial stability | To continue to utilize electronic media to dispose of surplus and unclaimed property. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable services to internal client department

Action: With the addition of two covered areas at the Central Receiving warehouse, all pipe and gate valves will be cover to preserve the quality of inventory.

Objective: Ensure finance stability

Action: Purchasing has been successful in the disposal of the City's surplus and unclaimed property through electronic media. The City has received to date revenue of \$43,475.00 with no operating expense with the anticipation of an increase to \$60,000 by Fiscal Year End

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|----------------------------------------------------------------|------------------|--------------------|-------------------|
| Number of Purchase Orders Processed | 2,900 | 2,900 | 3,000 |
| Number of IFB's, RFP's, PW's, and quotes processed and awarded | 42 | 42 | 55 |
| Surplus Property Disposal | \$43,953.54 | \$43,953.54 | \$65,000.00 |

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 148,935 | 163,685 | 135,402 | 143,910 | 169,849 | 124,306 | 115,002 | 99,332 | (70,517) | -41.5% |
| Supplies | 5,228 | 5,210 | 4,972 | 5,388 | 5,730 | 5,530 | 5,355 | 5,480 | (250) | -4.4% |
| Maintenance | 516 | 532 | 606 | 2,303 | 1,200 | 1,200 | 1,034 | 1,700 | 500 | 41.7% |
| Utilities | 1,805 | 1,537 | 1,201 | 1,138 | 1,302 | 1,163 | 1,176 | 1,710 | 408 | 31.3% |
| Other Services | 10,250 | 17,946 | 9,363 | 32,258 | 16,141 | 15,587 | 1 | 19,618 | 3,477 | 21.5% |
| Capital | 968 | 0 | 16,023 | 3,761 | 0 | 21,239 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 167,702 | 188,910 | 167,567 | 188,758 | 194,222 | 169,025 | 122,568 | 127,840 | (66,382) | -34.2% |

Budget Highlights

Budget appropriations for FY15 differ due to the two Accounts Payable positions are no longer under the Purchasing Department. Although 10% of salary expenses for Central Receiving are expensed with the Purchasing 012-1602, a separate budget has been allocated.

| CHANGES FOR OPERATIONS | | AMOUNT |
|-------------------------------|-------------------------------------------|-------------------------------|
| 1 | Total Salary Adjustment | (46,869) |
| | a. Supervisory Positions (1) | 435 |
| | b. Administrative Staff (1) | <u>(47,304)</u> |
| 2 | Total Benefit Adjustment | (23,648) |
| 3 | Increase in Supplies and Materials | (250) |
| 4 | Decrease in Copier Charges | 500 |
| 5 | Adjustment of telephone costs & Utilities | 408 |
| 6 | Decrease in Training & Travel | (300) |
| 7 | Decrease in Coper charges | (40) |
| 8 | Increase in Copier Lease | 3,708 |
| 9 | Increase in Insurance | <u>109</u> |
| | TOTAL OPERATING CHANGES | <u><u>(66,382)</u></u> |

Human Resources

12-1701

Division Overview

Once referred to as “Personnel”, the role and functions of Human Resources have rapidly expanded, partly in response to regulatory requirements affecting employers---to include such responsibilities as equal employment opportunity programs, health and safety efforts, labor relations, more complex and variable benefits programs, specialized training and development, and a range of organizational development, and career planning programs that had not been considered essential in simpler times.

The HR management strategic role emphasizes that the employees are the most valuable resources and they represent a significant investment in the organization. The operational role of HR management is administrative and tactical in nature; ensuring that there is compliance with city policies, equal employment opportunity and other employment laws and regulations.

Mission Statement

As a strategic partner with city departments, the Human Resources Department seeks to provide our customers with a full range of professional quality services in a timely and cost efficient manner.

We will actively attract, retain, develop and ensure that each individual has an equal opportunity to succeed in the organization.

Funding Sources

The Human Resource Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|-----------------------------------------|
| | | | | | Administration - Human Resources |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Manager |
| 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | Human Resource/Risk Mgmt. Generalists |
| 1.00 | 0.00 | 1.00 | 1.00 | 1.00 | Administrative Assistant |
| 5.00 | 4.00 | 5.00 | 5.00 | 5.00 | Human Resources |

Human Resources 012-1701

| OBJECTIVES | GOALS |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Retain a high quality workforce | <p>Assist departments in recruiting and retaining qualified employees within the means provided by the City Commission.</p> <p>Accelerate the education of supervisors in management practices to provide a better work environment.</p> <p>Provide a multitude of safety training opportunities for employees.</p> |
| Ensure financial stability | <p>Create a seasonal recruitment policy to incorporate Affordability Care Act guidelines and streamline the recruitment of seasonal positions.</p> <p>Engage with employees through a survey to determine non-monetary benefits they would like for us to pursue in efforts of providing them more job satisfaction.</p> <p>Update the City of Alamogordo Safety Policy to incorporate more up to date principles and strategies; encouraging a safer work environment, as well as reducing injuries and insurance expense.</p> <p>Create testing methods and procedure to meet ACA compliance; continue research and analysis to ensure the City elects valuable and cost effective group insurance for staff.</p> |
| Ensure effective communication exchange | <p>Update the City Personnel Manual to incorporate new State and Federal laws, as well as improve cohesiveness and continuity between departments and within the City of Alamogordo.</p> <p>Implement year end employee statements, providing employees with the total annual cost of their position.</p> |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Retain a high quality workforce</p> <p>Action: Established a contract with an external background service to conduct a more broad and extensive research on potential candidates.</p> <p>Action: Recruited more than 90 hires and over 140 positions</p> <p>Action: Organized and held an employee recognition and award banquet in May 2014; presented over 30 employee's with service award earned in 2013; developed a more personal service award program in efforts of increasing retention, as well as, express</p> <p>Action: Participated in 3 area job fairs, promoting City of Alamogordo employment</p> <p>Action: Provided a multitude of training opportunities to department to educate and engage employees on working safer and smarter, including hands on field training.</p> <p>Objective: Ensure financial stability</p> <p>Action: Diligence in our efforts of improving our safety program and meeting training requirements resulted in a NMML FY14 dividend credit of \$80,647.</p> <p>Action: Reduced cost of workers comp claims in FY13 by 75.5% compared to FY11 and 40% compared to FY12. FY11 is the largest claim year in our workers comp mod rate calculation, and will be dropped in FY16 rates.</p> <p>Objective: Ensure effective communication exchange</p> <p>Action: Selected by NMML as test pilot employer for new workers comp training database; track essential benchmarks toward effective safety training; step toward lowering work comp rates.</p> <p>Action: Updated the Police and Fire promotion policies to establish a more transparent and unbiased process; successfully completed an assessment center for Police promotions.</p> <p>Action: Updated the PTO and separation policy, facilitating continuity in the application of this section of the policy.</p> <p>Action: Completed Job Hazard Analysis documents for approximated 35% of City position in efforts of working safer.</p> <p>Action: Conduct research and analysis to facilitate a restructuring of the City group insurance plan in efforts of accommodating the most efficient transition into ACA compliance.</p> | |

Human Resources 012-1701

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|----------------------------------------------------------------|------------------|--------------------|-------------------|
| % of employees meeting safety training requirement | 90% | 90% | 90% |
| % of regular employees who resigned for other employment | 3% | 3% | 2% |
| Worker's Compensation Experience Modifier | 154% | 154% | 156% |
| Percentage of new hires terminated during introductory period. | 12% | 12% | 8% |
| Employee turnover rate, excluding seasonal positions | 15% | 15% | 10% |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 154,845 | 148,998 | 117,845 | 210,688 | 265,008 | 264,511 | 255,152 | 272,642 | 7,634 | 2.9% |
| Supplies | 3,652 | 5,600 | 2,672 | 6,500 | 4,000 | 4,000 | 4,171 | 4,000 | 0 | 0.0% |
| Maintenance | 76 | 0 | 0 | 886 | 1,450 | 1,470 | 137 | 1,470 | 20 | 1.4% |
| Utilities | 2,266 | 2,197 | 1,589 | 1,530 | 1,815 | 1,880 | 1,580 | 1,840 | 25 | 1.4% |
| Other Services | 36,761 | 32,119 | 24,886 | 24,386 | 45,294 | 45,209 | 29,711 | 53,614 | 8,320 | 18.4% |
| Capital | 17,735 | 0 | 0 | 0 | 1,706 | 1,706 | 130 | 6,850 | 5,144 | 301.5% |
| Total Appropriations/Expenditures | 215,335 | 188,914 | 146,992 | 243,990 | 319,273 | 318,776 | 290,881 | 340,416 | 21,143 | 6.6% |

** One or more zero value fields

Budget Highlights

For Fiscal Year 2014-2015, the Human Resources staffing level will remain the same as FY2014. The increase in benefits expense compared to FY2014 is attributed to several factors including an increase in the PERA contribution rate and group insurance rates, and employee election of insurance benefits. In addition, 3 staff members will be eligible for leave conversion due to responsible management of their leave benefit. Drug testing was increased to accommodate backgrounds for the Fire Department.

Many hours of Management and Safety training were provided by the NMML at no cost, and we are actively pursuing professional leadership training for all departments. Additional funds have been included in our budget to pursue the acquisition of online recruitment and employee evaluation software and services. We anticipate this service to more efficiently utilize our materials and resources. In addition, NMML has provided us a more efficient safety training database to assist us in further improvement of our safety program. We have made great strides in improving the safety program this year, and with further diligence this will reduce insurance costs and claims. Human Resources continues to set aside funding for our City employee Awards and Recognition Program.

Human Resources 012-1701

| CHANGES FOR OPERATIONS | | AMOUNT |
|-------------------------------|--------------------------------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | 2,081 |
| | a. Supervisory Positions (1) | 251 |
| | b. Administrative Staff (4) | <u>1,830</u> |
| 2 | Total Benefit Adjustment | 5,553 |
| 3 | Increase in Office Machine Maintenance | 20 |
| 4 | Adjustment of telephone costs | 25 |
| 5 | Increase in Membership Dues | 20 |
| 6 | Increase in Drug Testing | 1,000 |
| 7 | Increase in Award/Recognition Program for employees | 7,500 |
| 8 | Decrease in EAP/Mediation Services | (200) |
| 9 | Capital Additions/replacements | |
| | a. MS Office Software & Recruitment Software (\$6,850) | <u>5,144</u> |
| | TOTAL OPERATING CHANGES | <u><u>21,143</u></u> |

Insurance – Non-Departmental 12-2400

Division Overview

This program is within the Internal Service Fund and accounts for City insurance expenditures, except for fleet insurance (Fund 12) and claims paid from the self-insured fund (Fund 96).

Funding Sources

The Insurance –Non-Departmental Division is reimbursed by the various departments utilizing the listed insurance.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| General Liability | 50,511 | 45,198 | 50,817 | 66,701 | 73,359 | 73,359 | 45,964 | 57,715 | 11,751 | 25.6% |
| Errors & Omissions | 118,413 | 117,564 | 119,347 | 149,500 | 164,824 | 164,824 | 124,298 | 156,975 | 32,677 | 26.3% |
| Commercial Property | 11,265 | 11,265 | 11,410 | 11,862 | 12,456 | 12,456 | 11,886 | 12,481 | 595 | 5.0% |
| Honesty Blanket Bond | 2,036 | 2,036 | 2,036 | 2,036 | 2,138 | 2,138 | 2,036 | 2,245 | 209 | 10.3% |
| Public Official's Bond | 850 | 350 | 350 | 1,100 | 1,600 | 1,600 | 350 | 850 | 500 | 142.9% |
| Commission Insurance | 80 | 80 | 80 | 80 | 84 | 84 | 80 | 84 | 4 | 5.0% |
| Fuel Tank Insurance | 435 | 435 | 448 | 460 | 524 | 524 | 490 | 550 | 60 | 12.2% |
| Total Appropriations/Expenditures | 183,590 | 176,928 | 184,488 | 231,739 | 254,985 | 254,985 | 185,104 | 230,900 | 45,796 | 24.7% |

Facility Maintenance

12-3303

Division Overview

The Facility Maintenance Department’s fundamental role is providing quality repairs and maintenance services to City owned facilities including permanent building structures, traffic lights, alarm systems, radio and telephone. Minor maintenance and repair services include structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance.

Mission Statement

Our mission is to provide a professional service to all city departments and their employees, as well as the citizens of Alamogordo by maintaining all city owned equipment and buildings to the best of our ability. To accomplish this, we will strive to maintain a highly professional and knowledgeable staff.

Funding Sources

The Facility Maintenance Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|-----------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|---------------------------------|
| Facility Maintenance | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Dispatcher/Clerk |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Electrician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Electronic Tech Apprentice |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Electronic Technician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Superintendent |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Facility Maintenance Technician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Facility Maintenance Tech II |
| 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | Facility Maintenance |

Facility Maintenance 012-3303

| OBJECTIVES | | GOALS | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--|
| Provide valuable public services and amenities | | Continue to provide professional service and attitude to all City Departments. | | |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | | Continue the replacement of outdated and inefficient equipment, Install energy saving devices in an effort to lower costs and reduce the rates the taxpayers of Alamogordo pay in utilizing City services. | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | | |
| <p>Objective: Provide valuable public services and amenities Action: Several locations throughout the City were re-wired cat 5 lines to computers for faster speeds up to 1 Gig. Requested by the MIS department.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment Action: At the Public Library, florescent lighting was replaced with LED lighting Fixtures, two areas drop ceiling was installed to better balance the heating and air conditional and the carpet was replaced through the building. Action: The lighting at Oregon Tennis courts was replaced and increase to enable for night time tournaments. Action: Lights, wiring and new conduits were installed in order to light the old skate park area at Washington Park Action: The Recreation Center stated and completed remodeling to the building, opening up the main area with the elimination of one of the restrooms, dropping the ceiling through out the area, replaced florescent lighting in the weight room and replacement of the metal highlight in Gym to LED lighting. Action: Ran new conduit and power lines to several new exhibits in the Alameda Zoo. Action: Refurbished, restored and cleaned the Hydro system in City Hall for heating. Action: Replaced florescent lighting through out building at the Senior Center to LED. Action: Installed illuminated street signs at all traffic signal controlled intersections. Action: Installed and wired backup Generator for the Senior Center for an Emergency Shelter. Action: The new Waste Water Sewer Plant was wired and a phone system installed for the facility. Action: Remodeled Municipal Courts, turning the back file room into a file room/break room.</p> | | | | |
| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted | |
| Provide the maximum level of maintenance for public facilities, equipment and services to support and effeciently serve the City. | N/A | N/A | 100% | |
| Number of Work Orders Completed | 2,297 | 2,297 | 2,300 | |
| Number of Preventative Maintenance Work Orders Completed | 383 | 383 | 400 | |
| Percent of Work Orders Completed within 24 hrs of initial request for service | 99% | 99% | 100% | |
| Work Orders exceeding 40 hrs Labor | 10 | 10 | 10 | |

Facility Maintenance 012-3303

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 450,907 | 467,693 | 460,462 | 432,130 | 474,353 | 460,620 | 454,682 | 487,351 | 12,998 | 2.7% |
| Supplies | 34,127 | 40,350 | 44,203 | 30,605 | 50,407 | 50,407 | 34,053 | 33,600 | (16,807) | -33.3% |
| Maintenance | 91,033 | 88,085 | 82,565 | 91,723 | 101,004 | 127,358 | 101,785 | 99,825 | (1,179) | -1.2% |
| Utilities | 11,268 | 9,544 | 10,411 | 8,673 | 13,080 | 13,080 | 7,740 | 10,968 | (2,112) | -16.1% |
| Other Services | 36,795 | 37,065 | 35,065 | 41,552 | 38,761 | 38,761 | 32,330 | 36,306 | (2,455) | -6.3% |
| Capital | 246,112 | 187,863 | 216,962 | 252,079 | 41,118 | 156,919 | 0 | 596,919 | 555,801 | 1351.7% |
| Total Appropriations/Expenditures | 870,242 | 830,600 | 849,668 | 856,762 | 718,723 | 847,145 | 630,590 | 1,264,969 | 546,246 | 76.0% |

** One or more zero value fields

Budget Highlights

The budget is proposed at \$1,264,969, this is an increase of \$546,246 from the Adopted FY14 budget of \$718,723. The increase is due to the inclusion of Capital Equipment in the amount of \$455,000 for a radio voting system to enhance communications for the Police Department. If capital is removed, there is a net decrease of \$9,555 between the FY14 and FY15 budget. With a proposed operational budget of \$695,000 and a 2010 population of 30,403, the annual cost of the Facility Maintenance Division is \$22.86 per year for each resident of Alamogordo.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|-------------------------------------------------------------|-----------------|
| 1 Total Salary Adjustment | (5,820) |
| a. Supervisory Positions (1) | 7,355 |
| b. Administrative Staff (9) | <u>(13,175)</u> |
| 2 Total Benefit Adjustment | 18,818 |
| 3 Realignment of supplies and materials. | (11,817) |
| 4 Decrease in fuel | (4,990) |
| 5 Decrease for Traffic Control Maintenance moved to Fund 44 | (1,179) |
| 6 Decrease in Telephone charges and other Utilities | (2,112) |
| 7 Decrease in Janitorial Services | (2,999) |
| 8 Increase in insurance costs | 544 |
| 9 Capital Additions/replacements | |
| a. HVAC Replacement Program \$15,000 | 0 |
| b. Radio Voting System Phase 1 \$440,000 | 440,000 |
| c. Improvements (Capital Program) | <u>115,801</u> |

TOTAL OPERATING CHANGES

546,246

Management Information Systems 12-3402

Division Overview

The MIS Division is responsible for the maintenance of over 425 workstations, 10 servers, 9 HyperV Virtual servers, 2 IBM mid-range systems, a citywide 6 fiber run computer network, multiple wireless access points, computer support to all departments and the main VoIP phone system. The MIS Division functions and activities are managed by the Finance Department.

Mission Statement

Our mission is to provide for the proper purchase, installation, training, maintenance, and repair of all city-owned computer equipment to ensure that each city department has the necessary computer resources available to them to get the job done in an efficient and timely manner within the approved division budget.

MIS also strives to assist users, our customers, in technology and software use in an efficient and courteous manner.

Funding Sources

The MIS Division is funded on an allocation basis for services rendered to other governmental departments.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------------|------------------------|------------------------|----------------------------------|------------------------------------|---------------------------------------|
| Management Information Systems | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Systems Analyst |
| 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | Computer Specialist |
| 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | Administrative Secretary |
| 3.50 | 4.50 | 4.50 | 4.50 | 4.50 | Management Information Systems |

Note: MIS hosted a total of two internships from NMSU-A during FY14. Students obtain real world practical experience by hands-on work in all areas maintained by the division.

Management Information Systems 012-3402

| OBJECTIVES | GOALS |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable services and amenities | <p>The MIS division and Community Service department is reviewing the current recreation software application. The future upgrade to Active Network – Active Net will provide many enhanced features to the citizens and employees. Enhancements include online booking, online registration, online payments with a cloud hosted solution.</p> <p>The MIS division will visit with departments on immediate and future needs to enhance and build user knowledge.</p> <p>Redesign the Sungard documents to use the Sungard DMS reporting application.</p> <p>Review and Evaluate the Records Archive and Retention Management System. The City Clerk and MIS will design, install and train all departments on how to maintain documents for search, retrieval and destruction of best practices.</p> |
| Plan, Expand, Upgrade, and Maintain infrastructure | <p>Replacement of the mid-range IBM hardware systems that contain the Financial and Crimes/CAD applications.</p> <p>Computer Replacement Program – resume/continue with the regular replacement and maintenance program to upgrade desktop technology on a 5 year rotation basis. The city is currently running Windows XP and Windows 7 Pro. All new replacement system is being installed with Windows 8 Pro.</p> <p>Technology Assessment – The City plans to contract with an advanced technology consultant to review the city's technology equipment setup and software use to determine and make recommendations for effectiveness and efficiency. This information will allow the city to plan for any improvements.</p> |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable services and amenities</p> <p>Action: MIS is reactivating the Laptop in Patrol Vehicles. There are 26 vehicles being reconfigured and activated allowing NCIC and Crimes Narratives Reporting in-car.</p> <p>Action: The PC/Printer/Monitor Replacement Program - the 4th cycle of the replacement program in FY14 was placed on hold due to funding.</p> <p>Action: The city desktop software applications and licenses are being reviewed for currency.</p> <p>Action: Preparation work for the Records, Archive and Retention Management System is underway.</p> <p>Action: Quick Stats: Internet Hits: 250,308 Phone Traffic Calls: 1,069,925*</p> <p>*Does not include DPS, Fire Substations, WWTP, LLFP, Golf Course, Cell Phones</p> <p>Objective: Plan, Expand, and maintain infrastructure</p> <p>Action: Preparation work is in progress to replace the mid-range systems. DPS will house the primary system and City Hall will house the backup system. DPS was chosen as primary due to the presence of the generator equipment during a power failure situation.</p> <p>Action: The overall network system security is being re-analyzed and enhanced by evaluating all users individually and assigning access as needed for the specified job duties.</p> | |

Management Information Systems 012-3402

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|---------------------------------------------------|-----------------------|-----------------------|-------------------|
| PC/Monitor/Printer Replacement Program | 60% | Frozen | 60% |
| Preventive Maintenance | 20% | 20% | 25% |
| Paperless/Archive/Training | In Evaluation | Frozen | Re-Evaluation |
| Systems Security Audit (id/password/access level) | Review overall access | Review overall access | Management Review |

- MIS regrouped projects and priorities from the Capital Outlay freeze on funds.
 - Records, Archive and Retention Management System.
 - Financial and Crimes/CAD Mid-Range System.
 - Computer Replacement Program FY14 (partial funded).
 - Chart of Accounts / Financial Statement Reporting.
- MIS completed projects and maintenance in FY14:
 - Financial / Crimes & CAD application upgrade from V7 to V9.1.
 - Mass data transfer to the new SANS storage devices.
 - Transition to MS Active Directory from Novell.
 - Installation of Zimbra email which replaced GroupWise.
 - Replacement of over 50 desktop PC's received end of Fiscal Year 2013.
 - Utility Billing Online Payment. (Collaboration with Customer Service and MIS)
- DPS In-Car Services in progress, provides video and NCIC connection. (Collaboration between Facility Maintenance and MIS)
- System Security is in review for needs/requirements on Financial/DPS & network.

| | FY09/10 <i>Actual</i> | FY10/11 <i>Actual</i> | FY11/12 <i>Actual</i> | FY12/13 <i>Actual</i> | FY13/14 <i>Adopted</i> | FY13/14 <i>Amended Budget</i> | FY13/14 <i>Actual 6/30/14</i> | FY14/15 <i>Budget</i> | FY15 Dollar <i>Diff From FY14 Adopted</i> | Percent <i>Change</i> |
|------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------------------|--------------------------------------|--------------------------|------------------------------------------------------|--------------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 193,542 | 197,857 | 200,749 | 238,657 | 270,387 | 269,897 | 255,106 | 269,032 | (1,355) | -0.5% |
| Supplies | 3,536 | 4,054 | 4,177 | 4,860 | 4,700 | 4,700 | 4,462 | 4,700 | 0 | 0.0% |
| Maintenance | 306,843 | 268,828 | 255,388 | 405,747 | 369,889 | 373,558 | 279,943 | 327,214 | (42,675) | -11.5% |
| Utilities | 4,188 | 3,945 | 3,613 | 3,179 | 2,898 | 3,898 | 3,589 | 4,220 | 1,322 | 45.6% |
| Other Services | 31,790 | 63,469 | 24,673 | 8,403 | 120,333 | 263,772 | 16,681 | 408,831 | 288,498 | 239.7% |
| Capital | 73,237 | 124,248 | 270,880 | 254,105 | 56,000 | 208,887 | 58,592 | 470,176 | 414,176 | 739.6% |
| Total Appropriations/Expenditures | 613,136 | 662,401 | 759,480 | 914,951 | 824,207 | 1,124,712 | 618,373 | 1,484,173 | 659,966 | 80.1% |

** One or more zero value fields

Budget Highlights

- Total expenditures for fiscal year 2015 \$1,484,173
- Operating costs for fiscal year 2015 \$1,069,997
- Major Projects in review to be carried over from FY14 to FY15: IBM Power 7+ upgrade (replacement IBM i5's – 8 years old), Records Archive and Retention Management System.
- Operating Capital is comprised of Computer Hardware and Computer Software
- Technology Assessment: The City Manager is requesting that the City Commission allow sufficient budget to contract with an independent Technology Consultants to examine the City's full computerized systems and software for daily operations, to provide the City with alternative solutions for decreasing costs to maintain current technology systems while providing for the efficient and effective use. This Technology Assessment will enable the City to support specific goals and strategies to help prepare for needed and advanced hardware and software tools.

Management Information Systems 012-3402

| CHANGES FOR OPERATIONS | | | <u>AMOUNT</u> |
|-------------------------------|--------------------------------------------------------|------------|------------------------------|
| 1 | Total Salary Adjustment | | 791 |
| | a. Supervisory Positions (1) | 264 | |
| | b. Administrative Staff (4) | <u>527</u> | |
| 2 | Total Benefit Adjustment | | (2,146) |
| 3 | Decrease in Software Support Fees. | | (46,351) |
| 4 | Increase in Internet Support Fees | | 7 |
| 5 | Increase in Phone Maintenance | | 3,669 |
| 6 | Decrease in Telephone costs | | 1,322 |
| 7 | Decrease in Travel & Conferences | | (1,000) |
| 8 | Increase in Contract Services for COA | | 118,678 |
| 9 | Increase in Equipment Rental/Lease for Computer System | | 170,820 |
| 10 | Capital Additions/replacements | | |
| | a. Computer Hardware & Software | | <u>414,176</u> |
| | TOTAL OPERATING CHANGES | | <u><u>659,966</u></u> |

Fleet Maintenance

12-3503

Division Overview

The Fleet Management Division of the Public Works Department provides for all operational aspects of the City of Alamogordo's fleet of vehicles and equipment. This includes procurement, maintenance, fueling, insuring and disposal, thus allowing other Departments/Divisions to perform their missions.

Mission Statement

The Fleet Management Division exists solely for the purpose of providing a fleet of reliable, safe, and well maintained vehicles and equipment to all City of Alamogordo Divisions.

Funding Sources

The Fleet Management Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|--------------------------|
| | | | | | Fleet Maintenance |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Manager |
| 4.00 | 4.00 | 4.00 | 3.00 | 3.00 | Mechanic |
| 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | Parts |
| 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | Fleet Maintenance |

Fleet Maintenance 012-3503

| OBJECTIVES | GOALS |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | To maximize the availability, serviceability, safety, and appearance of the City's vehicles and equipment by providing scheduled maintenance, replacement or refurbishment and repairs as needed. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Reorganized the Fleet Maintenance Division.

| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
|-----------------------------------------------------------------------------------------------------------------------|------------------|------------------|-------------------|
| City real property is effectively obtained and managed in the public's interest, and meets city goals and objectives. | N/A | N/A | 100% |
| Number of units maintained | 415 | 415 | 425 |
| Percentage of work orders for preventive maintenance performed | 51.20% | 51.20% | 70.00% |
| Non-scheduled work orders | 1,423 | 1,423 | 1,400 |
| Service Calls | 87 | 87 | 80 |
| Total work orders processed | 3,326 | 3,326 | 3,400 |
| Vehicles Retrieved | 7 | 7 | 10 |

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|-----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Appropriations/Expenditures - Fleet Services | | | | | | | | | | |
| Supplies | 75,507 | 83,536 | 84,859 | 94,075 | 107,950 | 107,950 | 91,014 | 99,500 | (8,450) | -7.8% |
| Other Services | 142,126 | 137,375 | 140,357 | 167,738 | 159,368 | 159,368 | 152,982 | 174,889 | 15,521 | 9.7% |
| Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 217,633 | 220,911 | 225,216 | 261,813 | 267,318 | 267,318 | 243,996 | 274,389 | 7,071 | 2.6% |

** One or more zero value fields

Fleet Maintenance 012-3503

| | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|--------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Appropriations/Expenditures - Fleet Maintenance | | | | | | | | | | |
| Salaries & Benefits | 261,244 | 274,669 | 277,143 | 263,428 | 342,061 | 341,508 | 262,848 | 319,358 | (22,703) | -6.6% |
| Supplies | 9,986 | 9,428 | 9,500 | 10,507 | 12,853 | 12,853 | 9,832 | 10,100 | (2,753) | -21.4% |
| Maintenance | 7,878 | 6,888 | 7,023 | 2,529 | 6,485 | 6,485 | 6,268 | 6,500 | 15 | 0.2% |
| Utilities | 9,800 | 8,938 | 8,385 | 8,830 | 10,287 | 10,287 | 10,263 | 10,316 | 29 | 0.3% |
| Other Services | 1,608 | 5,432 | 5,287 | 4,698 | 7,073 | 7,073 | 3,676 | 6,423 | (650) | -9.2% |
| Capital | 39,875 | 6,121 | 16,316 | 1,545 | 21,900 | 120,726 | 103,335 | 18,991 | (2,909) | -13.3% |
| Total Appropriations/Expenditures | 330,391 | 311,476 | 323,654 | 291,537 | 400,659 | 498,932 | 396,222 | 371,688 | (28,971) | -7.2% |

** One or more zero value fields

Budget Highlights

The budget is proposed at \$371,688, this is a decrease of \$28,971 from the Original FY14 budget of \$400,659. This decrease is primarily due to the conversion of the full time parts clerk/ mechanic position to a full time parts clerk. With a proposed operational budget of \$352,697 and a 2010 population of 30,403, the annual cost of the Fleet Maintenance Division is \$11.60 per year for each resident of Alamogordo.

| CHANGES FOR OPERATIONS | | | AMOUNT |
|--------------------------------|-------------------------------------------|----------|-----------------|
| 1 | Total Salary Adjustment | | (18,787) |
| | a. Supervisory Positions (1) | 358 | |
| | b. Administrative Staff (4) | (19,145) | |
| 2 | Total Benefit Adjustment | | (3,916) |
| 3 | Adjustment in supplies and materials | | (2,753) |
| 4 | Increase in Equipment Maintenance | | 15 |
| 5 | Increase in Telephone and Utility costs | | 29 |
| 6 | Decrease in Membership & Dues | | (650) |
| 7 | Capital Additions/replacements | | |
| | a. Computer Hardware & Software (\$1,500) | | (2,909) |
| TOTAL OPERATING CHANGES | | | (28,971) |

Accounts Payable 12-6802

Division Overview

The primary purpose of this department is to facilitate the disbursement process to pay all city vendors in a timely manner.

Mission Statement

The Accounts Payable Division mission is to insure all payments and reimbursements by the departments are done timely, accurately, and in compliance with regulations.

Funding Sources

The Accounts Payable Division is on a cost-reimbursement basis for services rendered to other governmental departments.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-------------------------------------------|----------------------------------------------|-----------------------------|
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Accounts Payable |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Accounts Payable Specialist |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Accounts Payable |

Accounts Payable 012-6802

| OBJECTIVES | GOALS | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------|
| Ensure financial stability | The goal for A/P with two new employees is to improve the processes whenever possible with out any loss of internal controls. The city has signed up over 380 vendors to the ACH (electronic payment process), which saves money through less check printing a | | |
| Ensure effective communication exchange | Communication with internal and external customers | | |
| Retain high quality workforce | The goal for A/P with two new employees is to improve the processes whenever possible with out any loss of internal controls. The city has signed up over 380 vendors to the ACH (electronic payment process), which saves money through less check printing a | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | |
| <p>Objective: Ensure finanacial stability Action: Beginning the second week after the two A/P clerks were moved to the finance office, letters were sent to each vendor with the check each week detailing the move. A/P will continue to let vendors know of the address change for future invoices</p> <p>Objective: Ensure effective communication exchange Action: The accounting manager created a new flowchart with purchasing removed to identify all the steps necessary from start to finish for the new A/P process. Action: Instituted a new procedure to finalize invoices for payment that are \$25 or less and have tax or shipping variances. The invoice will be processed only if the PO is more than the invoice.</p> <p>Objective: Retain high quality workforce Action: After an initial review, potential changes were identified and the position descriptions were updated as necessary. Action: Successfully transitioned the Accounts Payable function to the Accounting division from the Purchasing division. Both employees are new to the city, were hired in January and February. Action: The Accounting Specialist was made the support person for back up purposes to fill in as necessary if and when needed. Action: The Accounting Specialist updated the reference document (desk guide) for the Accounts Payable process and it was approved by the Accounting Manager for use.</p> | | | |
| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
| Payments made within 30 days of invoice date | 93.65% | 93.65% | 95.00% |
| Percentage of Vendors signed up for ACH | 12.53% | 12.53% | 15.00% |

Accounts Payable 012-6802

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 0 | 0 | 45,236 | 40,147 | 65,130 | 65,130 | ** |
| Supplies | 0 | 0 | 0 | 0 | 0 | 700 | 769 | 3,900 | 3,900 | ** |
| Utilities | 0 | 0 | 0 | 0 | 0 | 139 | 103 | 312 | 312 | ** |
| Other Services | 0 | 0 | 0 | 0 | 0 | 54 | 31 | 54 | 54 | ** |
| Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 0 | 0 | 46,129 | 41,050 | 69,396 | 69,396 | ** |

** One or more zero value fields

*** AP separated from Purchasing (12-1602) in FY14

Budget Highlights

Accounts Payable in the past reported to the Purchasing Department. The two accounts payable clerks were relocated to City Hall into the Finance Department under the Accounting Manager. A new cost department was created under internal service with a FY15 budget of \$63,396. Salary and Benefits make up 94% of the total budgeted dollars for this department.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|----------------------------------------|---------------|
| 1 | Total Salary Adjustment | 46,624 |
| a. | Supervisory Positions (0) | 0 |
| b. | Administrative Staff (2) | 46,624 |
| 2 | Total Benefit Adjustment | 18,506 |
| 3 | Realignment of supplies and materials. | 3,900 |
| 4 | Increase in Telephone costs | 312 |
| 5 | Increase in Copier Charges | 54 |
| TOTAL OPERATING CHANGES | | 69,396 |

Special Revenue Funds

Fund Overview

INSIDE THIS FUND:

- Corrections-Jail
- Lodger's Tax-Promotional
- Court Automation
- Lodger's Tax-City
- D.A.R.E. Donations
- Municipal Court
- Police Contingency
- Community Services
- State Fire Protection
- Law Enforcement
- State Highway
- Traffic Safety
- 1984 Gross Receipts Tax
- Transportation
- Community Development
- Building Codes
- 1994 Gross Receipts
- Senior Center
- R.S.V.P
- ESGRT .0625%
- Self-Insured Fund
- Liabilities/Deductibles

Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

| SPECIAL REVENUE FUND COMPARITIVE BUDGET STATEMENT | | | | | | |
|--------------------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|--------------------|
| | FY10 ACTUALS 6/30/2010 | FY11 ACTUALS 6/30/2011 | FY12 ACTUALS 6/30/2012 | FY13 ACTUALS 6/30/2013 | FY14 ACTUALS 6/30/2014 | FY15 BUDGET |
| Beginning Cash Fund Balance | 5,759,647 | 8,504,050 | 7,142,958 | 10,179,005 | 8,317,359 | 9,768,742 |
| Revenues | | | | | | |
| Taxes | 6,199,531 | 6,542,170 | 6,447,202 | 4,913,078 | 4,123,856 | 4,156,425 |
| Fines | 292,764 | 250,747 | 256,226 | 195,721 | 199,932 | 230,166 |
| User Fees | 1,297,489 | 745,949 | 1,324,167 | 1,334,279 | 1,398,176 | 1,377,894 |
| Miscellaneous Revenue | 871,660 | 775,752 | 284,348 | 223,464 | 367,133 | 313,042 |
| Grants | 4,879,516 | 2,001,210 | 1,762,123 | 1,424,272 | 1,451,576 | 2,929,437 |
| Investment Income | 95,041 | 113,844 | 25,185 | 45,624 | 67,506 | 53,830 |
| Loan & Bond Proceeds | 0 | 0 | 0 | 0 | 0 | - |
| Total Revenues | 13,636,001 | 10,429,672 | 10,099,251 | 8,136,438 | 7,608,179 | 9,060,794 |
| Other Financing Sources | | | | | | |
| Transfers In | 6,617,294 | 4,952,069 | 5,982,147 | 7,210,023 | 4,641,180 | 5,086,901 |
| Total Other Financing Sources | 6,617,294 | 4,952,069 | 5,982,147 | 7,210,023 | 4,641,180 | 5,086,901 |
| Total Revenues & Other Financing | 20,253,295 | 15,381,741 | 16,081,398 | 15,346,461 | 12,249,359 | 14,147,695 |
| Expenditures | | | | | | |
| Corrections - City Expense | 169,230 | 163,207 | 145,776 | 118,539 | 133,059 | 171,550 |
| Lodger's Tax - Promotional | 187,923 | 203,524 | 225,194 | 261,863 | 217,906 | 359,310 |
| Court Automation | 54,758 | 90,001 | 44,157 | 49,196 | 69,968 | 82,266 |
| Lodger's Tax - City's Share | 350,622 | 383,353 | 316,452 | 324,149 | 359,388 | 512,617 |
| D.A.R.E. Donations | 8,869 | 7,557 | 10,653 | 9,532 | 13,763 | 8,191 |
| Municipal Court | 401,561 | 369,216 | 368,988 | 372,076 | 375,424 | 406,579 |
| Police Contingency | 92,325 | 19,936 | 6,962 | 12,531 | 14,342 | 13,455 |
| Community Services | 3,472,422 | 3,069,904 | 3,460,394 | 3,369,620 | 3,164,712 | 3,713,576 |
| State Fire Protection | 392,841 | 457,968 | 472,871 | 429,685 | 497,554 | 738,851 |
| Law Enforcement | 121,683 | 141,781 | 142,748 | 129,988 | 124,834 | 116,121 |
| State Highway | 53,174 | 39,252 | 28,377 | 32,986 | 27,660 | 40,086 |
| Traffic Safety | 54,520 | 39,639 | 37,855 | 22,125 | 41,267 | 38,000 |
| Transportation | 6,436,218 | 2,546,144 | 2,905,165 | 2,535,784 | 1,275,601 | 2,386,374 |
| Community Development | 362,984 | 517,059 | 326,801 | 199,520 | 328,316 | 369,718 |
| Building Codes | 151,801 | 213,088 | 103,387 | 116,469 | 130,367 | 133,932 |
| 94 Gross Receipts | 1,113 | 0 | 0 | 0 | 0 | 0 |
| Senior Center | 950,262 | 1,001,332 | 965,162 | 1,052,264 | 1,054,788 | 1,511,198 |
| Retired & Senior Vol. Program | 217,524 | 216,955 | 214,142 | 229,521 | 244,884 | 219,096 |
| ESGRT .0625% | 2,179 | (5,491) | 0 | 0 | 7,591 | 631,159 |
| Self-Insured Fund | 25,119 | 7,478 | 17,270 | 6,383 | 16,635 | 25,000 |
| Liabilities/Deductibles | 129,326 | 104,155 | 125,441 | 140,621 | 178,018 | 227,000 |
| Sidewalks Revolving Loans | 99 | Moved to Capital Funds | 0 | 0 | 0 | 0 |
| Total Expenditures | 13,636,552 | 9,586,058 | 9,917,795 | 9,412,852 | 8,276,077 | 11,704,079 |
| Other Financing Uses | | | | | | |
| Transfers Out | 3,872,340 | 7,156,775 | 3,127,556 | 7,795,255 | 2,521,899 | 5,596,368 |
| Total Other Financing Uses | 3,872,340 | 7,156,775 | 3,127,556 | 7,795,255 | 2,521,899 | 5,596,368 |
| Total Expenditures & Other Finance Uses | 17,508,892 | 16,742,833 | 13,045,351 | 17,208,107 | 10,797,976 | 17,300,447 |
| Net Change in Fund Balance | 2,744,403 | (1,361,092) 0 | 3,036,047 # | (1,861,646) | 1,451,383 | (3,152,752) |
| Ending Cash Fund Balance | 8,504,050 | 7,142,958 | 10,179,005 | 8,317,359 | 9,768,742 | 6,615,990 |

SPECIAL REVENUE ALLOCATION SUMMARY

Fund 15 Corrections - Jail – The Corrections – Jail Expense Fund was created beginning fiscal year 2005 to maintain separate accounting for the jail expense outside of any court administration operations.

Fund 16 Lodger's Tax – Promotions - The Lodger's Tax Fund is created to account for revenues received pursuant to the Lodger's Tax Act. Monies in the Lodger's Tax Fund must be utilized for the promotion of tourism.

Fund 19 Court Automation – This fund accounts for a court automation fee mandated by the State Legislature to be collected for all violations of municipal ordinances. The fees will be used to develop a statewide computer system for all municipal courts.

Fund 20 Lodger's Tax – City's Share – This fund is created to account for the City's portion of Lodger's Tax receipts and for the revenues earned through rentals and other miscellaneous services provided at the Civic Center.

Fund 21 D.A.R.E. – This fund accounts for receipts and disbursements of monies donated by individuals through court order or contribution.

Fund 27 Municipal Court - This fund accounts for fees imposed on individuals convicted of any offense relating to the operation of a motor vehicle. Funds must be used as specified by State law. This is also the fund where the City provides support to the County for prisoners housed at the Detention Center.

Fund 28 Police Contingency – This fund is created to account for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations.

Fund 32 Community Services - This fund is created to account for maintenance and daily operations of recreational facilities and programs.

Fund 33 Fire Protection – This fund is created by revenues accumulated by the state from taxes on fire and vehicle insurance companies. These monies are used for the operation, betterment, and maintenance of fire services.

Fund 36 Law Enforcement Grant - This fund is created pursuant to State Statute 29-13-3 to account for monies restricted to enhance the efficiency and effectiveness of law enforcement services provided through advanced training and up-to-date equipment.

Special Revenue Fund

Fund 38 Traffic Safety Grant – This fund is created to account for fees attached to each penalty assessment and traffic conviction under the State Motor Vehicle Code. The monies are used for public outreach programs, educational activities and programs to promote traffic safety in our area.

Fund 42 1984 Gross Receipts Tax – This fund was created as an income fund for $\frac{1}{4}$ of 1% to account for Gross Receipts Tax Revenues to be used for streets, drainage and the Flood Control project.

Fund 44 Transportation – This fund is created to account for the one cent gasoline tax revenues earmarked for local street, drainage and bridge capital improvements. All operations of divisions relative to transportation are accounted for in this fund.

Fund 63 Community Development – This fund serves to account for the operational cost of maintaining and developing plans, specifications and records of public works projects within the City.

Fund 65 Building Codes – This fund serves to account for the operational cost of service functions overseeing through the construction permit and occupancy certification processes within the City's jurisdiction that meets minimum construction and land use requirements.

Fund 69 1994 Gross Receipts Tax – This fund serves as an income fund for $\frac{1}{4}$ of 1% Gross Receipts Tax Revenues which is pledged for repayment of the 1996 and 2002 Gross Receipts Tax Revenue Bonds.

Fund 71 Alamo Senior Center – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 60 and over by providing meals, transportation, education, recreation, and health activities.

Fund 75 Retired Senior Volunteer Program – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 55 and over by providing volunteer opportunities.

Fund 89 ESGRT .0625% – This fund accounts for a $\frac{1}{16}$ of 1 percent gross receipts tax dedication to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related regional solid waste projects.

Fund 96 Self Insured – This fund is established to provide the City of Alamogordo with funds used toward self-paid claims and comprehensive claims on City-owned trucks and automotive equipment.

Fund 107 The Liability/Deductible – This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each department is assessed a premium comparable to a premium charged by New Mexico Self-Insurer's Fund.

Corrections – Jail Fund 15-0000

Division Overview

This fund is established to account for the expenses related to jail costs. Funds are transferred from the General Fund (11) and Corrections (Fund 27).

Funding Sources

The Corrections - Jail Division is funded from Correction Fees and from the General Fund revenues.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 34,479 |
| Revenues | | | | | | | | | | |
| Fees & Permits | 5,600 | 4,100 | 4,900 | 5,300 | 5,500 | 5,550 | 6,950 | 5,550 | 50 | 0.9% |
| Fines | 171,851 | 141,215 | 135,012 | 106,770 | 130,666 | 130,666 | 109,083 | 130,666 | 0 | 0.0% |
| Interest Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 177,451 | 145,315 | 139,912 | 112,070 | 136,166 | 136,216 | 116,033 | 136,216 | 50.00 | 0.00 |
| Transfers | | | | | | | | | | |
| Transfers In | 32,816 | 0 | 0 | 19,000 | 48,484 | 49,484 | 49,484 | 45,515 | (2,969) | -6.1% |
| Transfers Out | 6,217 | 4,819 | 4,042 | 6,555 | 4,119 | 4,119 | 3,419 | 2,675 | (1,444) | -35.1% |
| Total Net Transfers | 26,599 | (4,819) | (4,042) | 12,445 | 44,365 | 45,365 | 46,065 | 42,840 | (1,525) | -3.4% |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 213,535 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 169,230 | 163,207 | 145,776 | 118,539 | 175,500 | 175,500 | 133,059 | 171,550 | (3,950) | -2.3% |
| Total Operating Cost | 169,230 | 163,207 | 145,776 | 118,539 | 175,500 | 175,500 | 133,059 | 171,550 | (3,950) | -2.3% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 169,230 | 163,207 | 145,776 | 118,539 | 175,500 | 175,500 | 133,059 | 171,550 | (3,950) | -2.3% |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| | | | | | | | | | | 41,985 |

** One or more zero value fields

Tourism and Promotions-Lodger's Tax 16-0000

Division Overview

To act as point of contact for tourist-related information by representing and promoting the City of Alamogordo before visitors and local community alike. Further, to develop tourism attraction programs and to participate with tourism entities locally, statewide and regionally on other related projects

Mission Statement

To advise the mayor and the city commission on the expenditure of lodgers tax revenues for advertising, publicizing and promoting tourist attractions and facilities in the city, as the expenditure of such funds may be authorized by state law, and to provide favorable representation to the benefit of the City of Alamogordo, its economy and its residents through favorable representation, publicity and promotion at all times.

Funding Sources

The Tourism and Promotions Division is exclusively funded from Lodger's Tax revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|--------------------------------------------|
| 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | Tourism and Promotions |
| 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | Admin. Asst.-Comm Serv/Film Liaison |
| | | | | | Tourism and Promotions |

Tourism and Promotions-Lodger's Tax 016-0000

| OBJECTIVES | GOALS |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>Produce and distribute city tourism brochures, rack cards and advertising in a timely manner, and by brochure and Internet to make advertising a more accessible, continuous and beneficial stream for potential tourists.</p> <p>To continue to make placements in conjunction with state fly-market and regional event advertising wherever possible. This plan includes placing all advertising dollars possible <u>outside</u> Otero County to increase overnight stays requiring lodgers tax "Heads in Beds" revenues that are paid directly from local hotels within the city where these visitors stay.</p> |
| Ensure financial stability | <p>Promote increased attendance of events, musical festivals and local activities that invite tourists to participate. To put this focus on providing and authentically "New Mexico True" experience complete with an emphasis on "site-doing" instead of just "sight-seeing" for a more memorable vacation for repeated visitation.</p> <p>To promote locally the authentic life-style of the "adventure steeped in culture" brand essence and join with the state in the "New Mexico TRUE's" \$7.5 million national branding and advertising campaign.</p> <p>To promote tourism to the city of Alamogordo more efficiently by implementing new city procedures to move contracts, payments and advertising procedures in a more effective manner to foster "More Bang for the Buck" and increase 'ease of distribution' to increase the lodgers tax revenues to the city of Alamogordo.</p> <p>To promote tourism to the City of Alamogordo and its area attractions for economic development and growth within the city. Retirement and Relocation potentials to be included in tourism advertising. Research shows that an individual will visit a community up to three times as a tourist before choosing to relocate or retire.</p> |
| Ensure effective communication exchange | <p>To continue to work with the New Mexico Department of Tourism to take advantage of the expensive research studies and strategic marketing practices outlines by the state that show a definite Return on Investment (ROI).</p> <p>To create and implement a new Tourism Website complete with Trip Advisor and new social media solely dedicated to tourism and film tourism for the city of Alamogordo</p> |

Tourism and Promotions-Lodger's Tax 016-0000

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: Participated in more than 80 photography, television, tourism and film productions in Otero County for the calendar year 2013. Locations principally included White Sands National Monument, Alamogordo, Orogrande, BLM sites, Mescalero and Cloudcroft on film, photography and television productions.

Action: May 6, 2013 Received the Tourism Association of New Mexico (TANM) Tourism Industry Association Recognition Award (TIARA) for the top "2012 Centennial Celebration" coordinated with Barbara McDonald and the TBHS Women's Committee: the highest number of events in the state. 100,000+ attendees 72 Alamogordo events.

Action: Increased the number of visitors to the Aubrey L. Dunn Jr. Visitor Center slightly over the previous year. (FY 2012 was 10,900 and FY2013 was 10,917 per Chamber Reports)

Action: Increased visitation total at area attractions by 1.72% over the previous year. (FY2012 was 632,059 and FY2013 was 642,975 according to the Chamber reports. The Chamber reports are on the calendar year.) This indicates that visitation is up somewhat, but hotel nights are down according to actual receipts so far this year.

Objective: Ensure financial stability

Action: Increased the promotion of Alamogordo area through representations at 13 new and regular tourism conferences and trade show booths.

Action: Since May of 2013, hosted international productions from: Taiwan & China-National Television Travel episode; Japanese Muji Corporation TV Commercial shoot; German Military shoot at Holloman AFB, NM Museum of Space History and area attractions; Italian Donnaventura Television Travel Show; Motorhead Traveler-Canadian Television Travel, Cuisine and Mortorsports Show; and a Music Video with Suburb Productions, Paris, France for France Warner recording artist, Christophe Mae.

Objective: Ensure effective communication exchange

Action: Tradeshow booth at the capitol for Film and Media Day, February 10, 2014. Met with 15 filmmakers at that booth. Also Locations Tradeshow in Los Angeles with 3,000 contacts a day March 27-29, 2014

Action: Co-directed Desert Light Film Festival 2014 held on April 25, 2014. Provided sponsorship, educational seminars and keynote addresses in addition to film competition open to 36 New Mexico middle and high schools.

Action: May 6, 2013 Received Honorable Mention Award as first runner up in the Television Advertising category for the TIARA Awards at the 2013 Governor's Conference on Tourism in Albuquerque, NM.

Action: August 2013 Received an international bronze award in the "34th Annual Telly Awards" in the Travel and Tourism category for the NM TRUE television commercial titled "Film, Sand and Space...Alamogordo is New Mexico True" that was produced in January 2013.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|--------------------------------|------------------|--------------------|-------------------|
| Special Funded Event Contracts | 7 | 7 | 7 |
| Trade Shows | 13 | 13 | 10 |
| Guests @ Vistor Center | 10,917 | 10,917 | 10,000 |
| Guests @ Area Attractions | 642,976 | 642,976 | 600,000 |
| Rack Cards Distributed | 60,350 | 60,350 | 30,000 |
| Website Google Aralytics | 57,903 | 57,903 | 60,000 |
| Lodger's Tax Revenues | 130,750 | 185,306 | 185,306 |
| Tourism Advertisements | 30 | 30 | 30 |
| Billboards | 6 | 6 | 4 |

Tourism and Promotions-Lodger's Tax 016-0000

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 105,535 |
| Revenues | | | | | | | | | | |
| Taxes & Fees | 183,708 | 188,334 | 206,934 | 189,358 | 197,144 | 197,144 | 189,245 | 197,144 | 0 | 0.0% |
| Miscellaneous Revenue | 3,486 | (536) | (497) | 3,228 | 0 | 0 | 3,134 | 0 | 0 | ** |
| Grants | 29,075 | 28,349 | 40,000 | 61,015 | 33,333 | 40,000 | 4,513 | 68,819 | 35,486 | 106.5% |
| Investment Income | 1,261 | 1,526 | 344 | 530 | 408 | 408 | 583 | 461 | 53 | 13.0% |
| Total Revenues | 217,530 | 217,673 | 246,781 | 254,131 | 230,885 | 237,552 | 197,475 | 266,424 | 35,539 | 0.15 |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 3,971 | 4,464 | 4,265 | 4,660 | 5,485 | 5,485 | 4,567 | 5,735 | 250 | 4.6% |
| Total Net Transfers | (3,971) | (4,464) | (4,265) | (4,660) | (5,485) | (5,485) | (4,567) | (5,735) | (250) | 4.6% |
| Total Resources Available | | | | | | | | | | 366,224 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 9,536 | 9,512 | 10,309 | 10,307 | 12,181 | 12,185 | 11,585 | 12,191 | 10 | 0.1% |
| Supplies | 98 | 126 | 183 | 89 | 250 | 225 | 82 | 250 | 0 | 0.0% |
| Other Services | 58,703 | 43,630 | 46,004 | 44,624 | 59,194 | 71,123 | 42,622 | 84,485 | 25,291 | 42.7% |
| Advertising/Promo | 119,586 | 150,256 | 167,938 | 206,843 | 197,333 | 231,490 | 163,617 | 262,384 | 65,051 | 33.0% |
| Total Operating Cost | 187,923 | 203,524 | 224,434 | 261,863 | 268,958 | 315,023 | 217,906 | 359,310 | 90,352 | 33.6% |
| Capital Outlay | 0 | 0 | 760 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 187,923 | 203,524 | 225,194 | 261,863 | 268,958 | 315,023 | 217,906 | 359,310 | 90,352 | 33.6% |

Ending Cash Balance - June 30

6,914

** One or more zero value fields

Budget Highlights

Lodger's tax revenue for FY15 is expected to be the same as the FY14 Original Budget. This would indicate tourism is expected to slightly decrease in FY14.

Budget appropriations for FY15 are 33.6 percent or \$90,352 more than the FY14 Original Budget. Service levels remain at FY14 levels.

The budget for salaries and benefits has increased .01 percent or \$10. The Health Insurance increased 10 percent in FY15.

In the operational budget for other services (audit charges) are higher in FY15 than the FY14 Original Budget.

Tourism and Promotions-Lodger's Tax 016-0000

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|----------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | (63) |
| | a. Supervisory Positions (0) | 0 |
| | b. Administrative Staff (1) | <u>(63)</u> |
| 2 | Total Benefit Adjustment | 73 |
| 3 | Increase in Audit charges | 90 |
| 4 | Increase in Advertising | 65,051 |
| 5 | Increase in Miscellaneous Events | 22,681 |
| 6 | Increase in Printing | 2,520 |
| 7 | Capital Additions/replacements | |
| | a. No new capital allocated | <u>0</u> |
| TOTAL OPERATING CHANGES | | <u><u>90,352</u></u> |

Court Automation-City/State

19-0000

Division Overview

The court automation fund accounts for the collection and disbursement of a \$6.00 fee charged for all violations of municipal ordinances and \$13.00 for violations of penalty assessment by city ordinance. The court automation fees are used to maintain statewide computer systems for Municipal Courts and automation costs for Municipal Court.

Mission Statement

To provide a constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

Funding Sources

The Court Automation Division is funded Court Automation Fees from violations.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|--------------------------|
| | | | | | Court Automation |
| 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | Judicial Aide/Fire Clerk |
| 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | Court Automation |

Court Automation – City/State 019-0000

| OBJECTIVES | GOALS |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City Automation 19-1201 | |
| Provide valuable public services | To use the money allocated to the benefit of the citizens we serve. To follow purchasing guidelines set forth by statute. |
| Ensure effective communication exchange | Submit the Municipal Court Monthly Report to Commissioners by the fifth of every month. Work with the Alamogordo Finance Department to establish a positive working relationship. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services Action:</p> <p>Objective: Ensure effective communication exchange Action: All reports/request submitted within deadline.</p> | |

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State Automation 19-2701 | |
| Provide valuable public services | Maintain an accurate budget based on the allocations AOC provides for us on a yearly basis. To follow AOC purchasing guidelines by stating within their parameter of reimbursable items. |
| Ensure financial stability | Submit for reimbursements within 60 days of payments being made. |
| Ensure effective communication exchange | Submit the Municipal Court Monthly Fee Report to Finance Department by the fifth of every month. Work with the Administrative Office of the courts to establish a positive working relationship. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services Action: State Automation funded the Municipal Court through reimbursements for the following: Computer Hardware, Xerox, Qwest t-1 Line, Computer Maintenance Fees & JSI Fees, and the City MIS Fees.</p> <p>Objective: Ensure financial stability Action: 100% reimbursements for requests submitted.</p> <p>Objective: Ensure effective communication exchange Action: All reports/request submitted within deadline.</p> | |

Court Automation – City/State 019-0000

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|-------------------------------------------------------|------------------|--------------------|-------------------|
| AOC Reimbursements | 30,000 | 31,073 | 35,100 |
| State Automation Fees Collected by Municipal Court | 38,000 | 40,000 | 40,000 |
| City Automation Fees Collected by Municipal Court | 45,000 | 50,000 | 50,000 |
| Fee Reports - Turned in by the 5th of every month | 12 | 12 | 12 |
| Monthly Reports - Turned in by the 5th of every month | 12 | 12 | 12 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 62,387 |
| Revenues | | | | | | | | | | |
| Fines | 44,947 | 44,914 | 59,456 | 43,410 | 50,000 | 50,000 | 44,851 | 50,000 | 0 | 0.0% |
| Grants | 36,078 | 36,475 | 28,746 | 29,825 | 30,479 | 31,073 | 19,099 | 35,100 | 4,621 | 15.2% |
| Miscellaneous Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Investment Income | 834 | 780 | 141 | 216 | 160 | 160 | 374 | 296 | 136 | 85.0% |
| Total Revenues | 81,859 | 82,169 | 88,343 | 73,451 | 80,639 | 81,233 | 64,324 | 85,396 | 4,757 | 5.9% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 18,702 | 19,733 | 18,381 | 23,217 | 24,195 | 24,195 | 17,958 | 18,821 | (5,374) | -22.2% |
| Total Net Transfers | (18,702) | (19,733) | (18,381) | (23,217) | (24,195) | (24,195) | (17,958) | (18,821) | 5,374 | -22.2% |
| Total Resources Available | | | | | | | | | | 128,962 |
| Expenditures (1201) | | | | | | | | | | |
| Salaries & Benefits | 1,945 | (485) | 3,737 | 6,315 | 8,891 | 8,890 | 6,256 | 8,705 | (186) | -2.1% |
| Supplies | 9,218 | 5,469 | 4,572 | 6,370 | 8,612 | 8,112 | 5,684 | 10,050 | 1,438 | 16.7% |
| Maintenance | 0 | 0 | 3,523 | 762 | 10,350 | 11,735 | 11,243 | 850 | (9,500) | -91.8% |
| Utilities | 3,001 | 2,718 | 2,750 | 2,882 | 3,600 | 3,600 | 2,566 | 1,875 | (1,725) | -47.9% |
| Other Services | 15,187 | 15,882 | 8,692 | 19,077 | 14,980 | 13,578 | 10,038 | 13,700 | (1,280) | -8.5% |
| Total Operating Cost | 29,351 | 23,584 | 23,274 | 35,406 | 46,433 | 45,915 | 35,787 | 35,180 | (11,253) | -24.2% |
| Capital Outlay | 5,297 | 50,595 | 10,846 | 1,266 | 3,788 | 31,288 | 28,979 | 31,750 | 27,962 | 738.2% |
| Total Appropriations/Expenditures | 34,648 | 74,179 | 34,120 | 36,672 | 50,221 | 77,203 | 64,766 | 66,930 | 16,709 | 33.3% |
| Expenditures (2701) | | | | | | | | | | |
| Supplies | 1,557 | 0 | 0 | 0 | 2,449 | 2,449 | 1,545 | 0 | (2,449) | -100% |
| Maintenance | 11,603 | 11,061 | 914 | 9,674 | 1,100 | 1,100 | 807 | 11,700 | 10,600 | 963.6% |
| Other Services | 5,308 | 4,761 | 2,921 | 2,850 | 3,636 | 3,636 | 2,850 | 3,636 | 0 | 0.0% |
| Total Operating Cost | 18,468 | 15,822 | 3,835 | 12,524 | 7,185 | 7,185 | 5,202 | 15,336 | 8,151 | 113.4% |
| Capital Outlay | 1,642 | 0 | 6,202 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 20,110 | 15,822 | 10,037 | 12,524 | 7,185 | 7,185 | 5,202 | 15,336 | 8,151 | 113.4% |

| | |
|--------------------------------------|---------------|
| Ending Cash Balance - June 30 | 46,696 |
|--------------------------------------|---------------|

** One or more zero value fields

Budget Highlights

Revenues for FY15 are 5.9 percent or \$4,757 more than the FY14 Original Budget. This is due to a slight increase in State Grant for Automation.

Budget appropriations for FY15 are 43.3 percent or \$24,860 more than the FY14 Adopted Budget primarily for an increase in Capital requests. Service levels remain at FY14 levels.

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|-------------------------------|--------------------------------------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | (157) |
| a. | Supervisory Positions (0) | 0 |
| b. | Administrative Staff (1) | <u>(157)</u> |
| 2 | Total Benefit Adjustment | (29) |
| 3 | Adjustment in Supplies and Materials | (1,011) |
| 4 | Increase in software support fees for public wireless access | 1,600 |
| 5 | Increase in Equipment Maintenance | (500) |
| 6 | Decrease in Telephone charges | (1,725) |
| 7 | Capital Additions/replacements | |
| a. | Increase in Computer Hardware & Software | 28,050 |
| b. | Walk Through Metal Detector \$2,700 | <u>(1,368)</u> |
| | TOTAL OPERATING CHANGES | <u><u>24,860</u></u> |

Lodger’s Tax – City’s Share

Civic Center

20-0000

Division Overview

The Civic Center provides facilities and services for meetings, seminars, conventions, trade expositions, concerts, and social, educational, cultural, business or entertainment events plus maintains the exterior of the Chamber of Commerce building.

Mission Statement

To provide clean and comfortable facilities at reasonable rates for all citizens and visitors to enjoy.

Funding Sources

The Civic Center Division is funded by Lodger’s Tax revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|--------------------------|
| | | | | | Civic Center |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Civic Center Maintenance |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Civic Center Specialist |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Beverage Servers |
| 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | Civic Center |

Civic Center 020-0000

| OBJECTIVES | GOALS |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Provide the best quality service & facility for meetings, conventions, social business and entertainment events. Enhance the outside East side tree line area. Provide quality customer service to new and existing business license customers. Utilize facility for additional City sponsored events. Routine maintenance on facility. |
| Ensure financial stability | Show performace measures on specal events. |
| Ensure effective communication exchange | Aid of the digital sign to help promote sponsors at City sponsored events and also help promother other City facilities and activities. Do routine training on State requirement on liquor services. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services
 Action: Routine maintenance of the facility before and after events.
 Action: Continuing to provide liquor services for functions at the Civic Center, special events at the Zoo, and at Greggs Sports Complex.
 Action: Hired a Special Events Manager to focus on ehancing and creating new special events.

