



City of  
**ALAMOGORDO**

## Animal Sales License Application

**Authority:** Alamogordo Code of Ordinances, Article 7-04 Animal Sales.

**Fees:** The fee for a license to sell a single litter of dogs or cats within a year shall be fifty dollars (\$50.00). The fee for a license to sell more than a single litter of dogs or cats within a year shall be one hundred fifty dollars (\$150.00). All licenses expire on the first day of January of each year. There will be no credits or refunds.

**Instructions:** All questions on this application must be answered completely. This application must be signed, notarized, and sworn to under oath by the Applicant/Solicitor. Minors under the age of 18 are exempt from these licensing requirements except when they are acting as agents of adults covered by the requirements. Picture identification will be required to prove identity and residence address.

Applicant Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ NM State Tax ID #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Describe the proposed location from which the animals will be sold: \_\_\_\_\_

\_\_\_\_\_

*If proposed location is a commercial location, applicant must obtain written permission from the property owner and comply with the Alamogordo Code of Ordinances, Sections 17-08-070 Regulations and 17-08-071 Prohibited Solicitations.*

### 7-04-020 Requirements Checklist

Every licensee will comply with each of the following conditions (*please initial*):

- \_\_\_\_\_ (1) Every dog or cat offered for sale must be examined by a veterinarian and be certified free of congenital defects, distemper, worms, skin disease, skin and ear mites and other diseases or conditions which would be injurious to the animal or a potential owner.
- \_\_\_\_\_ (2) Every dog or cat offered for sale will have been vaccinated against distemper by a veterinarian. A certificate providing the name of the veterinarian and the date of treatment must be provided to the purchaser at the time of sale.
- \_\_\_\_\_ (3) No dog or cat will be transported by a licensee unless housed in a container designed for that purpose including provisions for adequate ventilation and food and water.
- \_\_\_\_\_ (4) No licensee will allow the whelping of more than one litter per female dog or cat during the license term. **(Must provide information on each female).**

The undersigned, being first duly sworn upon oath states that:

- I have received a copy of Chapter 7, Article 7-04 relating to Animal Sales and I fully understand the same.
- I will carry, appropriately display, and show to any requestor the License issued to me by the City of Alamogordo while engaging in business.
- I will keep required documentation of vaccinations with me at all times during the sale.
- I acknowledge that violation of Chapter 7, Animal Control, of the City Code constitutes a misdemeanor under Section 1-01-100 of the City Code.

**PLEASE READ AND SIGN THE STATEMENT BELOW:** *(All applications must be signed by the applicant only.)*

The facts set forth in my application are true and complete to the best of my knowledge. I understand that false statements on this application shall be considered sufficient cause for denial. I authorize the City of Alamogordo to obtain civil suit, criminal arrest, and driving record information about me from law enforcement agencies, courts of law, and motor vehicle departments, of any state which I reside, have resided, or in which records may exist.

\_\_\_\_\_  
Signature of Applicant/Solicitor Date

COUNTY OF OTERO )  
  ) ss.  
STATE OF NEW MEXICO )

Subscribed and sworn to before me by \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My commission expires: \_\_\_\_\_ Notary Public \_\_\_\_\_

**City Use Only**

**City Clerk's Office**

\_\_\_\_\_ \$50.00 Single Litter or \_\_\_\_\_ \$150.00 Multiple Litters *(check one)* License #: \_\_\_\_\_

**Finance Office**

Payment Type Code: WL Receipt Number: \_\_\_\_\_ Date Fee Paid: \_\_\_\_\_

\_\_\_\_\_  
City Clerk Reviewed Date

\_\_\_\_\_  
City Manager Date

## **ARTICLE 7-04. ANIMAL SALES**

### **7-04-010. Licensing.**

- (a) It shall be unlawful for any person, firm or corporation to offer dogs or cats for sale for profit or as a hobby within the city unless such person, firm or corporation shall have first obtained from the city clerk a license therefore as provided in this article.
- (b) The fee for a license to sell a single litter of dogs or cats within a year shall be fifty dollars (\$50.00). The fee for a license to sell more than a single litter of dogs or cats within a year shall be one hundred fifty dollars (\$150.00).
- (c) All licenses expire on the first day of January of each year.
- (d) The license application shall contain the following information at a minimum:
  - (1) Name of applicant;
  - (2) Address of applicant;
  - (3) Telephone number of applicant;
  - (4) The proposed location from which the animals will be sold;
  - (5) The clerk may require such other information as is deemed necessary in order to determine whether to approve or deny a license under this article.

#### Exemptions.

Rescues with a valid 501(c)(3) tax-exempt status are exempt from the licensing and fee provisions of this article.

(Ord. No. 1328, § 5, 5-13-08; Ord. No. 1590, 4-23-19)

### **7-04-020. Requirements.**

Every licensee will comply with each of the following conditions:

- (1) Every dog or cat offered for sale must be examined by a veterinarian and be certified free of congenital defects, distemper, worms, skin disease, skin and ear mites and other diseases or conditions which would be injurious to the animal or a potential owner.
- (2) Every dog or cat offered for sale will have been vaccinated against distemper by a veterinarian. A certificate providing the name of the veterinarian and the date of treatment must be provided to the purchaser at the time of sale.
- (3) No dog or cat will be transported by a licensee unless housed in a container designed for that purpose including provisions for adequate ventilation and food and water.
- (4) No licensee will allow the whelping of more than one (1) litter per female dog or cat during the license term.

(Ord. No. 1328, § 6, 5-13-08; Ord. No. 1590, 4-23-19)

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**7-04-030. Exemptions.**

Rescues with a valid 501(c)(3) tax-exempt status are exempt from the licensing and fee provisions of this article.

(Ord. No. 1328, § 7, 5-13-08; Ord. No. 1590, 4-23-19)