



City of Alamogordo

Purchasing Department • 2600 N Florida • Alamogordo, New Mexico 88310 • (575) 439-4116 FAX (575) 439-4117

October 28, 2016

To: All Bidders

Re: **Addendum No. 1**

RFP No. 2016-002 Golf Pro Services

Each bidder shall acknowledge receipt of this Addendum Number One (1) by including in Proposal packet. This addendum will not be counted as part of the maximum thirty (30) page limit.

Addendum Number 1 is issued to provide changes and/or clarifications to the above referenced RFP as per the following:

Question No. 1:

On page two (2) of the RFP, under the heading of General Duties from page one (1), on line numbered twenty five (25) it states: Golf course will be closed 4 times a year (not including Christmas) for maintenance and aerification of the city's golf course.

Define "**4 times**". Is "**time**" meant to be one full day, nine holes at a time; one full day eighteen holes at a time or; for the 8 hour shift of the maintenance workers. In other words, if the course is closed while they are working during their shift will the contractor have the ability to open the golf course when their shift is over? Also, would the closing include the Putting green, driving range or any of the club house facilities?

Answer: We will be working closely with the contractor to provide a more detailed maintenance schedule for all golf course maintenance to include any work that may need to be completed on the facility. We will give ample notice when we are ready to proceed with a maintenance project as to the timeframe (whether it its 8 hours or 12 or it just depends on the work that we will be doing) and what areas will be restricted if any.

Question No. 2:

On page three (3) of the RFP, under the heading of Additional Criteria, item "C" states: The incumbent has made various investments in the operations which will require a new firm to provide similar investment in order to successfully provide services. Attachment six (6) provides an estimate of the investment, as of October 1, 2016. The successful offeror may negotiate directly with the incumbent for acquisition of the equipment and fixtures, **or provide a similar replacement**. In Attachment six (6) on page twenty three (23), it states: The successful offeror **shall arrange a buy-out** with the incumbent contractor in the amounts stated in the attachment.

Is the buyout of the incumbent mandated or an option?

Answer: The successful offeror shall arrange a buyout with the incumbent contractor per the amounts stated in the original attachment. The buyout is mandated

All other provisions of the Contract Documents shall remain unchanged. This addendum is hereby made part of the Contract Documents. Each bidder shall acknowledge receipt of this Addendum Number One (1) using the attached acknowledgement page and submit with each copy of the proposal (not included in page count).

Sincerely,

Barbara Pyeatt
Chief Procurement Officer