Objective: Ensure financial statibility
 Action: Funded overtime for community wide special events when needed.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|---------------------------------------|------------------|--------------------|-------------------|
| Number of auditoruim reservations | 55 | 55 | 60 |
| Total attendance of patrons at events | 8,250 | 8,250 | 9,000 |
| City sponsored special events | 11 | 11 | 13 |
| Liquor sales at events | \$24,000 | \$23,000 | \$24,000 |

Civic Center 020-0000

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|---------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14 Adopted</i> | |
| Beginning Cash - July 1 | | | | | | | | | | 175,079 |
| Revenues | | | | | | | | | | |
| Taxes & Fees | 275,563 | 282,502 | 310,801 | 284,033 | 295,720 | 295,720 | 282,213 | 295,720 | 0 | 0.0% |
| User Fees | 20,495 | 26,210 | 39,904 | 66,549 | 61,500 | 61,500 | 55,186 | 55,500 | (6,000) | -9.8% |
| Fines | (65) | 0 | 1,237 | 3,092 | 0 | 0 | 535 | 0 | 0 | ** |
| Grants | 10,611 | 9,350 | 0 | 0 | 0 | 60,000 | 2,382 | 57,618 | 57,618 | ** |
| Miscellaneous Revenue | 5,805 | 32,508 | 13,666 | 4,441 | 8,900 | 68,900 | 61,661 | 58,500 | 49,600 | 557.3% |
| Investment Income | 3,432 | 2,738 | 399 | 654 | 471 | 471 | 1,165 | 922 | 451 | 95.8% |
| Total Revenues | 315,841 | 353,308 | 366,007 | 358,769 | 366,591 | 486,591 | 403,142 | 468,260 | 101,669 | 27.7% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 1,180 | 0 | 35,320 | 0 | 0 | 0 | ** |
| Transfers Out | 28,161 | 26,110 | 27,264 | 29,967 | 32,514 | 32,514 | 28,231 | 35,609 | 3,095 | 9.5% |
| Total Net Transfers | (28,161) | (26,110) | (27,264) | (28,787) | (32,514) | 2,806 | (28,231) | (35,609) | (3,095) | 9.5% |
| Total Resources Available | | | | | | | | | | 607,730 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 106,537 | 121,386 | 111,364 | 127,635 | 142,417 | 144,296 | 146,974 | 158,841 | 16,424 | 11.5% |
| Supplies | 5,905 | 15,636 | 9,087 | 8,891 | 11,432 | 11,387 | 10,802 | 11,665 | 233 | 2.0% |
| Maintenance | 255 | 252 | 1,131 | 1,235 | 1,393 | 1,558 | 1,234 | 1,593 | 200 | 14.4% |
| Utilities | 28,812 | 26,255 | 28,577 | 28,154 | 32,477 | 32,522 | 29,111 | 31,201 | (1,276) | -3.9% |
| Other Services | 153,299 | 153,829 | 155,264 | 144,927 | 159,202 | 226,170 | 171,267 | 226,821 | 67,619 | 42.5% |
| Total Operating Cost | 294,808 | 317,358 | 305,423 | 310,842 | 346,921 | 415,933 | 359,388 | 430,121 | 83,200 | 24.0% |
| Capital Outlay | 0 | 28,979 | 11,011 | 13,307 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Improvement | 55,814 | 37,016 | 18 | 0 | 0 | 122,997 | 0 | 82,496 | 82,496 | ** |
| Total Appropriations/Expenditures | 350,622 | 383,353 | 316,452 | 324,149 | 346,921 | 538,930 | 359,388 | 512,617 | 165,696 | 47.8% |
| Ending Cash Balance - June 30 | | | | | | | | | | 95,113 |

** One or more zero value fields

Budget Highlights

Lodger's tax revenues for FY15 are budgeted the same as the FY14 Original Budget. The overall revenue budget increased 27.7 percent or \$101,669 due to the City operating liquor concessions at the Sgt. Willie Estrada Civic Center, Alameda Park Zoo and at Griggs Sports Complex, and grant for the Washington Trail. Special events revenue had decreased due to player participation at Gus Macker. The budget for salaries and benefits increased 11.5 percent or \$16,424 due to a 10 percent Health Insurance addition of the Special Events Coordinator.

Civic Center 020-0000

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|----------------------------------------------|----------------|
| 1 | Total Salary Adjustment | 14,387 |
| a. | Supervisory Positions (0) | 0 |
| b. | Administrative Staff (3) | 14,387 |
| 2 | Total Benefit Adjustment | 2,037 |
| 3 | Adjustment in Supplies and Materials | 233 |
| 4 | Adjustment in Telephone & Utilities | (1,276) |
| 5 | Increase in Pest Control | 200 |
| 6 | Decrease in Advertising | (135) |
| 7 | Increase in Audit charges | 90 |
| 8 | Decrease in Contract Services | (12,978) |
| 9 | Increase in Administrative Charges | 17,694 |
| 10 | Increase in charges for City Newsletter | 504 |
| 11 | Increase in Special Events | 62,668 |
| 12 | Decrease in Insurance costs | (224) |
| 13 | Capital Additions/replacements | |
| a. | No new capital allocated, Carry over project | 82,496 |
| TOTAL OPERATING CHANGES | | 165,696 |

D.A.R.E

21-0000

Division Overview

This fund accounts for receipts and disbursements of monies donated by individuals who are court ordered to contribute to the D.A.R.E. program as part of their sentencing. This account continues to receive contributions from citizens/organizations in Alamogordo. This comprehensive program provides funding for officers that teach approximately 500 students annually.

The donations are restricted for the exclusive benefit of the D.A.R.E. program. These funds are used to pay overtime to D.A.R.E. officers, train new D.A.R.E. officers and maintain their current certification, purchase instructional supplies and to fund other related costs for special projects associated with D.A.R.E., such as Saturday in the Park, D.A.R.E. Picnic and D.A.R.E. graduations.

Mission Statement

The primary mission of D.A.R.E is in training students in keeping students/citizens of Alamogordo safe and free of drugs by providing professional, competent and effective services.

Funding Sources

The D.A.R.E. Division is exclusively funded by revenues generated by fines and donations from citizens.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 13,463 |
| Revenues | | | | | | | | | | |
| User Fees | 10,750 | 13,639 | 5,000 | 5,532 | 5,000 | 5,000 | 5,816 | 5,000 | 0 | 0.0% |
| Interest Income | 228 | 203 | 58 | 72 | 0 | 0 | 93 | 60 | 60 | ** |
| Total Revenues | 10,978 | 13,842 | 5,058 | 5,604 | 5,000 | 5,000 | 5,909 | 5,060 | 60 | 1.2% |
| Total Resources Available | | | | | | | | | | 18,523 |
| Expenditures | | | | | | | | | | |
| Salaries & Benefits | 448 | 0 | 1,137 | 3,102 | 2,312 | 2,312 | 3,262 | 2,191 | (121) | -5.2% |
| Other Services | 8,421 | 7,557 | 9,516 | 6,430 | 8,000 | 13,000 | 10,501 | 6,000 | (2,000) | -25.0% |
| Total Appropriations/Expenditures | 8,869 | 7,557 | 10,653 | 9,532 | 10,312 | 15,312 | 13,763 | 8,191 | (2,121) | -20.6% |
| Ending Cash Balance - June 30 | | | | | | | | | | 10,332 |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 are (20.6%) or (\$2,021) less than the FY14 Original Budget.

Other Services decreased from FY14 as carry over funds were included in the adjusted budget as well as monies were moved in from fund balance to cover supplies needed for D.A.R.E.

Municipal Court 27-0000

Division Overview

Municipal Courts were created to secure the just, speedy and inexpensive determination of every municipal court action. Rule 8-101

Under state statute 35-14-1 any municipality with a population over 2500 shall have established a municipal court.

The Municipal Court's purpose is to not gather revenue but to adjudicate the violators of the ordinances of the City of Alamogordo in a fair and impartial manner. It is important that the fines and fees collected are placed into line items that are not under the control of the court, thus avoiding a perception of impropriety. The following are the fines and fees for violations of ordinances within the City of Alamogordo:

1. Correction Fee (\$20.00) - This fee goes to fund 015-0000-315-14.04 to offset the cost of Prisoner Support. See state statute 35-14-11.
2. City Automation Fee (\$13.00) – This fee goes to fund 019-0000-315-14.12 and is used by the court for automation, supplies and training.
3. State Automation Fee (\$6.00) – This fee goes to fund 039-0000-315.14-12 and is sent to the state for automation of the municipal courts throughout the state. The Alamogordo Municipal Court applies for and receives approximately \$50,000 in reimbursement from this fund. This fund is used to pay for software, maintenance and helps support MIS.
4. Judicial Education Fee (\$3.00) – 039-0000-315-14.13. This fee is collected and sent to the State Treasurer to assist the Judicial Education Center to train the municipal judges and clerks throughout the state.
5. Bench Warrant Fee (100.00) – This fee is split 50/50 and goes to DPS fund 011-2804.-315-14.06 and Court fund 027-2801-315-14.06. The court pays for the salary of a part time filling clerk with their half.
6. DWI Screening Fee (\$100.00) – This fee goes to fund 011-0000-312-11.18. It is used to offset the cost of DWI supervision by the court.
7. Based on the monthly reports for fiscal year 13/14 the court will collect approximately \$272,474.00 in fees and \$270,388.00 in fines. In addition, approximately \$28,268.00.00 was worked off through community service for a total of \$571,130.00.

There are other fees collected by the court that does not directly affect the operation of the Alamogordo Municipal Court such as: Traffic Safety Fee (\$8.00), DWI Prevention Fee (\$75.00), Lab/Drug/Alcohol Fee (\$85.00), and Drug Analysis Fee (\$75.00).

Municipal Court 027-0000

Mission Statement

To provide constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

Funding Sources

The Municipal Court division is funded exclusively by the General Fund revenues.

| FY 12 | FY 13 | FY 14 | FY 14 | FY 15 | |
|---------------|---------------|---------------|------------------|-----------------|---------------------------------------|
| Budget | Budget | Budget | Projected | Approved | |
| FTE | FTE | FTE | Budget | Budget | Position Title |
| | | | FTE | FTE | |
| | | | | | Municipal Court |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Municipal Judge |
| 0.31 | 0.31 | 0.31 | 0.31 | 0.31 | Municipal Judge Substitute |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Court Administrator |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Deputy Court Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Judicial Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Judicial Specialist |
| 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | Judicial Aide/File Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Bailiff/Community Service Coordinator |
| 6.56 | 6.56 | 6.56 | 6.56 | 6.56 | Municipal Court |

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | To focus on meting the needs of persons using the Court, and provide customer service training to ensure continued quality service, and maintain a commitment by all judicial employees to provide an ongoing user-friendly court system. To provide an effective manner to address the addiction of defectants with drug and/or alchohol related charges To continue to utilize offender in work programs rather than incarceration when appropriate. To work with and encourage DPS to use digital tickets in place of hand written tickets. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Replace sound system in Courtroom. To install a new metal detector to ensure out citizens and staff re safe and secure. |
| Ensure effective communication exchange | Court Clerk Leslie Budner continues to keep track of classes available to become certified as a German Language Specialist. Work with the Administrative Office of the courts to establish a positive working relationship. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: Goals met to management's satisfaction and staff will continue to strive for excellence.

Action: By the end of the fiscal year, defendants should be able to pay their bonds, fines and fees through CitePay at DPS. We are in process of revamping our current warrant. This would enable the defendants to satisfy their obligation with the Cou

Action: Purchased a new credit card machine that should be installed shortly for the public to use through CitePay.

Objective: Plan, Expand, Ungrade, and maintain infrastructure and equipment

Action: The Municipal Court as been successful with installin an electric lateral filing system.

Action: Municipal Courts's filing room has been converted into a new conference room.

Objective: Ensure effective communication exchange

Action: The Video Arragment equipment was replaced by AOC and is working great.

| Performance Measures | 2014 Budget | 2014 Estimate | 2015 Adopted |
|-------------------------------------------------------------|-------------|---------------|--------------|
| Number of cases docketed | 8,500 | 10,674 | 9,500 |
| Number of trials heard | 200 | 288 | 250 |
| Number of arraignments held | 2,900 | 3,256 | 2,900 |
| Number of adult and juvenile community service hours worked | 4,200 | 3,534 | 3,000 |
| Number of juveniles attending Teen Court | 98 | 126 | 100 |

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|-------------------------------|-------------------------------------------------|-------------------------------|
| 1 | Total Salary Adjustment | 24,471 |
| | a. Supervisory Positions (2) | 8,550 |
| | b. Administrative Staff (7) | <u>15,921</u> |
| 2 | Total Benefit Adjustment | (84,740) |
| 3 | Decrease in supplies & materials | (500) |
| 4 | Increase in telephone phone costs and utilities | 62 |
| 5 | Increase in Training and Travel | 287 |
| 6 | Decrease in indigent attorneys | (7,287) |
| 7 | Decrease in insurance needs | (608) |
| 8 | Increase in Contract Services for Bailiff | 48,700 |
| 9 | Capital Additions/replacements | |
| | a. Walk through Metal Detector \$6,700 | <u>1,700</u> |
| | TOTAL OPERATING CHANGES | <u><u>(17,915)</u></u> |

Police Contingency Fund 28-0000

Division Overview

This fund accounts for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations

Funding Sources

The Police Contingency Division is funded from confiscated items.

| | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| <i>Beginning Cash - July 1</i> | | | | | | | | | | 44,752 |
| Revenues | | | | | | | | | | |
| Miscellaneous Revenue | 21,005 | 9,346 | 8,334 | 4,583 | 10,000 | 10,000 | 4,993 | 8,000 | (2,000) | -20.0% |
| Interest Income | 980 | 518 | 106 | 180 | 130 | 130 | 319 | 252 | 122 | 93.8% |
| Total Revenues | 21,985 | 9,864 | 8,440 | 4,763 | 10,130 | 10,130 | 5,312 | 8,252 | (1,878) | -18.5% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 53,004 |
| Expenditures | | | | | | | | | | |
| Utilities | 19,513 | 5,482 | 5,304 | 7,745 | 6,000 | 9,000 | 8,419 | 5,455 | (545) | -9.1% |
| Other Services | 22,819 | 6,101 | 1,658 | 4,786 | 10,000 | 7,000 | 5,923 | 8,000 | (2,000) | -20.0% |
| Capital Outlay | 49,993 | 8,353 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 92,325 | 19,936 | 6,962 | 12,531 | 16,000 | 16,000 | 14,342 | 13,455 | (2,545) | -15.9% |
| Ending Cash Balance - June 30 | | | | | | | | | | 39,549 |

** One or more zero value fields

Community Services Fund

032-0000

Division Overview

This fund combines several departments that provide services to the City of Alamogordo, and accounts for the financing of goods and services provided to the community by the Community Service departments.

Funding Sources

The Community Services Division is funded primarily by the General Fund revenues along with grants and uses of the facilities.

| Fund 32 Combined | | | | | | | | | | |
|--------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|-----------------------|------------------|-------------------------------|------------------|
| | FY09/10 | FY10/11 | FY11/12 | FY12/13 | FY13/14 | FY13/14 | FY13/14 | FY14/15 | FY15 Dollar | Percent |
| <i>BUDGET SUMMARY</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended Budget</i> | <i>Actual 6/30/14</i> | <i>Budget</i> | <i>Diff From FY14 Adopted</i> | <i>Change</i> |
| Beginning Cash - July 1 | | | | | | | | | | 491,724 |
| Revenues | | | | | | | | | | |
| Leisure Services | 778,819 | 322,859 | 276,369 | 285,158 | 302,470 | 290,015 | 290,015 | 386,500 | 84,030 | 27.8% |
| Cemetery | 33,445 | 36,771 | 24,265 | 39,243 | 33,617 | 33,617 | 39,922 | 38,215 | 4,598 | 13.7% |
| Parks | 118 | 3,472 | 2,308 | 3,519 | 0 | 128 | 128 | 0 | 0 | ** |
| Zoo | 93,392 | 97,302 | 97,715 | 97,805 | 94,600 | 99,078 | 99,078 | 95,000 | 400 | 0.4% |
| Library | 111,372 | 98,586 | 284,320 | 110,032 | 166,445 | 99,038 | 99,038 | 162,738 | (3,707) | -2.2% |
| Total Revenues | 1,017,146 | 558,990 | 684,977 | 535,757 | 597,132 | 521,876 | 528,181 | 682,453 | 85,321 | 14.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 3,011,799 | 2,805,160 | 2,698,855 | 3,599,299 | 3,447,630 | 3,150,159 | 3,058,899 | 3,218,058 | (229,572) | -6.7% |
| Transfers Out | 454,524 | 450,002 | 423,030 | 397,237 | 471,455 | 471,455 | 427,487 | 448,481 | (22,974) | -4.9% |
| Total Net Transfers | 2,557,275 | 2,355,158 | 2,275,825 | 3,202,062 | 2,976,175 | 2,678,704 | 2,631,412 | 2,769,577 | (206,598) | -6.9% |
| Total Resources Available | | | | | | | | | | 3,943,754 |
| Appropriations/Expenditures | | | | | | | | | | |
| Leisure Services | 1,338,401 | 954,905 | 1,153,032 | 1,069,548 | 1,062,725 | 923,179 | 923,179 | 1,262,207 | 199,482 | 18.8% |
| Cemetery | 82,062 | 72,767 | 136,462 | 125,929 | 92,226 | 98,052 | 84,347 | 94,399 | 2,173 | 2.4% |
| Parks | 905,603 | 871,383 | 883,242 | 944,875 | 955,275 | 905,473 | 905,473 | 994,171 | 38,896 | 4.1% |
| Zoo | 377,685 | 454,319 | 404,398 | 431,463 | 456,620 | 444,692 | 444,692 | 475,342 | 18,722 | 4.1% |
| Library | 768,671 | 716,530 | 883,260 | 797,805 | 919,499 | 807,021 | 807,021 | 887,457 | (32,042) | -3.5% |
| Total Expenditures | 3,472,422 | 3,069,904 | 3,460,394 | 3,369,620 | 3,486,345 | 3,178,417 | 3,164,712 | 3,713,576 | 227,231 | 6.5% |
| Ending Cash Balance - June 30 | | | | | | | | | | 230,178 |

**Summary Includes all departments illustrated in the following pages.

Cemetery

32-0006

Division Overview

Cemetery staff is available to assist families in locating grave sites of loved ones; to open and close graves during funeral services, to set up for services; and to provide disinterment upon request. Staff also performs general turf maintenance, work on the irrigation systems, set headstones, and maintain record of funerals.

Mission Statement

To provide a beautiful resting place for the deceased and a comfortable atmosphere for their loved ones.

Funding Sources

The Cemetery Division is funded by the General Fund revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|-----------------------|
| | | | | | Cemetery |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Laborer |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Sexton |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Cemetery |

Cemetery 032-0006

| OBJECTIVES | GOALS |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Provide high quality funeral setup and service Provide high quality grounds maintenance for perpetual sections. |
| Ensure financial stability | Improve staff productivity and organization. |
| Ensure effective communication exchange | Supervise community workers |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services
 Action: Provided the highest quality funeral setups and grounds maintenance for the perpetual care sections of the cemetery.
 Action: Removed dead trees and limbs that were creating safety concerns.
 Action: Monitored and adjusted irrigation as needed in perpetual care sections to facilitate improved turf grass quality and health.
 Action: Repaired irrigation as needed.
 Action: Provided quality routine turf grass, shrub and tree maintenance throughout the year.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|-------------------------------------|------------------------------|--------------------|-------------------|
| Casket Services Provided | Establish baseline Scores | 55 | 60 |
| Cremation Remains Services Provided | Establish baseline Scores | 28 | 28 |
| Headstone Installations Provided | Establish baseline Scores | 43 | 50 |

Cemetery 032-0006

| BUDGET SUMMARY | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Beginning Cash - July 1 | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | |
| Fines | 25 | 120 | 0 | 40 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous | (6,010) | (4,394) | (7,639) | (39) | 0 | 0 | (47) | 0 | 0 | ** |
| Interest Income | 0 | 0 | 201 | 242 | 127 | 127 | 1,694 | 1,340 | 1,213 | 955.1% |
| User Fees | 39,430 | 41,045 | 31,703 | 39,000 | 33,490 | 33,490 | 38,275 | 36,875 | 3,385 | 10.1% |
| Total Revenues | 33,445 | 36,771 | 24,265 | 39,243 | 33,617 | 33,617 | 39,922 | 38,215 | 4,598 | 13.7% |
| Transfers | | | | | | | | | | |
| Transfers In | 53,325 | 53,325 | 163,201 | 104,816 | 71,476 | 77,302 | 57,292 | 66,811 | (4,665) | -6.5% |
| Transfers Out | 11,384 | 11,498 | 10,229 | 10,229 | 12,867 | 12,867 | 12,867 | 10,627 | (2,240) | -17.4% |
| Total Net Transfers | 41,941 | 41,827 | 152,972 | 94,587 | 58,609 | 64,435 | 44,425 | 56,184 | (2,425) | -4.1% |
| Total Resources Available | | | | | | | | | | 94,399 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 65,704 | 66,598 | 69,007 | 68,573 | 76,059 | 81,885 | 73,569 | 79,154 | 3,095 | 4.1% |
| Supplies | 2,324 | 2,191 | 1,877 | 1,547 | 2,800 | 2,800 | 1,823 | 2,500 | (300) | -10.7% |
| Maintenance | 3,887 | 4,873 | 2,945 | 2,142 | 5,762 | 5,762 | 2,806 | 5,600 | (162) | -2.8% |
| Utilities | 5,282 | 4,820 | 5,064 | 4,854 | 5,702 | 5,702 | 5,180 | 5,432 | (270) | -4.7% |
| Other Services | 2,850 | (5,715) | 1,110 | (6,141) | 1,903 | 1,903 | 969 | 1,713 | (190) | -10.0% |
| Total Operating Cost | 80,047 | 72,767 | 80,003 | 70,975 | 92,226 | 98,052 | 84,347 | 94,399 | 2,173 | 2.4% |
| Capital Outlay | 2,015 | 0 | 56,459 | 54,954 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 82,062 | 72,767 | 136,462 | 125,929 | 92,226 | 98,052 | 84,347 | 94,399 | 2,173 | 2.4% |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields

Budget Highlights

Budget appropriations are 2.4 percent or \$2,173 above the FY14 Original Budget. Salary & Benefits increased 4.1 percent or \$3,095 due to a 10 percent health Insurance increase. No new capital was allocated for FY15.

Cemetery 032-0006

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|-------------------------------|----------------------------------------------|----------------------------|
| 1 | Total Salary Adjustment | (1,204) |
| | a. Supervisory Positions (0) | 0 |
| | b. Administrative Staff (2) | <u>(1,204)</u> |
| 2 | Total Benefit Adjustment | 4,299 |
| 3 | Adjustment in Supplies & Materials | -300 |
| 4 | Decrease in Equipment & Cemetery Maintenance | -162 |
| 5 | Adjustment in Telephone costs & Utilities | (270) |
| 6 | Decrease in Insurance Costs | (190) |
| 7 | Capital Additions/replacements | |
| | a. No new capital allocated | <u>0</u> |
| | TOTAL OPERATING CHANGES | <u><u>2,173</u></u> |

Leisure Services (Recreation)

32-6106

Division Overview

The Leisure Services Department offers a wide range of fitness, sports activities, programs and special events which augment a superb schedule of year round leisure services and recreation for the community.

Mission Statement

To provide a variety of programs, activities and events that enhance the quality of life and promote the physical, mental, and social well being of each individual served.

Funding Sources

The Leisure Services Division is funded by the General Fund revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|-------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-----------------------------------|
| Leisure Services | | | | | |
| 0.750 | 0.750 | 0.750 | 0.750 | 0.750 | Administrative Assistant-Comm Srv |
| 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | Aquatics Supervisor |
| 0.556 | 0.556 | 0.556 | 0.556 | 0.556 | Assistant Head Lifeguard/Seasonal |
| 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | Community Services Accountant |
| 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | Community Services Director |
| 1.950 | 1.950 | 1.950 | 1.950 | 1.950 | Lifeguard |
| 1.593 | 1.593 | 1.593 | 1.593 | 1.593 | Lifeguard-Seasonal/Part-time |
| 1.875 | 1.875 | 1.875 | 1.875 | 1.875 | Recreation Aide |
| 1.610 | 1.260 | 1.260 | 1.260 | 1.260 | Recreation Aide- Seasonal |
| 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | Recreation Aid-Winter Season |
| 0.278 | 0.278 | 0.278 | 0.278 | 0.000 | Recreation Assistant-Seasonal |
| 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | Recreation Assistant-Full-time |
| 0.278 | 0.278 | 0.278 | 0.278 | 0.278 | Recreation Cashier-Seasonal |
| 2.000 | 2.000 | 2.000 | 2.000 | 2.000 | Recreation Clerk |
| 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | Recreation Clerk - Part-time |
| 0.278 | 0.278 | 0.278 | 0.278 | 0.278 | Recreation Clerk-Seasonal |
| 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | Recreation Facility Manager |
| 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | Recreation Technician |
| 0.000 | 0.000 | 0.000 | 1.000 | 1.000 | Special Events Coordinator |
| 18.418 | 18.068 | 18.068 | 19.068 | 18.790 | Leisure Services |

Leisure Services - Recreation 032-6106

| OBJECTIVES | | GOALS | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--|
| Provide valuable public services | | Complete deck and track replacement at pool. | | |
| Ensure financial stability | | Increase Participation in all activities at Alamogordo Family Recreation Center | | |
| Ensure effective communication exchange | | Work with the new Special Events Manager and Committee to increase attendance in existing events as well as develop new events to promote tourism to Alamogordo and improve the quality of life for our citizens. | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | | |
| Objective: Provide valuable public services | | | | |
| Action: Opened the new Splash Park at the Family Recreation Center | | | | |
| Action: Hosted the first public video game tournament in Alamogordo with co-sponsorship from Fun Flicks. | | | | |
| Action: Implemented a new cleaning schedule for the Recreation Center. | | | | |
| Objective: Ensure financial stability | | | | |
| Action: Increased Part time Lifeguard wages to \$9.00/hour to help retain quality employees. | | | | |
| Action: Increased participation in the After School Frenzy Camp by 2%. | | | | |
| Objective: Ensure effective communication exchange | | | | |
| Action: Continued to work with other agencies and groups to provide quality programs and services to the citizens of Alamogordo. | | | | |
| Action: Hosted the first Water Education Festival for elementary and middle school students with participation from the Lincoln National Forest and the State of New Mexico Health Department. | | | | |
| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted | |
| Youth Programs offered | 11 | 11 | 12 | |
| Registered youth in programs | 3,923 | 3,923 | 4,292 | |
| Revenues as a % of operating exp. | N/A | N/A | 52% | |
| Registered adult in programs | 267 | 267 | 1,625 | |
| Ball field, Park, Rec Center rentals | 21,457 | 21,457 | 1,360 | |
| Special Events Held | 19 | 19 | 20 | |
| Membership & punch passes sold | 336 | 336 | 235 | |
| New Special Events | N/A | N/A | 2 | |
| Paid daily gym users | 2,123 | 2,123 | 1,640 | |
| Paid daily weight room users | 1,245 | 1,245 | 1,300 | |

Leisure Services - Recreation 032-6106

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|------------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Beginning Cash - July 1 | | | | | | | | | | 491,724 |
| Revenues | | | | | | | | | | |
| State Shared Fees | 27,847 | 6 | 20 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Grants | 455,239 | 14,865 | (35) | 0 | 0 | 0 | 279 | 100,000 | 100,000 | ** |
| User Fees | 297,806 | 309,311 | 278,379 | 287,445 | 302,470 | 302,470 | 292,562 | 286,500 | (15,970) | -5.3% |
| Miscellaneous Revenue | (2,073) | (1,323) | (1,995) | (2,287) | 0 | 0 | (2,826) | 0 | 0 | ** |
| Total Revenues | 778,819 | 322,859 | 276,369 | 285,158 | 302,470 | 302,470 | 290,015 | 386,500 | 84,030 | 27.8% |
| Transfers | | | | | | | | | | |
| Transfers In | 638,069 | 476,752 | 1,184,155 | 1,184,155 | 834,003 | 834,003 | 1,666,872 | 782,184 | (51,819) | -6.2% |
| Transfers Out | 148,498 | 112,713 | 134,343 | 134,343 | 173,667 | 173,667 | 120,827 | 168,023 | (5,644) | -3.2% |
| Total Net Transfers | 489,571 | 364,039 | 1,049,812 | 1,049,812 | 660,336 | 660,336 | 1,546,045 | 614,161 | (46,175) | -7.0% |
| Total Resources Available | | | | | | | | | | 1,492,385 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 564,975 | 584,288 | 553,185 | 583,594 | 658,689 | 734,652 | 624,190 | 739,224 | 80,535 | 12.2% |
| Supplies | 58,402 | 67,666 | 62,293 | 65,592 | 68,823 | 70,823 | 71,062 | 71,573 | 2,750 | 4.0% |
| Maintenance | 19,496 | 23,087 | 22,359 | 24,526 | 28,688 | 28,388 | 21,790 | 29,308 | 620 | 2.2% |
| Utilities | 153,827 | 145,520 | 136,189 | 154,541 | 166,205 | 166,505 | 165,834 | 168,654 | 2,449 | 1.5% |
| Other Services | 83,729 | 69,507 | 40,983 | 43,355 | 50,320 | 52,820 | 40,119 | 51,165 | 845 | 1.7% |
| Total Operating Cost | 880,429 | 890,068 | 815,009 | 871,608 | 972,725 | 1,053,188 | 922,995 | 1,059,924 | 87,199 | 9.0% |
| Capital Outlay | 6,785 | 26,339 | 46,956 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Improvements | 451,187 | 38,498 | 291,067 | 197,940 | 90,000 | 102,468 | 184 | 202,283 | 112,283 | 124.8% |
| Total Appropriations/Expenditures | 1,338,401 | 954,905 | 1,153,032 | 1,069,548 | 1,062,725 | 1,155,656 | 923,179 | 1,262,207 | 199,482 | 18.8% |
| Ending Cash Balance - June 30 | | | | | | | | | | 230,178 |

** One or more zero value fields

Budget Highlights

Budget appropriations are 18.8 percent or \$199,482 more than the FY14 Original Budget. The budget for salaries and benefits has increased overall 12.2 percent or \$80,535. The majority of the increase is a change in employees and a 10% increase in Health Insurance.

Leisure Services-Recreation 032-6106

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|-----------------------------------------------------|------------------------------|
| 1 | Total Salary Adjustment | <u>58,650</u> |
| a. | Supervisory Positions (1) | 42,877 |
| b. | Administrative Staff (34) | <u>15,773</u> |
| 2 | Total Benefit Adjustment | 21,885 |
| 3 | Adjustment in supplies and materials | 2,750 |
| 4 | Increase in Internet Support Fees for public access | 272 |
| 5 | Increase in Pest Control | 300 |
| 6 | Decrease in Rec Structures & Equip | (300) |
| 7 | Increase in Pool Mechanical Equipment Maint. | 348 |
| 8 | Adjustment in Phone Charges and other Utilities | 2,449 |
| 9 | Increase in Contract Services | 2,500 |
| 10 | Increase in Contract Instructors | 2,000 |
| 11 | Adjustment in Insurance costs | (3,655) |
| 12 | Capital Additions/replacements | |
| a. | Legislative Award for Public Restrooms \$100,000 | <u>112,283</u> |
| TOTAL OPERATING CHANGES | | <u><u>199,482</u></u> |

Parks

32-6206

Division Overview

The Parks Division maintains in excess of 300 acres of parks and sports-related areas in order to provide improved quality of life to the citizens of Alamogordo

Mission Statement

To provide safe, functional, aesthetic areas for the citizens of Alamogordo to rest, recreate and enjoy leisure time.

Funding Sources

The Parks Division is funded by the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|--------------------------|
| | | | | | Parks |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Parks Forman |
| 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | Parks Laborer |
| 3.48 | 3.48 | 3.48 | 3.48 | 3.48 | Parks Laborer-Seasonal |
| 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | Parks Maintenance |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Parks Maintenance/Welder |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Parks Mechanic |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Parks Supervisor |
| 20.48 | 20.48 | 20.48 | 20.48 | 20.48 | Parks |

| OBJECTIVES | GOALS |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | <p>Complete Construction of Disc Golf Course at Griggs Sports Complex.</p> <p>Implement tree replacement by identifying failing trees, remove unsafe and dead limbs & branches on viable trees, remove and replace failed trees with viable Native or Hardy varieties.</p> <p>Upgrade Hooser Sports Complex by installing chain link fence and gates on new side, install drainage culvert, and construct storage building.</p> <p>Continue Landscaping/Gardening Program by installing median beautification and providing routine maintenance and weed control of landscaped areas.</p> |
| Provide valuable public services | <p>Support and Coordinate Community Services Quality of Life Project (i.e., Skage Park, BMX Course, Playground Shade Structures, and community parks)</p> <p>Provide weekly routine parks maintenance during the growing season</p> |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment</p> <p>Action: Repaired extensive field damage from Oktoberfest at Greggs Sports Complex</p> <p>Action: Cleared and graded area for Disc Gold Course</p> <p>Action: Completed infield renovation at Griggs and Hooser Sports Complexes.</p> <p>Action: Over-seeded field six at Griggs Sports Complex and top-dressed and re-seeded football fields at Griggs with sand.</p> <p>Action: Provided routine daily maintenance and irrigation maintenance and repair in all park areas, as needed.</p> <p>Action: Supported phase two of the Raigrounds Road construction project.</p> <p>Action: Installed Xeriscape landscapes on medians at White Sands, New York, 1st Street and native plant garden installation at the Alamogordo Public Library.</p> <p>Action: Provided off-season tree pruning of all park areas and removed multiple large dead trees and the Zoo Alameda Park, Oregon Park and Indian Wells Park.</p> <p>Objective: Provided valuable public services</p> <p>Action: Assisted in the installation and establishment of many new trees throughout common areas along multiple city thoroughfares via Keep Alamogordo Beautiful, Tree NM, and Rotary Club support.</p> <p>Action: Assisted in annual removal and set up of swimming pool cover at the Recreation Center Pool.</p> <p>Action: Performed pre-event setup, event coverage, and post-event cleanup for multiple public function in the City Parks, including Gus Macker, the annual Wine Festival in Alameda Park, the Balloon Festival and Ann Cottonwood Festival.</p> <p>Action: Supported Keep Alamogordo Beautiful program and supported volunteer group projects in Washington Park and Kids Kingdom</p> <p>Action: Revonvated Alamogordo Senior Center Irrigation.</p> <p>Action: Reorganized department staff to create a Gardening Crew</p> | |

Parks 032-6206

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|---------------------------|------------------|--------------------|-------------------|
| Total Acres Maintained | 445 | 445 | 447 |
| Acres per FTE | 26 | 26 | 26 |
| Cost per Acre | 2,116 | 2,116 | 2,205 |
| Acres per 1000 population | 14 | 14 | 14 |

According to the National Park and Recreation Association, the lower Quartile for cost per acre of land maintained is \$3,450 and the Upper Quartile is \$15,265.

According to the National Park and Recreation Association, the lower Quartile for acres per 1000 population is 6.3 and the Upper Quartile is 19.1.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | |
| User Fees | 0 | 0 | 1,700 | 3,519 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous Revenue | 118 | 3,472 | 608 | 0 | 0 | 0 | 128 | 0 | 0 | ** |
| Total Revenues | 118 | 3,472 | 2,308 | 3,519 | 0 | 0 | 128 | 0 | 0 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 1,010,536 | 1,005,952 | 1,190,338 | 1,056,754 | 1,068,996 | 1,055,425 | 1,019,066 | 1,081,741 | 12,745 | 1.2% |
| Transfers Out | 108,735 | 114,172 | 113,721 | 113,721 | 113,721 | 113,721 | 113,721 | 87,570 | (26,151) | -23.0% |
| Total Net Transfers | 901,801 | 891,780 | 1,076,617 | 943,033 | 955,275 | 941,704 | 905,345 | 994,171 | 38,896 | 4.1% |
| Total Resources Available | | | | | | | | | | 994,171 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 683,497 | 680,709 | 701,259 | 676,209 | 766,005 | 748,434 | 706,663 | 759,097 | (6,908) | -0.9% |
| Supplies | 36,144 | 45,018 | 50,405 | 52,526 | 45,620 | 45,790 | 54,981 | 52,340 | 6,720 | 14.7% |
| Maintenance | 69,553 | 58,016 | 58,896 | 69,684 | 65,611 | 68,909 | 65,109 | 73,250 | 7,639 | 11.6% |
| Utilities | 39,163 | 45,750 | 48,867 | 50,998 | 53,405 | 53,412 | 57,586 | 55,862 | 2,457 | 4.6% |
| Other Services | 19,325 | 17,871 | 20,050 | 22,534 | 24,634 | 24,634 | 20,647 | 23,622 | (1,012) | -4.1% |
| Total Operating Cost | 847,682 | 847,364 | 879,477 | 871,951 | 955,275 | 941,179 | 904,986 | 964,171 | 8,896 | 0.9% |
| Capital Outlay | 57,921 | 24,019 | 3,765 | 72,924 | 0 | 525 | 487 | 30,000 | 30,000 | ** |
| Total Appropriations/Expenditures | 905,603 | 871,383 | 883,242 | 944,875 | 955,275 | 941,704 | 905,473 | 994,171 | 38,896 | 4.1% |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields

Budget Highlights

Budget appropriations are 4.1 percent or \$38,896 above the FY14 Original Budget. The budget for salaries and benefits has decreased overall (0.9) percent or (\$6,908). The majority of the decrease is due to a change in employees. The Parks Maintenance & Equipment Maintenance line items have increased 11.6 percent or \$7,639 due to the needed maintenance to the parks. Capital increased due to a mower allocated for FY15.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|-------------------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | (6,136) |
| a. | Supervisory Positions (1) | 370 |
| b. | Administrative Staff (22) | <u>(6,506)</u> |
| 2 | Total Benefit Adjustment | (772) |
| 3 | Increase in Supplies & Materials | 6,720 |
| 4 | Increase in Fleet Commercial Parts | 5,419 |
| 5 | Increase in Equipment Maintenance | 750 |
| 6 | Increase in Parks Maintenance | 1,470 |
| 7 | Adjustment in Phone Charges and Utilities | 2,457 |
| 8 | Decrease in Insurance Charges | (1,012) |
| 9 | Capital Additions/replacements | |
| a. | Mower \$30,000 | <u>30,000</u> |
| TOTAL OPERATING CHANGES | | <u><u>38,896</u></u> |

Zoo

32-6306

Division Overview

The Alameda Park Zoo was established in 1898. The site consists of an area seven acres long and one and one-half acres wide. Located in southern New Mexico, the climate biome is considered warm desert. The zoo is inhabited by native cottonwood trees, as well as non-indigenous plant species including elm, willow, palm locust, and a number of local and exotic shrubs. Public facilities include a gift shop, restrooms, playground, pavilions, picnic area, education center, and a series of exhibits housing over 265 animals.

Mission Statement

The Alameda Park Zoo provides an aesthetically pleasing naturalistic environment, which promotes education in the environmental fields of study, conservation of local and global environments, recreation, and biological research. The intended concept is to instill through audio, visual, and tactical means, a unity of non-human and human relationships. Through professional cooperation and tactics, the Alameda Park Zoo will provide the public with high standards of environmental education. This educational procedure takes place in an atmosphere that promotes environmental recreation as well as education.

Funding Sources

The Zoo Division is funded by the General Fund revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|----------------------------|
| Zoo | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senor Zookeeper |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Zoo Facility Support Staff |
| 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | Zoo Gift Shop Cashier |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Zoo Superintendent |
| 3.00 | 3.00 | 3.50 | 3.50 | 3.50 | Zookeeper |
| 6.75 | 6.75 | 7.25 | 7.25 | 7.25 | Zoo |

Zoo 032-63

| OBJECTIVES | GOALS |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Maintain a diverse collection of animals, birds reptiles, fish, insects and plants inside a AZA accredited contemporary, well maintained Facility. Replace outdated exhibits with new contemporary exhibits. Increase participation in Endangered Species Programs through breeding programs and species housing. Bring in new Species of animals |
| Ensure financial stability | Increase Zoo Attendance by 2% in 2014/2015. |
| Ensure effective communication exchange | Promote Education, Conservation, Recreation, and Research through exhibits and activities |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

- Action: Completed construction of new Zoo Entrance Complex.
- Action: Continued planning and construction New Primate Exhibits.
- Action: Completed planning and began construction of the new Zoo Parking Lot Extension.
- Action: Increased zoo collected size.
- Action: Began planning and preparation for proposed Zoo Café.

Objective: Ensure financial stability

- Action: Increased zoo attendance

Objective: Ensure effective communication exchange

- Action: Maintained Accreditation and Licenses with the America Zoo and Aquarium Association, United States Department of Agriculture, United States Fish & Wildlife Service and New Mexico

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|-------------------------------|------------------|--------------------|-------------------|
| Number of Exhibits | 36 | 36 | 40 |
| Number of Species | 76 | 76 | 79 |
| Number of Specimens | 285 | 285 | 290 |
| Number of Special Events | 6 | 6 | 7 |
| Increase Zoo Attendance by 2% | 65,000 | 65,000 | 65,000 |
| Education Programs | 9 | 9 | 9 |
| Injured animals program | 12 | 12 | 15 |
| New Exhibits | 3 | 3 | 3 |
| Endangered Species | 7 | 7 | 7 |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|------------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | |
| User Fees | 67,804 | 71,722 | 74,391 | 72,892 | 68,800 | 68,800 | 73,504 | 69,200 | 400 | 0.6% |
| Miscellaneous Revenue | 25,588 | 25,580 | 23,324 | 24,913 | 25,800 | 25,800 | 25,574 | 25,800 | 0 | 0.0% |
| Total Revenues | 93,392 | 97,302 | 97,715 | 97,805 | 94,600 | 94,600 | 99,078 | 95,000 | 400 | 0.4% |
| Transfers | | | | | | | | | | |
| Transfers In | 318,481 | 400,840 | 320,665 | 397,209 | 342,214 | 371,233 | 378,030 | 410,479 | 68,265 | 19.9% |
| Transfers Out | 36,604 | 36,970 | 40,695 | 40,695 | 32,416 | 32,416 | 32,416 | 30,137 | (2,279) | -7.0% |
| Total Net Transfers | 281,877 | 363,870 | 279,970 | 356,514 | 309,798 | 338,817 | 345,614 | 380,342 | 70,544 | 22.8% |
| Total Resources Available | | | | | | | | | | 475,342 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 276,277 | 269,617 | 292,708 | 308,548 | 331,753 | 331,190 | 321,470 | 337,601 | 5,848 | 1.8% |
| Supplies | 59,927 | 61,440 | 62,011 | 70,526 | 70,613 | 71,014 | 71,274 | 75,455 | 4,842 | 6.9% |
| Maintenance | 1,825 | 852 | 1,017 | 933 | 1,979 | 1,979 | 459 | 2,251 | 272 | 13.7% |
| Utilities | 30,488 | 31,674 | 35,835 | 40,524 | 37,938 | 38,137 | 41,555 | 39,668 | 1,730 | 4.6% |
| Other Services | 9,168 | 10,687 | 12,827 | 10,932 | 14,337 | 13,737 | 9,934 | 13,867 | (470) | -3.3% |
| Total Operating Cost | 377,685 | 374,270 | 404,398 | 431,463 | 456,620 | 456,057 | 444,692 | 468,842 | 12,222 | 2.7% |
| Capital Outlay | 0 | 80,049 | 0 | 0 | 0 | 0 | 0 | 6,500 | 6,500 | ** |
| Total Appropriations/Expenditures | 377,685 | 454,319 | 404,398 | 431,463 | 456,620 | 456,057 | 444,692 | 475,342 | 18,722 | 4.1% |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields

Budget Highlights

Budget appropriations are 4.1 percent or \$18,722 more than the FY14 Original Budget. The budget for salaries and benefits has increased 1.8 percent or \$5,848 due to a change in employees and a 10 percent Group Health increase. The FY15 Capital is for Shelves & Display for the Gift Shop.

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|--------------------------------|-----------------------------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | 2,654 |
| a. | Supervisory Positions (1) | 298 |
| b. | Administrative Staff (6) | <u>2,356</u> |
| 2 | Total Benefit Adjustment | 3,194 |
| 3 | Adjustment in supplies and materials | 4,842 |
| 4 | Increase in Internet Support Fees for Public Access | 272 |
| 5 | Adjustment in Telephone Costs and other utilities | 1,730 |
| 6 | Increase in Membership & Dues | 28 |
| 7 | Increase in Professional Services | 135 |
| 8 | Decrease in Insurance charges | (633) |
| 9 | Capital Additions/replacements | |
| a. | Purchase of Animals | 1,500 |
| b. | Shelves & Display for Gift Shop | <u>5,000</u> |
| TOTAL OPERATING CHANGES | | <u><u>18,722</u></u> |

Library

32-7101

Division Overview

The City Library provides local citizens educational, informational, and recreational resources in print and non-print formats.

Mission Statement

The mission of the Alamogordo Public Library is to provide educational, informational, and recreational resources in the form of print and non-print formats to all residents of all ages and socioeconomic backgrounds in order that they might have equal access to information representing all points of view.

Funding Sources

The Library Division is funded by the General Fund revenues, Grants and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|----------------------------|
| | | | | | Library |
| 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | Library Manager |
| 0.63 | 0.63 | 0.00 | 0.63 | 0.00 | Acquisitions Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Head of Circulation |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Library Assistant |
| 4.13 | 4.13 | 4.13 | 4.13 | 4.13 | Library Clerk |
| 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | Library Clerk - Children's |
| 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | Library Maintenance |
| 2.16 | 2.16 | 2.16 | 2.16 | 2.16 | Library Page |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Library Cataloger |
| 1.93 | 1.93 | 1.93 | 1.93 | 1.93 | Reference Librarian |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Youth Services Librarian |
| 14.21 | 15.21 | 14.58 | 15.21 | 14.58 | Library |

Library 032-7101

| OBJECTIVES | GOALS |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>Increase programming to bring more awareness through out the community of the technological resources provided by the library.</p> <p>Review and evaluate both current and future staffing attributes to ensure comprehensive services for our citizens.</p> <p>Pursue research to identify new databases for acquisition.</p> |
| Ensure financial stability | Encourage Friends of the Library support to increase material buying power and apply for grants. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: With so many people obtaining degrees online our library has an increased demand for free exam proctoring. The librarians are proctoring more than seven exams each moth. The number continues to rise.

Action: Have become a designated testing site for the New Mexico Online Driving School. An exam proctor is required for the final online traffic school exam.

Action: The reference stacks were rearranged to provide more visibility and to create a more welcoming study area, Seating was relocated to encourage patrons use of the wireless Internet service with their own devices.

Objective: Ensure financial stability

Action: Capital funding for the library lighting project came from state appropriations. General Obligation bond money was used to purchase public catalog computers. The Friends of the Library bought the stands for these computers. The Alamogordo Public Library Foundation purchased computer carrels and tables to improve Internet services.

Action: Summer Reading program set new records for the number of children participating, prizes awarded, and program attendance.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|-----------------------------------|------------------------------|--------------------|-------------------|
| Increase e-Book circulation by 5% | Establish baseline Scores | 2,306 | 3,132 |
| Increase Internet Sign-ups by 2% | 20,199 | 20,199 | 21,204 |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change | |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|---------|
| BUDGET SUMMARY | | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | | |
| User Fees | 26,678 | 23,455 | 28,605 | 27,910 | 25,100 | 25,100 | 25,293 | 23,600 | (1,500) | -6.0% | |
| Fines | 21,912 | 21,422 | 17,897 | 15,609 | 20,000 | 20,000 | 13,912 | 15,000 | (5,000) | -25.0% | |
| Miscellaneous Revenue | 36,209 | 42,794 | 44,153 | 47,958 | 33,600 | 10,358 | 14,590 | 1,300 | (32,300) | -96.1% | |
| Grants | 26,573 | 10,915 | 193,665 | 18,555 | 87,745 | 170,476 | 45,243 | 122,838 | 35,093 | 40.0% | |
| Total Revenues | 111,372 | 98,586 | 284,320 | 110,032 | 166,445 | 225,934 | 99,038 | 162,738 | (3,707) | -2.2% | |
| Transfers | | | | | | | | | | | |
| Transfers In | 784,749 | 765,222 | 638,427 | 760,574 | 864,471 | 708,904 | 855,639 | 876,843 | 12,372 | 1.4% | |
| Transfers Out | 144,781 | 147,677 | 154,076 | 154,076 | 147,656 | 147,656 | 147,656 | 152,124 | 4,468 | 3.0% | |
| Total Net Transfers | 639,968 | 617,545 | 484,351 | 606,498 | 716,815 | 561,248 | 707,983 | 724,719 | 7,904 | 1.1% | |
| Total Resources Available | | | | | | | | | | | |
| | | | | | | | | | | | 887,457 |
| Appropriations/Expenditures | | | | | | | | | | | |
| Salaries & Benefits | 485,720 | 473,210 | 444,796 | 495,373 | 594,996 | 594,002 | 537,034 | 579,297 | (15,699) | -2.6% | |
| Supplies | 187,263 | 139,977 | 157,227 | 169,729 | 211,780 | 217,769 | 131,942 | 192,182 | (19,598) | -9.3% | |
| Maintenance | 21,897 | 21,787 | 18,264 | 37,497 | 24,584 | 5,898 | 5,373 | 5,900 | (18,684) | -76.0% | |
| Utilities | 41,025 | 40,171 | 40,003 | 36,172 | 44,020 | 45,420 | 38,430 | 42,357 | (1,663) | -3.8% | |
| Other Services | 32,172 | 27,099 | 28,467 | 39,137 | 40,269 | 38,519 | 33,511 | 38,976 | (1,293) | -3.2% | |
| Total Operating Cost | 768,077 | 702,244 | 688,757 | 777,908 | 915,649 | 901,608 | 746,290 | 858,712 | (56,937) | -6.2% | |
| Capital Outlay | 594 | 14,286 | 194,503 | 19,897 | 3,850 | 74,740 | 60,731 | 28,745 | 24,895 | 646.6% | |
| Total Appropriations/Expenditures | 768,671 | 716,530 | 883,260 | 797,805 | 919,499 | 976,348 | 807,021 | 887,457 | (32,042) | -3.5% | |
| Ending Cash Balance - June 30 | | | | | | | | | | | |
| | | | | | | | | | | | 0 |

Budget Highlights

Phase 2 of the lighting project continued with the Children's room and the Reference area lights replaced with new LED lighting. New lighting for the staff area and Eugene Manlove Rhodes room is next on the list, which will complete the project. State GO Bond money was used to purchase new public catalog computers. The Friends of the Library bought stands for this new equipment. The Alamogordo Public Library Foundation purchased carrels to update and expand the adult Internet computer services. City staff installed additional electrical wiring and internet cabling to accommodate the provision of more services.

Library 032-7101

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|-------------------------------------------------------------------------------------------------|-----------------|
| 1 | Total Salary Adjustment | (8,126) |
| a. | Supervisory Positions (1) | (3,217) |
| b. | Administrative Staff (19) | (4,909) |
| 2 | Total Benefit Adjustment | (7,573) |
| 3 | Adjustment in supplies and materials | 1,000 |
| 4 | Decrease in Library Supplies | (3,317) |
| 5 | Decrease in Books & Periodicals | (16,281) |
| 6 | Decrease in Software Support Fees | (18,684) |
| 7 | Adjustment in Phone Charges and Utilities | (1,663) |
| 8 | Increase in Printing for Summer Reading Program | 100 |
| 9 | Increase in Collection Agency Fees | 200 |
| 10 | Increase in Contract Services for Online Library Cooperative Fee | 80 |
| 11 | Decrease in Insurance Charges | (1,673) |
| 12 | Capital Additions/replacements | |
| a. | 3 PC's Public Use, Low Vision Reader/Viewer, FM Hearing Asst Unit, Monitor & Scanner \$7,165 | 7,165 |
| b. | Class Software Fees & Processing \$10,338 | 15,730 |
| TOTAL OPERATING CHANGES | | (33,042) |

State Fire Protection Fund 33-0000

Division Overview

The State of New Mexico charges and collects taxes on property insurance premiums throughout the state. These taxes are then distributed to the State of New Mexico Fire Protection Fund, for distribution by the New Mexico State Fire Marshal's Office for the maintenance and advancement of all fire protection departments in the state, who provide structural fire protection. These funds are distributed to local public bodies for the operation, maintenance, and improvement of fire protection services throughout the state. These funds must be applied for annually, and are distributed based on the eligibility, number and type of fire stations, and the communities ISO (Insurance Service Office) rating. A better ISO classification rating caused an increase in the department Fire Protection Fund Distribution.

Funding Sources

The State Fire Protection Division is funded by the State Fire Marshal's Office.

Fire Protection 33-0000

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | <p>Achieve and maintain and ISO Fire Protection Rating Classification of 4 or better during our mandatory ISO survey.</p> <p>Develop and establish long range planning for the maintenance and betterment of the communities Fire Protection Rating Classification</p> <p>Increase and maintain training for Firefighters through funding increases, grant coordination, and cost effective training opportunities, thereby promoting the mission of the fire department to provide effective professional protection for the citizens of</p> |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | <p>Develop and Establish long range planning goals for the maintenance, replacement, improvement of firefighter apparatus, personal protective equipment, and fire stations.</p> <p>Correct and maintain all fire protection equipment deficiencies, and ensure all fire department equipment meets or exceeds local, state, and national standard requirements.</p> <p>Maintain multijurisdictional partnership for the purchase, maintenance, and repair of fire protection equipment.</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities
 Action: Requested classification inspection and correction to ensure proper funding for the fire department.

Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment
 Action: Developed multiagency partnerships which provided for approximately \$440,000 of equipment donation, and the cost sharing for equipment necessary for the continued maintenance of this
 Action: Developed multijurisdictional partnerships for the equipping, planning, and response to hazardous materials and disaster responses, providing for the receipt of approximately \$58,000 worth of equipment during FY14, and commitments of more fund
 Action: Successfully received fire protection fund grant of \$100,000 which was used toward the necessary replacement costs of personal protective equipment, and self-contained breathing apparatus equipment.

Fire Protection Fund 33-0000

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Beginning Cash - July 1 | | | | | | | | | | 310,346 |
| Revenues | | | | | | | | | | |
| Grants | 419,867 | 409,261 | 421,082 | 394,170 | 394,170 | 599,437 | 599,737 | 499,437 | 105,267 | 26.7% |
| Miscellaneous | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 9,277 | 7,296 | 1,305 | 1,293 | 1,038 | 1,038 | 1,399 | 1,997 | 959 | 92.4% |
| Total Revenues | 429,144 | 416,607 | 422,387 | 395,463 | 395,208 | 600,475 | 601,136 | 501,434 | 106,226 | 26.9% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 3,699 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 3,699 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 811,780 |
| Appropriations/Expenditures | | | | | | | | | | |
| Supplies | 125,908 | 122,697 | 131,172 | 91,030 | 48,010 | 264,059 | 183,197 | 148,950 | 100,940 | 210.2% |
| Maintenance | 16,649 | 30,561 | 55,730 | 44,733 | 39,000 | 59,143 | 53,428 | 55,000 | 16,000 | 41.0% |
| Utilities | 61,700 | 121,786 | 105,590 | 104,309 | 124,357 | 124,357 | 62,740 | 88,422 | (35,935) | -28.9% |
| Other Services | 185,245 | 181,858 | 180,379 | 189,613 | 164,860 | 174,860 | 165,774 | 195,539 | 30,679 | 18.6% |
| Total Operating Cost | 389,502 | 456,902 | 472,871 | 429,685 | 376,227 | 622,419 | 465,139 | 487,911 | 111,684 | 29.7% |
| Capital Improvements | 0 | 0 | 0 | 0 | 10,335 | 10,335 | 2,875 | 12,500 | 2,165 | 20.9% |
| Capital Outlay | 3,339 | 1,066 | 0 | 0 | 33,934 | 123,240 | 29,540 | 238,440 | 204,506 | 602.7% |
| Total Appropriations/Expenditures | 392,841 | 457,968 | 472,871 | 429,685 | 420,496 | 755,994 | 497,554 | 738,851 | 318,355 | 75.7% |
| Ending Cash Balance - June 30 | | | | | | | | | | 72,929 |

** One or more zero value fields

Reserve: 49,721
Available Balance: 23,208

Budget Highlights

The Fire Protection Fund Distribution for FY15 is projected to be \$499,437, with no projected change year to year, as of yet. Actual fund distribution will not be determined until later in the year and may be affected by legislative changes, fund health, and changes to other department requests for increases in or new funding.

Fire Protection Fund 33-0000

Fire Fund actual distributions for FY15 increased by \$26.7% or \$105,267. This was the result of a request for classification correction and inspection, and the resulting funding increase.

We are received state approval of a carryover request of accumulated funds for the capital replacement program, supplies, equipment, and training. This carryover must be approved by the State Fire Marshall.

The NMFA intercepts three loan payments from this payment: Fire Station, Ladder Truck and Fire Pumper, which shows a slight increase in FY15.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|--------------------------------------|----------------|
| 1 | Adjustment in Supplies and Materials | 100,940 |
| 2 | Increase in Maintenance | 16,000 |
| 3 | Adjustment in expected Utilities | (35,935) |
| 4 | Increase in Training & Travel | 10,000 |
| 5 | Increase in Contract Services | 22,000 |
| 6 | Increase in Insurance Costs | 324 |
| 7 | Adjustment in Loan Payments | (1,645) |
| 8 | Capital Additions/replacements | |
| a. | Computer Hardware & Software | 8,598 |
| b. | Back up Power Generator \$12,500 | (31,769) |
| c. | Carryover funds | 229,842 |
| TOTAL OPERATING CHANGES | | 318,355 |

Law Enforcement Grant 36-0000

Division Overview

The Law Enforcement Fund is currently used to track expenditures and revenues from grant funding for the City of Alamogordo, Police Department. Each grant is separated in this fund by department and division to better track revenue and expenditures. Each of the grants received through this fund is explained further below.

Law Enforcement Protection

Pursuant to State Statute 29-13-3, there is created in the State Treasury, the Law Enforcement Protection Fund. Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance is paid to the State Treasurer and credited to the Law Enforcement Protection Fund. The purpose of the Fund Act is to provide the equitable distribution of the funds to Municipal Police and County Sheriff's Departments for use in the maintenance and improvement of these departments in order to enhance the efficiency and effectiveness of law enforcement services provided.

Traffic Safety Grants

Funding is received from the New Mexico Traffic Safety Bureau. This funding is from the conviction of a DWI offender. These grant funds are to be used for equipment, overtime enforcement projects (which include underage drinking enforcement, roadblocks, operation buckle down, and alcohol free events), training and prevention materials.

BJA – Justice Assistance Grant

Funding was received in FY11 for a BJA-Justice Assistance Grants. These monies were awarded based on population and Part 1 UCR reporting statistics for the past three years. This grant was awarded in the amount of \$12,963. The funds are to be used for law enforcement equipment and medical supplies. This grant will expire 09/30/14.

Funding Sources

The Law Enforcement Grant Division is funded by Grants.

Law Enforcement Grant 36-0000

Summary All Grant Funding

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | (11,620) |
| Revenues | | | | | | | | | | |
| Grants | 118,320 | 179,800 | 95,005 | 116,221 | 117,200 | 173,448 | 121,799 | 127,763 | 10,563 | 9.0% |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 293 | 847 | 105 | 74 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 118,613 | 180,647 | 95,110 | 116,295 | 117,200 | 173,448 | 121,799 | 127,763 | 10,563 | 9.0% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 116,143 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 46,135 | 45,716 | 43,056 | 39,137 | 46,257 | 46,257 | 39,190 | 43,819 | (2,438) | -5.3% |
| Supplies | 17,173 | 37,572 | 39,928 | 44,523 | 12,500 | 15,257 | 9,247 | 10,462 | (2,038) | -16.3% |
| Utilities | 495 | 495 | 454 | 516 | 500 | 500 | 470 | 340 | (160) | -32.0% |
| Other Services | 41,279 | 41,397 | 34,713 | 42,995 | 36,500 | 37,394 | 36,336 | 36,500 | 0 | 0.0% |
| Total Operating Cost | 105,082 | 125,180 | 118,151 | 127,171 | 95,757 | 99,408 | 85,243 | 91,121 | (4,636) | -4.8% |
| Capital Outlay | 16,601 | 16,601 | 24,597 | 2,817 | 22,000 | 40,658 | 39,591 | 25,000 | 3,000 | 13.6% |
| Total Appropriations/Expenditures | 121,683 | 141,781 | 142,748 | 129,988 | 117,757 | 140,066 | 124,834 | 116,121 | (1,636) | -1.4% |

Ending Cash Balance - June 30

22

** One or more zero value fields

Budget Highlights

Budget appropriations for expenditures in FY15 are (1.4) percent or (\$1,636) less than the FY14 Original Budget based on Grant funding.

Law Enforcement Grant 36-0000

| CHANGES FOR OPERATIONS | | AMOUNT |
|-------------------------------|--------------------------------------|------------------------------|
| 1 | Total Benefit Adjustment | <u>(2,438)</u> |
| 2 | Adjustment in supplies and materials | (2,038) |
| 3 | Decrease in Telephone charges | (160) |
| 4 | Capital Additions/replacements | |
| a. | Law Enforcement Equipment | <u>3,000</u> |
| | TOTAL OPERATING CHANGES | <u><u>(1,636)</u></u> |

Keep Alamogordo Beautiful

37-0000

Division Overview

Keep Alamogordo Beautiful is the City’s litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department.

Mission Statement

The mission of Keep Alamogordo Beautiful, an affiliate of New Mexico Clean and Beautiful and Keep America Beautiful, Inc., is to serve the citizens of Alamogordo by developing and implementing effective public education and community improvement programs which enhance the quality of life in the community by instilling pride, a positive attitude and behavior change regarding natural resource conservation, littering, recycling, proper solid waste management, and beautification.

Funding Sources

The KAB Division is funded by the NM Clean and Beautiful Grant and Clean up Fees from garbage collection.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|----------------------------------|
| | | | | | Keep Alamogordo Beautiful |
| 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | Beautification Intern |
| 1.46 | 1.46 | 1.46 | 1.46 | 1.46 | Beautification Workers |
| 1.96 | 1.96 | 1.96 | 1.96 | 1.96 | Keep Alamogordo Beautiful |

Keep Alamogordo Beautiful 037-0000

| OBJECTIVES | GOALS |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Facilitate greater interaction among residents in the community | Improve educational portion of program |
| Ensure financial stability | Acquire additional funding |
| Ensure effective communication exchange | Improve litter prevention program Improve beautification program. Improve recycling program |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Facilitate greater interaction among residents in community

Action: Coordinated youth volunteer groups and sub-contracted youth groups to complete 21 Litter Free Events, including Armed Forces Weekend, Otero County Fair & Rodeo, Annual Cottonwood Festival, and Annual Wine Festival.

Action: Successfully coordinated with the City of Alamogordo Convenience Center and local Youth groups to collect and recycle a record number of live Christmas trees through the "Curb Your Tree" event.

Action: Coordinated and supported 16 litter pick up and 3 tree planting events as part of the Keep America Beautiful Great American Clean Up.

Action: Sponsored, supplied and staffed the volunteer and staff hospitality tent for the annual Gus Macker Basketball tournament.

Objective: Ensure financial stability

Action: Successfully renewed the grant for FY2014

Objective: Ensure effective communication exchange

Action: Planned, coordinated and supervised the summer beautification workers to complete landscaping at Tierra De Suenos Park and Fireman's Park parking lot.

Action: Supported and coordinated 10 litter pickup events as part of NM Clean & Beautiful "Toss no Mas" fall initiative. Also provided materials and support for multiple other weekend litter pick ups by volunteer groups and State Adopt a Highway Groups throughout the year.

Action: Attended quarterly New Mexico coordinator's meeting

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|------------------------------------------------------------|---------------------------|---------------------------|-------------------|
| Volunteers | 3,600 | 3,600 | 245 |
| Volunteers Hours | 1,350 | 2 | 773 |
| Community Cleanups | 27 | 27 | 27 |
| "Litter-Free" Events | 17 | 17 | 12 |
| Amount of Litter Picket Up-Lbs. | 20,000 | 6,040 | 6,040 |
| Miles Clean Up | 41 | 41 | 20 |
| Education Presentations | Establish baseline Scores | Establish baseline Scores | 25 |
| Education Displays | Establish baseline Scores | Establish baseline Scores | 4 |
| Program Presentations | Establish baseline Scores | Establish baseline Scores | 15 |
| *Litter Index Rating 1-not littered to 4 Exremely Littered | Establish baseline Scores | Establish baseline Scores | 1 |

Notes: FY 10/11 and FY 11/12 data gathered from NMCB report – no KAB data available

FY 12/13 data gathered from KAB report

No Community Appearance Report submitted which determines Litter Index Rating

Keep Alamogordo Beautiful 037-0000

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 73,073 |
| Revenues | | | | | | | | | | |
| Fees & Permits | 19,537 | 17,575 | 21,364 | 20,325 | 21,348 | 21,348 | 21,035 | 21,348 | 0 | 0.0% |
| Grants | 47,391 | 38,924 | 9,034 | 16,609 | 25,000 | 28,532 | 15,213 | 31,263 | 6,263 | 25.1% |
| Interest Income | 306 | 455 | 113 | 177 | 131 | 131 | 309 | 245 | 114 | 87.0% |
| Total Revenues | 67,934 | 56,954 | 30,511 | 37,111 | 46,479 | 50,011 | 36,557 | 52,856 | 6,377 | 13.7% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 2,339 | 1,744 | 1,300 | 1,787 | 1,535 | 1,535 | 1,198 | 1,510 | (25) | -1.6% |
| Total Net Transfers | (2,339) | (1,744) | (1,300) | (1,787) | (1,535) | (1,535) | (1,198) | (1,510) | 25 | -1.6% |
| Total Resources Available | | | | | | | | | | 124,419 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 24,192 | 10,543 | 12,064 | 10,719 | 24,218 | 7,140 | 6,273 | 13,661 | (10,557) | -43.6% |
| Supplies | 19,118 | 20,071 | 8,594 | 14,932 | 16,084 | 17,850 | 13,451 | 17,850 | 1,766 | 11.0% |
| Maintenance | 0 | 0 | 0 | 0 | 225 | 225 | 0 | 225 | 0 | 0.0% |
| Other Services | 9,864 | 8,638 | 7,719 | 7,335 | 8,900 | 8,350 | 7,936 | 8,350 | (550) | -6.2% |
| Total Operating Cost | 53,174 | 39,252 | 28,377 | 32,986 | 49,427 | 33,565 | 27,660 | 40,086 | (9,341) | -18.9% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 53,174 | 39,252 | 28,377 | 32,986 | 49,427 | 33,565 | 27,660 | 40,086 | (9,341) | -18.9% |
| Ending Cash Balance - June 30 | | | | | | | | | | 84,333 |

** One or more zero value fields

Budget Highlights

Budget appropriations are (18.9) percent or (\$9,341) less than the FY14 Original Budget. The majority of this decrease is a reduction of allocation for Temp/Part Time labor. This is a state grant funded item.

