

**CITY OF ALAMOGORDO, NEW MEXICO
PUBLIC HOUSING AUTHORITY BOARD
SPECIAL MEETING MINUTES
7:00 P.M., COMMISSION CHAMBERS
NOVEMBER 11, 2003**

**CHAIRMAN DON CARROLL
VICE CHAIRMAN RON GRIGGS
MEMBER INEZ MONCADA
MEMBER DON COOPER
MEMBER ED COLE
MEMBER JOHN ROBERTSON**

**MEMBER MARION LEDFORD
MEMBER EUGENE EVERETT
CITY MANAGER PAT McCOURT
CITY ATTORNEY KEN MCDANIEL
SECRETARY ANGIE RAHN-BROYLES**

Call Meeting to Order and Roll Call.

The Meeting was called to order at 7:00 p.m.

Items on the Consent Calendar are considered routine and should not require further discussion. All items marked "CC" will be approved by a single motion unless removed at the request of a Board Member, City staff, or a member of the public. Items removed from the Consent Calendar will be heard in the numbered sequence.

1. Minutes of Special Meeting of October 14, 2003.

Recommendation: Approve the minutes

Commissioner Cole motioned to approve the minutes of Special Meeting of October 14, 2003. Commissioner Cooper seconded the motion. All voted "aye". The motion was approved by a vote of 8-0-0.

2. Resolution No. 2003-07 authorizing the submission of the Management Assessment Sub-System (MASS) Report for Fiscal Year ending 6/30/2003.

Recommendation: Approve the Resolution.

Cheryl Town stated that this is an annual report that is required to be submitted to the Board so they know how Housing is doing on various categories.

Mayor Pro-Tem Griggs asked if there was a goal or national average of any sort that needed to be met. Ms. Town stated she was unsure at the moment but would check into it. She did say that HUD did not have a requirement in this area.

Commissioner Cole asked if this was related to the bookkeeping that was talked about in the previous meeting, and if it a new or updated program that had been installed. Ms. Town replied that it was an updated software program and they were continually adding updates as HUD made changes.

Mayor Carroll stated that another area that raised a question was the tracking and reporting crime related problems section. He asked if the dates listed in the

agenda report are the first time the issue was addressed or the last time it was addressed. Ms. Town answered that they are both the first and last time. Mayor Carroll stated that he thought they just went through and revised a lot of policies that were reflective of what was in the report. Ms. Town clarified that they had revised the language in order to make it easier to understand, but they have not changed what they are doing in that area. Mayor Carroll clarified for the Commission that there were no requirements for the Board, even with the 97 dates and they were still in compliance with everything that needed to be done.

Commissioner Cooper made a motion to accept Resolution No. 2003-07 authorizing the submission of the Management Assessment Sub-System (MASS) Report for Fiscal Year ending 6/30/2003. Commissioner Robertson seconded the motion. All voted "aye". The motion carried by a vote of 8-0-0.

3. Close-out PW Bid No. 2002-004, Alamogordo Public Housing Authority 4-1 and 4-2 sites, Project #NM02P004501-00.

Recommendation: Close out the project.

Commissioner Cooper motioned to accept the Close-out PW Bid No. 2002-004, Alamogordo Public Housing Authority 4-1 and 4-2 sites. Commissioner Cole seconded the motion. All voted "aye". The motion carried by a vote of 8-0-0.

Mr. McCourt invited the Commissioners to visit the shop area and look at the improvements.

Commissioner Cooper motioned to adjourn. Commissioner Robertson seconded the motion. All voted "aye". The motion carried by a vote of 8-0-0.

The meeting adjourned at 7:10 pm

/s/ Donald E. Carroll

Chairman Donald E. Carroll

ATTEST:

/s/Angie J. Rahn-Broyles

Secretary Angie J. Rahn-Broyles

(SEAL)
(Prepared by Deputy Secretary Vanessa Arreola)

Approved at the Housing Authority Board Meeting of December 9, 2003.



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