Keep Alamogordo Beautiful 037-0000

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|--------------------------------------|------------------------------|
| 1 | Total Salary Adjustment | <u>(8,364)</u> |
| a. | Administrative Staff (14) | <u>(8,364)</u> |
| 2 | Total Benefit Adjustment | (2,193) |
| 3 | Adjustment in Supplies and Materials | 1,766 |
| 4 | Decrease in Travel & Training | (550) |
| TOTAL OPERATING CHANGES | | <u><u>(9,341)</u></u> |

Traffic Safety Fund

38-0000

Division Overview

In 1990, the State Legislature acted to create the Traffic Safety education and enforcement fund by attaching a \$3.00 fee to each penalty assessment and traffic conviction under the State Motor Vehicle Code.

On January 18, 2008, this fee was increased to \$8.00. These monies are used for public outreach programs and education activities, as well as, law enforcement needs to promote traffic safety in our area.

Funding Sources

The Traffic Safety Division is funded by penalty assessments and traffic convictions.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 53,629 |
| Revenues | | | | | | | | | | |
| Fines | 44,891 | 35,706 | 37,137 | 26,800 | 35,000 | 35,000 | 27,761 | 30,000 | (5,000) | -14.3% |
| Miscellaneous | 0 | 681 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 858 | 526 | 117 | 179 | 132 | 132 | 314 | 248 | 116 | 87.9% |
| Total Revenues | 45,749 | 36,913 | 37,254 | 26,979 | 35,132 | 35,132 | 28,075 | 30,248 | (4,884) | -13.9% |
| Total Resources Available | | | | | | | | | | 83,877 |
| Appropriations/Expenditures | | | | | | | | | | |
| Supplies | 9,078 | 10,297 | 8,999 | 12,397 | 10,000 | 10,000 | 9,618 | 12,000 | 2,000 | 20.0% |
| Maintenance | 323 | 552 | 500 | 1,163 | 1,000 | 1,000 | 400 | 1,000 | 0 | 0.0% |
| Total Operating Cost | 9,401 | 10,849 | 9,499 | 13,560 | 11,000 | 11,000 | 10,018 | 13,000 | 2,000 | 18.2% |
| Capital Outlay | 45,119 | 28,790 | 28,356 | 8,565 | 25,000 | 45,504 | 31,249 | 25,000 | 0 | 0.0% |
| Total Appropriations/Expenditures | 54,520 | 39,639 | 37,855 | 22,125 | 36,000 | 56,504 | 41,267 | 38,000 | 2,000 | 5.6% |
| Ending Cash Balance - June 30 | | | | | | | | | | 45,877 |

** One or more zero value fields

Traffic Safety Fund 38-0000

Budget Highlights

Budget appropriations for FY15 are 5.6 percent or \$2,000 more than the FY14 Original Budget.

Capital Equipment decreased as we had carry over funds for purchases outstanding in FY14.

Supplies purchased in FY14 included traffic citations, vests, traffic trailer maintenance and radar units.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|--------------------------------------|----------------------------|
| 1 | Increase in Law Enforcement Supplies | <u>2,000</u> |
| TOTAL OPERATING CHANGES | | <u><u>2,000</u></u> |

1984 Gross Receipts

42-0000

Division Overview

The 1984 Gross Receipts Tax Fund accounts for a one-quarter of one percent Municipal Gross Receipts Tax option enacted by Ordinance 891, effective in 1984 and amended in 1993 to be used for road and street repairs and maintenance, flood control measures, street lighting, drainage system repairs, rehabilitation, maintenance and weed control, and weed abatement.

This gross receipts tax revenue has been pledged and pays (by transfer) the debt service for the 2000 Flood Control Gross Receipts Tax Revenue Bond and the 2008 NMFA Loan obligation. This fund also transfers operational costs to the Transportation Fund (44) for street, weed and drainage maintenance and capital.

Funding Sources

The 1984 Gross Receipts Division is funded from one-quarter of one percent Municipal Gross Receipts.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|-----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|------------------------------|--------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 2,766,849 |
| Revenues | | | | | | | | | | |
| Gross Receipts 1/4% | 1,462,830 | 1,560,528 | 1,508,962 | 1,521,605 | 1,529,352 | 1,529,352 | 1,460,959 | 1,465,294 | (64,058) | -4.2% |
| Interest Income | 22,760 | 19,679 | 4,153 | 9,403 | 6,600 | 6,600 | 20,160 | 15,671 | 9,071 | 137.4% |
| Total Revenues | 1,485,590 | 1,580,207 | 1,513,115 | 1,531,008 | 1,535,952 | 1,535,952 | 1,481,119 | 1,480,965 | (54,987) | -3.6% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 3,045,078 | 0 | 217,484 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 1,500,389 | 4,316,861 | 1,096,250 | 1,811,343 | 1,066,853 | 571,455 | 561,807 | 2,345,715 | 1,278,862 | 119.9% |
| Total Net Transfers | (1,500,389) | (1,271,783) | (1,096,250) | (1,593,859) | (1,066,853) | (571,455) | (561,807) | (2,345,715) | (1,278,862) | 119.9% |
| | | | | | | | | | 0 | ** |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 1,902,099 |
| Appropriations/Expenditures | | | | | | | | | | |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| | | | | | | | | | | 1,902,099 |

** One or more zero value fields

Transportation Fund

44-0000

Division Overview

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

Funding Sources

The Transportation Fund Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 991,810 |
| Revenues | | | | | | | | | | |
| Taxes & Fees | | | | | | | | | | |
| Muni Infrastruct GRT .0625 | 365,708 | 390,132 | 377,240 | 380,401 | 382,137 | 382,137 | 365,240 | 366,402 | (15,735) | -4.1% |
| 04 Gross Receipts 1/4% | 1,462,830 | 1,560,528 | 1,521,241 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Fees & Permits | 1,945 | 5,815 | 4,250 | 1,055 | 0 | 0 | 175 | 0 | 0 | ** |
| State Shared Fees | | | | | | | | | 0 | ** |
| Gasoline Taxes | 463,022 | 452,991 | 452,668 | 481,745 | 468,320 | 468,320 | 495,111 | 489,146 | 20,826 | 4.4% |
| Auto Licenses | 129,485 | 156,489 | 150,169 | 153,930 | 152,729 | 152,729 | 155,681 | 155,625 | 2,896 | 1.9% |
| Grants | 3,017,322 | 610,476 | 357,126 | 424,374 | 0 | 170,880 | 12,701 | 158,178 | 158,178 | ** |
| Interest Income | 22,871 | 41,648 | 11,288 | 18,707 | 14,032 | 14,032 | 9,558 | 7,443 | (6,589) | -47.0% |
| Miscellaneous Revenue | 463,043 | 358,092 | 4,883 | 10,208 | 0 | 0 | 15,986 | 0 | 0 | ** |
| Total Revenues | 5,926,226 | 3,576,171 | 2,878,865 | 1,470,420 | 1,017,218 | 1,188,098 | 1,054,452 | 1,176,794 | 159,576 | 15.7% |
| Transfers | | | | | | | | | | |
| Transfers In | 2,342,189 | 769,498 | 727,125 | 2,140,029 | 0 | 128,889 | 44,540 | 601,028 | 601,028 | ** |
| Transfers Out | 209,300 | 257,640 | 170,548 | 170,548 | 3,928,995 | 213,691 | 190,419 | 236,325 | (3,692,670) | -94.0% |
| Total Net Transfers | 2,132,889 | 511,858 | 556,577 | 1,969,481 | (3,928,995) | (84,802) | (145,879) | 364,703 | 4,293,698 | -109.3% |
| Total Resources Available | | | | | | | | | | 2,533,307 |
| Appropriations/Expenditures | | | | | | | | | | |
| NonDepartmental | 78,190 | 73,408 | 71,366 | 98,397 | 113,094 | 42,550 | 39,715 | 605 | (112,489) | -99.5% |
| Public Works Admin | 231,924 | 237,808 | 1,798 | 1,546 | 1,806 | 763 | 763 | 0 | (1,806) | -100% |
| Street Maintenance | 1,155,324 | 1,173,695 | 947,200 | 1,438,050 | 1,280,599 | 1,117,532 | 1,168,745 | 1,117,532 | (163,067) | -12.7% |
| Weed & Drainage | 232,472 | 179,050 | 29,545 | 296 | 0 | 0 | 0 | 395,877 | 395,877 | ** |
| Street Maint. Program | 100,997 | 52,309 | 480,625 | 17,568 | 0 | 0 | 0 | 0 | 0 | ** |
| Projects | 4,637,311 | 829,874 | 1,374,631 | 979,927 | 0 | 0 | 66,378 | 872,360 | 872,360 | ** |
| Total Appropriations/Expenditures | 6,436,218 | 2,546,144 | 2,905,165 | 2,535,784 | 1,395,499 | 1,160,845 | 1,275,601 | 2,386,374 | 990,875 | 71.0% |
| Ending Cash Balance - June 30 | | | | | | | | | | 146,933 |

* 04 GRT Moved To Fund 109 FY2013

Transportation Non-Departmental 44-2400

Division Overview

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

Funding Sources

The Transportation Fund Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Membership & Dues | 2,500 | 2,500 | 2,500 | 0 | 2,500 | 2,500 | 0 | 0 | (2,500) | -100% |
| Contract Services | 578 | 576 | 508 | 456 | 605 | 605 | 454 | 605 | 0 | 0.0% |
| Zia Therapy Match | 75,112 | 70,332 | 68,358 | 97,941 | 109,989 | 39,445 | 39,261 | 0 | (109,989) | -100% |
| Total Appropriations/Expenditures | 78,190 | 73,408 | 71,366 | 98,397 | 113,094 | 42,550 | 39,715 | 605 | (112,489) | -99.5% |

Public Works Administration

44-5103

Division Overview

The Public Works Administrative Department is responsible for the management of five divisions; Fleet Maintenance, Facility Maintenance, and Streets, Weed & Drainage. Additionally, we operate the Convenience Center and the Landfill. We also manage the service contract with Southwest Disposal for the collection of municipal solid waste within the corporate limits of the City. The allocations of expenditures within this department are those directly related to the operations of the Transportation Fund.

Mission Statement

The Public Works Department mission is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality. We are committed to the planning and implementation of the policies, goals, and objectives as established by the City Commission and City Manager.

Funding Sources

The Public Works Administration Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

Public Works Administration 44-5103

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|-------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| <i>Expenditures-Public Works Administration</i> | | | | | | | | | | |
| Salaries & Benefits | 225,010 | 221,183 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Supplies | 2,215 | 2,051 | 401 | 0 | 0 | 0 | 6 | 0 | 0 | ** |
| Maintenance | 723 | 646 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Utilities | 2,334 | 2,050 | 0 | 235 | 132 | 132 | 71 | 0 | (132) | -100% |
| Other Services | 1,642 | 2,069 | 1,397 | 1,311 | 1,674 | 1,674 | 686 | 0 | (1,674) | -100% |
| Total Operating Cost | 231,924 | 227,999 | 1,798 | 1,546 | 1,806 | 1,806 | 763 | 0 | (1,806) | -100% |
| Capital Outlay | 0 | 9,809 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 231,924 | 237,808 | 1,798 | 1,546 | 1,806 | 1,806 | 763 | 0 | (1,806) | -100% |

** One or more zero value fields

Budget Highlights

- 1) Department eliminated in FY 12/13.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|------------------------------------------------|-----------------------|
| 1 Total Salary Adjustment | 0 |
| a. Supervisory Positions (0) | 0 |
| b. Administrative Staff (3) | 0 |
| 2 Total Benefit Adjustment | 0 |
| 3 Decrease in Insurance charges | (1,674) |
| 4 Adjustment in Telephone & Utility Allocation | (132) |
| 5 No new capital allocated | 0 |
| TOTAL OPERATING CHANGES | <u>(1,806)</u> |

Public Works Street Maintenance

44-5203

Division Overview

This division is responsible for street and alley maintenance. This includes pothole repair, sign installation and maintenance, street striping and pavement marker installation, alley maintenance, street sweeping, and hazardous materials cleanup.

Mission Statement

Our mission is to provide unparalleled service by fostering an organizational environment that encourages a commitment to teamwork and to the efficient delivery of quality municipal services to all of our citizens. To strive to be consistent in the efficient and effective maintenance of our streets, alley and any other area entrusted to this department, ensuring quality and safety for our citizens.

Funding Sources

The Transportation Fund Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|------------------------------------|
| Street Maintenance | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Infrastructure Maintenance Manager |
| 3.00 | 3.00 | 1.00 | 3.00 | 0.00 | Laborer/Grade 2 |
| 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | Light Equipment Operator |
| 1.00 | 1.00 | 2.00 | 1.00 | 2.00 | Street Maintenance Worker II |
| 3.00 | 3.00 | 6.00 | 3.00 | 3.00 | Street Maintenance Worker III |
| 1.00 | 1.00 | 2.00 | 1.00 | 2.00 | Street Maintenance Worker IV |
| 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | Weed/Drainage Laborer-Seasonal |
| 12.00 | 12.00 | 15.00 | 12.00 | 8.00 | Street Maintenance |

Public Works Street Maintenance 44-5203

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Provide warnings and guidance needed for the safe, uniform and efficient operation of all elements of the traffic stream including pedestrian and ADA considerations. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Maintain collector and arterial streets, traffic signals and street lights. Roadway conditions are based on the Pavement Condition Index (PCI) by the Army Corps of Engineers or the Pavement Surface Evaluation and Rating (PASER) system developed at the University of Wisconsin. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Maintained a timely response time on alley maintenance, street marking, sign repair and maintenance requests.

Action: Maintained a quick response time on pothole patches, minimizing tort claims.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Completed process of filling in portions of the medians on 1st street with concrete for the median enhancement project.

Action: Supported the Engineering Department on the 2008 GRT Projects, performing potholing and subsurface investigation for the design process

Action: Completed drainage enhancement and pavement placement at Central Receiving.

| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|-------------------|
| Protect and extend the life of the City's roadways with proper maintenance and reconstruction. | Establish baseline scores | Establish baseline scores | 100% |
| Promote an effective, well planned system of roadways that establishes a functional, safe and aesthetic hierarchy of streets while incorporating the latest advanced technologies | Establish baseline scores | Establish baseline scores | 100% |
| Complete 100% of work order requests for Street Maintenance. | 500 | 7,952 | 500 |

Public Works Street Maintenance 44-5203

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Expenditures-Street Maintenance</i> | | | | | | | | | | |
| Salaries & Benefits | 539,963 | 591,630 | 408,984 | 521,470 | 638,529 | 630,859 | 548,684 | 421,884 | (216,645) | -33.9% |
| Supplies | 106,307 | 78,876 | 81,574 | 81,125 | 115,496 | 113,926 | 82,494 | 93,125 | (22,371) | -19.4% |
| Maintenance | 110,215 | 98,897 | 94,436 | 112,730 | 139,871 | 137,441 | 122,306 | 92,909 | (46,962) | -33.6% |
| Utilities | 315,634 | 291,598 | 321,169 | 332,149 | 331,523 | 397,063 | 361,489 | 350,407 | 18,884 | 5.7% |
| Other Services | 26,226 | 24,579 | 23,377 | 24,256 | 55,180 | 55,180 | 22,480 | 24,207 | (30,973) | -56.1% |
| Total Operating Cost | 1,098,345 | 1,085,580 | 929,540 | 1,071,730 | 1,280,599 | 1,334,469 | 1,137,453 | 982,532 | (298,067) | -23.3% |
| Capital Outlay | 56,979 | 88,115 | 17,660 | 366,320 | 0 | 31,973 | 31,292 | 135,000 | 135,000 | ** |
| Total Appropriations/Expenditures | 1,155,324 | 1,173,695 | 947,200 | 1,438,050 | 1,280,599 | 1,366,442 | 1,168,745 | 1,117,532 | (163,067) | -12.7% |

** FY2015 Weed & Drainage Moved to 5303

Budget Highlights

The Streets Maintenance Division was combined with the Drainage Maintenance Division as part of a re-organization in FY09. This re-organization did not allow for the accurate costs of street maintenance to be separated from drainage maintenance. Staff has separated these functions back into distinct budgeted areas. The total budget between the two areas is proposed at \$ 1,339,425, this is a decrease of \$ 27,017 from the approved FY14 budget of \$1,366,442. CER is budgeted in the Drainage Maintenance budget for both Divisions. With a proposed budget of \$ 946,988 and a 2010 population of 30,403, the annual cost of the Street Maintenance Division is \$ 31.15 per year for each resident of Alamogordo.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|--------------------------------------------------|--------------------------------|
| 1 Total Salary Adjustment | (109,337) |
| a. Supervisory Positions (1) | 238 |
| b. Administrative Staff (14) | <u>(109,575)</u> |
| 2 Total Benefit Adjustment | (107,308) |
| 3 Decrease in Supplies and Materials | (22,371) |
| 4 Decrease in Maintenance for Street & Equipment | (46,962) |
| 5 Adjustment in Telephone and Utility Allocation | 18,884 |
| 6 Decrease in All Other Services | (30,973) |
| 7 Capital Additions/replacements | |
| a. No new Capital allocated-Carryover balance | <u>135,000</u> |
| TOTAL OPERATING CHANGES | <u><u>(163,067)</u></u> |

Drainage/Weed Maintenance

44-5303

Division Overview

This division is responsible for the maintenance of all drainage channels and related structures. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and installation, soil stabilization, spillway construction and maintenance and tree trimming.

Mission Statement

Our primary mission is to maintain the city’s storm drainage system. By doing so we reduce the danger of property damage to the drainage system, community and keep the cost of flood insurance to a minimum.

Funding Sources

The Weed/Drainage Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|--------------------------------------------------|
| 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | Weed/Drainage Light Equipment Operator |
| 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | Street Maintenance Worker |
| 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | Weed/Drainage Laborer-Seasonal |
| 0.00 | 0.00 | 0.00 | 0.00 | 7.00 | Weed/Drainage |

Weed/Drainage 44-5303

| OBJECTIVES | | GOALS | | |
|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------|--|
| Provide valuable public services and amenities | Continue an effective and efficient graffiti eradication program. Aggressively control mosquito larva during the mosquito season. | | | |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Maintain an effective and efficient drainage maintenance program. Sustain an aggressive weed control program with the drainage channels, city owned property and right-of-ways. | | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | | |
| Objective: Provide valuable public services and amenities Action: New Department | | | | |
| Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment | | | | |
| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted | |
| Protect and extend the life of the City's drainage system with proper maintenance and re-construction. | Establish baseline scores | Establish baseline scores | 100% | |
| Ensure that existing subdivisions are adequately and efficiently served with well planned, coordinated, and maintained infrastructure. | Establish baseline scores | Establish baseline scores | 100% | |
| Complete 100% of work order requests for Drainage Maintenance. | 500 | 2,287 | 500 | |

- There are approximately 195 miles of maintained streets within the city limits
- There are approximately 125 miles of maintained alleys within the city limits
- There are approximately 31 miles of maintained drainage channels
- There are 6 major Drainage Retention Basins

Weed/Drainage Maintenance 44-5303

| BUDGET SUMMARY | FY09/10 <i>Actual</i> | FY10/11 <i>Actual</i> | FY11/12 <i>Actual</i> | FY12/13 <i>Actual</i> | FY13/14 <i>Adopted</i> | FY13/14 <i>Amended Budget</i> | FY13/14 <i>Actual 6/30/14</i> | FY14/15 <i>Budget</i> | FY15 Dollar <i>Diff From FY14 Adopted</i> | Percent <i>Change</i> |
|-----------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|----------------------------------|----------------------------------|--------------------------|--------------------------------------------------|--------------------------|
| Expenditures-Drainage/Weed Maintenance | | | | | | | | | | |
| Salaries & Benefits | 141,797 | 131,997 | (827) | 0 | 0 | 0 | 0 | 188,061 | 188,061 | ** |
| Supplies | 15,866 | 17,986 | (96) | 296 | 0 | 0 | 0 | 30,950 | 30,950 | ** |
| Maintenance | 27,158 | 25,778 | 0 | 0 | 0 | 0 | 0 | 57,850 | 57,850 | ** |
| Other Services | 3,709 | 3,289 | 0 | 0 | 0 | 0 | 0 | 19,016 | 19,016 | ** |
| Total Operating Cost | 188,530 | 179,050 | (923) | 296 | 0 | 0 | 0 | 295,877 | 295,877 | ** |
| Capital Outlay | 43,942 | 0 | 30,468 | 0 | 0 | 0 | 0 | 100,000 | 100,000 | ** |
| Total Appropriations/Expenditures | 232,472 | 179,050 | 29,545 | 296 | 0 | 0 | 0 | 395,877 | 395,877 | ** |

** One or more zero value fields

Budget Highlights

The Streets Maintenance Division was combined with the Drainage Maintenance Division as part of a re-organization in FY09. This re-organization did not allow for the accurate costs of street maintenance to be separated from drainage maintenance. Staff has separated these functions back into distinct budgeted areas. The total budget between the two areas is proposed at \$ 1,339,425, this is a decrease of \$ 27,017 from the approved FY14 budget of \$ 1,366,442. CER is budgeted in the Drainage Maintenance budget for both Divisions. With a proposed budget of \$ 392,437 and a 2010 population of 30,403, the annual cost of the Drainage Maintenance Division is \$ 12.91 per year for each resident of Alamogordo.

| CHANGES FOR OPERATIONS | AMOUNT |
|-----------------------------------------------|----------------|
| 1 Total Salary Adjustment | 126,068 |
| a. Supervisory Positions (0) | 0 |
| b. Administrative Staff (7) | 126,068 |
| 2 Total Benefit Adjustment | 59,993 |
| 3 Increase in Supplies and Materials | 30,950 |
| 4 Increase in Maintenance | 57,850 |
| 5 Increase in All Other Services | 19,016 |
| 6 Capital Additions/replacements | |
| a. Replacement Program for Streets & Drainage | 100,000 |
| TOTAL OPERATING CHANGES | 393,877 |

Street Capital Projects

44-9499

Division Overview

This division was established to account for street infrastructure Projects.

Funding Sources

The Street Capital Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

| | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| <i>Expenditures-Projects</i> | | | | | | | | | | |
| Engineering Fees | 248,334 | 306,130 | 173,138 | 84,034 | 0 | 81,844 | 3,863 | 176,404 | 176,404 | ** |
| Roadway Improvements | 272,499 | 59,245 | 5,132 | 16,203 | 0 | 183,797 | 34,534 | 319,262 | 319,262 | ** |
| Drainage Project | 84,052 | 0 | 197,326 | 19,116 | 0 | 183,558 | 517 | 283,041 | 283,041 | ** |
| Sidewalks | 0 | 0 | 124,391 | 6,447 | 0 | 73,170 | 0 | 74,746 | 74,746 | ** |
| Traffic Signals | 0 | 0 | 30,000 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| First Street | 850,234 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| South Florida | 38,116 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Abbott Ditch | 28,034 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| ICIP | 3,116,042 | 464,499 | 844,644 | 854,127 | 0 | 46,371 | 27,464 | 18,907 | 18,907 | ** |
| Total Appropriations/Expenditures | 4,637,311 | 829,874 | 1,374,631 | 979,927 | 0 | 568,740 | 66,378 | 872,360 | 872,360 | ** |

** One or more zero value fields

Engineering

63-5005

Division Overview

The Engineering Department provides project planning, budgeting, engineering and design, and project management for the city’s capital projects. The department provides operational support and consulting to other departments. The department provides plan review services, FEMA floodplain management (with a certified floodplain manager on staff), traffic operation support, water and sewer operation support, technical support for grant writing, maintains the 5-year Capital Improvement Program for streets, and the 5-year Street Maintenance Program. The department also manages the city’s interest in the Army Corps of Engineers Flood Reduction Project.

Mission Statement

Provide the highest quality work for the city’s infrastructure, while protecting every dollar. Provide the highest quality customer service possible. Foster a work environment that promotes teamwork and empowerment to effectively manage projects.

Funding Sources

The Engineering Division is funded by Engineering Fees and the 91 GRT Inf revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|---------------------------------|
| Engineering | | | | | |
| 0.15 | 1.00 | 1.00 | 1.00 | 1.00 | City Engineer |
| 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | Engineering Project Coordinator |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Project Manager |
| 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | Contract Coordinator |
| 4.15 | 4.00 | 3.00 | 3.00 | 3.00 | Engineering |

Engineering 63-5005

| OBJECTIVES | GOALS |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Provide excellent customer service by responding to citizen inquiries in a timely manner. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | <p>Complete the construction Washington/1st Street Re-alignment.</p> <p>Complete the construction of pavement improvements on North Florida (10th to 16th), Washington Ave (1st to 10th), Fairgrounds Road (White Sands to Florida), and North Scenic (White Sands to Florida).</p> <p>Complete the construction of Panorama/Hamilton Re-configuration.</p> <p>Complete the construction of Pecan Drive Extension.</p> <p>Complete the construction of FY15 Street Maintenance Program (SMP).</p> <p>Complete construction of Crack Sealing FY15 Project.</p> <p>Complete the design and construction of the Recreation Center Restroom Upgrades.</p> <p>Start construction of the Army Corps of Engineers McKinley Channel Phase 7.</p> <p>Complete the design and property acquisition for the First and Florida Re-alignment.</p> <p>Complete the programming and design of the Family Fun Center.</p> <p>Complete the design of the LaVelle Road Reclaimed Waterline Looping Project.</p> |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services and amenities</p> <p>Action: Provided an efficient flow of information to citizens, school districts, and stakeholders.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment</p> <p>Action: Completed construction of Alameda Zoo Entrance Complex</p> <p>Action: Completed construction of Pecan/Indian Wells/Washington Re-alignment</p> <p>Action: Completed the construction of the Army Corps of Engineers McKinley Channel Phase 6</p> <p>Action: Completed the design and construction of Alamogordo Skate Park.</p> <p>Action: Completed the design and construction of 10th & White Sands Right Turn Lane</p> <p>Action: Completed the design of Washington/1st Street Re-alignment</p> <p>Action: Completed the design of pavement improvements on North Florida (10th to 16th), Washington Ave (1st to 10th), Fairgrounds Road (White Sands to Florida), and North Scenic (White Sands to Florida)</p> <p>Action: Completed the design of Panorama/Hamilton Re-configuration</p> <p>Action: Completed the design of Pecan Drive Extension</p> <p>Action: Completed the design of the Waste Water Treatment Plant Phase II</p> <p>Action: Completed the design of FY15 Street Maintenance Program (SMP)</p> <p>Action: Completed the Crack Sealing FY14 Project</p> <p>Action: Completed the SERTPO/NMDOT Functional Reclassification of various streets.</p> <p>Action: Completed the NMDOT Roadway Grant Fund Application for First and Florida Intersection Improvements</p> <p>Action: Completed the NMDOT Municipal Arterial Program (MAP) Application for Washington Avenue from 10th to 16th.</p> | |

Engineering 63-5005

| Performance Measures | 2014 Budget | 2014 Estimate | 2015 Adopted |
|------------------------------------------------------------|-------------|---------------|--------------|
| Number of flood plain determinations/flood-related letters | 250 | 140 | 150 |
| Active projects managed by Engineering | 25 | 18 | 19 |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 244,829 |
| Revenues | | | | | | | | | | |
| Fees & Permits | 13,880 | 17,738 | 17,952 | 16,900 | 12,000 | 12,000 | 15,361 | 16,000 | 4,000 | 33.3% |
| User Fees | 196 | 535 | 255 | 63 | 40 | 40 | 8 | 0 | (40) | -100% |
| Engineering Fees | 255,263 | 229,535 | 132,487 | 108,721 | 125,000 | 125,000 | 145,920 | 125,000 | 0 | 0.0% |
| Investment Income | 0 | 0 | 19 | 8 | 10 | 10 | 0 | 0 | (10) | -100% |
| Total Revenues | 269,339 | 247,808 | 150,713 | 125,692 | 137,050 | 137,050 | 161,289 | 141,000 | 3,950 | 0.03 |
| Transfers | | | | | | | | | | |
| Transfers In | 290,000 | 298,349 | 258,827 | 300,978 | 200,000 | 200,000 | 200,000 | 128,721 | (71,279) | -35.6% |
| Transfers Out | 33,514 | 33,514 | 26,377 | 28,218 | 28,494 | 28,494 | 21,634 | 41,860 | 13,366 | 46.9% |
| Total Net Transfers | 256,486 | 264,835 | 232,450 | 272,760 | 171,506 | 171,506 | 178,366 | 86,861 | (84,645) | -0.49 |
| Total Resources Available | | | | | | | | | | 472,690 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 342,320 | 394,095 | 306,033 | 185,519 | 329,823 | 329,239 | 296,708 | 309,481 | (20,342) | -6.2% |
| Supplies | 3,674 | 5,893 | 3,385 | 2,026 | 5,000 | 4,600 | 3,820 | 4,700 | (300) | -6.0% |
| Maintenance | 0 | 0 | 85 | 0 | 525 | 525 | 403 | 524 | (1) | -0.2% |
| Utilities | 2,814 | 3,472 | 3,492 | 1,988 | 2,500 | 2,500 | 2,233 | 2,189 | (311) | -12.4% |
| Other Services | 9,628 | 10,231 | 13,506 | 6,696 | 64,811 | 64,811 | 22,641 | 50,674 | (14,137) | -21.8% |
| Total Operating Cost | 358,436 | 413,691 | 326,501 | 196,229 | 402,659 | 401,675 | 325,805 | 367,568 | (35,091) | -8.7% |
| Capital Outlay | 4,548 | 103,368 | 300 | 3,291 | 0 | 400 | 2,511 | 2,150 | 2,150 | ** |
| Total Appropriations/Expenditu | 362,984 | 517,059 | 326,801 | 199,520 | 402,659 | 402,075 | 328,316 | 369,718 | (32,941) | -8.2% |
| Ending Cash Balance - June 30 | | | | | | | | | | 102,972 |

** One or more zero value fields

Budget Highlights

Increase in Salaries and Benefits decreased due to reduction in budgeted City Engineer salary. Consulting Fees reduced.

Engineering 63-5005

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|--------------------------------------------------------------|-------------------------------|
| 1 | Total Salary Adjustment | (17,769) |
| a. | Supervisory Positions (1) | (140,609) |
| b. | Administrative Staff (3) | <u>122,840</u> |
| 2 | Total Benefit Adjustment | (2,573) |
| 3 | Adjustment in supplies and materials | (301) |
| 4 | Adjustment of telephone costs | (311) |
| 5 | Decrease in Consulting Fees for On Call Engineering Services | (13,813) |
| 6 | Decrease in insurance costs | (324) |
| 7 | Capital Additions/replacements | |
| a. | No new Capital Allocated-carryover | 2,150 |
| TOTAL OPERATING CHANGES | | <u><u>(32,941)</u></u> |

Inspectors

65-0000

Division Overview

The Public Works Inspectors are responsible for performing construction inspections on all city projects and required public infrastructure improvements in new subdivisions, and oversight for repairs preformed by private company’s working on the city’s infrastructure.

Mission Statement

Public Works Inspectors ensure all work on the city’s infrastructure (new work or repairs) are in completed to the city’s technical standards. The Division is dedicated to accomplishing this mission in a helpful, pleasant and efficient manner, providing optimal benefits to the citizens with the least possible intrusion into their lives and commits to working with everyone; and to perform our duties in a way that enhances the well being, inclusive of the economic well being, of the citizens of our community.

Funding Sources

The Inspector Division is funded by fees, projects and the General Fund revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|-------------------------------|
| | | | | | Inspectors |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Public Works Inspector |
| 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | Public Works Inspector |
| 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | Inspectors |

Inspectors 65-0000

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Provide excellent customer service by responding to citizen inquiries in a timely manner. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | <p>Ensure that all public infrastructure projects are constructed in full compliance with city technical standards and contracts.</p> <p>Verify that new subdivisions are not accepted until all required infrastructure is constructed.</p> <p>GPS locate all new sub-surface utility installations.</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Provided an efficient flow of information to citizens, school districts, and stakeholders.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Reviewed and inspected 41 curb cut permits and 62 excavation permits.

Action: Processed 24 ordinance violation cases.

Action: Utilized GIS equipment to locate and map improvements in subdivisions, engineering projects and Utility (excavation) permits including sewer, water, telecom, natural gas and storm sewer.

| Performance Measures | 2014 Budget | 2014 Estimate | 2015 Adopted |
|--------------------------------------------------------------------|---------------------------|---------------|--------------|
| Commercial backflow devices registered and certified. (% of total) | 100% | 90% | 100% |
| GPS locates of new water and sewer lines (% of total) | 100% | 90% | 100% |
| Citizen generated complaints resolved within 60 days. | Establish baseline Scores | 95% | 100% |
| Subdivision acceptance | Establish baseline Scores | 30% | 75% |

Inspectors 65-0000

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Beginning Cash - July 1 | | | | | | | | | | 24,735 |
| Revenues | | | | | | | | | | |
| Fees & Permits | | | | | | | | | | |
| Building Permits | 249 | 440 | 555 | 249 | 0 | 0 | 172 | 100 | 100 | ** |
| Blocking Permits | 326 | 211 | 38 | 77 | 0 | 0 | 96 | 100 | 100 | ** |
| Plumbing Permits | 3,769 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Utility Permit Fee | 2,525 | 3,835 | 6,133 | 7,680 | 3,000 | 3,000 | 4,999 | 3,000 | 0 | 0.0% |
| 1.5% Sub-division Fees | 518 | 4,590 | 2,138 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Backflow Prevention Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Electrical Permits | 178 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Plan Review Fees | 550 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Backflow Admin Charge | 0 | 1,696 | 954 | 777 | 1,000 | 1,000 | 0 | 1,000 | 0 | 0.0% |
| Appeal Fees | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous Revenue | 46,975 | 27,007 | 42,113 | 11,231 | 25,000 | 25,000 | 29,648 | 29,000 | 4,000 | 16.0% |
| Total Revenues | 55,090 | 37,879 | 51,931 | 20,014 | 29,000 | 29,000 | 34,915 | 33,200 | 4,200 | 14.5% |
| Transfers | | | | | | | | | | |
| Transfers In | 130,641 | 221,481 | 172,461 | 8,451 | 128,735 | 128,735 | 128,735 | 103,107 | (25,628) | -19.9% |
| Transfers Out | 22,046 | 33,514 | 19,094 | 12,362 | 14,893 | 14,893 | 10,242 | 11,277 | (3,616) | -24.3% |
| Total Net Transfers | 108,595 | 187,967 | 153,367 | (3,911) | 113,842 | 113,842 | 118,493 | 91,830 | (22,012) | -19.3% |
| Total Resources Available | | | | | | | | | | 149,765 |
| Expenditures 3605 Building Codes | | | | | | | | | | |
| Salaries & Benefits | 54,701 | 65,915 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Supplies | 570 | 202 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Utilities | 1,821 | 1,150 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 275 | 286 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Operating Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Operating Cost | 57,367 | 67,553 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Expenditures 5905 Utility Inspectors | | | | | | | | | | |
| Salaries & Benefits | 88,207 | 91,059 | 95,057 | 106,277 | 119,013 | 118,813 | 118,168 | 121,302 | 2,289 | 1.9% |
| Supplies | 2,730 | 4,626 | 4,289 | 3,484 | 4,600 | 4,200 | 3,955 | 4,150 | (450) | -9.8% |
| Maintenance | 367 | 600 | 665 | 248 | 450 | 1,450 | 844 | 1,000 | 550 | 122.2% |
| Utilities | 1,584 | 1,837 | 1,754 | 1,417 | 2,216 | 2,216 | 2,213 | 2,207 | (9) | -0.4% |
| Other Services | 1,468 | 1,952 | 1,622 | 5,043 | 5,918 | 4,918 | 4,839 | 5,273 | (645) | -10.9% |
| Operating Capital | 78 | 45,461 | 0 | 0 | 0 | 400 | 348 | 0 | 0 | ** |
| Total Operating Cost | 94,434 | 145,535 | 103,387 | 116,469 | 132,197 | 131,997 | 130,367 | 133,932 | 1,735 | 1.3% |
| | | | | | | | | | 0 | ** |
| Total Appropriations/Expenditures | 151,801 | 213,088 | 103,387 | 116,469 | 132,197 | 131,997 | 130,367 | 133,932 | 1,735 | 1.3% |
| Ending Cash Balance - June 30 | | | | | | | | | | 15,833 |

** One or more zero value fields

* In FY09 Department 11-3605 has been moved to Fund 65 Building Codes.

**In FY10 Department 081-5903 Utility Inspectors has been moved to Fund 65-5905.

***In FY12 Department 65-3605 has been moved to Fund 11 Planning & Zoning.

Budget Highlights

- 1) Increase in training due to new requirements for state and federally funded projects.
- 2) Increased compliance on curb cut permits and right of way excavation permits.
- 3) Increased compliance on subdivision acceptance for outstanding subdivisions

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|--------------------------------------|----------------------------|
| 1 | Total Salary Adjustment | 904 |
| | a. Supervisory Positions (0) | 0 |
| | b. Administrative Staff (2) | <u>904</u> |
| 2 | Total Benefit Adjustment | 1,385 |
| 3 | Adjustment in supplies and materials | (450) |
| 4 | Adjustment of telephone costs | (9) |
| 5 | Increase in Fleet Commercial Parts | 550 |
| 6 | Decrease in Travel & Conferences | (500) |
| 7 | Decrease in Membership & Dues | (115) |
| 8 | Decrease in Insurance costs | -30 |
| 9 | Capital Additions/replacements | |
| | a. No new capital allocated | 0 |
| TOTAL OPERATING CHANGES | | <u><u>1,735</u></u> |

1994 Gross Receipts

69-0000

Division Overview

This fund serves as an income fund for the one-quarter percentage of 1% Municipal Gross Receipts Tax Revenues.

The Gross Receipts Tax was adopted through Ordinance No. 684 and became effective January 1, 1985. This Gross Receipts Tax Income is used first and foremost to pay the debt service obligation of the 2002 and 2004 Gross Receipts Tax Revenue Bonds.

The dedicated purpose as described by the Ordinance is for capital improvements, which may include a storage reservoir; public safety buildings and fire substations; flood control projects; and library building improvements.

Funding Sources

The 1994 Gross Receipts Division is funded from one-quarter of one percent Municipal Gross Receipts.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|---------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 1,173,623 |
| Revenues | | | | | | | | | | |
| Gross Receipts 1/4% | 1,462,830 | 1,560,528 | 1,508,962 | 1,521,605 | 1,529,352 | 1,529,352 | 1,460,959 | 1,465,494 | (63,858) | -4.2% |
| Miscellaneous | 10,933 | 11,466 | 2,417 | 4,492 | 3,182 | 3,182 | 11,389 | 9,103 | 5,921 | 186.1% |
| Total Revenues | 1,473,763 | 1,571,994 | 1,511,379 | 1,526,097 | 1,532,534 | 1,532,534 | 1,472,348 | 1,474,597 | (57,937) | -3.8% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 1,457,886 | 1,273,430 | 1,497,753 | 1,354,237 | 1,222,558 | 1,593,072 | 1,236,740 | 1,344,748 | 122,190 | 10.0% |
| Total Net Transfers | (1,457,886) | (1,273,430) | (1,497,753) | (1,354,237) | (1,222,558) | (1,593,072) | (1,236,740) | (1,344,748) | (122,190) | 10.0% |
| Total Resources Available | | | | | | | | | | 1,303,472 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 1,113 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 1,113 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 1,303,472 |

** One or more zero value fields

Alamo Senior Center Fund 71-0000

Division Overview

The Senior Center provides a variety of services for persons 60 and over. It is a program governed by Federal Guidelines, administered by the North Central New Mexico Economic Development District/NM Aging & Long Term Services Department, and sponsored by the City of Alamogordo.

Mission Statement

The mission of the Alamo Senior Center is to provide services for persons 60 and over and their spouses regardless of age. The Center is a social environment, which provides support, education, recreation, nutrition and entertainment for elderly persons in Alamogordo and the surrounding area. The Center’s goal is to provide an opportunity to maintain a vital role in life for all persons.

Funding Sources

The Senior Center Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|----------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|------------------------------------|
| Alamo Senior Center | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Home Services Supervisor |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Nutrition Coordinator/Program Aide |
| 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | Assistant Kitchen Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Food Services Administrator |
| 1.75 | 1.75 | 1.75 | 1.75 | 1.75 | Kitchen Aide |
| 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | Kitchen Custodian |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Kitchen Cook |
| 0.38 | 0.38 | 0.38 | 0.38 | 0.38 | Meals on Wheels Aide |
| 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | Data Entry Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Center Custodian |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Receptionist |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Center Maintenance |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Info/Resource Coordinator |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Senior Program Aide/Bus Driver |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Services Supervisor |
| 0.88 | 0.88 | 0.88 | 0.88 | 0.88 | Senior Homemaker |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Senior Center Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Administrative Assistant |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Fitness Coordinator |
| 18.58 | 18.58 | 18.58 | 18.58 | 18.58 | Alamo Senior Center |

Alamo Senior Center 71-0000

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>To maintain the number of units for transportation services</p> <p>To maintain the number of units for home delivered meals (MOW's/Meals on Wheels). These meals are provided to our home bound seniors 60 and over and dependants who meet eligibility requirements.</p> <p>To maintain the number of units for congregate meals. These are meals which are eaten at the Center.</p> |
| Ensure financial stability | Work with Community Services Director to offer all programs and activities while fiscally responsible and mindful of budget constraints. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Establish Vehicle and Equipment Replacement Schedule for transportation. |
| Ensure effective communication exchange | Continue to use media including the City Website to promote the activities at the Senior Center in Alamogordo. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services</p> <p>Action: CDBG Funding was awarded to replace the lighting at the Senior Center. The seniors appreciate our new LED lights.</p> <p>Action: A Legislative funding request in the amount of \$22,500 was submitted and prepared for state dollars under the Health Promotions program to fund two part-time fitness coordinators for our exercise facility. This funding was requested last year, and of the \$30,000, we received an allocation of \$7,500 for our Physical Fitness program. This allowed for us to hire one-part-time Fitness Coordinator and have a small amount for operational supplies. We await the Area Agency on Aging's recommendation as to how much will be allocated to this program for the next fiscal year.</p> <p>Objective: Ensure financial satiability</p> <p>Action: A diesel generator was installed this current year Legislative Session in capital outlay dollars for the replacement of our tile and carpet throughout the Senior Center.</p> <p>Action: We were able to finalize our 2010 Legislative Contract that was awarded for door replacement and other equipment. A balance of \$16,000 was left on this contract, and we will be able to use this balance to assist the city with the purchase of a diesel generator to be used for back up power at the Center in the event of an emergency in the community.</p> <p>We have made may successful fundraisers which allow for us to contribute to program income. Program income is the donations received from seniors and the community for our programs. We held and benefited from several fundraising events which brought in over \$13,000 to assist with meeting our program income budget.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment</p> <p>Action: Contracts were awarded in the amount of \$499,280 for the replacement of the Senior Center roof, moveable walls, tile and carpet and our serving line. These projects were awarded on a GO Bond. City Engineering will be assisting our department in getting the roof and movable walls completed. Facility Maintenance will be assisting with the tile and carpet replacement.</p> <p>Action: Many improvements were made to the Senior Center with capital improvement funds provided by local dollars. We were able to replace the tile flooring in the exercise facility, replacement of the countertops in the Senior Center, replace 3 HVAC units, paint the outside of the building, had all of the outside wooden beams sealed, we had all wood cabinets refurbished, pool chairs were re-upholstered and a sidewalk was provided by the Street Department for the entrance to the Exercise Facility,</p> | |

Alamo Senior Center 71-0000

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|--------------------------|---------------------|-----------------------|----------------------|
| Transportation - one way | 14,520 | 14,520 | 14,520 |
| Congregate - Meals | 41,974 | 41,974 | 41,974 |
| Home Delivered Meals | 35,343 | 35,343 | 35,343 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | 253,443 | |
| Revenues | | | | | | | | | | |
| User Fees | 131,890 | 144,472 | 152,571 | 142,453 | 117,050 | 117,050 | 157,972 | 155,350 | 38,300 | 32.7% |
| Miscellaneous Revenue | 18,751 | 11,581 | 11,681 | 11,251 | 10,500 | 58,844 | 60,189 | 60,227 | 49,727 | 473.6% |
| Grants | | | | | | | | | 0 | ** |
| State Grant | 10,498 | 46,150 | 41,515 | 0 | 0 | 35,794 | 35,715 | 499,280 | 499,280 | ** |
| Prior Years Grant | 65,873 | 35,383 | 0 | 22,261 | 0 | 30,209 | 21,497 | 8,123 | 8,123 | ** |
| SWNMAAA Federal | 77,946 | 99,268 | 97,227 | 97,407 | 107,913 | 117,725 | 113,848 | 117,725 | 9,812 | 9.1% |
| Otero County | 48,559 | 48,559 | 56,000 | 56,000 | 56,000 | 0 | 0 | 0 | (56,000) | -100% |
| HB-2 | 177,991 | 197,298 | 209,935 | 205,727 | 222,930 | 220,618 | 218,188 | 220,618 | (2,312) | -1.0% |
| Cash in Lieu of Comm | 49,096 | 48,627 | 49,414 | 52,593 | 52,593 | 51,625 | 51,625 | 51,625 | (968) | -1.8% |
| Other Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Federal Grant | 9,949 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 590,553 | 631,338 | 618,343 | 587,692 | 566,986 | 631,865 | 659,034 | 1,112,948 | 545,962 | 96.3% |
| Transfers | | | | | | | | | 0 | ** |
| Transfers In | 426,250 | 420,000 | 596,141 | 542,522 | 506,300 | 506,300 | 506,300 | 361,080 | (145,220) | -28.7% |
| Transfers Out | 95,903 | 93,683 | 86,815 | 103,462 | 112,440 | 0 | 0 | 95,457 | (16,983) | -15.1% |
| Total Net Transfers | 330,347 | 326,317 | 509,326 | 439,060 | 393,860 | 506,300 | 506,300 | 265,623 | (128,237) | -32.6% |

Total Resources Available 1,632,014

** One or more zero value fields

Alamo Senior Center 71-0000

BUDGET SUMMARY

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|--------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Expenditures 8023 Congregate | | | | | | | | | | |
| Salaries & Benefits | 182,783 | 182,852 | 193,822 | 192,442 | 207,237 | 206,529 | 193,459 | 197,270 | (9,967) | -4.8% |
| Supplies | 86,512 | 86,991 | 82,996 | 90,850 | 89,464 | 87,661 | 90,307 | 82,290 | (7,174) | -8.0% |
| Maintenance | 84 | 81 | 74 | 151 | 140 | 10,237 | 9,181 | 140 | 0 | 0.0% |
| Utilities | 526 | 514 | 386 | 359 | 381 | 381 | 369 | 419 | 38 | 10.0% |
| Other Services | 6,578 | 2,818 | 3,075 | 3,585 | 3,942 | 22,696 | 17,666 | 3,327 | (615) | -15.6% |
| Total Operating Cost | 276,483 | 273,256 | 280,353 | 287,387 | 301,164 | 327,504 | 310,982 | 283,446 | (17,718) | -5.9% |
| Capital Outlay | 0 | 905 | 0 | 669 | 800 | 1,143 | 1,021 | 0 | (800) | -100% |
| Total Appropriations/Expenditures | 276,483 | 274,161 | 280,353 | 288,056 | 301,964 | 328,647 | 312,003 | 283,446 | (18,518) | -6.1% |
| Expenditures 8024 Home Bound | | | | | | | | | | |
| Salaries & Benefits | 150,244 | 150,216 | 173,815 | 159,185 | 183,578 | 183,277 | 167,947 | 178,015 | (5,563) | -3.0% |
| Supplies | 89,448 | 87,564 | 89,922 | 89,201 | 92,186 | 94,617 | 95,101 | 95,305 | 3,119 | 3.4% |
| Maintenance | 62 | 258 | 175 | 1,612 | 2,818 | 16,169 | 12,122 | 2,818 | 0 | 0.0% |
| Utilities | 606 | 571 | 457 | 433 | 448 | 448 | 397 | 489 | 41 | 9.2% |
| Other Services | 12,035 | 4,924 | 4,969 | 6,530 | 9,326 | 26,535 | 20,502 | 8,902 | (424) | -4.5% |
| Total Operating Cost | 252,395 | 243,533 | 269,338 | 256,961 | 288,356 | 321,046 | 296,069 | 285,529 | (2,827) | -1.0% |
| Capital Outlay | 0 | 37,765 | 0 | 2,883 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 252,395 | 281,298 | 269,338 | 259,844 | 288,356 | 321,046 | 296,069 | 285,529 | (2,827) | -1.0% |
| Expenditures 8025 Assisted Transportation | | | | | | | | | | |
| Salaries & Benefits | 109,164 | 108,944 | 113,397 | 105,977 | 114,760 | 114,562 | 106,434 | 113,658 | (1,102) | -1.0% |
| Supplies | 17,827 | 15,801 | 26,744 | 24,053 | 25,336 | 25,554 | 23,144 | 27,383 | 2,047 | 8.1% |
| Maintenance | 4,740 | 14,677 | 11,696 | 9,924 | 13,391 | 28,277 | 17,686 | 10,891 | (2,500) | -18.7% |
| Utilities | 1,023 | 875 | 819 | 1,223 | 780 | 1,380 | 1,306 | 1,422 | 642 | 82.3% |
| Other Services | 3,583 | 4,747 | 5,266 | 6,322 | 8,879 | 19,357 | 13,957 | 10,173 | 1,294 | 14.6% |
| Total Operating Cost | 136,337 | 145,044 | 157,922 | 147,499 | 163,146 | 189,130 | 162,527 | 163,527 | 381 | 0.2% |
| Capital Outlay | 0 | 0 | 0 | 55,931 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 136,337 | 145,044 | 157,922 | 203,430 | 163,146 | 189,130 | 162,527 | 163,527 | 381 | 0.2% |
| Expenditures 8026 Homemaker Program | | | | | | | | | | |
| Salaries & Benefits | 34,881 | 34,216 | 34,031 | 36,565 | 39,995 | 39,919 | 38,198 | 39,782 | (213) | -0.5% |
| Supplies | 2,679 | 2,098 | 2,183 | 4,199 | 5,067 | 5,067 | 2,555 | 2,567 | (2,500) | -49.3% |
| Maintenance | 78 | 0 | 0 | 293 | 750 | 2,377 | 1,995 | 750 | 0 | 0.0% |
| Other Services | 386 | 329 | 324 | 324 | 444 | 3,569 | 2,955 | 767 | 323 | 72.7% |
| Total Expenditures | 38,024 | 36,643 | 36,538 | 41,381 | 46,256 | 50,932 | 45,703 | 43,866 | (2,390) | -5.2% |

Alamo Senior Center 71-0000

BUDGET SUMMARY

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|-----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Expenditures- 8030 Physical Fitness/Exercise | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 0 | 0 | 6,865 | 6,172 | 7,169 | 7,169 | ** |
| Supplies | 0 | 0 | 0 | 0 | 0 | 635 | 229 | 635 | 635 | ** |
| Maintenance | 0 | 0 | 0 | 0 | 0 | 3,366 | 3,011 | 0 | 0 | ** |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 0 | 0 | 0 | 0 | 0 | 3,125 | 2,469 | 0 | 0 | ** |
| Total Operating Cost | 0 | 0 | 0 | 0 | 0 | 13,991 | 11,881 | 7,804 | 7,804 | ** |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 0 | 0 | 13,991 | 11,881 | 7,804 | 7,804 | ** |
| Expenditures- 8115 Senior Services Title 3B | | | | | | | | | | |
| Salaries & Benefits | 107,065 | 110,067 | 108,723 | 99,930 | 115,533 | 115,528 | 101,040 | 108,223 | (7,310) | -6.3% |
| Supplies | 14,428 | 17,328 | 11,436 | 10,097 | 11,579 | 10,029 | 8,109 | 7,844 | (3,735) | -32.3% |
| Maintenance | 748 | 327 | 0 | 336 | 358 | 7,089 | 6,054 | 358 | 0 | 0.0% |
| Utilities | 2,429 | 2,277 | 1,779 | 1,658 | 1,744 | 1,744 | 1,699 | 1,916 | 172 | 9.9% |
| Other Services | 16,888 | 16,318 | 14,761 | 16,023 | 20,628 | 31,951 | 23,920 | 16,528 | (4,100) | -19.9% |
| Total Operating Cost | 141,558 | 146,317 | 136,699 | 128,044 | 149,842 | 166,341 | 140,822 | 134,869 | (14,973) | -10.0% |
| Capital Outlay | 0 | 242 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 141,558 | 146,559 | 136,699 | 128,044 | 149,842 | 166,341 | 140,822 | 134,869 | (14,973) | -10.0% |
| Expenditures-8116 City Share | | | | | | | | | | |
| Maintenance | 2,115 | 3,047 | 3,081 | 2,167 | 5,840 | 5,840 | 3,793 | 6,112 | 272 | 4.7% |
| Utilities | 63,677 | 55,360 | 52,384 | 55,062 | 62,000 | 62,000 | 58,254 | 62,729 | 729 | 1.2% |
| Total Operating Cost | 65,792 | 58,407 | 55,465 | 57,229 | 67,840 | 67,840 | 62,047 | 68,841 | 1,001 | 1.5% |
| Capital Outlay | 39,673 | 38,521 | 28,515 | 2,801 | 0 | 1,350 | 1,328 | 19,500 | 19,500 | ** |
| Capital Improvements | 0 | 20,699 | 332 | 71,479 | 0 | 84,641 | 22,408 | 503,816 | 503,816 | ** |
| Total Appropriations/Expenditures | 105,465 | 117,627 | 84,312 | 131,509 | 67,840 | 153,831 | 85,783 | 592,157 | 524,317 | 772.9% |
| Total Appropriations/Expenditures | 950,262 | 1,001,332 | 965,162 | 1,052,264 | 1,017,404 | 1,223,918 | 1,054,788 | 1,511,198 | 493,794 | 48.5% |

Ending Cash Balance - June 30

120,816

Alamo Senior Center 71-0000

Budget Highlights

Budgeted appropriations for FY15 are 48.5 percent or \$493,794 more than the FY14 Original Budget. Service levels remain at FY14 levels.

The budgets for salaries and benefits have decreased (2.6) percent or (\$16,986) due to changes in employees and a 10 percent increase in Group Health.

In the operational budget, Capital is allocated for a 250 Bus and a Grant for movable walls.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|-------------------------------------------------|----------------|
| 1 | Total Salary Adjustment | 5,719 |
| a. | Supervisory Positions (3) | (1,832) |
| b. | Administrative Staff (18) | 7,551 |
| 2 | Total Benefit Adjustment | (22,705) |
| 3 | Adjustment in supplies and materials | (7,608) |
| 4 | Adjustment in maintenance costs | (2,228) |
| 5 | Adjustment in Phone Charges and other Utilities | 1,622 |
| 6 | Adjustment in Insurance costs | (3,092) |
| 7 | Increase in Training & Travel | 1,551 |
| 8 | Increase in Advertising | 180 |
| 9 | Decrease in Copier Lease | (2,111) |
| 10 | Decrease in Printing | (50) |
| 11 | Capital Additions/replacements | |
| a. | Eldorado Airotech 250 Bus \$19,500 | 19,500 |
| b. | Grant for Movable Walls \$499,280 | 499,280 |
| c. | Carry over capital | 3,736 |
| TOTAL OPERATING CHANGES | | 493,794 |

Retired & Senior Volunteer Fund

75-0000

Division Overview

This fund enables seniors who are 55 years of age and older to provide a wide range of volunteer services to the City of Alamogordo to meet the pressing needs of the community.

Funding Sources

The Senior Center RSVP Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

| Fund 75 Combined | | | | | | | | | | |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | (3,458) |
| Revenues | | | | | | | | | | |
| User Fees | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous Revenue | 3,500 | 5,000 | 6,000 | 6,613 | 6,000 | 7,839 | 8,183 | 9,215 | 3,215 | 53.6% |
| Grants | 192,191 | 187,510 | 163,409 | 206,400 | 177,456 | 199,582 | 189,737 | 187,300 | 9,844 | 5.5% |
| Total Revenues | 195,691 | 192,515 | 169,409 | 213,013 | 183,456 | 207,421 | 197,920 | 196,515 | 13,059 | 7.1% |
| Transfers | | | | | | | | | | |
| Transfers In | 37,580 | 39,259 | 49,595 | 59,258 | 55,453 | 55,453 | 55,453 | 48,265 | (7,188) | -13.0% |
| Transfers Out | 10,921 | 11,695 | 11,728 | 14,989 | 16,249 | 16,249 | 12,754 | 13,844 | (2,405) | -14.8% |
| Total Net Transfers | 26,659 | 27,564 | 37,867 | 44,269 | 39,204 | 39,204 | 42,699 | 34,421 | (4,783) | -12.2% |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 227,478 |
| Appropriations/Expenditures | | | | | | | | | | |
| RSVP | 104,477 | 106,441 | 97,950 | 115,719 | 101,421 | 132,682 | 131,193 | 104,069 | 2,648 | 2.6% |
| SCP | 62,590 | 62,723 | 63,454 | 65,603 | 66,023 | 65,971 | 65,544 | 66,627 | 604 | 0.9% |
| FGP | 50,457 | 47,791 | 52,738 | 48,199 | 48,506 | 48,485 | 48,147 | 48,400 | (106) | -0.2% |
| Total Appropriations/Expenditures | 217,524 | 216,955 | 214,142 | 229,521 | 215,950 | 247,138 | 244,884 | 219,096 | 3,146 | 1.5% |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| | | | | | | | | | | 8,382 |

** One or more zero value fields

Retired & Senior Volunteer Program

Fund 75-8201

Division Overview

The Retired and Senior Volunteer Program (RSVP) staff recruits, trains and places senior volunteers in meaningful volunteer services in Alamogordo and throughout Otero County to positively impact pressing community needs. RSVP actively seeks out non-profit and governmental organizations wherein senior volunteers can augment paid staff in providing volunteer services that benefit the entire community. Senior volunteers strengthen communities by providing services that community budgets cannot afford and by building bridges across generations.

Mission Statement

RSVP’s mission is to encourage Otero County residents who are 55 years of age and older to use their time, talents and lifelong experiences to improve their community’s critical needs. The services provided by RSVP volunteers are in seven program emphasis areas: health and nutrition, human needs services, education, environment, public safety, community and economic development and faith-based organizations. The RSVP Volunteer Coordinator will provide the training; encouragement and support that RSVP senior volunteers need to carry out their volunteer duties and to achieve their own personal goals. A primary part of the mission is to educate the local community about the valuable services that the RSVP volunteers provide, and to provide the volunteers with the recognition they so richly deserve.

Funding Sources

The Retired & Senior Volunteer Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-------------------------------------------|
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | RSVP RSVP Volunteer Coordinator |
| 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | Senior Volunteer Program Administrator |
| 1.85 | 1.85 | 1.85 | 1.85 | 1.85 | RSVP |

Retired & Senior Volunteer Program 75-8201

| ADDITIONAL INFORMATION | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Alamogordo has many residents with little or no income. Many seniors are low-income or medium-income residents who need assistance from various social service agencies. The New Mexico Aging and Long-Term Services Department and the New Mexico Legislature recognize that there are many seniors and low-income residents that are in need of outreach in companionship, respite, senior assistance, medical assistance, taxes, mentoring and other human needs. Throughout the year, RSVP volunteers provide outreach to both senior and low-income residents in the above areas. To continue to make this possible, SVP staff will continue an on-going recruitment for volunteers. SVP staff will also continue providing travel reimbursements and recognition for the volunteers.</p> | |
| OBJECTIVES | GOALS |
| Ensure financial stability | The Senior Advisory Council (SAC) will provide at least two major fundraising activities a year to help with travel/conference reimbursements. |
| Ensure effective communication exchange | Recruitment of volunteers will continue through the City Profile newsletter, the SVP newsletter, training, media outlets and through word of mouth. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Ensure financial stability</p> <p>Action: RSVP collaborates with a wide variety of non-profit organizations and this has proven to be a venue for developing new volunteer worksites. There are currently 373 RSVP volunteers serving in 70 local RSVP worksites (organizations) such as the Cancer Resource Center, Gerald Champion Regional Medical Center, Animal Rescue Mission, and Habitat for Humanity.</p> | |
| <p>STORY: We currently have 24 dedicated volunteers who work out at Holloman AFB Pharmacy. They assist with handing out prescriptions to Retirees, Active Duty, dependents as well as the German Military and their dependents stationed at Holloman AFB. On average, our volunteers hand out over 200 prescriptions daily. Our volunteers save the clinic and patrons in time. The volunteers cut down on the wait time for prescriptions and they are provide a service for handing out the prescriptions when military personnel are called away to other readiness tasks.</p> | |
| <p>Objective: Ensure effective communication exchange</p> <p>Action: RSVP collaborates with a wide variety of non-profit organizations and this has proven to be a venue for developing new volunteer worksites. There are currently 373 RSVP volunteers serving in 70 local RSVP worksites (organizations) such as the Cancer Resource Center, Gerald Champion Regional Medical Center, Animal Rescue Mission, and Habitat for Humanity.</p> | |

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|--------------------------------------------------------------------------------|------------------|--------------------|-------------------|
| Number of seniors and low-income persons who report their needs have been met. | 4,400 | 4,600 | 4,600 |
| Registered RSVP Volunteers | 504 | 378 | 378 |
| Major fundraisers by SAC | 2 | 3 | 3 |

Retired & Senior Volunteer Program 75-8201

| BUDGET SUMMARY | FY09/10 | FY10/11 | FY11/12 | FY12/13 | FY13/14 | FY13/14 | FY13/14 | FY14/15 | FY15 Dollar | Percent |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | Actual | Actual | Actual | Actual | Adopted | Amended | Actual | Budget | Diff From | Change |
| | | | | | | Budget | 6/30/14 | | FY14 | |
| | | | | | | | | | Adopted | |
| Expenditures-RSVP | | | | | | | | | | |
| Salaries & Benefits | 57,215 | 60,478 | 47,330 | 56,208 | 64,701 | 61,627 | 61,341 | 64,173 | (528) | -0.8% |
| Supplies | 13,897 | 9,703 | 10,057 | 5,755 | 6,029 | 6,916 | 7,471 | 6,029 | 0 | 0.0% |
| Maintenance | 0 | 175 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Utilities | 754 | 908 | 744 | 732 | 793 | 793 | 753 | 817 | 24 | 3.0% |
| Other Services | 32,611 | 34,397 | 39,819 | 33,658 | 29,898 | 35,581 | 34,644 | 33,050 | 3,152 | 10.5% |
| Total Operating Cost | 104,477 | 105,661 | 97,950 | 96,353 | 101,421 | 104,917 | 104,209 | 104,069 | 2,648 | 2.6% |
| Capital Outlay | 0 | 780 | 0 | 19,366 | 0 | 27,765 | 26,984 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 104,477 | 106,441 | 97,950 | 115,719 | 101,421 | 132,682 | 131,193 | 104,069 | 2,648 | 2.6% |

** One or more zero value fields

Budget Highlights

Budgeted appropriations for FY15 are 2.6 percent or \$2,648 more than the FY14 Original Budget. Service levels remain at FY14.

The budgets for salaries and benefits have decreased (0.8) percent or (\$528). In the operational budget, Other Services increased 10.5 percent or \$3,152 due to a change in Grant funding.

CHANGES FOR OPERATIONS

| | AMOUNT |
|-----------------------------------------|---------------------|
| 1 Total Salary Adjustment | (507) |
| a. Supervisory Positions (1) | 550 |
| b. Administrative Staff (1) | <u>(1,057)</u> |
| 2 Total Benefit Adjustment | (21) |
| 3 Increase in Phone and Utility charges | 24 |
| 4 Increase in Volunteer Travel | 3,339 |
| 5 Decrease in Insurance | (187) |
| 6 Capital Additions/replacements | |
| a. No New Capital Allocated | <u>0</u> |
| TOTAL OPERATING CHANGES | <u>2,648</u> |

Senior Companion Program Fund 75-8701

Division Overview

The Senior Companion Program (SCP) recruits, trains, and supervises Senior Companion volunteers to serve one-to-one with frail and elderly persons in Alamogordo and throughout Otero County. The SCP Volunteer Coordinator assesses homebound client needs and nursing home client needs to create a care plan that specifies what duties the Senior Companion volunteers will perform. Some frail and elderly citizens are able to live in their own homes independently and with dignity due to the program’s supportive services. Senior Companions assist with activities of daily living but, above all, provide companionship. These volunteers also provide short periods of relief to primary caregivers. Many Senior Companions serve clients for several years and form meaningful friendships. Volunteers are carefully chosen for compatibility with their clients. The SCP Volunteer Coordinator provides close supervision to ensure mutually beneficial experiences for clients and volunteers.

Mission Statement

The mission of the Senior Companion Program is to provide meaningful volunteer opportunities for low-income persons over 55 years of age by providing the mechanism for them to assist other adults who need person-to-person support because of loneliness, isolation, illness, or disability. The Senior Volunteer Program (SVP) staff will provide the training, encouragement and support that the SCP Volunteers need in order to carry out their duties and to achieve their own personal goals. A primary part of the SVP mission is to educate the public on the valuable services that SCP volunteers provide in the local community, and also to provide the recognition that these volunteers so richly deserve.

Funding Sources

The Senior Companion Program Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|----------------------------------------------------------|
| 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | Senior Companion SCP/FGP Volunteer Coordinator |
| 0.08 | 0.08 | 0.08 | 0.08 | 0.08 | Senior Volunteer Program Administrator |
| 0.83 | 0.83 | 0.83 | 0.83 | 0.83 | Senior Companion |

Senior Companion Program 75-8701

ADDITIONAL INFORMATION

The SCP not only assists frail elderly persons who reside in their own homes but also assists them if they lose their ability to live in their own homes independently and are placed in a facility. Many suffer from emotional problems such as loneliness and depression, making it difficult for them to assimilate into the facility. Many frail elderly persons, who live in their own homes, or in a facility, do not have a family member or close friend nearby to assist with their needs for many reasons. Therefore, Senior Companion Program is available to fill this gap by matching a Senior Companion volunteer with a frail or homebound senior. Senior Companions typically develop a close personal one-on-one relationship with their clients at this very crucial time in their lives. Senior Companions receive a stipend and are also reimbursed for their mileage and meal expenses. They also receive much-deserved volunteer recognition for their volunteer service as Senior Companions.

OBJECTIVES

GOALS

Provide valuable public services

Senior Companions will each serve assigned clients throughout the year and provide one-on-one companionship for them at scheduled time in their homes, living facilities' or in socializing settings such as the Senior Center.

The number of resident/homebound clients served by Senior Companions will report decreased isolation, loneliness and, if applicable, depression, and increased socialization

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: There are 51 clients in the Senior Companion Program who are categorized as respite care. Five of these clients are living in their homes with structured lifestyles and only some outside assistance for household maintenance provided by other services. Senior Companions enhance the quality-of-life of all of the clients in their homes and in institutions through interpersonal support.

Action: The special needs of those clients range from seniors with illnesses often associated with advanced age, such as Alzheimer's disease and Dementia, to more physically impairing diseases causing many clients to become wheelchair bound and bedridden. The care and needed attention by SCP volunteers to their clients may be as simple as reading to them or taking short walks. It may also include spending time playing games, singing or going on day outings to just talking of "days of old" together in comfortable surroundings. All of these activities are the means used by Senior Companions to provide much-needed personal attention to seemingly forgotten seniors. This interaction continuously results in noticeable improvements as seen on nursing staff field reports and home respite service visits. Our goal is to keep seniors in their own home, and to also provide that much needed companionship.

STORY: We have several volunteers who are with clients at one community nursing home. Several of the residents had said that one man was very depressed since having to move into the home. He did not participate in activities and really wanted to go back home so that he was comfortable and could do what he loved, play his guitar. One of the senior companions went to his room day and said, you should come and hear the band play. He was reluctant, depressed and did not want to; however each day the companion went back and asked him to come and join the group. Finally, he was reluctant but went. After hearing the band, especially the guitar, this man hurried off to his room and got his guitar. The companion noticed that he was strumming and playing along. The band also noticed and asked him to come and play with them; he did and has been playing with the band each day they come to the nursing home. He looks forward to his playing with the band and he is more active and is socializing much more.

Senior Companion Program 75-8701

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|----------------------------------------|------------------|--------------------|-------------------|
| Senior Companions Serving | 9 | 9 | 10 |
| Residents/Homebound clients served | 36 | 36 | 42 |
| Homebound Alzheimer's/Dementia clients | 4 | 4 | 2 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|----------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| <i>Expenditures-Senior Companion Program</i> | | | | | | | | | | |
| Salaries & Benefits | 20,455 | 20,012 | 23,499 | 25,218 | 26,256 | 24,753 | 24,652 | 26,930 | 674 | 2.6% |
| Supplies | 4,601 | 2,490 | 3,597 | 4,294 | 4,420 | 5,591 | 5,460 | 4,381 | (39) | -0.9% |
| Maintenance | 0 | 50 | 50 | 0 | 50 | 50 | 48 | 50 | 0 | 0.0% |
| Utilities | 0 | 0 | 5 | 0 | 5 | 5 | 0 | 5 | 0 | 0.0% |
| Other Services | 37,534 | 40,171 | 36,303 | 36,091 | 35,292 | 35,572 | 35,384 | 35,261 | (31) | -0.1% |
| Total Operating Cost | 62,590 | 62,723 | 63,454 | 65,603 | 66,023 | 65,971 | 65,544 | 66,627 | 604 | 0.9% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 62,590 | 62,723 | 63,454 | 65,603 | 66,023 | 65,971 | 65,544 | 66,627 | 604 | 0.9% |

Budget Highlights

Budgeted appropriations for FY15 are .09 percent or \$604 more than the FY14 Original Budget. Service levels remain at FY14 levels.

The budgets for salaries and benefits have increased 2.6 percent or \$674 due to a change in employees and a 10 percent increase in Health Insurance.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|----------------------------------|---------------|
| 1 | Total Salary Adjustment | 596 |
| a. | Supervisory Positions (1) | (18) |
| b. | Administrative Staff (1) | 614 |
| 2 | Total Benefit Adjustment | 78 |
| 3 | Decrease in Supplies & Materials | (39) |
| 4 | Decrease in Insurance | (31) |
| TOTAL OPERATING CHANGES | | 604 |

Foster Grandparent Program Fund 75-8801

Division Overview

Foster Grandparents serve as mentors, tutors, and caregivers for children and youth with special needs. Foster Grandparents offer emotional support to children who have been abused and neglected, mentor troubled teenagers and young mothers, and care for premature infants and children with physical disabilities. Special needs children are identified and assessed by schoolteachers, and a work plan is developed in a cooperative effort between school personnel and the FGP Coordinator. The FGP Coordinator closely monitors the volunteer’s duties, schedule and working conditions to ensure that the experience is beneficial for all involved.

Mission Statement

The mission of the Foster Grandparent Program (FGP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) to serve as mentors, tutors, and caregivers for children and youth with special needs. FGP Volunteers will develop a supportive intergenerational relationship that will enable these students to achieve their educational and personal goals. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our FGP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the FGP volunteers provide in our community and to provide the recognition these volunteers so richly deserve.

Funding Sources

The Foster Grandparent Program Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

| FY 12 | FY 13 | FY 14 | FY 14 | FY 15 | |
|-------------|-------------|-------------|-------------|-------------|----------------------------------------|
| Budget | Budget | Budget | Projected | Approved | Position Title |
| FTE | FTE | FTE | Budget | Budget | |
| | | | FTE | FTE | |
| | | | | | Foster Grandparent |
| 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | SCP/FGP Volunteer Coordinator |
| 0.08 | 0.08 | 0.08 | 0.08 | 0.08 | Senior Volunteer Program Administrator |
| 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | Foster Grandparent |

Foster Grandparent Program 75-8801

ADDITIONAL INFORMATION

The elementary and pre-schools have identified children as needing one-on-one attention, tutoring, mentoring and socialization skills. The school system has asked FGP Volunteers to assist these identified children on a one-on-one and in small group setting in tutoring, mentoring and socialization skills. All volunteers will receive monthly trainings from SVP staff and any additional training that would be beneficial to them in assisting their students. The FGP will reimburse stipend, mileage/meals and provide recognition to volunteers.

OBJECTIVES

GOALS

Provide valuable public services

Foster Grandparents will provide a one-on-one and small group involvement with students who have been identified as "at risk" during the school year.

Number of students identified by teachers will improved both in literacy and social/behavior skills.

Provide tutoring in math and reading in after-school and summer programs. Individual tutoring will also be available for those who need one-on one individualized help.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: We have 11 Foster Grandparents volunteering in eight community schools, working with 46 students. Our goal for this fiscal year is to collaborate with Mescalero Indian schools as well as Alamogordo High School. We currently have 11 Foster Grandparents that assist with 46 school age kids who need help with reading and math skills. Our goal is to collaborate with other programs with having our Foster Grandparents who are bi-lingual help students who are in English as a second language learning groups

STORY: One of our Foster Grandparent's is currently taking advanced classes in American Sign Language and is assigned to a kindergarten class to assist a classroom of deaf children. She assists the teacher and the children in the classroom during group instructions as well as one-on-one basis. The teacher says that having her in class is a true blessing. What she bring to the classroom is so beneficial to the learning environment.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|------------------------------------------|------------------|--------------------|-------------------|
| Foster Grandparents serving | 9 | 9 | 11 |
| Students receiving one-on-one assistance | 36 | 36 | 48 |

Foster Grandparent Program 75-8801

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Expenditures-Foster Grandparent Program | | | | | | | | | | |
| Salaries & Benefits | 8,436 | 8,602 | 8,922 | 10,364 | 10,758 | 10,047 | 10,199 | 10,675 | (83) | -0.8% |
| Supplies | 4,575 | 7,938 | 4,124 | 4,945 | 4,061 | 4,721 | 4,717 | 4,022 | (39) | -1.0% |
| Maintenance | 0 | 50 | 99 | 0 | 100 | 100 | 100 | 100 | 0 | 0.0% |
| Other Services | 36,015 | 30,011 | 39,593 | 32,890 | 33,587 | 33,617 | 33,131 | 33,603 | 16 | 0.0% |
| Total Operating Cost | 49,026 | 46,601 | 52,738 | 48,199 | 48,506 | 48,485 | 48,147 | 48,400 | (106) | -0.2% |
| Capital Outlay | 1,431 | 1,190 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 50,457 | 47,791 | 52,738 | 48,199 | 48,506 | 48,485 | 48,147 | 48,400 | (106) | -0.2% |

Budget Highlights

Budgeted appropriations for FY5 are (0.2) percent or (\$106) less than the FY14 Original Budget. Service levels remain at FY14 levels.

The budgets for salaries and benefits have decreased (0.8) percent or (\$83) due to a change in employees.

CHANGES FOR OPERATIONS

| | | <u>AMOUNT</u> |
|---|------------------------------------|----------------------------|
| 1 | Total Salary Adjustment | (63) |
| | a. Supervisory Positions (1) | (18) |
| | b. Administrative Staff (1) | (45) |
| 2 | Total Benefit Adjustment | (20) |
| 3 | Decrease in Supplies and Materials | (39) |
| 4 | Increase in Insurance | 16 |
| 5 | Capital Additions/replacements | |
| | a. No new Capital allocated | 0 |
| | TOTAL OPERATING CHANGES | <u><u>(106)</u></u> |

ESGRT .0625%

89-0000

Division Overview

The 1992 Gross Receipts Tax Fund accounts for a one-sixteenth of one percent (.0625%) gross receipts tax dedication adopted in 1992 to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related projects.

Funding Sources

The 1992 Gross Receipts Division is funded from one-sixteenth of one percent Gross Receipts.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 1,779,290 |
| Revenues | | | | | | | | | | |
| Taxes & Fees | 365,708 | 390,132 | 377,240 | 380,401 | 382,338 | 382,137 | 365,240 | 366,371 | (15,967) | -4.2% |
| Grants | 86,937 | 0 | 0 | 0 | 0 | 643,750 | 0 | 643,750 | 643,750 | ** |
| Interest Income | 8,825 | 14,722 | 1,993 | 5,342 | 3,581 | 3,581 | 13,301 | 10,374 | 6,793 | 189.7% |
| Total Revenues | 461,470 | 404,854 | 379,233 | 385,743 | 385,919 | 1,029,468 | 378,541 | 1,020,495 | 634,576 | 164.4% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 658,158 | 95,684 | 0 | 0 | 804,000 | 0 | 988,408 | 988,408 | ** |
| Total Net Transfers | 0 | (658,158) | (95,684) | 0 | 0 | (804,000) | 0 | (988,408) | (988,408) | ** |
| Total Resources Available | | | | | | | | | | 1,811,377 |
| Expenditures-ESGRT .0625% | | | | | | | | | | |
| Engineering Fees | 2,179 | 0 | 0 | 0 | 0 | 100,000 | 7,591 | 92,409 | 92,409 | ** |
| Total Operating Cost | 2,179 | 0 | 0 | 0 | 0 | 100,000 | 7,591 | 92,409 | 92,409 | ** |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 538,750 | 0 | 538,750 | 538,750 | ** |
| Total Appropriations/Expenditures | 2,179 | 0 | 0 | 0 | 0 | 638,750 | 7,591 | 631,159 | 631,159 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 1,180,218 |

** One or more zero value fields

Fleet Collision /Self Insurance 96-0000

Division Overview

This fund provides the City of Alamogordo with funds used toward self-paid and comprehensive claims on City-owned trucks and automotive equipment. Through NMSIF the City pays liability on all motorized vehicles that requires a registration, currently \$323.71 per year or \$26.98 per month. The City does not charge for collision due to the fact that we average of \$15,000 per year for repairs earned through interest which exceeds the average repairs. For vehicles that have a purchase price of \$50,000 or more, NMSIF sets a price for comp and collision based on the purchase price. Heavy equipment is also covered by NMSIF through a company called Inland Marine although there is no liability added to heavy equipment.

Funding Sources

The Self Insured Division is funded from all departments of various funds with vehicles.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 689,581 |
| Revenues | | | | | | | | | | |
| User Fees | 57,239 | 59,455 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 0 | 0.0% |
| Miscellaneous Revenue | 0 | 6,198 | 5,851 | 8,991 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 6,621 | 6,698 | 1,388 | 2,404 | 1,730 | 1,730 | 4,291 | 3,395 | 1,665 | 96.2% |
| Total Revenues | 63,860 | 72,351 | 57,239 | 61,395 | 51,730 | 51,730 | 54,291 | 53,395 | 1,665 | 3.2% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 25,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | (25,500) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | |
| 742,976 | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 25,119 | 7,478 | 17,270 | 6,383 | 50,000 | 56,357 | 16,635 | 25,000 | (25,000) | -50.0% |
| Total Operating Cost | 25,119 | 7,478 | 17,270 | 6,383 | 50,000 | 56,357 | 16,635 | 25,000 | (25,000) | -50.0% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 25,119 | 7,478 | 17,270 | 6,383 | 50,000 | 56,357 | 16,635 | 25,000 | (25,000) | -50.0% |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| 717,976 | | | | | | | | | | |

** One or more zero value fields

Liabilities/Deductibles 107-0000

Division Overview

This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each year, each department is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund.

In FY08, this fund also began paying charges for outside legal services related to claims that are not anticipated or directly involving a specific enterprise fund.

Funding Sources

The Self Insured Division is funded from all departments of various funds.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 408,815 |
| Revenues | | | | | | | | | | |
| Miscellaneous Revenue | 0 | 29,833 | 1,476 | 0 | 10,000 | 10,000 | 0 | 0 | (10,000) | -100% |
| Interest Income | 5,562 | 4,742 | 941 | 1,441 | 1,043 | 1,043 | 2,557 | 2,023 | 980 | 94.0% |
| Total Revenues | 5,562 | 34,575 | 2,417 | 1,441 | 11,043 | 11,043 | 2,557 | 2,023 | (9,020) | -81.7% |
| Transfers | | | | | | | | | | |
| Transfers In | 200,917 | 145,000 | 167,000 | 172,000 | 172,000 | 172,000 | 172,000 | 172,000 | 0 | 0.0% |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 200,917 | 145,000 | 167,000 | 172,000 | 172,000 | 172,000 | 172,000 | 172,000 | 0 | 0.0% |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 582,838 |
| Expenditures | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 66,482 | 67,810 | 63,337 | 50,475 | 95,000 | 95,000 | 58,529 | 70,000 | (25,000) | -26.3% |
| Insurance Premiums | 62,844 | 36,345 | 62,104 | 90,146 | 82,000 | 332,000 | 119,489 | 157,000 | 75,000 | 91.5% |
| Total Appropriations/Expenditures | 129,326 | 104,155 | 125,441 | 140,621 | 177,000 | 427,000 | 178,018 | 227,000 | 50,000 | 28.2% |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| | | | | | | | | | | 355,838 |

** One or more zero value fields

Capital Project Funds

Fund Overview

INSIDE THIS FUND:

- Grant Capital Improvement
- Airport Improvement Projects
- New Mexico C.D.B.G
- 1986 Gross Receipts Tax
- Property Acquisition
- Reverse Osmosis Project Rsv.
- 99 GRT Flood Control Bond Proj.
- Municipal Infrastructure .0625%
- Fire Services Bond
- Economic Development
- Street Capital GRT
- 2009 Sewer Improvement Bond Acq
- Sidewalk Revolving Loans
- Reg Water Supply Transmission Line
- 2011 Jt W/S Ref/Imp Revbd
- 2011 NMFA St GRT Street #15
- 2012 GRT Ref/Imp Revbd
- 2015 GO Bonds-Fun Center
- 2015 GO Bonds-Streets

Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

| CAPITAL PROJECTS FUND COMPARATIVE BUDGET STATEMENT | | | | | | |
|---------------------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| | FY10 ACTUALS 6/30/2010 | FY11 ACTUALS 6/30/2011 | FY12 ACTUALS 6/30/2012 | FY13 ACTUALS 6/30/2013 | FY14 ACTUALS 6/30/2014 | FY15 BUDGET |
| Beginning Cash Fund Balance | 20,730,681 | 28,819,604 | 28,844,048 | 34,584,988 | 29,423,846 | 28,115,797 |
| Revenues | | | | | | |
| Taxes | 4,022,783 | 4,291,452 | 4,414,507 | 5,706,018 | 5,478,597 | 5,495,963 |
| Fees & Permits | 52 | 0 | 0 | 0 | 0 | 0 |
| User Fees | 11,050 | 13,222 | 13,067 | 15,237 | 26,367 | 14,000 |
| Fines | 54 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 53,295 | 41,600 | 4,329 | 55,181 | 163,844 | 0 |
| Grants | 1,990,365 | 354,552 | 755,800 | 2,368,094 | 1,438,861 | 7,867,025 |
| Investment Income | 312,613 | 335,586 | 71,113 | 151,550 | 244,218 | 185,982 |
| Loan & Bond Proceeds | 8,340,000 | 5,590,829 | 21,762,150 | 1,318,314 | 58,674 | 12,421,645 |
| Total Revenues | 14,730,212 | 10,627,241 | 27,020,966 | 9,614,394 | 7,410,561 | 25,984,615 |
| Other Financing Sources | | | | | | |
| Transfers In | 2,279,251 | 1,355,924 | 439,439 | 4,076,672 | 410,870 | 4,252,378 |
| Total Other Financing Sources | 2,279,251 | 1,355,924 | 439,439 | 4,076,672 | 410,870 | 4,252,378 |
| Total Revenues & Other Financing | 17,009,463 | 11,983,165 | 27,460,405 | 13,691,066 | 7,821,431 | 30,236,993 |
| Expenditures | | | | | | |
| Grant Capital Improvement | 91,814 | 227,096 | 68,320 | 19,028 | 109,204 | 377,500 |
| Airport Improvement Projects | 264,838 | 218,618 | 248,201 | 143,602 | 570,236 | 17,492 |
| New Mexico C.D.B.G. | 329,395 | 35,551 | 0 | 116,813 | 37,887 | 607,625 |
| 86 Gross Receipts | 791,258 | 412,613 | 495,613 | 862,368 | 908,790 | 1,213,582 |
| Property Acquisition | 6,744 | 12,296 | 278,760 | 63,627 | 7,344 | 299,612 |
| Reverse Osmosis Prj Rsv | 103,475 | 45,660 | 266,072 | 169 | 144,854 | 6,614,419 |
| 99 GRT Flood Control Bond Proj | 733,733 | 223,782 | 1,443,502 | 456,273 | 25,574 | 2,100,240 |
| Economic Development | 558,971 | 108,449 | 70,000 | 384,969 | 67,265 | 1,606,035 |
| 2000 Fire Services Bond | 0 | 42,997 | 0 | 0 | 0 | 0 |
| 2002 GRT Bond Acquisition | 151,191 | 27,554 | 0 | 0 | 0 | 0 |
| Street Capital GRT | 2,501,696 | 2,258,247 | 2,875,450 | 3,220,972 | 624,424 | 5,797,287 |
| 2004 GRT Bond Acq | 47,286 | 0 | 0 | 0 | 0 | 0 |
| 2009 Sewer Improvement Bond Acq | 39,955 | 1,069,232 | 5,540,449 | 1,218,640 | 276,425 | 3,366,575 |
| Reg Water Supply Transmission Line | 47,849 | 509,617 | 562,389 | 2,431,688 | 779,552 | 1,558,493 |
| 2011 Jt W/S Ref/Imp Revbd | 0 | 0 | 124,340 | 5,220,610 | 519 | 704,530 |
| 2011 NMFA St GRT Street #15 | 0 | 0 | 115,489 | 738,567 | 2,912,537 | 3,440,935 |
| 2012 GRT Ref/Imp Revbd | 0 | 0 | 429,944 | 1,503,616 | 498,611 | 2,082,758 |
| 2015 GO Bonds - Fun Center | 0 | 0 | 0 | 0 | 0 | 6,000,000 |
| 2015 GO Bonds - Fun Center | 0 | 0 | 0 | 0 | 0 | 4,500,000 |
| Total Expenditures | 5,668,205 | 5,191,712 | 12,518,529 | 16,380,942 | 6,963,222 | 40,287,083 |
| Other Financing Uses | | | | | | |
| Transfers Out | 3,252,335 | 6,767,009 | 9,200,939 | 2,471,266 | 2,166,258 | 3,123,742 |
| Total Other Financing Uses | 3,252,335 | 6,767,009 | 9,200,939 | 2,471,266 | 2,166,258 | 3,123,742 |
| Total Expenditures & Other Finance Uses | 8,920,540 | 11,958,721 | 21,719,468 | 18,852,208 | 9,129,480 | 43,410,825 |
| Net Change in Fund Balance | 8,088,923 | 24,444 | 5,740,940 | (5,161,142) | (1,308,049) | (13,173,832) |
| Ending Cash Fund Balance | 28,819,604 | 28,844,048 | 34,584,988 | 29,423,846 | 28,115,797 | 14,941,965 |

CAPITAL PROJECTS FUND SUMMARY

Fund 24 Grant Capital Improvement - This fund is created to account for proceeds from State grants for the purpose of financing improvement to the City of Alamogordo.

Fund 40 Airport Improvements - This fund is created to account for proceeds from federal and state grants for the purpose of financing improvements to the Alamogordo-White Sands Regional Airport.

Fund 48 Community Development Block Grant (CDBG) – This fund is created to receive the proceeds from State grants for the purpose of financing community housing rehabilitation and infrastructure projects for low to moderate income families residing in the target areas.

Fund 49 1986 Gross Receipts Tax - The purpose of this fund is to account for ¼ of 1% Gross Receipts Tax dedicated to the repair, upgrading, rehabilitation, replacement and installation of facilities for the collection and treatment of water facilities outside of the city limits.

Fund 50 Property Acquisition - This fund is created to account for financing the costs of acquisition, disposition or maintenance of property.

Fund 54 Reverse Osmosis Project Reserve – This fund accounts for the proceeds from Federal and State grants and local funds for the purpose of financing the reverse osmosis project.

Fund 56 Alamogordo Flood Control - This fund is created to account for the bond proceeds for the purpose of providing flood protection to the city.

Fund 61 Municipal Infrastructure Gross Receipts Tax – This fund is created to account for 1/16 of 1% Gross Receipts Tax dedicated for repair, replacement, construction and acquisition of infrastructure improvements within our municipality's and to construct, acquire a waste water treatment plant.

Fund 103 Fire Services Bond – This fund is created to account for the bond proceed for the purpose of constructing a new fire station.

Capital Projects Fund

Fund 105 Economic Development – The purpose of this fund is to account for 1/8 of 1% Gross Receipts Tax imposed January 2001 dedicated to the economic development of the City of Alamogordo.

Fund 108 2002 GRT (94 GRT Refunding) – The purpose of this fund is to account for the refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings, land for open space, public parks, public recreational buildings or other recreational facilities and equipment for street maintenance.

Fund 109 The 2004 GRT Capital Outlay – This fund accounts for ¼ of 1% gross receipts tax dedication adopted in 2004 to be used for construction, reconstruction or improvement of municipal streets, alleys, roads or bridges, including acquisition of rights-of-way.

Fund 113 2009 Sewer Improvement Bond ACQ – This fund is created to account for the purpose of financing the construction and improvement of a Sewer Plant.

Fund 114 Sidewalks Revolving Loans – This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

Fund 116 Reg. Water Supply Transmission Line – This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as "Regional Water Supply Transmission Line Phase 1". Ordinance No. 1370 authorized the execution of the grant/loan agreement.

Fund 117 2011 Jt Water/Sewer Refunding Improvement Revenue Bond -- This fund accounts for the 2011 refunding of the Joint Utility System Revenue Bond for the purpose of financing the construction and improvement of a Sewer Plant.

Fund 118 2011 NMFA State GRT Street #15 – This fund accounts for the NMFA Loan for the purpose of providing funds for the acquisition, construction, installation and improvement for various street projects. Ordinance No. 1410 authorized 11/15/2011.

Fund 119 2012 Gross Receipts Tax Ref/Imp Revenue Bond – This fund account for the refunding of the 2002 GRT Revenue Bond for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space. Ordinance No. 1414 authorized 02/17/2012.

Capital Projects Fund

Fund 121 2015 GO Bonds-Fun Center – This fund was issued to provide funds for the purpose of beautifying, improving, acquiring, constructing, equipping and improving land and buildings for public parks and related recreational facilities.

Fund 122 2015 GO Bonds-Streets – This fund was issued to provide funds for the purpose of constructing, repair and otherwise improving streets and bridges.

Grant Capital Improvement

24-0000

Division Overview

The Grant Capital Improvement fund was created to account for miscellaneous projects that do not fit within any other specific fund, but must be accounted for in the budget. Since the Grant Coordinator handles Capital Outlay fund projects assigned to him and assists in administering and monitoring all grants for the City through individual department project administrators, Grant Capital Improvement projects vary in the implementation stage.

In fiscal year 2013, the Finance Department successfully closed out the Safe Route to School (SRTS) grant project when it received a final reimbursement from the New Mexico Department of Transportation (NMDOT). In 2010, NMDOT had awarded the City the amount of \$25,000 to help make walking and bicycling to school a safe and appealing transportation option for children. During the course of this grant, the City, in partnership with teachers and administrators from the Sacramento Elementary School, engaged in a series of promotional campaigns and activities to educate children on the benefits of walking and bicycling to and from school. The grant also helped generate an engineering assessment and a walk and bike school map for local safe routes in the area.

In fiscal year 2014, the Finance Department included the U.S. Forest Service Collaborative Forest Restoration Project (CRFP) grant after receiving notice that the reviewing committee had recommended the project for approval to the U.S. Department of Agriculture Cabinet Secretary. The project, which entails conducting a (NEPA) environmental assessment in the west section of the Lincoln National Forest (where the City owns some important watersheds as part of its potable water utility system), will allow the City the opportunity to seek implementation CRFP funds for forest and watershed restoration of the area. The CRFP planning project is a three-year, \$455,629 project that is anticipated to start during the month of November of this calendar year. The CRFP Project federal grant amount totals \$356,504 and the City of Alamogordo's required twenty (20) percent administrative in-kind local contribution, which equals \$89,125.

The project manager is Public Works Water Quality Manager, David Nunnelley; while Ruben Segura, Grants Coordinator will be responsible for the fiscal accountability and reporting component of the project. The FY2015 goals for the project are the following: project management and coordination, RFP for environmental consultants, conduct stand exams in priority areas 1&2, NEPA Initiation – public scoping, conduct cultural resource survey and biological surveys in priority areas 1&2. Overall, this project, once completed, will open the doors for the City to apply for U.S. Forest Service grant funds for a watershed restoration and fuels reduction project to protect the City's watersheds and the US Lincoln National Forest.

Grant Capital Improvement 24-0000

Funding Sources

The Grant Capital Improvement Division is funded from State and Federal capital grants.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change | |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|----|
| BUDGET SUMMARY | | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 52,870 | |
| Revenues | | | | | | | | | | | |
| Grants | | | | | | | | | | | |
| State Grant | 28,312 | 72,082 | 58,808 | 0 | 0 | 0 | 0 | 25,000 | 25,000 | ** | |
| Federal Grant | 30,848 | 0 | 6,757 | 23,202 | 0 | 116,852 | 112,678 | 352,000 | 352,000 | ** | |
| Miscellaneous | 0 | 10,775 | 558 | 9 | 5,555 | 5,555 | 0 | 0 | (5,555) | -100% | |
| Total Revenues | 59,160 | 82,857 | 66,123 | 23,211 | 5,555 | 122,407 | 112,678 | 377,000 | 371,445 | 6686.7% | |
| Transfers | | | | | | | | | | | |
| Transfers In | 25,999 | 184,786 | 0 | 0 | 0 | 12,661 | 0 | 0 | 0 | ** | |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** | |
| Total Net Transfers | 25,999 | 184,786 | 0 | 0 | 0 | 12,661 | 0 | 0 | 0 | ** | |
| Total Resources Available | | | | | | | | | | 429,870 | |
| Appropriations/Expenditures | | | | | | | | | | | |
| Salaries & Benefits | 318 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** | |
| Supplies | 1,595 | 0 | 195 | (95) | 0 | 0 | 0 | 0 | 0 | ** | |
| Other Services | 5,477 | 9,828 | 9,713 | 5,127 | 0 | 0 | 0 | 0 | 0 | ** | |
| Capital Outlay | | | | | | | | | | 0 | ** |
| State Grant | | | | | | | | | | 0 | ** |
| Holloman Air Force Base | 19,166 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** | |
| SRTS | 2,123 | 0 | 0 | 13,996 | 0 | 0 | 0 | 0 | 0 | ** | |
| Federal Grant | | | | | | | | | | 0 | ** |
| AARA Energy | 30,848 | 0 | 0 | 0 | 0 | 116,852 | 109,204 | 0 | 0 | ** | |
| CRFP - NEPA Planning | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 352,500 | 352,500 | ** | |
| COPE Drainage/Renova | 0 | 78,608 | 58,412 | 0 | 0 | 0 | 0 | 0 | 0 | ** | |
| Building Improvements | 32,287 | 138,660 | 0 | 0 | 0 | 0 | 0 | 25,000 | 25,000 | ** | |
| Total Appropriations/Expenditures | 91,814 | 227,096 | 68,320 | 19,028 | 0 | 116,852 | 109,204 | 377,500 | 377,500 | ** | |
| Ending Cash Balance - June 30 | | | | | | | | | | 52,370 | |

Airport Improvement Fund

40-0000

Division Overview

This fund accounts for the Federal, State, and City funding for Airport Improvement Projects. Federal funding accounts for 95%, State funding accounts for 2 ½%, and the City funding accounts for 2 ½% of all grant eligible projects.

Funding Sources

The Airport Improvement Division is funded from State and Federal capital grants and City funding.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | (28,096) |
| Revenues | | | | | | | | | | |
| Grants | | | | | | | | | | |
| State Grant | 6,602 | 5,542 | 6,205 | 3,598 | 0 | 28,250 | 27,460 | 1,652 | 1,652 | ** |
| Federal - Aviation | 249,082 | 207,672 | 235,773 | 139,913 | 0 | 508,500 | 477,551 | 46,462 | 46,462 | ** |
| Interest Income | 129 | 358 | 83 | 91 | 0 | 0 | 76 | 123 | 123 | ** |
| Total Revenues | 255,813 | 213,572 | 242,061 | 143,602 | 0 | 536,750 | 505,087 | 48,237 | 48,237 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,380 | 5,380 | ** |
| Transfers Out | 264,795 | 218,531 | 248,183 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | (264,795) | (218,531) | (248,183) | 0 | 0 | 0 | 0 | 5,380 | 5,380 | ** |
| Total Resources Available | | | | | | | | | | 25,521 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 0 | 0 | 0 | 10,000 | 9,856 | 255 | 255 | ** |
| Capital Outlay | | | | | | | | | 0 | ** |
| Property Acq | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Building Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Paving Improvements | 0 | 0 | 0 | 143,913 | 0 | 555,000 | 560,380 | 17,237 | 17,237 | ** |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| ICIP | 265,002 | 218,531 | 248,201 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 265,002 | 218,531 | 248,201 | 143,913 | 0 | 565,000 | 570,236 | 17,492 | 17,492 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 8,029 |

** One or more zero value fields

C.D.G.B Fund

48-0000

Division Overview

The Small Cities Community Development Block Grant Program (CDBG) is a United States Department of Housing and Urban Development (HUD) program, established under Title I of the Housing and Community Development Act of 1974 (as amended), to assist communities with: essential community facilities, decent housing, economic development, and a suitable living environment. The City of Alamogordo, due to its population, is eligible to apply for CDBG funds under the Small Cities CDBG program. This competitive annual cycle grant program is administered by the New Mexico Department of Finance and Administration – Local Government Division under 2.110.2 NMAC.

The state and national CDBG program objectives make funding available for activities that:

1. benefit principally low to moderate income families;
2. aid in the prevention or elimination of slums or blight;
3. meet other community development needs of recent origin having a particular urgency because of existing conditions pose a serious and immediate threat to the health and welfare of the community where other financial resources are not available to meet such need.

Application requests are limited to \$500,000 and require a ten (10) percent local cash match. In order to apply for a grant, local entities must meet threshold requirements:

- Any grantee with one or more active grants in the infrastructure, public service, capital outlay categories, and Colonias projects, cannot apply for additional funding until the current project is fully closed.

In 2013, the Finance Department was successful in completing and closing the 2011 CDBG-Senior Center Improvement Project, which included the replacement of lighting fixtures throughout the center and the installation of a fire alarm at the exercise facilities.

Currently, the Finance Department is administering a CDBG grant, awarded in the 2014 CDBG Funding Cycle, entitled the “City of Alamogordo Domestic Violence Center Building Improvement Project. The project consists of making building improvements to the domestic violence center building at 909 S. Florida Avenue (known as the COPE Domestic Violence Center) and work includes, but is not limited to: renovating the existing building, constructing an approximately 1,700 square foot addition attached to the northeast side of the existing building, and making site improvements.

Funding Sources

The C.D.B.G. Division is funded from State and Federal capital grants.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 107,625 |
| Revenues | | | | | | | | | | |
| Miscellaneous Revenue | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 | 107,625 | 107,625 | ** |
| Grants | 296,996 | (7,392) | 0 | 97,849 | 0 | 42,093 | 41,999 | 500,000 | 500,000 | ** |
| Total Revenues | 346,996 | (7,392) | 0 | 97,849 | 0 | 42,093 | 41,999 | 607,625 | 607,625 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 4,400 | 0 | 10,189 | 9,785 | 0 | 5,160 | 5,066 | 0 | 0 | ** |
| Transfer Out | 0 | 19,940 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Net Transfers | 4,400 | (19,940) | 10,189 | 9,785 | 0 | 5,160 | 5,066 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 715,250 |
| Appropriations/Expenditures | | | | | | | | | | |
| C.D.B.G | 329,395 | 35,551 | 0 | 116,813 | 0 | 38,075 | 37,887 | 607,625 | 607,625 | ** |
| Total Appropriations/Expenditures | 329,395 | 35,551 | 0 | 116,813 | 0 | 38,075 | 37,887 | 607,625 | 607,625 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 107,625 |

** One or more zero value fields

1986 Gross Receipts Tax Fund 49-0000

Division Overview

The purpose of this fund is to account for the one-quarter of one-percent gross receipts tax that is dedicated to the purpose of repair, upgrade, rehabilitate, replace and install water facilities outside of the City limits. Included in the eligible projects, but not limited to, are filter plants, including acquisition of necessary real property rights, water rights and payments to bond funds for the purpose of these projects.

The 1986 Gross Receipts Tax was also pledged against two new loans with the New Mexico Finance Authority (NMFA). The loan detail is covered under the Debt Service Section.

Funding Sources

The 1986 GRT Fund Division is funded from one-quarter of one percent gross receipts tax.

| | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 7,367,641 |
| Revenues | | | | | | | | | | |
| Gross Receipts 1/4% | 1,462,830 | 1,560,528 | 1,508,962 | 1,502,970 | 1,529,252 | 1,529,252 | 1,460,959 | 1,465,794 | (63,458) | -4.1% |
| Grants | 175,427 | 0 | 0 | 19,765 | 0 | 312,617 | 0 | 455,629 | 455,629 | ** |
| Miscellaneous Income | 63,194 | 71,458 | 15,430 | 38,340 | 23,399 | 23,399 | 63,658 | 51,241 | 27,842 | 119.0% |
| Total Revenues | 1,701,451 | 1,631,986 | 1,524,392 | 1,561,075 | 1,552,651 | 1,865,268 | 1,524,617 | 1,972,664 | 420,013 | 27.1% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 762,469 | 320,196 | 467,108 | 1,342,720 | 164,574 | 743,291 | 414,257 | 1,872,988 | 1,708,414 | 1038.1% |
| Total Net Transfers | (762,469) | (320,196) | (467,108) | (1,342,720) | (164,574) | (743,291) | (414,257) | (1,872,988) | (1,708,414) | 1038.1% |
| Total Resources Available | | | | | | | | | | 7,467,317 |
| Appropriations/Expenditures | | | | | | | | | | |
| Capital Improvements | 738,398 | 379,044 | 483,415 | 845,815 | 80,000 | 1,482,569 | 906,971 | 1,203,582 | 1,123,582 | 1404.5% |
| Legal & Consulting Expenses | 52,860 | 33,569 | 12,198 | 16,553 | 10,000 | 13,478 | 1,819 | 10,000 | 0 | 0.0% |
| Total Appropriations/Expenditures | 791,258 | 412,613 | 495,613 | 862,368 | 90,000 | 1,496,047 | 908,790 | 1,213,582 | 1,123,582 | 1248.4% |
| Ending Cash Balance - June 30 | | | | | | | | | | 6,253,735 |

** One or more zero value fields

Property Acquisition Fund 50-0000

Division Overview

The Property Acquisition Fund is for the purpose of acquiring right-of-way and easements necessary for the completion of City projects as well as expenses involved in the disposition of City property (legal notices, surveys, appraisals, etc). This fund also supports activities related to City property that is rented to others. The income and expenses from those rentals are accounted for in this fund.

Funding Sources

The Property Acquisition Fund Division is funded from various other capital funds and projects.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 134,580 |
| Revenues | | | | | | | | | | |
| Fees & Permits | 52 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| User Fees | 11,050 | 13,222 | 13,067 | 15,237 | 12,000 | 12,000 | 26,367 | 14,000 | 2,000 | 16.7% |
| Fines | 54 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous Revenue | 61 | 30,366 | 0 | 24,400 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 5,321 | 5,245 | 728 | 638 | 541 | 541 | 1,104 | 874 | 333 | 61.6% |
| Total Revenues | 16,538 | 48,833 | 13,795 | 40,275 | 12,541 | 12,541 | 27,471 | 14,874 | 2,333 | 18.6% |
| Transfers | | | | | | | | | | |
| Transfers In | 1,005 | 0 | 0 | 0 | 0 | 124,572 | 0 | 224,572 | 224,572 | ** |
| Transfers Out | 1,055 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | (50) | 0 | 0 | 0 | 0 | 124,572 | 0 | 224,572 | 224,572 | ** |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 374,026 |
| Appropriations/Expenditures | | | | | | | | | | |
| Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Utilities | 35 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 1,909 | 1,935 | 2,013 | 2,045 | 2,200 | 2,200 | 2,081 | 0 | (2,200) | -100% |
| <i>Total Operating Cost</i> | <i>1,944</i> | <i>1,935</i> | <i>2,013</i> | <i>2,045</i> | <i>2,200</i> | <i>2,200</i> | <i>2,081</i> | <i>0</i> | <i>(2,200)</i> | <i>-100%</i> |
| Capital Outlay | 4,800 | 10,361 | 276,747 | 61,582 | 0 | 57,777 | 5,263 | 299,612 | 299,612 | ** |
| Total Appropriations/Expenditures | 6,744 | 12,296 | 278,760 | 63,627 | 2,200 | 59,977 | 7,344 | 299,612 | 297,412 | 13518.7% |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| | | | | | | | | | | 74,414 |

** One or more zero value fields

Reverse Osmosis Project (Desalination/Snake Tank) 54-0000

Division Overview

To provide an alternate source of water for residents of the City of Alamogordo using reverse osmosis technology.

The Reverse Osmosis project removes water with high mineral content from within the Tularosa Basin, reduces the mineral content and places the additional water into the City's water supply. Studies were completed in 99-00 to determine possible sites. This was followed by the NEPA studies, which are funded by a federal grant. Then the next step will be construction of the plant, wells, and transmission lines, which is anticipated to be funded by the City and the Federal Government. Monies reserved in this fund are planned for the City's share of the project. This fund is used in conjunction with Fund 49.

The Office of the State Engineers (OSE) approved the city's permit for 4,000 acre feet of new water. The OSE's decision was challenged in District Court where the city prevailed. The District Court's decision was appealed and the appellate court ruled in favor of the District Court decision in November 2009. The decision was then brought before the NM Supreme Court which refused to hear the matter. This essentially ended any challenge to the OSE's decision.

Funding Sources

The Reverse Osmosis Project Division is funded from State & Federal grants and Loan Proceeds

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 436,869 |
| Revenues | | | | | | | | | | |
| Grants | (1,173) | 0 | 0 | 0 | 0 | 285,105 | 0 | 4,285,105 | 4,285,105 | ** |
| Loan Proceeds | 0 | 0 | 0 | 231,814 | 0 | 1,980,320 | 58,674 | 1,921,645 | 1,921,645 | ** |
| Interest Income | 6,502 | 5,425 | 939 | 1,378 | 1,000 | 1,000 | 2,442 | 1,932 | 932 | 93.2% |
| Total Revenues | 5,329 | 5,425 | 939 | 233,192 | 1,000 | 2,266,425 | 61,116 | 6,208,682 | 6,207,682 | 620768.2% |
| Transfers | | | | | | | | | | |
| Transfers In | 7,405 | 27,006 | 137,327 | 169 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 103,493 | 27 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | (96,088) | 26,979 | 137,327 | 169 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 6,645,551 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 8,035 | 10,677 | 12,776 | 169 | 169 | 497,594 | 0 | 1,063,531 | 1,063,362 | 629208.3% |
| Capital Outlay | 95,440 | 34,983 | 253,296 | 0 | 0 | 2,261,680 | 144,854 | 5,550,888 | 5,550,888 | ** |
| Total Appropriations/Expenditures | 103,475 | 45,660 | 266,072 | 169 | 169 | 2,759,274 | 144,854 | 6,614,419 | 6,614,250 | 3913757.4% |
| Ending Cash Balance - June 30 | | | | | | | | | | 31,132 |

** One or more zero value fields

99 GRT Flood Control Bond Fund 56-0000

Division Overview

This fund was established to account for the financing of a portion of the cost of the acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army Corp of Engineers.

The project consists of the construction of the North Diversion Channel and the South/McKinley diversion Channel within the City. The project is expected to be constructed in phases over a period of approximately 10 years. The total cost of the project is expected to be \$72,000,000. Of that amount, the city is required to pay at least 25% of total project cost (\$15,000,000). Of this 25%, the city can apply up to 20% in in-kind expenses.

Funding Sources

The 99 GRT Flood Control Bond Division is funded from the 84 Gross Receipts Tax.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 894,935 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 0 | 2,735,456 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Investment Income | 41,615 | 39,501 | 7,672 | 5,849 | 5,024 | 5,024 | 7,586 | 6,007 | 983 | 19.6% |
| Total Revenues | 41,615 | 2,774,957 | 7,672 | 5,849 | 5,024 | 5,024 | 7,586 | 6,007 | 983 | 19.6% |
| Transfers | | | | | | | | | | |
| Transfer In | 0 | 383,018 | 0 | 0 | 0 | 0 | 0 | 1,201,863 | 1,201,863 | ** |
| Transfers Out | 0 | 3,045,078 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 0 | (2,662,060) | 0 | 0 | 0 | 0 | 0 | 1,201,863 | 1,201,863 | ** |
| Total Resources Available | | | | | | | | | | 2,102,805 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 8,215 | 74,795 | 15,962 | 18,579 | 0 | 37,458 | 18,612 | 80,867 | 80,867 | ** |
| Capital Outlay | 725,518 | 148,987 | 1,427,540 | 437,694 | 0 | 488,359 | 6,962 | 2,019,373 | 2,019,373 | ** |
| Total Appropriations/Expenditures | 733,733 | 223,782 | 1,443,502 | 456,273 | 0 | 525,817 | 25,574 | 2,100,240 | 2,100,240 | ** |

Ending Cash Balance - June 30 2,565

** One or more zero value fields

99 GRT Flood Control Bond 56-0000

| | TOTAL PROJECT | COE SHARE | CITY SHARE |
|----------------------------|---------------|---------------|---------------|
| | \$ 72,000,000 | \$ 54,000,000 | \$ 18,000,000 |
| <i>FY 2000 - FY 2002</i> | | | \$ 1,402,063 |
| <i>In-Kind</i> | | | \$ 31,982 |
| <i>Total</i> | | | \$ 1,434,045 |
| <i>FY 2003</i> | | | \$ 539,877 |
| <i>In-Kind</i> | | | \$ 10,199 |
| <i>Total</i> | | | \$ 550,076 |
| <i>FY 2004</i> | | | \$ 422,489 |
| <i>In-Kind</i> | | | \$ 1,909 |
| <i>Total</i> | | | \$ 424,398 |
| <i>FY 2005</i> | | | \$ 486,273 |
| <i>In-Kind</i> | | | \$ 7,742 |
| <i>Total</i> | | | \$ 494,015 |
| <i>FY 2006</i> | | | \$ 1,464,230 |
| <i>In-Kind</i> | | | \$ 6,951 |
| <i>Total</i> | | | \$ 1,471,181 |
| <i>FY 2007</i> | | | \$ 1,900,505 |
| <i>In-Kind</i> | | | \$ 10,259 |
| <i>Total</i> | | | \$ 1,910,764 |
| <i>FY 2008</i> | | | \$ 1,207,835 |
| <i>In-Kind</i> | | | \$ 8,671 |
| <i>Total</i> | | | \$ 1,216,506 |
| <i>FY 2009</i> | | | \$ 1,070,000 |
| <i>In-Kind</i> | | | \$ 9,347 |
| <i>Total</i> | | | \$ 1,079,347 |
| <i>FY 2010</i> | | | \$ 2,875,551 |
| <i>In-Kind</i> | | | \$ 8,215 |
| <i>Total</i> | | | \$ 2,883,766 |
| <i>FY 2011</i> | | | \$ 2,875,551 |
| <i>In-Kind</i> | | | \$ 2,064 |
| <i>Total</i> | | | \$ 2,877,615 |
| <i>FY 2012</i> | | | \$ 1,049,000 |
| <i>In-Kind</i> | | | \$ 292,681 |
| <i>Total</i> | | | \$ 1,341,681 |
| <i>FY 2013</i> | | | \$ - |
| <i>In-Kind</i> | | | \$ 557,381 |
| <i>Total</i> | | | \$ 557,381 |
| <i>FY 2014</i> | | | \$ 1,500,000 |
| <i>In-Kind (Projected)</i> | | | \$ 40,000 |
| <i>Total</i> | | | \$ 1,540,000 |
| TOTAL | | | \$ 17,780,774 |
| BALANCE | | | \$ 219,226 |

Municipal Infrastructure GRT Fund 61-0000

Division Overview

This fund is used to account for the one-sixteenth of one-percent gross receipt tax enacted in 1991 and implemented on January 1, 1992 (Ordinance 826). This increment is dedicated for either the payment of special obligation bonds issued pursuant to a revenue bond act or for repair, replacement, construction and acquisition of infrastructure improvements, including, but not limited to, sanitary sewer lines, storm sewers and other drainage improvements, water, water rights, water lines and utilities, streets, alleys, right-of-way, easements and land within the municipality or within the extraterritorial zone of the our municipality.

Funding Sources

Municipal Infrastructure GRT Division is funded from the 91 GRT Infrastructure .0625.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 353,182 |
| Revenues | | | | | | | | | | |
| Mun. Infrastructure GRT | 365,708 | 390,132 | 377,240 | 375,743 | 382,338 | 382,137 | 365,240 | 366,402 | (15,936) | -4.2% |
| Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 11,848 | 11,368 | 2,039 | 2,802 | 1,923 | 1,923 | 2,186 | 1,675 | (248) | -12.9% |
| Total Revenues | 377,556 | 401,500 | 379,279 | 378,545 | 384,261 | 384,060 | 367,426 | 368,077 | (16,184) | -4.2% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 397,901 | 426,482 | 622,339 | 748,175 | 200,000 | 208,661 | 200,000 | 134,101 | (65,899) | -32.9% |
| Total Net Transfers | (397,901) | (426,482) | (622,339) | (748,175) | (200,000) | (208,661) | (200,000) | (134,101) | 65,899 | -32.9% |
| Total Resources Available | | | | | | | | | | 587,158 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Emergency Disaster Relf | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |

Ending Cash Balance - June 30 **587,158**

** One or more zero value fields

Fire Services Bond Fund

103-0000

Division Overview

A bond issue was authorized by the voters to construct, repair and improve roads and bridges and to construct, acquire a waste water treatment plant.

Funding Sources

The Fire Services Bond Division is funded from Bond Proceeds.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 7,589 |
| Revenues | | | | | | | | | | |
| Miscellaneous Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Bond Proceeds | 0 | 1,350,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 0 | 0 | 11 | 1 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 0 | 1,350,000 | 11 | 1 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 1,299,426 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | (1,299,426) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 7,589 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 42,997 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 42,997 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 7,589 |

** One or more zero value fields

Economic Development Fund 105-0000

Division Overview

The Economic Development Fund was established and has been maintained primarily with a monthly .1250% of the NM State Gross Receipts tax revenue set up with the adoption of COA Ordinance #1366. These funds are for the purpose of economic development including marketing of the City to prospective new companies and employers. The Economic Development Fund has come up for vote on a number of occasions and has continually been approved to by the voters. This tax is currently scheduled to sunset again on December 31, 2020.

In the past, the City was selected by the NM State Economic Development Division to be the pass-thru agent for grants designed for Marietta's oven (\$200,000) and PreCheck's building extension (\$400,000).

In the FY2015 Budget, the Economic Development Fund will not be used for Gross Receipts Investment Program (GRIP). This program has been moved to the General Fund. The COA Ordinance No. 1460 approving a Local Economic Development Assistance (LEDA) application with Emerging Technology Ventures (ETV) has been added to receive incentives along with PreCheck. The Marketing aspect of this fund was set up to pay OCEDC for promoting the City to new businesses.

Funding Sources

The Economic Development Division is funded primarily .1250% Gross Receipts Tax and a current State Grant.

Economic Development Fund 105-0000

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 5,034,445 |
| Revenues | | | | | | | | | | |
| Taxes & Fees | 731,415 | 780,264 | 754,481 | 751,485 | 760,802 | 764,677 | 730,480 | 732,779 | (28,023) | -3.7% |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 150,929 | 150,929 | 0 | 0 | ** |
| Grants | 400,000 | 0 | 0 | 0 | 0 | 250,000 | 250,000 | 0 | 0 | ** |
| Interest Income | 26,958 | 33,799 | 7,665 | 17,515 | 17,515 | 12,434 | 37,369 | 29,323 | 11,808 | 67.4% |
| Total Revenues | 1,158,373 | 814,063 | 762,146 | 769,000 | 778,317 | 1,178,040 | 1,168,778 | 762,102 | (16,215) | -2.1% |
| Total Resources Available | | | | | | | | | | 5,796,547 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | | | | | | | | | | |
| Airport Business Park | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Community Dev | 508,971 | 38,449 | 0 | 249,162 | 0 | 3,020 | 319 | 1,436,035 | 1,436,035 | ** |
| Marketing | 50,000 | 70,000 | 70,000 | 70,000 | 70,000 | 805,715 | 66,946 | 170,000 | 100,000 | 142.9% |
| GRIP Program | 0 | 0 | 0 | 65,807 | 100,000 | 100,000 | 0 | 0 | (100,000) | -100% |
| Total Appropriations/Expenditures | 558,971 | 108,449 | 70,000 | 384,969 | 170,000 | 908,735 | 67,265 | 1,606,035 | 1,436,035 | 844.7% |
| Ending Cash Balance - June 30 | | | | | | | | | | 4,190,512 |
| RESERVE: | | | | | | | | | | 267,673 |
| AVAILABLE BALANCE: | | | | | | | | | | 3,922,839 |

** One or more zero value fields

| CURRENT & PAST INCENTIVE CONTRACTS | Date Entered into Agreement | Date Completed (or Ongoing) | Successful |
|---------------------------------------------------|----------------------------------------|----------------------------------------|-----------------------------|
| 1-800 Flowers | 2002 | 2007 | Successful |
| SunBaked Biscuits | 2006 | 2007 | Unsuccessful |
| Marietta Cookie Factory | 2007 | 2011 | Unsuccessful |
| PreCheck, Inc. | 2007 | Ongoing | Meeting Requirements |
| Premier Pellet | 2011 | 2013 | Company Bankrupt |

Street Capital GRT Fund 109-0000

Division Overview

This fund accounts for the Municipal Capital Outlay Gross Receipts Tax ¼% option enacted by Ordinance No. 1188, effective 07/01/2004 and the Municipal Gross Receipts Tax ¼% option enacted by Ordinance No. 1312, effective 07/01/2008. Both GRT increments have been dedicated to construction and improvements of streets.

FY2013 '04 GRT Moved from Fund 44

Funding Sources

The Street Capital GRT Division is funded primarily from 1/4% Municipal Gross Receipts Tax.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|--------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|--------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 6,759,806 |
| Revenues | | | | | | | | | | |
| Gross Receipts 1/4% | 1,462,830 | 1,560,528 | 1,761,545 | 3,005,940 | 3,058,704 | 3,058,704 | 2,921,918 | 2,930,988 | (127,716) | -4.2% |
| Loan & Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Grants | 0 | 0 | 0 | 0 | 0 | 465,000 | 0 | 465,000 | 465,000 | ** |
| Miscellaneous Revenue | 0 | 0 | 0 | 25,000 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 90,152 | 71,936 | 11,764 | 13,333 | 9,523 | 9,523 | 44,262 | 33,927 | 24,404 | 256.3% |
| Total Revenues | 1,552,982 | 1,632,464 | 1,773,309 | 3,044,273 | 3,068,227 | 3,533,227 | 2,966,180 | 3,429,915 | 361,688 | 11.8% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 3,766,212 | 0 | 0 | 398,520 | 0 | 0 | -100% |
| Transfers Out | 1,660,783 | 584,903 | 809,903 | 1,340,766 | 588,304 | 1,120,812 | 1,120,808 | 1,116,653 | 528,349 | -0.4% |
| Total Net Transfers | (1,660,783) | (584,903) | (809,903) | 2,425,446 | (588,304) | (1,120,812) | (722,288) | (1,116,653) | (394,365) | 54.6% |
| Total Resources Available | | | | | | | | | | 9,073,068 |
| Appropriations/Expenditures | | | | | | | | | | |
| Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 0 | 50,000 | 39,575 | 79,850 | 83,813 | 267,990 | 28,557 | 288,544 | 204,731 | 244.3% |
| Capital Improvements | 2,501,696 | 2,208,247 | 2,835,875 | 3,141,122 | 1,450,000 | 4,899,327 | 595,867 | 5,508,743 | 4,058,743 | 279.9% |
| Total Appropriations/Expenditures | 2,501,696 | 2,258,247 | 2,875,450 | 3,220,972 | 1,533,813 | 5,167,317 | 624,424 | 5,797,287 | 4,263,474 | 278.0% |
| Ending Cash Balance - June 30 | | | | | | | | | | 3,275,781 |

** One or more zero value fields

2009 Sewer Bond Acquisition Fund 113-0000

Division Overview

The 2009 Sewer Improvement Bond Acquisition was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

Funding Sources

The 2009 Sewer Acquisition Bond Division is funded from Bond Proceeds for the construction of the Sewer Plant.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 802,366 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 920,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 12,915 | 0 | 0 | ** |
| Interest Income | 62,412 | 95,719 | 18,729 | 7,397 | 6,981 | 6,981 | 7,386 | 0 | (6,981) | -100% |
| Total Revenues | 982,412 | 95,719 | 18,729 | 7,397 | 6,981 | 6,981 | 20,301 | 0 | (6,981) | -100% |
| Transfers | | | | | | | | | | |
| Transfers In | 6,500,000 | 750,111 | 410,766 | 209,406 | 0 | 2,585,485 | 7,115 | 2,578,370 | 2,578,370 | ** |
| Transfers Out | 0 | 753,057 | 0 | 2,126,824 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 6,500,000 | (2,946) | 410,766 | (1,917,418) | 0 | 2,585,485 | 7,115 | 2,578,370 | 2,578,370 | ** |
| Total Resources Available | | | | | | | | | | 3,380,736 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 23,542 | 773,885 | 11,303 | 7,888 | 0 | 425,237 | 7,115 | 68,122 | 68,122 | ** |
| Capital Improvements | 16,413 | 295,347 | 5,529,146 | 1,210,752 | 0 | 3,217,765 | 269,310 | 3,298,453 | 3,298,453 | ** |
| Total Appropriations/Expenditures | 39,955 | 1,069,232 | 5,540,449 | 1,218,640 | 0 | 3,643,002 | 276,425 | 3,366,575 | 3,366,575 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 14,161 |

** One or more zero value fields

Sidewalk Revolving Loans Fund 114-0000

Division Overview

This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

Funding Sources

The Sidewalk Revolving Loans Division is funded from the 91 Municipal Infrastructure .0625% GRT.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 129,932 |
| Revenues | | | | | | | | | | |
| Interest Income | 332 | 715 | 137 | 254 | 181 | 181 | 973 | 863 | (110) | -11.3% |
| Total Revenues | 332 | 715 | 137 | 254 | 181 | 181 | 973 | 863 | (110) | -11.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 52,800 | 0 | 0 | 75,000 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 52,800 | 0 | 0 | 75,000 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 130,795 |
| Appropriations/Expenditures | | | | | | | | | | |
| Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Outlay | 99 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 99 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 130,795 |

** One or more zero value fields

Regional Water Supply Transmission Line Fund 116-0000

Division Overview

This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as “Regional Water Supply Transmission Line Phase 1”. Ordinance No. 1370 authorized the execution of the grant/loan agreement.

The WTB granted \$4,508,000 with a requirement that the City enter into a loan agreement at zero percent interest with NMFA for the remaining \$1,127,000 needed for a total project cost of \$5,635,000.

Funding Sources

The Regional Water Supply Transmission Line Division is funded from a State Grant.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | (312,256) |
| Revenues | | | | | | | | | | |
| Grant | 0 | 0 | 0 | 2,344,892 | 0 | 1,815,205 | 529,173 | 1,628,552 | 1,628,552 | ** |
| Loan & Bond Proceeds | 0 | 40,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 0 | 0 | 0 | 239 | 0 | 0 | 443 | 4 | 4 | ** |
| Total Revenues | 0 | 40,500 | 0 | 2,345,131 | 0 | 1,815,205 | 529,616 | 1,628,556 | 1,628,556 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 11,003 | 1,099,938 | 555 | 0 | 242,193 | 0 | 242,193 | 242,193 | ** |
| Transfers Out | 0 | 581,111 | 562,390 | 2,420,779 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | (570,108) | 537,548 | (2,420,224) | 0 | 242,193 | 0 | 242,193 | 242,193 | ** |
| Total Resources Available | | | | | | | | | | 1,558,493 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 7,349 | 13,160 | 3,932 | 555 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Improvements | 40,500 | 496,457 | 558,457 | 2,431,133 | 0 | 2,338,046 | 779,552 | 1,558,493 | 1,558,493 | ** |
| Total Appropriations/Expenditures | 47,849 | 509,617 | 562,389 | 2,431,688 | 0 | 2,338,046 | 779,552 | 1,558,493 | 1,558,493 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields

2011 Jt. Water/Sewer Ref/Imp Revenue Bond Fund 117-0000

Division Overview

The 2011 Refunding of the Joint Utility System Revenue Bond was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

Funding Sources

The 2011 Jt. Water/Sewer Ref/Imp Revenue Bond Division is funded from Bond Proceeds for the construction of a Sewer Plant.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 711,699 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 0 | 0 | 5,859,869 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 0 | 0 | 2,433 | 19,386 | 11,237 | 11,237 | 5,951 | 0 | (11,237) | -100% |
| Total Revenues | 0 | 0 | 5,862,302 | 19,386 | 11,237 | 11,237 | 5,951 | 0 | (11,237) | -100% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 3,667,697 | 5,294,926 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | (3,667,697) | (5,294,926) | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 124,340 | 0 | 0 | 10,000 | 0 | 10,000 | 10,000 | ** |
| Capital Improvements | 0 | 0 | 0 | 5,220,610 | 0 | 695,050 | 519 | 694,530 | 694,530 | 133720.8% |
| Total Appropriations/Expenditures | 0 | 0 | 124,340 | 5,220,610 | 0 | 705,050 | 519 | 704,530 | 704,530 | 135647.6% |
| Ending Cash Balance - June 30 | | | | | | | | | | 7,169 |

** One or more zero value fields

2011 NMFA State GRT Street Fund 118-0000

Division Overview

This fund accounts for the NMFA Loan enacted by Ordinance No. 1410, effective 11/15/2011. The loan was authorized for the purpose of providing funds for the acquisition, construction, installation and improvement for various street projects.

Funding Sources

The 2011 NMFA State GRT Street Division is funded from Loan Proceeds for Street Projects

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 3,506,077 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 0 | 0 | 7,640,000 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 0 | 0 | 2,369 | 36,041 | 17,269 | 17,269 | 50,700 | 44,062 | 26,793 | 155.2% |
| Total Revenues | 0 | 0 | 7,642,369 | 36,041 | 17,269 | 17,269 | 50,700 | 44,062 | 26,793 | 155.2% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 415,338 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | (415,338) | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 3,550,139 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 115,489 | 49,315 | 0 | 234,269 | 174,256 | 79,214 | 79,214 | ** |
| Capital Improvements | 0 | 0 | 0 | 689,252 | 0 | 6,566,252 | 2,738,281 | 3,361,721 | 3,361,721 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 115,489 | 738,567 | 0 | 6,800,521 | 2,912,537 | 3,440,935 | 3,440,935 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | |
| | | | | | | | | | | 109,204 |

** One or more zero value fields

2012 GRT Ref/Imp Revenue Bond Fund 119-0000

Division Overview

This fund accounts for the refunding of the 2002 GRT Revenue Bond enacted by Ordinance No. 1414, effective 02/17/2012. The revenue bond was authorized for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space.

Funding Sources

The 2012 GRT Ref/Imp Revenue Bond Division is funded from Bond Proceeds.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|--------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 2,156,533 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 0 | 0 | 8,130,000 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 0 | 0 | 1,052 | 14,046 | 9,894 | 9,894 | 20,082 | 15,951 | 6,057 | 61.2% |
| Total Revenues | 0 | 0 | 8,131,052 | 14,046 | 9,894 | 9,894 | 20,082 | 15,951 | 6,057 | 61.2% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 3,913,096 | 114,592 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | (3,913,096) | (114,592) | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 2,172,484 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 128,507 | 3,323 | 0 | 6,676 | 1,195 | 5,481 | 5,481 | ** |
| Capital Improvements | 0 | 0 | 301,437 | 1,500,293 | 0 | 2,575,244 | 497,416 | 2,077,277 | 2,077,277 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 429,944 | 1,503,616 | 0 | 2,581,920 | 498,611 | 2,082,758 | 2,082,758 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 89,726 |

** One or more zero value fields

2015 GO Bond – Fun Center Fund 121-0000

Division Overview

This 2015 GO Bond – Fun Center was issued to provide funds for the purpose of beautifying, improving, acquiring, constructing, equipping and improving land and buildings for public parks and related recreational facilities.

Funding Sources

The GO Bond-Fun Center Division is funded from Bond Proceeds.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,000,000 | 6,000,000 | ** |
| Interest Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,000,000 | 6,000,000 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 6,000,000 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 120,000 | 120,000 | ** |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,880,000 | 5,880,000 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,000,000 | 6,000,000 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields

2015 GO Bond – Streets Fund 122-0000

Division Overview

This 2015 GO Bond – Streets was issued to provide funds for the purpose of constructing, repair and otherwise improving streets and bridges.

Funding Sources

The GO Bond-Streets Division is funded from Bond Proceeds.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | |
| Loan & Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,500,000 | 4,500,000 | ** |
| Interest Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,500,000 | 4,500,000 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 4,500,000 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 90,000 | 90,000 | ** |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,410,000 | 4,410,000 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,500,000 | 4,500,000 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields

Debt Service Funds

Fund Overview

This section of the budget book summarizes the COA Debt Service Funds (Bonds and Loan Obligations). The individual Funds are used to account for the accumulation of resources for and the payment of long-term debt principal and interest.

INSIDE THIS FUND:

- General Obligation
- Revenue Bond P & I
- 98 Jt. Water/Sewer Bond P & I

DEBT SERVICE FUND COMPARITIVE BUDGET STATEMENT

| | FY10 ACTUALS 6/30/2010 | FY11 ACTUALS 6/30/2011 | FY12 ACTUALS 6/30/2012 | FY13 ACTUALS 6/30/2013 | FY14 ACTUALS | FY15 BUDGET |
|----------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------|------------------|
| Beginning Cash Fund Balance | 2,010,705 | 3,162,976 | 3,213,555 | 2,031,006 | 2,184,822 | 2,218,903 |
| Revenues | | | | | | |
| Taxes | 650,671 | 689,457 | 713,097 | 725,569 | 750,645 | 713,760 |
| Investment Income | 15,155 | 15,031 | 5,574 | 8,521 | 9,954 | 10,829 |
| Total Revenues | 665,826 | 704,488 | 718,671 | 734,090 | 760,599 | 724,589 |
| Other Financing Sources | | | | | | |
| Transfers In | 3,940,372 | 7,960,303 | 9,446,329 | 4,718,173 | 4,688,805 | 4,730,410 |
| Total Other Financing Sources | 3,940,372 | 7,960,303 | 9,446,329 | 4,718,173 | 4,688,805 | 4,730,410 |
| Total Revenues & Other Financing | 4,606,198 | 8,664,791 | 10,165,000 | 5,452,263 | 5,449,404 | 5,454,999 |
| Expenditures | | | | | | |
| General Obligation P & I | 410,798 | 1,623,464 | 230,699 | 236,669 | 723,222 | 738,285 |
| Revenue Bond P & I | 2,363,419 | 5,384,012 | 2,547,636 | 2,897,858 | 2,788,603 | 2,788,424 |
| 98 JT W/S Bond P & I | 679,710 | 856,012 | 1,017,475 | 743,679 | 1,903,498 | 1,941,986 |
| Total Expenditures | 3,453,927 | 7,863,488 | 3,795,810 | 3,878,206 | 5,415,323 | 5,468,695 |
| Other Financing Uses | | | | | | |
| Transfers Out | 0 | 750,724 | 7,551,739 | 1,420,241 | 0 | 0 |
| Total Other Financing Uses | 0 | 750,724 | 7,551,739 | 1,420,241 | 0 | 0 |
| Total Expenditures & Other Finance Uses | 3,453,927 | 8,614,212 | 11,347,549 | 5,298,447 | 5,415,323 | 5,468,695 |
| Net Change in Fund Balance | 1,152,271 | 50,579 | (1,182,549) | 153,816 | 34,081 | (13,696) |
| Ending Cash Fund Balance | 3,162,976 | 3,213,555 | 2,031,006 | 2,184,822 | 2,218,903 | 2,205,207 |

DEBT SERVICE FUND SUMMARY

Fund 53 General Obligation – The purpose of this fund is to account for the servicing of principal and interest payments for any General Obligation Bonds. These bonds are pledged against property tax revenues.

Fund 59 Revenue Bond – The purpose of this fund is to account for the servicing of principal and interest payments for any debt pledged with Gross Receipts Tax revenues.

Fund 82 JT. Water/Sewer Revenue – The purpose of this fund is to account for the servicing of principal and interest requirements on any debt pledged with Water /Sewer revenues.

Types of Bonds and Loan Obligations:

Revenue Bonds pledge specific recurring revenue sources of the municipality, most commonly the City's gross receipts tax and water/sewer system revenues. Revenue bonds may be issued for constructing, purchasing, furnishing, equipping, rehabilitating, making additions or improvements to one or more public buildings or purchasing and improving grounds. Water/Sewer revenue bonds are utilized to treat or improve the infrastructure of the City's Water system. Revenue bonds are enacted by action of the City Commission and do not require voter approval.

General Obligation Bonds are authorized by the voters of the City of Alamogordo. The debt limit shall not exceed four percent (4%) of the value of the taxable property in the City. The City may, however, contract debt in excess of such limitation for the construction or purchase of a system for supplying water or a sewer system for the City. Based on a 2013 assessed valuation of \$511,106,056 the City's general obligation debt limit is \$20,444,242. The City presently has \$7,347,100 outstanding general obligation debt as of 06/30/2014. The Series 2011 and 2009 G.O. Bonds are for Roadway Improvements. The 2009 Series is split between roads and waste water improvements. Accordingly, the City has a legal debt margin of \$13,097,142 or available debt capacity.

Debt Service Funds

Summary of Bonds Issued

| CITY OF ALAMOGORDO Schedule of Bonded Debt Fiscal Year 2014-2015 | | | | |
|---------------------------------------------------------------------------------------------------|------------------|---------------|----------------------------|----------------------------|
| DESCRIPTION | DATE OF ISSUE | MATURITY DATE | AMOUNT ISSUED | OUTSTANDING 06/30/2014 |
| REVENUE BONDS | | | | |
| Jt. Water and Sewer Revenue Bonds, Series 2011 (Refunding Series 1998) | 11/18/11 | 06/02/31 | \$9,812,674 | \$8,739,983 |
| Gross Receipts Tax Refunding and Revenue Bonds, Series 2011 (Flood Control) (Refunding 2000 | 04/15/11 | 06/01/21 | \$2,735,456 | \$1,622,610 |
| Gross Receipts Tax Revenue Bonds, Series 2012, (Refunding 2002 Series) | 02/17/12 | 06/01/27 | \$8,130,000 | \$6,400,000 |
| Gross Receipts Tax Refunding & Improvement Bonds, Series 2004 | 12/01/04 | 06/01/19 | \$5,405,000 | \$2,805,000 |
| JT Water/Sewer Improvements Revenue Bonds, Series 2005 | 06/02/05 | 06/01/25 | \$5,530,000 | \$3,560,000 |
| <i>TOTAL REVENUE BONDS</i> | | | <u>\$31,613,130</u> | <u>\$23,127,593</u> |
| GENERAL OBLIGATION BONDS | | | | |
| General Obligation Fire Protection Bonds and Refunding, Series 2000 | 04/15/11 | 08/01/20 | \$1,350,000 | \$942,100 |
| General Obligation Waste Water Treatment Plant and Street Bonds, Series 2009 | 02/01/10 | 08/01/29 | \$7,420,000 | \$6,405,000 |
| <i>TOTAL GENERAL OBLIGATION BONDS</i> | | | <u>\$8,770,000</u> | <u>\$7,347,100</u> |
| TOTAL - ALL BONDS | | | <u><u>\$40,383,130</u></u> | <u><u>\$30,474,693</u></u> |

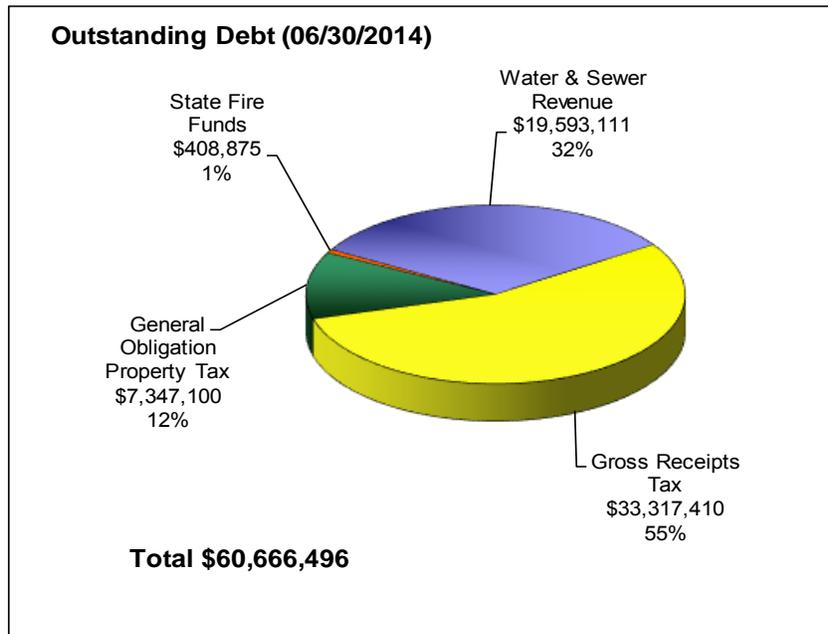
DEBT SERVICE LOAN OBLIGATION SUMMARIES

The City of Alamogordo entered into several loan agreements with the New Mexico Finance Authority (NMFA).

Summary of Loan Obligations Issued

| Schedule of Loan Obligations (NMFA) Fiscal Year 2014-2015 | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------------|---------------------------|
| DESCRIPTION | DATE OF ISSUE | MATURITY DATE | AMOUNT ISSUED | OUTSTANDING 06/30/2014 |
| Fire Station - NMFA, 2000 | 7/1/2000 | 5/1/2020 | \$577,778 | \$241,352 |
| Ladder Truck (Fire) - NMFA, 2004 | 5/21/2004 | 5/1/2016 | \$455,000 | \$87,380 |
| Westside R.O. Project - NMFA Loan, 2006 (Water Project) | 6/30/2006 | 5/1/2029 | \$6,565,000 | \$6,358,354 |
| <i>*Only Interest is paid until full amount is fully withdrawn and then payment schedules will include principal to pay down outstanding balance.</i> | | | | |
| Precheck Westside Project, NMFA Loan 2006 (Water Project) | 8/11/2006 | 5/1/2026 | \$730,453 | \$511,446 |
| Flood Control - NMFA 7 , 2008 | 11/21/2008 | 6/1/2028 | \$3,620,000 | \$2,970,000 |
| Fire Pumper - NMFA 8, 2008 | 12/5/2008 | 5/1/2017 | \$196,910 | \$80,143 |
| Street Projects - NMFA 9, 2008B | 12/12/2008 | 6/1/2028 | \$7,350,000 | \$5,810,000 |
| Jt. Utility Project - NMFA 10 #2283-PP, 2009A | 6/18/2009 | 6/1/2029 | \$5,340,000 | \$4,395,000 |
| Reg Wtr Pipeline WTB80- NMFA 11, 2010 | 2/1/2010 | 6/1/2031 | \$1,127,000 | \$906,558 |
| Street Projects - NMFA 15, 2011 | 12/23/2011 | 6/1/2031 | \$7,640,000 | \$6,840,000 |
| Mobile Desalination - NMFA 17, 2013 (1) | 8/16/2013 | 5/1/2035 | \$1,450,425 | \$855,320 |
| Mobile Desalination - NMFA 18, 2013 (2) | 12/27/2013 | 5/1/2035 | \$1,515,000 | \$1,136,250 |
| TOTAL LOAN OBLIGATIONS | | | \$36,567,566 | \$30,191,803 |

Debt Service Funds



Summary of Outstanding Obligations and Indebtedness

Summarizing the above chart, the City's total outstanding debt service is \$60,666,496 and is broken down in the following:

General Obligation Bonds: The City has \$7,347,100 in outstanding debt that are pledged by property tax, representing 12% of the total debt outstanding as of June 30, 2014.

Gross Receipts Tax Revenue: The City has \$33,317,410 outstanding in debt through NMFA loans that are pledged by Gross Receipts Tax, representing 55% of the total debt outstanding as of June 30, 2014.

Water & Sewer Revenue: The City has \$19,593,111 outstanding in debt through NMFA loans that are pledged by water/sewer system revenues, representing 32% of the total debt outstanding as of June 30, 2014.

Other Debt: The City has \$408,875 outstanding in debt through State Fire Funds that are pledged through intercept agreements with the State Fire Agency, representing .7% of the total debt outstanding as of June 30, 2014.

Intergovernmental and Other Agreements

None at this time.

Lease-Purchase Obligations:

None at this time.

General Obligation P & I Fund

53-0000

Division Overview

The primary purpose of this fund is to account for the servicing of principal and interest payments for the General Obligation Bonds. These two (2) bonds are pledged against property tax revenues. The 2009 and 2011 bonds are for Streets and Water Improvements.

Funding Sources

The General Obligation P & I Fund is funded by property tax revenues.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 633,216 |
| Revenues | | | | | | | | | | |
| Taxes & Fees | 650,671 | 689,457 | 713,097 | 725,569 | 653,387 | 653,387 | 750,645 | 713,760 | 60,373 | 9.2% |
| Interest Income | 3,267 | 2,809 | 268 | 1,444 | 1,354 | 1,354 | 2,619 | 332 | (1,022) | -75.5% |
| Total Revenues | 653,938 | 692,266 | 713,365 | 727,013 | 654,741 | 654,741 | 753,264 | 714,092 | 59,351 | 9.1% |
| Transfers | | | | | | | | | | |
| Transfers In | 111,398 | 1,299,426 | 227,760 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 165,766 | 666,261 | 473,331 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 111,398 | 1,133,660 | (438,501) | (473,331) | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 1,347,308 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 0 | 0 | 0 | 0 | 0 | 905 | 892 | 0 | 0 | ** |
| Principle | 85,000 | 1,401,658 | 175,542 | 177,140 | 180,340 | 430,000 | 430,000 | 460,000 | 279,660 | 155.1% |
| Interest | 325,784 | 221,806 | 55,157 | 59,529 | 237,245 | 292,332 | 292,330 | 278,285 | 41,040 | 17.3% |
| Total Appropriations/Expenditures | 410,784 | 1,623,464 | 230,699 | 236,669 | 417,585 | 723,237 | 723,222 | 738,285 | 320,700 | 76.8% |
| Ending Cash Balance - June 30 | | | | | | | | | | 609,023 |

General Obligation P & I 53-0000

Gross Receipts Tax Revenue Improvement and Refunding Bonds

Fund 53

Series 2009

These bonds are authorized for the purpose of constructing, repairing and improving roads and bridges and to constructing, acquiring, enlarging, improving and extending a waste water treatment plant in the City.

The bond purposes are further broken down to include \$920,000 for constructing, repairing and other wise improving roads and bridges and \$6,500,000 for constructing, acquiring, enlarging, improving and extending the waste water treatment plant (collectively, the "Projects").

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5,000 each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity).

Principal and interest are payable to the DTC. Interest is payable on February 1 and August 1 of each year, commencing February 1, 2010 and principal is paid on August 1 of each year.

| | |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$7,420,000 |
| Principal Outstanding: | \$6,405,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$9,082,626 |
| Blended Interest Rate (All in TIC) | 4.126% |
| Final Maturity: | 08/01/2029 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | General Obligations payable solely out of general (ad valorem) property taxes that are required to be levied against all taxable property in the City without limitation as to rate or amount. |
| Additional Comments: | 4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" Optional Prior Redemption: Beginning on August 1, 2020 and any date thereafter, the City may elect to redeem any Bonds maturing on and after August 1, 2019, in whole or in part at any time. |

**General Obligation Refunding Bonds (Fund 53)
Series 2011**

These bonds are authorized for the purpose of providing funds for refunding, paying and discharging all of the outstanding City of Alamogordo, New Mexico General Obligation Bonds, Series 2000, and to pay costs of issuance of the Bonds.

The Bonds were issued by the City on April 15, 2011 and delivered to the New Mexico Finance Authority (the "NMFA") as purchaser.

The Series 2011 Bonds shall constitute the general obligation indebtedness of the City, payable from general and valorem taxes which shall be levied without limitation as to rate or amount.

Principal and interest are payable to the New Mexico Finance Authority (Loan/Project #2568-PP), located at 207 Shelby Street, Santa Fe, New Mexico, 87501. These bonds are not subject to optional redemption prior to maturity. Interest is payable on February 1 and August 1 of each year, beginning August 1, 2011 and principal is paid on August 1 of each year.

| | |
|--------------------------|--------------------------------------------------------------------------------------------|
| Original Amount: | \$1,350,000 |
| Principal Outstanding: | \$942,100 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$1,205,499 |
| Blended Interest Rate: | 2.493% |
| Final Maturity: | 08/01/2020 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | Ad valorem property taxes |
| Additional Comments: | 4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" |

Revenue Bond P & I Fund

59-0000

Division Overview

This fund was established to account for the servicing of principal and interest payments for any debt pledged with Gross Receipts Tax revenues. This fund receives GRT revenue transfers from funds 42 (1984 GRT), 49 (1986 GRT), 69 (1994 GRT), and 109 (2008 GRT).

Funding Sources

The Revenue Bond P & I Fund is funded by various Gross Receipt revenues.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| <i>Beginning Cash - July 1</i> | | | | | | | | | | 7,697 |
| Revenues | | | | | | | | | | |
| Interest Income | 0 | 0 | 0 | 1 | 0 | 0 | 3 | 0 | 0 | ** |
| Total Revenues | 0 | 0 | 0 | 1 | 0 | 0 | 3 | 0 | 0 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 2,363,418 | 5,384,012 | 2,547,636 | 2,897,854 | 2,787,715 | 2,808,566 | 2,788,598 | 2,788,424 | 709 | 0.0% |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 2,363,418 | 5,384,012 | 2,547,636 | 2,897,854 | 2,787,715 | 2,808,566 | 2,788,598 | 2,788,424 | 709 | 0.0% |
| Total Resources Available | | | | | | | | | | |
| | | | | | | | | | | 2,796,121 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 4,000 | 7,000 | 0 | 0 | 0 | 905 | 892 | 0 | 0 | ** |
| Principle | 1,340,000 | 4,419,625 | 1,729,550 | 1,885,328 | 1,087,245 | 1,808,343 | 1,808,343 | 1,845,741 | 758,496 | 69.8% |
| Interest | 1,019,419 | 957,387 | 818,086 | 1,012,530 | 1,369,803 | 979,372 | 979,368 | 942,683 | (427,120) | -31.2% |
| Total Appropriations/Expenditures | 2,363,419 | 5,384,012 | 2,547,636 | 2,897,858 | 2,457,048 | 2,788,620 | 2,788,603 | 2,788,424 | 331,376 | 13.5% |

Revenue Bond P & I 59-0000

Gross Receipts Tax Refunding and Revenue Loan, NMFA-13 (2000 MGRT Bond Refunding)

Fund 59

Series 2011

The loan is authorized for the purpose of refunding the Municipal Gross Receipts Tax Revenue Bonds, Series 2000 outstanding for the City of Alamogordo. The original 2000 bonds were issued for the purpose of financing the cost of acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army.

Payment of principal and interest due under the loan agreement are solely from the revenues of the governmental unit's on-quarter of one percent (.025%) municipal gross receipts tax distributed to the governmental unit by the state taxation and revenue department.

Principal and interest are payable to the New Mexico Finance Authority (Loan/Project #2569-PP), located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Per Section 8.1 of the Loan Agreement, there is no option to prepay this Loan Agreement in whole or in part. Interest is payable on June 1 and December 1 of each year, commencing June 1, 2011 and principal is paid on June 1 of each year.

| | |
|--------------------------|--------------------------------------------------------------------------------------------|
| Original Amount: | \$2,735,456 |
| Principal Outstanding: | \$1,622,610 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$1,826,561 |
| Blended Interest Rate: | 2.706% |
| Final Maturity: | 06/01/2021 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | .025% Municipal Gross Receipts Tax (Flood Control) |
| Additional Comments: | 4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" |

Gross Receipts Tax Revenue Loan, NMFA-16
Quality of Life Capital Improvements and Refunding (2002)
Fund 59
Series 2012

The loan is authorized for the purpose of defraying the cost of public improvement projects, and paying discharging and liquidating the outstanding City of Alamogordo Gross Receipts tax Revenue Bonds, Series 2002 (Reference Ordinance #1414).

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the state-shared gross receipts tax distributed to the governmental unit pursuant to section 7-1-6.4, NMSA 1978.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan per Article VIII states the city is granted the option to prepay the principal components of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June and December 1st of each year, beginning June 1, 2012 and principal is paid on June 1st of each year.

| | |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$8,130,000 |
| Principal Outstanding: | \$6,400,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$7,731,729 |
| Blended Interest Rate: | 2.718% |
| Final Maturity: | 06/01/2027 |
| Reserve Fund: | No deposits are required, so long as the Pledged Revenues in each Fiscal Year are equal or exceed two (2) times the maximum annual principal and interest requirements in any subsequent Fiscal Year |
| Call Date: | 06/01/2022 |
| Security Pledged: | State Shared Gross Receipt Tax distributed to the city pursuant to Section 7-1-6.4, NMSA 1978 |
| Additional Comments: | None |

Revenue Bond P & I 59-0000

**Gross Receipts Tax Refunding and Improvement Revenue Bonds
(1996 Bond Refunding)
Fund 59
Series 2004**

The bonds are authorized for the purpose of defraying the cost of flood control projects, public buildings, open space, public parks, and recreational facilities and the cost of refinancing the outstanding City of Alamogordo Gross Receipts Tax Revenue Bonds, Series 1996.

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5k each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity), numbered consecutively from 1 upwards, shall bear interest from the Series Date until their respective maturities at the rates hereinafter designated, payable semiannually on June 1 and December 1, commencing June 1, 2004.

Principal and interest are payable to the DTC. Interest is payable on June 1 and December 1 of each year, commencing December 1, 2004 and principal is paid on June 1 of each year.

| | |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$5,405,000 |
| Principal Outstanding: | \$2,805,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$3,237,045 |
| True Interest Cost (TIC): | 4.154% |
| Final Maturity: | 06/01/2019 |
| Reserve Fund: | No |
| Call Date: | N/A |
| Security Pledged: | The bonds are secured by a 1.225% state shared gross receipts tax |
| Additional Comments: | 4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" |
| Optional Redemption: | The Bonds maturing on and after June 1, 2015 are subject to prior redemption at the City's option in one or more units of principal of \$5,000 on and after June 1, 2014 in whole or in part at any time |

**2008 Flood Control, NMFA-7
Fund 59
Loan Agreement November 2008**

The loan was authorized for the purpose of financing the acquisition, construction and completion of various flood control projects.

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department provided that the revenues from the State Treasurer to be re-directed by the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

| | |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$3,620,000 |
| Principal Outstanding: | \$2,970,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$4,216,411 |
| Blended Interest Rate: | 4.631% |
| Final Maturity: | 06/01/2028 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | The revenues derived from the Governmental Unit's municipal gross receipts tax imposed on all persons engaging in business by Ordinance #655 adopted on June 27, 1983, as amended, which tax equals, subject to the exemptions specified in Section 7-19D-9 NMSA 1978, one-fourth of one percent of the gross receipts tax |
| Additional Comments: | None |

Revenue Bond P & I 59-0000

**2008 Street Projects, NMFA-9
Fund 59
Loan Agreement December 2008**

The loan was authorized for the purpose providing funds for various street projects (Reference Ordinance #1344 adopted November 2008).

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department (State-Shared Gross Receipts Tax pursuant to Sections 7-1-6.4 and 7-1-6.46, NMSA 1978).

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

| | |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$7,350,000 |
| Principal Outstanding: | \$5,810,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$8,226,170 |
| Blended Interest Rate: | 4.531% |
| Final Maturity: | 06/01/2028 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | The revenues of the State-Shared Gross Receipts Tax distributed monthly to the City pursuant to Section 7-1-6.4 NMSA 1978 from the New Mexico Department of Taxation and Revenue equal to one and two hundredths percent (1.225%) of the gross receipts of persons engaging in business within the City, as determined and adjusted under the Gross Receipts Tax compensating tax Act, Chapter 7, Article 9 NMSA 1978 |
| Additional Comments: | None |

**2011 Street Projects, NMFA-15
Fund 59
Loan Agreement December 2011**

The loan was authorized for the purpose providing funds for various street projects (Reference Ordinance #1410 adopted November 15, 2011).

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the state-shared gross receipts tax distributed to the governmental unit pursuant to section 7-1-6.4, NMSA 1978.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2012 and principal is paid on June 1 of each year.

| | |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$7,640,000 |
| Principal Outstanding: | \$6,840,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$9,037,597 |
| True Interest Cost: | 3.246% |
| Final Maturity: | 06/01/2031 |
| Reserve Fund: | None |
| Call Date: | 06/01/2022 |
| Security Pledged: | The revenues of the State-Shared Gross Receipts Tax distributed monthly to the City pursuant to Section 7-1-6.4 NMSA 1978 from the New Mexico Department of Taxation and Revenue equal to one and two hundredths percent (1.225%) of the gross receipts of persons engaging in business within the City, as determined and adjusted under the Gross Receipts Tax compensating tax Act, Chapter 7, Article 9 NMSA 1978 |
| Additional Comments: | None |

Jt. Water/Sewer P&I Fund

082-0000

Division Overview

The purpose of this fund is to account for the servicing of principal and interest requirements on any debt pledged with water/sewer system revenues. This fund receives transfers from 49 (1986 GRT) and 81 (water/sewer operations). There are debt service reserves set aside in the fund totaling \$1,545,100 as per required.

Funding Sources

The Jt. Water/Sewer Fund P & I Fund is funded by the 86 Gross Receipt revenues and Water/Sewer Fund Revenues.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 1,577,990 |
| Revenues | | | | | | | | | | |
| Interest Income | 11,888 | 12,222 | 5,306 | 7,076 | 5,851 | 5,851 | 8,597 | 10,497 | 4,646 | 79.4% |
| Total Revenues | 11,888 | 12,222 | 5,306 | 7,076 | 5,851 | 5,851 | 8,597 | 10,497 | 4,646 | 79.4% |
| Transfers | | | | | | | | | | |
| Transfers In | 1,465,556 | 1,276,865 | 6,670,933 | 1,820,319 | 2,195,691 | 1,903,515 | 1,900,204 | 1,941,986 | (253,705) | -11.6% |
| Transfers Out | 0 | 584,958 | 3,942,739 | 946,910 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 1,465,556 | 691,907 | 2,728,194 | 873,409 | 2,195,691 | 1,903,515 | 1,900,204 | 1,941,986 | (253,705) | -11.6% |
| Total Resources Available | | | | | | | | | | 3,530,473 |
| Appropriations/Expenditures | | | | | | | | | | |
| Other Services | 17,126 | 15,433 | 15,335 | 15,812 | 15,565 | 16,457 | 16,455 | 14,827 | (738) | -4.7% |
| Principle | 0 | 0 | 0 | 0 | 1,184,311 | 1,184,311 | 1,184,311 | 1,212,244 | 27,933 | 2.4% |
| Interest | 662,584 | 840,579 | 1,002,140 | 727,867 | 722,860 | 722,680 | 702,732 | 714,915 | (7,945) | -1.1% |
| Total Appropriations/Expenditures | 679,710 | 856,012 | 1,017,475 | 743,679 | 1,922,736 | 1,923,448 | 1,903,498 | 1,941,986 | 19,250 | 1.0% |

**Joint Water and Sewer Improvement Loan, NMFA-14
(1998 Bond Refunding)
Series 2011**

The loan is authorized for the purpose of financing the cost of refunding and paying the governmental unit's series 1998 bonds (Reference Ordinance #1036) and of water and wastewater infrastructure improvements, including the wastewater treatment plant (Reference Ordinance #1405 adopted October 11, 2011).

The loan agreement stipulates that payments on the loan are to be made solely from the net system revenues received by the governmental unit from the operation of its joint water and sewer utility system.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal components of this loan agreement in whole or in part on any day on or after one ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June and December 1st of each year, beginning December 1, 2011 and principal is paid on June 1st of each year.

| | |
|--------------------------|---------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$9,812,674 |
| Principal Outstanding: | \$8,739,983 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$11,737,231 |
| True Interest Cost | 3.11% |
| Final Maturity: | 06/30/2031 |
| Reserve Fund: | Yes - \$673,138.12 |
| Call Date: | N/A |
| Security Pledged: | This loan is payable from the Net Revenues of the municipally owned public utility (water & sanitary sewer system). |
| Additional Comments: | 4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" |

**Joint Water and Sewer Improvement Revenue Bonds
Fund 82
Series 2005**

The bonds are authorized for the purpose of extension, enlargement, betterment, repair and other improvement of such joint water and sewer system (Ordinance #1225).

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5k each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity), numbered consecutively from 1 upwards, shall bear interest from the Series Date until their respective maturities at the rates hereinafter designated, payable semiannually on June 1 and December 1, commencing June 1, 2005.

Principal and interest are payable to the DTC. Interest is payable on June 1 and December 1 of each year, commencing June 1, 2005 and principal is paid on June 1 of each year.

| | |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$5,530,000 |
| Principal Outstanding: | \$4,295,000 (as of June 30, 2011) |
| Total Outstanding (P&I): | \$5,752,255 |
| True Interest Cost (TIC): | 4.181% |
| Final Maturity: | 06/01/2025 |
| Reserve Fund: | Yes - \$412,852.50 |
| Call Date: | N/A |
| Security Pledged: | Revenues |
| Additional Comments: | 4/4/11 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" |
| Optional Redemption: | The Bonds maturing on and after June 1, 2016 are subject to prior redemption at the City's option in one or more units of principal of \$5k on and after June 1, 2015 in whole or in part at any time |

**Drinking Water Loan, NMFA-3
Loan Agreement June 2006**

The loan was authorized for the purpose to finance the renovation and expansion of the City's water system.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city Ordinance #1272 and providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue Department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this Loan Agreement in whole or in part on any day without penalty or prepayment premium, beginning one year after the Final Disbursement. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2007 and principal is paid on May 1 of each year.

| | |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$6,565,000 |
| Principal Outstanding: | \$4,719,903 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$5,594,840 |
| Blended Interest Rate: | 2.00% |
| Final Maturity: | 05/01/2029 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | The first on-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax. |
| Additional Comments: | Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit Original Ordinance set up in Fund 54 |

Note: No principal was to be paid on the loan until the total principal was drawn down. The loan was granted an extension in August 2013 but the city communicated that they were not continuing this project. Currently the loan starting paying principal on May 1, 2013 and a new amortization schedule has a revised loan payoff on May 1, 2032.

**Westside Improvements to Water System, NMFA-4
Loan Agreement August 2006**

The loan was authorized for the purpose of defraying the cost of Westside Water Infrastructure Improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%-Fund 11) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city ordinance adopted on April 28, 1981, and providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue Department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after one year following the closing date without penalty or prepayment premium. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2006 and principal is paid on May 1 of each year.

| | |
|--------------------------|---------------------------------------------------------------------------------------------|
| Original Amount: | \$730,453 |
| Principal Outstanding: | \$511,446 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$657,770 |
| Blended Interest Rate: | 4.242% |
| Final Maturity: | 05/01/2026 |
| Reserve Fund: | Yes - \$55,452.94 |
| Call Date: | N/A |
| Security Pledged: | The first one-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax. |
| Additional Comments: | Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit |

**Water and Wastewater Infrastructure Improvements, NMFA-10
Loan Agreement June 2009**

The loan was authorized for the purpose of financing the cost of water and wastewater infrastructure improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

| | |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Original Amount: | \$5,340,000 |
| Principal Outstanding: | \$4,395,000 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$6,837,370 |
| Blended Interest Rate: | 4.371% |
| Final Maturity: | 06/01/2029 |
| Reserve Fund: | Yes - \$403,656.26 |
| Call Date: | N/A |
| Security Pledged: | The net revenues derived from the Governmental Unit's municipal gross receipts tax imposed on all persons engaging in business. |
| Additional Comments: | None |

**Regional Water Supply, NMFA-11
Loan/Grant Agreement May 2010**

The loan was authorized for the purpose providing funds for regional water supply project consisting of approximately fifteen (15) miles of pipeline for a potable water transmission system that will deliver treated water for the reverse osmosis desalination plant to the existing delivery system.

The grant amount totaled \$4,508,000 of the total project with the loan agreement of \$5,635,000. This loan/grant expenditures are in fund 116.

Principal is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Principal is payable annually on June 1 of each year, beginning June 1, 2011.

| | |
|--------------------------|------------------------------------------------------------------------------|
| Original Amount: | \$1,127,000 |
| Principal Outstanding: | \$906,558 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$1,005,636 (Only includes principal and admin fees) |
| Blended Interest Rate: | .250% |
| Final Maturity: | 06/01/2030 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | Pledged revenues from the use of the facilities by the citizens of the area. |
| Additional Comments: | None |

Note: The entire loan portion has been utilized and the grant portion is currently under use via the reimbursement process. Three projects have spent a total of \$3.8M.

Jt. Water/Sewer P & I 82-0000

**Drinking Water Loan #2881, NMFA-17
NMFA Loan/Subsidy Agreement August 2013**

The loan was authorized for the purpose providing to undertake acquisition, construction and supporting infrastructure of a Mobile Desalination Facility.

The loan amount totaled \$1,140,425 for the project with a subsidy or forgiven amount of 25% totaling \$285,105, netting a total of \$855,320.

Principal and interest is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Principal and interest is payable annually on May 1 of each year, beginning May 1, 2014.

| | |
|--------------------------|------------------------------------------------------------------------------|
| Original Amount: | \$855,320 |
| Principal Outstanding: | \$855,320 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$1,075,395 |
| Blended Interest Rate: | 2.0% |
| Final Maturity: | 05/01/2035 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | Pledged revenues from the use of the facilities by the citizens of the area. |
| Additional Comments: | The subsidy portion totals \$285,105. |

**2013 Drinking Water Loan #2880, NMFA-18
NMFA Loan/Subsidy Agreement December 2013**

The loan was authorized for the purpose providing to undertake acquisition, construction and supporting infrastructure of a Mobile Desalination Facility.

The loan amount totaled \$1,136,250 for the project with a subsidy or forgiven amount of 25% totaling \$378,750, netting total of \$1,515,000.

Principal and interest is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Principal and interest is payable annually on May 1 of each year, beginning May 1, 2014.

| | |
|--------------------------|------------------------------------------------------------------------------|
| Original Amount: | \$1,136,250 |
| Principal Outstanding: | \$1,136,250 (as of June 30, 2014) |
| Total Outstanding (P&I): | \$1,420,339 |
| Blended Interest Rate: | 2.0% |
| Final Maturity: | 05/01/2035 |
| Reserve Fund: | None |
| Call Date: | N/A |
| Security Pledged: | Pledged revenues from the use of the facilities by the citizens of the area. |
| Additional Comments: | The subsidy portion totals \$378,750. |

Enterprise Funds

Fund Overview

Funds used to account for operations for which a fee is charged to external users for goods or services.

INSIDE THIS FUND:

- Water/Sewer Operating
- Solid Waste Collection System
- Bonito Lake
- Golf Course
- Airport

ENTERPRISE FUNDS COMPARATIVE BUDGET STATEMENT

| | FY10 ACTUALS 6/30/2010 | FY11 ACTUALS 6/30/2011 | FY12 ACTUALS 6/30/2012 | FY13 ACTUALS 6/30/2013 | FY14 ACTUALS 6/30/2014 | FY15 BUDGET |
|----------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|--------------------|
| Beginning Cash Fund Balance | 24,127,279 | 14,489,290 | 11,277,418 | 2,848,892 | 11,211,499 | 12,665,752 |
| Revenues | | | | | | |
| Fees & Permits | 0 | 0 | 0 | 0 | 0 | 0 |
| User Fees | 12,205,001 | 12,901,539 | 13,233,647 | 13,213,599 | 12,413,443 | 13,063,184 |
| Fines | 942 | 1,563 | 10,548 | 10,831 | 0 | 0 |
| Miscellaneous | 145,516 | 301,896 | 98,118 | 84,335 | 162,760 | 1,660 |
| Grants | 504,219 | 632,473 | 613,170 | 1,163,394 | 30,943 | 7,614,052 |
| Investment Income | 114,313 | 121,466 | 29,383 | 47,879 | 89,606 | 70,444 |
| Loan & Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 12,969,992 | 13,958,938 | 13,984,866 | 14,520,038 | 12,696,752 | 20,749,340 |
| Other Financing Sources | | | | | | |
| Transfers In | 2,119,161 | 1,687,929 | 9,896,493 | 13,406,629 | 242,247 | 1,962,641 |
| Total Other Financing Sources | 2,119,161 | 1,687,929 | 9,896,493 | 13,406,629 | 242,247 | 1,962,641 |
| Total Revenues & Other Financing | 15,089,153 | 15,646,867 | 23,881,359 | 27,926,667 | 12,938,999 | 22,711,981 |
| Expenditures | | | | | | |
| Water/Sewer Operating | 9,575,773 | 7,716,635 | 8,674,945 | 8,901,722 | 5,542,527 | 13,132,986 |
| Solid Waste Collection System | 1,688,914 | 1,699,754 | 1,835,441 | 1,873,632 | 1,856,163 | 1,879,955 |
| Bonito Lake | 298,354 | 233,407 | 262,519 | 833,331 | 515,077 | 8,544,594 |
| Golf Course | 1,247,193 | 1,405,835 | 1,541,670 | 1,378,885 | 1,360,104 | 1,534,697 |
| Airport | 303,482 | 358,297 | 339,449 | 437,109 | 172,487 | 276,902 |
| Housing Low Rent Opr | 1,070,088 | 1,046,384 | 1,085,176 | 1,450,405 | 0 | 0 |
| Housing Homeownership Opr | 172,697 | 98,802 | 39,450 | 305,859 | 0 | 0 |
| Total Expenditures | 14,356,501 | 12,559,114 | 13,778,650 | 15,180,943 | 9,446,358 | 25,369,134 |
| Other Financing Uses | | | | | | |
| Transfers Out | 8,431,322 | 1,576,241 | 18,531,235 | 4,383,117 | 2,038,388 | 4,247,736 |
| Total Other Financing Uses | 8,431,322 | 1,576,241 | 18,531,235 | 4,383,117 | 2,038,388 | 4,247,736 |
| Total Expenditures & Other Finance Uses | 22,787,823 | 14,135,355 | 32,309,885 | 19,564,060 | 11,484,746 | 29,616,870 |
| Net Change in Fund Balance | (9,637,989) | (3,211,873) | (8,428,526) | 8,362,607 | 1,454,253 | (6,904,889) |
| Ending Cash Fund Balance | 14,489,290 | 11,277,418 | 2,848,892 | 11,211,499 | 12,665,752 | 5,760,863 |

ENTERPRISE FUND SUMMARY

Fund 81 Water & Sewer – This fund is created to account for the operations and maintenance of water and sewer services.

Fund 86 Solid Waste Collection System – This fund is established to account for the solid waste services provided to the residents of the city and all related costs.

Fund 88 Bonito Lake – This fund is created to account for the management and daily operations of the Bonito Lake Watershed, recreation area, and part of the Bonito Pipeline.

Fund 90 Desert Lakes Golf Course – This fund is created to account for the maintenance and daily operations of the municipal golf course.

Fund 91 Alamogordo-White Sands Regional Airport – This fund is established to account for the daily operations and maintenance of the municipal airport.

Water/Sewer Fund

81-0000

Division Overview

The Water and Sewer Fund was created to account for the operations and maintenance of the water and sewer services. Operations are divided into seven (7) operational sections; Central Receiving 081-1602, Public Works Administration 081-1803, Customer Service 081-2202, Utility Maintenance 081-5503, Water Filter Plant 081-5703, Wastewater Treatment Plant 081-5603 and Utility Construction 081-7803. These departments have separate narratives to explain their functions. Capital Improvements are also divided into a separate division 081-9300.

Mission Statement

The City of Alamogordo Water and Sewer Department's mission is to provide a high level of customer satisfaction by providing reliable, high quality water and sewer service in an efficient, cost effective and environmentally sensitive manner.

Funding Sources

The Senior Center RSVP Division is funded by Water & Sewer rates.



Water/Sewer Fund 81-0000

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|---------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 11,936,526 |
| Revenues | | | | | | | | | | |
| User Fees | | | | | | | | | 0 | ** |
| Water Sales | 5,012,405 | 5,464,077 | 5,517,009 | 5,425,972 | 5,881,503 | 5,881,503 | 5,229,129 | 5,693,310 | (188,193) | -3.2% |
| Foreclosure Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 200 | 200 | ** |
| Release of Lein | 396 | 387 | 358 | 290 | 0 | 0 | 574 | 500 | 500 | ** |
| Sewer Charges | 2,996,849 | 3,232,993 | 3,311,040 | 3,353,821 | 3,517,554 | 3,517,554 | 3,341,096 | 3,452,996 | (64,558) | -1.8% |
| Connection Charges | 15,354 | 14,741 | 11,743 | 15,059 | 10,000 | 10,000 | 10,809 | 10,369 | 369 | 3.7% |
| Water Sales to City | 46,762 | 51,738 | 68,142 | 74,097 | 47,599 | 47,599 | 72,675 | 70,454 | 22,855 | 48.0% |
| Application Fees | 56,125 | 53,575 | 54,025 | 55,150 | 53,836 | 53,836 | 58,000 | 55,426 | 1,590 | 3.0% |
| Service Charges | 236,629 | 240,662 | 243,627 | 244,595 | 225,903 | 225,903 | 251,987 | 247,794 | 21,891 | 9.7% |
| Septage Disposal Fees | 29,240 | 35,972 | 73,548 | 15,144 | 26,279 | 26,279 | 22,874 | 23,887 | (2,392) | -9.1% |
| Reclaimed Water | 60,068 | 90,402 | 70,143 | 58,132 | 86,407 | 86,407 | 48,572 | 51,960 | (34,447) | -39.9% |
| Miscellaneous Revenue | 74,378 | 221,130 | 80,203 | (13,763) | 0 | 0 | 18,115 | 0 | 0 | ** |
| Grants/Loans | 0 | 16,465 | 2,105 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Interest Income | 103,063 | 104,185 | 24,874 | 42,495 | 28,616 | 28,616 | 85,362 | 66,642 | 38,026 | 132.9% |
| Loan Proceeds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 8,631,269 | 9,526,327 | 9,456,817 | 9,270,992 | 9,877,697 | 9,877,697 | 9,139,193 | 9,673,538 | (204,159) | -2.1% |
| Transfers | | | | | | | | | | |
| Transfers In | 1,844,815 | 1,687,929 | 9,349,953 | 13,406,629 | 98,413 | 98,413 | 98,413 | 98,413 | 0 | 0.0% |
| Transfers Out | 8,174,962 | 1,353,511 | 18,299,807 | 4,255,412 | 2,400,819 | 4,102,122 | 1,805,910 | 4,028,145 | 1,627,326 | 67.8% |
| Total Net Transfers | (6,330,147) | 334,418 | (8,949,854) | 9,151,217 | (2,302,406) | (4,003,709) | (1,707,497) | (3,929,732) | (1,627,326) | 70.7% |
| Total Resources Available | | | | | | | | | | 17,680,332 |
| Appropriations/Expenditures | | | | | | | | | | |
| Purchasing/Central Recv (1602) | 73,258 | 78,965 | 71,496 | 67,110 | 80,009 | 79,882 | 70,550 | 104,601 | 24,592 | 30.7% |
| Public Works Admin (1803) | 61,726 | 62,094 | 706,415 | 980,595 | 884,971 | 884,900 | 837,566 | 1,137,157 | 252,186 | 28.5% |
| Customer Service (2202) | 567,590 | 615,795 | 463,581 | 496,815 | 591,602 | 3,297,940 | 527,476 | 3,291,869 | 2,700,267 | 456.4% |
| Utility Maintenance (5503) | 3,177,149 | 3,892,065 | 2,653,859 | 3,392,382 | 923,433 | 999,594 | 936,094 | 1,109,863 | 186,430 | 20.2% |
| Wastewater Treatment Plant (5603) | 0 | 0 | 0 | 126,367 | 383,112 | 412,732 | 303,091 | 961,002 | 577,890 | 150.8% |
| Water Filter Plant (5703) | 2,894,305 | 2,199,692 | 2,459,182 | 2,293,561 | 1,726,948 | 1,726,097 | 1,451,494 | 1,297,685 | (429,263) | -24.9% |
| Construction (7803) | 0 | 38,930 | 708,972 | 628,645 | 842,530 | 842,703 | 658,506 | 719,800 | (122,730) | -14.6% |
| | | | | | | | | | 0 | ** |
| Total Operating Cost | 6,774,028 | 6,887,541 | 7,063,505 | 7,985,475 | 5,432,605 | 8,243,848 | 4,784,777 | 8,621,977 | 3,189,372 | 58.7% |
| Water & Sewer Capital | 2,801,745 | 829,094 | 1,611,440 | 916,247 | 1,050,000 | 2,574,990 | 757,750 | 4,511,009 | 3,461,009 | 329.6% |
| Total Appropriations/Expenditures | 9,575,773 | 7,716,635 | 8,674,945 | 8,901,722 | 6,482,605 | 10,818,838 | 5,542,527 | 13,132,986 | 6,650,381 | 102.6% |
| Ending Cash Balance - June 30 | | | | | | | | | | 4,547,346 |
| ** One or more zero value fields | | | | | | | | Operating Reserve: | 1,748,697 | |
| | | | | | | | | Available Balance: | 2,798,649 | |

Purchasing/Central Receiving

81-1602

Division Overview

This department is a division of Purchasing and includes 90% of the Central Receiving salary and benefits. Central Receiving maintains inventories for City supplies and materials for departments throughout the City; however, it is estimated that the bulk of inventory is related directly to the Utility Fund and; therefore, the bulk of expenditures for salaries and benefits is charged directly to the Water & Sewer Fund.

Mission Statement

To provide efficient Procurement and Customer Services for the City while ensuring compliance with the City’s Public Purchasing Ordinance and State Procurement Code Regulations.

Funding Sources

The Central Receiving Division is funded by Water/Sewer revenues and Internal Service Fees.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|
| | | | | | Central Receiving |
| 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | Procurement Manager |
| 0.90 | 0.90 | 0.90 | 0.90 | 0.90 | Inventory Administrator |
| 0.90 | 0.90 | 0.90 | 0.90 | 0.90 | Central Receiving Attendant |
| 1.95 | 1.95 | 1.95 | 1.95 | 1.95 | Central Receiving |

Central Receiving 81-1602

| OBJECTIVES | GOALS |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable services to internal client departments. | <p>Since assuming the responsibility of the Water and Wastewater facilities, Central Receiving is taking steps to become aware of the additional needs of the specialized items that are required by these two facilities.</p> <p>Inventory Administrator and Receiving Attendant will continue with becoming familiar with Federal, State and City's Procurement Codes and Statute's.</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable services to internal client department

Action: Central Receiving has secured sufficient covering for all pipe and valves in Inventory with the additional two shades to be erected by end of FY14.

Action: Central Receiving has disposed of all obsolete and damaged inventory accumulated over the past several years as of the end of FY14.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|----------------------------------------------------|------------------|--------------------|-------------------|
| Percentage of Inventory error ratio monetary value | 1.26% | 1.26% | 1.26% |
| Inventory error ratio by physical stock | 1.00% | 1.00% | 1.00% |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 73,130 | 78,873 | 71,496 | 66,509 | 79,739 | 79,612 | 70,550 | 88,681 | 8,942 | 11.2% |
| Supplies | 128 | 92 | 0 | 0 | 270 | 270 | 0 | 2,700 | 2,430 | 900.0% |
| Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,200 | 1,200 | ** |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,044 | 1,044 | ** |
| Other Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,976 | 10,976 | ** |
| <i>Total Operating Cost</i> | 73,258 | 78,965 | 71,496 | 66,509 | 80,009 | 79,882 | 70,550 | 104,601 | 24,592 | 30.7% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 73,258 | 78,965 | 71,496 | 66,509 | 80,009 | 79,882 | 70,550 | 104,601 | 24,592 | 30.7% |

** One or more zero value fields

Budget Highlights

Budget appropriations for FY15 have been increased to allow functioning outside of the Purchasing Department's budgeted expenses. Central Receiving Expenses will be monitored to establish any necessary changes.

| CHANGES FOR OPERATIONS | AMOUNT |
|------------------------------------|----------------------|
| 1 Total Salary Adjustment | <u>(2,675)</u> |
| a. Supervisory Positions (1) | (35) |
| b. Administrative Staff (2) | <u>(2,640)</u> |
| 2 Total Benefit Adjustment | 11,617 |
| 3 Increase in Supplies & Materials | 2,430 |
| 4 Increase in Maintenance | 1,200 |
| 5 Increase in Utilities | 1,044 |
| 6 Increase in Other Services | <u>10,976</u> |
| TOTAL OPERATING CHANGES | <u><u>24,592</u></u> |

Administrative Services

81-1803

Division Overview

The Public Works Administrative Department is responsible for the management of all aspects of Public Works to include; Utilities Maintenance, Utilities Construction, Bonito Lake Water Operations, Wastewater and Water Filter Plants, Fleet Maintenance, Facility Maintenance, Street Maintenance, Convenience Center, Landfill Operations and Drainage Maintenance. We also manage the Solid Waste Collection Contract with Southwest Disposal. The allocations of expenditures within this department are those directly related to the operations of the Water and Sewer Fund.

Mission Statement

It is our mission to provide the City of Alamogordo and its citizens with professional management of all Public Works Divisions to ensure that all services are provided in a timely and cost effective manner.

Funding Sources

The Administrative Services Division is funded from water & sewer revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|--------------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|--------------------------------|
| Administrative Services | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Administrative Assistant |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Utilities Director |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Contract Coordinator |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Dispatch/Clerk |
| 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | Administrative Services |

Administrative Services 81-1803

| OBJECTIVES | GOALS | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------|
| Provide valuable public services and amenities | Continue to deliver a safe, high-quality potable water supply to the citizens of Alamogordo. Continue to ensure continuous water service with minimal interruption. | | |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Assess and service future growth needs by planning and expanding the water distribution system. Continue to evaluate, prioritize, and implement proactive maintenance programs. | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | |
| Objective: Provide valuable public services and amenities Action: Rehabilitation of water storage facilities | | | |
| Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment Action: Planned repair of draining systems behind street projects. | | | |
| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
| Ensure that existing subdivisions are adequately and efficiently served with well planned, coordinated, and | Establish baseline scores | Establish baseline scores | 100% |
| Guide growth to protect the environment and the community economic vitality. | Establish baseline scores | Establish baseline scores | 100% |
| Ensure that new development is efficiently integrated into existing infrastructure and that the costs are balanced with the revenues generated. | Establish baseline scores | Establish baseline scores | 100% |

| | FY09/10 | FY10/11 | FY11/12 | FY12/13 | FY13/14 | FY13/14 | FY13/14 | FY14/15 | FY15 Dollar | Percent |
|------------------------------------------|---------|---------|---------|---------|---------|----------------|----------------|-----------|------------------------|---------|
| | Actual | Actual | Actual | Actual | Adopted | Amended Budget | Actual 6/30/14 | Budget | Diff From FY14 Adopted | Change |
| BUDGET SUMMARY | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 0 | 1,255 | 230,748 | 271,848 | 293,681 | 293,160 | 277,715 | 283,861 | (9,820) | -3.3% |
| Supplies | 0 | 371 | 1,993 | 2,871 | 2,950 | 2,950 | 1,808 | 2,400 | (550) | -18.6% |
| Maintenance | 0 | 0 | 216 | 431 | 200 | 650 | 227 | 650 | 450 | 225.0% |
| Utilities | 0 | 6 | 1,396 | 2,392 | 4,660 | 4,660 | 4,347 | 4,224 | (436) | -9.4% |
| Other Services | 61,726 | 60,462 | 472,062 | 701,508 | 583,480 | 583,480 | 553,469 | 846,022 | 262,542 | 45.0% |
| Total Operating Cost | 61,726 | 62,094 | 706,415 | 979,050 | 884,971 | 884,900 | 837,566 | 1,137,157 | 252,186 | 28.5% |
| Capital Outlay | 0 | 0 | 0 | 1,545 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 61,726 | 62,094 | 706,415 | 980,595 | 884,971 | 884,900 | 837,566 | 1,137,157 | 252,186 | 28.5% |

** One or more zero value fields

*In FY12 All Administrative Charges have been relocated due to re-organization

Administrative Services 81-1803

Budget Highlights

The budget is proposed at \$1,137,157, this is an increase of \$252,186 from the Original FY14 budget of \$884,971. This increase is primarily due to an increase in the administrative fee based on 081 revenues. With a proposed operational budget of \$1,137,157 and a 2010 population of 30,403, the annual cost of the Public Works Administrative Services is \$37.40 per year for each resident of Alamogordo.

| CHANGES FOR OPERATIONS | | AMOUNT |
|--------------------------------|---------------------------------------------|-----------------------|
| 1 | Total Salary Adjustment | (6,097) |
| a. | Supervisory Positions (1) | 380 |
| b. | Administrative Staff (2) | <u>(6,477)</u> |
| 2 | Total Benefit Adjustment | (3,723) |
| 3 | Decrease in Supplies and Materials | (550) |
| 4 | Increase in Maintenance needs | 450 |
| 5 | Decrease in Telephone charges and Utilities | (436) |
| 6 | Decrease in Training & Travel | (1,200) |
| 7 | Decrease in Audit Costs | (3,248) |
| 8 | Increase in Administrative Charges | 266,852 |
| 9 | Increase in Insurance needs | 138 |
| 9 | Capital Additions/replacements | |
| a. | No new Capital Allocated | <u>0</u> |
| TOTAL OPERATING CHANGES | | <u>252,186</u> |

Customer Service

81-2202

Division Overview

The Customer Service/Utility Billing Division is responsible for reading, maintaining, and billing of more than 12,500 water, sewer, garbage and miscellaneous accounts each month. Utility Billing also handles requests to stop and start services, answers customer inquiries concerning their accounts and handles billing maintenance entries necessary to send accurate and timely bills to our customers. Staff also monitors and processes collections on delinquent accounts for both Accounts Receivable and Utility Billing. Customer Service/Utility Billing functions and activities fall under the affairs to be managed by the Finance Department.

Mission Statement

The Customer Service Division is dedicated to exceeding the expectations of our customers by providing excellent customer service in an efficient and effective manner, while complying with the City of Alamogordo Ordinances and Policies.

Funding Sources

The Customer Services Division is funded from water & sewer revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-------------------------------------------|----------------------------------------------|---------------------------------------------|
| 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | Customer Service Finance Director |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Customer Service Manager |
| 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | General Cashier/Customer Service |
| 2.00 | 2.00 | 2.50 | 2.00 | 2.00 | Meter Reader |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Utility Billing Clerk |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Utility Billing Technician |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Utility Billing Clerk/Collections |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Utility Billing Supervisor |
| 8.70 | 8.70 | 9.20 | 8.70 | 8.70 | Customer Service |

Customer Service 81-2202

| OBJECTIVES | GOALS |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable services and amenities | <p>Use the new reading system to restructure billing schedule to allow staff to bill customers more closely to the reading dates. Ordinance changes or recommendations will be made to Commission for FY15.</p> <p>The MIS division will visit with departments on immediate and future needs to enhance and build user knowledge.</p> <p>Train entire Utility Billing Staff on new reading software. This will include installation all the way up to pulling customers profiles.</p> <p>Restructure format on Utility Bill. This will include working with Postal Pros to create a more user friendly format for the Utility Bills.</p> |
| Plan, Expand, Upgrade, and Maintain infrastructure | Complete installation of Radio Read System. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable services and amenities

Action: Implemented Online Bill Pay. This includes allowing customers to set up online profiles to review and receive bills via email. Customers can opt to receive e-statements and pay their Utility Bills online. Currently 20% of Utility Billing customers are using this option.

Action: Staff continued and improved a five year financial forecast to ensure future debt service and operational needs have and will be considered in the rate analysis.

Action: Staff did a review of policies and procedures of the entire Utility Billing process. Staff recognized and made internal policy and procedure changes to provide for more effective and efficient processing and collecting of Utility Bills.

Objective: Plan, Expand, and maintain infrastructure

Action: The Radio Read RFP was completed and staff is negotiating with a potential contract to install and host the entire Radio Read system.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|---------------------------------------|------------------|--------------------|-------------------|
| Amount of Write-Offs | \$13,000 | \$14,378 | \$15,000 |
| % diff of Production vs. Billed Water | 10% | 11% | 10% |
| Radio Reads Installed | \$23,000 | \$0 | \$12,300 |

Customer Service 81-2202

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 347,132 | 352,197 | 328,561 | 347,291 | 408,541 | 407,847 | 388,170 | 405,379 | (3,162) | -0.8% |
| Supplies | 69,641 | 71,571 | 72,947 | 80,348 | 84,140 | 84,140 | 78,434 | 83,840 | (300) | -0.4% |
| Maintenance | 1,717 | 6,708 | 949 | 3,771 | 7,861 | 7,861 | 2,262 | 7,150 | (711) | -9.0% |
| Utilities | 10,863 | 10,140 | 10,501 | 10,232 | 13,698 | 13,698 | 9,829 | 12,189 | (1,509) | -11.0% |
| Other Services | 135,633 | 137,825 | 50,623 | 54,177 | 77,362 | 77,362 | 48,781 | 76,279 | (1,083) | -1.4% |
| Operating Capital | 2,524 | 37,354 | 0 | 996 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Operating Cost | 567,510 | 615,795 | 463,581 | 496,815 | 591,602 | 590,908 | 527,476 | 584,837 | (6,765) | -1.1% |
| Capital Improvements | 80 | 0 | 0 | 0 | 0 | 2,707,032 | 0 | 2,707,032 | 2,707,032 | ** |
| Total Appropriations/Expenditures | 567,590 | 615,795 | 463,581 | 496,815 | 591,602 | 3,297,940 | 527,476 | 3,291,869 | 2,700,267 | 456.4% |

** One or more zero value fields

Budget Highlights

Budget operational appropriations for FY15 are (1.1) percent or (\$6,765) less than the FY14 Original Budget.

| CHANGES FOR OPERATIONS | AMOUNT |
|---------------------------------------------------------------------|------------------|
| 1 Total Salary Adjustment | 4,303 |
| a. Finance Director (1) | (206) |
| b. Supervisory Positions (2) | 1,753 |
| c. Administrative Staff (7) | 2,756 |
| 2 Total Benefit Adjustment | (7,465) |
| 3 Realignment of supplies and materials | (300) |
| 4 Decrease in Equipment Maintenance | (711) |
| 5 Decrease in Telephone costs & Other Utilities | (1,509) |
| 6 Decrease In Copier Charges | (200) |
| 7 Decrease in Collection Agency Fees | (325) |
| 8 Decrease in Insurance charges | (558) |
| 9 Capital Additions/replacements | |
| a. Equipment Replacement - No new requests funded-Carryover capital | 2,707,032 |
| TOTAL OPERATING CHANGES | 2,700,267 |

Utility Maintenance

81-5503

Division Overview

The Utility Maintenance Division is responsible for the operation of the City’s Water Distribution and Wastewater Collection Systems.

Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions consistent with State and Federal Regulations.

Funding Sources

The Utility Maintenance Division is funded from water & sewer revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|----------------------------|
| | | | | | Utility Maintenance |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Supervisor |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Maintenance Welder |
| 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | Utility Maintenance Worker |
| 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | Utility Maintenance |

Utility Maintenance 81-5503

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Continue to deliver a safe, high-quality potable water supply to the citizens of Alamogordo. Continue to ensure continuous water service with minimal interruption. Repair 100% of reported water breaks and sewer main problems within 24 hours of report. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Replace 1,000 feet of Water Distribution each year. Repair or replace 100% of broken water main valves found in the system. |
| Ensure effective communication exchange | Ensure that all State and Federal guidelines are followed. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Rehabilitation of La Luz Filer Plant.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Planned replacement of pipeline service lines.

| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
|----------------------------------------------------------------------------------------------------|---------------------------|---------------------------|-------------------|
| Ensure that the residents have a reliable water system that meets all health and safety standards. | Establish baseline scores | Establish baseline scores | 100% |
| Length of Water Distribution Main replaced. | 1,360 | 1,780 | 1,000 |
| Repair 100% of reported water breaks within one day. | 100% | 100% | 100% |
| Percentage of broken water main valves found that were repaired or replaced. | 100% | 100% | 100% |

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|----------------|----------------|----------------|----------------|-----------------|------------------------|------------------------|----------------|------------------------------------|----------------|
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 847,594 | 821,683 | 537,015 | 532,196 | 579,096 | 578,222 | 548,433 | 576,072 | (3,024) | -0.5% |
| Supplies | 72,404 | 83,104 | 71,692 | 63,737 | 87,360 | 77,360 | 71,174 | 79,860 | (7,500) | -8.6% |
| Maintenance | 420,705 | 317,117 | 123,570 | 116,976 | 141,446 | 151,446 | 138,191 | 142,946 | 1,500 | 1.1% |
| Utilities | 42,415 | 59,391 | 47,400 | 48,262 | 57,215 | 57,215 | 47,490 | 52,120 | (5,095) | -8.9% |
| Other Services | 1,720,037 | 2,330,617 | 1,818,626 | 2,629,666 | 58,316 | 58,316 | 53,771 | 58,865 | 549 | 0.9% |
| <i>Total Operating Cost</i> | 3,103,155 | 3,611,912 | 2,598,303 | 3,390,837 | 923,433 | 922,559 | 859,059 | 909,863 | (13,570) | -1.5% |
| Capital Outlay | 73,994 | 280,153 | 55,556 | 1,545 | 0 | 77,035 | 77,035 | 200,000 | 200,000 | ** |
| Total Appropriations/Expenditures | 3,177,149 | 3,892,065 | 2,653,859 | 3,392,382 | 923,433 | 999,594 | 936,094 | 1,109,863 | 186,430 | 20.2% |

** One or more zero value fields

Budget Highlights

The budget is proposed at \$1,109,863, this is an increase of \$186,430 from the adopted FY14 budget of \$923,433. The increase is due to the inclusion of Capital Equipment in the amount of \$200,000 for Capital Equipment in all 081 Divisions. If capital is removed, there is a net decrease of \$13,570 between the FY14 and FY15 budget. With a proposed operational budget of \$909,863 and a 2010 population of 30,403, the annual cost of the Utility Maintenance Division is \$29.93 per year for each resident of Alamogordo.

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|--------------------------------|--------------------------------------------------|------------------------------|
| 1 | Total Salary Adjustment | 4,779 |
| | a. Supervisory Positions (1) | 456 |
| | b. Administrative Staff (9) | <u>4,323</u> |
| 2 | Total Benefit Adjustment | (7,803) |
| 3 | Decrease in Supplies and Materials for equipment | (7,500) |
| 4 | Decrease in Telephone Services and Utilities | (5,095) |
| 5 | Increase in Sewer Line Maintenance | 1,500 |
| 6 | Increase in Training & Travel | 1,500 |
| 7 | Increase in Membership and Dues | 500 |
| 8 | Decrease in Insurance costs | (1,451) |
| 9 | Capital Additions/replacements | |
| | a. Utility & Construction Replacement Program | <u>200,000</u> |
| TOTAL OPERATING CHANGES | | <u><u>186,430</u></u> |

Wastewater Treatment Plant

81-5603

Division Overview

The Wastewater Treatment Plant Division is responsible for the operation and maintenance of the City's Wastewater Treatment Plant and Collection Systems.

Mission Statement

Our mission is to provide reliable wastewater operations and plant management to the citizens of Alamogordo.

Funding Sources

The Wastewater Treatment Plant Division is funded from water & sewer revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-----------------------------------|
| | | | | | Wastewater Treatment Plant |
| 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | Wastewater Plant Manager |
| 0.00 | 5.00 | 4.00 | 4.00 | 4.00 | WW Plant Operator/Maint |
| 0.00 | 6.00 | 5.00 | 5.00 | 5.00 | Wastewater Treatment Plant |

Wastewater Treatment Plant 81-5603

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Ensure that reuse resources are sustainably managed, conserved and protected to provide for long term supply. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Complete SCADA upgrade for effluent system. |
| Ensure effective communication exchange | Maintain operations such that the City is in full compliance with the NMED Discharge Permit. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Managed reuse resources for City and School District.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Worked on SCADA upgrade for effluent system.

| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
|---------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|-------------------|
| Ensure that reuse resources are sustainably managed, conserved and protected to provide for long term supply. | Establish baseline scores | Establish baseline scores | 100% |
| Ensure that system modification and process changes are completed within established NMED guidelines. | Establish baseline scores | Establish baseline scores | 100% |
| Days WWTP is in compliance with NMED discharge permit. | 365 | 365 | 365 |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 86,715 | 257,805 | 257,425 | 190,167 | 230,262 | (27,543) | -10.7% |
| Supplies | 0 | 0 | 0 | 11,345 | 39,199 | 33,399 | 34,407 | 145,743 | 106,544 | 271.8% |
| Maintenance | 0 | 0 | 0 | 17,716 | 47,080 | 48,880 | 40,951 | 60,830 | 13,750 | 29.2% |
| Utilities | 0 | 0 | 0 | 2,595 | 8,165 | 9,265 | 5,411 | 459,146 | 450,981 | 5523.3% |
| Other Services | 0 | 0 | 0 | 7,996 | 30,863 | 63,763 | 32,155 | 65,021 | 34,158 | 110.7% |
| <i>Total Operating Cost</i> | 0 | 0 | 0 | 126,367 | 383,112 | 412,732 | 303,091 | 961,002 | 577,890 | 150.8% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 126,367 | 383,112 | 412,732 | 303,091 | 961,002 | 577,890 | 150.8% |

** One or more zero value fields

Budget Highlights

The WWTP and WFP were brought back as City operations mid-year in FY12. Prior to this time, contract operations were performed at a total cost of \$2,459,182 per year. The total budget between the two areas is proposed at \$ 2,247,558, this is a decrease of \$ 211,624 from the approved FY12 budget. The proposed budget also includes \$60,000 of new testing requirements due to the WWTP upgrade. With a proposed budget of \$ 961,002 and a 2010 population of 30,403, the annual cost of the Wastewater Treatment Plant is \$ 31.61 per year for each resident of Alamogordo.

| CHANGES FOR OPERATIONS | <u>AMOUNT</u> |
|----------------------------------------------------------------------|----------------------------------|
| 1 Total Salary Adjustment | 23 |
| a. Supervisory Positions (1) | 418 |
| b. Administrative Staff (5) | <u>(395)</u> |
| 2 Total Benefit Adjustment | (27,566) |
| 3 Increase in Fuels | 2,400 |
| 4 Increase in Tools for SBR's | 7,500 |
| 5 Increase in Water Treatment Chemicals | 112,440 |
| 6 Decrease in other Supplies & Materials | (15,796) |
| 7 Increase in Maintenance | 13,750 |
| 8 Increase in Electricity split with Filter Plant | 451,920 |
| 9 Adjustment in Telephone and other utilites | (939) |
| 10 Decrease in Printing | (57) |
| 11 Increase in Lab Services | 37,450 |
| 12 Adjustment in Insurance, Equipment Rental & Tuition Reimbursement | (3,235) |
| 13 Capital Additions/replacements | |
| a. No new capital allocated | <u>0</u> |
| TOTAL OPERATING CHANGES | <u><u>577,890</u></u> |

Water Filter Plant

81-5703

Division Overview

The Water Filter Plant Division is responsible for the production and treatment of the City's potable water.

Mission Statement

Our mission is to provide reliable water operations and plant management to the citizens of Alamogordo.

Funding Sources

The Water Filter Plant Division is funded from water & sewer revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|----------------------------|
| Water Filter Plant | | | | | |
| 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | Water Quality Manager |
| 0.00 | 5.00 | 5.00 | 5.00 | 7.00 | Water Plant Operator/Maint |
| 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | Water/WW Control Systems |
| 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | Administrative Assistant |
| 0.00 | 8.00 | 8.00 | 7.00 | 9.00 | Water Filter Plant |

Water Filter Plant 81-5703

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Ensure that water resources are sustainably managed, conserved and protected to provide for long term supply and drought reserve. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Complete SCADA upgrade for potable water system. |
| Ensure effective communication exchange | Maintain operations such that the City is in full compliance with the NMED Discharge Permit. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| <p>Objective: Provide valuable public services and amenities Action: Conducted water quality monitoring and reporting programs to ensure the highest quality water is being delivered.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment Action: Worked on SCADA upgrade for potable water system.</p> <p>Objective: Ensure effective communication exchange Action: Water operations were in compliance with all permit requirements 365 days of year.</p> | |

Performance Measures

Ensure that the residents have a reliable water system that meets all health and safety standards.

Length of Water Distribution Main replaced

Repair 100% of reported water breaks within one day

Percentage of broken water main valves found that were repaired or replaced

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 209,572 | 585,855 | 585,004 | 469,357 | 550,131 | (35,724) | -6.1% |
| Supplies | 0 | 0 | 0 | 127,061 | 324,894 | 321,794 | 221,230 | 205,210 | (119,684) | -36.8% |
| Maintenance | 0 | 0 | 0 | 17,830 | 58,550 | 58,550 | 51,270 | 57,850 | (700) | -1.2% |
| Utilities | 0 | 0 | 0 | 3,764 | 11,396 | 14,496 | 10,529 | 358,407 | 347,011 | 3045.0% |
| Other Services | | | | | | | | | 0 | ** |
| Contract Services | 2,280,133 | 1,653,048 | 1,825,699 | 1,074,474 | 0 | 0 | 0 | 0 | 0 | ** |
| Electric Service | 560,855 | 495,293 | 581,971 | 600,818 | 650,000 | 650,000 | 622,098 | 0 | (650,000) | -100% |
| Water Conservation Fee | 53,317 | 51,351 | 51,512 | 52,357 | 58,000 | 58,000 | 50,906 | 58,000 | 0 | 0.0% |
| Other Services | 0 | 0 | 0 | 3,329 | 38,253 | 38,253 | 26,104 | 33,087 | (5,166) | -13.5% |
| <i>Total Operating Cost</i> | 2,894,305 | 2,199,692 | 2,459,182 | 2,089,205 | 1,726,948 | 1,726,097 | 1,451,494 | 1,262,685 | (464,263) | -26.9% |
| Capital Improvements | 0 | 0 | 0 | 204,356 | 0 | 0 | 0 | 35,000 | 35,000 | ** |
| Total Appropriations/Expenditures | 2,894,305 | 2,199,692 | 2,459,182 | 2,293,561 | 1,726,948 | 1,726,097 | 1,451,494 | 1,297,685 | (429,263) | -24.9% |

** One or more zero value fields

Budget Highlights

The WWTP and WFP were brought back as City operations mid-year in FY12. Prior to this time, contract operations were performed at a total cost of \$2,459,182 per year. The total budget between the two areas is proposed at \$ 2,247,558, this is a decrease of \$ 211,624 from the approved FY12 budget. The proposed budget also includes \$35,000 in CER and \$60,000 of new testing requirements due to the WWTP upgrade. With a proposed budget of \$1,297,695 and a 2010 population of 30,403, the annual cost of the Water Filter Plant is \$ 42.68 per year for each resident of Alamogordo.

| CHANGES FOR OPERATIONS | <u>AMOUNT</u> |
|-------------------------------------------------------------------------------------------|--------------------------------|
| 1 Total Salary Adjustment | (5,280) |
| a. Supervisory Positions (1) | (4,806) |
| b. Administrative Staff (7) | <u>(474)</u> |
| 2 Total Benefit Adjustment | (30,444) |
| 3 Decrease in Water Treatment Chemicals | (112,440) |
| 4 Decrease in other Supplies and Materials | (7,244) |
| 5 Decrease in maintenance | (700) |
| 6 Increase in Electric Services moved from Other Services & Split with Water Treatment | 347,011 |
| 7 Decrease in Electric Services moved to Utilities | (650,000) |
| 8 Decrease in Insurance Costs | (5,166) |
| 9 Capital Additions/replacements | |
| a. F350 4x4 with Utility Bed | <u>35,000</u> |
| TOTAL OPERATING CHANGES | <u><u>(429,263)</u></u> |

Construction

81-7803

Division Overview

The Utility Construction Division is responsible for the installation of new infrastructure, the replacement of concrete structures and the laying of new pavement as it relates to a funded project. This division is also responsible for the existing infrastructure, concrete and paving for the City.

Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions in a cost effective manner.

Funding Sources

The Construction Division is funded from water & sewer revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|--------------------------------|
| Construction | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Utilities Construction Manager |
| 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | Utility Construction Worker |
| 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | Construction |

Construction 81-7803

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Complete all service requests from other Departments on-time and within Budget. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Complete all projects on-time and within budget. Implement appropriate improvements to replace inadequate water distribution systems, extend services, and improve the wastewater collection system in a timely and cost efficient manner. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities
Action: Completed 100% of all service requests from departments and projects on-time and within budget.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment
Action: Worked on improvements to replace inadequate water distribution systems.

| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|-------------------|
| Complete 100% of all projects on-time and within budget. | 100% | 100% | 100% |
| Implement appropriate improvements to replace inadequate water distribution systems, extend services, and improve the wastewater collection system in a timely and cost efficient manner. | Establish baseline scores | Establish baseline scores | 100% |
| Ensure that current and future water service needs are met. | Establish baseline scores | Establish baseline scores | 100% |
| Complete 100% of all service requests from other departments on-time and within budget. | 100% | 100% | 100% |

Construction 81-7803

| BUDGET SUMMARY | <i>FY09/10</i> <i>Actual</i> | <i>FY10/11</i> <i>Actual</i> | <i>FY11/12</i> <i>Actual</i> | <i>FY12/13</i> <i>Actual</i> | <i>FY13/14</i> <i>Adopted</i> | <i>FY13/14</i> <i>Amended</i> <i>Budget</i> | <i>FY13/14</i> <i>Actual</i> <i>6/30/14</i> | <i>FY14/15</i> <i>Budget</i> | <i>FY15 Dollar</i> <i>Diff From</i> <i>FY14 Adopted</i> | <i>Percent</i> <i>Change</i> |
|-------------------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|----------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------|---------------------------------------------------------------|---------------------------------|
| <i>Appropriations/Expenditures</i> | | | | | | | | | | |
| Salaries & Benefits | 0 | 39,003 | 446,742 | 332,521 | 432,741 | 432,089 | 351,638 | 408,798 | (23,943) | -5.5% |
| Supplies | 0 | (126) | 176,737 | 229,130 | 360,350 | 360,250 | 279,663 | 264,050 | (96,300) | -26.7% |
| Maintenance | 0 | 0 | 22,750 | 19,500 | 35,000 | 35,000 | 19,599 | 38,000 | 3,000 | 8.6% |
| Utilities | 0 | 53 | 1,417 | 1,579 | 824 | 1,749 | 1,382 | 1,458 | 634 | 76.9% |
| Other Services | 0 | 0 | 6,936 | 6,822 | 13,615 | 13,615 | 6,224 | 7,494 | (6,121) | -45.0% |
| <i>Total Operating Cost</i> | 0 | 38,930 | 654,582 | 589,552 | 842,530 | 842,703 | 658,506 | 719,800 | (122,730) | -14.6% |
| Capital Outlay | 0 | 0 | 54,390 | 39,093 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 38,930 | 708,972 | 628,645 | 842,530 | 842,703 | 658,506 | 719,800 | (122,730) | -14.6% |

** One or more zero value fields

Budget Highlights

The budget is proposed at \$719,800, this is a decrease of \$122,730 from the Original FY14 budget of \$842,503. The decrease is due primarily to the reduction of \$96,300 in construction supplies. With a proposed operational budget of \$719,800 and a 2010 population of 30,403, the annual cost of the Utility Construction Division is \$23.68 per year for each resident of Alamogordo.

CHANGES FOR OPERATIONS

| | <u>AMOUNT</u> |
|------------------------------------------------|-------------------------|
| 1 Total Salary Adjustment | 6,949 |
| a. Supervisory Positions (1) | 443 |
| b. Administrative Staff (9) | 6,506 |
| 2 Total Benefit Adjustment | (30,892) |
| 3 Decrease in Construction Supplies | (96,300) |
| 4 Increase in Maintenance | 3,000 |
| 5 Adjustment in Telephone Services & Utilities | 634 |
| 6 Decrease in Inventory/Over/short | (6,121) |
| 7 Capital Additions/replacements | |
| a. No new Capital Allocated | 0 |
| TOTAL OPERATING CHANGES | <u><u>(122,730)</u></u> |

Water/Sewer Capital Projects

81-9303

Division Overview

This division was established to account for the water/sewer improvements related to the miscellaneous street projects.

Funding Sources

The Water/Sewer Capital Division is funded from water/sewer revenues.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Expenditures-Projects | | | | | | | | | | |
| Contract Engineering Fees | 306,974 | 3,997 | 8,168 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Engineering Fees | 22,951 | 44,405 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Pipeline Replacement | 186,107 | 134,801 | 887,173 | 541,950 | 250,000 | 311,717 | 220,046 | 371,468 | 121,468 | 48.6% |
| Sewer line Replacement | 13,161 | 4,286 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Water Line Improvements | 2,221,543 | 588,089 | 639,369 | 753,644 | 800,000 | 1,600,000 | 0 | 2,400,000 | 1,600,000 | 200.0% |
| Westside infrastructure Proj | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| ICIP | | | | | | | | | 0 | ** |
| Ozone Systems | 0 | 0 | 0 | 67,709 | 0 | 8,291 | 3,393 | 4,897 | 4,897 | ** |
| Alamo Filter Plant Underdrain | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 324,000 | 324,000 | ** |
| LaLuz Filter Plant | 9,834 | 17,689 | 0 | 0 | 0 | 390,000 | 390,000 | 0 | 0 | ** |
| Disc Filters | 0 | 0 | 0 | 0 | 0 | 104,000 | 103,975 | 0 | 0 | ** |
| Ocotillo GSR Repair | 0 | 0 | 0 | 0 | 0 | 45,000 | 0 | 70,000 | 70,000 | ** |
| Griggs Field Booster Station | 0 | 0 | 0 | 4,693 | 0 | 75,306 | 25,884 | 49,421 | 49,421 | ** |
| Scada and Zone Valve Replacement | 0 | 0 | 32,572 | 44,518 | 0 | 40,676 | 14,452 | 76,223 | 76,223 | ** |
| Green To Gablestone Line Replacer | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 300,000 | 300,000 | ** |
| Airport Pivot Replacement | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 250,000 | 250,000 | ** |
| South Fork Clearing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 45,000 | 45,000 | ** |
| Reroof Water Plants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 320,000 | 320,000 | ** |
| Reclaimed Water Dist System | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 300,000 | 300,000 | ** |
| Street | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Maintenance Program | 41,175 | 35,827 | 52,326 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 2,801,745 | 829,094 | 1,619,608 | 1,412,514 | 1,050,000 | 2,574,990 | 757,750 | 4,511,009 | 3,461,009 | 329.6% |

** One or more zero value fields

Solid Waste Collection System Fund 86-0000

Division Overview

This Division is responsible for the collection, recycling, and transfer of non-hazardous solid waste from area residents and contractors. The main solid waste collection operation is contracted with Southwest Disposal.

The City also operates the LaVelle Road Solid Waste Disposal Convenience Center. At this site, area residents and contractors are allowed to drop off solid waste.

Mission Statement

To provide a safe and sanitary solid waste disposal facility for area residents and to insure the facility is operated in strict compliance with State Regulations. Also, to insure customers are treated in a friendly and helpful manner.

Funding Sources

The Solid Waste Collection System Division is funded from facility use revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|------------------------------|
| Convenience Center | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Convenience Center Attendant |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Convenience Center Laborer |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Heavy Equipment Operator |
| 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | Convenience Center |

Solid Waste Collection System 86-0000

| OBJECTIVES | | GOALS | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------|
| Provide valuable public services and amenities | | Improve efficiency and reduce customer complaints. | | |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | | Protect and enhance Alamogordo's natural environments by ensuring that solid wastes are generated no faster than natural systems and technology can process them. | | |
| | | Operate in strict compliance with State Regulations. | | |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | | | | |
| Objective: Provide valuable public services and amenities | | | | |
| Action: Served 14,321 City residents | | | | |
| Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment | | | | |
| Action: Transferred 3256 tons of solid waste to the Landfill. | | | | |
| Performance Measures | | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
| Protect and enhance Alamogordo's natural environments that solid waste are generated no faster than natural systems and technology can process them. | | Establish baseline scores | Establish baseline scores | 100% |
| Percent of Compliance with State Regulations. | | 100% | 100% | 100% |

Solid Waste Collection System 86-0000

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Beginning Cash - July 1 | | | | | | | | | | 239,945 |
| Revenues | | | | | | | | | | |
| User Fees | 1,860,267 | 1,912,952 | 1,944,770 | 1,960,114 | 1,997,000 | 1,960,114 | 1,980,690 | 2,027,400 | 30,400 | 1.5% |
| Miscellaneous Income | 5,405 | 6,558 | 7,296 | 3,418 | 3,535 | 3,535 | 112,604 | 10 | (3,525) | -99.7% |
| Interest Income | 823 | 1,827 | 260 | 236 | 194 | 194 | 237 | 152 | (42) | -21.6% |
| Total Revenues | 1,866,495 | 1,921,337 | 1,952,326 | 1,963,768 | 2,000,729 | 1,963,843 | 2,093,531 | 2,027,562 | 26,833 | 1.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 188,408 | 188,408 | ** |
| Transfers Out | 104,471 | 105,017 | 109,123 | 127,705 | 131,872 | 131,872 | 125,948 | 131,511 | (361) | -0.3% |
| Total Net Transfers | (104,471) | (105,017) | (109,123) | (127,705) | (131,872) | (131,872) | (125,948) | 56,897 | 188,769 | -143.1% |
| Total Resources Available | | | | | | | | | | 2,324,404 |
| Expenditures- Nondivisional | | | | | | | | | | |
| Contract Services | 1,437,046 | 1,435,195 | 1,284,181 | 1,507,916 | 1,553,000 | 1,553,000 | 1,540,629 | 1,600,000 | 47,000 | 3.0% |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Expenditures | 1,437,046 | 1,435,195 | 1,284,181 | 1,507,916 | 1,553,000 | 1,553,000 | 1,540,629 | 1,600,000 | 47,000 | 3.0% |
| Expenditures-Convenience Center | | | | | | | | | | |
| Salaries & Benefits | 146,453 | 136,864 | 157,657 | 143,574 | 171,547 | 171,292 | 145,578 | 166,603 | (4,944) | -2.9% |
| Supplies | 14,711 | 21,175 | 24,169 | 20,966 | 24,125 | 24,125 | 18,457 | 23,490 | (635) | -2.6% |
| Maintenance | 6,028 | 11,622 | 6,017 | 13,428 | 15,546 | 15,546 | 7,153 | 16,046 | 500 | 3.2% |
| Utilities | 6,553 | 6,124 | 6,988 | 7,632 | 8,900 | 9,068 | 7,214 | 8,310 | (590) | -6.6% |
| Other Services | 77,568 | 53,446 | 183,551 | 180,116 | 154,976 | 154,808 | 137,132 | 65,506 | (89,470) | -57.7% |
| Total Operating Cost | 251,313 | 229,231 | 378,382 | 365,716 | 375,094 | 374,839 | 315,534 | 279,955 | (95,139) | -25.4% |
| Capital Outlay | 555 | 35,328 | 172,878 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Expenditures | 251,868 | 264,559 | 551,260 | 365,716 | 375,094 | 374,839 | 315,534 | 279,955 | (95,139) | -25.4% |
| Total Appropriations/Expenditures | 1,688,914 | 1,699,754 | 1,835,441 | 1,873,632 | 1,928,094 | 1,927,839 | 1,856,163 | 1,879,955 | (48,139) | -2.5% |
| Ending Cash Balance - June 30 | | | | | | | | | | 444,449 |

** One or more zero value fields

Budget Highlights

The operational budget is proposed at \$279,995, this is a decrease of (\$95,139) from the approved FY14 Adopted Budget of \$374,094. The 5% Franchise Fee was removed from FY15 Budget resulting in an \$89,740, reduction in the operational budget. Remaining operational budget reduced by (\$4,601) across multiple operational lines. With a proposed budget of \$279,955 and a 2010 population of 30,403, the annual cost of the Convenience Center is \$9.21 per year for each resident of Alamogordo.

Solid Waste Collection System 86-0000

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|--------------------------------|------------------------------------------------|-------------------------------|
| 1 | Total Salary Adjustment | (9,828) |
| | a. Supervisory Positions (0) | 0 |
| | b. Administrative Staff (4) | <u>(9,828)</u> |
| 2 | Total Benefit Adjustment | 4,884 |
| 3 | Adjustment in supplies and materials | (635) |
| 4 | Increase in Conv Center Maintenance | 500 |
| 5 | Decrease in telephone charges and Utilities | (590) |
| 6 | Decrease in Training & Travel | (150) |
| 7 | Decrease in Membership & Dues | (250) |
| 8 | Decrease in Landfill Tipping Charges | (500) |
| 9 | Decrease in Administrative Charges | (88,195) |
| 10 | Decrease in Insurance Costs | (375) |
| 11 | Increase in Contract Services for trash pickup | 47,000 |
| 12 | Capital Additions/replacements | |
| | a. No new Capital funded | <u>0</u> |
| TOTAL OPERATING CHANGES | | <u><u>(48,139)</u></u> |

Bonito Lake

88-0000

Division Overview

This division is responsible for the management and daily operation of the Bonito Lake Watershed, Water Supply and Recreational Enterprise.

Mission Statement

Manage and preserve Alamogordo’s most valuable source of water supply. Provide and maintain a clean, safe recreational facility in which the public can picnic, camp or fish. Plan and implement Resource Conservation and Development projects to enhance land and water resources.

Funding Sources

The Bonito Lake Division is currently funded by State and Federal Grants for restoration of the Lake.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|---------------------|
| Bonito Lake | | | | | |
| 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | Manager |
| 2.77 | 0.00 | 0.00 | 0.00 | 0.00 | Park Ranger 1 |
| 0.71 | 0.00 | 0.00 | 0.00 | 0.00 | Maintenance Foreman |
| 0.58 | 0.00 | 0.00 | 0.00 | 0.00 | Maintenance |
| 5.06 | 0.00 | 0.00 | 0.00 | 0.00 | Bonito Lake |

Bonito Lake 088-0000

| OBJECTIVES | GOALS |
|----------------------------------|-------------------------------------------------------------|
| Provide valuable public services | Work toward getting lake up and running in the near future. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: Worked with FEMA and the State of New Mexico on dredging efforts on lake after disaster in 2012.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|-------------------------------------------------|------------------|--------------------|-------------------|
| Percentage of total land acre reduced of lumber | 0.00% | 0.00% | 0.00% |
| Percentage of water rights utilized | 0.00% | 0.00% | 0.00% |

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|---------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 90,234 |
| Revenues | | | | | | | | | | |
| User Fees | 169,431 | 154,300 | 82,752 | 32,916 | 0 | 0 | 0 | 0 | 0 | ** |
| Miscellaneous Revenue | 3,325 | 6,494 | 8,081 | 76,964 | 0 | 0 | 10,318 | 0 | 0 | ** |
| Grants | 0 | 0 | 0 | 566,190 | 0 | 188,398 | 0 | 7,305,769 | 7,305,769 | ** |
| Interest Income | 5,399 | 3,641 | 529 | 583 | 199 | 199 | 2,659 | 2,584 | 2,385 | 1198.5% |
| Total Revenues | 178,155 | 164,435 | 91,362 | 676,653 | 199 | 188,597 | 12,977 | 7,308,353 | 7,308,154 | 3672439.2% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 600,000 | 0 | 400,000 | 0 | 1,416,768 | 1,416,768 | ** |
| Transfers Out | 40,971 | 25,364 | 25,571 | 25,650 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | (40,971) | (25,364) | (25,571) | 574,350 | 0 | 400,000 | 0 | 1,416,768 | 1,416,768 | ** |
| Total Resources Available | | | | | | | | | | 8,815,355 |
| Expenditures - Bonito Lake (0003) | | | | | | | | | | |
| Salaries & Benefits | 156,231 | 133,608 | 123,957 | 53,015 | 0 | 0 | 0 | 0 | 0 | ** |
| Supplies | 21,664 | 17,153 | 20,743 | 6,458 | 0 | 0 | 0 | 0 | 0 | ** |
| Maintenance | 22,791 | 12,972 | 16,660 | 3,646 | 0 | 0 | (2) | 150 | 150 | ** |
| Utilities | 7,811 | 7,094 | 7,983 | 3,785 | 8,627 | 8,627 | 2,565 | 2,608 | (6,019) | -69.8% |
| Other Services | 35,179 | 43,059 | 56,992 | 19,902 | 0 | 121,630 | 0 | 121,645 | 121,645 | ** |
| Total Operating Cost | 243,676 | 213,886 | 226,335 | 86,806 | 8,627 | 130,257 | 2,563 | 124,403 | 115,776 | 1342.0% |
| Capital Outlay | 24,073 | 19,521 | 36,184 | 746,525 | 0 | 798,567 | 512,514 | 8,420,191 | 8,420,191 | ** |
| Total Expenditures | 267,749 | 233,407 | 262,519 | 833,331 | 8,627 | 928,824 | 515,077 | 8,544,594 | 8,535,967 | 98944.8% |
| Expenditures -Utilities Maintenance (5503) | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Other Services | 30,605 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Operating Cost | 30,605 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Expenditures | 30,605 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 298,354 | 233,407 | 262,519 | 833,331 | 8,627 | 928,824 | 515,077 | 8,544,594 | 8,535,967 | 98944.8% |

Ending Cash Balance - June 30 **270,761**

** One or more zero value fields

Budget Highlights

Budget appropriations are 1342.0 percent or \$115,776 more than the FY14 Original Budget due to utilities needed for the dam monitoring and Emergency Disaster Relief funds.

A budget appropriation for FY14 Capital is for the restoration of the lake and surrounding area.

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|--------------------------------|--------------------------------------------------------------|--------------------------------|
| 1 | Total Salary Adjustment | 0 |
| | a. Supervisory Positions (1) | 0 |
| | b. Administrative Staff (4) | <u>0</u> |
| 2 | Total Benefit Adjustment | 0 |
| 3 | Increase in Water Testing | 150 |
| 4 | Adjustment in Telephone charges for Dam | (6,019) |
| 5 | Increase in Professional Services | 47,079 |
| 6 | Increase in Emergency Misc Disaster Releef | 74,551 |
| 7 | Increase in Water Conservation Fee | 15 |
| 8 | Capital Additions/replacements | |
| | a. No new Capital Allocated-Projects for Restoration of Lake | <u>8,420,191</u> |
| TOTAL OPERATING CHANGES | | <u><u>8,535,967</u></u> |

Desert Lake Golf Course

90-0000

Division Overview

Desert Lakes Golf Course is a full service 18- hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class - A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

Mission Statement

Desert Lakes Golf Course is a full service 18 - hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class - A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

Funding Sources

The Golf Course Division is funded by usage of the facility and by the General Fund.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|--------------------------|
| | | | | | Golf Course |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Superintenant |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Assistant Superintendent |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Laborer |
| 2.17 | 2.17 | 2.17 | 2.17 | 2.17 | Laborer - Seasonal |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Mechanic |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Irrigation Specialist |
| 8.17 | 8.17 | 8.17 | 8.17 | 8.17 | Golf Course |

Desert Lakes Golf Course 090-0000

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | <p>Continue to increase rounds of play through aggressive growth of the game programs that encourage new and occasional golfers to play more rounds through better course conditions and speed of greens for the golfer's pleasure of the course.</p> <p>Edge all cart paths twice a year, once in the spring and once in the fall.</p> |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | <p>Continue to improve course conditioning through the irrigation program set forth, to improve aesthetics with attention to detail work. Continue improvements set forth in the short term plan and create a long range master plan for the course.</p> <p>Cultural practices are in place for upkeep of the greens, proper irrigation, fertilization, rolling, flushing the greens two to three times per year to assist in the loosening of the high salt content in the soil, vertical mowing and sanding, and control.</p> <p>Raise and level valve boxes on the left side of number 9 rough and number 11 rough, and designate other problem valve boxes.</p> <p>Add irrigation to the south side of the retention basin next to Hamilton Rd.</p> <p>Install irrigation sprinklers and plane Bermuda grass next to number 3 cart path.</p> |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: Condition of D.L. greens this year was again excellent due to continued proper use of chemicals, fertilizers, soil conditioners and cultural practices.

Action: Green speed continues to be quite consistent. With the purchase of two new Toro greens mowers, good aerification, top-dressing, vertical mowing, and light weigh rolling, greens were smoother for a better roll.

Action: Leveled back of number 4 tee and re-sodded number 5 tee.

Action: Decorative rock was put in place next to number 11 tee/cart path

Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment

Action: Completed work on irrigation addition to number 14 west rough, also seeded with Bermuda grass.

Action: The extensive bunker renovation project was completed in July.

Action: The retention basin on number 10 has been seeded with Bermuda and some irrigation has been installed.

Action: The old 4 target green was enlarged, built of sand with drainage, seeded, re-seeded, top-dressed, fertilized and will be ready soon.

Action: The spillway between the lakes on number 18 was removed (leaking) and replaced with a 6" pipe overflow. The was accomplished by City Workers from the Water/Street Department.

Action: Irrigation was installed and grass planted on the west side of number 14 fairway, making a new rough.

Action: Two spray rigs were used to spray wall to wall, killing the cool season grasses and giving a dormant Bermuda a chance to flourish in the fairways and roughs. The look is very clean.

Action: Aeration of the greens was very successful this year, using 5/8 inch tines, health of the green is excellent, and green speed will increase as they heal.

Desert Lakes Golf Course 090-0000

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|----------------------------|------------------|--------------------|-------------------|
| Total rounds of play | 46,640 | 46,640 | 45,245 |
| Tournaments & Leagues | 44 | 44 | 40 |
| League participants | 2500 | 2500 | 2,500 |
| Grown of game programs | 6 | 6 | 10 |
| COG participants | 550 | 550 | 550 |
| Overall maintenance survey | 435 | 435 | 435 |

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|-------------------------------|-------------------------------|-----------------------|-------------------------------------------|-----------------------|
| Beginning Cash - July 1 | | | | | | | | | | 125,810 |
| Revenues | | | | | | | | | | |
| User Fees | 1,087,408 | 1,137,469 | 1,190,744 | 1,246,076 | 1,259,785 | 1,259,785 | 1,242,118 | 1,276,968 | 17,183 | 1.4% |
| Miscellaneous Revenue | 1,400 | 1,802 | 1,340 | 3,705 | 2,400 | 2,400 | 3,043 | 1,650 | (750) | -31.3% |
| Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 300,000 | | |
| Interest Income | 115 | (4,000) | 357 | 425 | 322 | 322 | 724 | 573 | 251 | 78.0% |
| Total Revenues | 1,088,923 | 1,135,271 | 1,192,441 | 1,250,206 | 1,262,507 | 1,262,507 | 1,245,885 | 1,579,191 | 316,684 | 25.1% |
| Transfers | | | | | | | | | | |
| Transfers In | 143,834 | 0 | 471,767 | 258,426 | 143,834 | 143,834 | 143,834 | 234,052 | 90,218 | 62.7% |
| Transfers Out | 65,740 | 53,093 | 56,800 | 62,887 | 76,363 | 76,363 | 64,586 | 53,579 | (22,784) | -29.8% |
| Total Net Transfers | 78,094 | (53,093) | 414,967 | 195,539 | 67,471 | 67,471 | 79,248 | 180,473 | 113,002 | 167.5% |
| Total Resources Available | | | | | | | | | | 1,885,474 |
| Expenditures-Nondivisional | | | | | | | | | | |
| Utilities | 10,000 | 10,000 | 10,003 | 10,000 | 10,000 | 10,000 | 7,500 | 10,000 | 0 | 0.0% |
| Other Services | 3,088 | 7,368 | 7,028 | 5,761 | 9,900 | 9,900 | 6,709 | 9,900 | 0 | 0.0% |
| Golf Pro Contract | 668,576 | 727,418 | 761,474 | 817,485 | 775,800 | 775,800 | 835,471 | 834,458 | 58,658 | 7.6% |
| Total Appropriations/Expenditures | 681,664 | 744,786 | 778,505 | 833,246 | 795,700 | 795,700 | 849,680 | 854,358 | 58,658 | 7.4% |
| Expenditures-Maintenance | | | | | | | | | | |
| Salaries & Benefits | 263,245 | 254,987 | 249,774 | 257,224 | 305,217 | 304,791 | 264,427 | 321,000 | 15,783 | 5.2% |
| Supplies | 65,277 | 85,372 | 92,813 | 97,554 | 105,224 | 105,224 | 91,747 | 92,624 | (12,600) | -12.0% |
| Maintenance | 41,124 | 36,182 | 38,648 | 40,732 | 46,124 | 41,070 | 36,931 | 60,714 | 14,590 | 31.6% |
| Utilities | 36,274 | 31,850 | 35,670 | 46,881 | 47,639 | 52,664 | 45,390 | 49,232 | 1,593 | 3.3% |
| Other Services | 159,609 | 175,729 | 255,925 | 73,428 | 77,699 | 77,702 | 71,929 | 54,896 | (22,803) | -29.3% |
| Operating Capital | 0 | 5,066 | 0 | 29,820 | 0 | 0 | 0 | 101,873 | 101,873 | ** |
| Total Operating Cost | 565,529 | 589,186 | 672,830 | 545,639 | 581,903 | 581,451 | 510,424 | 680,339 | 98,436 | 16.9% |
| Capital Improvements | 0 | 71,863 | 90,335 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Expenditures | 565,529 | 661,049 | 763,165 | 545,639 | 581,903 | 581,451 | 510,424 | 680,339 | 98,436 | 16.9% |
| Total Appropriations/Expenditures | 1,247,193 | 1,405,835 | 1,541,670 | 1,378,885 | 1,377,603 | 1,377,151 | 1,360,104 | 1,534,697 | 157,094 | 11.4% |

Ending Cash Balance - June 30

350,777

** One or more zero value fields

Desert Lakes Golf Course 090-0000

Budget Highlights

Budget appropriations are 11.4 percent or \$157,094 higher than the FY14 Original Budget. The budget for salaries and benefits has increased overall 5.2 percent or \$15,783 due to a change in employees. Budget appropriations for Other Services decreased (\$22,803) due to removal of administration charges.

| CHANGES FOR OPERATIONS | | | <u>AMOUNT</u> |
|--------------------------------|--------------------------------------|------------|------------------------------|
| 1 | Total Salary Adjustment | | 675 |
| | a. Supervisory Positions (1) | 414 | |
| | b. Administrative Staff (10.) | <u>261</u> | |
| 2 | Total Benefit Adjustment | | 15,108 |
| 3 | Adjustment in Supplies & Maintenance | | (12,600) |
| 4 | Increase in Maintenance | | 14,590 |
| 5 | Adjustment in telephone & Utilities | | 1,593 |
| 6 | Decrease in Training & Travel | | (3,500) |
| 7 | Decrease in Administration charges | | (18,208) |
| 8 | Decrease in Insurance costs | | (1,095) |
| 9 | Increase in Golf Pro Contract | | 58,658 |
| 10 | Capital Additions/replacements | | |
| | a. Golf Course Storage Pond | | 101,873 |
| TOTAL OPERATING CHANGES | | | <u><u>157,094</u></u> |

White Sands Regional Airport

91-0000

Division Overview

The Alamogordo-White Sands Regional Airport is a general aviation airport owned and operated by the City of Alamogordo. The Airport is a designated United States Forest Service Fire Tanker Base. The tanker aircraft are on station at the Airport as needed, but generally from April through September annually. The Civil Air Patrol has a squadron based at the Airport providing search and rescue functions. The Airport has two runways, one paved and the other dirt. The City owns the terminal building, maintenance shop, fire station, and 1500 acres of fenced-in property.

Mission Statement

To provide a necessary transportation and business hub for the continued growth and development of Alamogordo and the surrounding communities. To maintain the Airport at the highest standards of safety and utility, and to preserve the airport for future general aviation.

Funding Sources

The Airport Division is funded by usage of the facility and by the grants.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------------|----------------------------------------------|-----------------------------------|
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Airport Airport Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Light Equipment Operator |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Airport |

White Sands Regional Airport 091-0000

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Provide highest level of customer satisfaction with Airport Facilities and Operations. Work with the State Aviation Division to complete the Airport Master Plan. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Begin Phase I of the runway extension. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

Action: Hired a full-time Airport Manager.

Action: Developed a strategy to redefine the lease footprints of the north hanger section to ensure taxiway safety requirements and lease equity.

Action: Helicopter training through Fort Bliss and Cannon AFB took place for several weeks this year.

Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment

Action: Developed an herbicide application program to eliminate noxious weeds.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|----------------------------------------------------|---------------------------|--------------------|-------------------|
| Federal Grants completed on time per FAA contracts | 100.00% | 100.00% | 100.00% |
| Cost per acre maintained | Establish baseline Scores | \$99.78 | \$99.78 |

White Sands Regional Airport 091-0000

| BUDGET SUMMARY | <i>FY09/10</i> | <i>FY10/11</i> | <i>FY11/12</i> | <i>FY12/13</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY13/14</i> | <i>FY14/15</i> | <i>FY15 Dollar</i> | <i>Percent</i> |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Actual</i> | <i>Adopted</i> | <i>Amended</i> | <i>Actual</i> | <i>Budget</i> | <i>Diff From</i> | <i>Change</i> |
| | | | | | | <i>Budget</i> | <i>6/30/14</i> | | <i>FY14</i> | |
| | | | | | | | | | <i>Adopted</i> | |
| Beginning Cash - July 1 | | | | | | | | | | 273,237 |
| Revenues | | | | | | | | | | |
| User Fees | 221,698 | 204,983 | 220,480 | 187,451 | 159,120 | 159,120 | 154,639 | 151,920 | (7,200) | -4.5% |
| Miscellaneous Revenue | 1,580 | 21,046 | 1,283 | 13,788 | 0 | 0 | 18,680 | 0 | 0 | ** |
| Grants | 0 | 0 | 0 | 119,157 | 0 | 136,191 | 30,943 | 8,283 | 8,283 | ** |
| Investment Income | 3,639 | 3,594 | 679 | 859 | 645 | 645 | 624 | 493 | (152) | -23.6% |
| Total Revenues | 226,917 | 229,623 | 222,442 | 321,255 | 159,765 | 295,956 | 204,886 | 160,696 | 931 | 0.6% |
| Transfers | | | | | | | | | | |
| Transfers In | 264,619 | 218,531 | 248,183 | 0 | 0 | 0 | 0 | 25,000 | 25,000 | ** |
| Transfers Out | 45,178 | 39,256 | 39,934 | 45,625 | 49,536 | 49,536 | 41,944 | 34,501 | (15,035) | -30.4% |
| Total Net Transfers | 219,441 | 179,275 | 208,249 | (45,625) | (49,536) | (49,536) | (41,944) | (9,501) | 40,035 | -80.8% |
| Total Resources Available | | | | | | | | | | 424,432 |
| Expenditures (0006) | | | | | | | | | | |
| Salaries & Benefits | 103,266 | 108,565 | 90,997 | 67,343 | 118,512 | 128,265 | 73,207 | 115,070 | (3,442) | -2.9% |
| Supplies | 7,121 | 7,612 | 8,121 | 7,075 | 9,327 | 21,937 | 10,020 | 16,007 | 6,680 | 71.6% |
| Maintenance | 10,839 | 18,850 | 19,826 | 11,699 | 28,874 | 75,601 | 23,284 | 38,185 | 9,311 | 32.2% |
| Utilities | 33,163 | 31,159 | 32,346 | 29,314 | 35,302 | 35,377 | 30,493 | 33,287 | (2,015) | -5.7% |
| Other Services | 149,093 | 151,724 | 185,839 | 298,702 | 16,277 | 146,219 | 35,483 | 49,353 | 33,076 | 203.2% |
| Total Operating Cost | 303,482 | 317,910 | 337,129 | 414,133 | 208,292 | 407,399 | 172,487 | 251,902 | 43,610 | 20.9% |
| Capital Outlay | 0 | 40,387 | 2,320 | 22,976 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Improvements | 0 | 0 | 0 | 0 | 0 | 12,656 | 0 | 25,000 | 25,000 | ** |
| Total Appropriations/Expenditures | 303,482 | 358,297 | 339,449 | 437,109 | 208,292 | 420,055 | 172,487 | 276,902 | 68,610 | 32.9% |
| Ending Cash Balance - June 30 | | | | | | | | | | 147,530 |

** One or more zero value fields

Budget Highlights

Budget appropriations are 32.9 percent or \$68,610 over the FY14 Original Budget. Salary & Benefits decreased (2.9) percent or (\$3,442) due to change of employees.

FY15 Capital is for a Portable Factory Building.

White Sands Regional Airport 091-0000

| CHANGES FOR OPERATIONS | | AMOUNT |
|-------------------------------|---------------------------------------------|-----------------------------|
| 1 | Total Salary Adjustment | <u>(3,074)</u> |
| | a. Supervisory Positions (1) | (58) |
| | b. Administrative Staff (1) | <u>(3,016)</u> |
| 2 | Total Benefit Adjustment | (368) |
| 3 | Adjustment in supplies and materials | 6,680 |
| 4 | Adjustment in other maintenance | 9,311 |
| 5 | Decrease in Telephone charges and Utilities | (2,015) |
| 6 | Decrease in Administrative Charges | (1,944) |
| 7 | Increase in Consulting Fees | 35,162 |
| 8 | Decrease in Insurance costs | (142) |
| 9 | Capital Additions/replacements | |
| | a. Portable Factory Building | <u>25,000</u> |
| | TOTAL OPERATING CHANGES | <u><u>68,610</u></u> |

Trust & Agency Funds

Fund Overview

Funds used to account for operations for which a fee is charged to external users for goods or services.

INSIDE THIS FUND:

- Police Court Bonds
- Designated Gift
- Cemetery-Perpetual Care
- State Judicial
- Alamo Senior Center Gift
- Otero/Greentree Regional Landfill
- Utility Deposits
- Housing Low Rent Operating
- Housing Homeownership Opr
- Housing Capital Fund Projects

| TRUST & AGENCY FUNDS COMPARATIVE BUDGET STATEMENT | | | | | | |
|------------------------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------|
| | FY10 ACTUALS 6/30/2010 | FY11 ACTUALS 6/30/2011 | FY12 ACTUALS 6/30/2012 | FY13 ACTUALS 6/30/2013 | FY14 ACTUALS 6/30/2014 | FY15 BUDGET |
| Beginning Cash Fund Balance | 5,925,390 | 5,592,912 | 5,250,455 | 4,623,243 | 3,674,363 | 6,755,963 |
| Revenues | | | | | | |
| User Fees | 1,022,916 | 1,141,294 | 1,247,201 | 1,196,516 | 1,603,417 | 1,343,082 |
| Fines | 85,811 | 76,344 | 73,360 | 59,410 | 66,488 | 84,550 |
| Miscellaneous | 473,871 | 28,583 | 18,286 | 9,414 | 70,445 | 17,603 |
| Grants | 78,439 | 0 | 0 | 0 | 1,110,157 | 1,068,707 |
| Investment Income | 58,544 | 51,577 | 10,864 | 14,297 | 36,694 | 30,019 |
| Total Revenues | 1,719,581 | 1,297,798 | 1,349,711 | 1,279,637 | 2,887,201 | 2,543,961 |
| Other Financing Sources | | | | | | |
| Transfers In | 0 | 26,189 | 0 | 0 | 0 | 0 |
| Total Other Financing Sources | 0 | 26,189 | 0 | 0 | 0 | 0 |
| Total Revenues & Other Financing | 1,719,581 | 1,323,987 | 1,349,711 | 1,279,637 | 2,887,201 | 2,543,961 |
| Expenditures | | | | | | |
| Designated Gift | 7,478 | 11,686 | 2,350 | 2,834 | 1,610 | 35,770 |
| State Judicial | 85,812 | 76,386 | 73,200 | 59,344 | 60,568 | 75,500 |
| Alamo Senior Center Gift | 6,209 | 23,921 | 25,820 | 29,722 | 6,337 | 70,485 |
| PHA/Low Rent Housing Program | 450,228 | 7,360 | 0 | 0 | 0 | 0 |
| Otero/Greentree Regional Landfill | 1,424,849 | 1,533,960 | 1,873,883 | 1,222,878 | 1,189,378 | 1,290,535 |
| Housing Homeownership Reserve | 1,563 | 1,261 | 0 | 0 | 0 | 0 |
| Owner Occupied Rehabilitation | 72,541 | 0 | 0 | 0 | 0 | 0 |
| Housing Low Rent Opr | 0 | 0 | 0 | 0 | 915,133 | 1,321,263 |
| Housing Homeownership Opr | 0 | 0 | 0 | 0 | 19,380 | 28,266 |
| Housing Capital Fund Projects | 0 | 0 | 0 | 0 | 586,964 | 560,927 |
| Total Expenditures | 2,048,680 | 1,654,574 | 1,975,253 | 1,314,778 | 2,779,370 | 3,382,746 |
| Other Financing Uses | | | | | | |
| Transfers Out | 3,379 | 11,870 | 1,670 | 2,073 | 2,280 | 2,365 |
| Total Other Financing Uses | 3,379 | 11,870 | 1,670 | 2,073 | 2,280 | 2,365 |
| Total Expenditures & Other Finance Uses | 2,052,059 | 1,666,444 | 1,976,923 | 1,316,851 | 2,781,650 | 3,385,111 |
| Net Change in Fund Balance | (332,478) | (342,457) | (627,212) | (948,880) | 105,551 | (841,150) |
| Ending Cash Fund Balance | 5,592,912 | 5,250,455 | 4,623,243 | 3,674,363 | 3,779,914 | 5,914,813 |

TRUST & AGENCY FUND SUMMARY

Fund 17 Police Court Bond Fund – This fund is established to account for collection, holding and reimbursement of court bonds.

Fund 22 Designated Gift Fund – This fund is established to account for receipts and disbursements of funds donated for designated and specific purposes.

Fund 31 Cemetery – Perpetual Care – This fund is established to account for the accumulation of funds for the future maintenance of the cemetery.

Fund 39 State Judicial - This fund accounts for the State's share of fines from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. The City collects these fines on behalf of the State and remits to them on a monthly basis.

Fund 74 Alamo Senior Center Gift Fund – This fund is created to account for donations and proceeds from fund raising events. Expenditures are restricted to building improvements or special events.

Fund 94 Otero/Lincoln County Regional Landfill – The Otero/Lincoln County Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this Operation. This account is established to account for the daily operations and maintenance of the solid waste facility designed to dispose of residential, commercial and construction waste.

Fund 104 Utility Deposits – This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Deposits are applied to the customer account following one year of good payment history and renter deposits are held until the account is terminated.

Fund 115 Corp Escrow Account Reserve – This fund is established to account for the escrow account for the Corp of Engineers.

Fund 901 Housing Low Rent Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Fund 903 Housing Homeownership Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Fund 904 Housing Capital Fund Projects – This fund is created to account for the purchase, refurbishment, and maintenance of homes purchased for the Homeownership Program.

Police Court Bond Fund

17-0000

Division Overview

This fund is established to account for collection, holding, and reimbursement of funds related to court bonds.

Funding Sources

The Police Court Bond Division is funded from Court Bonds.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| <i>Beginning Cash - July 1</i> | | | | | | | | | | 16,293 |
| <i>Revenues</i> | | | | | | | | | | |
| Fines | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| <i>Total Resources Available</i> | | | | | | | | | | 16,293 |
| <i>Expenditures</i> | | | | | | | | | | |
| Other Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| <i>Ending Cash Balance - June 30</i> | | | | | | | | | | 16,293 |

** One or more zero value fields

Designated Gift Fund 22-0000

Division Overview

This fund was established to account for receipts and disbursements of funds donated by other entities or private individuals for designated and specific purposes. Fund balance is allocated to the appropriate divisions. Interest income allocation will be determined at year-end based upon divisional activity throughout the year.

Funding Sources

The Designated Gift Fund Division is funded from designated donations from citizens and organizations.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| <i>Beginning Cash - July 1</i> | | | | | | | | | | 35,870 |
| Revenues | | | | | | | | | | |
| Donations | 8,314 | 18,742 | 3,904 | 1,957 | 1,000 | 1,500 | 2,181 | 1,500 | 500 | 50.0% |
| Interest Income | 492 | 337 | 73 | 102 | 0 | 0 | 178 | 141 | 141 | ** |
| Total Revenues | 8,806 | 19,079 | 3,977 | 2,059 | 1,000 | 1,500 | 2,359 | 1,641 | 641 | 64.1% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 10,420 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Net Transfers | 0 | 10,420 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| <i>Total Resources Available</i> | | | | | | | | | | 37,511 |
| Expenditures | | | | | | | | | | |
| Supplies | 5,452 | 2,191 | 836 | 789 | 2,695 | 10,092 | 290 | 30,658 | 27,963 | 1037.6% |
| Other Services | 2,026 | 1,935 | 1,514 | 2,045 | 1,200 | 4,942 | 1,320 | 5,112 | 3,912 | 326.0% |
| Capital Outlay | 0 | 7,560 | 0 | 0 | | | | | 0 | ** |
| Total Appropriations/Expenditures | 7,478 | 11,686 | 2,350 | 2,834 | 3,895 | 15,034 | 1,610 | 35,770 | 31,875 | 818.4% |
| <i>Ending Cash Balance - June 30</i> | | | | | | | | | | 1,741 |

Cemetery-Perpetual Care Fund 31-0000

Division Overview

This fund was established to account for the accumulation of funds for the future maintenance of the cemetery.

Funding Sources

The Cemetery-Perpetual Care Division is funded from designated sales of cemetery lots sold.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 736,614 |
| Revenues | | | | | | | | | | |
| Land Sales | 15,125 | 12,600 | 8,538 | 12,775 | 9,988 | 9,988 | 11,550 | 9,988 | 0 | 0.0% |
| Interest Income | 9,288 | 9,151 | 1,777 | 3,339 | 2,377 | 2,377 | 6,122 | 4,841 | 2,464 | 103.7% |
| Total Revenues | 24,413 | 21,751 | 10,315 | 16,114 | 12,365 | 12,365 | 17,672 | 14,829 | 2,464 | 19.9% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 751,443 |
| Ending Cash Balance - June 30 | | | | | | | | | | 751,443 |

** One or more zero value fields

State Judicial Fund

39-0000

Division Overview

This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. These fees are as follows:

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$65 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used to help cover the cost of chemical and other tests used to determine the level or amount of alcohol or drugs. This fee is sent to the State of New Mexico DFA.
- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$75 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used for the prevention of DWI offenders. This fee is sent to the State of New Mexico DFA.
- ◆ Section 11-04-020 of the City Municipal Code provides for the imposition of a fee for persons convicted of unlawful possession of marijuana. Persons shall pay, in addition to any fine, a \$75 fee. Funds collected are to help defray the cost of chemical and other analyses of controlled substances. This fee is sent to the State of New Mexico DFA.
- ◆ State Statute 35-14-11 Municipal Ordinance; court costs; collection and purpose provides for the imposition of a \$20 corrections fee to help defray the costs of housing prisoners at a detention facility. This fee remains in the city. The imposition of a \$3 judicial education fee to be used for training and education of judicial employees and a \$6 state court automation fee to help defray the costs of maintaining, purchasing and operation of court automation systems in Municipal Courts and these fees are sent to the State of New Mexico DFA.

Funding Sources

The State Judicial Division is a pass through fund, what is collected from violations is sent to the State.

State Judicial Fund 39

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|---------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 3,691 |
| Revenues | | | | | | | | | | |
| Chemical Test-Alcohol | 4,276 | 4,172 | 4,635 | 4,635 | 4,500 | 4,571 | 4,407 | 4,500 | 0 | 0.0% |
| Chemical Test-Drugs | 4,571 | 4,899 | 3,725 | 3,725 | 4,500 | 2,990 | 3,336 | 4,500 | 0 | 0.0% |
| DWI Prevention | 5,366 | 4,581 | 4,448 | 4,448 | 5,000 | 4,046 | 4,150 | 5,000 | 0 | 0.0% |
| Court Automation | 51,594 | 42,307 | 40,573 | 40,573 | 45,000 | 31,919 | 32,400 | 40,000 | (5,000) | -11.1% |
| Judicial Education | 20,004 | 20,385 | 19,979 | 19,979 | 20,000 | 15,884 | 16,009 | 21,500 | 1,500 | 7.5% |
| Total Revenues | 85,811 | 76,344 | 73,360 | 73,360 | 79,000 | 59,410 | 60,302 | 75,500 | (3,500) | -4.4% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 79,191 |
| Appropriations/Expenditures | | | | | | | | | | |
| Judicial Education | 20,020 | 20,390 | 19,941 | 15,812 | 20,000 | 16,028 | 16,031 | 21,500 | 1,500 | 7.5% |
| Lab Services | 14,156 | 13,679 | 15,466 | 8,949 | 14,000 | 11,970 | 12,151 | 14,000 | 0 | 0.0% |
| Court Automation | 51,636 | 42,317 | 37,813 | 34,583 | 45,000 | 32,460 | 32,386 | 40,000 | (5,000) | -11.1% |
| Total Appropriations/Expenditu | 85,812 | 76,386 | 73,220 | 59,344 | 79,000 | 60,458 | 60,568 | 75,500 | (3,500) | -4.4% |
| Ending Cash Balance - June 30 | | | | | | | | | | 3,691 |

** One or more zero value fields

Senior Center Gift Fund

74-0000

Division Overview

The Senior Center Gift Fund receives funding primarily from donations and fund raising events. Proceeds are restricted to expenditures for Senior Center improvements or events.

Mission Statement

The purpose of the fund is to provide additional items and equipment for the Senior Center which otherwise would not be available to the program.

Funding Sources

The Senior Center Gift Fund is funded by donations, both restricted and un-restricted purposes, from citizens of the community.

| | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| BUDGET SUMMARY | | | | | | | | | | |
| Beginning Cash - July 1 | | | | | | | | | | 97,353 |
| Revenues | | | | | | | | | | |
| Donations | 23,082 | 24,186 | 38,261 | 32,703 | 20,242 | 21,550 | 27,156 | 21,550 | 1,308 | 6.5% |
| Interest Income | 485 | 721 | 156 | 266 | 192 | 192 | 472 | 373 | 181 | 94.3% |
| Total Revenues | 23,567 | 24,907 | 38,417 | 32,969 | 20,434 | 21,742 | 27,628 | 21,923 | 1,489 | 7.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 549 | 1,025 | 0 | 353 | 374 | 674 | 560 | 645 | 271 | 72.5% |
| Total Net Transfers | (549) | (1,025) | 0 | (353) | (374) | (674) | (560) | (645) | (271) | 72.5% |
| Total Resources Available | | | | | | | | | | 118,631 |
| Appropriations/Expenditures | | | | | | | | | | |
| Supplies | 385 | 2,756 | 12,174 | 7,871 | 12,050 | 18,483 | 2,541 | 27,491 | 15,441 | 128.1% |
| Maintenance | 0 | 9,981 | 5,660 | 12,178 | 6,000 | 10,036 | 22 | 16,014 | 10,014 | 166.9% |
| Other Services | (659) | 8,525 | 7,986 | 9,673 | 7,000 | 21,169 | 3,774 | 26,980 | 19,980 | 285.4% |
| Total Operating Costs | (274) | 21,262 | 25,820 | 29,722 | 25,050 | 49,688 | 6,337 | 70,485 | 45,435 | 181.4% |
| Capital Outlay | 6,483 | 2,029 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 6,209 | 23,291 | 25,820 | 29,722 | 25,050 | 49,688 | 6,337 | 70,485 | 45,435 | 181.4% |
| Ending Cash Balance - June 30 | | | | | | | | | | 48,146 |

** One or more zero value fields

Otero-Greentree Regional Landfill 94-0000

Division Overview

The Otero-Greentree Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this operation. The Otero-Greentree Regional Landfill is a New Mexico permitted solid waste facility designed to dispose of residential, commercial and construction waste. Additionally, it is permitted to accept certain special waste such as asbestos and sludge waste. The Landfill was designed with a life span of 99 years. It was incorporated in January 1994.

Mission Statement

To provide for the disposal of solid waste, asbestos and other special waste in a manner that protects both human health and the environment.

Funding Sources

The Landfill Division is funded from facility use revenues.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| | | | | | Landfill |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Attendant |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Laborer |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Supervisor |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Maintenance Worker |
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | Heavy Equipment Operator |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Mechanic |
| 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | Otero-Greentree Reg Landfill |

Otero-Greentree Regional Landfill 94-0000

| OBJECTIVES | GOALS |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Provide valuable public services and amenities | Operate and maintain the Landfill in compliance of NMEDSWB Regulations |
| | Operate the Landfill in such a manner as to provide maximum customer and Authority satisfaction. Complete the Landfill permit renewal process. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Complete engineering for new Cell 5. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services and amenities

Action: Operated the Landfill in full compliance with NMED Solid Waste Regulations

Action: Completed 98% of the permit renewal process.

| Performance Measures | FY2013-14 Budget | FY2013-14 Actual | FY2014-15 Adopted |
|-------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|-------------------|
| Protect and enhance Alamogordo's natural environments that solid wastes re-generated no master than natural | Establish baseline scores | Establish baseline scores | 100% |
| Percentage of time Landfill is NMEDSWB compliant | 100% | 100% | 100% |

Otero-Greentree Regional Landfill 94-0000

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Actual 6/30/14</i> | <i>FY14/15 Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 3,179,055 |
| Revenues | | | | | | | | | | |
| User Fees | 991,520 | 1,099,234 | 1,211,846 | 1,149,081 | 1,057,100 | 1,057,100 | 1,201,530 | 956,100 | (101,000) | -9.6% |
| Miscellaneous Revenue | 13,118 | 10,170 | 9,748 | 9,414 | 4,800 | 4,800 | 69,510 | 5,000 | 200 | 4.2% |
| Interest Income | 48,118 | 41,246 | 8,858 | 13,590 | 9,551 | 9,551 | 27,192 | 21,909 | 12,358 | 129.4% |
| Total Revenues | 1,052,756 | 1,150,650 | 1,230,452 | 1,172,085 | 1,071,451 | 1,071,451 | 1,298,232 | 983,009 | (88,442) | -8.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 2,830 | 1,450 | 1,670 | 1,720 | 1,720 | 1,720 | 1,720 | 1,720 | 0 | 0.0% |
| Total Net Transfers | (2,830) | (1,450) | (1,670) | (1,720) | (1,720) | (1,720) | (1,720) | (1,720) | 0 | 0.0% |
| Total Resources Available | | | | | | | | | | 4,160,344 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 315,750 | 296,227 | 265,395 | 279,554 | 314,385 | 313,919 | 290,101 | 316,479 | 2,094 | 0.7% |
| Supplies | 115,461 | 125,659 | 143,411 | 161,284 | 153,865 | 154,665 | 131,532 | 154,400 | 535 | 0.3% |
| Maintenance | 168,179 | 83,590 | 59,728 | 108,926 | 273,261 | 304,363 | 62,746 | 324,231 | 50,970 | 18.7% |
| Utilities | 10,084 | 10,960 | 12,018 | 13,280 | 15,314 | 16,514 | 12,958 | 14,972 | (342) | -2.2% |
| Other Services | 404,784 | 411,892 | 213,100 | 351,459 | 401,284 | 439,719 | 604,464 | 337,234 | (64,050) | -16.0% |
| Total Operating Cost | 1,014,258 | 928,328 | 693,652 | 914,503 | 1,158,109 | 1,229,180 | 1,101,801 | 1,147,316 | (10,793) | -0.9% |
| Capital Outlay | 410,591 | 605,632 | 1,180,231 | 308,375 | 136,000 | 138,000 | 87,577 | 143,219 | 7,219 | 5.3% |
| Total Appropriations/Expenditures | 1,424,849 | 1,533,960 | 1,873,883 | 1,222,878 | 1,294,109 | 1,367,180 | 1,189,378 | 1,290,535 | (3,574) | -0.3% |
| Ending Cash Balance - June 30 | | | | | | | | | | 2,869,809 |
| RESERVE: | | | | | | | | | | 1,206,991 |
| AVAILABLE BALANCE: | | | | | | | | | | 1,662,818 |

Budget approved by Otero/Lincoln County Landfill Board on 03/27/14

** One or more zero value fields

Budget Highlights

The operational budget was approved by the Joint Otero-Greentree Authority during the annual meeting on March 27th 2014. The budget is proposed at \$1,290,535 this is a decrease of \$3,574 from the adopted FY14 budget of \$1,294, 180. The reduction in the operational expenses is due primarily to the finalization of the Permit Renewal for the Landfill and the projection of no new capital for FY15.

Otero-Greentree Regional Landfill 94-0000

| CHANGES FOR OPERATIONS | | <u>AMOUNT</u> |
|-------------------------------|--------------------------------------------------------|------------------------------|
| 1 | Total Salary Adjustment | (115) |
| | a. Supervisory Positions (1) | (465) |
| | b. Administrative Staff (6) | <u>350</u> |
| 2 | Total Benefit Adjustment | 2,209 |
| 3 | Adjustment in supplies and materials | 535 |
| 4 | Increase in Equipment Maintenance | 49,440 |
| 5 | Adjustment in other maintenance | 1,530 |
| 6 | Increase in Telephone charges and Utilities | (342) |
| 7 | Decrease in Travel and Training needs | (1,000) |
| 8 | Decrease in Printing | (500) |
| 9 | Increase in NMED Air Quality Fee | 25,500 |
| 10 | Increase in Post Closure Reserve and Collection Agency | 962 |
| 11 | Decrease in Administrative Charges | (956) |
| 12 | Increase in Consultant Fees | 26,140 |
| 13 | Decrease in all Other Services | (113,493) |
| 14 | Decrease in insurance costs | (703) |
| 15 | Capital Additions/replacements | |
| | a. Roadway Improvements \$25,000 | <u>7,219</u> |
| | TOTAL OPERATING CHANGES | <u><u>(3,574)</u></u> |

Utility Deposits Fund

104-0000

Division Overview

This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Property owner’s deposits are applied to the customer account following one-year good payment history while for renters the deposit is held until the account is terminated.

Funding Sources

The Utility Deposits Division is held in trust from deposits for utility service.

| <i>BUDGET SUMMARY</i> | <i>FY09/10 Actual</i> | <i>FY10/11 Actual</i> | <i>FY11/12 Actual</i> | <i>FY12/13 Actual</i> | <i>FY13/14 Adopted</i> | <i>FY13/14 Amended Budget</i> | <i>FY13/14 Estimated Actual</i> | <i>FY14/15 Preliminary Budget</i> | <i>FY15 Dollar Diff From FY14 Adopted</i> | <i>Percent Change</i> |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|-----------------------------------------|-------------------------------------------|-------------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 661,636 |
| Revenues | | | | | | | | | | |
| Interest Income | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Total Revenues | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Total Net Transfers | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Total Resources Available | 0 | 0 | 0 | | | | | | | 661,636 |
| Expenditures | | | | | | | | | | |
| Water Resources | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Total Expenditures | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | ** |
| Ending Cash Balance - June 30 | | | | | | | | | | 661,636 |

** One or more zero value fields

Housing Low Rent Operating 901-0000

Division Overview

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Funding Sources

The Low Rent Operating Division is funded from facility use revenues and Grants.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-----------------------------------|
| Low Rent Operating | | | | | |
| 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | PHA Bookkeeper |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Office Assistant |
| 0.93 | 0.93 | 0.93 | 0.93 | 0.93 | Operations Manager |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Property Management Coordinator |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Occupancy Specialist |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Eligibility Specialist |
| 5.73 | 5.73 | 5.73 | 5.73 | 5.73 | Housing Low Rent Operating |

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|---------------------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|-----------------------------------|
| Low Rent Operating-Maintenance | | | | | |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Laborer |
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Maintenance Foreman |
| 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | Maintenance Mechanic "A" |
| 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | Housing Low Rent Operating |

Housing Low Rent Operating 901-0000

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The goal of the Housing Authority is to ensure a supply of affordable housing and maintain the public housing program by: | |
| Provide valuable public services | Maintaining occupancy at a level of 97%. |
| Plan, Expand, Upgrade, and Maintain infrastructure and equipment | Upgrading current housing stock and sites. Replace roofs at Alta Vista Install electrical meters at Alta Vista for tenants to be responsible for electricity. Read already installed electrical meters at Plaza Hacienda and charge tenants for electricity. Upgrade electrical distribution system at Plaza Hacienda so PNM can take tenant electric accounts. Remodel bathrooms and fix plumbing issues at Alta Vista. |

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014

Objective: Provide valuable public services

- Action: 97% Occupancy Rating for FY14.
- Action: Received a 37 out of 40 score on our Physical Needs Assessment Score an increase of 4% points from the previous year.
- Action: Continued Air Conditioner Lease Program for tenants.
- Action: Reorganized the structure of the Housing Authority Board and instuted the Housing Authority Advisory Board separate from the City Commission. Holding monthly meetings.

Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment

- Action: Increased space available for parking at Alta Vista.
- Action: Retrofitted learning center at Alta Vista for a tenancy laundry facility.
- Action: Replaced all roofs at Plaza Hacienda.
- Action: Zero audit findings year end June 30, 2013.
- Action: Replaced major plumbing failure in six units at Plaza Hacienda without moving tenants outside of the public housing complex.
- Action: No site defects on our Physical Assessment Score.

| Performance Measures | FY2013-14 Budget | FY2013-14 Estimate | FY2014-15 Adopted |
|------------------------------|------------------|--------------------|-------------------|
| Occupancy rate low rent only | 92.00% | 97.00% | 97.00% |

Housing Low Rent Operating 901-0000

| BUDGET SUMMARY | FY09/10 | FY10/11 | FY11/12 | FY12/13 | FY13/14 | FY13/14 | FY13/14 | FY14/15 | FY15 Dollar | Percent |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| | Actual | Actual | Actual | Actual | Adopted | Amended | Actual | Budget | Diff From | Change |
| | | | | | | Budget | 6/30/14 | | FY14 | |
| | | | | | | | | | Adopted | |
| Beginning Cash - July 1 | | | | | | | | | | 1,140,302 |
| Revenues | | | | | | | | | | |
| User Fees | 294,572 | 338,940 | 369,619 | 404,014 | 350,435 | 350,435 | 372,550 | 363,932 | 13,497 | 3.9% |
| Fines | 0 | 1,371 | 10,498 | 10,706 | 15,000 | 15,000 | 6,186 | 9,000 | (6,000) | -40.0% |
| Miscellaneous | 79,653 | (6,880) | (8,436) | (1,810) | 1,200 | 1,200 | (12,487) | 750 | (450) | -37.5% |
| Grants | 420,122 | 589,947 | 556,716 | 478,057 | 424,971 | 424,971 | 526,193 | 507,780 | 82,809 | 19.5% |
| Investment Income | 25,983 | 2,837 | 867 | 2,063 | 1,741 | 1,741 | 1,597 | 1,500 | (241) | -13.8% |
| Total Revenues | 820,330 | 926,215 | 929,264 | 893,030 | 793,347 | 793,347 | 894,039 | 882,962 | 89,615 | 11.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 125,800 | 0 | 258,872 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 125,800 | 0 | 258,872 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 2,023,264 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 390,980 | 389,886 | 394,583 | 445,480 | 459,867 | 459,064 | 427,226 | 481,997 | 22,130 | 4.8% |
| Supplies | 41,958 | 53,743 | 62,804 | 71,235 | 57,714 | 57,979 | 68,491 | 66,441 | 8,727 | 15.1% |
| Maintenance | 8,769 | 7,335 | 8,283 | 10,569 | 17,329 | 17,829 | 14,649 | 18,338 | 1,009 | 5.8% |
| Utilities | 135,922 | 148,385 | 163,240 | 167,241 | 182,831 | 186,112 | 174,400 | 184,479 | 1,648 | 0.9% |
| Other Services | 158,868 | 166,426 | 209,408 | 181,699 | 227,695 | 229,727 | 196,068 | 205,510 | (22,185) | -9.7% |
| Miscellaneous Expense | 235,011 | 253,799 | 246,858 | 334,965 | 239,686 | 3,831 | 7,047 | 8,925 | (230,761) | -96.3% |
| Total Operating Cost | 971,508 | 1,019,574 | 1,085,176 | 1,211,189 | 1,185,122 | 954,542 | 887,881 | 965,690 | (219,432) | -18.5% |
| Capital Outlay | 98,580 | 26,810 | 0 | 239,216 | 0 | 232,825 | 27,252 | 355,573 | 355,573 | ** |
| Total Appropriations/Expenditures | 1,070,088 | 1,046,384 | 1,085,176 | 1,450,405 | 1,185,122 | 1,187,367 | 915,133 | 1,321,263 | 136,141 | 11.5% |

Ending Cash Balance - June 30

702,001

** One or more zero value fields

FY12 Fund 905 combined with Fund 901

Housing Low Rent Operating 901-0000

Budget Highlights

- Increase in HUD Operating Subsidy revenue for FY15 based on average monthly allocation from HUD from 7/1/13 to present.

-Increase in Maintenance Supplies expense is from increased prices for purchasing supplies to maintain units and from purchasing replacement appliances.

-Increase in Construction expense is for installing electrical meters at Alta Vista so tenants can pay their own electrical costs and for major plumbing repairs at Plaza Hacienda.

| CHANGES FOR OPERATIONS | | AMOUNT |
|-------------------------------|---------------------------------------------|----------------|
| 1 | Total Salary Adjustment | 7,020 |
| a. | Supervisory Positions (1) | 310 |
| b. | Administrative Staff (11) | 6,710 |
| 2 | Total Benefit Adjustment | 15,110 |
| 3 | Adjustment in supplies and materials | 8,727 |
| 4 | Increase in Software Support | 120 |
| 5 | Decrease in Fleet Maintenance | (611) |
| 6 | Increase in Equipment Maintenance | 1,500 |
| 7 | Increase in Telephone Charges and Utilities | 1,648 |
| 8 | Decrease in Consulting Services | (8,000) |
| 9 | Decrease in Training & Travel | (1,500) |
| 10 | Increase in Contract Services | 652 |
| 11 | Decrease in Administrative Charges | (1,320) |
| 12 | Decrease in Other Services | (5,447) |
| 13 | Adjustment in Insurance costs | (6,570) |
| 14 | Decrease in Bad Debt/Depreciation Expenses | (230,761) |
| 15 | Capital Additions/replacements | |
| a. | Electric Meters at Alta Vista | 150,000 |
| b. | Carryover Construction Capital | 205,573 |
| | TOTAL OPERATING CHANGES | 136,141 |

Housing Homeownership Operating 903-0000

Division Overview

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Funding Sources

The Homeownership Operating Division is funded from facility use revenues and miscellaneous revenue.

| FY 12 Budget FTE | FY 13 Budget FTE | FY 14 Budget FTE | FY 14 Projected Budget FTE | FY 15 Approved Budget FTE | Position Title |
|------------------------|------------------------|------------------------|-------------------------------------|------------------------------------|----------------------------------------|
| | | | | | Home Ownership Operating |
| 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | PHA Bookkeeper |
| 0.07 | 0.07 | 0.07 | 0.07 | 0.07 | Operations Manager |
| 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | Housing Homeownership Operating |

Housing Homeownership Operating 903-0000

| OBJECTIVES | GOALS |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Provide valuable public services | Close the Homeownership Program and evaluate ways to fund other low-income rehavilitation or home acquisition. |
| MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014 | |
| Objective: Provide valuable public services | |
| Action: No homes sold. No new property acquisition. | |
| Action: Property located a 2408 Cuba was approved to become a scattered site low-rent public housing property until such time that a Homeownership applicant agrees to purchase the home through the Homeownerhip program. | |

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------------------------|------------------------------|-------------------|---------------------------------------------|-------------------|
| Beginning Cash - July 1 | | | | | | | | | | 691,484 |
| Revenues | | | | | | | | | | |
| User Fees | 125,400 | 0 | 75,880 | 140,768 | 0 | 0 | 0 | 0 | 0 | ** |
| Fines | 75 | 192 | 50 | 125 | 100 | 100 | 0 | 50 | (50) | -50.0% |
| Miscellaneous | 41,903 | 14,624 | 8,351 | 2,033 | 1,865 | 1,865 | 1,872 | 1,865 | 0 | 0.0% |
| Grants | 9,098 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Investment Income | 2,310 | 2,538 | 1,786 | 1,224 | 909 | 909 | 1,130 | 1,255 | 346 | 38.1% |
| Total Revenues | 178,786 | 17,354 | 86,067 | 144,150 | 2,874 | 2,874 | 3,002 | 3,170 | 296 | 10.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 6,004 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | 6,004 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 694,654 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 9,056 | 12,824 | 13,616 | 12,222 | 9,439 | 16,346 | 2,730 | 20.0% |
| Supplies | 0 | 0 | 593 | 615 | 3,136 | 3,136 | 389 | 500 | (2,636) | -84.1% |
| Maintenance | 0 | 0 | 717 | 574 | 636 | 636 | 488 | 1,792 | 1,156 | 181.8% |
| Utilities | 0 | 0 | 2,414 | 1,205 | 1,341 | 2,711 | 3,669 | 3,618 | 2,277 | 169.8% |
| Other Services | 0 | 0 | 21,052 | 9,541 | 6,764 | 6,764 | 5,395 | 6,010 | (754) | -11.1% |
| Total Operating Cost | 0 | 0 | 33,832 | 24,759 | 25,493 | 25,469 | 19,380 | 28,266 | 2,773 | 10.9% |
| Capital Outlay | 0 | 0 | (147,440) | 151,524 | 0 | (148,426) | (148,426) | 0 | 0 | ** |
| Modernization | 0 | 0 | 153,058 | 0 | 0 | 148,426 | 148,426 | 0 | 0 | ** |
| Total Capital | 0 | 0 | 5,618 | 151,524 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Appropriations/Expenditures | 0 | 0 | 39,450 | 176,283 | 25,493 | 25,469 | 19,380 | 28,266 | 2,773 | 10.9% |

Ending Cash Balance - June 30

666,388

** One or more zero value fields

Budget Highlights

- For FY2015 one home is slated to sell through the Homeownership Program.

| CHANGES FOR OPERATIONS | <u>AMOUNT</u> |
|-----------------------------------------------------|--------------------------------|
| 1 Total Salary Adjustment | 796 |
| a. Supervisory Positions (1) | (33) |
| b. Administrative Staff (1) | 829 |
| 2 Total Benefit Adjustment | 1,934 |
| 3 Adjustment in supplies and materials | (2,636) |
| 4 Increase in Fleet Maintenance | 1,156 |
| 5 Decrease in Telephone Charges and other Utilities | 2,277 |
| 6 Increase in Copier charges | 20 |
| 7 Decrease in Administration & Other Services | (346) |
| 8 Increase in Insurance needs | (428) |
| 9 Capital Additions/replacements | |
| a. No new Capital allocated | 0 |
| TOTAL OPERATING CHANGES | <u><u>2,773</u></u> |

Housing Capital Fund Projects 904-0000

Division Overview

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Capital Funds are reserved for improvements on the investment of 220 public housing units included in the Annual Contributions Contract. Every 5 years and annually, a plan is submitted to HUD identifying the improvements planned for that period. All improvements are based on the Physical Needs Assessment that is completed before the 5 year plan is due. Annual plans update HUD on the progress toward the 5 year goals.

Goal 1: To replace roofs at Alta Vista.

Objective: To replace deteriorating roofs in order to eliminate current leaking issues and shingle patching.

Goal 2: To install electrical meters at Alta Vista.

Objective: Installation of meters will allow for the electric company, PNM, to take over service for individual tenant accounts saving the HA thousands of dollars in electrical costs on an annual basis.

Goal 3: To retrofit the Learning Center at Plaza Hacienda for a laundry facility.

Objective: Provide a laundry facility for Plaza Hacienda tenants.

Goal 4: To upgrade electrical distribution center at Plaza Hacienda.

Objective: Upgrade will allow for electric company, PNM, to take over service for individual tenant accounts, saving the HA thousands of dollars in electrical costs on an annual basis.

Goal 5: Bathroom remodel at Alta Vista.

Objective: Remodeling bathrooms will eliminate continued plumbing issues at the complex.

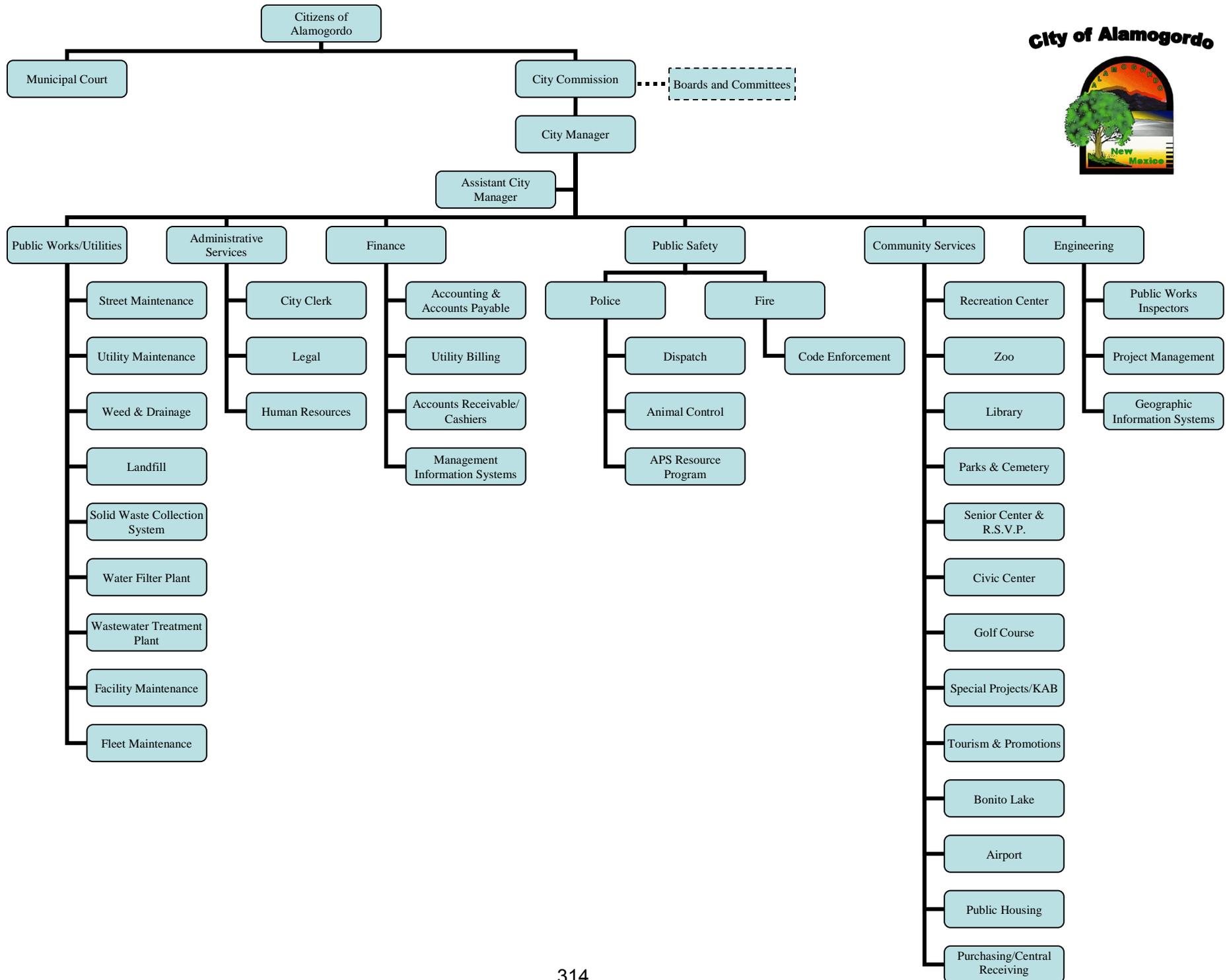
Funding Sources

The Capital Projects Division is funded through HUD Grants.

Housing Capital Fund Projects 904-0000

| BUDGET SUMMARY | FY09/10 Actual | FY10/11 Actual | FY11/12 Actual | FY12/13 Actual | FY13/14 Adopted | FY13/14 Amended Budget | FY13/14 Actual 6/30/14 | FY14/15 Budget | FY15 Dollar Diff From FY14 Adopted | Percent Change |
|------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------|---------------------------------------------------|---------------------------|
| Beginning Cash - July 1 | | | | | | | | | | 0 |
| Revenues | | | | | | | | | | |
| Grants | 839,989 | 76,648 | 466,649 | 370,135 | 268,000 | 880,274 | 583,964 | 560,927 | 292,927 | 109.3% |
| Interest Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Revenues | 839,989 | 76,648 | 466,649 | 370,135 | 268,000 | 880,274 | 583,964 | 560,927 | 292,927 | 109.3% |
| Transfers | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Transfers Out | 125,800 | 0 | 258,872 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Net Transfers | (125,800) | 0 | (258,872) | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Total Resources Available | | | | | | | | | | 560,927 |
| Appropriations/Expenditures | | | | | | | | | | |
| Salary & Benefits | 36,911 | 19,415 | 1,077 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Capital Outlay | 24,329 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ** |
| Modernization | (18,814) | 76,241 | 209,771 | 370,135 | 268,000 | 880,275 | 583,964 | 560,927 | 292,927 | 109.3% |
| Total Appropriations/Expenditures | 42,426 | 95,656 | 210,848 | 370,135 | 268,000 | 880,275 | 583,964 | 560,927 | 292,927 | 109.3% |
| Ending Cash Balance - June 30 | | | | | | | | | | 0 |

** One or more zero value fields



Compensation, Classification, & Staffing Plan FY 2015

Description

This section of the budget document provides detailed information on staffing, compensation, and the City's classification plans, as authorized by the City Commission. It includes factors affecting salaries and benefits. It also reviews changes that occurred during the fiscal year and changes proposed for the upcoming fiscal year. There are no service level changes for FY15.

Changes Occurring During Fiscal Year 2014

For efficiency and operational purposes, some changes to positions occurred in the City during fiscal year 2014. A budgeted COLA increase of 1.5% was granted to non-represented and AFSCME union employees for July 1, 2013. This increase was not granted to APSOA union employees due to an unresolved union agreement. The additional 1.5% COLA budgeted for January 1, 2014 was not granted to City Staff due to budgetary downfalls experienced in gross receipts tax revenues. Position vacancies also create budget changes such as insurance elections and vacancy savings for periods the position is unfilled. Other changes include:

In the Department of Public Safety, several positions were reclassified. A Crime Analysis/Accreditation Specialist position was created, funded by the elimination of a Police Sergeant position. A Public Safety Officer position was reclassified to an Administrative Asst/Inventory Clerk. The total cost savings for these reclassifications is \$41,480. A temporary Certified Dispatcher was hired for a period of 8 months for essential coverage while new dispatchers were obtaining certification, impact is budget neutral. The Department of Public Safety generally has a few slight increases in pay during the year when the Dispatcher Trainees and the Public Safety Officer Trainees become certified.

The Fire Department was established in FY14. Fire Equipment Operators were reclassified to Firefighters. Three new Fire Lieutenant's positions were created, funded by the reclassification of the Fire Operations Manager and the elimination of Fire Officer Pay. Code Enforcement was transferred into the Fire Division and a Code Enforcement Manager was established with the reclassification of a Senior Inspector. All changes were budget neutral.

In the City Clerk's office, a Regular Part-Time Records & Archives Clerk was approved in FY14 budget, fiscal cost impact is \$21,343.

The City of Alamogordo elected a Mayor-At-Large and completed a redistricting process, resulting in a new Commission structure of 1 Mayor-At-Large and 6 elected Commissioners.

A Regular Part-Time Recreation Facility Pool Tech was reclassified to Full-Time Recreation Center Maintenance, with added janitorial duties. Vacancy savings was utilized to fund the additional cost of \$17,914 in FY14. This position is fully funded in FY15. Budget allocations were made to fund this position from the Recreation Fund (032); previously funded in Internal Services (Fund 012). Lifeguard salaries were slightly increased to facilitate recruitment and retention of qualified individuals. The Special Events Coordinator position was unfrozen as a Special Events Manager. The position was rated through our PFS system due to increased requirements, and was upgraded to an NR5.³¹⁵ Total fiscal cost of the position is \$48,664.

Compensation, Classification, & Staffing Plan FY 2015

Due to the natural fire disaster at Bonito Lake in 2012 and subsequent closing of the Bonito Lake facilities, the seasonal funding for staff was not utilized during most of FY2013, and remains unfunded in FY2014 and FY2015. Unfunded savings for seasonal positions is \$87,530. However, revenues are also eliminated. The Bonito Lake Manager was transferred to a frozen Inspector position in FY13; cost is \$78,933 in Fund 065.

The Regular Full-Time Senior Center Fitness Coordinator was unfrozen in Regular Part-Time status due to partial grant funding received after the closing of FY14 budget.

The Customer Service Department in Finance hired a temporary part-time Meter Reader for a period of 7 months, total cost \$13,548. This position was requested due to the hold on the Radio Read Project. This position is not funded in FY2015.

The Accounts Payable function was transferred from Purchasing to the Accounting Division in Finance. The funding for this area was moved to fund 012-6802, Internal Services. This change was budget neutral.

The Public Works Department combined the administrative duties of the Water Plant and Public Works Administration. The Utilities Administrative Assistant position was reclassified and replaced with a Water Plant Operator Maintenance I position. The existing Utilities Administrative Assistant was transferred to the Public Works Administrative Assistant position upon the retirement of the previous incumbent. The total fiscal cost savings of this reclassification was \$9,685.

Fleet Maintenance under Public Works reclassified a Mechanic to a Fleet Maintenance Parts Clerk for a cost savings of \$7,154.

The Facility Maintenance Manager continues to fill the Electronic Technician Apprentice (Grade S4) in place of the Electronic Technician (Grade S6). This change was made in FY13 and is in place to facilitate the training of a qualified technician while creating a fiscal savings of \$4,855 for at least the next two fiscal years. The position will be upgraded in 2-4 years.

The Engineering Department re-classified their administrative position from Part-Time to Full-Time in FY14 budget, combining the administrative duties for Engineering and Planning & Zoning. The title of this new position is Engineering/P&Z Administrative Assistant; total additional cost is \$16,708. However, an Engineering/P&Z Project Analyst was eliminated from this department in FY13. The Permit Application Technician also remains unfunded for a cost savings of \$18,000. The Public Works Inspector position remains frozen; however, the Bonito Lake Manager position was transferred to Inspectors due to the Bonito Lake closing.

The Point Factor System (PFS) rating was evaluated on 11 positions, with 8 resulting in a pay grade change.

Compensation, Classification, & Staffing Plan FY 2015

Changes Proposed & Included For Fiscal Year 2015

The FY2015 Personnel Budget includes only minor changes approved during FY2014. Because budget is compiled based on staffing levels in the first quarter of the calendar year, there are often times when changes occur due to turnover or reorganizations that happen after the budget process has commenced. These changes may result in a change to the final budget, which will be explained at the time the final budget is presented to the Commission.

The following changes are included in the proposed FY15 budget:

- Funding for the Special Events Manager will change from 100% to Fund 032, to 50% Funding from Fund 020, Promotions.
- The Facility Maintenance Manager will be funded entirely from Fund 012; this was previously funded partially from the Airport, Fund 091.
- The City Manager included additional funds in the amount of \$3,463 in the Human Resources Department for internal equity resolution purposes.
- Weeds/Drainage staff funding has been moved from the Public Works Streets Department (Fund 044-52) to Weeds/Drainage (Fund 044-53); Streets Dept staff will continue to be funded from Streets.

There are no changes in service levels for FY2015. City staffing will include 1 Elected Mayor-At-Large, 6 Elected City Commissioners, 1 Elected Municipal Judge, and 369 FTE regular, seasonal, and temporary positions.

Personnel Budget Factors

Approximately 224 City employees are covered by one of two collective bargaining agreements. The City is currently in negotiations with the Alamogordo Public Safety Officers Association (APSOA) and the American Federation of State, County, and Municipal Employees (AFSCME), Local 3818. The City considers its relationship with both organizations to be positive.

Each year the salaries and benefits are evaluated with current economic conditions. At this time, negotiations are still in process to discuss details. Due to current budget conditions, a cost-of-living increase for Union employees and non-represented employees is not being considered. Therefore, a COLA increase was not included in the proposed budget. Additionally, a step increase for APSOA eligible employees was not included. The merit pool has been frozen since December 2009 for all at-will and regular full-time and part-time employees not covered under the collective bargaining agreements.

The FY2015 budget for salaries and benefits includes a 10% increase in health insurance premiums, with a fiscal impact of approximately \$120,000. We experienced a 15% increase in health insurance premiums in FY14; however, there were no increases for the previous 3 years. Employee election of benefits also impacts insurance costs.

Compensation, Classification, & Staffing Plan FY 2015

Contingent funds to cover the proposed, estimated cost of the Affordability Care Act has been placed in the FY15 budget. This Act will become effective January 1, 2015; funds in the amount of \$125,000 were budgeted across the board accordingly. In addition, a restructuring of the City and employee group insurance contribution plan is being proposed to equitably manage Affordable Health Care Act requirements. Changes in seasonal positions will also be made with regard to the duration of the seasonal period to meet requirements of the Act.

Our insurance provider has notified us of an increase in our worker's compensation experience modifier from 1.54 to 1.56. This rate is calculated based on claims loss for the previous 4 years. There is no change in class rates; resulting in the net effect of a .10 % increase. Human Resources will continue efforts in reducing these costs in future years by enriching the safety culture with training and policy updates.

All of the City's qualified, regular full-time and part-time employees participate in a defined benefit contributory retirement plan through the Public Employees' Retirement Association of New Mexico. The City's general employee rate of contribution is 9.15% of salary to the plan and the City currently matches that contribution. In 2004, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Regular members. As a result, the City contributes 4.6% of the employee's share of contributions for all Regular employees for a total contribution of 13.75% by the City.

The Police plan rate of contribution is 16.3%, which is matched with a contribution of 18.5% by the City. Fire employee rate of contribution is 16.2%, which is matched with a contribution of 21.25% by the City. In 2000, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Police and Fire members; the City contribution increased by 3% every six months beginning on July 1, 2000 and ending on January 1, 2002. Since January 1, 2002, the City has and continues to contribute 12% of the employee's share of contributions for all Police and Fire employees, for a total contribution by the City of 30.5% for Police and 33.25% for Fire personnel.

PERA introduced a number of changes in their plans to the Legislature this year. There were several changes passed for FY2015 including rates and plan dynamics. The employer contributions for all PERA groups will increase .40 % effective July 1, 2014. Applicable increases have been included in the FY2015 budget.

Municipal Court Personnel Requests

The City Commission is the body that approves funding for the operation of the Municipal Court. Occasionally, personnel matters surface that change or impact the budget in some way with Court personnel. Under the separation of powers, these matters should only require the approval of the Municipal Judge once the City Commission has approved the necessary funding for Court operations. These matters include, but are not limited to, giving salary increases at the judge's discretion, and other personnel matters that impact salary and benefit budgets. There are two changes with fiscal impact included in the budget this year. Based on Ordinance 1437, the salary for Municipal Judge was increased in March 2014, and PERA was excluded; additional fiscal cost is \$1,564. The Court Bailiff position was contracted through an employment service for a fiscal year savings of \$13,831.

Compensation, Classification, & Staffing Plan FY 2015

Frozen Positions for FY2015

The following chart displays positions currently frozen for fiscal year 2014-2015:

FROZEN POSITIONS - FY2015

| <u>DEPARTMENT</u> | | <u>POSITION TITLE</u> | <u>TOTAL COST</u> |
|-------------------|---------------|-------------------------------------|-------------------|
| COMM SVCS | BONITO LAKE | BONITO MAINTENANCE FOREMAN | 12,669 |
| COMM SVCS | GOLF COURSE | SEASONAL GOLF COURSE LABORER | 9,900 |
| ADMIN | LEGAL | ADMINISTRATIVE ASST - LEGAL | 36,099 |
| ADMIN | ADMIN | OPERATIONS ANALYST | 60,516 |
| COMM DEV | ENGINEERING | PLANNING & ZONING COORDINATOR | 56,016 |
| PUBLIC SAFETY | CODE ENF | KENNEL OFFICER | 32,597 |
| PUBLIC SAFETY | DISPATCH | DISPATCHER | 39,923 |
| PUBLIC WKS | STREETS | STREETS MAINTENTANCE WORKER II | 32,597 |
| PUBLIC WKS | ADMIN | PUBLIC WORKS INSPECTOR | 39,923 |
| COMM SVCS | REC CENTER | LIFEGUARD, REGULAR PART-TIME | 7,122 |
| COMM SVCS | REC CENTER | RECREATION ASSISTANT, REG PART-TIME | 12,787 |
| COMM SVCS | REC CENTER | RECREATION ASSISTANT, REG PART-TIME | 18,414 |
| COMM SVCS | REC CENTER | SEASONAL ASST HEAD LIFEGUARD | 5,136 |
| COMM SVCS | REC CENTER | SEASONAL RECREATION AIDE | 990 |
| COMM SVCS | REC CENTER | SEASONAL RECREATION AIDE | 3,960 |
| COMM SVCS | REC CENTER | SEASONAL RECREATION ASSISTANT | 3,960 |
| COMM SVCS | REC CENTER | SEASONAL RECREATION ASSISTANT | 3,960 |
| | | | |
| COMM SVCS | PARKS | PARKS LABORER, REGULAR FULL-TIME | 31,001 |
| COMM SVCS | PARKS | PARKS LABORER, REGULAR FULL-TIME | 31,001 |
| COMM SVCS | PARKS | SEASONAL PARKS LABORER | 9,900 |
| COMM SVCS | PARKS | SEASONAL PARKS LABORER | 9,900 |
| COMM SVCS | PARKS | SEASONAL PARKS LABORER | 9,900 |
| COMM SVCS | SENIOR CENTER | SENIOR CENTER CUSTODIAN | 16,732 |
| | | | |

23 POSITIONS

TOTAL SAVINGS

\$485,003

Compensation, Classification, & Staffing Plan FY 2015

Classification Plans

The following classification plan includes the proposed compensation ranges for Fiscal Year 2015 for the APSOA union eligible, Police/Fire Rank Personnel, Executive, Non-Represented and Regular Part-Time, and the AFSCME Union eligible and Seasonal positions.

PROPOSED PAY GRADE RANGES FOR FY2015

| APSOA ELIGIBLE | | |
|----------------|---------|---------|
| GRADE | RANGE | |
| | BOTTOM | TOP |
| PST | 16.2 | 16.2 |
| PSO | 17.4 | 23.0889 |
| SGT | 23.1636 | 28.5319 |
| FFT | 11.0928 | 14.7196 |
| FR4 | 14.75 | 19.5725 |

| POLICE/FIRE RANK PERSONNEL | | |
|----------------------------|---------|---------|
| GRADE | RANGE | |
| | BOTTOM | TOP |
| R3 | 17.208 | 26.4437 |
| R2 | 26.4089 | 33.5565 |
| R1 | 33.3227 | 39.0149 |
| FR1 | 26.4089 | 33.5565 |

| AFSCME ELIGIBLE & SEASONAL | | |
|----------------------------|---------|---------|
| GRADE | RANGE | |
| | BOTTOM | TOP |
| S00 | 7.5 | 8.4637 |
| S01 | 7.8987 | 12.2542 |
| S02 | 8.6127 | 13.3502 |
| S03 | 9.3745 | 14.5552 |
| S04 | 10.014 | 16.0806 |
| S05 | 10.9154 | 17.5378 |
| S06 | 11.8884 | 19.1006 |
| S07 | 12.9587 | 20.8253 |
| S08 | 14.1275 | 22.6941 |
| S09 | 15.311 | 25.0851 |
| S10 | 16.4463 | 27.331 |
| S11 | 17.9237 | 29.7923 |
| S12 | 19.5438 | 32.472 |
| S13 | 21.2965 | 35.3997 |
| S14 | 23.2111 | 38.5795 |
| S15 | 25.3038 | 42.0468 |

| NON-REPRESENTED & REGULAR PT | | |
|------------------------------|---------|---------|
| GRADE | RANGE | |
| | BOTTOM | TOP |
| NR10 | 7.6507 | 12.0506 |
| NR9 | 8.9972 | 14.1715 |
| NR8 | 10.5807 | 16.6657 |
| NR7 | 12.4428 | 19.5989 |
| NR6 | 14.6327 | 23.0483 |
| NR5 | 17.2081 | 27.1048 |
| NR4 | 20.2368 | 31.8752 |
| NR3 | 23.7984 | 37.4853 |
| NR2 | 27.9869 | 44.0827 |
| NR1 | 32.9126 | 51.8412 |

| EXECUTIVE PLAN | | |
|----------------|-------------|--------------|
| GRADE | RANGE | |
| | BOTTOM | TOP |
| EX3 | \$35,081.07 | \$59,015.63 |
| EX2 | \$59,393.78 | \$99,916.34 |
| EX1 | \$66,342.22 | \$111,605.52 |

*APSOA Plan - 0 % Increase

* All other plans – 0 % Increase

Rates represented in hourly rate format; Executive plan, annual salary format

Personnel Summary by Department/Division

The attached schedule lists the positions authorized by the City Commission for each department and division. It includes the position status, number of positions, full-time equivalency of the position(s), and the salary. Position total information is provided for each division and each department. A grand total for the City is also provided.

| Account Code | Position Title | SALARY | FICA | MEDICARE | EMP CONT. PERA | PERA RETIREMENT | HEALTH INSURANCE | WORKERS' COMP | RETIREE HEALTH | OTHER | TOTAL |
|--------------|--------------------------------|------------|-----------|-----------|----------------|-----------------|------------------|---------------|----------------|-----------|--------------|
| | Administration | | | | | | | | | | |
| | Executive-Legislative | | | | | | | | | | |
| 101 | BUDGET COMMISSION MEETING | 8,400.08 | 520.78 | 121.68 | - | - | - | 66.82 | - | - | 9,109.36 |
| 101 | MAYOR AT LARGE | 8,999.90 | 557.96 | 130.52 | - | - | 6,097.92 | 80.70 | - | - | 15,867.00 |
| 101 | COMMISSIONER | 36,000.12 | 2,212.08 | 517.66 | 552.24 | 1,146.08 | 18,932.52 | 342.24 | 240.24 | - | 59,943.18 |
| 101 | CITY MANAGER | 125,000.20 | 8,904.22 | 2,082.34 | - | - | 18,510.36 | 1,003.70 | - | 18,392.54 | 173,893.36 |
| 101 | PIO-SR EX ASST TO CITY MANAGER | 38,529.40 | 2,498.60 | 584.48 | 1,772.42 | 3,679.52 | - | 315.74 | 770.64 | - | 48,150.80 |
| 101 | BUDGET SICK/PTO CONVERSIO | 543.14 | 33.80 | 7.80 | - | - | - | 4.42 | - | - | 589.16 |
| 101 | BUDGET ICMA ANNUAL PLAN F | 499.98 | - | - | - | - | - | - | - | - | 499.98 |
| 9.000 | Executive-Legislative | 217,972.82 | 14,727.44 | 3,444.48 | 2,324.66 | 4,825.60 | 43,540.80 | 1,813.62 | 1,010.88 | 18,392.54 | 308,052.84 |
| | Legal | | | | | | | | | | |
| 101 | CITY ATTORNEY | 105,669.72 | 6,844.76 | 1,600.82 | 4,860.70 | 10,091.38 | 6,409.56 | 520.10 | 2,113.28 | - | 138,110.32 |
| 101 | ASSISTANT CITY ATTORNEY | 60,320.00 | 3,747.12 | 876.46 | 2,774.72 | 5,760.56 | 3,640.32 | 300.92 | 1,206.40 | - | 78,626.50 |
| 101 | PARALEGAL | 34,320.00 | 2,225.60 | 520.52 | 1,578.72 | 3,277.56 | 5,225.88 | 282.20 | 686.40 | - | 48,116.88 |
| 101 | BUDGET SICK/PTO CONVERSIO | 3,699.02 | 229.32 | 53.56 | - | - | - | 17.94 | - | - | 3,999.84 |
| 3.000 | Legal | 204,008.74 | 13,046.80 | 3,051.36 | 9,214.14 | 19,129.50 | 15,275.76 | 1,121.16 | 4,006.08 | - | 268,853.54 |
| | Elections | | | | | | | | | | |
| 101 | CITY CLERK | 56,539.08 | 3,658.46 | 855.66 | 2,600.78 | 5,399.42 | 8,657.40 | 459.00 | 1,130.74 | - | 79,300.54 |
| 101 | DEPUTY CITY CLERK | 32,998.16 | 2,140.06 | 500.50 | 1,517.88 | 3,151.20 | - | 271.80 | 659.88 | - | 41,239.48 |
| 101 | RECORDS & ARCHIVES CLERK | 17,160.00 | 1,112.80 | 260.26 | 789.36 | 1,638.78 | - | 145.70 | 343.20 | - | 21,450.10 |
| 101 | ADMINISTRATIVE ASST-CITY CLERK | 30,097.60 | 1,787.24 | 418.08 | 1,384.50 | 2,874.30 | 3,668.52 | 248.66 | 601.90 | - | 41,080.80 |
| 101 | BUDGET SICK/PTO CONVERSIO | 1,450.02 | 89.96 | 21.06 | - | - | - | 11.44 | - | - | 1,572.48 |
| 3.750 | Elections | 138,244.86 | 8,788.52 | 2,055.56 | 6,292.52 | 13,063.70 | 12,325.92 | 1,136.60 | 2,735.72 | - | 184,643.40 |
| | Human Resources | | | | | | | | | | |
| 600 | HUMAN RESOURCES MANAGER | 66,502.80 | 4,074.72 | 952.90 | 3,059.16 | 6,351.02 | 8,657.40 | 538.30 | 1,330.16 | - | 91,466.46 |
| 600 | HUMAN RESOURCES GENERALIST | 111,893.60 | 6,951.36 | 1,625.78 | 5,147.22 | 10,685.74 | 9,789.36 | 917.84 | 2,238.08 | - | 149,248.98 |
| 600 | ADMINISTRATIVE ASST-HR | 19,058.78 | 1,236.04 | 289.12 | 876.72 | 1,820.00 | - | 160.78 | 381.16 | - | 23,822.60 |
| 600 | BUDGET SICK/PTO CONVERSIO | 3,655.08 | 226.72 | 53.04 | - | - | - | 29.12 | - | - | 3,963.96 |
| 4.750 | Human Resources | 201,110.26 | 12,488.84 | 2,920.84 | 9,083.10 | 18,856.76 | 18,446.76 | 1,646.04 | 3,949.40 | - | 268,502.00 |
| 20.500 | Total Administration | 761,336.68 | 49,051.60 | 11,472.24 | 26,914.42 | 55,875.56 | 89,589.24 | 5,717.42 | 11,702.08 | 18,392.54 | 1,030,051.78 |
| | Finance & Administration | | | | | | | | | | |
| | Finance/Accounting | | | | | | | | | | |
| 101 | FINANCE DIRECTOR | 75,199.90 | 4,867.20 | 1,138.38 | 3,459.25 | 7,181.62 | 10,746.91 | 605.57 | 1,504.05 | - | 104,702.88 |
| 101 | BUDGET ANALYST | 36,909.86 | 2,027.22 | 473.98 | 1,697.80 | 3,524.82 | 8,091.72 | 303.00 | 738.14 | - | 53,766.54 |
| 101 | GRANT COORDINATOR | 36,590.84 | 2,208.44 | 516.36 | 1,683.24 | 3,494.40 | 3,640.32 | 300.14 | 731.90 | - | 49,165.64 |
| 101 | FINANCE/ACCTING PROJ ANALYST | 30,436.12 | 1,960.14 | 458.38 | 1,400.10 | 2,906.54 | 2,688.56 | 251.26 | 608.66 | - | 38,289.76 |
| 101 | BUDGET OVERTIME/8810CLERK | 999.96 | 61.88 | 14.56 | - | - | - | 8.06 | - | - | 1,084.46 |
| 600 | ACCOUNTS PAYABLE SPECIALIST | 46,623.98 | 2,657.20 | 621.40 | 2,144.74 | 4,452.50 | 7,308.84 | 389.42 | 932.36 | - | 65,130.44 |
| 101 | BUDGET SICK/PTO CONVERSIO | 3,445.00 | 213.72 | 49.92 | - | - | - | 27.56 | - | - | 3,736.20 |
| 101 | ASSISTANT FINANCE DIRECTOR | 61,693.06 | 4,000.88 | 935.74 | 2,837.90 | 5,891.60 | 59.76 | 500.08 | 1,233.96 | - | 77,152.98 |
| 101 | ACCOUNTING MANAGER | 44,656.04 | 2,731.30 | 638.82 | 2,054.26 | 4,264.78 | 3,640.32 | 364.36 | 893.10 | - | 59,242.98 |
| 101 | ACCOUNTING TECHNICIAN | 26,312.00 | 1,541.80 | 360.62 | 1,210.30 | 2,512.90 | 3,640.32 | 218.50 | 526.24 | - | 36,322.68 |
| 101 | ACCOUNTING SPECIALIST | 27,457.30 | 1,740.70 | 407.16 | 1,263.08 | 2,622.10 | 714.36 | 227.60 | 549.12 | - | 34,981.42 |
| 101 | SENIOR ACCOUNTANT | 42,141.32 | 2,568.28 | 600.60 | 1,938.56 | 4,024.54 | 3,640.32 | 344.34 | 842.92 | - | 56,100.88 |
| 101 | ADMINISTRATIVE ASST-FINANCE | 19,433.44 | 1,260.22 | 294.84 | 893.88 | 1,855.88 | - | 163.90 | 388.70 | - | 24,290.86 |
| 101 | LEAD PAYROLL ACCOUNTING TECH | 30,506.84 | 1,951.56 | 456.30 | 1,403.22 | 2,913.30 | 505.56 | 251.78 | 610.22 | - | 38,598.78 |
| 101 | PAYROLL ACCOUNTING TECHNICIAN | 28,392.00 | 1,841.32 | 430.56 | 1,305.98 | 2,711.54 | 8,091.72 | 235.14 | 567.84 | - | 43,576.10 |
| 13.600 | Finance/Accounting | 510,797.66 | 31,631.86 | 7,397.62 | 23,292.31 | 48,356.52 | 50,348.71 | 4,190.71 | 10,127.21 | - | 686,142.60 |
| | Accounts Receivable | | | | | | | | | | |
| 101 | CASHIER SUPERVISOR | 25,944.36 | 1,517.88 | 354.90 | 1,193.40 | 2,477.80 | 3,640.32 | 215.64 | 518.96 | - | 35,863.26 |
| 101 | CUSTOMER SERVICE CASHIER | 35,123.40 | 1,785.55 | 417.56 | 1,615.64 | 3,354.26 | 10,794.96 | 293.30 | 702.52 | - | 54,087.19 |
| 101 | BUDGET OVERTIME/8810CLERK | 499.98 | 30.94 | 7.28 | - | - | - | 3.90 | - | - | 542.10 |
| 101 | BUDGET SICK/PTO CONVERSIO | 606.84 | 37.70 | 8.84 | - | - | - | 4.68 | - | - | 658.06 |
| 2.500 | Accounts Receivable | 62,174.58 | 3,372.07 | 788.58 | 2,809.04 | 5,832.06 | 14,435.28 | 517.52 | 1,221.48 | - | 91,150.61 |
| | Purchasing | | | | | | | | | | |
| 600 | PROCUREMENT MANAGER | 41,947.54 | 2,720.48 | 636.25 | 1,929.56 | 4,006.08 | - | 341.96 | 838.89 | - | 52,420.77 |
| 600 | PROCUREMENT SPECIALIST | 27,725.36 | 1,798.16 | 420.42 | 1,275.30 | 2,647.84 | - | 229.94 | 554.58 | - | 34,651.60 |
| 600 | CENTRAL RECEIVING ATTENDANT | 2,082.91 | 135.07 | 31.59 | 95.81 | 198.93 | 809.17 | 220.96 | 41.65 | - | 3,616.09 |
| 600 | INVENTORY ADMINISTRATOR | 2,588.09 | 124.18 | 29.04 | 119.05 | 247.16 | 1,024.31 | 274.28 | 51.77 | 13.46 | 4,471.34 |
| 600 | BUDGET OVERTIME/8292WAREH | 499.98 | 30.94 | 7.28 | - | - | - | 52.78 | - | - | 590.98 |
| 600 | BUDGET SICK/PTO CONVERSIO | 1,194.96 | 74.10 | 17.42 | - | - | - | 9.62 | - | - | 1,296.10 |
| 600 | BUDGET STANDBY/8292WAREHO | 470.08 | 29.12 | 6.76 | - | - | - | 49.40 | - | - | 555.36 |
| 2.100 | Purchasing | 76,508.93 | 4,912.05 | 1,148.76 | 3,419.73 | 7,100.00 | 1,833.48 | 1,178.95 | 1,486.89 | 13.46 | 97,602.24 |

| | | | | | | | | | | | | |
|-----|---------------------------------|--------------|-----------|-----------|--------------|-----------|------------|------------|------------|-----------|---|--------------|
| 101 | BUDGET/PHYSICAL FIT-DPS/N | - | - | - | - | - | - | - | - | - | - | - |
| 101 | BUDGET OVERTIME/7720LAW E | 2,999.88 | - | 43.42 | - | - | - | 242.84 | - | - | - | 3,286.14 |
| 101 | BUDGET OVERTIME/7720LAW E | 39,999.96 | - | 580.06 | - | - | - | 3,238.56 | - | - | - | 43,818.58 |
| 101 | DPS RECORDS CLERK | 66,108.12 | 3,755.96 | 878.54 | 3,040.96 | 6,313.32 | 11,732.04 | 553.58 | 1,322.10 | - | - | 93,704.62 |
| 101 | DPS/ CAPTAIN | 144,860.04 | - | 2,211.04 | 44,761.86 | - | 15,886.56 | 1,170.98 | 3,621.54 | - | - | 212,512.02 |
| 101 | DPS/ LIEUTENANT | 250,499.60 | - | 3,755.44 | 77,404.60 | - | 24,066.24 | 20,318.36 | 6,262.36 | - | - | 382,306.60 |
| 101 | DPS/ SERGEANT | 453,834.16 | - | 6,634.16 | 140,235.16 | - | 95,946.12 | 36,829.12 | 11,346.14 | - | - | 744,824.86 |
| 101 | DPS/ PUBLIC SAFETY OFFICER | 1,772,263.22 | - | 26,821.60 | 547,628.90 | - | 231,616.80 | 143,913.30 | 44,305.82 | - | - | 2,766,549.64 |
| | 74.500 Police | 3,312,906.48 | 20,565.74 | 49,336.04 | 851,620.64 | 30,581.46 | 433,914.48 | 229,501.50 | 74,113.52 | 500.00 | - | 5,003,039.86 |
| | Total Public Safety | | | | | | | | | | | |
| 101 | School Resource Program | 171,873.78 | - | 2,516.28 | 53,109.42 | - | 18,683.88 | 13,951.74 | 4,297.02 | - | - | 264,432.12 |
| 101 | DPS/ SCHOOL RESOURCE OFFICER | 10,000.12 | - | 145.08 | - | - | - | 809.64 | - | - | - | 10,954.84 |
| 101 | BUDGET OVERTIME/7720LAW E | 2,228.20 | - | 32.24 | - | - | - | 180.70 | - | - | - | 2,441.14 |
| 101 | BUDGET SICK/PTO CONVERSIO | - | - | - | - | - | - | - | - | - | - | - |
| | 4.000 BUDGET/PHYSICAL FIT-DPS/N | 184,102.10 | - | 2,693.60 | 53,109.42 | - | 18,683.88 | 14,942.08 | 4,297.02 | - | - | 277,828.10 |
| | 95.500 School Resource Program | 4,005,255.54 | 50,102.78 | 58,936.54 | 925,885.74 | 74,501.70 | 535,544.88 | 270,366.24 | 87,607.78 | 500.00 | - | 6,008,701.20 |
| | Fire | | | | | | | | | | | |
| 101 | FIRE CHIEF | 77,140.18 | - | 1,249.82 | 25,957.62 | - | 17,715.24 | 622.80 | 1,928.42 | - | - | 124,614.08 |
| 101 | BUDGET TRAINING OT/FIRE | 8,000.20 | - | 115.96 | - | - | - | 706.42 | - | - | - | 8,822.58 |
| 101 | BUDGET VOL FIRE ON CALL/V | 43,200.04 | 2,678.52 | 626.34 | - | - | - | 3,814.46 | - | - | - | 50,319.36 |
| 101 | BUDGET VOLUNTEER FIRE CAL | 10,000.12 | 620.10 | 145.08 | - | - | - | 882.96 | - | - | - | 11,648.26 |
| 101 | BUDGET/PHYSICAL FIT-FIRE/ | - | - | - | - | - | - | - | - | - | - | - |
| 101 | DEPUTY FIRE CHIEF | 64,609.48 | - | 963.56 | 21,741.20 | - | 8,091.72 | 523.22 | 1,615.12 | - | - | 97,544.30 |
| 101 | DPS/ FIRE OPERATIONS MANAGER | 36,866.44 | - | 542.62 | 12,405.38 | - | 5,434.68 | 3,264.40 | 921.70 | - | - | 59,435.22 |
| 101 | FIRE LIEUTENANT | 75,904.40 | - | 1,232.92 | 25,541.88 | - | 21,321.36 | 6,720.16 | 1,897.48 | - | - | 132,618.20 |
| 101 | FIREFIGHTER | 446,808.44 | - | 6,494.02 | 150,350.98 | - | 82,846.56 | 39,593.78 | 11,169.34 | - | - | 737,263.12 |
| 101 | EXECUTIVE ADMIN ASST - FIRE | 36,194.60 | 2,182.70 | 510.38 | 1,665.04 | 3,456.70 | 3,640.32 | 297.28 | 723.84 | - | - | 48,670.86 |
| 101 | BUDGET HOLIDAY OT/FIRE | 13,000.00 | - | 188.50 | - | - | - | 1,147.90 | - | - | - | 14,336.40 |
| 101 | BUDGET OVERTIME/7704FIREF | 19,999.98 | - | 289.90 | - | - | - | 1,765.92 | - | - | - | 22,055.80 |
| 101 | BUDGET SICK/PTO CONVERSIO | 3,708.12 | - | 53.82 | - | - | - | 326.82 | - | - | - | 4,088.76 |
| | 21.000 Fire | 835,432.00 | 5,481.32 | 12,412.92 | 237,662.10 | 3,456.70 | 139,049.88 | 59,666.12 | 18,255.90 | - | - | 1,311,416.94 |
| | 116.500 Total Fire | 4,840,687.54 | 55,584.10 | 71,349.46 | 1,163,547.84 | 77,958.40 | 674,594.76 | 330,032.36 | 105,863.68 | 500.00 | - | 7,320,118.14 |
| | Judicial | | | | | | | | | | | |
| | Municipal Court | | | | | | | | | | | |
| 201 | MUNICIPAL JUDGE | 41,842.84 | 2,594.28 | 606.84 | - | - | 87.96 | 342.26 | - | - | - | 45,474.18 |
| 201 | BUDGET SICK/PTO CONVERSIO | 2,054.00 | 127.40 | 29.90 | - | - | - | 16.38 | - | - | - | 2,227.68 |
| 201 | MUNICIPAL JUDGE/SUBSTITUTE | 1,999.92 | 124.02 | 29.12 | - | - | - | 25.06 | - | - | - | 2,178.12 |
| 201 | COURT ADMINISTRATOR | 42,182.40 | 2,723.50 | 637.00 | 1,940.38 | 4,028.44 | 17,715.24 | 344.86 | 843.70 | - | - | 70,415.52 |
| 201 | DEPUTY COURT CLERK | 38,480.00 | 3,226.86 | 754.78 | 1,770.08 | 3,674.84 | 6,033.36 | 315.48 | 769.60 | 10,953.60 | - | 65,978.60 |
| 201 | JUDICIAL CLERK | 27,040.00 | 1,741.48 | 407.42 | 1,243.84 | 2,582.32 | 17,715.24 | 224.22 | 540.80 | - | - | 51,495.32 |
| 201 | JUDICIAL AIDE/FILE CLERK | 3,749.20 | 243.15 | 56.88 | 172.45 | 358.09 | - | 33.07 | 74.98 | - | - | 4,687.81 |
| 201 | JUDICIAL AIDE/FILE CLERK | 6,962.80 | 451.57 | 105.63 | 320.26 | 665.02 | - | 61.41 | 139.26 | - | - | 8,705.93 |
| 201 | JUDICIAL SPECIALIST | 31,200.00 | 3,138.98 | 734.24 | 1,435.20 | 2,979.60 | - | 257.50 | 624.00 | 16,610.40 | - | 56,979.92 |
| 201 | BUDGET OVERTIME/8810CLERI | 1,999.92 | 124.02 | 29.12 | - | - | - | 15.86 | - | - | - | 2,168.92 |
| | 5.513 Municipal Court | 197,511.08 | 14,495.26 | 3,390.92 | 6,882.20 | 14,288.30 | 41,551.80 | 1,636.10 | 2,992.34 | 27,564.00 | - | 310,312.00 |
| | 5.513 Total Judicial | 197,511.08 | 14,495.26 | 3,390.92 | 6,882.20 | 14,288.30 | 41,551.80 | 1,636.10 | 2,992.34 | 27,564.00 | - | 310,312.00 |
| | Community Services | | | | | | | | | | | |
| | Promotions | | | | | | | | | | | |
| 217 | COMM SVC ADMIN ASST/FILM | 8,444.80 | 506.48 | 118.43 | 388.44 | 806.46 | 910.08 | 69.51 | 168.87 | - | - | 11,413.07 |
| 217 | BUDGET OVERTIME/8810CLERI | 499.98 | 30.94 | 7.28 | - | - | - | 3.90 | - | - | - | 542.10 |
| 217 | BUDGET SICK/PTO CONVERSIO | 216.84 | 13.52 | 3.12 | - | - | - | 1.82 | - | - | - | 235.30 |
| | 0.063 Promotions | 9,161.62 | 550.94 | 128.83 | 388.44 | 806.46 | 910.08 | 75.23 | 168.87 | - | - | 12,190.47 |
| | Civic Center | | | | | | | | | | | |
| 214 | CIVIC CENTER SPECIALIST | 31,200.00 | 1,537.90 | 359.58 | 1,435.20 | 2,979.60 | 10,660.68 | 257.50 | 624.00 | - | - | 49,054.46 |
| 214 | SPECIAL EVENTS MANAGER | 18,000.06 | 1,167.40 | 273.00 | 827.97 | 1,718.99 | 1,820.16 | 147.86 | 359.97 | - | - | 24,315.41 |
| 214 | CIVIC CENTER MAINTENANCE | 22,997.00 | 1,468.22 | 343.46 | 1,057.68 | 2,196.22 | - | 2,207.08 | 459.94 | - | - | 30,729.60 |
| 214 | BEVERAGE SERVERS | 4,750.20 | 294.32 | 68.64 | - | - | - | 471.84 | - | - | - | 5,585.00 |
| 214 | BUDGET OVERTIME/9015BLDG- | 39,999.96 | 2,479.88 | 580.06 | - | - | - | 3,806.40 | - | - | - | 46,866.30 |
| 214 | BUDGET SICK/PTO CONVERSIO | 986.96 | 61.10 | 14.30 | - | - | - | 93.60 | - | - | - | 1,155.96 |
| 214 | BUDGET OVERTIME/7720LAW E | 1,999.92 | - | 29.12 | - | - | - | 161.98 | - | - | - | 2,191.02 |
| | 3.800 Civic Center | 119,934.10 | 7,008.82 | 1,668.16 | 3,320.85 | 6,894.81 | 12,480.84 | 7,146.26 | 1,443.91 | - | - | 159,897.75 |
| | Cemetery | | | | | | | | | | | |
| 217 | CEMETERY SEXTON | 31,137.34 | 1,872.78 | 438.10 | 1,432.34 | 2,973.62 | 3,640.32 | 4,098.74 | 622.70 | 134.64 | - | 46,350.58 |
| 217 | CEMETERY LABORER | 17,914.52 | 1,015.30 | 237.38 | 823.94 | 1,710.80 | 3,589.92 | 2,362.72 | 358.28 | 134.64 | - | 28,147.50 |
| 217 | BUDGET OVERTIME/9220CEMET | 1,250.08 | 77.48 | 18.20 | - | - | - | 164.32 | - | - | - | 1,510.08 |
| 217 | BUDGET SICK/PTO CONVERSIO | 349.96 | 21.58 | 5.20 | - | - | - | 46.02 | - | - | - | 422.76 |
| | 2.500 Cemetery | 50,651.90 | 2,987.14 | 698.88 | 2,256.28 | 4,684.42 | 7,230.24 | 6,671.80 | 980.98 | 269.28 | - | 76,430.92 |

| | | | | | | | | | | | |
|--------|-------------------------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|--------------|
| 219 | HOME SERVICES SUPERVISOR | 1,941.13 | 125.20 | 29.28 | 89.30 | 185.38 | 13.43 | 15.90 | 38.82 | - | 2,438.44 |
| 219 | RECEPTIONIST | 15,176.34 | 974.68 | 228.02 | 698.05 | 1,449.37 | 185.31 | 127.08 | 303.54 | - | 19,142.39 |
| 219 | SENIOR CENTER MAINT. FULL | 12,256.02 | 794.84 | 185.90 | 563.78 | 1,170.43 | - | 1,170.88 | 245.12 | - | 16,386.97 |
| 219 | SENIOR CTR INFO/RESOURCE | 17,255.02 | 1,119.01 | 261.62 | 793.76 | 1,647.79 | 66.85 | 144.32 | 345.01 | - | 21,633.38 |
| 219 | SENIOR SERVICES SUPERVISO | 13,696.25 | 888.26 | 207.68 | 630.05 | 1,307.94 | - | 113.07 | 273.90 | - | 17,117.15 |
| 219 | BUDGET OVERTIME/8810CLERK | 200.20 | 12.48 | 2.86 | - | - | - | 1.56 | - | - | 217.10 |
| 3.979 | Administration & Other | 82,532.25 | 5,236.09 | 1,224.58 | 3,756.64 | 7,799.18 | 2,545.56 | 1,752.70 | 1,633.24 | - | 106,480.24 |
| | RSVP | | | | | | | | | | |
| 219 | RSVP VOLUNTEER COORDINATO | 22,703.98 | 1,458.60 | 341.12 | 1,044.42 | 2,168.14 | 268.56 | 189.90 | 453.96 | - | 28,628.68 |
| 219 | SENIOR VOL. PROGRAMS ADMI | 26,646.85 | 1,693.97 | 396.25 | 1,225.67 | 2,544.82 | 540.40 | 219.76 | 532.83 | - | 33,800.54 |
| 219 | BUDGET SICK/PTO CONVERSIO | - | - | - | - | - | - | - | - | - | - |
| 1.850 | RSVP | 49,350.83 | 3,152.57 | 737.37 | 2,270.09 | 4,712.96 | 808.96 | 409.66 | 986.79 | - | 62,429.22 |
| | Senior Companion Grant | | | | | | | | | | |
| 219 | SCP/FGP VOLUNTEER COORDIN | 18,065.00 | 1,141.53 | 266.96 | 830.90 | 1,725.17 | 535.77 | 150.62 | 361.34 | - | 23,077.26 |
| 219 | SENIOR VOL. PROGRAMS ADMI | 2,351.19 | 149.47 | 34.96 | 108.15 | 224.54 | 47.68 | 19.39 | 47.01 | - | 2,982.40 |
| 219 | BUDGET SICK/PTO CONVERSIO | - | - | - | - | - | - | - | - | - | - |
| 1.825 | Senior Companion Grant | 20,416.19 | 1,291.00 | 301.92 | 939.04 | 1,949.71 | 583.45 | 170.01 | 408.35 | - | 26,059.66 |
| | FOSTER GRANDPARENT PROG | | | | | | | | | | |
| 219 | SCP/FGP VOLUNTEER COORDIN | 6,021.67 | 380.51 | 88.99 | 276.97 | 575.06 | 178.59 | 50.21 | 120.45 | - | 7,692.42 |
| 219 | SENIOR VOL. PROGRAMS ADMI | 2,351.19 | 149.47 | 34.96 | 108.15 | 224.54 | 47.68 | 19.39 | 47.01 | - | 2,982.40 |
| 219 | BUDGET SICK/PTO CONVERSIO | - | - | - | - | - | - | - | - | - | - |
| 1.325 | FOSTER GRANDPARENT PROG | 8,372.86 | 529.98 | 123.95 | 385.11 | 799.60 | 226.27 | 69.60 | 167.46 | - | 10,674.82 |
| | Golf Course | | | | | | | | | | |
| 500 | GOLF COURSE ASST. SUPERINTDT. | 31,204.42 | 2,033.46 | 475.54 | 1,435.46 | 2,980.12 | 87.96 | 1,591.04 | 624.00 | 134.64 | 40,566.64 |
| 500 | GOLF COURSE IRRIGATION SPEC. | 19,498.96 | 1,264.64 | 295.62 | 897.00 | 1,862.12 | 5,225.88 | 997.98 | 390.00 | - | 30,432.20 |
| 500 | GOLF COURSE LABORER | 54,280.98 | 3,351.14 | 783.90 | 2,496.78 | 5,183.88 | 22,420.92 | 2,779.96 | 1,085.50 | 269.28 | 92,652.34 |
| 500 | GOLF COURSE LABORER - SEASONA | 33,600.32 | 2,083.12 | 486.72 | - | - | - | 1,740.32 | - | - | 37,910.48 |
| 500 | MECHANIC | 29,637.66 | 1,926.34 | 450.58 | 1,363.44 | 2,830.36 | 218.16 | 1,511.74 | 592.80 | 134.64 | 38,665.72 |
| 500 | GOLF COURSE SUPERINTENDENT | 44,701.28 | 2,952.56 | 690.56 | 2,056.34 | 4,268.94 | 13,433.64 | 2,275.62 | 894.14 | 839.64 | 72,112.72 |
| 500 | BUDGET CERTIFICATION/NEW | 312.00 | 20.28 | 4.68 | 14.30 | 29.90 | - | 16.12 | 6.24 | - | 403.52 |
| 500 | BUDGET OVERTIME/9060GOLFC | 3,550.04 | 220.22 | 51.48 | - | - | - | 179.92 | - | - | 4,001.66 |
| 500 | BUDGET SICK/PTO CONVERSIO | 1,905.80 | 118.04 | 27.56 | - | - | - | 96.46 | - | - | 2,147.86 |
| 9.154 | Golf Course | 218,691.46 | 13,969.80 | 3,266.64 | 8,263.32 | 17,155.32 | 41,386.56 | 11,189.16 | 3,592.68 | 1,378.20 | 318,893.14 |
| | Bonito Lake | | | | | | | | | | |
| 500 | BONITO PARK RANGER I SEASONAL | - | - | - | - | - | - | - | - | - | - |
| 500 | BONITO MAINTENANCE FOREMAN | - | - | - | - | - | - | - | - | - | - |
| 500 | BONITO LAKE MAINTENANCE | - | - | - | - | - | - | - | - | - | - |
| 500 | BUDGET OVERTIME/9102PARK- | - | - | - | - | - | - | - | - | - | - |
| 500 | BUDGET SICK/PTO CONVERSIO | - | - | - | - | - | - | - | - | - | - |
| 2.782 | Bonito Lake | - | - | - | - | - | - | - | - | - | - |
| 39.761 | Total Community Services | 777,091.90 | 48,946.82 | 11,447.02 | 32,929.52 | 68,364.66 | 65,064.36 | 30,457.82 | 14,316.12 | 1,378.20 | 1,049,996.42 |
| | Airport | | | | | | | | | | |
| 500 | AIRPORT MANAGER | 52,499.98 | 3,385.98 | 791.96 | 2,414.88 | 5,013.84 | - | 4,726.64 | 1,049.88 | - | 69,883.16 |
| 500 | AIRPORT LIGHT EQUIP OPERATOR | 24,960.00 | 1,636.70 | 382.72 | 1,148.16 | 2,383.68 | 10,660.68 | 2,252.48 | 499.20 | 134.64 | 44,058.26 |
| 500 | BUDGET OVERTIME/7423AIRPO | 999.96 | 61.88 | 14.56 | - | - | - | 89.96 | - | - | 1,166.36 |
| 500 | BUDGET SICK/PTO CONVERSIO | 82.94 | 5.20 | 1.30 | - | - | - | 7.54 | - | - | 96.98 |
| 2.000 | Airport | 78,542.88 | 5,089.76 | 1,190.54 | 3,563.04 | 7,397.52 | 10,660.68 | 7,076.62 | 1,549.08 | 134.64 | 115,204.76 |
| 2.000 | Total Airport | 78,542.88 | 5,089.76 | 1,190.54 | 3,563.04 | 7,397.52 | 10,660.68 | 7,076.62 | 1,549.08 | 134.64 | 115,204.76 |
| | PHA | | | | | | | | | | |
| 500 | PHA MANAGER | 58,600.23 | 3,459.43 | 809.06 | 2,695.59 | 5,596.22 | 7,525.30 | 3,418.66 | 1,172.00 | - | 83,276.50 |
| 500 | BUDGET OVERTIME/9033HOUSI | 3,500.12 | 217.10 | 50.70 | - | - | - | 203.58 | - | - | 3,971.50 |
| 500 | BUDGET SICK/PTO CONVERSIO | 408.20 | 25.22 | 5.98 | - | - | - | 23.40 | - | - | 462.80 |
| 500 | BUDGET STANDBY/9033 HOUSI | 4,589.00 | 284.44 | 66.56 | - | - | - | 266.76 | - | - | 5,206.76 |
| 500 | PHA ACCOUNTANT | 24,348.90 | 1,568.11 | 366.70 | 1,120.08 | 2,325.23 | 6,473.38 | 1,424.05 | 486.93 | - | 38,113.38 |
| 500 | PHA ELIGIBILITY SPECIALIST | 22,007.96 | 1,262.56 | 295.36 | 1,012.44 | 2,101.84 | 3,589.92 | 1,289.44 | 440.18 | - | 31,999.70 |
| 500 | PHA OCCUPANCY SPECIALIST | 27,997.32 | 1,330.16 | 311.22 | 1,287.78 | 2,673.84 | 10,660.68 | 1,638.36 | 560.04 | - | 46,459.40 |
| 500 | PHA OFFICE ASSISTANT | 18,720.00 | 1,213.94 | 283.92 | 861.12 | 1,787.76 | 59.76 | 1,098.34 | 374.40 | - | 24,399.24 |
| 500 | PHA MAINTENANCE FOREMAN | 32,601.66 | 1,773.98 | 414.96 | 1,499.68 | 3,113.50 | 8,091.72 | 1,906.16 | 652.08 | 134.64 | 50,188.38 |
| 500 | PHA MAINTENANCE MECHANIC "A" | 74,152.26 | 4,501.64 | 1,052.74 | 3,410.94 | 7,081.62 | 7,786.20 | 4,342.30 | 1,483.04 | 269.28 | 104,080.02 |
| 500 | PHA LABORER | 23,581.48 | 1,547.52 | 361.92 | 1,084.72 | 2,252.12 | - | 1,381.48 | 471.64 | 134.64 | 30,815.52 |
| 500 | PHA PROPERTY MGMT COORDINATC | 38,352.34 | 2,322.58 | 543.14 | 1,764.10 | 3,662.62 | 3,640.32 | 2,240.78 | 767.00 | - | 53,292.88 |
| 10.730 | PHA | 328,859.47 | 19,506.68 | 4,562.27 | 14,736.45 | 30,594.75 | 47,827.28 | 19,233.31 | 6,407.31 | 538.56 | 472,266.07 |
| | PHA | | | | | | | | | | |
| 500 | PHA MANAGER | 4,410.77 | 260.39 | 60.90 | 202.89 | 421.22 | 566.42 | 257.32 | 88.22 | - | 6,268.12 |
| 500 | PHA ACCOUNTANT | 6,087.22 | 392.03 | 91.68 | 280.02 | 581.31 | 1,618.34 | 356.01 | 121.73 | - | 9,528.34 |
| 500 | BUDGET SICK/PTO CONVERSIO | 485.16 | 30.16 | 7.02 | - | - | - | 28.08 | - | - | 550.42 |
| 0.270 | PHA | 10,983.15 | 682.58 | 159.59 | 482.91 | 1,002.53 | 2,184.76 | 641.41 | 209.95 | - | 16,346.89 |
| 11.000 | Total Public Housing | 339,842.62 | 20,189.26 | 4,721.86 | 15,219.36 | 31,597.28 | 50,012.04 | 19,874.72 | 6,617.26 | 538.56 | 488,612.96 |

| | | | | | | | | | | | | |
|-----|--------|-------------------------------|------------|-----------|----------|-----------|-----------|-----------|-----------|----------|----------|------------|
| | | Community Development | | | | | | | | | | |
| | | Planning & Zoning | | | | | | | | | | |
| 101 | | CITY PLANNER | 46,004.66 | 2,969.72 | 694.46 | 2,116.14 | 4,393.48 | 268.56 | 375.28 | 920.14 | - | 57,742.44 |
| 101 | | PLANNING/ZONING ADMINISTRATOR | 37,145.16 | 2,382.12 | 557.18 | 1,708.72 | 3,547.44 | 505.56 | 304.82 | 742.82 | - | 46,893.82 |
| 101 | | PERMIT APPLICATION TECHNICIAN | - | - | - | - | - | - | - | - | - | - |
| 101 | | ENGINEERING/P&Z ADMIN ASST | 12,940.46 | 743.73 | 173.94 | 595.27 | 1,235.78 | 2,043.06 | 107.56 | 258.83 | - | 18,098.63 |
| 101 | | BUDGET OVERTIME/8810CLERI | - | - | - | - | - | - | - | - | - | - |
| 101 | | BUDGET SICK/PTO CONVERSIO | 938.86 | 58.24 | 13.52 | - | - | - | 7.54 | - | - | 1,018.16 |
| | 3.250 | Planning & Zoning | 97,029.14 | 6,153.81 | 1,439.10 | 4,420.13 | 9,176.70 | 2,817.18 | 795.20 | 1,921.79 | - | 123,753.05 |
| | | Code Enforcement | | | | | | | | | | |
| 101 | | CODE ENFORCEMENT SUPERVISOR | 41,185.56 | 2,185.56 | 511.16 | 1,894.62 | 3,933.28 | 10,660.68 | 336.80 | 823.68 | - | 61,531.34 |
| 101 | | CODE ENFORCEMENT MANAGER | 48,040.46 | 2,955.16 | 691.08 | 2,209.74 | 4,587.96 | 3,640.32 | 391.40 | 960.70 | - | 63,476.82 |
| 101 | | CODE ENFORCEMENT OFFICER - DP | 72,528.30 | 4,283.24 | 1,001.52 | 3,336.06 | 6,926.66 | 9,074.64 | 4,248.18 | 1,450.54 | - | 102,849.14 |
| 101 | | ADMINISTRATIVE ASST-CODE ENF | 22,668.10 | 1,430.00 | 334.36 | 1,042.86 | 2,164.76 | 714.36 | 189.64 | 453.44 | - | 28,997.52 |
| 101 | | BUDGET SICK/PTO CONVERSIO | 2,923.96 | 181.22 | 42.38 | - | - | - | 169.78 | - | - | 3,317.34 |
| | 6.000 | Code Enforcement | 187,346.38 | 11,035.18 | 2,580.50 | 8,483.28 | 17,612.66 | 24,090.00 | 5,335.80 | 3,688.36 | - | 260,172.16 |
| | 9.250 | Total Community Development | 284,375.52 | 17,188.99 | 4,019.60 | 12,903.41 | 26,789.36 | 26,907.18 | 6,131.00 | 5,610.15 | - | 383,925.21 |
| | | Public Works/Engineering | | | | | | | | | | |
| | | Facility Maintenance | | | | | | | | | | |
| | | Fleet Maintenance | | | | | | | | | | |
| 600 | | DISPATCHER/CLERK | 25,200.50 | 1,469.52 | 343.72 | 1,159.34 | 2,406.56 | 3,640.32 | 209.66 | 504.14 | - | 34,933.76 |
| 600 | | BUDGET STANDBY/9015BLDG-N | 11,390.08 | 706.16 | 165.10 | - | - | - | 1,083.16 | - | - | 13,344.50 |
| 600 | | ELECTRICIAN | 83,886.14 | 4,698.72 | 1,098.72 | 3,858.66 | 8,011.12 | 18,724.20 | 7,331.94 | 1,677.78 | 1,469.28 | 130,756.60 |
| 600 | | ELECTRONIC TECHNICIAN | 24,960.00 | 1,636.70 | 382.72 | 1,148.16 | 2,383.68 | 10,660.68 | 2,155.24 | 499.20 | 134.64 | 43,961.02 |
| 600 | | FACILITY MAIN. SUPERINTENDENT | 68,617.64 | 4,542.46 | 1,062.36 | 3,156.40 | 6,553.04 | - | 6,652.98 | 1,372.28 | 1,334.64 | 93,291.80 |
| 600 | | FACILITY MAINTENANCE TECH | 84,569.68 | 5,338.58 | 1,248.78 | 3,890.38 | 8,076.38 | 3,908.88 | 13,900.16 | 1,691.30 | 269.28 | 122,893.42 |
| 600 | | ELECTRONIC TECH APPRENTICE | 20,829.12 | 883.48 | 206.70 | 958.10 | 1,989.26 | 10,660.68 | 1,991.70 | 416.52 | 134.64 | 38,070.20 |
| 600 | | BUDGET CERTIFICATION/NEW | - | - | - | - | - | - | - | - | - | - |
| 600 | | BUDGET OVERTIME/9015BLDG- | 2,900.04 | 179.92 | 42.12 | - | - | - | 275.86 | - | - | 3,397.94 |
| 600 | | BUDGET SICK/PTO CONVERSIO | 2,624.96 | 162.76 | 37.96 | - | - | - | 249.08 | - | - | 3,074.76 |
| | 10.000 | Facility Maintenance | 324,978.16 | 19,618.30 | 4,588.22 | 14,171.04 | 29,420.04 | 47,594.76 | 33,849.78 | 6,161.22 | 3,342.48 | 483,724.00 |
| | | Fleet Maintenance | | | | | | | | | | |
| 600 | | FLEET MAINTENANCE MANAGER | 52,218.66 | 3,378.44 | 790.14 | 2,402.14 | 4,986.80 | 8,657.40 | 3,894.64 | 1,044.42 | - | 77,372.64 |
| 600 | | MECHANIC | 89,574.94 | 5,554.12 | 1,298.96 | 4,120.74 | 8,554.52 | 18,752.40 | 6,827.64 | 1,791.40 | 1,800.00 | 138,274.72 |
| 600 | | DIESEL MECHANIC | 35,360.00 | 2,175.16 | 508.56 | 1,626.56 | 3,376.88 | 10,660.68 | 2,685.64 | 707.20 | 600.00 | 57,700.68 |
| 600 | | FLEET MAINTENANCE PARTS CLERK | 22,868.56 | 1,483.04 | 346.84 | 1,051.96 | 2,184.00 | 8,091.72 | 191.20 | 457.34 | - | 36,674.66 |
| 600 | | BUDGET ASE CERTIF/NEW | - | - | - | - | - | - | - | - | - | - |
| 600 | | BUDGET OVERTIME/8391AUTOR | 1,149.98 | 71.24 | 16.64 | - | - | - | 85.54 | - | - | 1,323.40 |
| 600 | | BUDGET SICK/PTO CONVERSIO | 2,605.98 | 161.46 | 37.70 | - | - | - | 193.44 | - | - | 2,998.58 |
| 600 | | BUDGET STANDBY/8391AUTORE | - | - | - | - | - | - | - | - | - | - |
| | 6.000 | Fleet Maintenance | 203,778.12 | 12,823.46 | 2,998.84 | 9,201.40 | 19,102.20 | 46,162.20 | 13,878.10 | 4,000.36 | 2,400.00 | 314,344.68 |
| | | Streets Maintenance | | | | | | | | | | |
| 216 | | INFRASTRUCTURE MAINT. MANAGER | 68,187.08 | 4,414.02 | 1,032.20 | 3,136.64 | 6,511.96 | 13,433.64 | 13,666.48 | 1,363.70 | - | 111,745.72 |
| 216 | | STREETS MAINTENANCE WORKER | 178,309.82 | 10,406.50 | 2,433.60 | 8,201.96 | 17,028.70 | 38,784.96 | 35,782.16 | 3,566.16 | 807.84 | 295,321.70 |
| 216 | | BUDGET OVERTIME/5506STREE | 3,333.98 | 206.70 | 48.36 | - | - | - | 667.68 | - | - | 4,256.72 |
| 216 | | BUDGET SICK/PTO CONVERSIO | 1,747.98 | 108.42 | 25.22 | - | - | - | 350.48 | - | - | 2,232.10 |
| 216 | | BUDGET STANDBY/5506STREET | 3,059.16 | 189.54 | 44.46 | - | - | - | 614.38 | - | - | 3,907.54 |
| | 13.000 | Streets Maintenance | 254,638.02 | 15,325.18 | 3,583.84 | 11,338.60 | 23,540.66 | 52,218.60 | 51,081.18 | 4,929.86 | 807.84 | 417,463.78 |
| | | Weeds & Drainage | | | | | | | | | | |
| 216 | | LIGHT EQUIPMENT OPERATOR | 29,568.76 | 1,771.12 | 414.18 | 1,360.06 | 2,823.86 | 3,640.32 | 4,118.76 | 591.50 | 134.64 | 44,423.20 |
| 216 | | STREETS MAINTENANCE WORKER | 77,149.28 | 4,705.48 | 1,100.32 | 3,548.48 | 7,367.88 | 7,845.96 | 10,760.24 | 1,542.84 | 403.92 | 114,424.40 |
| 216 | | WEED/DRAINAGE LABORER-SEASON | 15,600.00 | 967.20 | 226.20 | - | - | - | 2,186.80 | - | - | 18,980.20 |
| 216 | | BUDGET OVERTIME/5506STREET | 2,383.16 | 147.68 | 34.58 | - | - | - | 331.24 | - | - | 2,896.66 |
| 216 | | BUDGET SICK/PTO CONVERSION | 709.80 | 43.94 | 10.40 | - | - | - | 99.58 | - | - | 863.72 |
| 216 | | BUDGET STANDBY/5506STREET | 2,186.08 | 135.46 | 31.72 | - | - | - | 303.42 | - | - | 2,656.68 |
| | 9.000 | Weeds & Drainage | 127,597.08 | 7,770.88 | 1,817.40 | 4,908.54 | 10,191.74 | 11,486.28 | 17,800.04 | 2,134.34 | 538.56 | 184,244.86 |
| | | Engineering | | | | | | | | | | |
| 216 | | CITY ENGINEER | 79,170.00 | 5,122.26 | 1,198.08 | 3,641.82 | 7,560.80 | 17,715.24 | 639.18 | 1,583.40 | - | 116,630.78 |
| 216 | | PROJECT MANAGER | 121,222.66 | 7,357.22 | 1,720.68 | 5,576.48 | 11,576.76 | 11,138.04 | 5,804.96 | 2,424.24 | - | 166,821.04 |
| 216 | | ENGINEERING/P&Z ADMIN ASST | 12,940.46 | 743.73 | 173.94 | 595.27 | 1,235.78 | 2,043.06 | 107.56 | 258.83 | - | 18,098.63 |
| 216 | | BUDGET SICK/PTO CONVERSION | 1,614.86 | 100.10 | 23.40 | - | - | - | 77.22 | - | - | 1,815.58 |
| | 3.500 | Engineering | 214,947.98 | 13,323.31 | 3,116.10 | 9,813.57 | 20,373.34 | 30,896.34 | 6,628.92 | 4,266.47 | - | 303,366.03 |
| | | GIS/Land Management | | | | | | | | | | |
| 101 | | GIS/LAND MANAGEMENT COORDINA | 39,052.26 | 2,532.66 | 592.28 | 1,796.34 | 3,729.44 | - | 319.90 | 781.04 | - | 48,803.92 |
| 101 | | BUDGET OVERTIME/8810CLERI | - | - | - | - | - | - | - | - | - | - |
| 101 | | BUDGET SICK/PTO CONVERSIO | - | - | - | - | - | - | - | - | - | - |
| | 1.000 | GIS/Land Management | 39,052.26 | 2,532.66 | 592.28 | 1,796.34 | 3,729.44 | - | 319.90 | 781.04 | - | 48,803.92 |

Budget Highlights & Summaries

Approved Budget Resolution
Budgeting, Accounting & Funds
 Budget Basis
 Budget Types
 City Budget
 Legal Level of Control
 Fund Accounting & Fund Type
Budget Planning Calendar
Financial Information:
 General Support Resources
 Program Generated Resources
 Revenue Categories
 Analysis of Interfund Transfers



RESOLUTION NO. 2014-30

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2014-2015.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written interim approval to the City of Alamogordo, New Mexico's annual budget on June 25, 2014, for fiscal year 2014-2015; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2013-2014.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2014-2015 be and hereby is revised as of July 22, 2014 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2014-2015 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on July 22, 2014 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2014-2015.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 22nd day of July 2014.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____


Susie Galea, Mayor





Renee Cantin, City Clerk

APPROVED AS TO FORM:



Stephen Thies, City Attorney

BUDGETING, ACCOUNTING & FUNDS

BUDGET BASIS: The basis or principal used for budgeting is that used for accounting, with a few exceptions, and varies according to fund type.

The City of Alamogordo's Fiscal Year 2014-2015 budget is a comprehensive policy organized into groups of related accounts to record revenues and expenditures.

Governmental Funds use the *modified-accrual basis of accounting*, (General, Special Revenue, Debt Service and Capital Projects). This means revenues are recognized in the period they become available and measurable and the expenditures are recognized in the period the associated liability is incurred.

Proprietary (Enterprise and Internal Services) and fiduciary (Trust and Agency) funds use the *full accrual basis of accounting*. This means the revenues are recognized when they are earned and expenses are recognized when liabilities are incurred. However, the budgetary basis in these funds is primarily based on the modified-accrual approach which differs from generally accepted accounting principles (GAAP) used for the cities annual financial statements. In full accrual based accounting debt proceeds are recorded as liabilities rather than a revenue (funding source).

BUDGET TYPES: Budgets are either non-recurring (*lapsing*) or recurring (*non-lapsing*). Lapsing budget are annual budgets used for operating and maintenance activities and make up the vast majority of appropriations. Non-lapsing budgets are authorized for the length of a capital project or the term of a grant.

CITY BUDGET: Each fiscal year, Directors are charged with preparing a gross operating budget to project the revenue that is expected and the appropriations or expenditures they expect to record. The budgeting process for the City is decentralized, and each director is responsible for the input of budget data directly into the budgeting application. The information entered includes a projection of the anticipated revenues and expenditures for the current year, and an estimate of the next fiscal year's revenues and expenditures. When the data entry is complete, the Accounting Department consolidates additional requests and the information is entered into one budgetary document for review. Departmental submissions describing accomplishments, goals and objectives of each department are also included. Drawing on the gross operating budget, Directors



and staff work throughout the fiscal year to ensure the information is accurate and complete and to ensure the financial soundness of the City of Alamogordo.

LEGAL LEVEL OF CONTROL: At scheduled public hearings, the City Commission reviews the preliminary budget document. At this time, the City Manager and members of the Accounting Staff respond to questions relative to the proposed budget. Once the preliminary budget has been finalized, the City Commission submits the document for approval. The final adopted budget is then submitted to the State of New Mexico Department of Finance & Administration (DFA) for preliminary approval.

When the prior fiscal year has been closed, cash balances are reconciled and carried over to the present fiscal year. The final budget includes any changes that transpired from the prior fiscal year due to year-end closure and any adjustments made by DFA, which is then submitted for final adoption by the City Commission and subsequently by DFA.

During the fiscal year, the Commission also approves new requested appropriations affecting the cash balance of the fund by resolution and is then submitted to DFA for approval.

CHANGES TO BUDGET APPROPRIATIONS: Appropriations may be amended during the fiscal year in two ways, other than listed above, by either transferring appropriations from one line-item to another within the same category which require the Finance Director approval; or by transferring appropriations from one category to another, within a department, require the Finance Director approval and City Manager approval. Appropriations of \$10,000 or more that were not included in the preliminary/original budget which was approved by the City Commission, also require the approval by the City Commission by Budget Resolution.

FUND ACCOUNTING: Fund accounting is used for budgeting and accounting purposes. Each fund is established for a specific purpose and is treated as a separate accounting entity in accordance with special regulations, restrictions, or limitations.

FUND TYPE: The City of Alamogordo utilizes several types of funds: General Fund, Special Revenue, Capital Project, Debt Service, Enterprise, Internal Service and Trust & Agency funds.



The *General Fund* is the chief operating fund and is the largest fund that includes such services as Police and Fire; Administration, Finance, Legal and Planning. The General Fund also makes significant contributions to several other funds such as Community Services (Recreation, Parks, Library, Zoo, and Cemetery); Corrections and Municipal Court; Senior Center and RSVP; Golf Course (by contract); and Internal Services (Human Resources, Facility Maintenance, Fleet Maintenance, Information Systems, and Purchasing).

Special Revenue Funds each have a specific revenue source or sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Enterprise Funds are self-supporting through user fees such as Water, Wastewater, Water Filter, Airport, and the Golf Course.

Internal Service Funds provide support to other City departments. The areas included in this category are Human Resources; Computer Systems; Fleet Maintenance; Facility Maintenance; and Purchasing Services. Internal Services Funds are self supported by charges and transfers from the various departments and funds that use their services.

Trust & Agency Funds are used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include pension (and other employee benefit) trust funds; investment trust funds; private-purpose trust funds; and agency funds.

BUDGET PLANNING CALENDAR 2014-2015

(Subject to Change)

| | |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| December 10, 2013 | DIRECTOR STAFF MEETING Review budget process. Distribute budget manuals, budget worksheets. |
| December 11 & 12, 2013 | DEPARTMENTAL BUDGET WORKSHOPS Department Entry begins |
| January 14, 2014 | DEADLINE FOR DEPARTMENT ENTRY. DEADLINE FOR PERSONNEL STATUS FORMS TO PERSONNEL. |
| January 14, 2014 | Payroll Budget Roll |
| January 14, 2014 – February 14, 2014 | Budget Compilation |
| February 18, 2014 | Distribute Preliminary Budget Packets to City Manager and Department Directors. |
| February 24 – March 7, 2014 | CITY MANAGER/DIRECTOR MEETINGS |
| March 10– April 4, 2014 | Compile Preliminary Budget |
| March 10, 2014 | Budget Narratives sent to Directors |
| March 24 - 28, 2014 | Draft Budget Review/Changes by City Manager (After Department Reviews) |
| <i>March 24 – 28, 2014</i> | <i>City Manager to make final consideration on Personnel Changes</i> |
| April 7, 2014 | Final Personnel Changes Entered – Final Payroll Projection Roll on 04/07 |
| March 24-28, 2014 | Final Budget Review/Changes by City Manager |
| March 24-28, 2014 | Finance Compiles Final Budget Worksheets/Recaps |
| April 11, 2014 | Budget Narratives due from Departments |
| March 28 – April 14 | Finance Develops Budget Summary Document for Commission |
| April 16, 2014 | Distribute Preliminary Budget Summary to Commission, City Manager and Department Directors |
| <i>Week of May 5 - 9</i> | Budget Workshops with Commission |
| May 13, 2014 | Resolution for Adoption of Preliminary Budget FY2015 |
| May 28, 2014 | Submit Annual Budget to State of New Mexico DFA by June 1st |
| July 21, 2014 | Resolution for Final Budget Approval Adjusting FY2015 Budget with Actual Beginning Cash Balances – Due by July 30th |

GENERAL SUPPORT RESOURCES: Are those revenues that can be allocated to any program according to need.

Property Tax

Property tax is a tax levied against all taxable land and structures in the City. The tax requirement is based on the assessed value of the property. Approximately 95 percent of the tax levy is collected in the current fiscal year and balance collected over the next several years as delinquent taxes.

Gross Receipts Tax

Gross receipts means the total amount of money or other consideration received from selling, leasing, and performing services in New Mexico. Per New Mexico Taxation & Revenue, the gross receipts tax rate varies throughout the state from 5.125% to 8.6875% depending on the location of the business. It varies because the total rate combines rates imposed by the state, counties, and or municipalities. Portions of the GRT is restricted to its dedicated restricted purpose.

Taxes Other Than Property and GRT

Lodger's Tax: is a fee charged to customers of local hotels and motels that the City uses for the operations of the Civic Center and Tourism and Promotion.

Fees and Permits

Franchise: is a fee charged to public service agencies for the use of the City owned right-of-way. The major franchise agreements for the City are for electric, gas, cable television, garbage collection and telephone.

Business Registrations: is a fee charged to all businesses operating within the City Limits is required to register that business and pay an annual registration fee for each location of the business within the City.

Revenue from Other Agencies

State Shared Fees: a dedicated portion of state gross receipts tax, which is distributed to the City to be used at the Cities discretion.

Gasoline Taxes: is collected by the State of New Mexico for 17 cents on each gallon of gasoline sold within the state, and returns 9/10 of 1/7 of the total tax to each municipality, based on the proportion of motor fuel sold in each municipality.

PROGRAM GENERATED RESOURCES: Are those revenues that are directly credited to programs, efforts or activities. They are allocated to that program.

Motor Vehicle Fee: is a portion of the motor vehicle fees collected by the State of New Mexico which is returned to the municipalities. A percentage of these revenues must be used for construction, maintenance and repair of streets within the municipality.

Fire Fund Distribution: is a portion of the state's Fire Protection Fund that is distributed to each municipality for fire protection use. The amount is set by a formula using the number of fire stations, fire insurance rating and need, as determined by the Superintendent of Insurance. It is to be used only for restricted for fire protection expenses and cannot be used to pay any salaries.

Law Enforcement Protection: is a state grant for police departments. It is to be used only for restricted police department expenses.

Grant Funding: There are various types of grant funds which may be allocated to municipalities. Most grant funds are used for capital projects and are normally restricted for a specific use. Some grant funds are for a specific program, such as, the Senior Center.

REVENUE CATEGORIES

Taxes: account for property taxes, gross receipts taxes, and lodger's tax.

Fees & Permits: account for franchise fees, business registration fees, building, planning, blocking, utility permits, and miscellaneous license fees.



State Shared Fees: account for gross receipts tax, gasoline tax, and auto licenses.

User Fees: account for program fees, rentals, recreational fees (zoo admission fees, membership fees), disposal fees, green fees, landing fees.

Fines: account for court fines, late filing penalties, and library fines.

Miscellaneous Revenue: account for land sales, sale of scrap, and city reimbursements.

Grants: account for proceeds of specific revenue sources provided by city, county, state and federal entities or other various agencies.

Loan & Bonds Proceeds: account for loans or bonds secured by the City for specific use.

Investment Income: account for interest gained/lost on revenue received from investments made on funds held in City bank accounts.

Transfers: are interfund accounting transactions made of resources from one fund to another for operating subsidies, vehicles purchases, and projects.

ANALYSIS OF INTERFUND TRANSACTIONS - FY15

| | FY2012 ACTUAL | FY2013 ACTUAL | FY2014 ACTUAL | FY2015 BUDGET | \$ INCREASE (DECREASE) | % INCREASE (DECREASE) |
|-----------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------------|----------------------------------|
| Transfers to Internal Service Fund (12) from: | | | | | | |
| General Operating (11) | 964,840 | 1,327,952 | 1,007,895 | 2,111,979 | 1,104,084 | 109.54% |
| Corrections (15) | 4,042 | 3,555 | 3,419 | 2,675 | (744) | -21.76% |
| Lodger's (16) | 4,265 | 4,660 | 4,567 | 5,735 | 1,168 | 25.57% |
| Court Automation (19) | 18,381 | 23,217 | 17,958 | 18,821 | 863 | 4.81% |
| Lodger's Tax (20) | 25,594 | 28,247 | 26,511 | 33,889 | 7,378 | 27.83% |
| Corrections (27) | 3,641 | 5,365 | 5,443 | 5,903 | 460 | 8.45% |
| Leisure Services (32) | 382,207 | 457,618 | 412,007 | 433,001 | 20,994 | 5.10% |
| State Highway Clean Up (37) | 1,300 | 1,787 | 1,198 | 1,510 | 312 | 26.04% |
| Transportation Fund (44) | 153,848 | 145,583 | 173,219 | 167,572 | (5,647) | -3.26% |
| Engineering (63) | 26,377 | 28,218 | 21,634 | 41,860 | 20,226 | 93.49% |
| Building Codes (65) | 19,094 | 12,362 | 10,242 | 11,277 | 1,035 | 10.11% |
| 1994 Gross Receipts (69) | 34,199 | 150,000 | 98,826 | 115,801 | 16,975 | 17.18% |
| Alamo Senior Center (71) | 86,815 | 103,462 | 2,436 | 95,457 | 93,021 | 3818.60% |
| Senior Gift (74) | 0 | 353 | (1,876) | 645 | 2,521 | -134.38% |
| RSVP (75) | 11,728 | 14,989 | 12,754 | 13,844 | 1,090 | 8.55% |
| Water/Sewer (81) | 339,807 | 265,529 | 244,048 | 276,890 | 32,842 | 13.46% |
| Solid Waste (86) | 17,374 | 25,852 | 24,095 | 29,658 | 5,563 | 23.09% |
| Bonito Lake (88) | 23,901 | 23,930 | 0 | 0 | 0 | ** |
| Golf Course (90) | 55,130 | 61,167 | 62,866 | 51,859 | (11,007) | -17.51% |
| Airport (91) | 39,934 | 45,625 | 41,944 | 34,501 | (7,443) | -17.75% |
| Total Transfers to Internal Service | 2,212,477 | 2,729,471 | 2,169,186 | 3,452,877 | 1,283,691 | 59.18% |
| Transfers to Corrections -City Expense (15) from: | | | | | | |
| General Operating (11) | 0 | 19,000 | 49,484 | 45,515 | (3,969) | -8.02% |
| Total Transfers to Corrections - City Expense | 0 | 19,000 | 49,484 | 45,515 | (3,969) | -8.02% |
| Transfers to Lodger's Tax -City Expense (20) from: | | | | | | |
| 1994 GRT (69) | 0 | 1,180 | 0 | 0 | 0 | ** |
| Total Transfers to Lodger's Tax - City Expense | 0 | 1,180 | 0 | 0 | 0 | ** |
| Transfers to Corrections (27) from: | | | | | | |
| General Operating (11) | 408,000 | 366,718 | 425,769 | 409,127 | (16,642) | -3.91% |
| Total Transfers to Corrections | 408,000 | 366,718 | 425,769 | 409,127 | (16,642) | -3.91% |
| Transfers to Leisure Services (32) from: | | | | | | |
| General Operating (11) | 3,399,519 | 3,330,059 | 3,058,899 | 3,218,058 | 159,159 | 5.20% |
| 1994 GRT (69) | 199,780 | 52,344 | 0 | 0 | 0 | ** |
| Total Transfers to Leisure Services | 3,599,299 | 3,382,403 | 3,058,899 | 3,218,058 | 159,159 | 5.20% |
| Transfers to Airport Improvement Proj (40) from: | | | | | | |
| 91 GRT Inf (61) | 0 | 0 | 0 | 5,380 | 5,380 | ** |
| Total Transfers to Airport Improvement Prof | 0 | 0 | 0 | 5,380 | 5,380 | ** |
| Transfers to 1984 Gross Receipts (42) from: | | | | | | |
| 2004 GRT (109) | 0 | 217,484 | 0 | 0 | 0 | ** |
| Total Transfers to 1984 Gross Receipts | 0 | 217,484 | 0 | 0 | 0 | ** |
| Transfer to Transportation Fund (44) from: | | | | | | |
| 1984 GRT (42) | 210,219 | 1,142,872 | 27,464 | 509,508 | 482,044 | 1755.18% |
| 1991 GRT Infrastructure (61) | 418,512 | 427,197 | 0 | 0 | 0 | ** |
| 1994 GRT (69) | 98,394 | 9,827 | 258 | 91,520 | 91,262 | 35372.87% |
| Water/Sewer (81) | 0 | 560,133 | 16,818 | 0 | (16,818) | -100% |
| Total Transfers to Transportation | 727,125 | 2,140,029 | 44,540 | 601,028 | 556,488 | 1249.41% |
| Transfers to NMCDBG (48) from: | | | | | | |
| General Operating (11) | 10,189 | 0 | 857 | 0 | (857) | -100% |
| 1994 GRT (69) | 0 | 9,785 | 4,209 | 0 | (4,209) | -100% |
| Total Transfers to CDBG | 10,189 | 9,785 | 5,066 | 0 | (5,066) | -100% |
| Transfer to Property Acquisition (50) from: | | | | | | |
| 1984 GRT (42) | 0 | 0 | 0 | 100,000 | 100,000 | ** |
| 1986 GRT (49) | 0 | 0 | 0 | 124,572 | 124,572 | ** |
| Total Transfers to Property Acquisition | 0 | 0 | 0 | 224,572 | 224,572 | ** |
| Transfer to General Obligation P&I (53) from: | | | | | | |
| Fire Bond (103) | 227,760 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to General Obligation P&I | 227,760 | 0 | 0 | 0 | 0 | ** |
| Transfer to Reverse Osmosis Project RSV (54) from: | | | | | | |
| 1986 GRT (49) | 5,046 | 169 | 0 | 0 | 0 | ** |
| Water/Sewer (81) | 132,281 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to Reverse Osmosis Project Rsv | 137,327 | 169 | 0 | 0 | 0 | ** |

| | FY2012 ACTUAL | FY2013 ACTUAL | FY2014 ACTUAL | FY2015 BUDGET | \$ INCREASE (DECREASE) | % INCREASE (DECREASE) |
|-------------------------------------------------------------|-------------------|------------------|------------------|------------------|---------------------------|--------------------------|
| Transfer to 99 GRT Flood Control (56) from: | | | | | | |
| 1984 GRT (42) | 0 | 0 | 0 | 1,201,863 | 1,201,863 | ** |
| Total Transfers to 99 GRT Flood Control | 0 | 0 | 0 | 1,201,863 | 1,201,863 | ** |
| Transfer to GRT P&I (59) from: | | | | | | |
| 1984 GRT (42) | 861,031 | 643,471 | 534,343 | 534,344 | 1 | 0.00% |
| 1994 GRT (69) | 1,165,380 | 1,131,101 | 1,133,447 | 1,137,427 | 3,980 | 0.35% |
| 2004 GRT (109) | 589,903 | 1,123,282 | 1,120,808 | 1,116,653 | (4,155) | -0.37% |
| 2012 GRT REF (119) | 3,728,997 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to GRT P & I | 6,345,311 | 2,897,854 | 2,788,598 | 2,788,424 | (174) | -0.01% |
| Transfer to Community Development (63) from: | | | | | | |
| General Op (11) | 30,000 | 30,000 | 0 | 0 | 0 | ** |
| 84 GRT (42) | 25,000 | 25,000 | 0 | 0 | 0 | ** |
| 91 GRT Infrastructure (61) | 203,827 | 245,978 | 200,000 | 128,721 | (71,279) | -35.64% |
| Total Transfer to Community Development | 258,827 | 300,978 | 200,000 | 128,721 | (71,279) | -35.64% |
| Transfer to Building Codes (65) from: | | | | | | |
| General Operating (11) | 172,461 | 8,451 | 128,735 | 0 | (128,735) | -100% |
| Transportation (44) | 0 | 0 | 0 | 51,553 | 51,553 | ** |
| Water/Sewer (81) | 0 | 0 | 0 | 51,554 | 51,554 | ** |
| Total Transfers to Building Codes | 172,461 | 8,451 | 128,735 | 103,107 | (25,628) | -19.91% |
| Transfer to Alamo Senior Center (71) from: | | | | | | |
| General Operating (11) | 596,141 | 542,522 | 506,300 | 361,080 | (145,220) | -28.68% |
| Total Transfers to Alamo Senior Center | 596,141 | 542,522 | 506,300 | 361,080 | (145,220) | -28.68% |
| Transfer to RSVP (75) from: | | | | | | |
| General Operating (11) | 49,595 | 59,258 | 55,453 | 48,265 | (7,188) | -12.96% |
| Total Transfers to RSVP | 49,595 | 59,258 | 55,453 | 48,265 | (7,188) | -12.96% |
| Transfer to Water/Sewer (81) from: | | | | | | |
| 86 GRT (49) | 303,953 | 0 | 0 | 0 | 0 | ** |
| 77 W/S P&I (82) | 3,942,739 | 0 | 0 | 0 | 0 | ** |
| Solid Waste (86) | 88,409 | 98,413 | 98,413 | 98,413 | 0 | 0.00% |
| 2009 GO Bond (113) | 4,402,438 | 0 | 0 | 0 | 0 | ** |
| Reg Water Supply (116) | 562,390 | 0 | 0 | 0 | 0 | ** |
| 2011 JT W/S (117) | 50,024 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to Water/Sewer | 9,349,953 | 98,413 | 98,413 | 98,413 | 0 | 0.00% |
| Transfer to 1998 JT Water/Sewer P & I (82) from: | | | | | | |
| 86 GRT (49) | 144,671 | 235,290 | 414,257 | 489,455 | 75,198 | 18.15% |
| GO P&I (53) | 256,043 | 0 | 0 | 0 | 0 | ** |
| Water/Sewer (81) | 6,670,933 | 1,446,441 | 1,485,947 | 1,452,531 | (33,416) | -2.25% |
| 2011 JT W/S (117) | 3,617,673 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to JT W/S P & I | 10,689,320 | 1,681,731 | 1,900,204 | 1,941,986 | 41,782 | 2.20% |
| Transfer to Solid Waste (86) from: | | | | | | |
| ESGRT .0625% (89) | 0 | 0 | 0 | 188,408 | 188,408 | ** |
| Total Transfers to Solid Waste | 0 | 0 | 0 | 188,408 | 188,408 | ** |
| Transfer to Bonito Lake (88) from: | | | | | | |
| 86 GRT (49) | 0 | 0 | 0 | 1,016,768 | 1,016,768 | ** |
| Water/Sewer (81) | 0 | 600,000 | 0 | 400,000 | 400,000 | ** |
| Total Transfers to Bonito Lake | 0 | 600,000 | 0 | 1,416,768 | 400,000 | ** |
| Transfer to Golf Course (90) from: | | | | | | |
| General Operating (11) | 287,668 | 143,834 | 143,834 | 234,052 | 90,218 | 62.72% |
| 12 GRT Ref (119) | 184,099 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to Golf Course | 471,767 | 143,834 | 143,834 | 234,052 | 90,218 | 62.72% |
| Transfer to Airport (91) from: | | | | | | |
| General Opr (11) | 0 | 0 | 0 | 25,000 | 25,000 | ** |
| Airport Imp (40) | 248,183 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to Airport | 248,183 | 0 | 0 | 25,000 | 25,000 | ** |
| Transfer to Self-Insured/Liability (107) from: | | | | | | |
| General Operating (11) | 58,450 | 60,200 | 61,920 | 61,920 | 0 | 0.00% |
| Lodger's Tax (20) | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Leisure Services (32) | 15,030 | 15,480 | 15,480 | 15,480 | 0 | 0.00% |
| Transportation (44) | 16,700 | 17,200 | 17,200 | 17,200 | 0 | 0.00% |
| Water/Sewer (81) | 66,800 | 68,800 | 68,800 | 68,800 | 0 | 0.00% |
| Solid Waste (86) | 3,340 | 3,440 | 3,440 | 3,440 | 0 | 0.00% |
| Bonito Lake (88) | 1,670 | 1,720 | 0 | 0 | 0 | ** |
| Golf Course (90) | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Landfill (94) | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Total Transfers to Self-Insured | 167,000 | 172,000 | 172,000 | 172,000 | 0 | 0.00% |

| | FY2012 ACTUAL | FY2013 ACTUAL | FY2014 ACTUAL | FY2015 BUDGET | \$ INCREASE (DECREASE) | % INCREASE (DECREASE) |
|-----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------------|--------------------------|
| Transfer to Street Capital GRT (109) from: | | | | | | |
| Transportation (44) | 0 | 3,766,212 | 0 | 0 | 0 | ** |
| 11 NMFA Str (118) | 0 | 0 | 398,520 | 0 | | -100% |
| Total Transfers to Street Capital GRT | 0 | 3,766,212 | 398,520 | 0 | (398,520) | -100% |
| Transfer to 2009 GO Bond Acq (113) from: | | | | | | |
| Water/Sewer (81) | 95,082 | 209,406 | 7,115 | 1,778,370 | 1,771,255 | 24894.66% |
| ESGRT .0625% (89) | 95,684 | 0 | 0 | 800,000 | 800,000 | ** |
| 2004 GRT (109) | 220,000 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to 2009 GO Bond Acq | 410,766 | 209,406 | 7,115 | 2,578,370 | 2,571,255 | 36138.51% |
| Transfer to Sidewalk Revolving Loans (114) from: | | | | | | |
| 91 GRT Inf (61) | 0 | 75,000 | 0 | 0 | 0 | ** |
| Total Transfers to Sidewalk Revolving Loans | 0 | 75,000 | 0 | 0 | 0 | ** |
| Transfer to Reg Water Supply Trans Ln (116) from: | | | | | | |
| 86 GRT (49) | 13,438 | 555 | 0 | 242,193 | 242,193 | ** |
| Water/Sewer (81) | 1,086,500 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to Reg Water Trans Ln | 1,099,938 | 555 | 0 | 242,193 | 242,193 | ** |
| Transfer to 2011 Jt W/S Ref/Imp Revbd (117) from: | | | | | | |
| Water/Sewer (81) | 9,680,644 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to 2011 Jt W/S Ref/Imp Revbd | 9,680,644 | 0 | 0 | 0 | 0 | ** |
| Transfer to Housing Low Rent Operating (901) from: | | | | | | |
| Housing Capital Fund Projects (904) | 258,872 | 0 | 0 | 0 | 0 | ** |
| Total Transfers to Housing Low Rent Operating | 258,872 | 0 | 0 | 0 | 0 | ** |
| TOTAL TRANSFERS TO | 47,120,955 | 19,422,453 | 12,152,116 | 19,485,207 | 7,333,091 | 60.34% |

** One or more zero value fields

ANALYSIS OF INTERFUND TRANSACTIONS - FY15

| | FY2012 ACTUAL | FY2013 ACTUAL | FY2014 ACTUAL | FY2015 BUDGET | \$ INCREASE (DECREASE) | % INCREASE (DECREASE) |
|----------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------------|----------------------------------|
| Transfers from General Fund (11) to: | | | | | | |
| Internal Service Fund (12) | 964,840 | 1,327,952 | 1,007,895 | 2,111,979 | 1,104,084 | 109.54% |
| Corrections (15) | 0 | 19,000 | 49,484 | 45,515 | (3,969) | -8.02% |
| Corrections (27) | 408,000 | 366,718 | 425,769 | 409,127 | (16,642) | -3.91% |
| Leisure Services (32) | 3,399,519 | 3,330,059 | 3,058,899 | 3,218,058 | 159,159 | 5.20% |
| CDBG (48) | 10,189 | 0 | 857 | 0 | (857) | -100% |
| Infrastructure (63) | 30,000 | 30,000 | 0 | 0 | 0 | ** |
| Building Code (65) | 172,461 | 8,451 | 128,735 | 0 | (128,735) | -100% |
| Alamo Senior Center (71) | 596,141 | 542,522 | 506,300 | 361,080 | (145,220) | -28.68% |
| RSVP (75) | 49,595 | 59,258 | 55,453 | 48,265 | (7,188) | -12.96% |
| Golf Course (90) | 287,668 | 143,834 | 143,834 | 234,052 | 90,218 | 62.72% |
| Airport (91) | 0 | 0 | 0 | 25,000 | 25,000 | ** |
| Self-Insured (107) | 58,450 | 60,200 | 61,920 | 61,920 | 0 | 0.00% |
| Total Transfers from General Fund | 5,976,863 | 5,887,994 | 5,439,146 | 6,514,996 | 1,075,850 | 19.78% |
| Transfer from Corrections - City Expense (15) to: | | | | | | |
| Internal Svc (12) | 4,042 | 3,555 | 3,419 | 2,675 | (744) | -21.76% |
| Total Transfers from Corrections | 4,042 | 3,555 | 3,419 | 2,675 | (744) | -21.76% |
| Transfers from Lodgers (16) to: | | | | | | |
| Internal Services (12) | 4,265 | 4,660 | 4,567 | 5,735 | 1,168 | 25.57% |
| Total Transfer from Lodgers | 4,265 | 4,660 | 4,567 | 5,735 | 1,168 | 25.57% |
| Transfers from Court Automation (19) to: | | | | | | |
| Internal Services (12) | 18,381 | 23,217 | 17,958 | 18,821 | 863 | 4.81% |
| Total Transfer from Court Automation | 18,381 | 23,217 | 17,958 | 18,821 | 863 | 4.81% |
| Transfers from Lodger's Tax-City (20) to: | | | | | | |
| Internal Services (12) | 25,594 | 28,247 | 26,511 | 33,889 | 7,378 | 27.83% |
| Self-Insured (107) | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Total Transfers from Lodger's Tax-City | 27,264 | 29,967 | 28,231 | 35,609 | 7,378 | 26.13% |
| Transfers from Corrections (27) to: | | | | | | |
| Internal Services (12) | 3,641 | 5,365 | 5,443 | 5,903 | 460 | 8.45% |
| Total Transfer from Corrections | 3,641 | 5,365 | 5,443 | 5,903 | 460 | 8.45% |
| Transfers from Leisure Services (32) to: | | | | | | |
| Internal Services (12) | 382,207 | 457,618 | 412,007 | 433,001 | 20,994 | 5.10% |
| Self-Insured (107) | 15,030 | 15,480 | 15,480 | 15,480 | 0 | 0.00% |
| Total Transfer from Leisure Services | 397,237 | 473,098 | 427,487 | 448,481 | 20,994 | 4.91% |
| Transfers from State Highway Clean Up (37) to: | | | | | | |
| Internal Services (12) | 1,300 | 1,787 | 1,198 | 1,510 | 312 | 26.04% |
| Total Transfer from State Highway Clean Up | 1,300 | 1,787 | 1,198 | 1,510 | 312 | 26.04% |
| Transfers from Airport Improv Proj (40) to: | | | | | | |
| Airport (91) | 248,183 | 0 | 0 | 0 | 0 | ** |
| Total Transfer from Airport Improvement Project | 248,183 | 0 | 0 | 0 | 0 | ** |
| Transfer from 1984 Gross Receipts (42) to: | | | | | | |
| Transportation Fund (44) | 210,219 | 1,142,872 | 27,464 | 509,508 | 482,044 | 1755.18% |
| Property Acq (50) | 0 | 0 | 0 | 100,000 | | |
| Flood Control (56) | 0 | 0 | 0 | 1,201,863 | | |
| GO Revenue Bond P & I (59) | 861,031 | 643,471 | 534,343 | 534,344 | 1 | 0.00% |
| Infrastructure (63) | 25,000 | 25,000 | 0 | 0 | 0 | ** |
| Total Transfers from 1984 Gross Receipts | 1,096,250 | 1,811,343 | 561,807 | 2,345,715 | 1,783,908 | 317.53% |
| Transfer from Transportation Fund (44) to: | | | | | | |
| Internal Service Fund (12) | 153,848 | 145,583 | 173,219 | 167,572 | (5,647) | -3.26% |
| Inspections (65) | 0 | 0 | 0 | 51,553 | 51,553 | ** |
| Self Insured (107) | 16,700 | 17,200 | 17,200 | 17,200 | 0 | 0.00% |
| 2004 GRT (109) | 0 | 3,766,212 | 0 | 0 | 0 | ** |
| Total Transfers from Transportation Fund | 170,548 | 3,928,995 | 190,419 | 236,325 | 45,906 | 24.11% |

| | FY2012 ACTUAL | FY2013 ACTUAL | FY2014 ACTUAL | FY2015 BUDGET | \$ INCREASE (DECREASE) | % INCREASE (DECREASE) |
|-------------------------------------------------------------|-------------------|------------------|------------------|------------------|---------------------------|--------------------------|
| Transfer from '86 Gross Receipts (49) to: | | | | | | |
| Property Acquisition (50) | 0 | 0 | 0 | 124,572 | 124,572 | ** |
| ROSnake Tank (54) | 5,046 | 169 | 0 | 0 | 0 | ** |
| Water/Sewer (81) | 303,953 | 0 | 0 | 0 | 0 | ** |
| 98 JT W/S (82) | 144,671 | 235,290 | 414,257 | 489,455 | 75,198 | 18.15% |
| Bonito Lake (88) | 0 | 0 | 0 | 1,016,768 | 1,016,768 | ** |
| Reg Water (116) | 13,438 | 555 | 0 | 242,193 | 242,193 | ** |
| Total Transfers from '86 Gross Receipts | 467,108 | 236,014 | 414,257 | 1,872,988 | 1,458,731 | 352.13% |
| Transfers from General Obligation P & I (53) to: | | | | | | |
| Water/Sewer Opr (81) | 410,218 | 0 | 0 | 0 | 0 | ** |
| 2009 GO P&I (82) | 256,043 | 0 | 0 | 0 | 0 | ** |
| Total Transfer from General Obligation P&I | 666,261 | 0 | 0 | 0 | 0 | ** |
| Transfer from 1991 GRT Infrastructure (61) to: | | | | | | |
| Capital Imp (24) | 0 | 0 | 0 | 5,380 | 5,380 | ** |
| Transportation (44) | 418,512 | 427,197 | 0 | 0 | 0 | ** |
| Community Development (63) | 203,827 | 245,978 | 200,000 | 128,721 | (71,279) | -35.64% |
| Sidewalk Rev (114) | 0 | 75,000 | 0 | 0 | 0 | ** |
| Total Transfers from 1991 GRT Infrastructure | 622,339 | 748,175 | 200,000 | 134,101 | (65,899) | -32.95% |
| Transfers from Community Development (63) to: | | | | | | |
| Internal Services (12) | 26,377 | 28,218 | 21,634 | 41,860 | 20,226 | 93.49% |
| Total Transfer from Community Development | 26,377 | 28,218 | 21,634 | 41,860 | 20,226 | 93.49% |
| Transfer from Building Codes (65) to: | | | | | | |
| Internal Services (12) | 19,094 | 12,362 | 10,242 | 11,277 | 1,035 | 10.11% |
| Total Transfers from Building Codes | 19,094 | 12,362 | 10,242 | 11,277 | 1,035 | 10.11% |
| Transfer from 1994 Gross Receipts (69) to: | | | | | | |
| Internal Services (12) | 34,199 | 150,000 | 98,826 | 115,801 | 16,975 | 17.18% |
| Civic Center (20) | 0 | 1,180 | 0 | 0 | 0 | ** |
| Community Services (32) | 199,780 | 52,344 | 0 | 0 | 0 | ** |
| Transportation (44) | 98,394 | 9,827 | 258 | 91,520 | 91,262 | 35372.87% |
| CDBG (48) | 0 | 9,785 | 4,209 | 0 | (4,209) | -100% |
| GO Revenue Bond P & I (59) | 1,165,380 | 1,131,101 | 1,133,447 | 1,137,427 | 3,980 | 0.35% |
| Total Transfers from 1994 Gross Receipts | 1,497,753 | 1,354,237 | 1,236,740 | 1,344,748 | 108,008 | 8.73% |
| Transfer from Alamo Senior Center (71) to: | | | | | | |
| Internal Service Fund (12) | 86,815 | 103,462 | 0 | 95,457 | 95,457 | ** |
| Total Transfers from Alamo Senior Center | 86,815 | 103,462 | 0 | 95,457 | 95,457 | ** |
| Transfer from Senior Center Gift Fund (74) to: | | | | | | |
| Internal Service Fund (12) | 0 | 353 | 560 | 645 | 85 | 15.18% |
| Total Transfers from Senior Center Gift Fund | 0 | 353 | 560 | 645 | 85 | 15.18% |
| Transfer from RSVP (75) to: | | | | | | |
| Internal Service Fund (12) | 11,728 | 14,989 | 12,754 | 13,844 | 1,090 | 8.55% |
| Total Transfers from RSVP | 11,728 | 14,989 | 12,754 | 13,844 | 1,090 | 8.55% |
| Transfer from Water/Sewer Fund (81) to: | | | | | | |
| Internal Service Fund (12) | 339,807 | 265,529 | 244,048 | 276,890 | 32,842 | 13.46% |
| Transportation (44) | 0 | 560,133 | 0 | 0 | 0 | ** |
| GO P & I (53) | 227,760 | 0 | 0 | 0 | 0 | ** |
| RO/Snake Tank (54) | 132,281 | 0 | 0 | 0 | 0 | ** |
| Building Codes (65) | 0 | 0 | 0 | 51,554 | 51,554 | ** |
| 98 Jt W/S (82) | 6,670,933 | 1,446,441 | 1,485,947 | 1,452,531 | (33,416) | -2.25% |
| Bonito Lake (88) | 0 | 600,000 | 0 | 400,000 | 400,000 | ** |
| Self-Insured (107) | 66,800 | 68,800 | 68,800 | 68,800 | 0 | 0.00% |
| 09 GO Bond (113) | 95,082 | 209,406 | 7,115 | 1,778,370 | 1,771,255 | 24894.66% |
| Reg Water (116) | 1,086,500 | 0 | 0 | 0 | 0 | ** |
| 2011 Jt W/S (117) | 9,680,644 | 0 | 0 | 0 | 0 | ** |
| Total Transfers from Water/Sewer | 18,299,807 | 3,150,309 | 1,805,910 | 4,028,145 | 2,222,235 | 123.05% |
| Transfer from JT Water/Sewer (82) to: | | | | | | |
| Water/Sewer (81) | 3,942,739 | 0 | 0 | 0 | 0 | ** |
| Total Transfers from JT Water/Sewer | 3,942,739 | 0 | 0 | 0 | 0 | ** |

| | FY2012 ACTUAL | FY2013 ACTUAL | FY2014 ACTUAL | FY2015 BUDGET | \$ INCREASE (DECREASE) | % INCREASE (DECREASE) |
|----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------------|--------------------------|
| Transfer from Solid Waste (86) to: | | | | | | |
| Internal Service Fund (12) | 17,374 | 25,852 | 24,095 | 29,658 | 5,563 | 23.09% |
| Water/Sewer (81) | 88,409 | 98,413 | 98,413 | 98,413 | 0 | 0.00% |
| Self-Insured (107) | 3,340 | 3,440 | 3,440 | 3,440 | 0 | 0.00% |
| Total Transfers from Solid Waste | 109,123 | 127,705 | 125,948 | 131,511 | 5,563 | 4.42% |
| Transfer from Bonito Lake (88) to: | | | | | | |
| Internal Service Fund (12) | 23,901 | 23,930 | 0 | 0 | | |
| Self-Insured (107) | 1,670 | 1,720 | 0 | 0 | 0 | ** |
| Total Transfers from Bonito Lake | 25,571 | 25,650 | 0 | 0 | 0 | ** |
| Transfer from ESGRT (89) to: | | | | | | |
| Solid Waste (86) | 0 | 0 | 0 | 188,408 | 188,408 | ** |
| 09 GO Bond (113) | 95,684 | 0 | 0 | 800,000 | 800,000 | ** |
| Total Transfers from ESGRT | 95,684 | 0 | 0 | 988,408 | 988,408 | ** |
| Transfer from Golf Course (90) to: | | | | | | |
| Internal Service Fund (12) | 55,130 | 61,167 | 62,866 | 51,859 | (11,007) | -17.51% |
| Self-Insured (107) | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Total Transfers from Golf Course | 56,800 | 62,887 | 64,586 | 53,579 | (11,007) | -17.04% |
| Transfer from Airport (91) to: | | | | | | |
| Internal Service Fund (12) | 39,934 | 45,625 | 41,944 | 34,501 | (7,443) | -17.75% |
| Total Transfers from Airport | 39,934 | 45,625 | 41,944 | 34,501 | (7,443) | -17.75% |
| Transfer from Landfill Operating (94) to: | | | | | | |
| Self-Insured (107) | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Total Transfers from Landfill Operating | 1,670 | 1,720 | 1,720 | 1,720 | 0 | 0.00% |
| Transfer from 2004 Capital Outlay GRT (109) to: | | | | | | |
| 84 GRT (42) | 0 | 217,484 | 0 | 0 | 0 | ** |
| Rev Bond P&I (59) | 589,903 | 1,123,282 | 1,120,808 | 1,116,653 | (4,155) | -0.37% |
| 09 GO Bond (113) | 220,000 | 0 | 0 | 0 | 0 | ** |
| Total Transfers from 2004 Capital Outlay GRT | 809,903 | 1,340,766 | 1,120,808 | 1,116,653 | (4,155) | -0.37% |
| Transfer from 2009 GO Bond Acq (113) to: | | | | | | |
| Water/Sewer (81) | 4,402,438 | 2,126,824 | 0 | 0 | 0 | ** |
| Total Transfers from 2009 GO Bond Acq | 4,402,438 | 2,126,824 | 0 | 0 | 0 | ** |
| Transfer from Reg Water Supply (116) to: | | | | | | |
| Water/Sewer (81) | 562,390 | 2,420,779 | 0 | 0 | 0 | ** |
| Total Transfers from Reg Water Supply Trans Ln | 562,390 | 2,420,779 | 0 | 0 | 0 | ** |
| Transfer from Jt W/S Ref/Imp Revbd (117) to: | | | | | | |
| Water/Sewer Opr (81) | 50,024 | 5,294,926 | 0 | 0 | 0 | ** |
| 2009 GO P&I (82) | 3,617,673 | 0 | 0 | 0 | 0 | ** |
| Total Transfers from Jt W/S Ref/Imp Revbd | 3,667,697 | 5,294,926 | 0 | 0 | 0 | ** |
| Transfer from 11 NMFA St GRT Streets (118) to: | | | | | | |
| Transportation (44) | 0 | 0 | 16,818 | 0 | (16,818) | -100% |
| 2004 GRT (109) | 258,872 | 0 | 398,520 | 0 | (398,520) | -100% |
| Total Transfers from Housing Capital Proj | 258,872 | 0 | 415,338 | 0 | (415,338) | -100% |
| Transfer from 2012 GRT Ref/Imp Rev Bond (119) to: | | | | | | |
| Rev Bond P&I (59) | 3,728,997 | 0 | 0 | 0 | 0 | ** |
| Golf Course (90) | 184,099 | 114,592 | 0 | 0 | 0 | ** |
| Total Transfers from 2012 GRT Ref/Imp Rev Bond | 3,913,096 | 114,592 | 0 | 0 | 0 | ** |
| Transfer from Housing Capital Proj (904) to: | | | | | | |
| Low Rent Operating (901) | 258,872 | 0 | 0 | 0 | 0 | ** |
| Total Transfers from Housing Capital Proj | 258,872 | 0 | 0 | 0 | 0 | ** |
| TOTAL TRANSFERS FROM | 47,790,045 | 29,379,574 | 12,152,116 | 19,485,207 | 7,333,091 | 60.34% |

** One or more zero value fields

GLOSSARY OF BUDGET TERMS AND ACRONYMS

A

ACCRUAL BASIS Method under which revenue is recognized when earned and expenses are recognized when incurred.

AFOTZ Alamogordo Friends of the Zoo

APSOA Alamogordo Public Safety Officers Association

APS Alamogordo Public Schools

AUDIT An audit is prepared by an independent certified public accountant or CPA. The primary objective of an audit is to determine if the City's Financial Statements fairly represent the City's financial position.

B

BALANCED BUDGET A budget in which estimated revenues equal estimated appropriations.

BEGINNING CASH BALANCE The beginning cash balance is comprised of residual funds brought forward from the previous fiscal year ending balance.

BOND Written promise to pay a specified amount of principle and interest by a defined term or maturity.

BUDGET A financial plan of operation that describes anticipated revenues and expenditures.

BUDGET ADJUSTMENT A procedure to revise a budget appropriation either by City Commission approval through the adoption of a budget resolution or by City Manager authorization to adjust appropriations within a departmental division budget.

BUDGET CALENDAR The schedule of dates and events followed by City Departments in the preparation, adoption, and administration of the yearly budget.

BUDGET MESSAGE The opening section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations made by the City Manager.

C

CAPITAL EXPENDITURE Funds spent for the acquisition of a long-term asset. A capital expenditure may only be made against an approved budget amount.

CAPITAL IMPROVEMENT Any project that adds value to city property, buildings, or which costs \$25,000 or more.

CAPITAL IMPROVEMENT PROGRAM A plan for capital expenditures to be incurred each year over a fixed period, setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY The purchase of an item which must cost \$5,000 or more and have a life expectancy of two (2) years or more.

CAPITAL PROJECT FUND A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CASH BASIS The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CDBG Community Development Block Grant

CDWI Community Driving While Intoxicated

CIAP Capital Improvement Assistance Program

CIP Capital Improvements Program

COA City of Alamogordo

COE Corps of Engineers

COLA Cost of Living Adjustment

D

D.A.R.E. Drug Abuse Resistance Education

DEBT SERVICE The amount of revenue that must be provided for payment to insure the extinguishment of all principal, interest and fees on all City bonds.

DEBT SERVICE FUND A fund used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEPARTMENT A major administrative division of the City that indicates overall management responsible for an operation or group of related operations.

DFA Department of Finance and Administration for the State of New Mexico

DPS Department of Public Safety

DWI Driving While Intoxicated

E

EDPS Effluent Discharge Project Surcharge

ENTERPRISE FUND A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

ESGRT Environmental Services Gross Receipts Tax

EXPENDITURE Any payment disbursed by the city accounts. Expenditures may only be made against an approved budget amount.

E

FAA Federal Aviation Administration

FEMA Federal Emergency Management Agency

FEO Fire Equipment Operator

FTEN Fire and Emergency Television Network

FGP Foster Grandparent Program

FSS Family Self Sufficiency

FTE Full Time Equivalent

FTO Field Training Officer

FY Fiscal Year

FISCAL YEAR A twelve month period to which the annual operating budget applies and at the end of which the City government determines its financial position and the results of its operations.

FUND BALANCE The difference between assets and liabilities is reported as fund balance in governmental funds.

G

GAAP Generally Accepted Accounting Principles

GASB Governmental Accounting Standards Board

GENERAL FUND The largest fund within the City. The general fund accounts for most of the financial resources of the government not specifically accounted for in other funds.

GENERAL OBLIGATION BONDS Bonds sold by the City to finance capital improvements. Property tax is the source of revenue for payment of these bonds.

GFOA Government Finance Officers Association

GIS Geographic Information Systems

GO General Obligation

GRANT A contribution of monies by one governmental unit to another to be used or expended for a specified purpose, activity, or facility.

GRT Gross Receipts Tax

H

HIDTA High Intensity Drug Trafficking Area

I

ICBO International Council of Building Officials

ICIP Infrastructure Capital Improvement Project

INFRASTRUCTURE Assets that support the life and wellbeing of the city community, examples include roads, water and sewer lines, public buildings, and parks.

INTER-FUND TRANSFERS Amounts transferred from one fund to another. These amounts are included in the budget of both funds either transferred in or transferred out.

INTERNAL SERVICE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

ISO Insurance Service Office

J

JPA Joint Powers Authority

L

LINE ITEM Refers to the specific account used to budget funds (i.e., salary & benefits, supplies, utilities, etc).

LODGER'S TAX This is a fee charged to customers of local hotels & motels that is used for the operations of the Civic Center and Tourism and Promotion.

M

MIS Management Information Systems

MODIFIED ACCRUAL BASIS Method under which revenues are recognized in the period they become available and measurable and the expenditures are recognized in the period the associated liability is incurred.

N

NEPA National Environmental Protection Act

NMML New Mexico Municipal League

NMSBVI New Mexico School for the Blind and Visually Impaired

MRU Maintenance Repair Unit

O

OPERATING BUDGET The portion of the budget that pertains to the expenditures related to daily operations (i.e., salary & benefits, supplies and maintenance). Since and operating budget is a short term budget, capital outlay items are excluded because they are a long term cost.

P

P&I Principal and interest

PERFORMANCE MEASURES A performance measure is a quantitative or qualitative indicator expressed in terms of a planned level of activity and directly related to departments objectives and goals. These measures provide a basis for determining the degree of achievement of the objectives and goals.

PHA Public Housing Authority

PSO Public Safety Officer

R

RESERVE An account used to indicate that a portion of fund equity is legally restricted for a specific purpose and is not available for general appropriation.

REVENUE Any money received by the city as fees, tax, grant or other source.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund or other designated sources such as Gross Receipts Tax.

RFP Request for Proposal

RSVP Retired Senior Volunteer Program

S

SAD Special Assessment District

SCP Senior Companion Program

SSP Self Sufficiency Program

SPECIAL ASSESSMENT DISTRICTS

These are districts that receive capital improvements. Since these improvements increase the value of the property in a specific area, only the property owners benefiting from the improvements pay for the improvements.

SPECIAL REVENUE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

SUBSIDY A sum of money transferred from the General Fund to assist City run departments utilized by the public (i.e., Senior Center) with operations.

T

TRUST & AGENCY FUND A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) Expendable Trust Funds, (b) Nonexpendable Trust Funds, (c) Pension Trust Funds, and (d) Agency Funds.

U

UCR Uniform Crime Report



USER FEES The payment of a fee for direct receipt of public service by the party benefiting from the service (i.e., swimming pools).

USFS United States Forest Service

UT Utility

W

W/S Water/Sewer

WMD Weapons of Mass Destruction

WWTP Wastewater Treatment Plant



City of Alamogordo
1376 E. Ninth Street
Alamogordo, New Mexico 88310-5938